

**MEDINA TOWNSHIP TRUSTEES
REGULAR MEETING - 7:00 PM
APRIL 30, 2020**

- I. ROLL CALL - PLEDGE - MOMENT OF SILENCE**
- II. APPROVAL OF PAYROLL**
- III. SITE PLANS**
- IV. PURCHASE ORDERS AND TRAINING REQUESTS**
- V. APPROVAL OF ACCOUNTS PAYABLE**
- VI. APPROVAL OF APPROPRIATION STATUS**
- VII. APPROVAL OF BANK RECONCILIATION FOR FEBRUARY
NEW BUSINESS**
- VIII. APPROVAL OF DEPARTMENT REPORTS FOR MARCH**
- IX. HOOD ROAD WORK AGREEMENT**
- X. EMPLOYEE WORK SCHEDULE DISCUSSION**
- XI. POLICE DEPARTMENT GRANTS DISCUSSION**
- XII. EXECUTIVE SESSION TO DISCUSS EMPLOYEE DISCIPLINE**
- XIII. EXECUTIVE SESSION TO DISCUSS EMPLOYEE COMPENSATION**
- XIV. ADJOURN**

R 4-30-2020

ENTITY NAME: Medina Township

MINUTES TITLE: April 30, 2020 Regular Meeting

BOARD NAME: Board of Trustees

TYPE OF MEETING: Regular

VOTING SESSION: Yes

DATE: 4/30/2020

START TIME: 7:07 pm

END TIME: 9:00 pm

MEETING LOCATION: Medina Township Townhall

RECORD OF PROCEEDINGS:

CALLED TO ORDER BY: Mr. Mike Stopa

RECORD OF PROCEEDINGS

BOARD/COUNCILMEMBERS ROLL CALL

NAME	PRESENT
Mr. Michael Stopa	Present
Mr. Mark Radice	Present
Mr. Chuck Johnson	Present
Mrs. Angela Ventura	Present

IN ATTENDANCE

NAME	VISITOR/EMPLOYEE	COMMENTS
Yvonne Rodman-Sopata	Employee	
Sign in sheet for visitors	Visitor	No public present

The Pledge of Allegiance was recited.

There was a moment of silence for our Military, First Responders, Doctors and Nurses.

AGENDA CHANGE	Mr. Stopa stated that the agenda item, Site Plans, would be moved up and addressed first.
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SITE PLANS

APPROVAL OF SITE PLANS – LAMPHEARS LANDSCAPING

MOTION BY 1:32 minutes	Mr. Stopa: A motion was made to accept the recommendation of the Zoning Commission and approve a ground sign for Lamphears Landscaping, located at 3344 Pearl Rd., not to exceed 32 square feet as presented. Detailed documents and drawings were presented to the Board for approval.
MOTION SECONDED BY	Mr. Johnson
VOTING ROLL CALL	VOTE
Mr. Stopa	Yes
Mr. Johnson	Yes
Mr. Radice	Yes
VOTING RESULTS	YES: 3 NO: 0

APPROVAL OF SITE PLANS – SHANNON LEIGH SALON

MOTION BY 2:07 minutes	Mr. Stopa: A motion was made to accept the recommendation of the Zoning Commission and approve a Tenant Panel on the existing Ground Sign for the Shannon Leigh Salon located at 4099 Medina Road, not to exceed 2.68 square feet as presented. Detailed documents and drawings were presented to the Board for approval.
MOTION SECONDED BY	Mr. Johnson
VOTING ROLL CALL	VOTE
Mr. Stopa	Yes
Mr. Johnson	Yes
Mr. Radice	Yes
VOTING RESULTS	YES: 3 NO: 0

APPROVAL OF SITE PLANS – TIRE CHOICE AUTO SERVICE CENTER

MOTION BY 2:43 minutes	Mr. Stopa: A motion was made to accept the recommendation of the Zoning Commission and approve a Wall Sign for Tire Choice Auto Service Center located at 4868 Ledge wood Drive, not to exceed 75 square feet as presented. Detailed documents and drawings were presented to the Board for approval.
MOTION SECONDED BY	Mr. Johnson
VOTING ROLL CALL	VOTE
Mr. Stopa	Yes
Mr. Johnson	Yes
Mr. Radice	Yes
VOTING RESULTS	YES: 3 NO: 0

MOTION BY 3:12 minutes	Mr. Stopa: A motion was made to accept the recommendation of the Zoning Commission and approve a Ground Sign for Tire Choice Auto Service Center located at 4868 Ledge wood Drive, not to exceed 20.74 square feet as presented. Detailed documents and drawings were presented to the Board for approval.
MOTION SECONDED BY	Mr. Johnson
VOTING ROLL CALL	VOTE
Mr. Stopa	Yes
Mr. Johnson	Yes
Mr. Radice	Yes
VOTING RESULTS	YES: 3 NO: 0

APPROVAL OF SITE PLANS – SUMMA HEALTH SYSTEM

MOTION BY 3:48 minutes	Mr. Stopa: A motion was made to accept the recommendation of the Zoning Commission and approve the relocation of the ground sign for Summa Health Systems located at 3780 Medina Road, due to the ODOT Route 18 expansion, as presented. Detailed documents and drawings were presented to the Board for approval.
MOTION SECONDED BY	Mr. Johnson
VOTING ROLL CALL	VOTE
Mr. Stopa	Yes
Mr. Johnson	Yes
Mr. Radice	Yes
VOTING RESULTS	YES: 3 NO: 0

EXECUTIVE SESSION TO DISCUSS EMPLOYEE DISCIPLINE

MOTION BY 4:45 minutes	Mr. Stopa: A motion was made to go into executive session with the three (3) Trustees to discuss employee discipline.
MOTION SECONDED BY	Mr. Radice
VOTING ROLL CALL	VOTE
Mr. Stopa	Yes
Mr. Radice	Yes
Mr. Johnson	Yes
VOTING RESULTS	YES: 3 NO: 0
COMMENT	Executive Session was entered at 7:12 pm.

