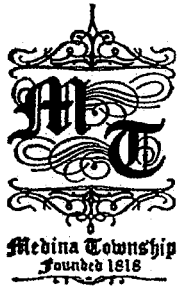


**MEDINA TOWNSHIP TRUSTEES
SPECIAL MEETING 3:00 PM
JANUARY 10, 2025**

- I. ROLL CALL**
- II. EXECUTIVE SESSION: TO CONSIDER THE
APPOINTMENT, EMPLOYMENT OR COMPENSATION
OF A PUBLIC EMPLOYEE**
- III. ADJOURN**



1/16/2025

I WOULD LIKE TO MAKE A MOTION TO APPROVE THE FOLLOWING BOARD OF TRUSTEE MEETING MINUTES:

DATE:

JANUARY 1/2/2025, ORGANIZATIONAL TRUSTEE MEETING

IN ATTENDANCE WERE: TRUSTEE'S CHRISTOPHER, JOHNSON, AND EASTWOOD.

JANUARY 1/10/2025, SPECIAL MEETING

IN ATTENDANCE WERE: TRUSTEE'S JOHNSON, EASTWOOD, CHRISTOPHER.

APPROVED BY MEDINA TWP. TRUSTEES

Date 1/16/2025

Trustee Chm. [Signature]

Trustee [Signature]

Trustee [Signature]

MEDINA TOWNSHIP BOARD OF Trustees Special Meeting
1/10/2025 @ 3:00 PM

Trustees: Roll Call
Mr. Chuck Johnson Present
Mr. Doug Eastwood Present
Mr. Bruce Christopher Present

APPROVED BY MEDINA TWP. TRUSTEES
Date 1/10/2025
Trustee Chuck Johnson
Trustee Doug Eastwood
Trustee Bruce Christopher

IN ATTENDANCE

<u>NAME</u>	<u>VISITOR/EMPLOYEE</u>
Chief John Minek	Employee
Krissy Moore	Employee
Sign In Sheet for Visitors	Attached to Minutes

Housekeeping Rules Mr. Johnson Please silence your phones.

Executive Session: To Consider the Appointment, Employment and Compensation of a Public Employee

Mr. Johnson made a motion to enter into executive session with all Township Trustees along with Police Chief Minek at 3:00 PM. The Executive Session purpose is to review and discuss a part-time position previously created. The motion was seconded by Mr. Christopher. The vote was as follows: Mr. Johnson aye; Mr. Christopher aye; Mr. Eastwood aye. The Trustees and Chief Minek returned from executive session at 4:11 PM with no decisions being made in executive session.

The Executive Session discussion centered around Resolution # 11212024-105 Final Slate of Appointments that created the position of Office Assistant with a pay range from \$15.00 to \$25.00 per hour, with scheduled work hours resulting in under 1,500 hours per year and no benefits. Also, the Trustees discussed the opportunity to consider hiring two office assistants for the purpose of "catch up" with old minutes and Public Records requests.

Mr. Johnson made a motion to offer Geneen Abdelkarim the position of Office Assistant at \$23.00 per hour and no benefits and offer Kimberly Harbaugh the position of Office Assistant at the rate of \$23.00 per hour and no benefits with the primary responsibility of updating the back log of Trustee meeting minutes, with both positions having a start date to be determined. Motion was seconded by Mr. Christopher. The vote was as follows: Mr. Johnson aye; Mr. Christopher aye; Mr. Eastwood aye. Motion carried.

Adjourn

The Chairman adjourned the meeting at 4:15. PM

I MAKE A MOTION TO OFFER GENEEN
Abdel-Karim ABOUKALIM THE POSITION OF OFFICE ASSISTANT
AT THE RATE \$23.00 PER HOUR

I WILL MAKE AN OFFER TO KIMBERLY HARBROGH
TO ASSIST IN WORKING ON PAST MINUTES, THE
PAY RATE FOR THE ^{POSITION} WILL BE \$23.00 PER HR,
NEITHER OF ~~THE~~ THESE POSITIONS WILL
RECEIVE HEALTH CARE, NOR ANY OTHER BENEFITS

JOHNSON ✓

EASTWOOD ✓

CHRISTOPHER

