

**MEDINA TOWNSHIP TRUSTEES
REGULAR MEETING - 7:00 PM
FEBRUARY 4, 2021**

- I. ROLL CALL - PLEDGE - MOMENT OF SILENCE**
- II. APPROVAL OF PAYROLL**
- III. SITE PLANS**
- IV. PURCHASE ORDERS AND TRAINING REQUESTS**
- V. APPROVAL OF ACCOUNTS PAYABLE**
- VI. APPROVAL OF APPROPRIATION STATUS
RESOLUTION 02042021-009**
- VII. CREDIT CARD ATTESTATION**

OLD BUSINESS

- VIII. PURCHASING POLICY DISCUSSION**

NEW BUSINESS

- IX. ANNUAL TOWNSHIP ROAD MILEAGE CERTIFICATION
FOR ODOT**
- X. APPROVAL OF YEAR-END BUDGET RESOLUTION 02042021-010**
- XI. APPROVAL OF DEPARTMENT REPORTS FOR DECEMBER**
- XII. CREDIT CARD PURCHASES AND PURCHASE ORDERS
DISCUSSION**
- XIII. TOWNSHIP WEBSITE ADA DISCUSSION**
- XIV. PAYROLL CLOCK IN&OUT TIMING DISCUSSION**
- XV. CORONAVIRUS RELIEF FUND REALLOCATION DISCUSSION**
- XVI. PUBLIC COMMENT**
- XVII. ADJOURN**

R 2-4-2021

ENTITY NAME: Medina Township

MINUTES TITLE: February 4, 2021 Regular Meeting

BOARD NAME: Board of Trustees

TYPE OF MEETING: Regular

VOTING SESSION: Yes

DATE: 2/4/2021

START TIME: 7:02 pm

END TIME: 8:34 pm

MEETING LOCATION: Medina Township Townhall

RECORD OF PROCEEDINGS:

CALLED TO ORDER BY: Mr. Mike Stopa

RECORD OF PROCEEDINGS

BOARD/COUNCILMEMBERS ROLL CALL

NAME	PRESENT
Mr. Michael Stopa	Present
Mr. Chuck Johnson	Present
Mr. Mark Radice	Present
Mrs. Angela Ventura	Present

IN ATTENDANCE

NAME	VISITOR/EMPLOYEE	COMMENTS
Matt Ventura	Employee	
Sign in sheet for visitors	Visitor	Attached to Minutes

The Pledge of Allegiance was recited.

There was a moment of silence for our military and first responders.

APPROVAL OF PAYROLL

MOTION BY 1:05 minutes	Mr. Stopa: A motion was made to approve payroll, with a check date of 2/5/2021. The total amount is \$39,770.04, with \$9,379.32 in withholdings, deductions, and liabilities. A two (2) page document was presented with the motion for approval	
MOTION SECONDED BY	Mr. Radice	
VOTING ROLL CALL	VOTE	
Mr. Stopa	Yes	
Mr. Radice	Yes	
Mr. Johnson	Yes	
VOTING RESULTS	YES: 3 NO: 0	

SITE PLANS**APPROVAL OF SITE PLANS – LUMINA IMAGING AND DIAGNOSTICS**

MOTION BY 1:57 minutes	Mr. Stopa: A motion was made to accept the recommendation of the Zoning Commission to approve the change of use for Lumina Imaging and Diagnostics, located at 3985 Medina Road, as presented. Site plans were presented with the motion for approval.
MOTION SECONDED BY	Mr. Radice
VOTING ROLL CALL	VOTE
Mr. Stopa	Yes
Mr. Radice	Yes
Mr. Johnson	Yes
VOTING RESULTS	YES: 3 NO: 0

APPROVAL OF SITE PLANS – LUMINA IMAGING AND DIAGNOSTICS

MOTION BY 2:27 minutes	Mr. Stopa: A motion was made to accept the recommendation of the Zoning Commission to approve a portico sign for Lumina Imaging and Diagnostics, located at 3985 Medina Road, not to exceed 6.5 square feet, as presented. Site plans were presented with the motion for approval.
MOTION SECONDED BY	Mr. Radice
VOTING ROLL CALL	VOTE
Mr. Stopa	Yes
Mr. Radice	Yes
Mr. Johnson	Yes
VOTING RESULTS	YES: 3 NO: 0

APPROVAL OF SITE PLANS – LUMINA IMAGING AND DIAGNOSTICS

MOTION BY 2:55 minutes	Mr. Stopa: A motion was made to accept the recommendation of the Zoning Commission to approve a tenant panel for Lumina Imaging and Diagnostics, located at 3985 Medina Road, not to exceed 1.5 square feet, as presented. Site plans were presented with the motion for approval.
MOTION SECONDED BY	Mr. Radice
VOTING ROLL CALL	VOTE
Mr. Stopa	Yes
Mr. Radice	Yes
Mr. Johnson	Yes
VOTING RESULTS	YES: 3 NO: 0

APPROVAL OF PURCHASE ORDERS AND TRAINING REQUESTS – GREATER MEDINA CHAMBER OF COMMERCE

MOTION BY 3:50 minutes	Mr. Johnson: A motion was made to approve a purchase order requisition. The department is Admin. The vendor is the Greater Medina Chamber of Commerce. The amount is \$295.00. This is for the Chamber of Commerce membership annual dues.
MOTION SECONDED BY	Mr. Radice
VOTING ROLL CALL	VOTE
Mr. Johnson	Yes
Mr. Radice	Yes
Mr. Stopa	Yes
VOTING RESULTS	YES: 3 NO: 0

APPROVAL OF PURCHASE ORDERS AND TRAINING REQUESTS – WINTER EQUIPMENT

MOTION BY 4:27 minutes	Mr. Radice: A motion was made to approve a purchase order. The department is Road and Bridge. The vendor is the Winter Equipment of Willoughby, Ohio. This is for two (2) Razor System eleven (11) foot snowplow cutting edges. The amount is \$2879.82.
MOTION SECONDED BY	Mr. Stopa
DISCUSSION	Mr. Radice stated that these are to replace 2 edges that have worn out.
VOTING ROLL CALL	VOTE
Mr. Radice	Yes
Mr. Stopa	Yes
Mr. Johnson	Yes
VOTING RESULTS	YES: 3 NO: 0

APPROVAL OF ACCOUNTS PAYABLE

MOTION BY 5:02 minutes	Mr. Stopa: A motion was made to approve Accounts Payable, dated 1/20/2021 to 2/5/2021. Starting with electronic payment number 5-2021 to electronic payment number 7-2021 and starting with physical check number 31239 and ending with physical check number 31262. The total amount is \$77,426.31. A one (1) page document was presented with the motion for approval.
MOTION SECONDED BY	Mr. Radice
DISCUSSION	Mr. Stopa stated that the biggest portion was for the Medina hospital LST.
VOTING ROLL CALL	VOTE
Mr. Stopa	Yes
Mr. Radice	Yes
Mr. Johnson	Yes
VOTING RESULTS	YES: 3 NO: 0

APPROPRIATION STATUS RESOLUTION # 02042021-009

MOTION TO APPROVE RESOLUTION	APPROPRIATION STATUS
RESOLUTION NUMBER	02042021-009
MOTION TO APPROVE BY 6:50 minutes	Mr. Stopa: a motion was made to adopt resolution number 02042021-009, to approve the Appropriation Status, dated 2/4/2021. A fourteen (14) page document was presented with the resolution for approval.
MOTION SECONDED BY	Mr. Radice
VOTING ROLL CALL	VOTE
Mr. Stopa	Yes
Mr. Radice	Yes
Mr. Johnson	Yes
VOTING RESULTS	YES: 3 NO: 0

CREDIT CARD ATTESTATION

TOPIC	Credit Card Attestation
ATTESTED TO BY 7:35 minutes	Mr. Stopa: I, Mike Stopa, Chairman of the Board of Trustees of Medina Township, Ohio, hereby attest that pursuant to Section 505.64 of the Ohio Revised Code, at its meeting on February 4, 2021, the Board reviewed the Credit Card Account transaction detail for each account listed below for the dates January 5, 2021 through February 2, 2021 as provided by the Fiscal Officer. The credit card accounts include Amazon, E&H - ACE Hardware, Home Depot, Lowes, PNC, Staples, Tractor Supply and Wal-Mart.

OLD BUSINESS**PURCHASING POLICY DISCUSSION**

DISCUSSION 8:25 minutes	Mr. Stopa and Mrs. Ventura discussed Mr. Stopa contacting the Township's legal counsel to review the current purchasing policy and other additions to that policy Mrs. Ventura would like him to review. Mrs. Ventura asked that Mr. Stopa meet with legal counsel to discuss the purchasing policy as well as other Township matters needing his input.
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NEW BUSINESS**ANNUAL TOWNSHIP ROAD MILEAGE CERTIFICATION FOR ODOT**

ACTION TAKEN 9:45 minutes	Mr. Stopa made a motion to approve the Annual Township Road Mileage Certification, for ODOT. Before being seconded, the board discussed having this approved by adopted resolution. Approval of the proposed resolution was moved further down on the agenda.
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APPROVAL OF YEAR-END BUDGET RESOLUTION # 02042021-010

MOTION TO APPROVE RESOLUTION	YEAR-END BUDGET
RESOLUTION NUMBER	02042021-010
MOTION TO APPROVE BY 11:17 minutes	Mr. Stopa: a motion was made to adopt resolution number 02042021-010 and send the 'Certificate of the Total Amount from All Sources Available for Expenditures and Balances', dated December 31 st , 2020, from the office of Medina Township, Medina County Ohio, to the County Auditor. A two (2) page document was presented with the resolution for approval.
MOTION SECONDED BY	Mr. Radice
VOTING ROLL CALL	VOTE
Mr. Stopa	Yes
Mr. Radice	Yes
Mr. Johnson	Yes
VOTING RESULTS	YES: 3 NO: 0
DISCUSSION	Mrs. Ventura stated that this resolution document will go to the County for their budget meeting on 2/19/2021. Mrs. Ventura also stated that the County will then send the Township certificate back the following week and that is what will be needed for the Township to pass a permanent appropriations budget.