STATUS 5:17 minutes	Mr. Stopa stated that the Trustees were back from Executive Session where they were discussing employee discipline. Mr. Stopa stated that no decisions were made.
COMMENT	Executive Session ended at 7:39 pm.

APPROVAL OF PURCHASE ORDERS AND TRAINING REQUESTS – MICROSOFT EXCEL BEYOND THE BASICS

MOTION BY 6:00 minutes	Mr. Stopa: A motion was made to approve a training request for Kaylee Costanzo and Angela Ventura to participate in a Microsoft Excel Beyond the Basic live on-line seminar on May 19, 2020. The total amount is \$49.00.
MOTION SECONDED BY	Mr. Radice
DISCUSSION	Mr. Stopa stated that this training is to replace training originally scheduled and paid for Nick Dominguez Jr. and an additional \$49.00 would be added to provide training for 2 employees.
VOTING ROLL CALL	VOTE
Mr. Stopa	Yes
Mr. Radice	Yes
Mr. Johnson	Yes
VOTING RESULTS	YES: 3 NO: 0

OTHER BUSINESS – VOID A PREVIOUS PURCHASE ORDER

MOTION BY 7:28 minutes	Mr. Stopa: A motion was made to void a purchase order requisition approved at the 4/2/2020 Regular Trustee meeting to repair the Mako air compressor System at Fire Station #6, the Nettleton Road Fire Station.
MOTION SECONDED BY	Mr. Radice
DISCUSSION	Mr. Stopa stated that the Fire Department Captain informed him that the company forgot to include labor costs on the original quote and that a new quote was submitted that includes all labor costs.
VOTING ROLL CALL	VOTE
Mr. Stopa	Yes
Mr. Radice	Yes
Mr. Johnson	Yes
VOTING RESULTS	YES: 3 NO: 0

APPROVAL OF PURCHASE ORDERS AND TRAINING REQUESTS – BREATHING AIR SYSTEMS

MOTION BY 8:12 minutes	Mr. Stopa: A motion was made to approve a purchase order requisition for the Fire Department. The vendor is Breathing Air Systems. This is to repair the Mako air compressor at Station #6, the Nettleton Road Fire Station. The total is \$2,000.00.
MOTION SECONDED BY	Mr. Radice
DISCUSSION	The Board discussed the cost of the additional labor charge and clarified the vendor name verses the system being repaired.
VOTING ROLL CALL	VOTE
Mr. Stopa	Yes
Mr. Radice	Yes
Mr. Johnson	Yes
VOTING RESULTS	YES: 3 NO: 0

APPROVAL OF ACCOUNTS PAYABLE

MOTION BY 9:58 minutes	Mr. Stopa: A motion was made to approve Accounts Payable, dated 4/30/2020, starting with electronic check number 10-2020 to electronic check number 20-2020 and continuing with regular check number 30860 through regular check number 30881. The total amount is \$377,820.18.
MOTION SECONDED BY	Mr. Radice
DISCUSSION	Mrs. Ventura stated that many of the electronic check payments have already been approved by the Board but are on the Payment listing because they needed to be entered into UAN. A short discussion followed regarding the large Medina Hospital payment and new invoice documentation associated with it.

APPROVAL OF ACCOUNTS PAYABLE (continued)

VOTING ROLL CALL	VOTE
Mr. Stopa	Yes
Mr. Radice	Yes
Mr. Johnson	Yes
VOTING RESULTS	YES: 3 NO: 0

APPROVAL OF APPROPRIATION STATUS

MOTION BY 11:47 minutes	Mr. Stopa: A motion was made to approve the Appropriation Status, dated 4/30/2020. A twelve (12) page document was referenced and presented with the motion for approval.
MOTION SECONDED BY	Mr. Radice
VOTING ROLL CALL	VOTE
Mr. Stopa	Yes
Mr. Radice	Yes
Mr. Johnson	Yes
VOTING RESULTS	YES: 3 NO: 0

APPROVAL OF BANK RECONCILIATION FOR FEBRUARY

MOTION BY 12:29 minutes	Mr. Stopa: A motion was made to approve the Bank Reconciliation dated 2/29/2020. A three (3) page document was referenced and presented with the motion for approval.
MOTION SECONDED BY	Mr. Radice
VOTING ROLL CALL	VOTE
Mr. Stopa	Yes
Mr. Radice	Yes
Mr. Johnson	Yes
VOTING RESULTS	YES: 3 NO: 0
DISCUSSION	Mrs. Ventura informed the Trustees that the Bank Reconciliation for March would be ready for the next Trustee meeting and that issues had arisen with the printing of new checks regarding the Township switching banks from PNC to Westfield. Mrs. Ventura stated that the check suppliers' misprinted checks was the reason PNC checks were still being used, but for the next Trustee meeting, correct Westfield checks would be used. Mrs. Ventura also stated that to satisfy UAN system requirements, the unused PNC checks would need to be voided on the next payment listing.

