

**MEDINA TOWNSHIP TRUSTEES  
EMERGENCY MEETING - 3:00 PM  
SEPTEMBER 16, 2022**

- I. ROLL CALL**
- II. APPROVAL OF THEN AND NOWS**
- III. APPROVAL OF ACCOUNTS PAYABLES**
- IV. ADJOURN**

E 9-16-2022

**ENTITY NAME:** Medina Township

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**MINUTES TITLE:** September 16, 2022, Emergency Meeting

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**BOARD NAME:** Board of Trustees

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**TYPE OF MEETING:** Emergency

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**VOTING SESSION:** Yes

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**DATE:** 9/16/2022

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**START TIME:** 3:00 pm

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**END TIME:** 3:05 pm

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**MEETING LOCATION:** Medina Township Townhall

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**RECORD OF PROCEEDINGS:**

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**CALLED TO ORDER BY:** Mr. Doug Eastwood

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# RECORD OF PROCEEDINGS

## BOARD/COUNCILMEMBERS ROLL CALL

NAME	PRESENT
Mr. Chuck Johnson	Not Present
Mr. Doug Eastwood	Present
Mr. Bruce Christopher	Present
Ms. Angela Ventura	Not Present

## IN ATTENDANCE

NAME	VISITOR/EMPLOYEE	COMMENTS
Krissy Moore	Employee	
Sign in sheet for visitors	Visitor	Attached to Minutes

The Pledge of Allegiance was recited.

## APPROVAL OF THEN AND NOW PURCHASE ORDERS -PETAL SWEET CLEANING COMPANY

MOTION BY <b>0:56 minutes</b>	<b>Mr. Eastwood:</b> (A motion was made to approve) the first Then and Now purchase order will be Petal Sweet Cleaning Company. Date was 8/31/22; issued 9/16/22, For cleaning services at the Police Department. The cost is \$352.00.
MOTION SECONDED BY	Mr. Christopher
STATED INFORMATION	Mr. Eastwood stated that he made a motion to approve that and Mr. Christopher second it.
VOTING ROLL CALL	VOTE
Mr. Eastwood	Yes
Mr. Christopher	Yes
VOTING RESULTS	YES: 2      NO: 0

## APPROVAL OF THEN AND NOW PURCHASE ORDERS -VERIZON

MOTION BY <b>1:36 minutes</b>	<b>Mr. Eastwood:</b> A motion was made to approve a Then and Now purchase order. Item then was 8/23, its issued 9/16. The vendor is Verizon Wireless. It is for the data and tablets for the Police Department. The dollar amount is \$320.13.
MOTION SECONDED BY	Mr. Christopher
VOTING ROLL CALL	VOTE
Mr. Eastwood	Yes
Mr. Christopher	Yes
VOTING RESULTS	YES: 2      NO: 0

**APPROVAL OF ACCOUNTS PAYABLE**

MOTION BY <b>2:25 minutes</b>	<b>Mr. Eastwood:</b> A motion was made to approve Accounts Payable, dated 9/16/2022 to 9/16/2022 the checks are 32401 to 32402. Totaling \$672.13. A one (1) page document was presented with the motion for approval.
MOTION SECONDED BY	Mr. Christopher
VOTING ROLL CALL	VOTE
Mr. Eastwood	Yes
Mr. Christopher	Yes
VOTING RESULTS	YES: 2      NO: 0

**MEETING ADJOURN**

MOTION BY <b>2:57 minutes</b>	<b>Mr. Eastwood:</b> A motion was made to adjourn the meeting.
MOTION SECONDED BY	Mr. Eastwood
VOTING ROLL CALL	VOTE
Mr. Eastwood	Yes
Mr. Christopher	Yes
VOTING RESULTS	YES: 2      NO: 0
	Meeting adjourned at 3:05 pm

**NEXT SCHEDULED MEETING**

TYPE OF MEETING	Special
DATE	9/22/2022
TIME	7:00 pm
LOCATION	Township Hall
COMMENTS	Banking

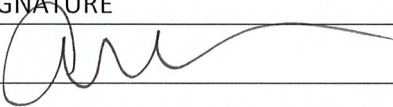
**MINUTES PREPARED BY**

NAME	TITLE	DATE
Krissy Moore	Office Assistant	9/23/2022

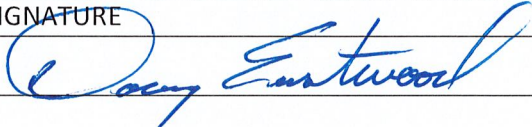
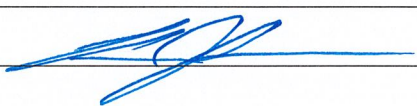
**MINUTES EDITED BY**

NAME	TITLE	DATE
Angela Ventura	Fiscal Officer	1/4/2023

**ATTESTED BY**

SIGNATURE	TITLE	DATE
	Fiscal Officer	1/5/2023

**BOARD/COUNCIL CERTIFIED**

SIGNATURE	TITLE	DATE
	Chairman	1/5/2023
	Vice Chairman	1/5/2023
	Trustee	1/5/2023

**Payment Listing**

UAN v2022.1

9/16/2022 to 9/16/2022

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
32401	09/16/2022	09/16/2022	AW	PETALSWEET CLEANING LLC	\$352.00	O
32402	09/16/2022	09/16/2022	AW	VERIZON WIRELESS	\$320.13	O
Total Payments:					\$672.13	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$672.13	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

\* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

APPROVED BY MEDINA TWP. TRUSTEES

Date 9/16/22Trustee Chm. [Signature]Trustee [Signature]Trustee [Signature]

MEDINA TOWNSHIP

TRUSTEES MEETING

MEETING HELD 9-16-2022

NAME

ADDRESS

KROPP

FORN