

**MEDINA TOWNSHIP TRUSTEES  
REGULAR MEETING - 7:00 PM  
JANUARY 6, 2022**

- I. ROLL CALL - PLEDGE - MOMENT OF SILENCE
- II. APPROVAL OF PAYROLL
- III. SITE PLANS
- IV. THEN AND NOW PURCHASE ORDERS
- V. PURCHASE ORDERS AND TRAINING REQUESTS
- VI. APPROVAL OF ACCOUNT PAYABLE
- VII. CREDIT CARD ATTESTATION

**NEW BUSINESS**

- VIII. REGULAR DEPARTMENT MEETINGS DISCUSSION
- IX. DONATION/SALE OF TOWNSHIP PROPERTY DISCUSSION
- X. RECORDS RETENTION COMPLIANCE AND OPTIONS DISCUSSION
- XI. BLAKSLEE PARK COMMUNITY EVENTS DISCUSSION
- XII. PUBLIC COMMENT
- XIII. EXECUTIVE SESSION TO DISCUSS EMPLOYEE COMPENSATION
- XIV. EXECUTIVE SESSION TO DISCUSS EMPLOYEE COMPENSATION
- XV. EXECUTIVE SESSION TO DISCUSS EMPLOYEE DISCIPLINE
- XVI. ADJOURN

R 1-6-2022

**ENTITY NAME: Medina Township**

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**MINUTES TITLE: January 6, 2022, Regular Meeting**

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**BOARD NAME: Board of Trustees**

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**TYPE OF MEETING: Regular**

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**VOTING SESSION: Yes**

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**DATE: 1/6/2022**

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**START TIME: 7:03 pm**

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**END TIME: 10:32 pm**

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**MEETING LOCATION: Medina Township Townhall**

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**RECORD OF PROCEEDINGS:**

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**CALLED TO ORDER BY: Mr. Chuck Johnson**

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## RECORD OF PROCEEDINGS

### BOARD/COUNCILMEMBERS ROLL CALL

NAME	PRESENT
Mr. Chuck Johnson	Present
Mr. Doug Eastwood	Present
Mr. Bruce Christopher	Present
Mrs. Angela Ventura	Present

### IN ATTENDANCE

NAME	VISITOR/EMPLOYEE	COMMENTS
Nick Dominguez	Employee	
Chief Minek	Employee	
Alliss Strogin	Employee	
Chief Walters	City Employee	
Krissy Moore	Employee	
Sign in sheet for visitors	Visitor	Attached to Minutes

**The Pledge of Allegiance was recited.**

**There was a moment of silence for our military and first responders.**

### APPROVAL OF PAYROLL

MOTION BY <b>1:08 minutes</b>	<b>Mr. Johnson:</b> A motion was made to approve payroll, check date of 01/07/2022. The total amount is \$43,592.53 with total deductions, withholdings, and liabilities of \$9,497.83. A two (2) page document was submitted with the motion for approval.
MOTION SECONDED BY	Mr. Eastwood
VOTING ROLL CALL	VOTE
Mr. Johnson	Yes
Mr. Eastwood	Yes
Mr. Christopher	Yes
VOTING RESULTS	YES: 3      NO: 0

**SITE PLANS**

**APPROVAL OF SITE PLANS – HILLVIEW WAY LLC.**

DISCUSSION	Mr. Johnson and Mrs. Strogin discussed the need to have applicants present during approval of site plans.
MOTION BY <b>2:43 minutes</b>	<b>Mr. Johnson:</b> A motion was made to accept the recommendation of the Zoning Commission and approve the modification of the site plan for Hillview Way LLC, to be located at 4170 Pearl Road. Site plans were presented with the motion for approval.
MOTION SECONDED BY	Mr. Eastwood
DISCUSSION	Mr. Eastwood stated that he spoke to Mrs. Ridgely about these three businesses and that she felt comfortable with everything going forward. Mrs. Strogin also stated the majority of the Zoning Board felt that everything was ok as well.
VOTING ROLL CALL	VOTE
Mr. Johnson	Yes
Mr. Eastwood	Yes
Mr. Christopher	Yes
VOTING RESULTS	YES: 3      NO: 0

**APPROVAL OF SITE PLANS – THE ROSE COMPANY**

MOTION BY <b>4:07 minutes</b>	<b>Mr. Johnson:</b> A motion was made to accept the recommendation of the Zoning Commission and approve the change of use for The Rose Company, to be located at 4015 Medina Road, Suite #200. Site plans were presented with the motion for approval.
MOTION SECONDED BY	Mr. Eastwood
DISCUSSION	Mr. Eastwood asked The Rose Company representative to share a brief description of what their company plans will be in the facility.
VOTING ROLL CALL	VOTE
Mr. Johnson	Yes
Mr. Eastwood	Yes
Mr. Christopher	Yes
VOTING RESULTS	YES: 3      NO: 0