ANNUAL TOWNSHIP ROAD MILEAGE CERTIFICATION RESOLUTION # 02042021-011

MOTION TO APPROVE RESOLUTION	ANNUAL TOWNSHIP ROAD MILEAGE CERTIFICATION
RESOLUTION NUMBER	02042021-011
MOTION TO APPROVE BY 12:44 minutes	Mr. Stopa: a motion was made to adopt resolution 02042021-011 for the Medina Township highway system mileage for 2020. The Ohio Department of Transportation 2020 Township Highway System Mileage Certificate. This states that the total certified mileage, at the end of calendar year 2019 for Medina Township in Medina County, was 43.517 miles as certified by the Board of Township Trustees or reported by the Director of Transportation in accordance with the provisions specified in the Ohio Revised Code, Section 4501.04, and, due to mileage changes in the calendar year of 2020, Medina Township was responsible for maintaining 43.841 miles of public roads. A two (2) page document was presented with the resolution for approval.
MOTION SECONDED BY	Mr. Radice
VOTING ROLL CALL	VOTE
Mr. Stopa	Yes
Mr. Radice	Yes
Mr. Johnson	Yes
VOTING RESULTS	YES: 3 NO: 0

DEPARTMENT REPORTS FOR DECEMBER

MOTION BY 15:15 minutes	Mr. Stopa: A motion was made to approve the Department Reports for December 2020. It was noted that the Police and Zoning department reports are double sided, and the Service and Fire department reports are single sided for a total of 110 pages.
MOTION SECONDED BY	Mr. Radice
DISCUSSION	The Board discussed the lack of detail on the Fire Department report and pursuing the issue with the Fire Department.
VOTING ROLL CALL	VOTE
Mr. Stopa	Yes
Mr. Radice	Yes
Mr. Johnson	Yes
VOTING RESULTS	YES: 3 NO: 0

CREDIT CARD PURCHASES AND PURCHASE ORDERS DISCUSSION

DISCUSSION 16:37 minutes	Mrs. Ventura reviewed the current purchase order process and emphasized the need for purchase orders to be opened to a specific vendor in order for UAN to accept the payment. Mrs. Ventura asked the Trustees to ensure the Department Heads follow this guideline.
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TOWNSHIP WEBSITE ADA DISCUSSION

DISCUSSION	Mrs. Ventura stated that, due to a new law, the Townships' web site administrator was contacted by her attorney to make sure the Township web site is compatible to the Americans with Disabilities Act (ADA) needs. Mrs. Ventura stated that Melanie, the web site administrator, would need time to research what updates will be needed and asked the Trustees to approve her use of additional hours to do that research. The Board discussed what would need to be done to have the Township web site compliant with the ADA and indicated that this is a relatively new situation with few answers at this point in time.
MOTION BY 24:52 minutes	Mr. Stopa: A motion was made to allow Immages, the Townships' web site developer, to move ahead with making the Township web site ADA compliant.
MOTION SECONDED BY	Mr. Radice
VOTING ROLL CALL	VOTE
Mr. Stopa	Yes
Mr. Radice	Yes
Mr. Johnson	Yes
VOTING RESULTS	YES: 3 NO: 0

PAYROLL CLOCK IN AND CLOCK OUT TIMING DISCUSSION

DISCUSSION	Mrs. Ventura reviewed the HR portion of the Townships' payroll processing and stated that that service has been extended another year at no cost to the Township. Mrs. Ventura advised the Trustees of the Townships' responsibilities in recording all time worked by employees. The Board discussed the specifics of punching in and punching out and what would be considered a work function regarding time keeping. Discussion also followed on what would be considered overtime, buffers for punching in and out and the need to have time schedules in place. Mrs. Ventura asked that a temporary Time Tracking policy be put in place until the Townships' legal counsel has had a chance to provide their input on a policy.
MOTION BY 35:45 minutes	Mr. Radice: A motion was made to adopt a Payroll Policy. A two (2) page policy was presented with the motion for approval.
MOTION SECONDED BY	Mr. Stopa
VOTING ROLL CALL	VOTE
Mr. Radice	Yes
Mr. Stopa	Yes
Mr. Johnson	Yes
VOTING RESULTS	YES: 3 NO: 0
DISCUSSION	The Board discussed which legal entity to send the Payroll Policy to for review. The Board decided to send the Policy to the Townships' legal firm.

CORONAVIRUS RELIEF FUND REALLOCATION DISCUSSION

DISCUSSION 37:40 minutes	Mr. Johnson discussed Coronavirus Relief Fund use for Fire Department salary costs last year and projected salary costs for this year. Mr. Johnson stated that this fund money could be used to offset Fire Department contract costs. The board discussed how Fire Services contract payments are distributed and how the Township allocates Coronavirus Relief Funds now and how they may be allocated in the future to best utilize those funds. The decision was made to use more Safety Service Levy money for Fire Department expenses rather than reallocating Coronavirus Relief Fund dollars. Mrs. Ventura advised the Trustees to use the year-end balance worksheet in determining their department budgets. Mrs. Ventura also discussed contacting the Sheriffs' department regarding Township purchases of Safety Services and security equipment and how the Township could save money on those purchases.
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OTHER BUSINESS – GENERAL DISCUSSION

<p>DISCUSSION 48:56 minutes</p>	<p>Mr. Stopa stated that the Police department has three (3) expired safety vests that need replacing and that Chief Colonius would like permission to apply for a grant that would be used to obtain the vests with a 25% Township match. The other Trustees did not object.</p> <p>Mrs. Ventura advised the Trustees that detailed documentation needs to be kept for any grant money provided to the Township for yearend reporting.</p> <p>Mr. Johnson provided a status on the Township Fire truck damaged by the City Crew and that the City is taking care of the repairs.</p> <p>Mr. Stopa discussed advertising for a part time office assistant to help the current secretary, Mr. Dominguez. Mr. Stopa and Mrs. Ventura discussed having details on the position at the next Trustee meeting.</p> <p>The Trustees and Mrs. Ventura discussed the number of supervisors who would be authorized to edit the Paychex Flex time system. Mrs. Ventura advised the Trustees that the current number of authorized personnel should not be changed.</p> <p>Mrs. Ventura asked for a status on department inventories. The Trustees provided what they are currently working on to provide an accurate inventory for each department.</p>
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PUBLIC COMMENT

MOTION BY 1:03:29 minutes	Mr. Stopa: A motion was made to open the floor for public comment.
MOTION SECONDED BY	Mr. Radice
VOTING ROLL CALL	VOTE
Mr. Stopa	Yes
Mr. Radice	Yes
Mr. Johnson	Yes
VOTING RESULTS	YES: 3 NO: 0
DISCUSSION	Mr. Stopa asked that those making public comment please state their name and address for the record.
PUBLIC COMMENT	Public comment was made.

PUBLIC COMMENT (continued)

MOTION BY 1:31:54 minutes	Mr. Stopa: A motion was made to close the floor for public comment.
MOTION SECONDED BY	Mr. Radice
VOTING ROLL CALL	VOTE
Mr. Stopa	Yes
Mr. Radice	Yes
Mr. Johnson	Yes
VOTING RESULTS	YES: 3 NO: 0

MEETING ADJOURN

MOTION BY 1:32:06 minutes	Mr. Stopa: A motion was made to adjourn the Medina Township Trustees meeting.
MOTION SECONDED BY	Mr. Radice
VOTING ROLL CALL	VOTE
Mr. Stopa	Yes
Mr. Radice	Yes
Mr. Johnson	Yes
VOTING RESULTS	YES: 3 NO: 0
	Meeting adjourned at 8:34 pm

NEXT SCHEDULED MEETING

TYPE OF MEETING	Regular
DATE	2/18/2021
TIME	7:00 pm
LOCATION	Township Hall
COMMENTS	

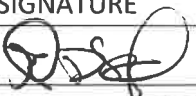
MINUTES PREPARED BY

NAME	TITLE	DATE
Nick Dominguez	Office Assistant	2/17/2021

ATTESTED BY

SIGNATURE	TITLE	DATE
	Fiscal Officer	3/4/2021

BOARD/COUNCIL CERTIFIED

SIGNATURE	TITLE	DATE
	Chairman	3/4/2021
	Vice Chairman	3/4/2021
	Trustee	3/4/2021

CASH REQUIREMENTS
THIS REPORT SUMMARIZES YOUR PAYROLL TRANSACTIONS FOR THE CHECK DATE 02/05/21. IT DOES NOT REFLECT MISCELLANEOUS ADMINISTRATIVE CHARGES. PLEASE REFER TO YOUR INVOICE(S) FOR THE TOTAL CASH REQUIRED FOR THIS CHECK DATE.

IMPORTANT COVID-19 INFORMATION: If you filed IRS Form 7200, please notify your Paychex representative to avoid owing a balance at the end of the quarter and ensure your Form 941 is accurate.

TRANSACTION DETAIL

ELECTRONIC FUNDS TRANSFER - Your financial institution will initiate transfer to Paychex at or after 12:01 A.M. on transaction date.

