

**MEDINA TOWNSHIP TRUSTEES  
SPECIAL MEETING 6:30 PM  
DECEMBER 30, 2021**

- I. ROLL CALL**
- II. EXECUTIVE SESSION TO DISCUSS CONTRACT  
NEGOTIATIONS**
- III. OTHER BUSINESS**
- IV. ADJOURN**

S 12-30-2021

**ENTITY NAME: Medina Township**

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**MINUTES TITLE: December 30, 2021, Special Meeting**

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**BOARD NAME: Board of Trustees**

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**TYPE OF MEETING: Special**

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**VOTING SESSION: Yes**

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**DATE: 12/30/2021**

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**START TIME: 6:30 pm**

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**END TIME: 8:15 pm**

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**MEETING LOCATION: Medina Township Townhall**

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**RECORD OF PROCEEDINGS:**

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**CALLED TO ORDER BY: Mr. Mike Stopa**

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## RECORD OF PROCEEDINGS

### BOARD/COUNCIL MEMBERS ROLL CALL

| NAME                | PRESENT     |
|---------------------|-------------|
| Mr. Michael Stopa   | Present     |
| Mr. Chuck Johnson   | Not Present |
| Mr. Eastwood        | Present     |
| Mrs. Angela Ventura | Not Present |

### IN ATTENDANCE

| NAME                       | VISITOR/EMPLOYEE | COMMENTS        |
|----------------------------|------------------|-----------------|
| Krissy Moore               | Employee         |                 |
| Chief Minek                | Employee         |                 |
| Justin Harvey              | Employee         |                 |
| Mike Oyler                 | Employee         |                 |
| Sign in sheet for visitors | Visitor          | Public attended |

### EXECUTIVE SESSION TO DISCUSS CONTRACT NEGOTIATIONS

|                                  |   |
|----------------------------------|---|
| DISCUSSION                       | Mr. Stopa stated that the purpose for the meeting is to discuss contract negotiations for the Police Department.  |
| MOTION BY<br><b>0:43 minutes</b> | <b>Mr. Stopa:</b> A motion was made to go into Executive Session to discuss Police contract negotiations with the Trustees, the Chief of Police, the two Union Representatives, Officer Harvey and Officer Oyler.   |
| UNSTATED INFORMATION             | Mr. Stopa asked Trustee-Elect Bruce Christopher to join the executive session.  |
| MOTION SECONDED BY               | Mr. Eastwood  |
| VOTING ROLL CALL                 | VOTE  |
| Mr. Stopa                        | Yes   |
| Mr. Eastwood                     | Yes   |
| VOTING RESULTS                   | YES: 2 NO: 0  |
| STATUS                           | Executive Session was entered at 6:31 pm.   |
| STATUS                           | Mr. Stopa stated that they were back from Executive Session where we were discussing contract negotiations with the two (2) current Trustees, Bruce Christopher the incoming Trustee, Chief Minek and Officer Oyler and Officer Harvey representing the Union. Mr. Stopa stated no decisions were made. |
| DISCUSSION                       | Mr. Stopa stated that they have finalized the contract with the Police Department for the new year. Mr. Stopa stated that all parties agree.  |

**EXECUTIVE SESSION TO DISCUSS CONTRACT NEGOTIATIONS (continued)**

|                                  |   |
|----------------------------------|---|
| MOTION BY<br><b>2:09 minutes</b> | <b>Mr. Stopa:</b> A motion was made to approve the changes to the OPBA contract. A three (3) page document was presented with the motion for approval.  |
| MOTION SECONDED BY               | Mr. Eastwood  |
| DISCUSSION                       | Mr. Stopa stated that the finalized contract still needs to be prepared for approval and discussed details on contract cost increases. Mr. Stopa also stated that this contract is comparable to Police contracts of surrounding municipalities. Mr. Eastwood stated that he believes that this is a positive step forward for the Township and is looking forward to working with the Police Department. |
| VOTING ROLL CALL                 | VOTE  |
| Mr. Stopa                        | Yes   |
| Mr. Eastwood                     | Yes   |
| VOTING RESULTS                   | YES: 2 NO: 0  |
| DISCUSSION                       | Mr. Stopa asked for any comments regarding the new contract. Police Chief Minek thanked the Board and stated that this contract will have a positive impact on his department.  |

**MEETING ADJOURN**

|                                  |   |
|----------------------------------|---|
| MOTION BY<br><b>7:00 minutes</b> | <b>Mr. Stopa:</b> A motion was made to adjourn the Medina Township Trustee meeting. |
| MOTION SECONDED BY               | Mr. Eastwood  |
| VOTING ROLL CALL                 | VOTE  |
| Mr. Stopa                        | Yes   |
| Mr. Eastwood                     | Yes   |
| VOTING RESULTS                   | YES: 2 NO: 0  |
|                                  | Meeting adjourned at 8:15 pm  |

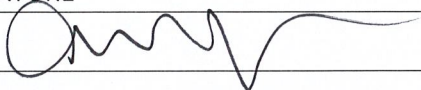
**NEXT SCHEDULED MEETING**

|                 |                               |
|-----------------|-------------------------------|
| TYPE OF MEETING | Organizational                |
| DATE            | 1/3/2022                      |
| TIME            | 7:00 pm                       |
| LOCATION        | Township Hall                 |
| COMMENTS        | Annual Organizational Meeting |

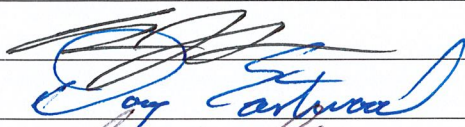
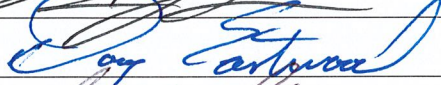

**MINUTES PREPARED BY**

| NAME         | TITLE            | DATE      |
|--------------|------------------|-----------|
| Krissy Moore | Office Assistant | 2/25/2022 |

**ATTESTED BY**

| SIGNATURE   | TITLE          | DATE      |
|---|----------------|-----------|
|  | Fiscal Officer | 3/17/2022 |

**BOARD/COUNCIL CERTIFIED**

| SIGNATURE   | TITLE         | DATE      |
|---|---------------|-----------|
|  | Chairman      | 3/17/2022 |
|  | Vice Chairman | 3/17/2022 |
|  | Trustee       | 3/17/2022 |

### Article 12

Section 3: Probationary employees will be awarded and may use 40 hrs of personal time at the discretion of the Chief of Police. This time is only to be used during the probationary period. Any time remaining will be removed at the end of the probationary period.