APPROVAL OF PAYROLL

DISCUSSION 14:20 minutes	Mrs. Ventura stated that she has been in contact with the County Auditor and Local Government Services regarding an ongoing issue of payroll timesheets being presented to her with inaccuracies. Mrs. Ventura requested input from the Trustees regarding adopting a payroll policy that would replace the informal guidelines now in use. The Board discussed recent timesheet issues and how problems should be resolved prior to submitting timesheets to the Fiscal Officer. Also discussed were the liabilities involved due to timesheet inaccuracies and other Township business being negatively affected by the time needed to correct submitted timesheets. Discussion then centered on the proposed new electronic timesheet system and the timing that would be needed to meet payroll. An adjustment of the pay timeframe was discussed to create a buffer that would allow for time to process timesheets as well as a Monday call with the Trustees and Fiscal Officer to ensure all issues would be resolved in a timely manner. The Board further discussed specific current timesheet issues and how future issues could be avoided. Mrs. Ventura presented a generic payroll outline policy to the Trustees and discussion followed regarding consequences of not following the proposed policy and getting a legal opinion on the proposed policy. The Board decided to move forward with implementing the new electronic payroll system at this time. The Trustees and Mrs. Ventura further discussed the hardware and software needed to move ahead with the new electronic payroll system and the support and training that would be required.
MOTION BY 58:08 minutes	Mr. Stopa: A motion was made to approve payroll dated 5/1/2020. The total amount \$37,765.86, with \$8,398.77 in withholdings and deductions.
MOTION SECONDED BY	Mr. Radice
VOTING ROLL CALL	VOTE
Mr. Stopa	Yes
Mr. Radice	Yes
Mr. Johnson	Yes
VOTING RESULTS	YES: 3 NO: 0

NEW BUSINESS**APPROVAL OF DEPARTMENT REPORTS FOR MARCH**

MOTION BY 58:55 minutes	Mr. Stopa: A motion was made to approve Department Reports for the Fire, Police and Zoning Departments. Noted with the motion is that all department reports are presented double sided. The Department Reports are for March, 2020.
MOTION SECONDED BY	Mr. Radice
VOTING ROLL CALL	VOTE
Mr. Stopa	Yes
Mr. Radice	Yes
Mr. Johnson	Yes
VOTING RESULTS	YES: 3 NO: 0
UNSTATED INFORMATION	The March 2020 Service Department Report was included with the other department reports in the above motion and is stamped, signed, and approved by the Trustees. The March 2020 Service Department Report is single sided.

HOOD ROAD WORK AGREEMENT

DISCUSSION	Mr. Johnson stated that work on Hood Road was progressing with obtaining a work agreement at the bottom of the Hood Road hill and purchasing a right-of-way at the top of the hill and that there are associated filing fees.
MOTION BY 1:00:10 minutes	Mr. Johnson: A motion was made to approve 3,500.00 for the right-of-way for the Hood Road project and to include any filing fees.
MOTION SECONDED BY	Mr. Radice
DISCUSSION	The Trustees and Mrs. Ventura discussed amending the motion to include the dollar cost and who the right-of-way purchase and court fees would be paid to. Mrs. Ventura asked that the amended motion include one blanket purchase order to cover both the right-of-way purchase from the property owner and associated court filing fees.
AMENDED MOTION BY 1:01:59 minutes	Mr. Johnson: An amended motion was made to open a blanket purchase order, up to \$3,500.00, to cover and pay for the right-of-way and the filing fees.
MOTION SECONDED BY	Mr. Radice
VOTING ROLL CALL	VOTE
Mr. Johnson	Yes
Mr. Radice	Yes
Mr. Stopa	Yes
VOTING RESULTS	YES: 3 NO: 0

EMPLOYEE WORK SCHEDULE DISCUSSION

DISCUSSION 1:05:30 minutes	Mr. Johnson stated that starting May 4, the Service Department would be going back to their normal work schedule for the 4 employees and stop having 2 employees at a time working on alternate weeks.
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OTHER BUSINESS – OBTAINING CLEANING SUPPLIES AND PPE

DISCUSSION 1:06:17 minutes	The Trustees and Mrs. Ventura discussed issues in obtaining cleaning supplies and what alternatives were being used. Also discussed was the priority the Township should have in obtaining PPE through the EMA and merchants.
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POLICE DEPARTMENT GRANT DISCUSSION

DISCUSSION	Mrs. Rodman-Sopata asked the Board for permission to apply for a \$1,000.00 OTARMA grant that would reimburse the Township Police Department for Lexipol expenses. The Trustees and Mrs. Ventura discussed details of the OTARMA grant process and why some municipalities get the grant and others do not. Also discussed was what the grant would be used for. The Board agreed to approve Mrs. Rodman-Sopata's request.
MOTION BY 1:11:33 minutes	Mr. Radice: A motion was made to approve applying for an OTARMA grant for \$1,000.00.
MOTION SECONDED BY	Mr. Stopa
VOTING ROLL CALL	VOTE
Mr. Radice	Yes
Mr. Stopa	Yes
Mr. Johnson	Yes
VOTING RESULTS	YES: 3 NO: 0

POLICE DEPARTMENT GRANT DISCUSSION (continued)

DISCUSSION	Mrs. Rodman-Sopata asked the Board for permission to apply for Walmart grants throughout the year and stated that the Township could apply for up to 25 different grants. Mrs. Rodman-Sopata stated that the grants being applied for would be for prioritized items like an in-vehicle AED and a thermal imager. Mrs. Rodman-Sopata stated that it could take 2 or 3 months for the grants to be awarded.
MOTION BY 1:13:44 minutes	Mr. Radice: A motion was made to approve the Police Department applying for various Walmart grants throughout the year.
MOTION SECONDED BY	Mr. Johnson
DISCUSSION	The Trustees, Mrs. Ventura and Mrs. Rodman-Sopata discussed budget and timing issues generally associated with accepting grants and the need to re-register annually with the grant providers.
VOTING ROLL CALL	VOTE
Mr. Radice	Yes
Mr. Johnson	Yes
Mr. Stopa	Yes
VOTING RESULTS	YES: 3 NO: 0