TRANS. DATE	BANK NAME	ACCOUNT NUMBER	PRODUCT	DESCRIPTION	BANK DRAFT AMOUNTS & OTHER TOTALS
02/04/21	WESTFIELD BANK, FSB	xxxxx7175	Direct Deposit	Net Pay Allocations	33,262.98
02/04/21	WESTFIELD BANK, FSB	xxxxx7175	Taxpay®	Employee Withholdings	
				Social Security	12.87
				Medicare	673.78
				Fed Income Tax	4,018.57
				OH Income Tax	980.90
				OH BRUNS CTY Inc	86.10
				OH CVRSD SD Inc	48.19
				Total Withholdings	5,820.41
				Employer Liabilities	
				Social Security	12.87
				Medicare	673.78
				Total Liabilities	6,507.06
				EFT FOR 02/04/21	39,770.04

TOTAL EFT (Does not reflect administrative charges)

39,770.04

REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES - Paychex does not remit these funds. You must ensure accurate and timely payment of applicable items.

TRANS. DATE	BANK NAME	ACCOUNT NUMBER	PRODUCT	DESCRIPTION	TOTAL
02/05/21	Refer to your records for account information		Payroll	Employee Deductions	
				457 plan EE pretax	1,575.00
				AFLAC EE Post Tax	12.42
				AFLAC EE Pretax	18.78
				Opers Police EE cont	3,428.87
				Opers np EE Cont	2,187.95
				PXCMP PRETAX Health	1,976.30
				Union Dues	180.00
				Total Deductions	9,379.32

TOTAL REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES (Does not reflect administrative charges)

9,379.32

APPROVED BY MEDINA TWP. TRUSTEES

Date 2-4-2021

Trustee [Signature]

Trustee [Signature]

Trustee [Signature]

CASH REQUIREMENTS
THIS REPORT SUMMARIZES YOUR PAYROLL TRANSACTIONS FOR THE CHECK DATE 02/05/21. IT DOES NOT REFLECT MISCELLANEOUS ADMINISTRATIVE CHARGES. PLEASE REFER TO YOUR INVOICE(S) FOR THE TOTAL CASH REQUIRED FOR THIS CHECK DATE.

PAYCHEX WILL MAKE THESE TAX DEPOSIT(S) ON YOUR BEHALF - This information serves as a record of payment.

DUE DATE	PRODUCT	DESCRIPTION	
02/10/21	Taxpay®	FED IT PMT Group	5,391.87

Payment Listing

UAN v2021.1

1/20/2021 to 2/5/2021

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
5-2021	01/20/2021	01/31/2021	CH	PAYCHEXS	\$163.80	O
6-2021	02/05/2021	02/01/2021	CH	OHIO PUBLIC EMPLOYEES DEFERRED CO	\$1,095.00	O
7-2021	02/05/2021	02/01/2021	CH	OHIO PUBLIC EMPLOYEES DEFERRED CO	\$480.00	O
31239	02/04/2021	02/03/2021	AW	MEDINA COUNTY TREASURER	\$18,734.14	O
31240	02/04/2021	02/03/2021	AW	OHIO EDISON	\$1,640.16	O
31241	02/04/2021	02/03/2021	AW	AT&T MOBILITY	\$269.81	O
31242	02/04/2021	02/03/2021	AW	BARBERTON TREE SERVICE, INC.	\$5,400.00	O
31243	02/04/2021	02/03/2021	AW	BARBERTON TREE SERVICE, INC.	\$4,200.00	O
31244	02/04/2021	02/03/2021	AW	C MARTIN TRUCKING	\$58.70	O
31245	02/04/2021	02/03/2021	AW	CANON FINANCIAL	\$105.33	O
31246	02/04/2021	02/03/2021	AW	COMPASS MINERALS AMERICA INC.	\$13,720.92	O
31247	02/04/2021	02/03/2021	AW	CLEVELAND COMMUNICATIONS, INC.	\$110.00	O
31248	02/04/2021	02/03/2021	AW	CINTAS CORP #011	\$122.41	O
31249	02/04/2021	02/03/2021	AW	ENGLEFIELD, INC	\$1,049.88	O
31250	02/04/2021	02/03/2021	AW	HENDERSON PRODUCTS INC	\$119.09	O
31251	02/04/2021	02/03/2021	AW	MERRICK ENTERPRISES	\$315.25	O
31252	02/04/2021	02/03/2021	AW	MEDINA COUNTY SANITARY ENG	\$406.24	O
31253	02/04/2021	02/03/2021	AW	MERITECH	\$108.46	O
31254	02/04/2021	02/03/2021	AW	MEDINA HOSPITAL	\$23,673.40	O
31255	02/04/2021	02/03/2021	AW	ORLO AUTO PARTS INC	\$4.91	O
31256	02/04/2021	02/03/2021	AW	GATEWAY TIRE & SERVICE CENTER	\$3,002.84	O
31257	02/04/2021	02/03/2021	AW	REINHARDT SUPPLY	\$23.16	O
31258	02/04/2021	02/03/2021	AW	STANDARD WELDING	\$208.40	O
31259	02/04/2021	02/03/2021	AW	ROBERTSON ENTERPRISES, L.L.C.	\$54.00	O
31260	02/04/2021	02/03/2021	AW	WAL-MART BUSINESS	\$25.94	O
31261	02/04/2021	02/03/2021	AW	COLUMBIA GAS OF OHIO	\$1,738.76	O
31262	02/04/2021	02/03/2021	AW	PERFECT VOICE & DATA	\$595.71	O
Total Payments:					\$77,426.31	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$77,426.31	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

APPROVED BY MEDINA TWP. TRUSTEES

Date 2-4-2021

Trustee Chm. [Signature]

Trustee [Signature]

Trustee [Signature]

Appropriation Status Resolution

I, Mike Stopa, move to adopt resolution number 02042021-009, to approve the Appropriation Status, dated 2/4/2021 and incorporate this fourteen (14) page document by reference.

APPROVED BY MEDINA TWP. TRUSTEES

Date 2-4-2021

Trustee Chm. [Signature]

Trustee [Signature]

Trustee [Signature]

MEDINA TOWNSHIP, MEDINA COUNTY
Appropriation Status
 By Fund
 As Of 2/4/2021

2/3/2021 5:54:31 PM
 UAN V2021.1

Fund: General
 Pooled Balance: \$2,139,743.15
 Non-Pooled Balance: \$0.00
 Total Cash Balance: \$2,139,743.15

Account Code	Account Name	Reserved for Encumbrance 12/31	Reserved for Encumbrance 12/31 Adjustment	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
1000-110-100-0306	D Salaries(EMPLOYEE RECOGNITION)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-110-111-0000	D Salaries - Trustees	\$0.00	\$0.00	\$40,000.00	\$0.00	\$4,686.94	\$35,313.06	11.717%
1000-110-121-0000	D Salary - Township Fiscal Officer	\$0.00	\$0.00	\$30,000.00	\$0.00	\$2,419.60	\$27,580.40	8.065%
1000-110-190-0000	D Other - Salaries	\$0.00	\$0.00	\$60,000.00	\$0.00	\$1,048.99	\$58,951.01	1.748%
1000-110-211-0000	D Ohio Public Employees Retirement System	\$0.00	\$0.00	\$30,000.00	\$0.00	\$0.00	\$30,000.00	0.000%
1000-110-213-0000	D Medicare	\$0.00	\$0.00	\$4,000.00	\$0.00	\$215.24	\$3,784.76	5.381%
1000-110-221-0000	Medical/Hospitalization	\$0.00	\$0.00	\$65,000.00	\$31,725.54	\$27,274.46	\$6,000.00	41.961%
1000-110-229-0000	Other - Insurance Benefits	\$0.00	\$0.00	\$2,500.00	\$400.00	\$80.00	\$2,020.00	3.200%
1000-110-230-0000	D Workers' Compensation	\$0.00	\$0.00	\$6,000.00	\$0.00	\$0.00	\$6,000.00	0.000%
1000-110-240-0000	D Unemployment Compensation	\$0.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.000%
1000-110-311-0000	Accounting and Legal Fees	\$240.00	\$0.00	\$30,000.00	\$5,000.00	\$240.00	\$25,000.00	0.794%
1000-110-312-0000	Auditing Services	\$4,700.00	\$0.00	\$9,000.00	\$0.00	\$4,700.00	\$9,000.00	34.307%
1000-110-313-0000	Uniform Accounting Network Fees	\$2,961.30	\$0.00	\$5,000.00	\$3,743.10	\$1,218.20	\$3,000.00	15.302%
1000-110-314-0000	D Tax Collection Fees	\$0.00	\$0.00	\$9,000.00	\$0.00	\$0.00	\$9,000.00	0.000%
1000-110-319-0000	Other - Professional and Technical Services	\$789.94	\$0.00	\$40,000.00	\$14,862.49	\$927.45	\$25,000.00	2.274%
1000-110-321-0000	Rents and Leases	\$561.04	\$0.00	\$2,000.00	\$561.04	\$0.00	\$2,000.00	0.000%
1000-110-330-0000	Travel and Meeting Expense	\$0.00	\$0.00	\$15,000.00	\$0.00	\$0.00	\$15,000.00	0.000%
1000-110-341-0000	Telephone	\$181.27	\$0.00	\$4,000.00	\$3,510.59	\$670.68	\$0.00	16.040%
1000-110-342-0000	Postage	\$0.00	\$0.00	\$1,000.00	\$600.00	\$0.00	\$400.00	0.000%
1000-110-345-0000	Advertising	\$0.00	\$0.00	\$1,000.00	\$500.00	\$0.00	\$500.00	0.000%
1000-110-345-0610	Advertising(PAYCHEX SVS CHARGES)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-110-360-0000	Contracted Services	\$3,431.43	\$0.00	\$9,000.00	\$2,836.74	\$594.69	\$9,000.00	4.784%
1000-110-370-0000	Payment to Another Political Subdivision	\$0.00	\$0.00	\$20,000.00	\$0.00	\$18,734.14	\$1,265.86	93.671%
1000-110-381-0000	Property Insurance Premiums	\$0.00	\$0.00	\$5,000.00	\$0.00	\$2,497.00	\$2,503.00	49.940%
1000-110-382-0000	Liability Insurance Premiums	\$0.00	\$0.00	\$35,000.00	\$0.00	\$15,062.00	\$19,938.00	43.034%
1000-110-410-0000	Office Supplies	\$0.00	\$0.00	\$10,000.00	\$2,482.00	\$18.00	\$7,500.00	0.180%
1000-110-420-0600	Operating Supplies(FUEL)	\$0.00	\$0.00	\$1,000.00	\$500.00	\$0.00	\$500.00	0.000%

Report reflects selected information.