**SITE PLANS-(continued)****APPROVAL OF SITE PLANS – YAHAB**

MOTION BY <b>5:27 minutes</b>	<b>Mr. Johnson:</b> A motion was made to accept the recommendation of the Zoning Commission and approve the change of use for YAHAB, to be located at 5010 Gateway Drive. Site plans were presented with the motion for approval.
MOTION SECONDED BY	Mr. Eastwood
DISCUSSION	Mr. Eastwood asked the YAHAB representative for a brief description of what their business does. The YAHAB representative stated that they are a non-profit that provides items for those in need.
VOTING ROLL CALL	VOTE
Mr. Johnson	Yes
Mr. Eastwood	Yes
Mr. Christopher	Yes
VOTING RESULTS	YES: 3      NO: 0

**THEN AND NOW PURCHASE ORDERS – PROTECH SECURITY SALES**

MOTION BY <b>6:28 minutes</b>	<b>Mr. Johnson:</b> A motion was made to approve a Then and Now purchase order 88-2021 in the amount of \$900.00. The vendor is Protech Security Sales. This is for a safety vest for Chief Minek.
MOTION SECONDED BY	Mr. Eastwood
DISCUSSION	The Board discussed why the Then and Now purchase order was issued. Mrs. Ventura stated that the vest was purchased before a blanket purchase order was issued.
VOTING ROLL CALL	VOTE
Mr. Johnson	Yes
Mr. Eastwood	Yes
Mr. Christopher	Yes
VOTING RESULTS	YES: 3      NO: 0

**THEN AND NOW PURCHASE ORDERS – AKRON UNIFORM**

MOTION BY <b>8:14 minutes</b>	<b>Mr. Johnson:</b> A motion was made to approve a Then and Now purchase order 87-2021 in the amount of \$1,397.67. The vendor is Akron Uniform. This is for a uniform for Chief Minek.
MOTION SECONDED BY	Mr. Christopher
VOTING ROLL CALL	VOTE
Mr. Johnson	Yes
Mr. Christopher	Yes
Mr. Eastwood	Yes
VOTING RESULTS	YES: 3      NO: 0

**APPROVAL OF PURCHASE ORDERS AND TRAINING REQUESTS – FIRST NATIONAL BANK**

MOTION BY <b>9:06 minutes</b>	<b>Mr. Christopher:</b> A motion (was made to approve) a purchase order requisition for the Police Department. The vendor is First National Bank. This is for a Health Savings Account. The total amount is \$3,000.00.
MOTION SECONDED BY	Mr. Johnson
DISCUSSION	Mr. Eastwood stated that this is for our newest member of our Police Department.
VOTING ROLL CALL	VOTE
Mr. Christopher	Yes
Mr. Johnson	Yes
Mr. Eastwood	Yes
VOTING RESULTS	YES: 3      NO: 0

**APPROVAL OF PURCHASE ORDERS AND TRAINING REQUESTS – NORTH GATEWAY TIRE**

MOTION BY <b>10:05 minutes</b>	<b>Mr. Christopher:</b> A motion was made to approve a purchase order requisition for the Police Department. The vendor is North Gateway Tire. This is for vehicle repairs.
MOTION SECONDED BY	Mr. Eastwood
DISCUSSION	Mrs. Ventura asked for the amount of the purchase order requisition. Mr. Christopher stated that the amount is \$656.98.
VOTING ROLL CALL	VOTE
Mr. Christopher	Yes
Mr. Eastwood	Yes
Mr. Johnson	Yes
VOTING RESULTS	YES: 3      NO: 0

**APPROVAL OF PURCHASE ORDERS AND TRAINING REQUESTS – WINTER EQUIPMENT**

MOTION BY <b>10:43 minutes</b>	<b>Mr. Eastwood:</b> A motion was made (to approve) a purchase order requisition for the Service Department. The vendor is Winter Equipment. This is for two (2) razor system cutting edges. One is for truck #1 and one is for truck #4. The dollar amount is for \$2,879.82.
MOTION SECONDED BY	Mr. Johnson
DISCUSSION	Mr. Eastwood stated that this will provide one new cutting edge for a truck, and one will be for a backup.
VOTING ROLL CALL	VOTE
Mr. Eastwood	Yes
Mr. Johnson	Yes
Mr. Christopher	Yes
VOTING RESULTS	YES: 3      NO: 0

**APPROVAL OF PURCHASE ORDERS AND TRAINING REQUESTS – WAYNE GARAGE DOOR**

MOTION BY <b>11:50 minutes</b>	<b>Mr. Johnson:</b> A motion was made (to approve) a purchase order requisition for the Fire Department. The vendor is Wayne Garage Door. This is to install 2 new Liftmaster garage door openers on the rear overhead doors at Fire Station 6. The Amount is for \$2,810.00.
MOTION SECONDED BY	Mr. Christopher
DISCUSSION	Mrs. Ventura stated she would need to look at the temporary appropriations for this purchase. Mrs. Ventura asked how quickly this purchase is needed. Mr. Eastwood stated that there is no crisis. The Board and Chief Walters discussed the timing of the installation of the garage door openers to avoid problems before they occur.
VOTING ROLL CALL	VOTE
Mr. Johnson	Yes
Mr. Christopher	Yes
Mr. Eastwood	Yes
VOTING RESULTS	YES: 3 NO: 0