DISCUSSION	Mrs. Rodman-Sopata stated that the Township can apply for OCJS Corona grant monies through the Bureau of Justice Assistance for the reimbursement for supplies needed by the Police Department, back dated to March and for projected supply needs 6 to 12 months out. Mrs. Rodman-Sopata, the Trustees and Mrs. Ventura discussed budget changes that would be needed to better gain access to these grants and current budget amounts available to the Police Department. Mrs. Rodman-Sopata also stated that other areas that these grants could cover would be for hazard pay and overtime for the Police Department as well as renovation of the front office of the Police Department to minimize direct contact with the public for protection of the Police and staff at the Police station. Mrs. Rodman-Sopata indicated that some of the new grant applications may be delayed due to current grants being processed and that in the Fall, an OCJS grant could be applied for to obtain Body Cams for the Police Department. Mrs. Rodman-Sopata stated that there are no matching funds required for the Corona grant.
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POLICE DEPARTMENT GRANT DISCUSSION (continued)

MOTION BY 1:21:48 minutes	Mr. Radice: A motion was made to approve the Police Department applying for OCJS grants for the remainder of the year.
MOTION SECONDED BY	Mr. Stopa
DISCUSSION	Mr. Radice stated that the motion included applying for the Body Cam grant. The Trustees, Mrs. Ventura and Mrs. Rodman-Sopata discussed the need to be aware of matching funds needed for the other grants.
VOTING ROLL CALL	VOTE
Mr. Radice	Yes
Mr. Stopa	Yes
Mr. Johnson	Yes
VOTING RESULTS	YES: 3 NO: 0

OTHER BUSINESS – ZASHIN AND RICH LAW FIRM

MOTION BY 1:22:58 minutes	Mr. Radice: A motion was made to approve entering into an agreement, and provision for Mr. Radice to sign the agreement, with the Law firm of Zashin and Rich. Mr. Radice stated that this is for the Police Department and any employee issues.
MOTION SECONDED BY	Mr. Stopa
ACTION	Mr. Radice submitted a five (5) page agreement document with the motion.
VOTING ROLL CALL	VOTE
Mr. Radice	Yes
Mr. Stopa	Yes
Mr. Johnson	Yes
VOTING RESULTS	YES: 3 NO: 0

OTHER BUSINESS – POLICE UNION REQUEST

DISCUSSION 1:23:40 minutes	Mr. Radice requested input from the other Trustees regarding a Police Union request to be granted 80 hours of compensatory time for working during the COVID19 pandemic. Mr. Radice stated that he was not inclined to make a motion at this time, given the steps the Township took and is taking, to keep all of its' employees safe and supplied with needed PPE. Mr. Radice stated that he sees no need to change the current policy being implemented at this time. Mr. Stopa and Mr. Johnson stated that they both agree to keep the current policy in place and revisit the need to change it at a future date if need be.
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OTHER BUSINESS – BZA OPEN POSITION

DISCUSSION 1:25:35 minutes	Mr. Stopa advised the Trustees that there is an opening on the Board of Zoning Appeals (BZA). The Trustees discussed the BZA board members moving to new positions within the Board and asked that they review resumes of past applicants to move forward in filling the second alternate Board member position. Mr. Stopa asked that it be discussed at the next Trustee meeting.
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MEETING ADJOURN

MOTION BY 1:26:30 minutes	Mr. Stopa: A motion was made to adjourn the Medina Trustees' Township Regular scheduled meeting.
MOTION SECONDED BY	Mr. Radice
VOTING ROLL CALL	VOTE
Mr. Stopa	Yes
Mr. Radice	Yes
Mr. Johnson	Yes
VOTING RESULTS	YES: 3 NO: 0
	Meeting adjourned at 9:00 pm

NEXT SCHEDULED MEETING

TYPE OF MEETING	Regular
DATE	5/14/2020
TIME	7:00 pm
LOCATION	Township Hall
COMMENTS	

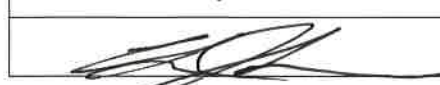
MINUTES PREPARED BY

NAME	TITLE	DATE
Nick Dominguez	Office Assistant	5/21/2020

ATTESTED BY

SIGNATURE	TITLE	DATE
	Fiscal Officer	6/11/2020

BOARD/COUNCIL CERTIFIED

SIGNATURE	TITLE	DATE
	Chairman	6/11/2020
	Vice Chairman	6/11/2020
	Trustee	6/11/2020

CASH REQUIREMENTS

THIS REPORT SUMMARIZES YOUR PAYROLL TRANSACTIONS FOR THE CHECK DATE 05/01/20. IT DOES NOT REFLECT MISCELLANEOUS ADMINISTRATIVE CHARGES. PLEASE REFER TO YOUR INVOICE(S) FOR THE TOTAL CASH REQUIRED FOR THIS CHECK DATE.

TRANSACTION DETAIL

ELECTRONIC FUNDS TRANSFER - Your financial institution will initiate transfer to Paychex at or after 12:01 A.M. on transaction date.

