

**MEDINA TOWNSHIP TRUSTEES
SPECIAL MEETING - 4:00 PM
AUGUST 18, 2022**

- I. ROLL CALL - PLEDGE - MOMENT OF SILENCE**
- II. APPROVAL OF PAYROLL**
- III. APPROVAL OF APPROPRIATION STATUS RESOLUTION**
- IV. PURCHASE ORDERS AND TRAINING REQUESTS**
- V. APPROVAL OF ACCOUNT PAYABLE**
- VI. ESTABLISHMENT OF THE ONE-OHIO FUND RESOLUTION**
- VII. DEPARTMENT HEAD COMMENTS**

OLD BUSINESS

- VIII. EXECUTIVE SESSION TO DISCUSS EMPLOYEE COMPENSATION**
- IX. STATE ROUTE 18 MULTI-USE-PATH DISCUSSION**

NEW BUSINESS

- X. TRUSTEE COMMENTS**
- XI. APPROVAL OF PREVIOUS MINUTES**
- XII. APPROVAL OF DEPARTMENT REPORTS FOR JULY**
- XIII. APPOINTMENT OF ZONING COMMISSION MEMBERS**
- XIV. HOUSING REHABILITATION DISCUSSION**
- XV. PAYROLL PROCESSING AND CONSIDERATION OF A SECOND
PAYCHEX ADMINISTRATOR DISCUSSION**
- XVI. POLICY FOR EMPLOYEE/FAMILY FUNERAL DISCUSSION**
- XVII. PUBLIC COMMENT**
- XVIII. OTHER BUSINESS**
- XIX. ADJOURN**

S-8-18-2022

ENTITY NAME: Medina Township

MINUTES TITLE: August 18, 2022, Special Meeting

BOARD NAME: Board of Trustees

TYPE OF MEETING: Special

VOTING SESSION: Yes

DATE: 8/18/2022

START TIME: 4:02 pm

END TIME: 6:18 pm

MEETING LOCATION: Medina Township Townhall

RECORD OF PROCEEDINGS:

CALLED TO ORDER BY: Mr. Chuck Johnson

RECORD OF PROCEEDINGS

BOARD/COUNCIL MEMBERS ROLL CALL

NAME	PRESENT
Mr. Chuck Johnson	Present
Mr. Doug Eastwood	Present
Mr. Bruce Christopher	Present
Ms. Angela Ventura	Present

IN ATTENDANCE

NAME	VISITOR/EMPLOYEE	COMMENTS
Nick Dominguez	Employee	
Krissy Moore	Employee	
Elaine Ridgley	Employee	
Denny Miller	Employee	
Chief John Minek	Employee	
Chief Larry Walters	Medina City Employee	
Sign in sheet for visitors	Visitor	Attached to Minutes

The Pledge of Allegiance was recited.

There was a moment of silence for our first responders.

APPROVAL OF PAYROLL

MOTION BY 01:05 minutes	Mr. Johnson: A motion was made to approve payroll, with a check date of 08/19/2022. The total amount is \$40,607.10, with total deductions, withholdings, and liabilities at (\$)8,488.01. A two (2) page document was presented with the motion for approval	
MOTION SECONDED BY	Mr. Eastwood	
VOTING ROLL CALL	VOTE	
Mr. Johnson	Yes	
Mr. Eastwood	Yes	
Mr. Christopher	Yes	
VOTING RESULTS	YES: 3 NO: 0	

APPROVAL OF APPROPRIATION STATUS RESOLUTION # 08182022-052

RESOLUTION NAME	APPROPRIATION STATUS
RESOLUTION NUMBER	08182022-052
MOTION TO APPROVE BY 1:57 minutes	Mr. Johnson: A motion was made to adopt resolution number 08182022-052, to approve the Appropriation Status, dated 8/18/2022. A fourteen (14) page document was presented with the resolution for approval.
MOTION SECONDED BY	Mr. Christopher
VOTING ROLL CALL	VOTE
Mr. Johnson	Yes
Mr. Christopher	Yes
Mr. Eastwood	Yes
VOTING RESULTS	YES: 3 NO: 0
DISCUSSION	Ms. Ventura asked the trustees to review the questions they had regarding how funds are appropriated. The Board discussed appropriations for regular and blanket purchase orders in detail and how to determine encumbered and available funds. Ms. Ventura informed the trustees of the importance of timing in the purchase order process so as not to incur audit violations. The Board agreed to improve communications so that everyone is on the same page moving forward.

APPROVAL OF PURCHASE ORDERS AND TRAINING REQUESTS – WESTERN RESERVE PSYCHOLOGICAL ASSOCIATION INCORPORATED

MOTION BY 08:38 minutes	Mr. Christopher: A motion was made to approve a purchase order requisition for the Police Department. The vendor is Western Reserve Psychological Association Incorporated. This is for the psychological testing for Officers Matthew Ventura, Thomas Carlo, and Shawna Clark. The amount is \$2,250.00.
MOTION SECONDED BY	Mr. Eastwood
DISCUSSION	Fiscal Officer Ventura asked if this testing was all performed and why there is the need for a purchase order now. The Board determined that the purchase order was not needed, and the testing was pre-approved. Ms. Ventura explained why the motion was unnecessary and asked that the motion be revoked.
MOTION BY 11:00 minutes	Mr. Christopher: A motion was made to revoke the previous motion for the purchase order requisition for Police Department.
MOTION SECONDED BY	Mr. Eastwood
VOTING ROLL CALL	VOTE
Mr. Christopher	Yes
Mr. Eastwood	Yes
Mr. Johnson	Yes
VOTING RESULTS	YES: 3 NO: 0

APPROVAL OF ACCOUNTS PAYABLE

MOTION BY 11:32 minutes	Mr. Johnson: A motion was made to approve Accounts Payable, dated 8/5/2022 to 8/19/2022 with digital checks 62-2022 to 63-2022 with physical checks 32320 to 32347. The total amount is \$118,151.10. A one (1) page document was presented with the motion for approval.
MOTION SECONDED BY	Mr. Christopher
VOTING ROLL CALL	VOTE
Mr. Johnson	Yes
Mr. Christopher	Yes
Mr. Eastwood	Yes
VOTING RESULTS	YES: 3 NO: 0
DISCUSSION	Ms. Ventura advised the Board of issues encountered regarding Township Police Officers not using correct odometer readings when using their Voyager gas cards and use of a personal credit card to purchase gas. The Board and Chief Minek discussed resolving the issue. The Board also discussed the importance of following procedures for establishing township HSA accounts and the handling of employee packets for new-hired employees.

APPROVAL TO ESTABLISH THE MISCELLANEOUS SPECIAL REVENUE FUND RESOLUTION # 08182022-053

RESOLUTION NAME	ESTABLISH THE MISCELLANEOUS SPECIAL REVENUE FUND
RESOLUTION NUMBER	08182022-053
MOTION TO APPROVE BY 20:10 minutes	Mr. Johnson: A motion was made to adopt resolution number 08182022-053, to establish fund 2904 as the Miscellaneous Special Revenue Fund.
MOTION SECONDED BY	Mr. Eastwood
DISCUSSION	The Board discussed that this is the OneOhio fund for the Opioid settlement.
VOTING ROLL CALL	VOTE
Mr. Johnson	Yes
Mr. Eastwood	Yes
Mr. Christopher	Yes
VOTING RESULTS	YES: 3 NO: 0

DEPARTMENT HEAD COMMENTS

DEPARTMENT	Zoning Department
REPRESENTATIVE'S NAME	Elaine Ridgley
DISCUSSION 21:49 minutes	<u>Update Map:</u> Ms. Ridgley stated that she is working with the County to update the Zoning map that was last updated in 2002. <u>Permits:</u> Mr. Johnson requested a list of everything needed to get a Zoning permit for residents. Ms. Ridgley explained that it is on the website but, she will put something together.

DEPARTMENT HEAD COMMENTS (continue)

DEPARTMENT	Service Department
REPRESENTATIVE'S NAME	Denny Miller
DISCUSSION 23:04 minutes	<p><u>Gateway Drive</u> – Mr. Miller received a complaint call from a resident about the need to place a no-dumping sign. The Board discussed the different scenarios that could be implemented to discourage illegal dumping and that they will look further into this and other complaints.</p> <p><u>Grande Boulevard and Tahoe Drive closure:</u> Mr. Miller asked the Board for permission to close Grande Boulevard and Tahoe Drive due to concrete work.</p>
MOTION BY 26:38 minutes	Mr. Eastwood: A motion was made to allow Mr. Miller to place a road closure sign at Grande Boulevard and Tahoe Drive as needed to repair the concrete.
MOTION SECONDED BY	Mr. Christopher
VOTING ROLL CALL	VOTE
Mr. Eastwood	Yes
Mr. Christopher	Yes
Mr. Johnson	Yes
VOTING RESULTS	YES: 3 NO: 0
DISCUSSION 26:55 minutes	<p><u>Payroll-Timecards:</u> Mr. Miller stated that he was on a twenty-seven-minute phone call with Ms. Ventura regarding payroll which was after his scheduled work hours and wondered if he will be paid the two-hour minimum for his time. Mr. Eastwood said that he feels Mr. Miller is eligible to be paid a two-hour minimum. Mr. Miller called Ms. Ventura regarding an email at 9:00 pm that night and quickly became hostile. Ms. Ventura continued that she emailed him at 4:45 pm that day with a question and that he chose to call her back after hours. She further stated that she and Mr. Miller often spoke on days and times that were not work hours if Mr. Miller required something from her, and he did not turn in an overtime request for that. Mr. Eastwood said that payroll was looked at and approved by the department head and he approved it based on Mr. Miller's approval. Mr. Eastwood continued to say that it's his opinion that's where it should end because the fiscal officer will not be in trouble for paying payroll that has been approved by the appropriate places. He thinks at the point that it's approved and confirmed, that that payroll should be processed accordingly. Mr. Christopher said that according to the Ohio Auditor he believes that the State of Ohio only requires the employee and department head to sign off on a timecard. Ms. Ventura noted that the Prosecutor's Office advised that the fiscal officer must verify the accuracy of timecards once they are turned in. Mr. Johnson stated that while he appreciated everyone's time, that because of elected officials' part-time status talking with them after hours was part of the township roles.</p>

DEPARTMENT HEAD COMMENTS (continue)

MOTION TO APPROVE BY 35:38 minutes	Mr. Eastwood: A motion was made to allow him (Mr. Miller) to clock in and charge two hours for his time and conversation with an elected official after hours.
MOTION SECONDED BY	Mr. Johnson
VOTING ROLL CALL	VOTE
Mr. Eastwood	Yes
Mr. Johnson	No
Mr. Christopher	No
VOTING RESULTS	YES: 1 NO: 2
DEPARTMENT	Police Department
REPRESENTATIVE'S NAME	Chief John Minek
DISCUSSION 36:03 minutes	Chief Minek provided the Board with current duty call statistics for his department and indicated that the Police Department has experienced a 30% increase in calls from July 2021. Chief Minek advised the Board that he has nominated Officer Cliff Nicholson for the VFW Public Servant Award. Mr. Eastwood read the nomination letter aloud. Chief Minek stated that if awarded this recognition, Officer Nicholson will be given a gift certificate to donate to his charity of choice.
DEPARTMENT	Fire Department
REPRESENTATIVE'S NAME	Chief Larry Walters
DISCUSSION 39:10 minutes	Chief Walters provided the Board with a report of duty calls that the Fire Department responded to during the month. Chief Walters also stated that there were six final fire fighter candidates that made it through the selection process and five of those candidates were selected and offered employment, they are to be sworn in on Tuesday by the Mayor of the City of Medina.

OLD BUSINESS**EXECUTIVE SESSION TO DISCUSS EMPLOYEE COMPENSATION**

MOTION BY 40:23 minutes	Mr. Johnson: A motion was made to go into Executive Session to discuss employee compensation with the three (3) trustees and the fiscal officer.
MOTION SECONDED BY	Mr. Eastwood
VOTING ROLL CALL	VOTE
Mr. Johnson	Yes
Mr. Eastwood	Yes
Mr. Christopher	Yes
VOTING RESULTS	YES: 3 NO: 0
STATUS	Executive Session was entered at 4:43 pm.