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Account Code	Account Name	Reserved for Encumbrance 12/31	Reserved for Encumbrance 12/31 Adjustment	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
1000-110-430-0000	Small Tools and Minor Equipment	\$202.37	\$0.00	\$6,000.00	\$2,000.00	\$202.37	\$4,000.00	3.263%
1000-110-519-0000	Other - Dues and Fees	\$0.00	\$0.00	\$1,000.00	\$1,000.00	\$0.00	\$0.00	0.000%
1000-110-590-5900	Other Expenses(COMMUNITY EVENTS)	\$0.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00	0.000%
1000-110-599-0000	Other - Other Expenses	\$0.00	\$0.00	\$98,000.00	\$0.00	\$0.00	\$98,000.00	0.000%
1000-110-740-0000	Machinery, Equipment and Furniture	\$0.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00	0.000%
1000-120-322-0000	Garbage and Trash Removal	\$0.00	\$0.00	\$2,000.00	\$300.00	\$0.00	\$1,700.00	0.000%
1000-120-323-0000	Repairs and Maintenance	\$0.00	\$0.00	\$25,000.00	\$4,995.09	\$4.91	\$20,000.00	0.020%
1000-120-329-0000	Other - Property Services	\$0.00	\$0.00	\$30,000.00	\$23,805.00	\$0.00	\$6,195.00	0.000%
1000-120-351-0000	Electricity	\$956.30	\$0.00	\$4,000.00	\$1,257.53	\$198.77	\$3,500.00	4.010%
1000-120-351-0001	Electricity((REMSEN BLDG))	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-120-352-0000	Water and Sewage	\$640.13	\$0.00	\$3,000.00	\$1,459.84	\$180.29	\$2,000.00	4.953%
1000-120-352-0001	Water and Sewage((REMSEN BLDG))	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-120-353-0000	Natural Gas	\$300.00	\$0.00	\$3,000.00	\$1,300.00	\$0.00	\$2,000.00	0.000%
1000-120-353-0001	Natural Gas((REMSEN BLDG))	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-120-400-0000	Supplies and Materials	\$0.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.000%
1000-120-599-0000	Other - Other Expenses	\$324.31	\$0.00	\$99,000.00	\$0.00	\$324.31	\$99,000.00	0.327%
1000-130-150-0000	D Compensation of Board and Commission Members	\$0.00	\$0.00	\$20,000.00	\$0.00	\$0.00	\$20,000.00	0.000%
1000-130-190-0000	D Other - Salaries	\$0.00	\$0.00	\$50,000.00	\$0.00	\$1,831.50	\$48,168.50	3.663%
1000-130-211-0000	D Ohio Public Employees Retirement System	\$0.00	\$0.00	\$15,000.00	\$0.00	\$0.00	\$15,000.00	0.000%
1000-130-212-0000	D Social Security	\$0.00	\$0.00	\$4,000.00	\$0.00	\$0.00	\$4,000.00	0.000%
1000-130-213-0000	D Medicare	\$0.00	\$0.00	\$5,000.00	\$0.00	\$47.66	\$4,952.34	0.953%
1000-130-221-0000	Medical/Hospitalization	\$0.00	\$0.00	\$15,000.00	\$6,813.88	\$8,186.12	\$0.00	54.574%
1000-130-229-0000	Other - Insurance Benefits	\$0.00	\$0.00	\$300.00	\$100.00	\$20.00	\$180.00	6.667%
1000-130-230-0000	D Workers' Compensation	\$0.00	\$0.00	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.000%
1000-130-240-0000	D Unemployment Compensation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-130-311-0000	Accounting and Legal Fees	\$0.00	\$0.00	\$20,000.00	\$0.00	\$0.00	\$20,000.00	0.000%
1000-130-330-0000	Travel and Meeting Expense	\$0.00	\$0.00	\$4,000.00	\$0.00	\$0.00	\$4,000.00	0.000%
1000-130-342-0000	Postage	\$0.00	\$0.00	\$2,500.00	\$1,000.00	\$0.00	\$1,500.00	0.000%
1000-130-344-0000	Printing	\$0.00	\$0.00	\$100.00	\$0.00	\$0.00	\$100.00	0.000%
1000-130-345-0000	Advertising	\$0.00	\$0.00	\$2,000.00	\$1,500.00	\$0.00	\$500.00	0.000%
1000-130-410-0000	Office Supplies	\$0.00	\$0.00	\$2,000.00	\$1,000.00	\$0.00	\$1,000.00	0.000%
1000-130-430-0000	Small Tools and Minor Equipment	\$0.00	\$0.00	\$500.00	\$500.00	\$0.00	\$0.00	0.000%
1000-130-599-0000	Other - Other Expenses	\$0.00	\$0.00	\$20,000.00	\$10,000.00	\$0.00	\$10,000.00	0.000%

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Account Code	Account Name	Reserved for Encumbrance 12/31	Reserved for Encumbrance 12/31 Adjustment	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
1000-130-740-0000	Machinery, Equipment and Furniture	\$0.00	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00	0.000%
1000-210-318-0000	Training Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-220-323-0231	Repairs and Maintenance(RPRS TO FIRE STATION)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-310-319-0000	Other - Professional and Technical Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-310-351-0000	Electricity	\$3,463.47	\$0.00	\$12,000.00	\$5,244.12	\$1,219.35	\$9,000.00	7.885%
1000-410-490-0000	Other - Supplies and Materials	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-410-730-0000	Improvement of Sites	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-510-490-1919	Other - Supplies and Materials(COVID19)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-610-730-0000	Improvement of Sites	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-760-720-0000	Buildings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-760-730-0000	Improvement of Sites	\$0.00	\$0.00	\$50,000.00	\$0.00	\$0.00	\$50,000.00	0.000%
1000-760-730-0001	Improvement of Sites(REMSEN BLDG)}	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-760-730-0002	Improvement of Sites(Road & Bridge)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-760-790-0000	Other - Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-910-910-0900	D Transfers - Out{(to R&B Fund 2031)}	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-910-910-0901	D Transfers - Out{(to Cemetery Fund 2041)}	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-910-910-9201	D Transfers - Out{(PD FUND 2081)}	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-920-920-0000	D Advances - Out	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
General Fund Total:		\$18,751.56	\$0.00	\$955,900.00	\$128,996.96	\$92,602.67	\$753,051.93	9.501%

Fund: Motor Vehicle License Tax
 Pooled Balance: \$10,862.98
 Non-Pooled Balance: \$0.00
 Total Cash Balance: \$10,862.98

Account Code	Account Name	Reserved for Encumbrance 12/31	Reserved for Encumbrance 12/31 Adjustment	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
2011-760-730-0000	Improvement of Sites	\$0.00	\$0.00	\$17,000.00	\$0.00	\$0.00	\$17,000.00	0.000%
Motor Vehicle License Tax Fund Total:		\$0.00	\$0.00	\$17,000.00	\$0.00	\$0.00	\$17,000.00	0.000%

Fund: Gasoline Tax
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Pooled Balance: \$95,754.36
 Non-Pooled Balance: \$0.00
 Total Cash Balance: \$95,754.36

Fund: Road and Bridge
 Pooled Balance: \$536,955.61
 Non-Pooled Balance: \$0.00
 Total Cash Balance: \$536,955.61