TRANS. DATE	BANK NAME	ACCOUNT NUMBER	PRODUCT	DESCRIPTION	BANK DRAFT AMOUNTS & OTHER TOTALS
05/01/20	PNC BANK, NA	xxxxxx6361	Direct Deposit	Net Pay Allocations	31,783.29
05/01/20	PNC BANK, NA	xxxxxx6361	Taxpay®	Employee Withholdings	
				Social Security	29.76
				Medicare	632.71
				Fed Income Tax	3,613.70
				OH Income Tax	905.01
				OH BRUNS CTY Inc	80.71
				OH CVRSD SD Inc	47.26
				OH STROG CTY Inc	11.00
				Total Withholdings	5,320.15
				Employer Liabilities	
				Social Security	29.76
				Medicare	632.66
				Total Liabilities	5,982.57
				EFT FOR 05/01/20	37,765.86

TOTAL EFT (Does not reflect administrative charges) 37,765.86

REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES - Paychex does not remit these funds. You must ensure accurate and timely payment of applicable items.

TRANS. DATE	BANK NAME	ACCOUNT NUMBER	PRODUCT	DESCRIPTION	TOTAL
05/01/20	Refer to your records for account information		Payroll	Employee Deductions	1,090.00
				457 plan EE pretax	12.42
				AFLAC EE Post Tax	18.78
				AFLAC EE Pretax	3,304.18
				Opers Police EE cont	1,960.54
				Opers np EE Cont	1,850.85
				PXCMP PRETAX Health	162.00
				Union Dues	8,398.77
				Total Deductions	8,398.77

TOTAL REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES (Does not reflect administrative charges) 8,398.77

CASH REQUIREMENTS

THIS REPORT SUMMARIZES YOUR PAYROLL TRANSACTIONS FOR THE CHECK DATE 05/01/20. IT DOES NOT REFLECT MISCELLANEOUS ADMINISTRATIVE CHARGES. PLEASE REFER TO YOUR INVOICE(S) FOR THE TOTAL CASH REQUIRED FOR THIS CHECK DATE.

PAYCHEX WILL MAKE THESE TAX DEPOSIT(S) ON YOUR BEHALF - This information serves as a record of payment.

DUE DATE	PRODUCT	DESCRIPTION	
05/06/20	Taxpay®	FED IT PMT Group	4,938.59

Date 4/30/2020Trustee Chm. [Signature]Trustee [Signature]

Payment Listing

Year 2020

UAN v2020.1

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
10-2020	02/07/2020	04/22/2020	CH	PAYCHEXS	\$41,700.95	C
11-2020	02/21/2020	04/22/2020	CH	PAYCHEXS	\$36,582.08	C
12-2020	03/06/2020	04/22/2020	CH	PAYCHEXS	\$42,127.60	O
13-2020	03/28/2020	04/26/2020	CH	OHIO PUBLIC EMPLOYEES RETIREMENT S	\$13,900.50	O
14-2020	03/28/2020	04/26/2020	CH	OHIO PUBLIC EMPLOYEES RETIREMENT S	\$23,781.38	O
15-2020	04/26/2020	04/26/2020	CH	OHIO PUBLIC EMPLOYEES RETIREMENT S	\$8,425.34	O
16-2020	04/26/2020	04/26/2020	CH	OHIO PUBLIC EMPLOYEES RETIREMENT S	\$16,172.40	O
17-2020	03/20/2020	04/26/2020	CH	PAYCHEXS	\$48,349.24	O
18-2020	04/03/2020	04/27/2020	CH	PAYCHEXS	\$40,812.37	O
19-2020	04/17/2020	04/27/2020	CH	PAYCHEXS	\$34,051.70	O
20-2020	04/30/2020	04/29/2020	CH	OHIO PUBLIC EMPLOYEES DEFERRED CO	\$1,090.00	O
30860	04/30/2020	04/30/2020	AW	MERRICK ENTERPRISES	\$69.20	O
30861	04/30/2020	04/30/2020	AW	COSE/MEDICAL MUTUAL OF OHIO	\$18,802.55	O
30862	04/30/2020	04/30/2020	AW	AMAZON	\$1,663.64	O
30863	04/30/2020	04/30/2020	AW	AT&T MOBILITY	\$248.60	O
30864	04/30/2020	04/30/2020	AW	C MARTIN TRUCKING	\$161.89	O
30865	04/30/2020	04/30/2020	AW	CANON FINANCIAL	\$105.33	O
30866	04/30/2020	04/30/2020	AW	COSTANZO, KAYLEE	\$46.28	O
30867	04/30/2020	04/30/2020	AW	CINTAS CORP #011	\$75.43	O
30868	04/30/2020	04/30/2020	AW	GREATER MEDINA CHAMBER OF COMMEF	\$295.00	O
30869	04/30/2020	04/30/2020	AW	JOHNSON, CHUCK	\$119.80	O
30870	04/30/2020	04/30/2020	AW	MEDINA HOSPITAL	\$42,403.14	O
30871	04/30/2020	04/30/2020	AW	LAMPION	\$225.00	O
30872	04/30/2020	04/30/2020	AW	MEDINA COUNTY SANITARY ENG	\$999.06	O
30873	04/30/2020	04/30/2020	AW	MERITECH	\$133.74	O
30874	04/30/2020	04/30/2020	AW	MAZANEC, RASKIN, & RYDER CO., LPA	\$479.79	O
30875	04/30/2020	04/30/2020	AW	OHIO EDISON	\$760.39	O
30876	04/30/2020	04/30/2020	AW	GATEWAY TIRE & SERVICE CENTER	\$76.42	O
30877	04/30/2020	04/30/2020	AW	PNC BANK	\$3,783.54	O
30878	04/30/2020	04/30/2020	AW	REINHARDT SUPPLY	\$32.40	O
30879	04/30/2020	04/30/2020	AW	STANDARD WELDING	\$83.31	O
30880	04/30/2020	04/30/2020	AW	WAL-MART BUSINESS	\$213.53	O
30881	04/30/2020	04/30/2020	AW	THE GAZETTE	\$48.58	O
Total Payments:					\$377,820.18	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$377,820.18	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