EXECUTIVE SESSION TO DISCUSS EMPLOYEE COMPENSATION (continued)

STATUS	Mr. Johnson stated the time is 5:04 (pm) where the three (3) trustees and the fiscal officer have returned from Executive Session where they were discussing employee compensation where no decisions were made.
DISCUSSION	Mr. Johnson stated that they were discussing the Office-Assistant position for Krissy Moore moving from a part-time employee to a full-time employee. The Board discussed offering Mrs. Moore a forty-hour position, with the balance of full-time benefits. The Board expressed their satisfaction with Mrs. Moore's progress.
RESOLUTION NAME	FULL-TIME EMPLOYMENT
RESOLUTION NUMBER	08182022-054
MOTION TO APPROVE BY 42:20 minutes	Mr. Johnson: A motion was made to adopt resolution number 08182022-054 to set Krissy Moore as a full-time employee with a full-time anniversary date of August 28, 2022. This will be an update to the resolution set at the Organizational meeting on January 3, 2022. Full-time benefits will start on August 28, which is the full-time anniversary date, not including the medical benefits already in place. August 29, 2022, will be the first date of full-time work, it will be a nine to five.
MOTION SECONDED BY	Mr. Christopher
VOTING ROLL CALL	VOTE
Mr. Johnson	Yes
Mr. Christopher	Yes
Mr. Eastwood	Yes
VOTING RESULTS	YES: 3 NO: 0

STATE ROUTE 18 MULTI-USE PATH DISCUSSION

DISCUSSION 43:22 minutes	The Board discussed changing the wording of the proposed ODOT multi-use path agreement. Mr. Eastwood reviewed the items in the agreement that will require changes. Maintenance of the multi-use-path as well as equipment needed was also discussed by the Board.
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NEW BUSINESS**TRUSTEE COMMENTS**

DISCUSSION 46:25 minutes	<p><u>Rita Holt Park</u>- Mr. Eastwood provided an update on the park and that we now have access to the park which was granted by the State.</p> <p><u>Police Department</u> – Mr. Christopher spoke about the nomination of Officer Nicholson and what a great job the Police Department is doing.</p> <p><u>LST meeting</u> – Mr. Johnson provided a detailed report of the LST meeting he attended and provided information on how they are working on keeping 911 calls from being abused. Mr. Johnson also stated that they are purchasing another ambulance. Ms. Ventura stated that she has questions about particular invoice line-item charges and hopes Mr. Johnson can get further information regarding detail for those charges. Mr. Johnson also advised the Board of the cost increases due to LST payroll changes. The Board discussed the number of calls for Medina and Montville Townships.</p>
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APPROVAL OF PREVIOUS MINUTES

MOTION TO APPROVE MINUTES OF	July 21, 2022
TYPE OF MEETING	Regular Trustee Meeting
MOTION BY 55:00 minutes	Mr. Johnson: A motion was made to approve the July 21, 2022, Regular Trustee meeting. In attendance were Mr. Johnson, Mr. Eastwood, and Mr. Christopher.
MOTION SECONDED BY	Mr. Eastwood
VOTING ROLL CALL	VOTE
Mr. Johnson	Yes
Mr. Eastwood	Yes
Mr. Christopher	Yes
VOTING RESULTS	YES: 3 NO: 0

APPROVAL OF DEPARTMENT REPORTS FOR JULY 2022

MOTION BY 55:53 minutes	Mr. Johnson: A motion was made to approve the July 2022, Department Reports. Police Department is single sided and four (4) pages, Zoning is double sided and six (6) pages, Service Department is single sided and one (1) page and Fire Department single sided with two (2) pages for a total of thirteen (13) pages. All reports were presented with the motion for approval.
MOTION SECONDED BY	Mr. Christopher
VOTING ROLL CALL	VOTE
Mr. Johnson	Yes
Mr. Christopher	Yes
Mr. Eastwood	Yes
VOTING RESULTS	YES: 3 NO: 0

APPOINTMENT OF ZONING COMMISSION MEMBERS

DISCUSSION	Mr. Johnson stated the need to appoint three members to the Zoning Commission. Mr. Johnson advised the Board that due to the recent passing of Board member James Apana, who was a full member, there is a need to fill this position and his term was until 2026. The Board decided to further discuss the positions and review the candidates that have submitted letters of interest. The Board also determined that newspaper advertising will not be needed at this time.
MOTION BY 58:50 minutes	Mr. Eastwood: A motion was made to table the appointment of the Zoning Commission members.
MOTION SECONDED BY	Mr. Christopher
VOTING ROLL CALL	VOTE
Mr. Eastwood	Yes
Mr. Christopher	Yes
Mr. Johnson	Yes
VOTING RESULTS	YES: 3 NO: 0

HOUSING REHABILITATION DISCUSSION

DISCUSSION	The Board discussed a housing improvement project for a complex located in the City of Medina that is within one half mile of the Township and that the housing authority is reaching out for input regarding any concerns the Township may have. Having no concerns, a motion was called for to respond in kind.
MOTION BY 1:00:24 minutes	Mr. Eastwood: A motion was made to allow Mr. Dominguez to respond to the request regarding the improvement Housing Rehabilitation that Medina Township does not have an objection to that project.
MOTION SECONDED BY	Mr. Johnson
VOTING ROLL CALL	VOTE
Mr. Eastwood	Yes
Mr. Johnson	Yes
Mr. Christopher	Yes
VOTING RESULTS	YES: 3 NO: 0

PAYROLL PROCESSING AND CONSIDERATION OF A SECOND PAYCHEX ADMINISTRATOR DISCUSSION

<p>DISCUSSION</p> <p>1:00:51 minutes</p>	<p>Mr. Eastwood advised the Board that he has been talking with our Paychex contact and that he would like to be added as a second administrator and have the ability to communicate with Paychex as an administrator to the township account. Mr. Eastwood stated that in business he always likes to have a number two and would like to volunteer for to be a second admin for the Paychex system. The other trustees concurred. Mr. Christopher believes that adding a number two could lead to more expedient answers. Mr. Eastwood would like to not add things to Ms. Ventura's plate by taking the administrator role. Ms. Ventura stated that, per the Ohio Revised Code, there is a segregation of duties between trustees and fiscal officers, and she believes that this is crossing over duties. Mr. Eastwood said that he would like permission to pursue this legally. The Board discussed how to create a backup plan if there was ever a need for someone to handle payroll. Mr. Eastwood mentioned again that he may make a motion for department heads to adjust the times five minutes either way as needed. He wanted to make sure it was on the record that he was following up with the people who make law and decide law, not opinions (although it was later revealed that he had followed up only with a prosecutor, who obviously neither "makes nor decides law"). He insisted that this was never to change something when someone is not there, "that would be fraud, that's not what we are ever talking about." Ms. Ventura started to clarify what the five-minute grace period verbiage was in the policy and Trustee Eastwood interjected that "a policy which is a guideline, and a guideline is just that, it's not a mandate." Mr. Eastwood believes not giving a grace period and allowing employees to be late for a shift and the punch to round backwards, but having the system set up as it is currently if an employee is late, they may be asked to use personal time off and he believes that is immoral and illegal. Ms. Ventura explained the reason for the employee requested five-minute grace period and noted that if someone worked overtime that it was up to the department head to make sure that the employee was paid for that. Mr. Eastwood read a summary of a legal opinion from the county prosecutor's office regarding this payroll issue. Ms. Ventura advised the Board of the multiple legal and policy opinions she received and what options the township has for processing punch-in and punch-out events. She noted that she didn't believe that the legal opinion obtained from the county prosecutor's office was complete in that she had requested that said opinion include legal advice from the State of Ohio Auditor's Office and that was absent. Ms. Ventura also stated that the policy that the township adopted was not being adhered to. She offered the idea of taking the grace period away altogether to avoid the confusion and Mr. Eastwood said that "it simply doesn't work."</p>
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PAYROLL PROCESSING AND CONSIDERATION OF A SECOND PAYCHEX ADMINISTRATOR DISCUSSION (continued)

	<p>He suggested the idea of going back to paper time sheets regardless of the accruals being incorrect with that method. Mr. Christopher asked if the five-minute rounding was working because he was being told it was not. Ms. Ventura explained that the only time it does not work is if a department head does not put a schedule in for an employee or if an employee punches outside of the five-minute window. Mr. Christopher handed out previous timesheets used by the township that the employees would like to go back to using to the other Board members. He asked Ms. Ventura if going back to paper would make her job more difficult. Ms. Ventura explained that the primary concern of going back to a paper timesheet would be human error in tracking accruals. Specific examples of payroll issues were further discussed. Mr. Christopher passed out a policy stating this was a motion that was made February 2 [sic]. Ms. Ventura advised that this was adopted on February 4. Mr. Christopher insisted that the date of the policy was February 2 [sic], 2021, and that it hasn't worked, that every time he is at the police station that Paychex is talked about by everybody in there. And that when he goes out on ride-alongs the officers are talking about the problems with the system. He continued to say that other township police departments are being productive instead of spending time complaining about payroll. Mr. Christopher stated that Einstein said that insanity is to continue to do the exact same thing and expect different results and he agrees. Mr. Eastwood then gave the chairman of the board permission to move the meeting on. Mr. Johnson ended the conversation and stated that Department Heads need to have the ability to make timesheet adjustments if something is wrong with Paychex. If they are late, they are late.</p>
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POLICY FOR EMPLOYEE/FAMILY FUNERAL DISCUSSION

DISCUSSION	Mr. Johnson stated that as a Township he feels that we should be able to set up a special budgetary line item for cards and flowers to purchase for employees in the event of a death of the employee or family member. The Board discussed setting up a policy and will table this for future discussion.
MOTION BY 1:33:14 minutes	Mr. Johnson: A motion was made to table the policy discussion for employee/family funeral flowers.
MOTION SECONDED BY	Mr. Eastwood
VOTING ROLL CALL	VOTE
Mr. Johnson	Yes
Mr. Eastwood	Yes
Mr. Christopher	Yes
VOTING RESULTS	YES: 3 NO: 0

PUBLIC COMMENT

MOTION BY 1:33:53 minutes	Mr. Johnson: A motion was made to open the floor for public comment.
MOTION SECONDED BY	Mr. Eastwood
VOTING ROLL CALL	VOTE
Mr. Johnson	Yes
Mr. Eastwood	Yes
Mr. Christopher	Yes
VOTING RESULTS	YES: 3 NO: 0
PUBLIC COMMENT STATUS	Public comment was made.

MOTION BY 1:53:18 minutes	Mr. Johnson: A motion was made to close the floor for public comment.
MOTION SECONDED BY	Mr. Eastwood
VOTING ROLL CALL	VOTE
Mr. Johnson	Yes
Mr. Eastwood	Yes
Mr. Christopher	Yes
VOTING RESULTS	YES: 3 NO: 0

OTHER BUSINESS – COUNTY ENGINEER DINNER

DISCUSSION 1:53:29 Minutes	The Board discussed an invitation to the upcoming County Engineer dinner which starts at 4:30 pm and ends at 6:30 pm, the same day as a 7:00 pm regular trustee meeting. Ms. Ventura asked if there is a need to alter the meeting date or time. The Board decided that there will not be a need to make any adjustment for the trustee meeting.
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MEETING ADJOURN

MOTION BY 1:54:40 minutes	Mr. Johnson: A motion was made to adjourn the meeting.
MOTION SECONDED BY	Mr. Christopher
VOTING ROLL CALL	VOTE
Mr. Johnson	Yes
Mr. Christopher	Yes
Mr. Eastwood	Yes
VOTING RESULTS	YES: 3 NO: 0
	Meeting adjourned at 6:18 pm

NEXT SCHEDULED MEETING

TYPE OF MEETING	Special
DATE	8/24/2022
TIME	4:00 pm
LOCATION	Township Hall
COMMENTS	Collective Bargaining Agreement

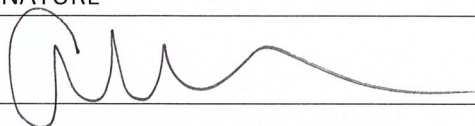
MINUTES PREPARED BY

NAME	TITLE	DATE
Krissy Moore	Office Assistant	8/29/2022

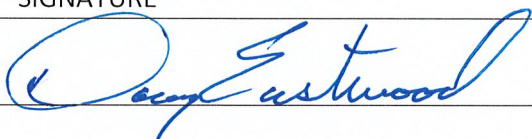

MINUTES EDITED BY

NAME	TITLE	DATE
Angela Ventura	Fiscal Officer	10/27/2022

ATTESTED BY

SIGNATURE	TITLE	DATE
	Fiscal Officer	1/5/2023

BOARD/COUNCIL CERTIFIED

SIGNATURE	TITLE	DATE
	Chairman	1/5/2023
	Vice Chairman	1/5/2023
	Trustee	1/5/2023

CASH REQUIREMENTS

(Prior to Processing)

THIS REPORT SUMMARIZES YOUR PAYROLL TRANSACTIONS FOR THE **CHECK DATE 08/19/22**. IT DOES NOT REFLECT MISCELLANEOUS ADMINISTRATIVE CHARGES. PLEASE REFER TO YOUR INVOICE(S) FOR THE TOTAL CASH REQUIRED FOR THIS CHECK DATE.

