

**MEDINA TOWNSHIP TRUSTEES
EMERGENCY MEETING - 6:15 PM
JUNE 11, 2021**

- I. ROLL CALL**
- II. APPROVAL OF GRANT AUTHORIZATION**
- III. ADJOURN**

E 6-11-2021

ENTITY NAME: Medina Township

MINUTES TITLE: June 11, 2021, Emergency Meeting

BOARD NAME: Board of Trustees

TYPE OF MEETING: Emergency

VOTING SESSION: Yes

DATE: 6/11/2021

START TIME: 6:19 pm

END TIME: 6:25 pm

MEETING LOCATION: Medina Township Townhall

RECORD OF PROCEEDINGS:

CALLED TO ORDER BY: Mr. Mike Stopa

RECORD OF PROCEEDINGS

BOARD/COUNCILMEMBERS ROLL CALL

NAME	PRESENT
Mr. Michael Stopa	Present
Mr. Chuck Johnson	Not Present
Mr. Doug Eastwood	Present
Mrs. Angela Ventura	Present

IN ATTENDANCE

NAME	VISITOR/EMPLOYEE	COMMENTS
Sign in sheet for visitors	Visitor	No public attended

APPROVAL OF GRANT AUTHORIZATION

DISCUSSION	<p>Mr. Stopa stated that the reason for this Emergency meeting is to correct information on a grant application that has been awarded to the Township and that the application is due today. Mr. Stopa stated that the grant is to upgrade the recycling bins and concrete pads at the Blakslee park location. Mr. Stopa further stated that the original grant application had a former Trustee, Mr. Mark Radice, as the authorized signer and contact. Mr. Stopa stated that the Service Department superintendent, Mr. Miller will be the new authorized signer and the point of contact. Mrs. Ventura stated that, going forward, the Department Head and Trustee liaison should both be authorized signers for grant applications to avoid situations like this. Mrs. Ventura further stated that the reason this happened is that the grant supplier was sending emails to Mr. Radice who is no longer a Trustee and the County solid waste manager who recently retired. Mrs. Ventura also stated that changes were made to the OBM supplier portal that should not have been made and asked that access to the portal be restricted to herself and Mr. Dominguez. The Board discussed email routing for former employees and elected officials. Mr. Stopa stated that he will follow up with the Township IT provider to ensure emails are routed properly. Mrs. Ventura asked that each Trustee liaison make sure access to the OBM supplier portal is being used properly.</p>
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APPROVAL OF GRANT AUTHORIZATION (continued)

MOTION BY 7:27 minutes	Mr. Stopa: A motion was made to allow Denny Miller to sign the electronic signature for the Ohio EPA Recycle Ohio Grant that was received as an eighteen (18) page electronic document.
MOTION SECONDED BY	Mr. Eastwood
VOTING ROLL CALL	VOTE
Mr. Stopa	Yes
Mr. Eastwood	Yes
VOTING RESULTS	YES: 2 NO: 0

MEETING ADJOURN

MOTION BY 7:58 minutes	Mr. Stopa: A motion was made to adjourn the Medina Township Emergency meeting.
MOTION SECONDED BY	Mr. Eastwood
VOTING ROLL CALL	VOTE
Mr. Stopa	Yes
Mr. Eastwood	Yes
VOTING RESULTS	YES: 2 NO: 0
	Meeting adjourned at 6:25 pm

NEXT MEETING

TYPE OF MEETING	Emergency
DATE	6/20/2021
TIME	2:45 pm
LOCATION	Township Hall
COMMENTS	Approval of payroll

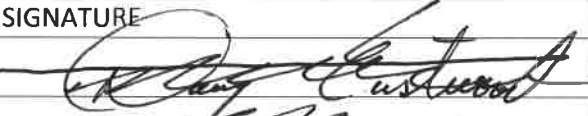


MINUTES PREPARED BY

NAME	TITLE	DATE
Nick Dominguez	Secretary	8/27/2021

ATTESTED BY

SIGNATURE	TITLE	DATE
	Fiscal Officer	9/16/2021

BOARD/COUNCIL CERTIFIED

SIGNATURE	TITLE	DATE
	Chairman	9/16/2021
	Vice Chairman	9/16/2021
	Trustee	9/16/2021

6/11/2021 GRANT AUTHORIZATION

A motion to allow Denny Miller to sign the electronic signature for the Ohio EPA Recycle Ohio Grant that was received as an eighteen (18) page electronic document.

APPROVED BY MEDINA TWP. TRUSTEES

Date 6-11-2021

Trustee Chm. [Signature]

Trustee [Signature]

Trustee Denny Eastwood