**APPROVAL OF ACCOUNTS PAYABLE**

MOTION BY <b>14:14 minutes</b>	<b>Mr. Johnson:</b> A motion was made to approve Accounts Payable, dated 1/6/2022 to 1/7/2022. Starting with check number 1-2022 to check number 2-2022 and physical check number 31885 to physical check number 31909. The total amount is \$174,353.65. A one (1) page document was presented with the motion for approval.
MOTION SECONDED BY	Mr. Christopher
VOTING ROLL CALL	VOTE
Mr. Johnson	Yes
Mr. Christopher	Yes
Mr. Eastwood	Yes
VOTING RESULTS	YES: 3 NO: 0

**CREDIT CARD ATTESTATION**

TOPIC	<b>Credit Card Attestation</b>
ATTESTED TO BY <b>15:27 minutes</b>	<b>Mr. Johnson:</b> I, Chuck Johnson, Chairman of the Board of Trustees of Medina Township, Ohio, hereby attest that pursuant to Section 505.64 of the Ohio Revised Code, at its meeting on January 6, 2022, the Board reviewed the Credit Card Account transaction detail for each account listed below for the dates December 4, 2021, through January 5, 2022, as provided by the Fiscal Officer. The credit card accounts are Amazon, E&H - ACE Hardware, Home Depot, Lowes, PNC, Staples, Tractor Supply and Wal-Mart.

**NEW BUSINESS**

**REGULAR DEPARTMENT MEETINGS DISCUSSION**

<p>DISCUSSION <b>16:26 minutes</b></p>	<p>Mr. Eastwood suggested that the Trustee liaisons meet with their respected departments, on a regular basis, to stay informed of Township business. The Board further discussed how these meetings should be arranged.</p>
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**DONATION/SALE OF TOWNSHIP PROPERTY DISCUSSION**

<p>DISCUSSION</p>	<p>The Board discussed the means available to the Township to dispose of equipment and other items from the old Fire Department building. The Board discussed the current inventory to dispose of. Mrs. Ventura stated that inventory is due 1/15/2022. Chief Walters stated how he was grateful to Mr. Dominguez for providing him with an accurate starting list and advised the Board of his plans to complete the Fire inventory. Chief Walters stated that he will assist with properly disposing of gear and equipment or donating it in the correct way. The Board discussed insurance values and possible liabilities for the current Fire equipment being considered for donation. Chief Walters also stated the Medina City Fire Departments' position on obsolete fire trucks. Discussion continued regarding transfer of ownership of the treadmill currently at Fire Station #7.</p>
<p>MOTION BY <b>41:28 minutes</b></p>	<p><b>Mr. Johnson:</b> A motion was made to transfer ownership of a treadmill from the Medina Township Fire Department to The Medina Fireman's Association.</p>
<p>MOTION SECONDED BY</p>	<p>Mr. Christopher</p>
<p>VOTING ROLL CALL</p>	<p>VOTE</p>
<p>Mr. Johnson</p>	<p>Yes</p>
<p>Mr. Christopher</p>	<p>Yes</p>
<p>Mr. Eastwood</p>	<p>Yes</p>
<p>VOTING RESULTS</p>	<p>YES: 3      NO: 0</p>
<p>DISCUSSION</p>	<p>The Board discussed the disposition of the unused fire truck. Mrs. Ventura asked the Trustees to reference the OTA handbook for the calendar of events that are due monthly.</p>

**RECORDS RETENTION COMPLIANCE AND OPTIONS DISCUSSION**

<p>DISCUSSION <b>44:15 minutes</b></p>	<p>The Board discussed the different options available to preserve records for the Township. Mr. Eastwood stated that our space is limited for fire safe documents and how it would be ideal to have more fire safe space for our records keeping in the future. The Board also discussed digitalizing the physical records at Townhall as a possible space saving solution. Mr. Eastwood stated he will provide further information at the next Trustee meeting.</p>
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**BLAKSLEE PARK COMMUNITY EVENTS DISCUSSION**

DISCUSSION <b>48:17 minutes</b>	Mr. Eastwood stated that Mr. Kessler would like Township events scheduled by 1/15/2022. Mr. Eastwood further stated that he would like to reach out for volunteers for community cleanup projects. Mr. Eastwood stated that in the past Police Chiefs provided some safety videos and maps and that training is something to look further into with our new Chief of Police. Mr. Johnson stated that he would like to coordinate and set other community dates for this year. Mr. Eastwood asked the other Trustees to coordinate community events with Mr. Kessler.
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**PUBLIC COMMENT**

MOTION BY <b>53:27 minutes</b>	<b>Mr. Johnson:</b> A motion was made to open the floor for public comment.
MOTION SECONDED BY	Mr. Eastwood
VOTING ROLL CALL	VOTE
Mr. Johnson	Yes
Mr. Eastwood	Yes
Mr. Christopher	Yes
VOTING RESULTS	YES: 3      NO: 0
PUBLIC COMMENT	Public comment was made.