IMPORTANT COVID-19 INFORMATION: If you filed IRS Form 7200, please notify your Paychex representative to avoid owing a balance at the end of the quarter and ensure your Form 941 is accurate.

TRANSACTION DETAIL

ELECTRONIC FUNDS TRANSFER - Your financial institution will initiate transfer to Paychex at or after 12:01 A.M. on transaction date.

<u>TRANS. DATE</u>	<u>BANK NAME</u>	<u>ACCOUNT NUMBER</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>	<u>BANK DRAFT AMOUNTS & OTHER TOTALS</u>
08/18/22	WESTFIELD BANK, FSB	XXXXXXXXXXXX175	Direct Deposit	Net Pay Allocations	34,014.57
08/18/22	WESTFIELD BANK, FSB	XXXXXXXXXXXX175	Garnishment	Employee Deductions	272.03
08/18/22	WESTFIELD BANK, FSB	XXXXXXXXXXXX175	Taxpay®	Employee Withholdings	
				Medicare	681.23
				Fed Income Tax	3,860.46
				OH Income Tax	994.39
				OH BRUNS CTY Inc	52.65
				OH CVRSD SD Inc	30.54
				Total Withholdings	5,639.27
				Employer Liabilities	
				Medicare	681.23
				Total Liabilities	6,320.50
				EFT FOR 08/18/22	40,607.10

TOTAL EFT (Does not reflect administrative charges)

40,607.10

REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES - Paychex does not remit these funds. You must ensure accurate and timely payment of applicable items.

<u>TRANS. DATE</u>	<u>BANK NAME</u>	<u>ACCOUNT NUMBER</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>	<u>TOTAL</u>
08/19/22	Refer to your records for account information		Payroll	Employee Deductions	
				457 plan EE pretax	1,140.00
				AFLAC EE Post Tax	12.42
				AFLAC EE Pretax	18.78
				Ops Police EE cont	3,824.19
				Ops np EE Cont	1,899.71
				PXCMP PRETAX Health	1,412.91
				Union Dues	180.00
				Total Deductions	8,488.01

TOTAL REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES (Does not reflect administrative charges)

8,488.01

CASH REQUIREMENTS

THIS REPORT SUMMARIZES YOUR PAYROLL TRANSACTIONS FOR THE CHECK DATE 08/19/22. IT DOES NOT REFLECT MISCELLANEOUS ADMINISTRATIVE CHARGES. PLEASE REFER TO YOUR INVOICE(S) FOR THE TOTAL CASH REQUIRED FOR THIS CHECK DATE.

PAYCHEX WILL MAKE THESE TAX DEPOSIT(S) ON YOUR BEHALF - This information serves as a record of payment.

DUE DATE	PRODUCT	DESCRIPTION	
08/24/22	Taxpay®	FED IT PMT Group	5,242.92
09/15/22	Taxpay®	OH Income Tax	2,113.27
09/15/22	Taxpay®	OH BRUNS CTY Inc	105.30
09/15/22	Taxpay®	OH SD PMT Group	61.08

Appropriation Status Resolution

I will move to adopt resolution number 08182022-052, to approve the Appropriation Status, dated 8/18/2022, and incorporate this fourteen (14) page document by reference.

APPROVED BY MEDINA TWP. TRUSTEES

Date 8-18-2022

Trustee Chm [Signature]

Trustee John Eastwood

Trustee [Signature]

MEDINA TOWNSHIP, MEDINA COUNTY
Appropriation Status
 By Fund
 As Of 8/18/2022

8/18/2022 12:31:00 PM
 UAN V2022.1

Fund: General
 Pooled Balance: \$2,980,935.07
 Non-Pooled Balance: \$0.00
 Total Cash Balance: \$2,980,935.07

Account Code	Account Name	Reserved for Encumbrance 12/31	Reserved for Encumbrance 12/31 Adjustment	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
1000-110-100-0306	D Salaries(EMPLOYEE RECOGNITION)	\$247.36	\$0.00	\$1,000.00	\$383.00	\$388.65	\$475.71	31.158%
1000-110-111-0000	D Salaries - Trustees	\$0.00	\$0.00	\$60,000.00	\$0.00	\$33,998.02	\$26,001.98	56.663%
1000-110-121-0000	D Salary - Township Fiscal Officer	\$0.00	\$0.00	\$30,000.00	\$0.00	\$17,038.72	\$12,961.28	56.796%
1000-110-190-0000	D Other - Salaries	\$0.00	\$0.00	\$80,000.00	\$0.00	\$38,891.00	\$41,109.00	48.614%
1000-110-211-0000	D Ohio Public Employees Retirement System	\$0.00	\$0.00	\$41,000.00	\$0.00	\$21,783.53	\$19,216.47	53.131%
1000-110-213-0000	D Medicare	\$0.00	\$0.00	\$5,000.00	\$0.00	\$2,649.90	\$2,350.10	52.998%
1000-110-221-0000	Medical/Hospitalization	\$0.00	\$0.00	\$115,000.00	\$26,808.18	\$78,541.82	\$9,650.00	68.297%
1000-110-229-0000	Other - Insurance Benefits	\$50.00	\$0.00	\$0.00	\$135.00	\$365.00	\$550.00	34.762%
1000-110-230-0000	D Workers' Compensation	\$0.00	\$0.00	\$5,000.00	\$0.00	\$407.55	\$4,592.45	8.151%
1000-110-240-0000	D Unemployment Compensation	\$0.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$10,000.00	0.000%
1000-110-311-0000	Accounting and Legal Fees	\$0.00	\$0.00	\$15,000.00	\$0.00	\$0.00	\$14,000.00	0.000%
1000-110-312-0000	Auditing Services	\$0.00	\$0.00	\$14,000.00	\$0.00	\$0.00	\$1,000.00	34.465%
1000-110-313-0000	Uniform Accounting Network Fees	\$2,748.10	\$0.00	\$6,000.00	\$4,733.10	\$3,015.00	\$7,764.53	35.296%
1000-110-314-0000	D Tax Collection Fees	\$0.00	\$0.00	\$12,000.00	\$0.00	\$4,235.47	\$19,875.51	57.826%
1000-110-319-0000	Other - Professional and Technical Services	\$6,175.67	\$0.00	\$50,000.00	\$3,816.06	\$32,484.10	\$2,000.00	0.000%
1000-110-321-0000	Rents and Leases	\$0.00	\$0.00	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.000%
1000-110-330-0000	Travel and Meeting Expense	\$310.00	\$0.00	\$7,000.00	\$1,974.26	\$2,520.39	\$3,000.00	33.629%
1000-110-341-0000	Telephone	\$494.65	\$0.00	\$1,500.00	\$1,246.66	\$253.34	\$0.00	16.889%
1000-110-342-0000	Postage	\$0.00	\$0.00	\$2,000.00	\$1,930.20	\$69.80	\$0.00	0.000%
1000-110-345-0000	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	\$8,588.54	\$13,500.00	34.597%
1000-110-345-0610	Advertising(PAYCHEX SVS CHARGES)	\$0.00	\$0.00	\$20,000.00	\$2,735.66	\$20,500.08	\$9,499.92	66.334%
1000-110-360-0000	Contracted Services	\$4,824.20	\$0.00	\$30,000.00	\$0.00	\$20,500.08	\$4,500.00	65.000%
1000-110-370-0000	Payment to Anchor Political Subdivision	\$0.00	\$0.00	\$3,000.00	\$0.00	\$16,346.90	\$3,653.10	81.735%
1000-110-381-0000	Property Insurance Premiums	\$0.00	\$0.00	\$20,000.00	\$4,151.79	\$848.21	\$0.00	16.964%
1000-110-382-0000	Liability Insurance Premiums	\$0.00	\$0.00	\$5,000.00	\$435.88	\$127.51	\$500.00	11.991%
1000-110-410-0000	Office Supplies	\$63.39	\$0.00	\$1,000.00				
1000-110-420-0600	Operating Supplies(FUEL)							

Report reflects selected information.

APPROVED BY MEDINA TWP TRUSTEES
 Date 8-18-2022

Trustee Chm. [Signature]
 Trustee [Signature]
 Trustee [Signature]

MEDINA TOWNSHIP, MEDINA COUNTY
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Account Code	Account Name	Reserved for Encumbrance 12/31	Reserved for Encumbrance 12/31 Adjustment	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
1000-110-430-0000	Small Tools and Minor Equipment	\$0.00	\$0.00	\$4,000.00	\$2,340.03	\$159.97	\$1,500.00	3.999%
1000-110-519-0000	Other - Dues and Fees	\$0.00	\$0.00	\$2,000.00	\$680.00	\$616.00	\$705.00	30.750%
1000-110-590-5900	Other Expenses{(COMMUNITY EVENTS)}	\$0.00	\$0.00	\$75,000.00	\$20,996.39	\$7,103.61	\$46,900.00	9.471%
1000-110-599-0000	Other - Other Expenses	\$0.00	\$0.00	\$98,000.00	\$5,000.00	\$0.00	\$93,000.00	0.000%
1000-110-740-0000	Machinery, Equipment and Furniture	\$8,433.59	\$0.00	\$25,000.00	\$7,873.78	\$2,559.81	\$23,000.00	7.666%
1000-120-322-0000	Garbage and Trash Removal	\$0.00	\$0.00	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.000%
1000-120-323-0000	Repairs and Maintenance	\$872.00	\$0.00	\$25,000.00	\$2,102.92	\$1,269.08	\$22,500.00	4.905%
1000-120-329-0000	Other - Property Services	\$0.00	\$0.00	\$30,000.00	\$11,634.71	\$12,170.33	\$6,194.96	40.568%
1000-120-351-0000	Electricity	\$598.61	\$0.00	\$5,000.00	\$1,916.62	\$1,671.99	\$2,000.00	29.918%
1000-120-351-0001	Electricity{(REMSEN BLDG)}	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-120-352-0000	Water and Sewage	\$264.47	\$0.00	\$4,000.00	\$2,337.09	\$927.38	\$1,000.00	21.747%
1000-120-352-0001	Water and Sewage{(REMSEN BLDG)}	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-120-353-0000	Natural Gas	\$500.00	\$0.00	\$4,000.00	\$3,500.00	\$0.00	\$1,000.00	0.000%
1000-120-353-0001	Natural Gas{(REMSEN BLDG)}	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-120-400-0000	Supplies and Materials	\$0.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.000%
1000-120-599-0000	Other - Other Expenses	\$0.00	\$0.00	\$30,000.00	\$2,500.00	\$0.00	\$27,500.00	0.000%
1000-130-150-0000	D Compensation of Board and Commisssion Members	\$0.00	\$0.00	\$20,000.00	\$0.00	\$4,243.48	\$15,756.52	21.217%
1000-130-190-0000	D Other - Salaries	\$0.00	\$0.00	\$55,000.00	\$0.00	\$30,493.80	\$24,506.20	55.443%
1000-130-211-0000	D Ohio Public Employees Retirement System	\$0.00	\$0.00	\$14,000.00	\$0.00	\$7,626.06	\$6,373.94	54.472%
1000-130-212-0000	D Social Security	\$0.00	\$0.00	\$2,500.00	\$0.00	\$569.79	\$1,930.21	22.792%
1000-130-213-0000	D Medicare	\$0.00	\$0.00	\$2,500.00	\$0.00	\$1,034.19	\$1,465.81	41.368%
1000-130-221-0000	Medical/Hospitalization	\$0.00	\$0.00	\$20,000.00	\$3,251.05	\$14,558.32	\$2,190.63	72.792%
1000-130-229-0000	Other - Insurance Benefits	\$0.00	\$0.00	\$200.00	\$30.00	\$80.00	\$90.00	40.000%
1000-130-230-0000	D Workers' Compensation	\$0.00	\$0.00	\$3,000.00	\$0.00	\$185.25	\$2,814.75	6.175%
1000-130-240-0000	D Unemployment Compensation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-130-311-0000	Accounting and Legal Fees	\$0.00	\$0.00	\$20,000.00	\$0.00	\$30.00	\$20,000.00	0.000%
1000-130-330-0000	Travel and Meeting Expense	\$0.00	\$0.00	\$4,000.00	\$0.00	\$30.00	\$3,970.00	0.750%
1000-130-342-0000	Postage	\$0.00	\$0.00	\$1,000.00	\$920.78	\$79.22	\$0.00	7.922%
1000-130-344-0000	Printing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-130-345-0000	Advertising	\$0.00	\$0.00	\$2,000.00	\$1,398.50	\$601.50	\$0.00	30.075%
1000-130-410-0000	Office Supplies	\$0.00	\$0.00	\$2,000.00	\$797.39	\$202.61	\$1,000.00	10.131%
1000-130-430-0000	Small Tools and Minor Equipment	\$0.00	\$0.00	\$500.00	\$500.00	\$0.00	\$0.00	0.000%
1000-130-599-0000	Other - Other Expenses	\$0.00	\$0.00	\$20,000.00	\$9,250.00	\$750.00	\$10,000.00	3.750%

Report reflects selected information.

