

**MEDINA TOWNSHIP TRUSTEES
SPECIAL MEETING - 2:30 PM
DECEMBER 11, 2023**

- I. ROLL CALL**
- II. APPROVAL OF PAYROLL RESOLUTION**
- III. APPROVAL OF ACCOUNTS PAYABLE RESOLUTION**
- IV. OTHER TOWNSHIP BUSINESS**
- V. ADJOURN**

**Medina Township Trustees Special Meeting
December 11, 2023 @ 2:30 pm**

Mr. Eastwood: "Welcome to Medina Township Board of Trustees special meeting. It's December 11, 2023. The time: 2:30 pm. Roll call?" Mr. Eastwood: Here, Mr. Christopher: Here

Mr. Eastwood stated that today's special meeting is about the approval of payroll and accounts payable. Mr. Eastwood motioned to recess the meeting until such time as they hear back from the Fiscal Office in regard to the approvals or until they decided not to wait anymore. Mr. Christopher seconded the motion. The motion carried as follows: Mr. Eastwood: Aye, Mr. Christopher: Aye
The time: 2:31 pm

Return from recess. The time: 2:56 pm

Approval of Payroll

Mr. Eastwood made a motion to approve resolution 12112023-166 to approve the payroll for December 11, 2025, of \$50,187.81 with remaining deductions, withholdings, and liabilities of \$11,792.60. Mr. Christopher seconded the motion. The motion carried as follows: Mr. Eastwood: Aye, Mr. Christopher: Aye

Approval of Accounts Payable

Mr. Eastwood stated that after speaking with the Fiscal Officer, approval of Accounts Payable would not be possible today.

Adjournment

Mr. Eastwood motioned to adjourn the meeting. Mr. Christopher seconded the motion. The motion carried as follows: Mr. Eastwood: Aye, Mr. Christopher: Aye
The time: 2:59pm

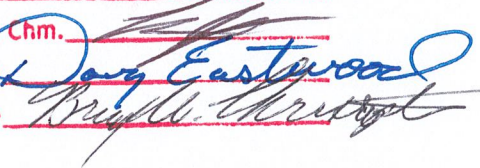
APPROVED BY MEDINA TWP TRUSTEES

Date 07-31-2025

Trustee Chm. _____

Trustee _____

Trustee _____



APPROVAL OF PAYROLL

RESOLUTION # 12112023- 166

I will move to adopt Resolution number 12112023-166 to approve payroll dated 12-11 2023 with the total amount of \$ 50,187.81 with total remaining deductions, withholdings, liabilities of \$ 11,792.60 and incorporate this two (2) page document as presented.

APPROVED BY MEDINA TWP. TRUSTEES

Date 12-11-2023

Trustee Chm [Signature]

Trustee [Signature]

Trustee _____

CASH REQUIREMENTS

(Prior to Processing)

THIS REPORT SUMMARIZES YOUR PAYROLL TRANSACTIONS FOR THE CHECK DATE 12/11/23. IT DOES NOT REFLECT MISCELLANEOUS ADMINISTRATIVE CHARGES. PLEASE REFER TO YOUR INVOICE(S) FOR THE TOTAL CASH REQUIRED FOR THIS CHECK DATE.

IMPORTANT COVID-19 INFORMATION: If you filed IRS Form 7200, please notify your Paychex representative to avoid owing a balance at the end of the quarter and ensure your Form 941 is accurate.

TRANSACTION DETAIL

ELECTRONIC FUNDS TRANSFER - Your financial institution will initiate transfer to Paychex at or after 12:01 A.M. on transaction date.

<u>TRANS. DATE</u>	<u>BANK NAME</u>	<u>ACCOUNT NUMBER</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>		BANK DRAFT AMOUNTS & OTHER TOTALS
12/12/23	WESTFIELD BANK, FSB	xxxxxxxxxxxx175	Direct Deposit	Net Pay Allocations	42,270.53	42,270.53
12/12/23	WESTFIELD BANK, FSB	xxxxxxxxxxxx175	Garnishment	Employee Deductions	147.10	147.10
12/12/23	WESTFIELD BANK, FSB	xxxxxxxxxxxx175	Taxpay®	Employee Withholdings		
				Medicare	849.38	
				Fed Income Tax	4,719.70	
				OH Income Tax	1,252.97	
				OH BRUNS CTY Inc	54.16	
				OH CVRSD SD Inc	44.63	
				Total Withholdings	6,920.84	
				Employer Liabilities		
				Medicare	849.34	
				Total Liabilities	849.34	7,770.18
				EFT FOR 12/12/23		50,187.81
				TOTAL EFT (Does not reflect administrative charges)		50,187.81

APPROVED BY MEDINA TWP. TRUSTEES
 Date 12-11-2023
 Trustee Chm. [Signature]
 Trustee [Signature]
 Trustee _____

REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES - Paychex does not remit these funds. You must ensure accurate and timely payment of applicable items.

<u>TRANS. DATE</u>	<u>BANK NAME</u>	<u>ACCOUNT NUMBER</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>		<u>TOTAL</u>
12/11/23	Refer to your records for account	Information	Payroll	Employee Deductions		
				457 plan EE pretax	1,775.00	
				AFLAC EE Post Tax	12.42	
				AFLAC EE Pretax	18.78	
				Opers Police EE cont	4,668.27	
				Opers np EE Cont	2,522.13	
				PXCMP PRETAX Health	2,536.00	
				Union Dues	260.00	
				Total Deductions	11,792.60	
				TOTAL REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES (Does not reflect administrative charges)		11,792.60

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PAYCHEX WILL MAKE THESE TAX DEPOSIT(S) ON YOUR BEHALF - *This information serves as a record of payment.*

<u>DUE DATE</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>	
12/15/23	Taxpay®	FED IT PMT Group	6,418.42