Appropriation Status

By Fund

As Of 4/30/2020

Fund: General
 Pooled Balance: \$1,865,614.72
 Non-Pooled Balance: \$0.00
 Total Cash Balance: \$1,865,614.72

APPROVED BY MEDINA TWP. TRUSTEES
 Date 4/30/2020
 Trustee Chm. [Signature]
 Trustee [Signature]
 Trustee [Signature]

Account Code	Account Name	Reserved for Encumbrance 12/31	Reserved for Encumbrance 12/31 Adjustment	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
1000-110-100-0306	D Salaries(EMPLOYEE RECOGNITION)	\$0.00	\$0.00	\$25,000.00	\$0.00	\$102.00	\$24,898.00	0.408%
1000-110-111-0000	D Salaries - Trustees	\$0.00	\$0.00	\$55,000.00	\$0.00	\$15,942.26	\$39,057.74	28.986%
1000-110-121-0000	D Salary - Township Fiscal Officer	\$0.00	\$0.00	\$30,000.00	\$0.00	\$8,659.30	\$21,340.70	28.864%
1000-110-190-0000	D Other - Salaries	\$0.00	\$0.00	\$175,000.00	\$0.00	\$17,370.32	\$157,629.68	9.926%
1000-110-211-0000	D Ohio Public Employees Retirement System	\$0.00	\$0.00	\$50,000.00	\$0.00	\$12,014.86	\$37,985.14	24.030%
1000-110-213-0000	D Medicare	\$0.00	\$0.00	\$6,000.00	\$0.00	\$1,176.84	\$4,823.16	19.614%
1000-110-221-0000	Medical/Hospitalization	\$19,570.92	\$0.00	\$110,000.00	\$31,641.88	\$42,929.04	\$55,000.00	33.130%
1000-110-229-0000	Other - Insurance Benefits	\$0.00	\$0.00	\$2,000.00	\$280.00	\$220.00	\$1,500.00	11.000%
1000-110-230-0000	D Workers' Compensation	\$0.00	\$0.00	\$6,500.00	\$0.00	\$0.00	\$6,500.00	0.000%
1000-110-240-0000	D Unemployment Compensation	\$0.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.000%
1000-110-311-0000	Accounting and Legal Fees	\$1,820.30	\$0.00	\$50,000.00	\$12,623.16	\$4,197.14	\$35,000.00	8.099%
1000-110-312-0000	Auditing Services	\$0.00	\$0.00	\$9,000.00	\$0.00	\$0.00	\$9,000.00	0.000%
1000-110-313-0000	Uniform Accounting Network Fees	\$0.00	\$0.00	\$7,500.00	\$4,971.30	\$28.70	\$2,500.00	0.383%
1000-110-314-0000	D Tax Collection Fees	\$0.00	\$0.00	\$12,000.00	\$0.00	\$0.00	\$12,000.00	0.000%
1000-110-319-0000	Other - Professional and Technical Services	\$1,005.69	\$0.00	\$80,000.00	\$7,501.21	\$8,708.48	\$64,796.00	10.750%
1000-110-321-0000	Rents and Leases	\$1,130.44	\$0.00	\$2,000.00	\$988.09	\$142.35	\$2,000.00	4.547%
1000-110-330-0000	Travel and Meeting Expense	\$176.01	\$0.00	\$15,000.00	\$11,260.60	\$3,915.41	\$0.00	25.800%
1000-110-341-0000	Telephone	\$87.96	\$0.00	\$4,000.00	\$1,054.25	\$1,133.71	\$1,900.00	27.733%
1000-110-342-0000	Postage	\$0.00	\$0.00	\$1,000.00	\$772.90	\$227.10	\$0.00	22.710%
1000-110-345-0000	Advertising	\$281.64	\$0.00	\$10,000.00	\$1,000.00	\$281.64	\$9,000.00	2.739%
1000-110-345-0610	Advertising(PAYCHEX SVS CHARGES)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-110-360-0000	Contracted Services	\$9,892.04	\$0.00	\$20,000.00	\$11,883.25	\$5,008.79	\$13,000.00	16.756%
1000-110-370-0000	Payment to Another Political Subdivision	\$0.00	\$0.00	\$22,000.00	\$0.00	\$9,600.72	\$12,399.28	43.640%
1000-110-381-0000	Property Insurance Premiums	\$0.00	\$0.00	\$4,500.00	\$0.00	\$3,096.00	\$1,404.00	68.800%
1000-110-382-0000	Liability Insurance Premiums	\$0.00	\$0.00	\$25,000.00	\$0.00	\$21,535.00	\$3,465.00	86.140%
1000-110-410-0000	Office Supplies	\$1,186.01	\$0.00	\$6,000.00	\$3,024.78	\$1,661.23	\$2,500.00	23.118%
1000-110-420-0600	Operating Supplies(FUEL)	\$0.00	\$0.00	\$1,000.00	\$470.47	\$29.53	\$500.00	2.953%

Report reflects selected information.