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1000-130-740-0000	Machinery, Equipment and Furniture	\$0.00	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00	0.000%
1000-210-318-0000	Training Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-220-323-0231	Repairs and Maintenance(RPRS TO FIRE STATION)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-310-319-0000	Other - Professional and Technical Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-310-351-0000	Electricity	\$750.24	\$0.00	\$12,000.00	\$3,676.47	\$4,073.77	\$5,000.00	31.951%
1000-410-490-0000	Other - Supplies and Materials	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-410-730-0000	Improvement of Sites	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-510-490-1919	Other - Supplies and Materials(COVID19)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-610-730-0000	Improvement of Sites	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-760-720-0000	Buildings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-760-730-0000	Improvement of Sites	\$0.00	\$0.00	\$100,000.00	\$0.00	\$0.00	\$100,000.00	0.000%
1000-760-730-0001	Improvement of Sites(REMSEN BLDG)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-760-730-0002	Improvement of Sites(Road & Bridge)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-760-790-0000	Other - Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-910-910-0900	D Transfers - Out((to R&B fund 2031))	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-910-910-0901	D Transfers - Out((to Cemetery Fund 2041))	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-910-910-9201	D Transfers - Out((PD FUND 2081))	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-920-920-0000	D Advances - Out	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
General Fund Total:		\$26,322.28	\$0.00	\$1,377,700.00	\$141,634.38	\$379,339.83	\$883,048.07	27.018%

Fund: Motor Vehicle License Tax
 Pooled Balance: \$26,968.69
 Non-Pooled Balance: \$0.00
 Total Cash Balance: \$26,968.69

Account Code	Account Name	Reserved for Encumbrance 12/31	Reserved for Encumbrance 12/31 Adjustment	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
2011-760-730-0000	Improvement of Sites	\$0.00	\$0.00	\$34,000.00	\$20,200.00	\$0.00	\$13,800.00	0.000%
Motor Vehicle License Tax Fund Total:		\$0.00	\$0.00	\$34,000.00	\$20,200.00	\$0.00	\$13,800.00	0.000%

Fund: Gasoline Tax
 Report reflects selected information.

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Pooled Balance: \$226,001.75
Non-Pooled Balance: \$0.00
Total Cash Balance: \$226,001.75

Account Code	Account Name	Reserved for Encumbrance 12/31	Reserved for Encumbrance 12/31 Adjustment	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
2021-760-730-0000	Improvement of Sites	\$0.00	\$0.00	\$322,000.00	\$200,530.00	\$0.00	\$121,470.00	0.000%
	Gasoline Tax Fund Total:	\$0.00	\$0.00	\$322,000.00	\$200,530.00	\$0.00	\$121,470.00	0.000%

Fund: Road and Bridge
Pooled Balance: \$401,863.15
Non-Pooled Balance: \$0.00
Total Cash Balance: \$401,863.15

Account Code	Account Name	Reserved for Encumbrance 12/31	Reserved for Encumbrance 12/31 Adjustment	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
2031-330-190-0000	D Other - Salaries	\$0.00	\$0.00	\$275,000.00	\$0.00	\$149,039.68	\$125,960.32	54.196%
2031-330-211-0000	D Ohio Public Employees Retirement System	\$0.00	\$0.00	\$66,000.00	\$0.00	\$36,888.97	\$29,111.03	55.892%
2031-330-212-0000	D Social Security	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2031-330-213-0000	D Medicare	\$0.00	\$0.00	\$6,000.00	\$0.00	\$4,726.92	\$3,273.08	59.087%
2031-330-221-0000	Medical/Hospitalization	\$0.00	\$0.00	\$66,000.00	\$10,702.75	\$49,475.60	\$7,821.65	72.758%
2031-330-229-0000	Other - Insurance Benefits	\$0.00	\$0.00	\$500.00	\$120.00	\$320.00	\$60.00	64.000%
2031-330-230-0000	D Workers' Compensation	\$0.00	\$0.00	\$6,000.00	\$0.00	\$741.00	\$5,259.00	12.350%
2031-330-251-0000	Uniform, Tool and Equipment Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2031-330-314-0000	D Tax Collection Fees	\$0.00	\$0.00	\$8,000.00	\$0.00	\$4,222.49	\$3,777.51	52.781%
2031-330-318-0000	Training Services	\$0.00	\$0.00	\$1,000.00	\$65.00	\$35.00	\$900.00	3.500%
2031-330-319-0000	Other - Professional and Technical Services	\$2,540.12	\$0.00	\$110,000.00	\$5,892.61	\$11,007.98	\$95,639.53	9.781%
2031-330-321-0000	Rents and Leases	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2031-330-322-0000	Garbage and Trash Removal	\$112.10	\$0.00	\$1,500.00	\$304.21	\$907.89	\$400.00	56.317%
2031-330-323-0000	Repairs and Maintenance	\$89.31	\$0.00	\$52,000.00	\$9,611.08	\$21,193.76	\$21,284.47	40.687%
2031-330-341-0000	Telephone	\$173.04	\$0.00	\$1,500.00	\$582.15	\$790.89	\$300.00	47.273%
2031-330-345-0000	Advertising	\$0.00	\$0.00	\$1,300.00	\$328.30	\$171.70	\$800.00	13.208%
2031-330-351-0000	Electricity	\$1,426.32	\$0.00	\$8,000.00	\$3,116.52	\$4,809.80	\$1,500.00	51.025%

Report reflects selected information.

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Account Code	Account Name	Reserved for Encumbrance 12/31	Reserved for Encumbrance 12/31 Adjustment	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
2031-330-352-0000	Water and Sewage	\$324.19	\$0.00	\$5,500.00	\$1,408.77	\$2,915.42	\$1,500.00	50.057%
2031-330-353-0000	Natural Gas	\$785.85	\$0.00	\$28,000.00	\$1,400.35	\$5,885.50	\$21,500.00	20.446%
2031-330-360-0000	Contracted Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2031-330-381-0000	Property Insurance Premiums	\$0.00	\$0.00	\$14,000.00	\$0.00	\$13,423.00	\$577.00	95.879%
2031-330-382-0000	Liability Insurance Premiums	\$0.00	\$0.00	\$6,000.00	\$0.00	\$5,272.50	\$727.50	87.875%
2031-330-410-0000	Office Supplies	\$0.00	\$0.00	\$500.00	\$421.07	\$78.93	\$0.00	15.786%
2031-330-420-0000	Operating Supplies	\$762.95	\$0.00	\$25,000.00	\$2,774.46	\$14,719.03	\$8,269.46	57.133%
2031-330-420-0100	Operating Supplies(ROAD SALT)	\$0.00	\$0.00	\$45,000.00	\$1,068.13	\$43,931.87	\$0.00	97.626%
2031-330-420-0500	Operating Supplies(FUEL)	\$4,500.00	\$0.00	\$35,000.00	\$12,928.26	\$16,571.74	\$10,000.00	41.954%
2031-330-420-0520	Operating Supplies(UNIFORMS)	\$83.17	\$0.00	\$2,500.00	\$1,279.77	\$1,303.40	\$0.00	50.457%
2031-330-430-0000	Small Tools and Minor Equipment	\$0.00	\$0.00	\$4,500.00	\$2,129.11	\$370.89	\$2,000.00	8.242%
2031-330-599-0000	Other - Other Expenses	\$0.00	\$0.00	\$8,500.00	\$2,500.00	\$0.00	\$6,000.00	0.000%
2031-330-730-0000	Improvement of Sites	\$6,765.25	\$0.00	\$43,000.00	\$23,466.80	\$10,218.85	\$16,079.60	20.534%
2031-330-740-0000	Machinery, Equipment and Furniture	\$49,325.11	\$0.00	\$25,000.00	\$1,075.67	\$53,629.26	\$19,620.18	72.155%
2031-760-720-0562	Buildings(BLAKSLEE PARK)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2031-760-730-0000	Improvement of Sites	\$0.00	\$0.00	\$85,000.00	\$66,270.00	\$0.00	\$18,730.00	0.000%
Road and Bridge Fund Total:		\$66,887.41	\$0.00	\$934,300.00	\$147,445.01	\$452,652.07	\$401,090.33	45.212%

Fund: Cemetery
 Pooled Balance: \$24,948.58
 Non-Pooled Balance: \$0.00
 Total Cash Balance: \$24,948.58

Account Code	Account Name	Reserved for Encumbrance 12/31	Reserved for Encumbrance 12/31 Adjustment	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
2041-410-730-0000	Improvement of Sites	\$0.00	\$0.00	\$7,000.00	\$1,533.30	\$466.70	\$5,000.00	6.667%
2041-410-740-0000	Machinery, Equipment and Furniture	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2041-490-599-0000	Other - Other Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2041-590-590-0000	Other Expenses	\$0.00	\$0.00	\$2,500.00	\$1,000.00	\$0.00	\$1,500.00	0.000%
Cemetery Fund Total:		\$0.00	\$0.00	\$9,500.00	\$2,533.30	\$466.70	\$6,500.00	4.913%

Report reflects selected information.