MOTION BY <b>1:03:00 minutes</b>	<b>Mr. Johnson:</b> A motion was made to close the floor for public comment.
MOTION SECONDED BY	Mr. Eastwood
VOTING ROLL CALL	VOTE
Mr. Johnson	Yes
Mr. Eastwood	Yes
Mr. Christopher	Yes
VOTING RESULTS	YES: 3      NO: 0

**OTHER BUSINESS – DEPARTMENT HEAD COMMENTS – CHIEF WALTERS**

<p>DISCUSSION <b>1:03:16 minutes</b></p>	<p>Mrs. Ventura asked if there was anything more for the improvement of sites line item besides the Wayne Garage Door purchase order in order to stay within budgeted amounts. Mrs. Ventura asked for further discussion to ensure that future Fire Department budgetary needs are met. Chief Walters stated that the goal is to try to improve the service they are providing to the Township. Chief Walters asked that financial responsibilities need to be defined between Medina Township and the Medina City Fire Department. Chief Walters asked for funding for anticipated repairs and equipment at Fire Station #6. Chief Walters stated that he will provide pricing for the needed equipment. Chief Walters also asked that a mobile data terminal be installed on engine #6 to have the Township engine be in sync with existing City Fire Department equipment. The Board discussed how to fund the asked for equipment. Mrs. Ventura asked to prioritize what is most urgent. The Board further discussed involving department head participation at future meetings.</p>
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**EXECUTIVE SESSION TO DISCUSS EMPLOYEE COMPENSATION**

<p>MOTION BY <b>1:20:35 minutes</b></p>	<p><b>Mr. Johnson:</b> A motion was made to go into Executive Session to discuss employee compensation with the three (3) Trustees and the Fiscal Officer.</p>
<p>MOTION SECONDED BY</p>	<p>Mr. Eastwood</p>
<p>VOTING ROLL CALL</p>	<p>VOTE</p>
<p>Mr. Johnson</p>	<p>Yes</p>
<p>Mr. Eastwood</p>	<p>Yes</p>
<p>Mr. Christopher</p>	<p>Yes</p>
<p>VOTING RESULTS</p>	<p>YES: 3      NO: 0</p>
<p>STATUS</p>	<p>Executive Session was entered at 8:24 pm.</p>
<p>STATUS</p>	<p>Mr. Johnson stated that we are back from Executive Session, the time is 8:56 pm, where the three (3) Trustees and Fiscal Officer met. Mr. Johnson stated that no decisions were made.</p>

**EXECUTIVE SESSION TO DISCUSS EMPLOYEE COMPENSATION**

MOTION BY <b>1:21:22 minutes</b>	<b>Mr. Johnson:</b> A motion was made to go into Executive Session to discuss employee compensation with the three (3) Trustees and the Fiscal Officer.
MOTION SECONDED BY	Mr. Eastwood
VOTING ROLL CALL	VOTE
Mr. Johnson	Yes
Mr. Eastwood	Yes
Mr. Christopher	Yes
VOTING RESULTS	YES: 3      NO: 0
STATUS	Executive Session was entered at 8:57 pm.
STATUS	Mr. Johnson stated that we are back from Executive Session. The time is 10:01 pm where the three (3) Trustees and Fiscal Officer were discussing employee compensation. Mr. Johnson stated that no decisions were made.

**EXECUTIVE SESSION TO DISCUSS EMPLOYEE DISCIPLINE**

MOTION BY <b>1:22:01 minutes</b>	<b>Mr. Johnson:</b> A motion was made to go into Executive Session to discuss employee discipline with the three (3) Trustees.
MOTION SECONDED BY	Mr. Christopher
VOTING ROLL CALL	VOTE
Mr. Johnson	Yes
Mr. Christopher	Yes
Mr. Eastwood	Yes
VOTING RESULTS	YES: 3      NO: 0
STATUS	Executive Session was entered at 10:02 pm.
STATUS	Mr. Johnson stated that we are back from Executive Session where the three (3) Trustees met to discuss employee discipline. Mr. Johnson stated the time back is 10:15 pm.
DISCUSSION	The Board discussed the many complaints of an individual on the Zoning Commission. Mr. Johnson stated that the individual in question has failed to be a good ambassador of Medina Township. The Board discussed the next disciplinary steps to take.

