

**MEDINA TOWNSHIP TRUSTEES
SPECIAL MEETING - 6:30 PM
DECEMBER 30, 2020**

- I. APPROVAL OF REDUCED APPROPRIATION FOR 2020
RESOLUTION # 12302020-046**

- II. APPROVAL OF 2021 TEMPORARY BUDGET
RESOLUTION # 12302020-047**

- III. PNC INVOICE DISCUSSION**

- IV. PUBLIC COMMENT**

- V. ADJOURN**

S 12-30-2020

ENTITY NAME: Medina Township

MINUTES TITLE: December 30, 2020 Special Meeting

BOARD NAME: Board of Trustees

TYPE OF MEETING: Special

VOTING SESSION: Yes

DATE: 12/30/2020

START TIME: 6:30 pm

END TIME: 6:33 pm

MEETING LOCATION: Medina Township Townhall

RECORD OF PROCEEDINGS:

CALLED TO ORDER BY: Mr. Mike Stopa

RECORD OF PROCEEDINGS

BOARD/COUNCILMEMBERS ROLL CALL

NAME	PRESENT
Mr. Michael Stopa	Present
Mr. Mark Radice	Present
Mr. Chuck Johnson	Not Present
Mrs. Angela Ventura	Not Present

IN ATTENDANCE

NAME	VISITOR/EMPLOYEE	COMMENTS
Nick Dominguez	Employee	
Matt Ventura	Employee	
Sign in sheet for visitors	Visitor	Attached to Minutes

AGENDA REVIEW

DISCUSSION	Mr. Stopa reviewed the three (3) agenda items for this special Trustee meeting.
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REDUCED APPROPRIATION FOR 2020 RESOLUTION

MOTION TO APPROVE RESOLUTION	REDUCED APPROPRIATION FOR 2020
RESOLUTION NUMBER	12302020-046
MOTION TO APPROVE BY 0:35 minutes	Mr. Stopa: A motion was made to adopt resolution number 12302020-046, to approve the reduced appropriations for 2020 and reduce fund 2272 by \$32.84, bringing the total appropriations for 2020 to \$446,464.63.
MOTION SECONDED BY	Mr. Radice
VOTING ROLL CALL	VOTE
Mr. Stopa	Yes
Mr. Radice	Yes
VOTING RESULTS	YES: 2 NO: 0

2021 TEMPORARY BUDGET RESOLUTION

MOTION TO APPROVE RESOLUTION	2021 TEMPORARY BUDGET
RESOLUTION NUMBER	12302020-047
DISCUSSION	Mr. Stopa stated that corrections needed to be made to the 2021 Temporary Budget in order to provide the County Auditor with the correct fund numbers.
MOTION TO APPROVE BY 1:55 minutes	Mr. Stopa: A motion was made to adopt resolution number 12302020-047, to approve the revised 2021 Temporary Budget for Medina Township. An eleven (11) page document was presented with the resolution for approval.
MOTION SECONDED BY	Mr. Radice
VOTING ROLL CALL	VOTE
Mr. Stopa	Yes
Mr. Radice	Yes
VOTING RESULTS	YES: 2 NO: 0
UNSTATED INFORMATION	The money amounts remained the same. Only the associated fund numbers needed to be corrected.

PNC INVOICE DISCUSSION

DISCUSSION	Mr. Stopa stated that PNC did not receive payment, sent through the U.S. post office, for their current invoice.
MOTION BY 2:41 minutes	Mr. Stopa: A motion was made to authorize the Fiscal Officer, Angela Ventura, to make an on-line transfer of funds for the amount of \$1,201.12.
MOTION SECONDED BY	Mr. Radice
VOTING ROLL CALL	VOTE
Mr. Stopa	Yes
Mr. Radice	Yes
VOTING RESULTS	YES: 2 NO: 0
DISCUSSION	MR. Stopa stated that the check that was sent will be addressed after the on-line payment is made.