Appropriation Status

By Fund

As Of 4/30/2020

Account Code	Account Name	Reserved for Encumbrance 12/31	Reserved for Encumbrance 12/31 Adjustment	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
1000-110-430-0000	Small Tools and Minor Equipment	\$109.99	\$0.00	\$3,500.00	\$1,666.14	\$643.85	\$1,000.00	26.146%
1000-110-519-0000	Other - Dues and Fees	\$0.00	\$0.00	\$1,200.00	\$705.00	\$295.00	\$200.00	24.583%
1000-110-590-5900	Other Expenses(COMMUNITY EVENTS)	\$0.00	\$0.00	\$100,000.00	\$2,500.00	\$0.00	\$97,500.00	0.000%
1000-110-599-0000	Other - Other Expenses	\$43.97	\$0.00	\$100,000.00	\$0.00	\$43.97	\$100,000.00	0.044%
1000-110-740-0000	Machinery, Equipment and Furniture	\$0.00	\$0.00	\$170,000.00	\$0.00	\$0.00	\$170,000.00	0.000%
1000-120-322-0000	Garbage and Trash Removal	\$0.00	\$0.00	\$1,000.00	\$300.00	\$0.00	\$700.00	0.000%
1000-120-323-0000	Repairs and Maintenance	\$0.00	\$0.00	\$25,000.00	\$2,207.00	\$293.00	\$22,500.00	1.172%
1000-120-329-0000	Other - Property Services	\$0.00	\$0.00	\$26,000.00	\$26,000.00	\$0.00	\$0.00	0.000%
1000-120-351-0000	Electricity	\$1,500.00	\$0.00	\$2,500.00	\$3,478.82	\$521.18	\$0.00	13.030%
1000-120-351-0001	Electricity((REMSEN BLDG))	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-120-352-0000	Water and Sewage	\$0.00	\$0.00	\$1,500.00	\$1,156.25	\$343.75	\$0.00	22.917%
1000-120-352-0001	Water and Sewage((REMSEN BLDG))	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-120-353-0000	Natural Gas	\$161.77	\$0.00	\$1,500.00	\$1,500.00	\$161.77	\$0.00	9.735%
1000-120-353-0001	Natural Gas((REMSEN BLDG))	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-120-400-0000	Supplies and Materials	\$0.00	\$0.00	\$1,000.00	\$1,000.00	\$0.00	\$0.00	0.000%
1000-120-599-0000	Other - Other Expenses	\$0.00	\$0.00	\$100,000.00	\$1,000.00	\$0.00	\$99,000.00	0.000%
1000-130-150-0000	D Compensation of Board and Commission Members	\$0.00	\$0.00	\$18,000.00	\$0.00	\$1,666.92	\$16,333.08	9.261%
1000-130-190-0000	D Other - Salaries	\$0.00	\$0.00	\$50,000.00	\$0.00	\$0.00	\$35,859.85	28.280%
1000-130-211-0000	D Ohio Public Employees Retirement System	\$0.00	\$0.00	\$13,000.00	\$0.00	\$3,810.94	\$9,189.06	29.315%
1000-130-212-0000	D Social Security	\$0.00	\$0.00	\$3,000.00	\$0.00	\$223.83	\$2,776.17	7.461%
1000-130-213-0000	D Medicare	\$0.00	\$0.00	\$3,500.00	\$0.00	\$441.76	\$3,058.24	12.622%
1000-130-221-0000	Medical/Hospitalization	\$6,982.85	\$0.00	\$18,000.00	\$9,016.86	\$9,965.99	\$6,000.00	33.333%
1000-130-229-0000	Other - Insurance Benefits	\$0.00	\$0.00	\$150.00	\$70.00	\$50.00	\$30.00	33.333%
1000-130-230-0000	D Workers' Compensation	\$0.00	\$0.00	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.000%
1000-130-240-0000	D Unemployment Compensation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-130-311-0000	Accounting and Legal Fees	\$0.00	\$0.00	\$15,000.00	\$15,000.00	\$0.00	\$0.00	0.000%
1000-130-330-0000	Travel and Meeting Expense	\$0.00	\$0.00	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.000%
1000-130-342-0000	Postage	\$0.00	\$0.00	\$2,500.00	\$1,847.50	\$152.50	\$500.00	6.100%
1000-130-344-0000	Printing	\$0.00	\$0.00	\$2,000.00	\$100.00	\$0.00	\$900.00	0.000%
1000-130-345-0000	Advertising	\$345.36	\$0.00	\$2,000.00	\$1,678.00	\$667.36	\$0.00	28.454%
1000-130-410-0000	Office Supplies	\$15.06	\$0.00	\$1,000.00	\$969.22	\$45.84	\$0.00	4.516%
1000-130-430-0000	Small Tools and Minor Equipment	\$0.00	\$0.00	\$100.00	\$100.00	\$0.00	\$0.00	0.000%
1000-130-599-0000	Other - Other Expenses	\$500.00	\$0.00	\$10,000.00	\$9,750.00	\$750.00	\$0.00	7.143%

Report reflects selected information.

MEDINA TOWNSHIP, MEDINA COUNTY
Appropriation Status
 By Fund
 As Of 4/30/2020

4/30/2020 5:33:07 PM
 UAN v2020.1

Account Code	Account Name	Reserved for Encumbrance 12/31	Reserved for Encumbrance 12/31 Adjustment	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
1000-130-740-0000	Machinery, Equipment and Furniture	\$0.00	\$0.00	\$500.00	\$500.00	\$0.00	\$0.00	0.000%
1000-210-318-0000	Training Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-220-323-0231	Repairs and Maintenance(RPRS TO FIRE STATION)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-310-319-0000	Other - Professional and Technical Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-310-351-0000	Electricity	\$2,043.92	\$0.00	\$8,000.00	\$7,711.30	\$2,332.62	\$0.00	23.224%
1000-410-480-0000	Other - Supplies and Materials	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-410-730-0000	Improvement of Sites	\$0.00	\$0.00	\$30,000.00	\$0.00	\$0.00	\$30,000.00	0.000%
1000-510-490-1919	Other - Supplies and Materials(COVID19)	\$0.00	\$0.00	\$30,000.00	\$24,153.89	\$5,846.11	\$0.00	19.487%
1000-610-730-0000	Improvement of Sites	\$0.00	\$0.00	\$150,000.00	\$0.00	\$0.00	\$150,000.00	0.000%
1000-760-720-0000	Buildings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-760-730-0000	Improvement of Sites	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-760-730-0001	Improvement of Sites((REMSEN BLDG))	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-760-730-0002	Improvement of Sites(Road & Bridge)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-760-790-0000	Other - Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-910-910-0900	D Transfers - Out((to R&B fund 2031))	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-910-910-0901	D Transfers - Out((to Cemetery Fund 2041))	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-910-910-9201	D Transfers - Out((PD FUND 2081))	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
1000-920-920-0000	D Advances - Out	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
General Fund Total:		\$46,853.93	\$0.00	\$1,626,450.00	\$199,881.87	\$200,676.96	\$1,272,745.10	11.993%