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Fund: Police District
 Pooled Balance: \$336,331.72
 Non-Pooled Balance: \$0.00
 Total Cash Balance: \$336,331.72

Account Code	Account Name	Reserved for Encumbrance 12/31	Reserved for Encumbrance 12/31 Adjustment	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
2081-210-190-0000	D Other - Salaries	\$0.00	\$0.00	\$995,000.00	\$0.00	\$444,801.38	\$450,198.62	49.698%
2081-210-211-0000	D Ohio Public Employees Retirement System	\$0.00	\$0.00	\$45,885.87	\$0.00	\$45,885.87	\$0.00	100.000%
2081-210-213-0000	D Medicare	\$0.00	\$0.00	\$26,000.00	\$0.00	\$12,827.53	\$13,172.47	49.337%
2081-210-219-0000	D Other - Employer's Retirement Contributions	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2081-210-221-0000	Medical/Hospitalization	\$0.00	\$0.00	\$238,000.00	\$33,815.71	\$123,684.29	\$80,500.00	51.968%
2081-210-229-0000	Other - Insurance Benefits	\$0.00	\$0.00	\$3,500.00	\$625.60	\$1,384.40	\$1,490.00	39.554%
2081-210-230-0000	D Workers' Compensation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2081-210-240-0000	D Unemployment Compensation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2081-210-311-0000	Accounting and Legal Fees	\$0.00	\$0.00	\$2,000.00	\$0.00	\$2,000.00	\$0.00	100.000%
2081-210-314-0000	D Tax Collection Fees	\$0.00	\$0.00	\$16,000.00	\$0.00	\$7,970.66	\$8,029.34	49.817%
2081-210-315-0000	D Election Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2081-210-318-0000	Training Services	\$65.00	\$0.00	\$10,000.00	\$2,893.46	\$3,021.54	\$4,150.00	30.020%
2081-210-318-0691	Training Services(CPT-POLICE TRAINING)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2081-210-319-0000	Other - Professional and Technical Services	\$331.22	\$0.00	\$31,000.00	\$100.29	\$28,043.94	\$3,186.99	89.508%
2081-210-321-0000	Rents and Leases	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2081-210-322-0000	Garbage and Trash Removal	\$0.00	\$0.00	\$1,000.00	\$383.56	\$516.44	\$100.00	51.644%
2081-210-323-0000	Repairs and Maintenance	\$39.61	\$0.00	\$10,000.00	\$1,360.90	\$8,678.50	\$0.21	86.443%
2081-210-330-0000	Travel and Meeting Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2081-210-341-0000	Telephone	\$291.97	\$0.00	\$6,000.00	\$1,172.81	\$3,419.16	\$1,700.00	54.342%
2081-210-342-0000	Postage	\$0.00	\$0.00	\$1,000.00	\$889.36	\$110.64	\$0.00	11.064%
2081-210-345-0000	Advertising	\$0.00	\$0.00	\$400.00	\$400.00	\$0.00	\$0.00	0.000%
2081-210-351-0000	Electricity	\$1,062.84	\$0.00	\$10,000.00	\$2,594.03	\$7,468.81	\$1,000.00	67.513%
2081-210-352-0000	Water and Sewage	\$68.73	\$0.00	\$1,000.00	\$410.59	\$548.14	\$100.00	51.773%
2081-210-353-0000	Natural Gas	\$580.07	\$0.00	\$3,000.00	\$2,015.39	\$1,564.58	\$0.00	43.705%
2081-210-370-0000	Payment to Another Political Subdivision	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2081-210-381-0000	Property Insurance Premiums	\$0.00	\$0.00	\$5,000.00	\$0.00	\$4,299.00	\$701.00	85.980%
2081-210-382-0000	Liability Insurance Premiums	\$0.00	\$0.00	\$7,200.00	\$0.00	\$7,143.50	\$56.50	99.215%

Report reflects selected information.

MEDINA TOWNSHIP, MEDINA COUNTY
Appropriation Status
 By Fund
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Account Code	Account Name	Reserved for Encumbrance 12/31	Reserved for Encumbrance 12/31 Adjustment	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
2081-210-410-0000	Office Supplies	\$0.00	\$0.00	\$2,000.00	\$1,253.16	\$746.84	\$0.00	37.342%
2081-210-420-0000	Operating Supplies	\$191.96	\$0.00	\$2,000.00	\$680.65	\$1,471.20	\$40.11	67.118%
2081-210-420-0600	Operating Supplies(FUEL)	\$3,000.00	\$0.00	\$18,000.00	\$440.27	\$20,559.73	\$0.00	97.903%
2081-210-420-0620	Operating Supplies(UNIFORMS)	\$8,024.17	\$0.00	\$5,000.00	\$3,620.00	\$8,024.17	\$1,380.00	61.610%
2081-210-420-2000	Operating Supplies(COMMUNITY RELATIONS GRANT)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2081-210-430-0000	Small Tools and Minor Equipment	\$1,594.00	\$0.00	\$2,500.00	\$307.87	\$2,286.13	\$1,500.00	55.841%
2081-210-490-4000	Other - Supplies and Materials(COM.PARTNER'S PROGRAM)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2081-210-510-0000	Dues and Fees	\$0.00	\$0.00	\$6,000.00	\$0.00	\$2,870.00	\$1,500.00	47.833%
2081-210-599-0000	Other - Other Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2081-240-211-0000	D Ohio Public Employees Retirement System	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2081-760-730-0000	Improvement of Sites	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2081-760-740-0000	Machinery, Equipment and Furniture	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2081-920-920-0000	D Advances - Out	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Police District Fund Total:		\$15,239.57	\$0.00	\$1,347,485.67	\$54,593.65	\$739,326.55	\$568,805.24	54.254%

Fund: Fire District
 Pooled Balance: \$806,884.70
 Non-Pooled Balance: \$0.00
 Total Cash Balance: \$806,884.70

Account Code	Account Name	Reserved for Encumbrance 12/31	Reserved for Encumbrance 12/31 Adjustment	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
2111-220-190-0000	D Other - Salaries	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2111-220-211-0000	D Ohio Public Employees Retirement System	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2111-220-212-0000	D Social Security	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2111-220-213-0000	D Medicare	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2111-220-214-0000	D Volunteer Firemen's Dependents Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2111-220-229-0000	Other - Insurance Benefits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2111-220-230-0000	D Workers' Compensation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2111-220-240-0000	D Unemployment Compensation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2111-220-314-0000	D Tax Collection Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%

Report reflects selected information.

Appropriation Status

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By Fund

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Account Code	Account Name	Reserved for Encumbrance 12/31	Reserved for Encumbrance 12/31 Adjustment	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
2111-220-318-0000	Training Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2111-220-319-0000	Other - Professional and Technical Services	\$0.00	\$0.00	\$500,000.00	\$0.00	\$0.00	\$500,000.00	0.000%
2111-220-321-0000	Rents and Leases	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2111-220-323-0000	Repairs and Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2111-220-323-0230	Repairs and Maintenance(RPRS TO TOOLS & EQUIP)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2111-220-323-0231	Repairs and Maintenance(RPRS TO FIRE STATION)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2111-220-330-0000	Travel and Meeting Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2111-220-341-0000	Telephone	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2111-220-341-0616	Telephone(CELL PHONE/PAGERS)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2111-220-342-0000	Postage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2111-220-345-0000	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2111-220-351-0000	Electricity	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2111-220-352-0000	Water and Sewage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2111-220-353-0000	Natural Gas	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2111-220-360-0000	Contracted Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2111-220-370-0000	Payment to Another Political Subdivision	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2111-220-381-0000	Property Insurance Premiums	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2111-220-382-0000	Liability Insurance Premiums	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2111-220-410-0000	Office Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2111-220-420-0000	Operating Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2111-220-420-0600	Operating Supplies(FUEL)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2111-220-420-0620	Operating Supplies(UNIFORMS)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2111-220-420-0621	Operating Supplies(TURN-OUT GEAR)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2111-220-430-0000	Small Tools and Minor Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2111-220-510-0000	Dues and Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2111-220-599-0000	Other - Other Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2111-220-740-0000	Machinery, Equipment and Furniture	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2111-220-750-0000	Motor Vehicles	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2111-760-730-0000	Improvement of Sites	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2111-760-740-0000	Machinery, Equipment and Furniture	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2111-760-740-0000	Machinery, Equipment and Furniture(NEW FIRE ENGINE EQUIPMENT)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2111-760-740-2113	Machinery, Equipment and Furniture(NEW FIRE ENGINE EQUIPMENT)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Fire District Fund Total:		\$0.00	\$0.00	\$500,000.00	\$0.00	\$0.00	\$500,000.00	0.000%

Report reflects selected information.

MEDINA TOWNSHIP, MEDINA COUNTY
Appropriation Status
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Fund: SAFETY SERVICES LEVY
 Pooled Balance: \$337,809.99
 Non-Pooled Balance: \$0.00
 Total Cash Balance: \$337,809.99

Account Code	Account Name	Reserved for Encumbrance 12/31	Reserved for Encumbrance 12/31 Adjustment	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
2191-210-190-0000	D Other - Salaries	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2191-210-211-0000	D Ohio Public Employees Retirement System	\$0.00	\$0.00	\$205,200.00	\$0.00	\$90,929.85	\$114,270.15	44.313%
2191-210-213-0000	D Medicare	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2191-210-219-0000	D Other - Employer's Retirement Contributions	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2191-210-221-0000	Medical/Hospitalization	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2191-210-229-0000	Other - Insurance Benefits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2191-210-230-0000	D Workers' Compensation	\$0.00	\$0.00	\$15,000.00	\$0.00	\$2,371.20	\$12,628.80	15.808%
2191-210-240-0000	D Unemployment Compensation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2191-210-311-0000	Accounting and Legal Fees	\$0.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.000%
2191-210-314-0000	D Tax Collection Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2191-210-315-0000	D Election Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2191-210-318-0000	Training Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2191-210-318-0691	Training Services(CPT-POLICE TRAINING)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2191-210-319-0000	Other - Professional and Technical Services	\$7,009.37	\$0.00	\$3,831.00	\$5,297.46	\$5,542.91	\$0.00	51.132%
2191-210-321-0000	Rents and Leases	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2191-210-322-0000	Garbage and Trash Removal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2191-210-323-0000	Repairs and Maintenance	\$1,312.08	\$0.00	\$2,500.00	\$570.67	\$1,312.08	\$1,929.33	34.419%
2191-210-330-0000	Travel and Meeting Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2191-210-341-0000	Telephone	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2191-210-342-0000	Postage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2191-210-345-0000	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2191-210-351-0000	Electricity	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2191-210-352-0000	Water and Sewage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2191-210-353-0000	Natural Gas	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2191-210-370-0000	Payment to Another Political Subdivision	\$0.00	\$0.00	\$71,169.00	\$0.00	\$70,169.00	\$1,000.00	98.555%
2191-210-381-0000	Property Insurance Premiums	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2191-210-382-0000	Liability Insurance Premiums	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%

Report reflects selected information.

MEDINA TOWNSHIP, MEDINA COUNTY

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Account Code	Account Name	Reserved for Encumbrance 12/31	Reserved for Encumbrance 12/31 Adjustment	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
2191-210-410-0000	Office Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0000%
2191-210-420-0000	Operating Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0000%
2191-210-420-0600	Operating Supplies(FUEL)	\$0.00	\$0.00	\$35,000.00	\$20,000.00	\$0.00	\$15,000.00	0.0000%
2191-210-420-0620	Operating Supplies(UNIFORMS)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0000%
2191-210-420-2000	Operating Supplies(COMMUNITY RELATIONS GRANT)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0000%
2191-210-430-0000	Small Tools and Minor Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0000%
2191-210-490-0000	Other - Supplies and Materials	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0000%
2191-210-490-1919	Other - Supplies and Materials(COVID19)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0000%
2191-210-510-0000	Dues and Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0000%
2191-210-599-0000	Other - Other Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0000%
2191-210-740-0000	Machinery, Equipment and Furniture	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0000%
2191-220-319-0000	Other - Professional and Technical Services	\$0.00	\$0.00	\$12,000.00	\$1,350.66	\$8,427.83	\$2,221.51	70.2322%
2191-220-321-0000	Rents and Leases	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0000%
2191-220-322-0000	Garbage and Trash Removal	\$57.17	\$0.00	\$1,050.00	\$206.06	\$681.11	\$220.00	61.5189%
2191-220-323-0000	Repairs and Maintenance	\$0.00	\$0.00	\$5,000.00	\$2,000.00	\$0.00	\$3,000.00	0.0000%
2191-220-341-0000	Telephone	\$60.22	\$0.00	\$500.00	\$40.38	\$319.84	\$200.00	57.0922%
2191-220-351-0000	Electricity	\$1,000.00	\$0.00	\$7,000.00	\$734.81	\$4,265.19	\$3,000.00	53.3155%
2191-220-352-0000	Water and Sewage	\$100.21	\$0.00	\$4,500.00	\$1,209.99	\$2,691.22	\$700.00	58.5022%
2191-220-353-0000	Natural Gas	\$537.56	\$0.00	\$11,000.00	\$4,331.92	\$5,705.64	\$1,500.00	49.4533%
2191-220-360-0000	Contracted Services	\$0.00	\$0.00	\$335,903.00	\$0.00	\$335,903.00	\$0.00	100.0000%
2191-220-370-0000	Payment to Another Political Subdivision	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0000%
2191-220-381-0000	Property Insurance Premiums	\$0.00	\$0.00	\$16,344.00	\$0.00	\$16,344.00	\$0.00	100.0000%
2191-220-382-0000	Liability Insurance Premiums	\$0.00	\$0.00	\$6,218.10	\$0.00	\$6,218.10	\$0.00	100.0000%
2191-220-420-0000	Operating Supplies	\$120.12	\$0.00	\$1,000.00	\$181.04	\$339.08	\$600.00	30.2722%
2191-220-430-0000	Small Tools and Minor Equipment	\$0.00	\$0.00	\$1,000.00	\$331.00	\$169.00	\$500.00	16.9000%
2191-220-510-0000	Dues and Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0000%
2191-220-599-0000	Other - Other Expenses	\$0.00	\$0.00	\$5,000.00	\$1,000.00	\$0.00	\$4,000.00	0.0000%
2191-220-700-0000	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0000%
2191-220-710-0000	Land	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0000%
2191-220-720-0000	Buildings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0000%
2191-220-730-0000	Improvement of Sites	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0000%
2191-220-740-0000	Machinery, Equipment and Furniture	\$0.00	\$0.00	\$10,000.00	\$4,812.14	\$3,898.99	\$1,287.87	39.0000%
2191-220-750-0000	Motor Vehicles	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0000%

Report reflects selected information.