MEETING ADJOURN

MOTION BY 3:12 minutes	Mr. Stopa: A motion was made to adjourn the Medina Township Trustee special meeting.
MOTION SECONDED BY	Mr. Radice
VOTING ROLL CALL	VOTE
Mr. Stopa	Yes
Mr. Radice	Yes
VOTING RESULTS	YES: 2 NO: 0
	Meeting adjourned at 6:33 pm

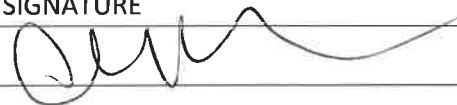
NEXT SCHEDULED MEETING

TYPE OF MEETING	Organizational
DATE	1/2/2021
TIME	4:00 pm
LOCATION	Township Hall
COMMENTS	Annual Organizational meeting


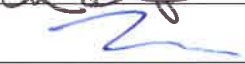
MINUTES PREPARED BY

NAME	TITLE	DATE
Nick Dominguez	Office Assistant	12/31/2020

ATTESTED BY

SIGNATURE	TITLE	DATE
	Fiscal Officer	1/21/2021

BOARD/COUNCIL CERTIFIED

SIGNATURE	TITLE	DATE
	Chairman	1/21/2021
	Vice Chairman	1/21/2021
	Trustee	1/21/2021

Resolution # 12302020-046

I, Mike Stopa, move to adopt resolution number 12302020-046, to approve the reduced appropriation for 2020 and reduce fund 2272 by \$32.84, bringing the total appropriations for 2020 to \$446,464.63.

APPROVED BY MEDINA TWP. TRUSTEES

Date 12-30-2020

Trustee Chm 

Trustee _____

Trustee _____

Resolution # 12302020-047

I, Mike Stopa, move to adopt resolution number 12302020-047, to approve the revised 2021 Temporary Budget for Medina Township and incorporate this eleven (11) page document by reference.

APPROVED BY MEDINA TWP. TRUSTEES

Date 12-30-2020

Trustee Chm. [Signature]

Trustee _____

Trustee _____

2021 TEMPORARY BUDGET

Resolution #12302020-047

1000-110			2021 Temp
111	SALARIES- TRUSTEES	\$	40,000.00
121	SALARIES- FISCAL OFFICER	\$	30,000.00
190	SALARIES	\$	60,000.00
211	OPERS	\$	30,000.00
213	MEDICARE	\$	4,000.00
221	HOSPITALIZATION	\$	65,000.00
229	OTHER INSURANCE	\$	2,500.00
230	WORKERS COMP	\$	6,000.00
240	UNEMPLOYMENT COMPENSATION	\$	5,000.00
311	ACCOUNTING & LEGAL FEES	\$	30,000.00
312	AUDITING SVC	\$	9,000.00
313	UAN FEES	\$	5,000.00
314	TAX COLLECTION FEES	\$	9,000.00
319	OTHER PROFESSIONAL SERVICES	\$	40,000.00
321	RENTS & LEASES	\$	2,000.00
330	TRAVEL & MEETINGS	\$	15,000.00
341	TELEPHONE	\$	4,000.00
342	POSTAGE	\$	1,000.00
345	ADVERTISING	\$	1,000.00
345-0610	PAYCHEX SVC CHARGES		
360	CONTRACTED SERVICES	\$	9,000.00
370	PAYMENT TO POLITICAL SUB	\$	20,000.00
381	PROPERTY INSURANCE	\$	5,000.00
382	LIABILITY INSURANCE	\$	35,000.00
410	OFFICE SUPPLIES	\$	10,000.00
430	SMALL TOOL & MINOR EQUIP	\$	6,000.00
519	DUES & FEES	\$	1,000.00
590-5900	OTHER EXPENSES (COMMUNITY EVENTS)	\$	10,000.00
599	OTHER EXPENSES	\$	98,000.00
740	MACHINERY & EQUIPMENT	\$	10,000.00
120-322	GARBAGE & TRASH REMOVAL	\$	2,000.00
323	REPAIRS & MAINTENANCE	\$	25,000.00
329	OTHER- PROPERTY SVC	\$	30,000.00
351	ELECTRICITY	\$	4,000.00
352	WATER & SEWER	\$	3,000.00
353	NATURAL GAS	\$	3,000.00
400	SUPPLIES & MATERIALS	\$	1,000.00
599	OTHER- OTHER EXPENSES	\$	100,000.00