Account Code	Account Name	Reserved for Encumbrance 12/31	Reserved for Encumbrance 12/31 Adjustment	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
2021-760-730-0000	Improvement of Sites	\$0.00	\$0.00	\$90,000.00	\$0.00	\$0.00	\$90,000.00	0.000%
	Gasoline Tax Fund Total:	\$0.00	\$0.00	\$90,000.00	\$0.00	\$0.00	\$90,000.00	0.000%
2031-330-190-0000	D Other - Salaries	\$0.00	\$0.00	\$80,000.00	\$0.00	\$10,117.93	\$69,882.07	12.647%
2031-330-211-0000	D Ohio Public Employees Retirement System	\$0.00	\$0.00	\$15,000.00	\$0.00	\$0.00	\$15,000.00	0.000%
2031-330-212-0000	D Social Security	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2031-330-213-0000	D Medicare	\$0.00	\$0.00	\$3,300.00	\$0.00	\$291.56	\$3,008.44	8.835%
2031-330-221-0000	Medical/Hospitalization	\$0.00	\$0.00	\$35,000.00	\$7,810.44	\$27,189.56	\$0.00	77.684%
2031-330-229-0000	Other - Insurance Benefits	\$0.00	\$0.00	\$500.00	\$400.00	\$80.00	\$20.00	16.000%
2031-330-230-0000	D Workers' Compensation	\$0.00	\$0.00	\$4,000.00	\$0.00	\$0.00	\$4,000.00	0.000%
2031-330-251-0000	Uniform, Tool and Equipment Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2031-330-314-0000	D Tax Collection Fees	\$0.00	\$0.00	\$3,500.00	\$0.00	\$0.00	\$3,500.00	0.000%
2031-330-318-0000	Training Services	\$0.00	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00	0.000%
2031-330-319-0000	Other - Professional and Technical Services	\$176.44	\$0.00	\$12,000.00	\$4,622.12	\$554.32	\$7,000.00	4.552%
2031-330-321-0000	Rents and Leases	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2031-330-322-0000	Garbage and Trash Removal	\$0.00	\$0.00	\$350.00	\$246.81	\$103.19	\$0.00	29.483%
2031-330-323-0000	Repairs and Maintenance	\$842.96	\$0.00	\$10,000.00	\$7,044.29	\$1,998.67	\$1,800.00	18.433%
2031-330-341-0000	Telephone	\$44.06	\$0.00	\$500.00	\$343.93	\$200.13	\$0.00	36.785%
2031-330-345-0000	Advertising	\$0.00	\$0.00	\$350.00	\$350.00	\$0.00	\$0.00	0.000%
2031-330-351-0000	Electricity	\$975.06	\$0.00	\$2,000.00	\$1,090.46	\$84.60	\$1,000.00	29.734%

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Account Code	Account Name	Reserved for Encumbrance 12/31	Reserved for Encumbrance 12/31 Adjustment	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
2031-330-352-0000	Water and Sewage	\$363.68	\$0.00	\$1,000.00	\$766.76	\$596.92	\$0.00	43.773%
2031-330-353-0000	Natural Gas	\$800.00	\$0.00	\$3,000.00	\$687.17	\$1,612.83	\$1,500.00	42.443%
2031-330-360-0000	Contracted Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2031-330-381-0000	Property Insurance Premiums	\$0.00	\$0.00	\$13,000.00	\$0.00	\$12,871.00	\$129.00	99.008%
2031-330-382-0000	Liability Insurance Premiums	\$0.00	\$0.00	\$6,000.00	\$0.00	\$5,299.25	\$700.75	88.321%
2031-330-410-0000	Office Supplies	\$0.00	\$0.00	\$250.00	\$250.00	\$0.00	\$0.00	0.000%
2031-330-420-0000	Operating Supplies	\$280.11	\$0.00	\$12,000.00	\$4,897.09	\$1,383.02	\$6,000.00	11.262%
2031-330-420-0100	Operating Supplies(ROAD SALT)	\$0.00	\$0.00	\$59,000.00	\$45,279.08	\$13,720.92	\$0.00	23.256%
2031-330-420-0600	Operating Supplies(FUEL)	\$2,800.22	\$0.00	\$8,000.00	\$7,856.05	\$2,944.17	\$0.00	27.260%
2031-330-420-0620	Operating Supplies(UNIFORMS)	\$0.00	\$0.00	\$2,500.00	\$2,500.00	\$0.00	\$0.00	0.000%
2031-330-430-0000	Small Tools and Minor Equipment	\$0.00	\$0.00	\$2,000.00	\$1,000.00	\$0.00	\$1,000.00	0.000%
2031-330-599-0000	Other - Other Expenses	\$0.00	\$0.00	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.000%
2031-330-730-0000	Improvement of Sites	\$0.00	\$0.00	\$331,650.00	\$0.00	\$0.00	\$322,050.00	2.895%
2031-330-740-0000	Machinery, Equipment and Furniture	\$23,235.71	\$0.00	\$15,000.00	\$1,237.71	\$21,998.00	\$15,000.00	57.533%
2031-760-720-0582	Buildings(BLAKSLEE PARK)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2031-760-730-0000	Improvement of Sites	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Road and Bridge Fund Total:		\$29,518.24	\$0.00	\$622,900.00	\$86,381.91	\$111,446.07	\$454,590.26	17.082%

Fund: Cemetery
 Pooled Balance: \$10,558.83
 Non-Pooled Balance: \$0.00
 Total Cash Balance: \$10,558.83

Account Code	Account Name	Reserved for Encumbrance 12/31	Reserved for Encumbrance 12/31 Adjustment	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
2041-410-730-0000	Improvement of Sites	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2041-410-740-0000	Machinery, Equipment and Furniture	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2041-490-599-0000	Other - Other Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2041-590-590-0000	Other Expenses	\$0.00	\$0.00	\$2,500.00	\$2,500.00	\$0.00	\$0.00	0.000%
Cemetery Fund Total:		\$0.00	\$0.00	\$2,500.00	\$2,500.00	\$0.00	\$0.00	0.000%

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Fund: Police District
Pooled Balance: \$505,728.77
Non-Pooled Balance: \$0.00
Total Cash Balance: \$505,728.77

Account Code	Account Name	Reserved for Encumbrance 12/31	Reserved for Encumbrance 12/31 Adjustment	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
2081-210-190-0000	D Other - Salaries	\$0.00	\$0.00	\$500,000.00	\$0.00	\$36,247.85	\$463,752.15	7.250%
2081-210-211-0000	D Ohio Public Employees Retirement System	\$0.00	\$0.00	\$100,000.00	\$0.00	\$0.00	\$100,000.00	0.000%
2081-210-213-0000	D Medicare	\$0.00	\$0.00	\$20,000.00	\$0.00	\$1,074.87	\$18,925.13	5.374%
2081-210-219-0000	D Other - Employer's Retirement Contributions	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2081-210-221-0000	Medical/Hospitalization	\$0.00	\$0.00	\$100,000.00	\$37,128.60	\$62,871.40	\$0.00	62.871%
2081-210-229-0000	Other - Insurance Benefits	\$0.00	\$0.00	\$5,000.00	\$1,837.60	\$262.40	\$2,900.00	5.248%
2081-210-230-0000	D Workers' Compensation	\$0.00	\$0.00	\$12,000.00	\$0.00	\$0.00	\$12,000.00	0.000%
2081-210-240-0000	D Unemployment Compensation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2081-210-311-0000	Accounting and Legal Fees	\$0.00	\$0.00	\$12,000.00	\$12,000.00	\$0.00	\$0.00	0.000%
2081-210-314-0000	D Tax Collection Fees	\$0.00	\$0.00	\$13,000.00	\$0.00	\$0.00	\$13,000.00	0.000%
2081-210-315-0000	D Election Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2081-210-318-0000	Training Services	\$0.00	\$0.00	\$5,000.00	\$1,000.00	\$0.00	\$4,000.00	0.000%
2081-210-318-0691	Training Services(CPT-POLICE TRAINING)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2081-210-319-0000	Other - Professional and Technical Services	\$1,892.64	\$0.00	\$30,000.00	\$9,869.48	\$2,023.16	\$20,000.00	6.344%
2081-210-321-0000	Rents and Leases	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2081-210-322-0000	Garbage and Trash Removal	\$58.70	\$0.00	\$500.00	\$382.60	\$176.10	\$0.00	31.520%
2081-210-323-0000	Repairs and Maintenance	\$0.00	\$0.00	\$15,000.00	\$4,072.41	\$4,427.59	\$6,500.00	29.517%
2081-210-330-0000	Travel and Meeting Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2081-210-341-0000	Telephone	\$93.48	\$0.00	\$1,800.00	\$1,014.21	\$879.27	\$0.00	46.437%
2081-210-342-0000	Postage	\$0.00	\$0.00	\$1,000.00	\$500.00	\$0.00	\$500.00	0.000%
2081-210-345-0000	Advertising	\$0.00	\$0.00	\$400.00	\$0.00	\$0.00	\$400.00	0.000%
2081-210-351-0000	Electricity	\$2,125.20	\$0.00	\$9,000.00	\$4,621.52	\$1,503.68	\$5,000.00	13.516%
2081-210-352-0000	Water and Sewage	\$90.03	\$0.00	\$500.00	\$470.45	\$119.58	\$0.00	20.267%
2081-210-353-0000	Natural Gas	\$400.00	\$0.00	\$2,500.00	\$1,466.99	\$431.01	\$1,000.00	14.862%
2081-210-370-0000	Payment to Another Political Subdivision	\$0.00	\$0.00	\$68,290.00	\$0.00	\$0.00	\$68,290.00	0.000%
2081-210-381-0000	Property Insurance Premiums	\$0.00	\$0.00	\$17,000.00	\$0.00	\$4,238.00	\$12,762.00	24.929%
2081-210-382-0000	Liability Insurance Premiums	\$0.00	\$0.00	\$22,000.00	\$0.00	\$7,292.25	\$14,707.75	33.147%

Report reflects selected information.