MEDINA TOWNSHIP, MEDINA COUNTY
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Account Code	Account Name	Reserved for Encumbrance 12/31	Reserved for Encumbrance 12/31 Adjustment	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD %
2191-220-790-0000	Other - Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2191-230-360-0000	Contracted Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2191-230-370-0000	Payment to Another Political Subdivision	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2191-230-314-0000	D Tax Collection Fees	\$0.00	\$0.00	\$8,500.00	\$0.00	\$3,999.24	\$4,500.76	47.050%
2191-760-710-2111	Land(FIRE DEPARTMENT)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2191-760-720-2081	Buildings(POLICE DEPARTMENT)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2191-760-720-2111	Buildings(FIRE DEPARTMENT)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2191-760-730-0000	Improvement of Sites	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2191-760-730-2081	Improvement of Sites(POLICE DEPARTMENT)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2191-760-730-2111	Improvement of Sites(FIRE DEPARTMENT)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2191-760-740-0000	Machinery, Equipment and Furniture	\$0.00	\$0.00	\$25,000.00	\$0.00	\$2,810.00	\$22,190.00	11.240%
2191-760-740-2081	Machinery, Equipment and Furniture(POLICE DEPARTMENT)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2191-760-740-2111	Machinery, Equipment and Furniture(FIRE DEPARTMENT)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2191-760-750-2081	Motor Vehicles(POLICE DEPARTMENT)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2191-760-750-2111	Motor Vehicles(FIRE DEPARTMENT)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
SAFETY SERVICES LEVY Fund Total:		\$10,196.73	\$0.00	\$787,715.10	\$42,065.13	\$562,098.28	\$193,748.42	70.446%

Fund: Permissive Motor Vehicle License Tax
 Pooled Balance: \$178,627.39
 Non-Pooled Balance: \$0.00
 Total Cash Balance: \$178,627.39

Account Code	Account Name	Reserved for Encumbrance 12/31	Reserved for Encumbrance 12/31 Adjustment	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD %
2231-760-730-0000	Improvement of Sites	\$13,176.05	\$0.00	\$220,000.00	\$187,994.60	\$13,181.45	\$32,000.00	5.653%
2231-760-740-0000	Machinery, Equipment and Furniture	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2231-760-750-0000	Motor Vehicles	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2231-760-790-0000	Other - Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Permissive Motor Vehicle License Tax Fund Total:		\$13,176.05	\$0.00	\$220,000.00	\$187,994.60	\$13,181.45	\$32,000.00	5.653%

Fund: Law Enforcement Trust
 Report reflects selected information.

MEDINA TOWNSHIP, MEDINA COUNTY
Appropriation Status
 By Fund

As Of 8/18/2022

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Pooled Balance: \$564.17
 Non-Pooled Balance: \$0.00
 Total Cash Balance: \$564.17

Account Code	Account Name	Reserved for Encumbrance 12/31	Reserved for Encumbrance 12/31 Adjustment	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
2261-210-430-0000	Small Tools and Minor Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
	Law Enforcement Trust Fund Total:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%

Fund: Coronavirus Relief Fund
 Pooled Balance: \$0.00
 Non-Pooled Balance: \$0.00
 Total Cash Balance: \$0.00

Account Code	Account Name	Reserved for Encumbrance 12/31	Reserved for Encumbrance 12/31 Adjustment	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
2272-110-319-0000	Other - Professional and Technical Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2272-110-430-0000	Small Tools and Minor Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2272-110-490-0000	Other - Supplies and Materials	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2272-110-590-0000	Other Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2272-110-720-0000	Buildings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2272-110-740-0000	Machinery, Equipment and Furniture	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2272-210-190-0000	D Other - Salaries	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2272-210-211-0000	D Ohio Public Employees Retirement System	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2272-210-213-0000	D Medicare	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2272-210-221-0000	Medical/Hospitalization	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2272-210-229-0000	Other - Insurance Benefits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2272-210-230-0000	D Workers' Compensation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2272-210-240-0000	D Unemployment Compensation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2272-210-319-0000	Other - Professional and Technical Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2272-210-430-0000	Small Tools and Minor Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2272-210-490-0000	Other - Supplies and Materials	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2272-210-590-0000	Other - Other Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%

Report reflects selected information.

MEDINA TOWNSHIP, MEDINA COUNTY
Appropriation Status
 By Fund
 As Of 8/18/2022

8/18/2022 12:31:00 PM
 UAN V2022.1

Account Code	Account Name	Reserved for Encumbrance 12/31	Reserved for Encumbrance 12/31 Adjustment	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
2272-210-740-0000	Machinery, Equipment and Furniture	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2272-210-750-0000	Motor Vehicles	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2272-220-319-0000	Other - Professional and Technical Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2272-220-430-0000	Small Tools and Minor Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2272-220-590-0000	Other Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2272-220-720-0000	Buildings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2272-220-740-0000	Machinery, Equipment and Furniture	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2272-330-190-0000	D Other - Salaries	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2272-330-240-0000	D Unemployment Compensation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2272-330-319-0000	Other - Professional and Technical Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2272-330-323-0000	Repairs and Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2272-330-430-0000	Small Tools and Minor Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2272-330-490-0000	Other - Supplies and Materials	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2272-330-599-0000	Other - Other Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2272-330-720-0000	Buildings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2272-330-740-0000	Machinery, Equipment and Furniture	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2272-330-750-0000	Motor Vehicles	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Coronavirus Relief Fund Total:		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%

Fund: Coronavirus Relief Fund
 Pooled Balance: \$333,461.26
 Non-Pooled Balance: \$0.00
 Total Cash Balance: \$333,461.26

Account Code	Account Name	Reserved for Encumbrance 12/31	Reserved for Encumbrance 12/31 Adjustment	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
2273-110-319-0000	Other - Professional and Technical Services	\$780.00	\$0.00	\$92,400.00	\$255.67	\$524.33	\$92,400.00	0.563%
2273-110-370-0000	Payment to Another Political Subdivision	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2273-110-430-0000	Small Tools and Minor Equipment	\$0.00	\$0.00	\$549.98	\$0.00	\$549.98	\$0.00	100.000%
2273-110-720-0000	Buildings	\$50,944.09	\$0.00	\$27,495.00	\$4,024.02	\$46,920.07	\$27,495.00	59.817%
2273-210-319-0000	Other - Professional and Technical Services	\$0.00	\$0.00	\$1,530.00	\$1,500.00	\$430.00	\$0.00	22.280%

Report reflects selected information.

MEDINA TOWNSHIP, MEDINA COUNTY
Appropriation Status
 By Fund
 As Of 8/18/2022

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Account Code	Account Name	Reserved for Encumbrance 12/31	Reserved for Encumbrance 12/31 Adjustment	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
2273-210-420-0620	Operating Supplies(UNIFORMS)	\$0.00	\$0.00	\$5,000.00	\$2,385.64	\$2,614.36	\$0.00	52.287%
2273-210-430-0000	Small Tools and Minor Equipment	\$0.00	\$0.00	\$25,000.00	\$6,254.52	\$0.00	\$18,745.48	0.000%
2273-210-599-0000	Other - Other Expenses	\$0.00	\$0.00	\$314,513.75	\$0.00	\$0.00	\$314,513.75	0.000%
2273-210-740-0000	Machinery, Equipment and Furniture	\$88,250.00	\$0.00	\$40,000.00	\$7,540.00	\$86,282.00	\$34,428.00	67.276%
2273-220-323-0000	Repairs and Maintenance	\$0.00	\$0.00	\$50,000.00	\$0.00	\$2,050.00	\$47,950.00	4.100%
2273-220-740-0000	Machinery, Equipment and Furniture	\$0.00	\$0.00	\$2,099.97	\$0.00	\$2,099.97	\$0.00	100.000%
2273-330-319-0000	Other - Professional and Technical Services	\$0.00	\$0.00	\$7,600.00	\$7,600.00	\$0.00	\$0.00	0.000%
2273-330-430-0000	Small Tools and Minor Equipment	\$0.00	\$0.00	\$806.30	\$0.00	\$906.30	\$0.00	100.000%
2273-760-750-2081	Motor Vehicles(POLICE DEPARTMENT)	\$205,422.60	\$0.00	\$35,000.00	\$214,724.91	\$0.00	\$25,697.69	0.000%
Coronavirus Relief Fund Fund Total:		\$345,396.69	\$0.00	\$602,495.00	\$244,284.76	\$142,377.01	\$561,229.92	15.020%

Fund: Fire and Rescue, Ambulance and EMS Serv.
 Pooled Balance: \$656,088.29
 Non-Pooled Balance: \$0.00
 Total Cash Balance: \$656,088.29

Account Code	Account Name	Reserved for Encumbrance 12/31	Reserved for Encumbrance 12/31 Adjustment	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
2281-230-314-0000	D Tax Collection Fees	\$0.00	\$0.00	\$10,000.00	\$0.00	\$4,085.21	\$5,914.79	40.852%
2281-230-360-0000	Contracted Services	\$53,526.23	\$0.00	\$450,000.00	\$71,831.30	\$287,694.93	\$150,000.00	56.463%
2281-230-370-0000	Payment to Another Political Subdivision	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2281-920-920-0000	D Advances - Out	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Fire and Rescue, Ambulance and EMS Serv. Fund Total:		\$59,526.23	\$0.00	\$460,000.00	\$71,831.30	\$291,780.14	\$155,914.79	56.163%
Report Total:		\$536,744.96	\$0.00	\$6,595,195.97	\$1,113,112.13	\$2,581,222.03	\$3,437,606.77	36.192%

Report reflects selected information.

Payment Listing

UAN v2022.1

8/5/2022 to 8/19/2022

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
62-2022	08/05/2022	08/06/2022	CH	PAYCHEXS	\$47,164.28	O
63-2022	08/19/2022	08/16/2022	CH	OHIO PUBLIC EMPLOYEES DEFERRED CO	\$1,140.00	O
32320	08/18/2022	08/17/2022	AW	ARMSTRONG CABLE	\$284.85	O
32321	08/18/2022	08/17/2022	AW	AFLAC	\$62.40	O
32322	08/18/2022	08/17/2022	AW	A-1 SPORTS SALES	\$318.00	O
32323	08/18/2022	08/17/2022	AW	CLEVELAND CLINIC ATWORK	\$78.00	O
32324	08/18/2022	08/17/2022	AW	AQUA CLEAR	\$16.00	O
32325	08/18/2022	08/17/2022	AW	CINTAS CORP #011	\$127.21	O
32326	08/18/2022	08/17/2022	AW	FALLSWAY EQUIPMENT CO	\$201.80	O
32327	08/18/2022	08/17/2022	AW	COSE/MEDICAL MUTUAL OF OHIO	\$23,867.21	O
32328	08/18/2022	08/17/2022	AW	THE GAZETTE	\$68.34	O
32329	08/18/2022	08/17/2022	AW	HOME DEPOT CREDIT SERVICES	\$4.14	O
32330	08/18/2022	08/17/2022	AW	MONTROSE FORD	\$33.55	O
32331	08/18/2022	08/17/2022	AW	MEDINA COUNTY SWCD	\$3,969.00	O
32332	08/18/2022	08/17/2022	AW	NORTH COAST SIGN&LIGHTING INC.	\$500.00	O
32333	08/18/2022	08/17/2022	AW	GATEWAY TIRE & SERVICE CENTER	\$81.32	O
32334	08/18/2022	08/17/2022	AW	ORLO AUTO PARTS INC	\$42.65	O
32335	08/18/2022	08/17/2022	AW	OHIO EDISON	\$925.38	O
32336	08/18/2022	08/17/2022	AW	MEDINA HOSPITAL	\$34,185.77	O
32337	08/18/2022	08/17/2022	AW	TREASURER OF STATE - OSHP	\$177.00	O
32338	08/18/2022	08/17/2022	AW	O'DONNELL, MATTHEW	\$25.00	O
32339	08/18/2022	08/17/2022	AW	PETALSWEET CLEANING LLC	\$232.00	O
32340	08/18/2022	08/17/2022	AW	OHIO DEPT OF AGRICULTURE	\$35.00	O
32341	08/18/2022	08/17/2022	AW	QPR	\$133.93	O
32342	08/18/2022	08/17/2022	AW	REINHARDT SUPPLY	\$142.00	O
32343	08/18/2022	08/17/2022	AW	RUMPKE	\$300.19	O
32344	08/18/2022	08/17/2022	AW	ZEP MANUFACTURING CO	\$144.20	O
32345	08/18/2022	08/17/2022	AW	VOYAGER FLEET SYSTEMS, INC.	\$3,796.43	O
32346	08/18/2022	08/17/2022	AW	AMAZON	\$43.57	O
32347	08/18/2022	08/17/2022	AW	STAPLES BUSINESS ADVANTAGE	\$51.88	O
Total Payments:					\$118,151.10	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$118,151.10	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

APPROVED BY MEDINA TWP. TRUSTEES

Date 8-18-2022

Trustee Chm. [Signature]

Trustee [Signature]

Trustee [Signature]

Establish the Miscellaneous Special Revenue Fund Resolution

I will move to adopt resolution number 08182022-053, to establish fund 2904 as the Miscellaneous Special Revenue Fund.