APPROVED BY MEDINA TWP. TRUSTEES
 Date 12-30-2020
 Trustee Chm [Signature]
 Trustee _____
 Trustee _____

2021 TEMPORARY BUDGET

	ZONING		2021 TEMP
130-150	COMPENSATION OF ZONING BOARD		\$ 20,000.00
190	SALARIES		\$ 50,000.00
211	OPERS		\$ 15,000.00
212	SOCIAL SECURITY		\$ 4,000.00
213	MEDICARE		\$ 5,000.00
221	HOSPITALIZATION		\$ 15,000.00
229	OTHER INSURANCE		\$ 300.00
230	WORKERS COMP		\$ 2,500.00
240	UNEMPLOYMENT COMPENSATION		-
311	LEGAL FEES		\$ 20,000.00
330	TRAVEL & MEETING EXPENSE		\$ 4,000.00
342	POSTAGE		\$ 2,500.00
344	PRINTING		\$ 100.00
345	ADVERTISING		\$ 2,000.00
410	OFFICE SUPPLIES		\$ 2,000.00
430	SMALL TOOLS & MINOR EQUIPMENT		\$ 500.00
599	OTHER- OTHER EXPENSES		\$ 20,000.00
740	MACHINERY, EQUIP, & FURNITURE		\$ 500.00
210-318	TRAINING SVC		-
20-323-0231	RPRS AMD MAINT (RPRS TO FIRE STATION)		-
310-319	OTHER PROF/TECH		-
351	ELECTRICITY		\$ 12,000.00
410-490	OTHER- SUPPLIES & MATERIALS		-
730	IMPROVEMENT OF SITES		-
760-720	BUILDINGS		-
730	IMPROVEMENT OF SITES		\$ 50,000.00
760-002	IMPROVEMENT OF SITES- R&B		-
790	OTHER- CAPITAL OUTLAY		-
910-0900	TRANSFERS OUT (TO R&B 2031)		-
910-0901	TRANSFERS OUT (TO CEMETARY 2041)		-
910-9201	TRANFERS OUT (TO PD 2081)		-
920-920	ADVANCES OUT		-
1000	TOTAL BUDGET GENERAL FUND		\$ 955,900.00

2021 TEMPORARY BUDGET

MOTOR VEHICLE TAX

			2021 TEMP
2011	MOTOR VEHICLE TAX		
760-730	IMPROVEMENT OF SITES	\$	17,000.00
2011	TOTAL EXPENSES MVL TAX	\$	17,000.00

GASOLINE TAX

2021	GASOLINE TAX		
760-730	IMPROVEMENT OF SITES	\$	90,000.00
2021	TOTAL EXPENSES GASOLINE TAX	\$	90,000.00

2021 TEMPORARY BUDGET

ROAD AND BRIDGE

2031	ROAD AND BRIDGE		2021 TEMP
190	SALARIES		\$ 80,000.00
211	OPERS		\$ 15,000.00
212	SOCIAL SECURITY		-
213	MEDICARE		\$ 3,300.00
221	HOSPITALIZATION		\$ 35,000.00
229	OTHER INSURANCE		\$ 500.00
230	WORKERS COMP		\$ 4,000.00
251	UNIFORM, TOOL & EQUIP REIMBURSEMENT		-
314	TAX COLLECTION FEES		\$ 3,500.00
318	TRAINING SVC		\$ 500.00
319	OTHER PROFESSIONAL SERVICES		\$ 12,000.00
321	RENTS & LEASES		-
322	GARBAGE & TRASH REMOVAL		\$ 350.00
323	REPAIRS & MAINTENANCE		\$ 10,000.00
341	TELEPHONE		\$ 500.00
345	ADVERTISING		\$ 350.00
351	ELECTRICITY		\$ 2,000.00
352	WATER AND SEWER		\$ 1,000.00
353	NATURAL GAS		\$ 3,000.00
360	CONTRACTED SVC		-
381	PROPERTY INSURANCE PREMIUMS		\$ 13,000.00
382	LIABILITY INSURANCE PREMIUMS		\$ 6,000.00
410	OFFICE SUPPLIES		\$ 250.00
420	OPERATING SUPPLIES		\$ 12,000.00
420-0100	OPERATING SUPPLIES- ROAD SALT		\$ 59,000.00
420-0600	OPERATING SUPPLIES- FUEL		\$ 8,000.00
420-0620	OPERATING SUPPLIES- UNIFORMS		\$ 2,500.00
430	SMALL TOOLS & MINOR EQUIP		\$ 2,000.00
599	OTHER EXPENSES		\$ 2,500.00
730	IMPROVEMENT OF SITES		\$ 331,650.00
740	MACHINERY, EQUIPOMENT, & FURNITURE		\$ 15,000.00
760-720	BUILDING- BLAKSLEE PARK		
730	IMPROVEMENT OF SITES		-
2031	TOTAL EXPENSES R&B FUND		\$ 622,900.00