**EXECUTIVE SESSION TO DISCUSS EMPLOYEE DISCIPLINE (continued)**

MOTION TO APPROVE RESOLUTION	TO CONSIDER REMOVAL OF LANCE TRAVES
RESOLUTION NUMBER	01062022-005
<p>MOTION TO APPROVE BY  <b>1:26:15 minutes</b></p>	<p><b>Mr. Johnson:</b> a motion was made to adopt resolution number 01062022-005, a resolution to initiate the process set forth in Ohio Revised Code Section 519.04(B) of the Ohio Revised Code to consider the removal of Lance Traves from the Medina Township Zoning Commission:</p> <p>WHEREAS, the Board of Trustees of Medina Township has received a number of written charges of misconduct from members of the Zoning Commission and others, copies of which are attached to this Resolution, alleging that Zoning Commission member Lance Traves has been extremely argumentative and contentious in Zoning Commission meetings, has acted aggressively, disrespectfully and at times threateningly, during and after Zoning Commission meetings toward his fellow Zoning Commission Members, the Zoning Inspector, the Secretary of the Zoning Commission, and toward applicants appearing before the Board, and that his attitudes and behaviors have created a hostile and unpleasant atmosphere at the Zoning Commission meetings, have caused significant distress to certain members of the Zoning Commission, the Zoning Commission Secretary and the Zoning Inspector, are dysfunctional to the work of the Zoning Commission, and present a poor image to applicants appearing before the Zoning Commission; and</p> <p>WHEREAS, Ohio Revised Code Section 519.04(B) provides a process by which a Township Board of Trustees shall remove a member of a Township Zoning Commission for nonperformance of duty, misconduct in office, or other cause, upon written charges being filed with the board of trustees, after a public hearing has been held regarding the charges, and after a copy of the charges has been served upon the member so charged at least ten days before the hearing, either personally, by registered mail, or by leaving the copy at the member's usual place of business; and</p>

**EXECUTIVE SESSION TO DISCUSS EMPLOYEE DISCIPLINE (continued)**

<p>MOTION TO APPROVE BY (continued)</p>	<p>WHEREAS, Ohio Revised Code Section 519.04(B) also authorizes a Board of Township Trustees, upon approval of a majority of the Board of Township Trustees, to suspend the charged member from participating as a member of the Zoning Commission for a period of up to sixty days before the pending hearing on removal: and</p> <p>WHEREAS, the Board of Trustees of Medina Township finds that the charges submitted to the Board compel the Board to initiate the removal process set forth in Ohio Revised Code Section 519.04(B), and that the nature of the charges warrant the suspension of Lance Traves from participating as a member of the Medina Township Zoning Commission during the period pending a hearing on the removal.</p> <p>NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Medina Township, Medina County, Ohio, that:</p> <p>Section 1. The charges cited above and set forth in the communications attached hereto, if unchallenged or affirmed at hearing, constitute misconduct in office by Lance Traves and are grounds for removal pursuant to Ohio Revised Code Section 519.04(B).</p> <p>Section 2. A hearing on the charges cited above and set forth in the communications attached hereto is hereby scheduled for February, 2022, at the Medina Township Town Hall, 3799 Huffman Road, Medina, Ohio, 44256.</p> <p>Section 3. Zoning Commission Member Lance Traves is hereby suspended from participating as a member of the Medina Township Zoning Commission during the period from now until the date of the hearing as set forth above.</p> <p>Section 4. Pursuant to Section 519.04(B) the Township Fiscal Officer is authorized and directed to deliver promptly to Lance Traves a certified copy of this Resolution along with the charges set forth in the communications attached hereto, either personally, by registered mail, or by leaving the copy at the member's usual place of business.</p>
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**EXECUTIVE SESSION TO DISCUSS EMPLOYEE DISCIPLINE (continued)**

MOTION TO APPROVE BY (continued)	<p>Section 4. It is hereby found and determined that all formal actions of this Board and of any of its committees concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board or committees, and that all deliberations of this Board and of any of its committees that resulted in such formal actions were in meetings open to the public, in compliance with the law.</p> <p>Section 5. This Resolution shall be in full force and effect from and immediately after its adoption.</p>
MOTION SECONDED BY	Mr. Eastwood
DISCUSSION	The Board discussed the resolution section numbering and when to hold the public meeting.
AMENDED MOTION BY <b>1:33:19 minutes</b>	<b>Mr. Johnson:</b> The motion was amended to set the public hearing date for February 10, 2022, Thursday at 7:00 pm.
AMENDED MOTION SECONDED BY	Mr. Eastwood
VOTING ROLL CALL	VOTE
Mr. Johnson	Yes
Mr. Eastwood	Yes
Mr. Christopher	Yes
VOTING RESULTS	YES: 3      NO: 0

**OTHER BUSINESS - PAY RATE INCREASE RESOLUTION 01062022-006**

DISCUSSION	Mr. Eastwood stated that Mr. Dominguez lost a benefit due to the Organizational Meeting resolution. Mr. Eastwood further stated that a pay increase would compensate for that loss. The Board discussed whether this should be a motion or resolution.
MOTION TO APPROVE RESOLUTION	PAY RATE INCREASE
RESOLUTION NUMBER	01062022-006
MOTION TO APPROVE BY <b>1:37:30 minutes</b>	<b>Mr. Eastwood:</b> a motion was made to adopt resolution number 01062022-006, to raise Nick Dominguez income from \$22.00 to \$24.00 per hour.
MOTION SECONDED BY	Mr. Johnson
VOTING ROLL CALL	VOTE
Mr. Eastwood	Yes
Mr. Johnson	Yes
Mr. Christopher	Yes
VOTING RESULTS	YES: 3      NO: 0

