

**MEDINA TOWNSHIP TRUSTEES  
SPECIAL MEETING 2:00 PM  
JANUARY 9, 2023**

- I. ROLL CALL**
- II. APPROVAL OF PAYROLL**
- III. OTHER TOWNSHIP BUSINESS**
- IV. ADJOURN**



6/18/2025

I WOULD LIKE TO MAKE A MOTION TO APPROVE THE FOLLOWING BOARD OF TRUSTEE MEETING MINUTES:

DATE:

JUNE 5, 2025 TRUSTEE REGULAR MEETING

IN ATTENDANCE WERE: TRUSTEE'S EASTWOOD, AND CHRISTOPHER

JANUARY 3, 2023 TRUSTEES EMERGENCY MEETING

IN ATTENDANCE WERE: TRUSTEE'S JOHNSON, EASTWOOD, AND CHRISTOPHER

JANUARY 9, 2023 TRUSTEES <sup>Special</sup> EMERGENCY MEETING

IN ATTENDANCE WERE: TRUSTEE'S EASTWOOD, AND CHRISTOPHER

JANUARY 23, 2023 TRUSTEES SPECIAL MEETING

IN ATTENDANCE WERE: TRUSTEE'S JOHNSON, EASTWOOD, AND CHRISTOPHER

JANUARY 24, 2023 TRUSTEES SPECIAL MEETING

IN ATTENDANCE WERE: TRUSTEE'S EASTWOOD, JOHNSON, AND CHRISTOPHER

JANUARY 27, 2023, TRUSTEES SPECIAL MEETING

IN ATTENDANCE WERE: TRUSTEE'S EASTWOOD, JOHNSON, AND CHRISTOPHER

APPROVED BY MEDINA TWP. TRUSTEES

Date 06-18-2025

Trustee Chm. [Signature]

Trustee [Signature]

Trustee [Signature]

**Special**  
**Medina Township Trustees Emergency Meeting**  
**January 9, 2023 @ 2:00 PM**

**Trustees Roll Call**

Mr. Eastwood – Present

Mr. Christopher – Present

Mr. Eastwood: “Good evening. I would like to call to order this Medina Township Trustees ~~Emergency Meeting~~ **Special** Meeting. The time is 2:00 pm. The date is January 9, 2023. Can I please get a roll call?” Mr. Eastwood – Present, Mr. Christopher – Present

**Approval of Payroll**

Mr. Eastwood made a motion to approve payroll for the EFT date of 1-6-2023 of \$56,308.79 with remaining deductions, withholdings, and liabilities of \$11,049.06. Mr. Christopher seconded the motion. The motion carried as follows: Mr. Eastwood: Aye, Mr. Christopher: Aye.

**Approval of Accounts Payable**

Mr. Eastwood made a motion to approve Accounts Payable of \$102,583.48, dated 1-9-2023, checking numbers 32585-32596. Mr. Christopher seconded the motion. The motion carried as follows: Mr. Eastwood: Aye, Mr. Christopher: Aye.

**Adjournment**

Mr. Eastwood motioned to adjourn the meeting. Mr. Christopher seconded the motion. The motion carried as follows: Mr. Eastwood: Aye, Mr. Christopher: Aye. The time: 2:02 pm.

APPROVED BY MEDINA TWP. TRUSTEES

Date 06-18-2025

Trustee Chm. [Signature]

Trustee [Signature]

Trustee [Signature]

COPY

Payment Listing

1/9/2023 to 1/9/2023

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
32585	01/09/2023	01/09/2023	AW	KEY BANK	\$9,000.00	O
32586	01/09/2023	01/09/2023	AW	PSE CREDIT UNION, INC.	\$36,000.00	O
32587	01/09/2023	01/09/2023	AW	FIRST NATIONAL BANK	\$51,000.00	O
32588	01/09/2023	01/09/2023	AW	PNC BANK	\$130.00	O
32589	01/09/2023	01/09/2023	AW	FBN SYSTEMS, INC.	\$360.00	O
32590	01/09/2023	01/09/2023	AW	COLUMBIA GAS OF OHIO	\$2,951.45	O
32591	01/09/2023	01/09/2023	AW	OHIO EDISON	\$890.33	O
32592	01/09/2023	01/09/2023	AW	PETALSWEET CLEANING LLC	\$572.00	O
32593	01/09/2023	01/09/2023	AW	UNITED STATES POSTAL SERVICE	\$414.00	O
32594	01/09/2023	01/09/2023	AW	SHOP 42	\$250.00	O
32595	01/09/2023	01/09/2023	AW	PERFECT VOICE & DATA	\$615.70	O
32596	01/09/2023	01/09/2023	AW	OPBA	\$400.00	O
Total Payments:					\$102,583.48	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$102,583.48	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

\* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

APPROVED BY MEDINA TWP. TRUSTEES

Date 1-9-2023

Trustee Chm [Signature]

Trustee [Signature]

Trustee \_\_\_\_\_

## **Approval of Payroll**

### **Trustee Eastwood:**

I would like to make a motion to approve Payroll for the EFT date 1/06/2023 with a total amount of \$56,308.79 with total remaining deductions, withholdings and liabilities of \$11,049.06, and present this (2) page document with the motion for approval.

# CASH REQUIREMENTS

**CASH REQUIRED FOR NEGOTIABLE CHECKS &/OR ELECTRONIC FUNDS TRANSFERS (EFT) FOR CHECK DATE 01/06/23: \$56,308.79**

**IMPORTANT COVID-19 INFORMATION:** If you filed IRS Form 7200, please notify your Paychex representative to avoid owing a balance at the end of the quarter and ensure your Form 941 is accurate.

**TRANSACTION DETAIL**

**ELECTRONIC FUNDS TRANSFER -** Your financial institution will initiate transfer to Paychex at or after 12:01 A.M. on transaction date.

TRANS. DATE	BANK NAME	ACCOUNT NUMBER	PRODUCT	DESCRIPTION	BANK DRAFT AMOUNTS & OTHER TOTALS
01/09/23	WESTFIELD BANK, FSB	XXXXXXXXXXXXXXXX175	Direct Deposit	Net Pay Allocations	46,932.68
01/09/23	WESTFIELD BANK, FSB	XXXXXXXXXXXXXXXX175	Garnishment	Employee Deductions	672.18
01/09/23	WESTFIELD BANK, FSB	XXXXXXXXXXXXXXXX175	Taxpay®	Employee Withholdings Social Security Medicare Fed Income Tax OH Income Tax OH BRUNS CTY Inc OH CVRSD SD Inc Total Withholdings	474.15 920.81 4,544.30 1,292.83 52.55 24.33 7,308.97
				Employer Liabilities Social Security Medicare Total Liabilities	474.15 920.81 1,394.96 8,703.93
				<b>EFT FOR 01/09/23</b>	<b>56,308.79</b>
				<b>TOTAL EFT</b>	<b>56,308.79</b>

**REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES -** Paychex does not remit these funds. You must ensure accurate and timely payment of applicable items.

TRANS. DATE	BANK NAME	ACCOUNT NUMBER	PRODUCT	DESCRIPTION	TOTAL
01/06/23	Refer to your records for account information		Payroll	Employee Deductions 457 plan EE pretax AFLAC EE Post Tax AFLAC EE Pretax Opers Police EE cont Opers np EE Cont PXCMP PRETAX Health Union Dues Total Deductions	1,695.00 12.42 18.78 3,876.17 2,804.88 2,441.81 200.00 11,049.06
				<b>TOTAL REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES</b>	<b>11,049.06</b>

**APPROVED BY MEDINA TWP TRUSTEES**  
 Date 1-9-2023  
 Trustee [Signature]  
 Trustee [Signature]  
 Trustee \_\_\_\_\_

# CASH REQUIREMENTS

**CASH REQUIRED FOR NEGOTIABLE CHECKS &/OR ELECTRONIC FUNDS TRANSFERS (EFT) FOR CHECK DATE 01/06/23: \$56,308.79**

**PAYCHEX WILL MAKE THESE TAX DEPOSIT(S) ON YOUR BEHALF - This information serves as a record of payment.**

<u>DUE DATE</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>	
01/11/23	Taxpay®	FED IT PMT Group	7,334.22

MEDINA TOWNSHIP  
*SPECIAL*  
TRUSTEES MEETING

MEETING HELD 1-9-2023

NAME

ADDRESS

*KROPP*

*FOND*

*Mary Aukerman*

*5205 Baker*