2021 TEMPORARY BUDGET

CEMETERY

2041	CEMETERY		2021 TEMP
410-730	IMPROVEMENT OF SITES		-
590	OTHER		\$ 2,500.00
740	MACHINERY AND EQUIPMENT		-
2041	TOTAL BUDGET CEMETERY FUND		\$ 2,500.00

2021 TEMPORARY BUDGET

2081-210	POLICE DEPARTMENT		2021 Temp
190	SALARIES	\$	500,000.00
211	OPERS	\$	100,000.00
213	MEDICARE	\$	20,000.00
221	HOSPITALIZATION	\$	100,000.00
229	OTHER INSURANCE	\$	5,000.00
230	WORKERS COMP	\$	12,000.00
240	UNEMPLOYMENT COMPENSATION	\$	-
311	ACCOUTNING & LEGAL FEES	\$	12,000.00
314	TAX COLLECTION FEES	\$	13,000.00
315	ELECTION EXPENSES	\$	-
318	TRAINING SERVICES	\$	5,000.00
318-0691	TRAINING SERVICES- CPT	\$	-
319	OTHER PROFESSIONAL SERVICES	\$	30,000.00
321	RENTS & LEASES	\$	-
322	TRASH COLLECTION	\$	500.00
323	REPAIRS & MAINT	\$	15,000.00
330	TRAVEL & MEETINGS	\$	-
341	TELEPHONE	\$	1,800.00
342	POSTAGE	\$	1,000.00
345	ADVERTISING	\$	400.00
351	ELECTRICITY	\$	9,000.00
352	WATER AND SEWER	\$	500.00
353	NATURAL GAS	\$	2,500.00
370	PAYMENT TO POLITICAL SUB	\$	68,290.00
381	PROPERTY INSURANCE	\$	17,000.00
382	LIABILITY INSURANCE	\$	22,000.00
410	OFFICE SUPPLIES	\$	2,000.00
420	OPERATING SUPPLIES	\$	4,000.00
420-0600	FUEL	\$	15,000.00
420-0620	UNIFORMS	\$	16,500.00
420-2000	COMMUNITY RELATIONS GRANT	\$	-
430	SMALL TOOLS & MINOR EQUIP	\$	2,500.00
490	COMMUNITY PARTNERS	\$	-
510	DUES AND FEES	\$	2,500.00
599	OTHER EXPENSES	\$	20,000.00
760-730	IMPROVEMENT TO SITES	\$	5,000.00
740	MACHINERY, EQUIPMENT, & FURNITURE	\$	-
920-920	ADVANCES OUT	\$	-
2081-210	TOTAL BUDGET POLICE DEPARTMENT	\$	1,002,490.00