**OTHER BUSINESS – SETTING FUTURE MEETING DATE**

DISCUSSION	The Board discussed setting a future meeting date.
MOTION TO APPROVE BY <b>1:39:00 minutes</b>	<b>Mr. Johnson:</b> a motion was made to set a Special Meeting date, Thursday, January 13, 2022, at 6:00 pm.
MOTION SECONDED BY	Mr. Eastwood
VOTING ROLL CALL	VOTE
Mr. Johnson	Yes
Mr. Eastwood	Yes
Mr. Christopher	Yes
VOTING RESULTS	YES: 3      NO: 0

**MEETING ADJOURN**

STATEMENT BY <b>1:39:24 minutes</b>	Mr. Johnson stated that he called an end to the Medina Township Regular Trustee meeting and then called for a vote.
SECONDED BY	Mr. Eastwood
VOTING ROLL CALL	VOTE
Mr. Johnson	Yes
Mr. Eastwood	Yes
Mr. Christopher	Yes
VOTING RESULTS	YES: 3      NO: 0
	Meeting adjourned at 10:32 pm

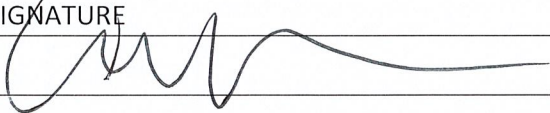
**NEXT SCHEDULED MEETING**

TYPE OF MEETING	Special
DATE	1/13/2022
TIME	6:00 pm
LOCATION	Township Hall
COMMENTS	Executive session to discuss employee compensation

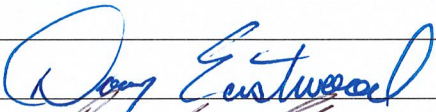

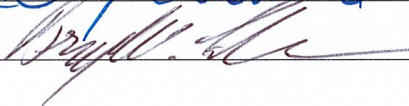
**MINUTES PREPARED BY**

NAME	TITLE	DATE
Krissy Moore	Office Assistant	3/18/2022

**ATTESTED BY**

SIGNATURE	TITLE	DATE
	Fiscal Officer	3/31/2022

**BOARD/COUNCIL CERTIFIED**

SIGNATURE	TITLE	DATE
	Chairman	3/31/2022
	Vice Chairman	3/31/2022
	Trustee	3/31/2022

# CASH REQUIREMENTS

(Prior to Processing)

THIS REPORT SUMMARIZES YOUR PAYROLL TRANSACTIONS FOR THE CHECK DATE 01/07/22. IT DOES NOT REFLECT MISCELLANEOUS ADMINISTRATIVE CHARGES. PLEASE REFER TO YOUR INVOICE(S) FOR THE TOTAL CASH REQUIRED FOR THIS CHECK DATE.

IMPORTANT COVID-19 INFORMATION: If you filed IRS Form 7200, please notify your Paychex representative to avoid owing a balance at the end of the quarter and ensure your Form 941 is accurate.

## TRANSACTION DETAIL

ELECTRONIC FUNDS TRANSFER - Your financial institution will initiate transfer to Paychex at or after 12:01 A.M. on transaction date.

TRANS. DATE	BANK NAME	ACCOUNT NUMBER	PRODUCT	DESCRIPTION	BANK DRAFT AMOUNTS & OTHER TOTALS
01/07/22	WESTFIELD BANK, FSB	xxxxxx175	Direct Deposit	Net Pay Allocations	36,578.78
01/07/22	WESTFIELD BANK, FSB	xxxxxx175	Garnishment	Employee Deductions	272.03
01/07/22	WESTFIELD BANK, FSB	xxxxxx175	Taxpay®	Employee Withholdings Social Security Medicare Fed Income Tax OH Income Tax OH BRUNS CTY Inc OH CVRSD SD Inc Total Withholdings	21.55 732.54 4,071.48 1,058.46 68.87 34.72 5,987.62
				Employer Liabilities Social Security Medicare Total Liabilities	21.55 732.55 754.10
<b>TOTAL EFT (Does not reflect administrative charges)</b>					<b>43,592.53</b>
<b>EFT FOR 01/07/22</b>					<b>6,741.72</b>

REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES - Paychex does not remit these funds. You must ensure accurate and timely payment of applicable items.

TRANS. DATE	BANK NAME	ACCOUNT NUMBER	PRODUCT	DESCRIPTION	TOTAL
01/07/22	Refer to your records for account information APPROVED BY MEDINA TWP TRUSTEES		Payroll	Employee Deductions 457 plan EE pretax AFLAC EE Post Tax AFLAC EE Pretax Opers Police EE cont Opers np EE Cont PXCMP PRETAX Health Union Dues Total Deductions	1,410.00 12.42 18.78 3,815.26 2,264.06 1,797.31 180.00 9,497.83
	Trustee Chm. 				
	Trustee 				
	Trustee 				
<b>TOTAL REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES (Does not reflect administrative charges)</b>					<b>9,497.83</b>

**CASH REQUIREMENTS**  
THIS REPORT SUMMARIZES YOUR PAYROLL TRANSACTIONS FOR THE CHECK DATE 01/07/22. IT DOES NOT REFLECT MISCELLANEOUS ADMINISTRATIVE CHARGES. PLEASE REFER TO YOUR INVOICE(S) FOR THE TOTAL CASH REQUIRED FOR THIS CHECK DATE.