### Article 16

Duty Hours

Section 5: Light Duty assignment

### Article 17

All overtime, including but not limited to: Overtime hours worked, court time, call in time, and department meetings, shall be allowed to be turned in for compensatory time.

An Employee shall be entitled to accumulate compensatory time not to exceed forty (40) hours in a calendar year at any given time. Compensatory time of more than 5 hrs may not be carried over from year to year. Compensatory time of 5 hrs or less shall be carried over to the next year.

Personal time shall be paid at the employees' regular rate of pay, and must be scheduled at least twenty-four (8) hours in advance, unless it is an emergency and approved by the chief.

Upon the Employee's request, accumulated compensatory time totaling more than 5 hrs may be cashed-in to be paid within thirty (30) days after submittal. Hours are earned at

### Vacation Article 18

Section 2: A vacation draw will take place 45 days before each scheduling period. Only ~~full weeks can be bid for at this time.~~ Officers shall schedule on the basis of full-time departmental seniority. No more than three officers (including Sgts.) may be granted time off at the same time. In the event the total numbers of officers (includes Sgts., excludes Chief) are reduced to six, then the number of officers that may be on vacation at one time drops to two. ~~Once the vacations are approved after the draw, the time must be used and with no substitutions of time except on approval by Chief.~~ All other vacation time not selected in the draw period shall be awarded and approved on a "first come, first serve basis".

Section 3: All requests for use of vacation leave shall be submitted to the Chief for approval and such approval shall not be unreasonably denied. The Chief shall act upon requests within one (1) week of submittal. ~~Once approved, vacation leave shall not be changed unless an emergency situation arises. Vacation must be used in one half (1/2) of the shift the officer is on.~~

**Article 19 Holiday**

Example of Holiday taken out

**Article 20**

Death of an immediate family member or spouses immediate family member to include spouse, father, mother, sister, brother, mother-in-law, father-in-law, grandchildren, grandparents step-child or other blood relative for whom an employee may have custodial responsibility.

**Article 20**

Section 12: - will receive a gift of 80 hrs paid leave from the township for each birth. These hours will not exceed 80 hrs for each event. (EX: twins, triplets, etc.)

**Article 20**

Death of an immediate family member as described in sick leave section

**Article 25**

Section 3: Effective January 1<sup>st</sup>, 2022 there is hereby granted a one dollar (\$1.00) hourly pay differential for employees assigned to working the third shifts.

Effective January 1<sup>st</sup>, 2022 there is hereby granted a fifty cents (\$.50) hourly pay differential for employees assigned to working the second shifts.

Section 4: **Lateral transfer:**

All newly hired, full time employees, shall be credited for full time service as a police officer with another jurisdiction. To be considered for lateral transfer, employees shall have at least one year of full-time continuous law enforcement patrol experience. Said employees shall be credited for that service for wages ***This section in no way allows newly hired employees benefits to longevity or seniority. Law enforcement patrol experience will be determined at the chief's discretion.*** No time other than sick leave shall be transferred from a previous agency.

| Patrolman          | 2021  | 2022  | 2023  | 2024  |
|--------------------|-------|-------|-------|-------|
| 0 -1st Anniversary | 22.36 | 23.25 | 24.18 | 25.15 |
| 2nd Anniversary    | 24.42 | 25.40 | 26.42 | 27.47 |
| 3rd Anniversary    | 26.12 | 27.16 | 28.25 | 29.38 |
| 4th Anniversary    | 28.39 | 29.53 | 30.71 | 31.94 |

|                 | 2021  | 2022  | 2023  | 2024  |
|-----------------|-------|-------|-------|-------|
| <b>Sergeant</b> |       |       |       |       |
| Step 1          | 30.91 | 32.15 | 33.44 | 34.78 |
| Step 2          | 33.82 | 35.17 | 36.58 | 38.04 |

**Article 28**

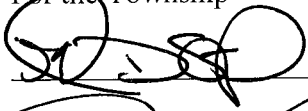
Master's Degree

\$2.00/hr.

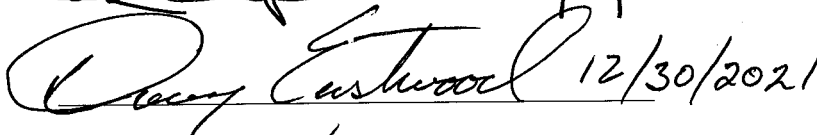
15 years fulltime continuous service with the Township

This is an agreement between the township and the union of proposed changes to the contract to be effective as of January 1st 2022.

For the Township

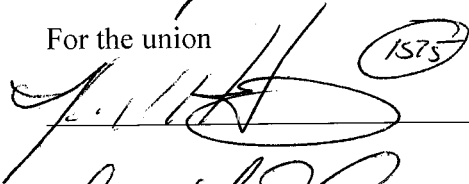


12/30/2021



12/30/2021

For the union



12/30/2021



12/30/21