2021 TEMPORARY BUDGET

2111	FIRE DEPARTMENT		2021 Temp
190	SALARIES	\$	-
211	OPERS	\$	-
212	SOCIAL SECURITY	\$	-
213	MEDICARE	\$	-
214	VOLUNTEER FIREMAN'S DEPENDENTS FUND	\$	-
229	OTHER INSURANCE	\$	-
230	WORKERS COMP	\$	-
240	UNEMPLOYMENT COMPENSATION	\$	-
314	TAX COLLECTION FEES	\$	-
318	TRAINING SVC	\$	-
319	OTHER PROFESSIONAL/TECH SERVICES	\$	-
321	RENTS & LEASES	\$	-
323	REPAIRS & MAINTENANCE	\$	-
323-0230	REPAIRS & MAINTENANCE- RPRS TO TOOLS/EQUIP	\$	-
323-0231	REPAIRS & MAINTENANCE- RPRS TO FIRE STATION	\$	-
330	TRAVEL & MEETING EXPENSE	\$	-
341	TELEPHONE	\$	-
341	TELEPHONE- CELL PHONE/PAGERS	\$	-
342	POSTAGE	\$	-
345	ADVERTISING	\$	-
351	ELECTRICITY	\$	-
352	WATER AND SEWER	\$	-
353	NATURAL GAS	\$	-
360	CONTRACTED SERVICES	\$	-
370	PAYMENT TO ANOTHER POLITICAL SUBDIVISION	\$	-
381	PROPERTY INSURANCE PREMIUMS	\$	-
382	LIABILITY INSURANCE PREMIUMS	\$	-
410	OFFICE SUPPLIES	\$	-
420	OPERATING SUPPLIES	\$	-
420-0600	OPERATING SUPPLIES- FUEL	\$	-
420-0620	OPERATING SUPPLIES- UNIFORMS	\$	-
420-0621	OPERATING SUPPLIES- TURNOUT GEAR	\$	-
430	SMALL TOOLS & MINOR EQUIPMENT	\$	-
510	DUES & FEES	\$	-
599	OTHER EXPENSES	\$	-
740	MACHINERY, EQUIPMENT & FURNITURE	\$	-
750	MOTOR VEHICLES	\$	-
760-730	IMPROVEMENT OF SITES	\$	-
740	MACHINERY, EQUIPMENT & FURNITURE	\$	-
740-2113	MACHINERY, EQUIP & FURNITURE- NEW FIRE ENG EQUIP	\$	-
2111-210	TOTAL BUDGET FIRE DEPT.		\$0.00

2021 TEMPORARY BUDGET

SAFETY SERVICES

2191-210	POLICE	2021 Temp
190	SALARIES	\$ -
211	OPERS	\$ -
213	MEDICARE	\$ -
221	HOSPITALIZATION	\$ -
229	OTHER INSURANCE	\$ -
230	WORKERS COMP	\$ -
240	UNEMPLOYMENT COMPENSATION	\$ -
311	ACCOUNTING & LEGAL FEES	\$ -
314	TAX COLLECTION FEES	\$ -
315	ELECTION EXPENSES	\$ -
318	TRAINING SERVICES	\$ -
318-0691	TRAINING SERVICES- CPT	\$ -
319	OTHER PROFESSIONAL SERVICES	\$ -
321	RENTS & LEASES	\$ -
322	TRASH COLLECTION	\$ -
323	REPAIRS & MAINT	\$ -
330	TRAVEL & MEETINGS	\$ -
341	TELEPHONE	\$ -
342	POSTAGE	\$ -
351	ELECTRICITY	\$ -
352	WATER AND SEWER	\$ -
353	NATURAL GAS	\$ -
370	PAYMENT TO POLITICAL SUB	\$ -
381	PROPERTY INSURANCE	\$ -
382	LIABILITY INSURANCE	\$ -
410	OFFICE SUPPLIES	\$ -
420	OPERATING SUPPLIES	\$ -
420-0600	FUEL	\$ -
420-0620	UNIFORMS	\$ -
430	SMALL TOOLS & MINOR EQUIP	\$ -
490	OTHER- SUPPLIES & MATERIALS	\$ -
510	DUES AND FEES	\$ -
599	OTHER EXPENSES	\$ 124,000.00
740	MACHINERY, EQUIPMENT & FURNITURE	\$ -