**PAYCHEX WILL MAKE THESE TAX DEPOSIT(S) ON YOUR BEHALF - This information serves as a record of payment.**

<u>DUE DATE</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>	
01/12/22	Taxpay@	FED IT PMT Group	5,579.67

**Payment Listing**  
1/6/2022 to 1/7/2022

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
1-2022	01/07/2022	01/02/2022	CH	OHIO PUBLIC EMPLOYEES DEFERRED CO	\$880.00	O
2-2022	01/07/2022	01/02/2022	CH	OHIO PUBLIC EMPLOYEES DEFERRED CO	\$530.00	O
31885	01/06/2022	01/06/2022	AW	OTARMA SERVICE CENTER	\$71,597.00	O
31886	01/06/2022	01/06/2022	AW	TREASURER OF STATE - AR	\$1,005.00	O
31887	01/06/2022	01/06/2022	AW	INTEGRITY VERFICATIONS, INC.	\$430.00	O
31888	01/06/2022	01/06/2022	AW	CINTAS CORP #011	\$124.36	O
31889	01/06/2022	01/06/2022	AW	AKRON UNIFORMS	\$1,397.67	O
31890	01/06/2022	01/06/2022	AW	CHUCKS CUSTOM SERVICE CTR	\$1,135.11	O
31891	01/06/2022	01/06/2022	AW	FBN SYSTEMS, INC.	\$360.00	O
31892	01/06/2022	01/06/2022	AW	MEDINA COUNTY SANITARY ENG	\$1,352.82	O
31893	01/06/2022	01/06/2022	AW	MACK CONCRETE, INC.	\$676.50	O
31894	01/06/2022	01/06/2022	AW	MERITECH	\$100.47	O
31895	01/06/2022	01/06/2022	AW	MEDINA GLASS COMPANY	\$872.00	O
31896	01/06/2022	01/06/2022	AW	TRACTOR SUPPLY CREDIT PLAN	\$50.05	O
31897	01/06/2022	01/06/2022	AW	OHIO EDISON	\$1,187.36	O
31898	01/06/2022	01/06/2022	AW	PNC BANK	\$203.56	O
31899	01/06/2022	01/06/2022	AW	RUMPKE	\$107.73	O
31900	01/06/2022	01/06/2022	AW	REINHARDT SUPPLY	\$49.68	O
31901	01/06/2022	01/06/2022	AW	MEDINA COUNTY SPCA	\$1,543.67	O
31902	01/06/2022	01/06/2022	AW	PERFECT VOICE & DATA	\$595.71	O
31903	01/06/2022	01/06/2022	AW	COLUMBIA GAS OF OHIO	\$2,443.52	O
31904	01/06/2022	01/06/2022	AW	VERIZON WIRELESS	\$262.52	O
31905	01/06/2022	01/06/2022	AW	HOME DEPOT CREDIT SERVICES	\$128.92	O
31906	01/06/2022	01/06/2022	AW	KEY BANK	\$12,000.00	O
31907	01/06/2022	01/06/2022	AW	FIRST NATIONAL BANK	\$48,000.00	O
31908	01/06/2022	01/06/2022	AW	PSE CREDIT UNION, INC.	\$27,000.00	O
31909	01/06/2022	01/06/2022	AW	OPBA	\$320.00	O
Total Payments:					\$174,353.65	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$174,353.65	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

\* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

APPROVED BY MEDINA TWP. TRUSTEES

Date 1-6-2022

Trustee Chm. [Signature]

Trustee [Signature]

Trustee [Signature]

The Medina Township Board of Trustees, Medina County, Ohio, met in regular session on January 6, 2022, commencing at 7:00 p.m., at the Medina Township Town Hall, 3799 Huffman Road, Medina, Ohio, 44256 with the following members present:

Chuck Johnson

Doug Eastwood

Bruce Christopher

Chuck Johnson

moved the adoption of the following Resolution:

**RESOLUTION NO. 01062022-005**

**A RESOLUTION TO INITIATE THE PROCESS SET FORTH IN OHIO  
REVISED CODE SECTION 519.04(B) OF THE OHIO REVISED CODE  
TO CONSIDER THE REMOVAL OF LANCE TRAVES FROM THE  
MEDINA TOWNSHIP ZONING COMMISSION**