MEDINA TOWNSHIP, MEDINA COUNTY
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Account Code	Account Name	Reserved for Encumbrance 12/31	Reserved for Encumbrance 12/31 Adjustment	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
2081-210-410-0000	Office Supplies	\$0.00	\$0.00	\$2,000.00	\$1,000.00	\$0.00	\$1,000.00	0.000%
2081-210-420-0000	Operating Supplies	\$14.84	\$0.00	\$4,000.00	\$954.29	\$60.55	\$3,000.00	1.508%
2081-210-420-0600	Operating Supplies(FUEL)	\$0.00	\$0.00	\$15,000.00	\$8,000.00	\$0.00	\$7,000.00	0.000%
2081-210-420-0620	Operating Supplies(UNIFORMS)	\$0.00	\$0.00	\$16,500.00	\$0.00	\$0.00	\$16,500.00	0.000%
2081-210-420-2000	Operating Supplies(COMMUNITY RELATIONS GRANT)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2081-210-430-0000	Small Tools and Minor Equipment	\$0.00	\$0.00	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.000%
2081-210-490-4000	Other - Supplies and Materials(COM PARTNERS PROGRAM)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2081-210-510-0000	Dues and Fees	\$0.00	\$0.00	\$2,500.00	\$0.00	\$360.00	\$0.00	14.400%
2081-210-599-0000	Other - Other Expenses	\$0.00	\$0.00	\$20,000.00	\$5,000.00	\$0.00	\$15,000.00	0.000%
2081-240-211-0000	D Ohio Public Employees Retirement System	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2081-760-730-0000	Improvement of Sites	\$0.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.000%
2081-760-740-0000	Machinery, Equipment and Furniture	\$6,719.58	\$0.00	\$0.00	\$1,845.00	\$4,874.58	\$0.00	72.543%
2081-920-920-0000	D Advances - Out	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Police District Fund Total:		\$11,394.47	\$0.00	\$1,002,490.00	\$93,305.15	\$126,842.29	\$793,737.03	12.511%

Fund: Fire District
 Pooled Balance: \$806,171.70
 Non-Pooled Balance: \$0.00
 Total Cash Balance: \$806,171.70

Account Code	Account Name	Reserved for Encumbrance 12/31	Reserved for Encumbrance 12/31 Adjustment	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
2111-220-190-0000	D Other - Salaries	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2111-220-211-0000	D Ohio Public Employees Retirement System	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2111-220-212-0000	D Social Security	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2111-220-213-0000	D Medicare	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2111-220-214-0000	D Volunteer Firemen's Dependents Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2111-220-229-0000	Other - Insurance Benefits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2111-220-230-0000	D Workers' Compensation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2111-220-240-0000	D Unemployment Compensation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2111-220-314-0000	D Tax Collection Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%

Report reflects selected information.

MEDINA TOWNSHIP, MEDINA COUNTY
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Account Code	Account Name	Reserved for Encumbrance 12/31	Reserved for Encumbrance 12/31 Adjustment	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
2111-220-318-0000	Training Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2111-220-319-0000	Other - Professional and Technical Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2111-220-321-0000	Rents and Leases	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2111-220-323-0000	Repairs and Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2111-220-323-0230	Repairs and Maintenance(RPRS TO TOOLS & EQUIP}	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2111-220-323-0231	Repairs and Maintenance(RPRS TO FIRE STATION}	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2111-220-330-0000	Travel and Meeting Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2111-220-341-0000	Telephone	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2111-220-341-0616	Telephone(CELL PHONE/PAGERS)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2111-220-342-0000	Postage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2111-220-345-0000	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2111-220-351-0000	Electricity	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2111-220-352-0000	Water and Sewage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2111-220-353-0000	Natural Gas	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2111-220-360-0000	Contracted Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2111-220-370-0000	Payment to Another Political Subdivision	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2111-220-381-0000	Property Insurance Premiums	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2111-220-382-0000	Liability Insurance Premiums	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2111-220-410-0000	Office Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2111-220-420-0000	Operating Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2111-220-420-0600	Operating Supplies(FUEL}	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2111-220-420-0620	Operating Supplies(UNIFORMS}	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2111-220-420-0621	Operating Supplies(TURN-OUT GEAR}	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2111-220-430-0000	Small Tools and Minor Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2111-220-510-0000	Dues and Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2111-220-569-0000	Other - Other Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2111-220-740-0000	Machinery, Equipment and Furniture	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2111-220-750-0000	Motor Vehicles	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2111-760-730-0000	Improvement of Sites	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2111-760-740-0000	Machinery, Equipment and Furniture	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2111-760-740-2113	Machinery, Equipment and Furniture(NEW FIRE ENGINE EQUIPMEN}	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Fire District Fund Total:		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%

Report reflects selected information.

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Fund: SAFETY SERVICES LEVY
 Pooled Balance: \$392,523.18
 Non-Pooled Balance: \$0.00
 Total Cash Balance: \$392,523.18

Account Code	Account Name	Reserved for Encumbrance 12/31	Reserved for Encumbrance 12/31 Adjustment	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
2191-210-190-0000	D Other - Salaries	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2191-210-211-0000	D Ohio Public Employees Retirement System	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2191-210-213-0000	D Medicare	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2191-210-219-0000	D Other - Employer's Retirement Contributions	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2191-210-221-0000	Medical/Hospitalization	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2191-210-229-0000	Other - Insurance Benefits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2191-210-230-0000	D Workers' Compensation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2191-210-240-0000	D Unemployment Compensation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2191-210-311-0000	Accounting and Legal Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2191-210-314-0000	D Tax Collection Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2191-210-315-0000	D Election Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2191-210-318-0000	Training Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2191-210-318-0691	Training Services(CPT-POLICE TRAINING)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2191-210-319-0000	Other - Professional and Technical Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2191-210-321-0000	Rents and Leases	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2191-210-322-0000	Garbage and Trash Removal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2191-210-323-0000	Repairs and Maintenance	\$821.02	\$0.00	\$0.00	\$821.02	\$0.00	\$0.00	0.000%
2191-210-330-0000	Travel and Meeting Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2191-210-341-0000	Telephone	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2191-210-342-0000	Postage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2191-210-351-0000	Electricity	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2191-210-352-0000	Water and Sewage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2191-210-353-0000	Natural Gas	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2191-210-370-0000	Payment to Another Political Subdivision	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2191-210-381-0000	Property Insurance Premiums	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2191-210-382-0000	Liability Insurance Premiums	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2191-210-410-0000	Office Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%

Report reflects selected information.

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Account Code	Account Name	Reserved for Encumbrance 12/31	Reserved for Encumbrance 12/31 Adjustment	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
2191-210-420-0000	Operating Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2191-210-420-0600	Operating Supplies(FUEL)	\$2,750.00	\$0.00	\$0.00	\$1,340.05	\$1,409.95	\$0.00	51.271%
2191-210-420-0620	Operating Supplies(UNIFORMS)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2191-210-420-2000	Operating Supplies(COMMUNITY RELATIONS GRANT)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2191-210-430-0000	Small Tools and Minor Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2191-210-490-0000	Other - Supplies and Materials	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2191-210-490-1919	Other - Supplies and Materials(COVID19)	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	\$0.00	100.000%
2191-210-510-0000	Dues and Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2191-210-599-0000	Other - Other Expenses	\$0.00	\$0.00	\$123,437.00	\$0.00	\$0.00	\$123,437.00	0.000%
2191-210-740-0000	Machinery, Equipment and Furniture	\$323.11	\$0.00	\$0.00	\$323.11	\$0.00	\$0.00	0.000%
2191-220-319-0000	Other - Professional and Technical Services	\$0.00	\$0.00	\$3,000.00	\$2,585.06	\$414.94	\$0.00	13.831%
2191-220-321-0000	Rents and Leases	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2191-220-322-0000	Garbage and Trash Removal	\$0.00	\$0.00	\$400.00	\$292.27	\$107.73	\$0.00	26.933%
2191-220-323-0000	Repairs and Maintenance	\$256.00	\$0.00	\$2,000.00	\$2,000.00	\$256.00	\$0.00	11.348%
2191-220-341-0000	Telephone	\$0.00	\$0.00	\$300.00	\$220.04	\$79.96	\$0.00	26.653%
2191-220-351-0000	Electricity	\$1,212.10	\$0.00	\$4,000.00	\$2,142.37	\$1,069.73	\$2,000.00	20.524%
2191-220-352-0000	Water and Sewage	\$1,106.59	\$0.00	\$2,000.00	\$1,600.00	\$506.59	\$1,000.00	16.307%
2191-220-353-0000	Natural Gas	\$800.00	\$0.00	\$2,000.00	\$265.96	\$1,534.04	\$1,000.00	54.787%
2191-220-360-0000	Contracted Services	\$0.00	\$0.00	\$300,000.00	\$0.00	\$0.00	\$300,000.00	0.000%
2191-220-370-0000	Payment to Another Political Subdivision	\$0.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.000%
2191-220-381-0000	Property Insurance Premiums	\$0.00	\$0.00	\$18,000.00	\$0.00	\$16,347.00	\$1,653.00	90.817%
2191-220-382-0000	Liability Insurance Premiums	\$0.00	\$0.00	\$5,563.00	\$0.00	\$5,562.50	\$0.50	99.991%
2191-220-420-0000	Operating Supplies	\$0.00	\$0.00	\$400.00	\$389.35	\$10.65	\$0.00	2.663%
2191-220-430-0000	Small Tools and Minor Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2191-220-510-0000	Dues and Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2191-220-599-0000	Other - Other Expenses	\$0.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.000%
2191-220-700-0000	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2191-220-710-0000	Land	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2191-220-720-0000	Buildings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2191-220-730-0000	Improvement of Sites	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2191-220-740-0000	Machinery, Equipment and Furniture	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2191-220-750-0000	Motor Vehicles	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2191-220-790-0000	Other - Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%

Report reflects selected information.