2021 TEMPORARY BUDGET

2191-220	FIRE		2021 Temp
319	OTHER PROFESSIONAL AND TECHNICAL		\$ 3,000.00
321	RENTS & LEASES		\$ -
322	GARBAGE & TRASH REMOVAL		\$ 400.00
323	REPAIRS & MAINTENANCE		\$ 2,000.00
341	TELEPHONE		\$ 300.00
351	ELECTRICITY		\$ 4,000.00
352	WATER AND SEWER		\$ 2,000.00
353	NATURAL GAS		\$ 2,000.00
360	CONTRACTED SERVICES		\$ 300,000.00
370	PAYMENT TO ANOTHER POLITICAL SUBDIVISION		\$ 5,000.00
381	PROPERTY INSURANCE PREMIUMS		\$ 18,000.00
382	LIABILITY INSURANCE PREMIUMS		\$ 5,000.00
420	OPERATING SUPPLIES		\$ 400.00
430	SMALL TOOLS & MINOR EQUIP		\$ -
510	DUES & FEES		\$ -
599	OTHER EXPENSES		\$ 1,000.00
700	CAPITAL OUTLAY		\$ -
710	LAND		\$ -
720	BUILDINGS		\$ -
730	IMPROVEMENT OF SITES		\$ -
740	MACHINERY, EQUIPMENT & FURNITURE		\$ -
750	MOTOR VEHICLES		\$ -
790	OTHER CAPITAL OUTLAY		\$ -
230-360	CONTRACTED SERVICES		\$ -
230-370	PAYMENT TO ANOTHER POLITICAL SUBDIVISION		\$ -
290-314	TAX COLLECTION FEES		\$ 5,000.00
760-710	LAND (FIRE DEPARTMENT)		\$ -
760-720	BUILDINGS (POLICE DEPARTMENT)		\$ -
760-720	BUILDINGS (FIRE DEPARTMENT)		\$ -
760-730	IMPROVEMENT TO SITES		\$ -
760-730	IMPROVEMENT TO SITES (POLICE DEPARTMENT)		\$ -
760-730	IMPROVEMENT TO SITES (FIRE DEPARTMENT)		\$ -
760-740	MACHINERY, EQUIPMENT & FURNITURE		\$ -
760-740	MACHINERY, EQUIPMENT & FURNITURE (POLICE)		\$ -
760-740	MACHINERY, EQUIPMENT & FURNITURE (FIRE)		\$ -
760-750	MOTOR VEHILCES (POLICE)		\$ -
760-750	MOTOR VEHICLES (FIRE)		\$ -
2191	TOTAL BUDGET SAFETY SERVICES		\$ 472,100.00

2021 TEMPORARY BUDGET

PERMISSIVE MOTOR VEHICLE LICENSE TAX

			2021 TEMP
2231	PERMISSIVE MOTOR VEHICLE LICENSE TAX		
760-730	IMPROVEMENT OF SITES		\$ 60,000.00
740	MACHINERY, EQUIPMENT & FURNITURE		
750	MOTOR VEHICLES		
790	OTHER- CAPITAL OUTLAY		
2231	TOTAL PERMISSIVE MOTOR VEHICLE LICENSE TAX		\$ 60,000.00

LAW ENFORCEMENT TRUST

2261	GASOLINE TAX		\$ -
210-430	IMPROVEMENT OF SITES		\$ -
2261	TOTAL BUDGET LAW ENFORCEMENT TRUST		\$ -

2021 TEMPORARY BUDGET

FIRE AND RESCUE, AMBULANCE AND EMS

2281	FIRE, RESCUE, AMBULANCE & EMS		2021 TEMP
230-314	TAX COLLECTION FEES		\$ 9,000.00
230-360	CONTRACTED SVC		\$ 400,000.00
230-370	PAYMENT TO ANOTHER POLITICAL SUBDIVISION		\$ -
920-920	D ADVANCES OUT		\$ -
2281	TOTAL FIRE AND RESCUE, AMBULANCE AND EMS		\$ 409,000.00

TOTAL 2021 TEMPORAY BUDGET \$ 3,631,890.00