APPROVED BY MEDINA TWP. TRUSTEES

Date 8-18-2022

Trustee Chm. [Signature]

Trustee [Signature]

Trustee [Signature]

Full-Time Employee Resolution

I will move to adopt resolution number 08182022-054, to set Krissy Moore as a full-time employee with a full-time anniversary date of August 28, 2022. This will be an update to the resolution (01032022-001) set at the Organizational meeting on January 3, 2022. Full-time benefits will start on August 28, which is the full-time anniversary date, not including the medical benefits already in place. August 29, 2022, will be the first date of full-time work.

APPROVED BY MEDINA TWP. TRUSTEES

Date

8-18-2022

Trustee Chm.

Trustee

Trustee

JULY 2022 DEPARTMENT REPORTS

DEPARTMENTS REPORTING	<u>ALL</u>		
Police	Single sided	4	PAGES
Zoning	Double sided	6	PAGES
Service	Single sided	1	PAGE
Fire	Single sided	2	PAGE
		13	Total Pages

APPROVED BY MEDINA TWP. TRUSTEES

Date 8-18-2022

Trustee Chm. [Signature]

Trustee [Signature]

Trustee [Signature]

Medina Township Service Dept. July 2022 Report

- Berm roads in various areas
- Help with set-up and clean -up for Community Day
- Move electronic speed sign to different areas for data
- Change batteries in 2 police cars
- Make concrete repair list for 2022 repairs and get quotes
- Meet with County Engineer to look at new cul-de-sac at route 18 project
- Mow roadsides
- Cold patch roads
- Pick up dead deer
- Wash white fence at Medina Center Cemetery
- Install new airlines at Service garage
- Replace starter solenoid on Smithco machine
- Trim trees along roads and away from signs
- Had all buildings sprayed for bees and ants
- Change light bulbs on and in buildings
- Service Crafcro crack seal machine
- Fix and repair signs
- Daily baseball and soccer field maint.
- Spread infield conditioner on baseball fields 1 & 2
- Had dead trees dropped in open space in Forest View Estates

Report submitted by: Denny Miller Road Superintendent



July 2022 Report – Medina Township

Buildings & Apparatus

- Engine 6: All shocks replaced.
- Engine 6: New fuel tank and tank strap installed.
- Engine 6: New automated step motors installed.
- Station 6: CAD status monitor installed.

Community Outreach

- Station #1 Duty Crew gave a station tour to a family with teenaged children interested in fire service.
- The **Fire Safety Friday's** weekly messages continue to focus on summer hazards and safety tips.
- Duty Crew demonstrated fire apparatus and safety tips to children enrolled at Goddard School and KinderCare.

Events

- July 4th celebrations included the Fire Department's parade detail and fireworks held at Medina High School.
- Tent safety inspections performed at farmers' markets, church groups, Twin Sizzler 5K, and Medina Fest.
- MFD hiring process moved forward with background checks and scheduled physical ability tests.
- Fire extinguisher and safety training provided to Root Candle Company for approximately 170 employees.
- Medina County Fair Board Meetings, fire extinguisher and safety trainings held at Station #1.
- Station #1 meeting room used by Civil Service for patrol officer candidates' oral board reviews.
- Station #1 meeting room held EMS instructors training and fire investigators training.
- Chief Walters attended leadership development classes at the Ohio Fire Chiefs Association Conference in Columbus.
- MFD (in collaboration with Medina County EMA) is organizing a tornado mass casualty plan. Details to follow.

Calls for Service

Building Fires	1
Cooking Fires	0
Grass / Brush Fires	1
Vehicle Fires	1
Fire Alarms	8
Motor Vehicle Accident	6
Rescues / Extrication	0
EMS Assists	5
Electrical Hazards	1
Leaks/Spills	0
Smoke / Odor Investigation	3
Public Service	2
Total	28

Note:

7/15/22 Denny's Restaurant located at 3105 Medina Road reported fryer hood fire which quickly spread to other areas despite the wet suppression system discharging. No injuries reported.

Total on scene time: 1 hr 34 min.

Nick

Date: Thursday August 4, 2022

Medina Township

From the Office of Zoning Inspector

Medina Township Hall

3799 Huffman Road

Medina, OH 44256

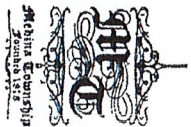
ZONING REPORT for - July-2022

MONTHLY TOTALS FOR

1	Deck	
1	Shed	
2	Pool	
1	AGR Pole Barn	
1	Res Addition	
1	Turndown	
5	Signs	
12	TOTAL PERMITS	TOTAL VALUE: \$687,477.00

Fees collected on permits total excluding signs:	\$592.79
Fees collected on sign permits:	\$50.00
TOTAL PERMIT FEES COLLECTED:	\$642.79
Fees collected in July-2022 for Zoning Commission Agenda	\$125.00
Fees collected in July-2022 for BZA Agenda	\$600.00
	\$725.00

GRAND TOTAL FEES COLLECTED: \$1,367.79 PAGE 1 OF 6



Medina Township

From the Office of Zoning Inspector

Medina Township Hall

3799 Huffman Road

Medina, OH 44256

Date: Thursday August 4, 2022

ZONING REPORT FOR - July-2022

FEES COLLECTED FOR ZC & BZA MEETINGS FOR

Submittal Date		
7/8/2022	Wang & Sons - Signage	\$25.00
	Medina Seventh Day Adventist Church- Addition	\$50.00
	Prehistoric Pizza- Use- Site	\$50.00
7/1/2022	Cassidy- Joey Lane Tabled June	\$0.00
	Nethro-Driveway Varinace	\$300.00
	Sephora+ Kohls Sign Variance	\$300.00
Total:		\$725.00

Notes:

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Medina Township Police Department

July 2022

Monthly Report



Submitted by:

John W. Minek

Chief of Police



Medina Township Police Department

4877 Fenn Road, Medina, Ohio 44256

Non-Emergency Dispatch 330-723-5191

Station Phone 330-723-1408 — Station Fax 330-591-9922

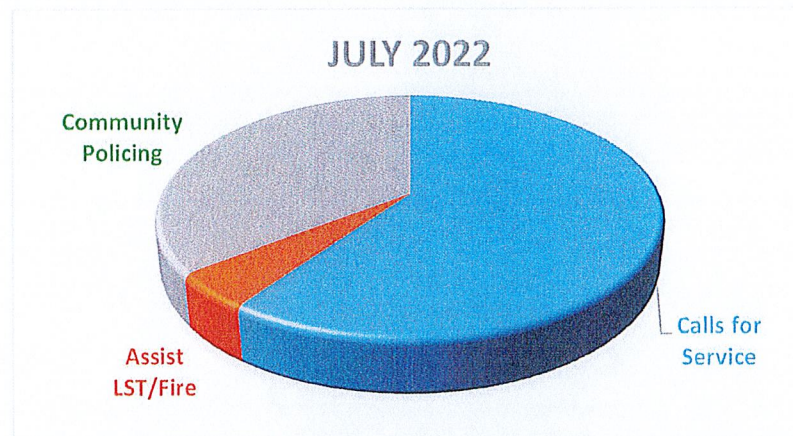
<http://mtpd.medinatownship.com/>



John W. Minek, Chief of Police

Trustee Meeting for August 18th, 2022

For the month of July, some of the notable police responses were; 42 alarm responses, 19 animal complaints, 55 suspicious activity, and 24 well-fare checks on individuals. We performed 409 extra patrols, business checks and vacation watches for township residents and businesses. There was a 30% increase in calls compared to July of 2021 (885).



There has been an increase in fraud / scam calls to residents. A message on their computer indicates they have been infected with a virus and to call the phone number listed. Many people call believing they are actually speaking with Microsoft. The person gains access to their computer and personal information is taken. There have been instances where they request money be moved to other accounts as they tell them their accounts have been hacked. We urge residents to not call unknown numbers, only call reputable businesses with published numbers and to not provide people access to your computer or provide them personal information.

On August 9th, 2022 we participated in National Night Out with Medina City Police, Medina City Fire Department, Medina Life Support Team, The Ohio State Highway Patrol and Medina County Sheriffs Department. National Night out is an annual community-building campaign that promotes police-community partnerships and build neighborhood camaraderie. This brings back the true sense of community. It provides a positive interaction between law enforcement and our community members.





Medina Township Police Department

4877 Fenn Road, Medina, Ohio 44256
Non-Emergency Dispatch 330-723-5191
Station Phone 330-723-1408 — Station Fax 330-591-9922
<http://mtpd.medinatownship.com/>



MTPD CFS by Month Totals

Printed on August 17, 2022

Descriptions	Totals	
911 Hangup/Abandoned Call	6	6
911 Misdial	1	1
Abandoned Vehicle	4	4
Abdominal Pain	2	2
Alarm Activated entry or burglary	42	42
Allergic Reaction	1	1
Animal Complaint/ Barking Dog/ Loose K9	19	19
Assist other Agency	28	28
Bad Check or Forgery	1	1
BOLO/ Attempt to Locate	105	105
Breathing Problems	5	5
Building/Business Check	36	36
Burglary	1	1
C40's Being Discharged	1	1
Chest Pain	2	2
Citizen Assist/standby/directions	32	32
Convulsions Seizures	1	1
COP / Extra Patrol	283	283
COP- Traffic Enforcement/ Radar	55	55
Criminal Damage Mischief Vandalism Property Damage	2	2
Custody Dispute	1	1
Debris in Roadway/Street Obstruction	6	6
Disabled Vehicle	21	21
Disturbance or Fight	4	4
Domestic	2	2
Drug Complaint	2	2
Drunk, alcohol complaint, intoxicated person	7	7
Drunk Driver Complaint	2	2
Fall Victim	11	11
Fire Alarm - Commercial	5	5
Fire Alarm - Residential	2	2
Fire - Grass - Brush	1	1
Fire- Non Emergency Service Call	1	1
Fire - Structure - Commercial	2	2
Fire - Unknown Other	1	1
Fireworks Complaint	5	5
Followup	2	2
Fraud/ Identity Fraud	8	8
Harassment- Phone or Text	5	5

Descriptions	Totals	
Hemorrhage/Laceration/Cut/Bleeding	1	1
Juvenile Complaint - Unruly	2	2
Lockout	16	16
Loud Party/ Noise Complaint Loud Music	8	8
LPR ALERT	1	1
Mental	4	4
MVC no Injuries	15	15
MVC w - Injuries - Traffic Crash with Injuries	7	7
Overdose/Poisoning/Ingestion	2	2
Parking Complaint/Violation	2	2
Prisoner Relay	2	2
Private Property MVC	14	14
Problem Individual	2	2
Property- Lost/Found	4	4
Pursuit	1	1
Road Rage	1	1
Sick Person	5	5
Some type of Explosion	2	2
Stand By Assist/General Escort	1	1
Stolen Vehicle/Unauthorized Use	2	2
Stroke	3	3
Suicide/Attempted Suicide/Suicide Threats/Psych/Abnormal Behavior	12	12
Suspicious Circumstances	6	6
Suspicious Person	17	17
Suspicious Person & Vehicle	25	25
Suspicious Vehicle	7	7
Theft - Larceny	9	9
Threats	2	2
Traffic Complaint/ Reckless Operation	19	19
Traffic Detail	1	1
Traffic Stop	161	161
Traffic Stop; Diabetic Problem	2	2
Traumatic Injuries, Injury	1	1
Trespassers	4	4
Unconscious/Fainting/Unresponsive/Not Responding	7	7
UnWanted Subject	7	7
Vehicle in Ditch	2	2
Victor Watch	35	35
Warrant Service	8	8
Weapons Violation	2	2
Welfare Check	15	15
Totals	1152	1152

9 August 2022

CERTIFIED MAIL RETURN RECEIPT REQUESTED

Angela Ventura, Fiscal Officer
Medina Township
3799 Huffman Road
Medina, Ohio 44256

RE: North View Manor

Dear Ms. Ventura:

The purpose of this letter is to apprise your office that the Medina Metropolitan Housing Authority plans to be the managing member of a residential rental rehabilitation located in or within a one-half mile radius of your political jurisdiction, and will submit an application to utilize the multifamily funding programs of the Ohio Housing Finance Agency (OHFA) for the redevelopment of this property.

