

**MEDINA TOWNSHIP TRUSTEES  
SPECIAL MEETING - 7:00 PM  
JUNE 29, 2020**

- I. ROLL CALL – PLEDGE – MOMENT OF SILENCE**
- II. 2020-2021 TAX BUDGET DISCUSSION**
- III. PUBLIC COMMENT**
- IV. ADJOURN**

S 6-29-2020

**ENTITY NAME: Medina Township**

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**MINUTES TITLE: June 29, 2020 Special Meeting**

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**BOARD NAME: Board of Trustees**

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**TYPE OF MEETING: Special**

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**VOTING SESSION: Yes**

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**DATE: 6/29/2020**

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**START TIME: 7:09 pm**

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**END TIME: 9:51 pm**

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**MEETING LOCATION: Medina Township Townhall**

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**RECORD OF PROCEEDINGS:**

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**CALLED TO ORDER BY: Mr. Mike Stopa**

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## RECORD OF PROCEEDINGS

### BOARD/COUNCILMEMBERS ROLL CALL

NAME	PRESENT
Mr. Michael Stopa	Present
Mr. Mark Radice	Present
Mr. Chuck Johnson	Present
Mrs. Angela Ventura	Present

### IN ATTENDANCE

NAME	VISITOR/EMPLOYEE	COMMENTS
Yvonne Rodman-Sopata	Employee	
Denny Miller	Employee	
Chief Colonius	Employee	
Sign in sheet for visitors	Visitor	No public attended

**The Pledge of Allegiance was recited.**

**There was a moment of silence for our military and first responders.**

### 2021 TAX BUDGET DISCUSSION

<p><b>DISCUSSION</b> <b>1:05 minutes</b></p>	<p>Mr. Stopa stated that this meeting is to prepare the Township 2021 budget for the County Auditor.</p> <p>Mrs. Ventura stated that the method that should be used to determine the 2021 budget is by using the last 2 years as a guide and being mindful of expenditures, carryover and tax revenues which may change after the budget has been certified by the County Auditor. Board discussion started with General Fund collections including tax collections, license permits and fees due the Township, and what should be budgeted for specific revenue streams in 2021. Workers Comp reimbursements were also discussed along with insurance costs and the Township not receiving discounts as it had received in past years. COVID19 State and County revenues and related Township expenditures were discussed, and budget line items determined.</p> <p>General Fund expenditures were discussed, and employee related line item amounts determined. The Board discussed the current status of unemployment compensation claims that the Township is appealing and the potential for having to pay some or all of those claims.</p>
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**2021 TAX BUDGET DISCUSSION (continued)**

DISCUSSION	<p>Fund amounts for expenditures were discussed and included items such as accounting fees, legal fees, auditing fees, UAN services, professional and technical services, leased equipment, travel and meetings, postage, advertising, contracted services, fuel, community events, trash removal, repairs and maintenance, landscaping, utilities, salaries, employee compensation costs, and other Township expenses.</p> <p>Non-General Fund revenues and expenditures were discussed, and 2021 fund amounts determined. Differences in revenues received from last year were discussed and how those differences would affect this year’s tax budget. Amounts already received and spent for this year were also discussed as well as anticipated grant awards to determine necessary fund needs. Unforeseen expenses, that could significantly impact the Auditors’ certificate, were discussed and how they would need to be handled on a case-by-case basis.</p> <p>Department Heads provided input for their department budgets, and the Board compared this year’s department budget needs with next year’s needs. Each departments’ expenditures were discussed, and specific budget items adjusted accordingly.</p> <p>A short discussion followed regarding public use of the Townhall for HOA meetings.</p>
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**MEETING ADJOURN**

MOTION BY <b>2:41:35 minutes</b>	<b>Mr. Stopa:</b> A motion was made to adjourn the Medina Township Special 6/29/2020 meeting.
MOTION SECONDED BY	Mr. Johnson
VOTING ROLL CALL	VOTE
Mr. Stopa	Yes
Mr. Johnson	Yes
Mr. Radice	Yes
VOTING RESULTS	YES: 3      NO: 0
	Meeting adjourned at 9:51 pm

**NEXT SCHEDULED MEETING**

TYPE OF MEETING	<u>Regular</u>
DATE	<u>7/9/2020</u>
TIME	7:00 pm
LOCATION	Township Hall
COMMENTS	




**MINUTES PREPARED BY**

NAME	TITLE	DATE
Nick Dominguez	Office Assistant	7/8/2020

**ATTESTED BY**

SIGNATURE	TITLE	DATE
	Fiscal Officer	7/26/2020

**BOARD/COUNCIL CERTIFIED**

SIGNATURE	TITLE	DATE
	Chairman	7/26/2020
	Vice Chairman	7/26/2020
	Trustee	7/26/2020