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Account Code	Account Name	Reserved for Encumbrance 12/31	Reserved for Encumbrance 12/31 Adjustment	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
2191-230-360-0000	Contracted Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2191-230-370-0000	Payment to Another Political Subdivision	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2191-290-314-0000	D Tax Collection Fees	\$0.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.000%
2191-760-710-2111	Land(FIRE DEPARTMENT)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2191-760-720-2081	Buildings(POLICE DEPARTMENT)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2191-760-720-2111	Buildings(FIRE DEPARTMENT)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2191-760-730-0000	Improvement of Sites	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2191-760-730-2081	Improvement of Sites(POLICE DEPARTMENT)	\$1,841.90	\$0.00	\$0.00	\$0.00	\$1,841.90	\$0.00	100.000%
2191-760-730-2111	Improvement of Sites(FIRE DEPARTMENT)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2191-760-740-0000	Machinery, Equipment and Furniture	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2191-760-740-2081	Machinery, Equipment and Furniture(POLICE DEPARTMENT)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2191-760-740-2111	Machinery, Equipment and Furniture(FIRE DEPARTMENT)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2191-760-750-2081	Motor Vehicles(POLICE DEPARTMENT)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2191-760-750-2111	Motor Vehicles(FIRE DEPARTMENT)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
SAFETY SERVICES LEVY Fund Total:		\$9,310.72	\$0.00	\$472,100.00	\$11,979.23	\$29,340.99	\$440,090.50	6.095%

Fund: Permissive Motor Vehicle License Tax
 Pooled Balance: \$76,443.10
 Non-Pooled Balance: \$0.00
 Total Cash Balance: \$76,443.10

Account Code	Account Name	Reserved for Encumbrance 12/31	Reserved for Encumbrance 12/31 Adjustment	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
2231-760-730-0000	Improvement of Sites	\$0.00	\$0.00	\$60,000.00	\$0.00	\$0.00	\$60,000.00	0.000%
2231-760-740-0000	Machinery, Equipment and Furniture	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2231-760-750-0000	Motor Vehicles	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2231-760-790-0000	Other - Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Permissive Motor Vehicle License Tax Fund Total:		\$0.00	\$0.00	\$60,000.00	\$0.00	\$0.00	\$60,000.00	0.000%

Fund: Law Enforcement Trust
 Pooled Balance: \$564.17
 Report reflects selected information.

MEDINA TOWNSHIP, MEDINA COUNTY
Appropriation Status
 By Fund
 As Of 2/4/2021

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Non-Pooled Balance: \$0.00
 Total Cash Balance: \$564.17

Account Code	Account Name	Reserved for Encumbrance 12/31	Reserved for Encumbrance 12/31 Adjustment	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
2261-210-430-0000	Small Tools and Minor Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
	Law Enforcement Trust Fund Total:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Fund: Coronavirus Relief Fund								
Pooled Balance:		\$0.00						
Non-Pooled Balance:		\$0.00						
Total Cash Balance:		\$0.00						

Account Code	Account Name	Reserved for Encumbrance 12/31	Reserved for Encumbrance 12/31 Adjustment	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
2272-110-319-0000	Other - Professional and Technical Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2272-110-430-0000	Small Tools and Minor Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2272-110-490-0000	Other - Supplies and Materials	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2272-110-590-0000	Other Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2272-110-720-0000	Buildings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2272-110-740-0000	Machinery, Equipment and Furniture	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2272-210-190-0000	D Other - Salaries	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2272-210-211-0000	D Ohio Public Employees Retirement System	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2272-210-213-0000	D Medicare	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2272-210-221-0000	Medical/Hospitalization	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2272-210-229-0000	Other - Insurance Benefits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2272-210-230-0000	D Workers' Compensation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2272-210-240-0000	D Unemployment Compensation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2272-210-319-0000	Other - Professional and Technical Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2272-210-430-0000	Small Tools and Minor Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2272-210-490-0000	Other - Supplies and Materials	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2272-210-599-0000	Other - Other Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2272-210-740-0000	Machinery, Equipment and Furniture	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%

Report reflects selected information.

MEDINA TOWNSHIP, MEDINA COUNTY
Appropriation Status
 By Fund
 As Of 2/4/2021

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Account Code	Account Name	Reserved for Encumbrance 12/31	Reserved for Encumbrance 12/31 Adjustment	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
2272-210-750-0000	Motor Vehicles	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2272-220-319-0000	Other - Professional and Technical Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2272-220-430-0000	Small Tools and Minor Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2272-220-590-0000	Other Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2272-220-720-0000	Buildings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2272-220-740-0000	Machinery, Equipment and Furniture	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2272-330-190-0000	D Other - Salaries	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2272-330-240-0000	D Unemployment Compensation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2272-330-319-0000	Other - Professional and Technical Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2272-330-323-0000	Repairs and Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2272-330-430-0000	Small Tools and Minor Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2272-330-490-0000	Other - Supplies and Materials	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2272-330-599-0000	Other - Other Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2272-330-720-0000	Buildings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2272-330-740-0000	Machinery, Equipment and Furniture	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2272-330-750-0000	Motor Vehicles	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Coronavirus Relief Fund Total:		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%

Fund: Fire and Rescue, Ambulance and EMS Serv
 Pooled Balance: \$473,755.90
 Non-Pooled Balance: \$0.00
 Total Cash Balance: \$473,755.90

Account Code	Account Name	Reserved for Encumbrance 12/31	Reserved for Encumbrance 12/31 Adjustment	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
2281-230-314-0000	D Tax Collection Fees	\$0.00	\$0.00	\$9,000.00	\$0.00	\$0.00	\$9,000.00	0.000%
2281-230-360-0000	Contracted Services	\$93,692.86	\$0.00	\$400,000.00	\$70,019.46	\$23,673.40	\$400,000.00	4.795%
2281-230-370-0000	Payment to Another Political Subdivision	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2281-920-920-0000	D Advances - Out	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Fire and Rescue, Ambulance and EMS Serv, Fund Total:		\$93,692.86	\$0.00	\$409,000.00	\$70,019.46	\$23,673.40	\$409,000.00	4.709%
Report Total:		\$162,667.85	\$0.00	\$3,631,890.00	\$393,182.71	\$383,905.42	\$3,017,469.72	10.117%

Report reflects selected information.

MEDINA TOWNSHIP, MEDINA COUNTY

Appropriation Status

By Fund

As Of 2/4/2021

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Year End Budget Resolution

I, Mike Stopa, move to adopt resolution number 02042021-010 and send the 'Certificate of the Total Amount from All Sources Available for Expenditures and Balances', dated December 31st, 2020, from the office of Medina Township, Medina County Ohio, to the County Auditor and incorporate these two (2) pages by reference.

APPROVED BY MEDINA TWP. TRUSTEES

Date 2-4-2021

Trustee Chm. [Signature]

Trustee [Signature]

Trustee [Signature]

FUND TYPE/CLASSIFICATIONS		Cash Balance as of 12/31/2020	Reserved for Encumbrance as of 12/31/2020	Reserved for Non- Spendable Balance as of 12/31/2020	Reserve Balance Accounts (5705.13(A)(1) & 5705.132)	Advances Not Repaid	Carryover Balances Available for Appropriations	Total Amount from all Sources Available for Expenditures	Total Amount Available plus Balances
GOVERNMENTAL FUND TYPE									
General Fund									
General		\$2,232,345.82	\$18,751.56				\$2,213,594.26	\$967,289.00	\$3,180,883.26
Total General Fund		\$2,232,345.82	\$18,751.56				\$2,213,594.26	\$967,289.00	\$3,180,883.26
Special Revenue Funds									
Motor Vehicle License Tax		\$10,862.98					\$10,862.98	\$17,050.00	\$27,912.98
Gasoline Tax		\$95,754.36					\$95,754.36	\$175,400.00	\$271,154.36
Road and Bridge		\$648,401.68	\$29,518.24				\$618,883.44	\$622,900.00	\$1,241,783.44
Cemetery		\$10,558.83					\$10,558.83	\$2,500.00	\$13,058.83
Police District		\$632,571.06	\$9,549.47				\$623,021.59	\$1,042,400.00	\$1,665,421.59
Fire District		\$806,171.70					\$806,171.70		\$806,171.70
SAFETY SERVICES LEVY		\$421,864.17	\$9,310.72				\$412,553.45	\$523,400.00	\$935,953.45
Permissive Motor Vehicle License Tax		\$76,443.10					\$76,443.10	\$60,250.00	\$136,693.10
Law Enforcement Trust		\$564.17					\$564.17		\$564.17
Coronavirus Relief Fund									
Fire and Rescue, Ambulance and EMS		\$497,429.30	\$93,692.86				\$403,736.44	\$534,300.00	\$938,036.44
Miscellaneous Special Revenue									
JAG-LE GRANT-5284									
JAG SENIOR GRANT-6829									
Total Special Revenue Funds		\$3,200,621.35	\$142,071.29				\$3,058,550.06	\$2,978,200.00	\$6,036,750.06
TOTAL GOVERNMENTAL FUND TYPE		\$5,432,967.17	\$160,822.85				\$5,272,144.32	\$3,945,489.00	\$9,217,633.32
PROPRIETARY FUND TYPE									
TOTAL PROPRIETARY FUND TYPE									
FIDUCIARY FUND TYPE									
TOTAL FIDUCIARY FUND TYPE									
TOTAL ALL FUNDS		\$5,432,967.17	\$160,822.85				\$5,272,144.32	\$3,945,489.00	\$9,217,633.32

Budget

Commission

CERTIFICATE OF THE TOTAL AMOUNT FROM ALL SOURCES AVAILABLE FOR EXPENDITURES, AND BALANCES

Office of MEDINA TOWNSHIP

MEDINA County, Ohio, December 31, 2020

To the County Auditor of said County: MEDINA

The following is the total amount from all available for expenditures from each fund set up in the tax budget, with the balances that exist at the end of the fiscal year, December 31, 2020