MMHA intends to submit a 2022 Bond Gap Financing application to OHFA in August 2022. If selected for funding, the proposed rehabilitation will update and modernize the North View Manor apartment building, which contains eighty-four (84) units of affordable senior housing in the City of Medina, Ohio.

The proposed rehabilitation development is anticipated to be financed with OHFA Housing Development Assistance Program Bond Gap Financing, Low Income Housing Tax Credits, Tax-Exempt Bonds, and Federal Home Loan Bank Funds. An existing HUD Project Based Rental Assistance contract provides rental operating subsidy.

North View Manor will be owned by a to-be-formed Limited Liability Company for which Medina Metropolitan Housing Authority will serve as managing member.

Managing Member:	Medina Metropolitan Housing Authority	Skip Sipos, Executive Director (330) 725-7531 skip@mmha.org
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Co-Developer & Property Manager:	Medina Metropolitan Housing Authority	Skip Sipos, Executive Director (330) 725-7531 skip@mmha.org
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MEDINA
METROPOLITAN
HOUSING
AUTHORITY



850 WALTER ROAD, MEDINA, OHIO 44256-1515 • PHONE: 330-725-7531 • FAX: 330-723-6546
WADSWORTH: 330-336-3606 • BRUNSWICK/CLEVELAND: 330-273-9072
VISIT OUR WEBSITE @ WWW.MMHA.ORG

Medina Township

AUG 12 2022

Received 

Co-Developer: CHN Housing Partners

Kevin J. Nowak, Executive Director
(216) 574-7100
knowak@chnhousingpartners.org

General Contractor: TBD

TBD

Project Address: 860 Walter Road, Medina, Ohio 44256
Medina County

Number of Units: Eighty-four (84) one-bedroom units.

Program(s) to be utilized
in the Project:

The project will utilize funding from OHFA including Housing Development Assistance Program Bond Gap Financing, Low Income Housing Tax Credits, and the Multifamily Bond Program.

Right to Submit
Comments:

You have the right to submit comments to OHFA regarding the proposed project's impact on the community. Any objection to the project must be submitted in writing and signed by a majority of the voting members of the legislative body. Comments must be received by OHFA within 30 days of the mailing date of this notice.


The person to be notified at OHFA and their address is:

Mr. David Foust, Director of Multifamily Housing
Ohio Housing Finance Agency
57 E. Main Street
Columbus, Ohio 43215

OHFA will provide a written response to any objections submitted under the terms outlined above.

Please feel free to contact me if you have any questions.

Best regards,


Skip Sipes
Executive Director

Road and Bridge
Denny Miller, Asst. Road Foreman

To: Fiscal Officer

Payroll Date: _____

Pay Period: _____ to _____

Regular Hours Worked:	<u>0</u>	@	\$22.35 / hr	<u>\$0.00</u>
Sick Hours Used:	<u>0</u>	@	\$22.35 / hr	<u>\$0.00</u>
Vacation Hours Used:	<u>0</u>	@	\$22.35 / hr	<u>\$0.00</u>
Comp Hours Used	<u>0</u>	@	\$22.35 / hr	<u>\$0.00</u>
Holiday Hours Worked:	<u>0</u>	@	\$22.35 / hr	<u>\$0.00</u>
Overtime Hours Worked:	<u>0</u>	@	\$33.53 / hr	<u>\$0.00</u>
Hours to Accrue to Comp:	<u>0</u>	@	----- / hr	<u>-----</u>
Health Insurance Adjustment:	<u>-----</u>		\$34.38 / pay	<u>\$34.38</u>
Totals:				<u>\$34.38</u>

SICK TIME

Previous Balance of Sick Hours:	<u>0</u>
Sick Hours Accrued this Pay Period: (.0575 hrs. per hour worked.)	<u>0</u>
Sick Hours Used this Pay Period:	<u>0</u>
Sick Hours Remaining Year to Date:	<u>0</u>

VACATION

Previous Balance of Vacation Hours:	<u>0</u>
Vacation Hours Used this Pay Period:	<u>0</u>
Vacation Hours Remaining Year to Date:	<u>0</u>

COMP TIME

Previous Balance of Comp Hours:	<u>0</u>
Comp Hours Accrued this Pay Period:	<u>0</u>
Comp Hours Used this Pay Period:	<u>0</u>
Comp Hours Remaining Year to Date:	<u>0</u>

Employee Signature: _____

Department Head Signature: _____

Trustee Signature: _____

ZONING DEPARTMENT

Start Date:	12/7/2020
End Date:	12/18/2020

[illegible]

Date _____

Дата

Beginning Balance	Accrual	Used	Ending Balance
201.91	4.60		206.51
72			72

Regular Hours	80
Meetings/Training	0
Overtime Hours	0
Sick Hours	0
Vacation Hours	0
Paid Holiday	0
TOTAL	80

*Medina Township, Ohio*

A handwritten signature in black ink, appearing to be "J. J. J.", written over a horizontal line.

EMPLOYEE TIME TRACKING POLICY AND ACKNOWLEDGEMENT

Medina Township requires all employees to punch (clock) in and out during every shift. The Paychex Flex time tracking system will enable employees, supervisors, and elected officials to keep track of working hours more accurately. It will also allow more efficiency for tracking time worked and leave taken. For this system to work to its fullest potential, all employees are required to follow the guidelines and policy outlined below.

EMPLOYEE TIME REPORTS

The Fair Labor Standards Act (FLSA) requires employers to keep certain records for employees. This includes detailed records of employees' time clock submissions, time sheets and payroll payments. An electronic timekeeping system is used to record all hours worked and leave taken during the reporting period for all personnel.

The automated time reports must reflect all regular and overtime hours worked for the period (including FMLA leave, compensatory time, holidays, etc.). Adjustments to hours and leave must be posted to avoid errors and omissions that may occur.

OFFICIAL TIME OF RECORD

The Paychex Flex electronic time keeping system and associated work records are the official basis for recording hours worked for all employees of Medina Township including exempt employees.

To ensure consistency of treatment of employees, the data recorded in the Paychex Flex system shall be considered as the "official" record of the workday. Any disputes over actual hours worked or attendance will be resolved by referring to the Paychex Flex records.

DAILY PUNCH (CLOCK) IN/OUT REQUIREMENTS

It is a job requirement that all employees:

- Punch (clock) in and punch (clock) out for their own scheduled shifts closest to their respective start/end time. Dependent upon an employee's "job status" and accompanying "pay rule," certain restrictions regarding work time and clock punches may pertain. For example:
- Certain employee's pay rules will indicate a "Restricted Punch." These employees will not be able to "punch in" at the beginning of their shift earlier than five (5) minutes prior to their scheduled start time. Although employees can punch in up to five (5) minutes prior to their shift; they are expected to "punch in" *as close to their start time as possible*.
- A similar process occurs at quitting time. Employees can only punch out within five (5) minutes following quitting time. Although employees are able to punch out up to five (5) minutes after their shift; they are expected to punch out as soon as their shift ends but not prior to the scheduled end time.



Medina Township, Ohio

- Paychex Flex “clock in” and “clock out” punches will be rounded according to a five-minute grace period. For example, if an employee punches in at 6:55 am, the employee will be paid starting at 7:00 am. The same rule holds at the end of the day. If an employee’s shift normally ends at 5:30 pm and they punch out at 5:35 pm their stop time will round to 5:30 pm. If an employee punches out at 5:38 pm or after, the time will be counted as overtime and the employee must have the overtime approved. Again, this pay rule is termed “Restricted Punch.” Restrictions and rounding apply only when the employee’s schedule are in Paychex Flex.
- Approve the timecard for each pay period submitted
- Submit additional pay requests using Paychex Flex system

It is prohibited to abuse, “game” (for overtime) or take advantage of the time punch entries. It is a job requirement that employees must “punch in” at the beginning of their and “punch out” at the end of work each day.

FALSIFICATION, TAMPERING AND UNAUTHORIZED VIEWING

Any falsification, tampering or unauthorized viewing of time clock records is grounds for disciplinary action, up to and including termination.

This includes, but not limited to:

- Any attempt to tamper with timekeeping hardware or software.
- Punching in for another employee for any reason, with the exception of authorized person.
- Anyone interfering with other employees’ use of the Paychex Flex system.
- Sharing username and passwords to access or modify the Paychex Flex system for any reason.

CLOCK PROBLEMS

If an employee is unable to punch in or out because of a time clock malfunction or accidental oversight, it is the employee’s responsibility to immediately inform his/her supervisor, Trustee Liaison or Fiscal Officer.

Employee Acknowledgment of and Agreement to Comply with Medina Townships Employee Time Clock Policy.

PAYROLL CLOCK IN AND CLOCK OUT TIMING DISCUSSION

DISCUSSION	Mrs. Ventura reviewed the HR portion of the Townships' payroll processing and stated that that service has been extended another year at no cost to the Township. Mrs. Ventura advised the Trustees of the Townships' responsibilities in recording all time worked by employees. The Board discussed the specifics of punching in and punching out and what would be considered a work function regarding time keeping. Discussion also followed on what would be considered overtime, buffers for punching in and out and the need to have time schedules in place. Mrs. Ventura asked that a temporary Time Tracking policy be put in place until the Townships' legal counsel has had a chance to provide their input on a policy.
MOTION BY 35:45 minutes	Mr. Radice: A motion was made to adopt a Payroll Policy. A two (2) page policy was presented with the motion for approval.
MOTION SECONDED BY	Mr. Stopa
VOTING ROLL CALL	VOTE
Mr. Radice	Yes
Mr. Stopa	Yes
Mr. Johnson	Yes
VOTING RESULTS	YES: 3 NO: 0
DISCUSSION	The Board discussed which legal entity to send the Payroll Policy to for review. The Board decided to send the Policy to the Townships' legal firm.

CORONAVIRUS RELIEF FUND REALLOCATION DISCUSSION

DISCUSSION 37:40 minutes	Mr. Johnson discussed Coronavirus Relief Fund use for Fire Department salary costs last year and projected salary costs for this year. Mr. Johnson stated that this fund money could be used to offset Fire Department contract costs. The board discussed how Fire Services contract payments are distributed and how the Township allocates Coronavirus Relief Funds now and how they may be allocated in the future to best utilize those funds. The decision was made to use more Safety Service Levy money for Fire Department expenses rather than reallocating Coronavirus Relief Fund dollars. Mrs. Ventura advised the Trustees to use the year-end balance worksheet in determining their department budgets. Mrs. Ventura also discussed contacting the Sheriffs' department regarding Township purchases of Safety Services and security equipment and how the Township could save money on those purchases.
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MEDINA TOWNSHIP

TRUSTEES MEETING

MEETING HELD 8-18-2022

NAME

ADDRESS

+ Kiepp	Fennell
M. Aukerman	5205 Baker Rd
C. WAMBEY	4564 LEDGEWOOD
Diane Cox	3844
Sandra B. Lick	3844 A. A. Lick
Stanley L. Kaplan	3888 N. Huntington