WHEREAS, the Board of Trustees of Medina Township has received a number of written charges of misconduct from members of the Zoning Commission and others, copies of which are attached to this Resolution, alleging that Zoning Commission member Lance Traves has been extremely argumentative and contentious in Zoning Commission meetings, has acted aggressively, disrespectfully and at times threateningly, during and after Zoning Commission meetings toward his fellow Zoning Commission Members, the Zoning Inspector, the Secretary of the Zoning Commission, and toward applicants appearing before the Board, and that his attitudes and behaviors have created a hostile and unpleasant atmosphere at the Zoning Commission meetings, have caused significant distress to certain members of the Zoning Commission, the Zoning Commission Secretary and the Zoning Inspector, are dysfunctional to the work of the Zoning Commission, and present a poor image to applicants appearing before the Zoning Commission; and

WHEREAS, Ohio Revised Code Section 519.04(B) provides a process by which a township board of trustees shall remove a member of a township zoning commission for nonperformance of duty, misconduct in office, or other cause, upon written charges being filed with the board of trustees, after a public hearing has been held regarding the charges, and after a copy of the charges has been served upon the member so charged at least ten days before the hearing, either personally, by registered mail, or by leaving the copy at the member's usual place of business; and

WHEREAS, Ohio Revised Code Section 519.04(B) also authorizes a board of township trustees, upon approval of a majority of the board of township trustees, to suspend the charged member from participating as a member of the zoning commission for a period of up to sixty days before the pending hearing on removal; and

WHEREAS, the Board of Trustees of Medina Township finds that the charges submitted to the Board compel the Board to initiate the removal process set forth in Ohio Revised Code Section 519.04(B), and that the nature of the charges warrant the suspension of Lance Traves from participating as a member of the Medina Township Zoning Commission during the period pending a hearing on the removal.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Medina Township, Medina County, Ohio, that:

Section 1. The charges cited above and set forth in the communications attached hereto, if unchallenged or affirmed at hearing, constitute misconduct in office by Lance Traves and are grounds for removal pursuant to Ohio Revised Code Section 519.04(B).

Section 2. A hearing on the charges cited above and set forth in the communications attached hereto is hereby scheduled for February 10, 2022 at 7:00 p.m. at the Medina Township Town Hall, 3799 Huffman Road, Medina, Ohio, 44256.

Section 3. Zoning Commission Member Lance Traves is hereby suspended from participating as a member of the Medina Township Zoning Commission during the period from now until the date of the hearing as set forth above.

Section 4. Pursuant to Section 519.04(B) the Township Fiscal Officer is authorized and directed to deliver promptly to Lance Traves a certified copy of this Resolution along with the charges set forth in the communications attached hereto, either personally, by registered mail, or by leaving the copy at the member's usual place of business.

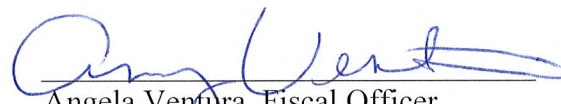
Section 4. It is hereby found and determined that all formal actions of this Board and of any of its committees concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board or committees, and that all deliberations of this Board and of any of its committees that resulted in such formal actions were in meetings open to the public, in compliance with the law.

Section 5. This Resolution shall be in full force and effect from and immediately after its adoption.

Eastwood seconded the motion.

Upon roll call on the adoption of the Resolution, the vote was as follows:




Chuck Johnson AYE  
Doug Eastwood AYE  
Bruce Christopher AYE

  
Angela Ventura, Fiscal Officer  
Medina Township  
Medina County, Ohio

Adopted the 6 day of JANUARY 2022

APPROVED BY MEDINA TWP. TRUSTEES

Date 1-6-2022

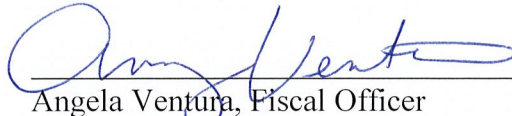
Trustee Chm.   
Trustee   
Trustee 

FISCAL OFFICER'S CERTIFICATION

The State of Ohio, Medina County, ss.

I, Angela Ventura, Fiscal Officer of Medina Township do hereby certify that the foregoing is taken and copied from the Record of the Proceedings of said meeting; that the same has been compared by me with the Resolution on said Record and that it is a true and correct copy thereof.

Witness my signature this 6 day of JANUARY, 2022

  
\_\_\_\_\_  
Angela Ventura, Fiscal Officer  
Medina Township  
Medina County, Ohio

Resolution 01032022-001 Update

A motion was made to adopt resolution 01062022-006 (to update resolution 01032022-001) to raise the pay rate of Nick Dominguez from \$22.00 to \$24.00 per hour.

APPROVED BY MEDINA TWP. TRUSTEES

Date 1-6-2022

Trustee Chm. [Signature]

Trustee [Signature]

Trustee [Signature]

MEDINA TOWNSHIP

TRUSTEES MEETING

MEETING HELD Regular 1/6/22

NAME

ADDRESS

Don RUPANOWICZ

4044 DILMOR CT

Mr. Sandy Smith

500 Gateway Dr A2

Brendan Rose

23 Public Square, #200

Mary Aukerman

5205 Baker

Alicia Strogan

Schiff

Joshua Ebers

3512 Hamilton Rd.

Sandra B. Leli

3414 Hamilton Rd