FUND TYPE/CLASSIFICATIONS	Cash Balance as of 12/31/2020		Reserved for 12/31/2020		Reserved for Non-12/31/2020		Reserve Balance Accounts (5705.13(A)(1) & 5705.132)		Advances Not Repaid		Carryover Balances Available for Appropriations		Total Amount from all Sources Available for Expenditures		Total Amount Available plus Balances	
	12/31/2020		12/31/2020		as of 12/31/2020		5705.132)									
GOVERNMENTAL FUND TYPE																
General Fund	\$2,232,345.82		\$18,751.56								\$2,213,594.26		\$967,289.00		\$3,180,883.26	
Special Revenue Funds	\$3,200,621.35		\$142,071.29								\$3,058,550.06		\$2,978,200.00		\$6,036,750.06	
TOTAL GOVERNMENTAL FUND TYPE	\$5,432,967.17		\$160,822.85								\$5,272,144.32		\$3,945,489.00		\$9,217,633.32	
PROPRIETARY FUND TYPE																
TOTAL PROPRIETARY FUND TYPE																
FIDUCIARY FUND TYPE																
TOTAL FIDUCIARY FUND TYPE																
TOTAL ALL FUNDS:	\$5,432,967.17		\$160,822.85								\$5,272,144.32		\$3,945,489.00		\$9,217,633.32	

Motion to Certify the Medina Township Highway System Mileage for 2020

Resolution # 02042021-011

I, Mike Stopa, move to approve the Ohio Department of Transportation 2020 Township Highway System Mileage Certificate. This states that the total certified mileage, at the end of calendar year 2019, for Medina Township in Medina County, was 43.517 miles as certified by the Board of Township Trustees or reported by the Director of Transportation in accordance with the provisions specified in the Ohio Revised Code, Section 4501.04, and, due to mileage changes in the calendar year 2020, Medina Township was responsible for maintaining 43.841 miles of public roads. I will incorporate this two (2) page document by reference.

APPROVED BY MEDINA TWP. TRUSTEES

Date 2-4-2021

Trustee Chm. [Signature]

Trustee [Signature]

Trustee [Signature]



MEDINA COUNTY ENGINEER

Andrew J. Conrad, P.E., P.S.
ENGINEERING DEPARTMENT

P.O. BOX 825
791 W. SMITH RD.
MEDINA, OH 44258

PHONE (330) 723-9561
FAX (330) 723-9661

January 22, 2021

Medina Township Board of Trustees
3799 Huffman Road
Medina, OH 44256

RE: ANNUAL TOWNSHIP ROAD MILEAGE CERTIFICATION
FOR THE OHIO DEPARTMENT OF TRANSPORTATION

Honorable Board:

As a part of the Ohio Department of Transportation (ODOT) annual roadway mileage certification process, we have prepared the 2020 Annual Township Highway System Certification forms.

It is required by ODOT that at least two Township Trustees sign your Township's Certification.

Therefore, we request that at least two of the trustees sign the enclosed Certification Form.

Please return the signed certification form unfolded in the enclosed envelope.

The signed form should be returned as soon as possible, but no later than February 26, 2021.

A copy of the certification form will be sent to the township once signed by the County Engineer.

Also, if the township has completed any paving projects where the width or surface type of roadway has changed, please contact me at (330) 722-9358 or mmartin@medinaco.org with the revised pavement information.

Thank You in advance for your cooperation. If you have any questions, please contact me.

Sincerely,

A handwritten signature in blue ink, appearing to read "Matt Martin".

Matt Martin
Civil Engineer

cc: Andy Conrad, P.E., P.S.
File



Ohio Department of Transportation

Office of Technical Services

2020 Township Highway System Mileage Certification

**Note: This form must be submitted to ODOT no later than April 1, 2021
or county mileage will be certified by default based on the best information available.**


The total certified mileage at the end of Calendar Year 2019 for MEDINA Township
in MEDINA County was 43.517 miles

As certified by the Board of Township Trustees or reported by the Director of Transportation.
in accordance with the provisions specified in the Ohio Revised Code, Section 4501.04.


Consider all mileage changes that occurred in CY2020 and determine the net increase or decrease in mileage.
Add the net change to the 2019 certified mileage above and fill in the new total below:

We the undersigned, hereby certify that as of December 31, 2020

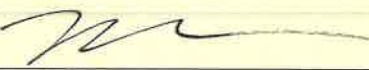
the township was responsible for maintaining 43.841 miles of public roads.


Signature of Chairman of Board of Township Trustees

2/4/2021
Date


Trustee Signature

2/4/2021
Date


Trustee Signature

2/4/2021
Date

County Engineer Signature

Date

Comments:

Please return a completed, signed copy of this form along with proper documentation of any changes made to:

Ohio Department of Transportation
Office of Technical Services
Mail Stop #3210
1980 West Broad St. 2nd Floor
Columbus, Ohio 43223

Attn: Aaron Shvach (614) 466-5135 or aaron.shvach@dot.ohio.gov

Summary of 2020 ODOT Changes
for Roads in MEDINA County,
Township 11 , MEDINA

Certified Mileage for 2019 : 43.517 Miles

TWP	11	Route:	T 00843	Route Name:	HIDDEN LAKE DRIVE	Change:	0.109
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Reason For Change	EXT TO STREET STA. 0.039 to 0.148 2020 perp
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TWP	11	Route:	T 01003	Route Name:	LAKE BREEZE CIRCLE	Change:	0.081
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Reason For Change	NEW STREET 2020 PERP
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TWP	11	Route:	T LBRSI	Route Name:	LBRS INVENTORY	Change:	0.134
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Reason For Change	TOTAL ADJUSTMENT TO TOWNSHIP MILEAGE FROM LBRS INVENTORY
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Total Changes: 0.324

Certified Mileage For: 2020 : 43.841 Miles



Medina Township, Ohio

EMPLOYEE TIME TRACKING POLICY AND ACKNOWLEDGEMENT

Medina Township requires all employees to punch (clock) in and out during every shift. The Paychex Flex time tracking system will enable employees, supervisors, and elected officials to keep track of working hours more accurately. It will also allow more efficiency for tracking time worked and leave taken. For this system to work to its fullest potential, all employees are required to follow the guidelines and policy outlined below.

EMPLOYEE TIME REPORTS

The Fair Labor Standards Act (FLSA) requires employers to keep certain records for employees. This includes detailed records of employees' time clock submissions, time sheets and payroll payments. An electronic timekeeping system is used to record all hours worked and leave taken during the reporting period for all personnel.

The automated time reports must reflect all regular and overtime hours worked for the period (including FMLA leave, compensatory time, holidays, etc.). Adjustments to hours and leave must be posted to avoid errors and omissions that may occur.

OFFICIAL TIME OF RECORD

The Paychex Flex electronic time keeping system and associated work records are the official basis for recording hours worked for all employees of Medina Township including exempt employees.

To ensure consistency of treatment of employees, the data recorded in the Paychex Flex system shall be considered as the "official" record of the workday. Any disputes over actual hours worked or attendance will be resolved by referring to the Paychex Flex records.

DAILY PUNCH (CLOCK) IN/OUT REQUIREMENTS

It is a job requirement that all employees:

- Punch (clock) in and punch (clock) out for their own scheduled shifts closest to their respective start/end time. Dependent upon an employee's "job status" and accompanying "pay rule," certain restrictions regarding work time and clock punches may pertain. For example:
- Certain employee's pay rules will indicate a "Restricted Punch." These employees will not be able to "punch in" at the beginning of their shift earlier than five (5) minutes prior to their scheduled start time. Although employees can punch in up to five (5) minutes prior to their shift; they are expected to "punch in" *as close to their start time as possible*.
- A similar process occurs at quitting time. Employees can only punch out within five (5) minutes following quitting time. Although employees are able to punch out up to five (5) minutes after their shift; they are expected to punch out as soon as their shift ends but not prior to the scheduled end time.



Medina Township, Ohio

- Paychex Flex “clock in” and “clock out” punches will be rounded according to a five-minute grace period. For example, if an employee punches in at 6:55 am, the employee will be paid starting at 7:00 am. The same rule holds at the end of the day. If an employee’s shift normally ends at 5:30 pm and they punch out at 5:35 pm their stop time will round to 5:30 pm. If an employee punches out at 5:38 pm or after, the time will be counted as overtime and the employee must have the overtime approved. Again, this pay rule is termed “Restricted Punch.” Restrictions and rounding apply only when the employee’s schedule are in Paychex Flex.
- Approve the timecard for each pay period submitted
- Submit additional pay requests using Paychex Flex system

It is prohibited to abuse, “game” (for overtime) or take advantage of the time punch entries. It is a job requirement that employees must “punch in” at the beginning of their and “punch out” at the end of work each day.

FALSIFICATION, TAMPERING AND UNAUTHORIZED VIEWING

Any falsification, tampering or unauthorized viewing of time clock records is grounds for disciplinary action, up to and including termination.

This includes, but not limited to:

- Any attempt to tamper with timekeeping hardware or software.
- Punching in for another employee for any reason.
- Anyone interfering with other employees’ use of the Paychex Flex system.
- Sharing username and passwords to access or modify the Paychex Flex system for any reason.

CLOCK PROBLEMS

If an employee is unable to punch in or out because of a time clock malfunction or accidental oversight, it is the employee’s responsibility to immediately inform his/her supervisor, Trustee Liaison or Fiscal Officer.

Employee Acknowledgment of and Agreement to Comply with Medina Townships Employee Time Clock Policy.

TRUSTEES MEETING

MEETING HELD 2-4-2021

NAME

ADDRESS

С. Там Ккорр

F-117

DON RUPANOVIC

4044 OFF L MAR CT

MATT Ventura

MEDIAN TWP

Dana Johnson

3298 Foster Rd

Joshua Eber

3412 Hamilton Rd.

BUCK CHRISTOPHER

4160 HOWLEY DR.