Fund: Motor Vehicle License Tax
 Pooled Balance: \$21,739.17
 Non-Pooled Balance: \$0.00
 Total Cash Balance: \$21,739.17

Account Code	Account Name	Reserved for Encumbrance 12/31	Reserved for Encumbrance 12/31 Adjustment	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
2011-760-730-0000	Improvement of Sites	\$0.00	\$0.00	\$36,000.00	\$0.00	\$0.00	\$36,000.00	0.000%
Motor Vehicle License Tax Fund Total:		\$0.00	\$0.00	\$36,000.00	\$0.00	\$0.00	\$36,000.00	0.000%

Fund: Gasoline Tax
 Report reflects selected information.

Appropriation Status

By Fund

As Of 4/30/2020

Pooled Balance: \$129,921.24

Non-Pooled Balance: \$0.00

Total Cash Balance: \$129,921.24

Account Code	Account Name	Reserved for Encumbrance 12/31	Reserved for Encumbrance 12/31 Adjustment	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
2021-760-730-0000	Improvement of Sites	\$0.00	\$0.00	\$286,000.00	\$0.00	\$0.00	\$286,000.00	0.000%
	Gasoline Tax Fund Total:	\$0.00	\$0.00	\$286,000.00	\$0.00	\$0.00	\$286,000.00	0.000%
Fund: Road and Bridge								
Pooled Balance:	\$714,063.59							
Non-Pooled Balance:	\$0.00							
Total Cash Balance:	\$714,063.59							
Account Code	Account Name	Reserved for Encumbrance 12/31	Reserved for Encumbrance 12/31 Adjustment	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
2031-330-190-0000	D Other - Salaries	\$0.00	\$0.00	\$240,000.00	\$0.00	\$63,608.26	\$176,391.74	26.503%
2031-330-211-0000	D Ohio Public Employees Retirement System	\$0.00	\$0.00	\$59,000.00	\$0.00	\$19,026.50	\$39,973.50	32.248%
2031-330-212-0000	D Social Security	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2031-330-213-0000	D Medicare	\$0.00	\$0.00	\$9,000.00	\$0.00	\$1,483.36	\$7,516.64	16.482%
2031-330-221-0000	Medical/Hospitalization	\$6,427.36	\$0.00	\$55,500.00	\$7,212.51	\$32,214.85	\$22,500.00	52.020%
2031-330-229-0000	Other - Insurance Benefits	\$0.00	\$0.00	\$600.00	\$25.00	\$200.00	\$375.00	33.333%
2031-330-230-0000	D Workers' Compensation	\$0.00	\$0.00	\$6,000.00	\$0.00	\$0.00	\$6,000.00	0.000%
2031-330-251-0000	Uniform, Tool and Equipment Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2031-330-314-0000	D Tax Collection Fees	\$0.00	\$0.00	\$7,500.00	\$0.00	\$0.00	\$7,500.00	0.000%
2031-330-318-0000	Training Services	\$0.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.000%
2031-330-319-0000	Other - Professional and Technical Services	\$380.63	\$0.00	\$35,000.00	\$183.04	\$2,697.59	\$32,500.00	7.624%
2031-330-321-0000	Rents and Leases	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2031-330-322-0000	Garbage and Trash Removal	\$0.00	\$0.00	\$1,100.00	\$147.05	\$515.95	\$437.00	46.905%
2031-330-323-0000	Repairs and Maintenance	\$0.00	\$0.00	\$25,000.00	\$3,353.92	\$1,646.08	\$20,000.00	6.584%
2031-330-341-0000	Telephone	\$43.98	\$0.00	\$1,050.00	\$164.52	\$379.46	\$550.00	34.686%
2031-330-345-0000	Advertising	\$0.00	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00	0.000%
2031-330-351-0000	Electricity	\$1,000.00	\$0.00	\$6,000.00	\$1,155.61	\$1,844.39	\$4,000.00	26.348%

Report reflects selected information.

Appropriation Status

By Fund

As Of 4/30/2020

Account Code	Account Name	Reserved for Encumbrance 12/31	Reserved for Encumbrance 12/31 Adjustment	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
2031-330-352-0000	Water and Sewage	\$170.42	\$0.00	\$3,000.00	\$983.14	\$1,187.28	\$1,000.00	37.449%
2031-330-353-0000	Natural Gas	\$571.98	\$0.00	\$6,000.00	\$1,111.76	\$2,460.22	\$3,000.00	37.435%
2031-330-360-0000	Contracted Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2031-330-381-0000	Property Insurance Premiums	\$0.00	\$0.00	\$13,500.00	\$0.00	\$12,805.00	\$695.00	94.852%
2031-330-382-0000	Liability Insurance Premiums	\$0.00	\$0.00	\$5,500.00	\$0.00	\$4,816.00	\$684.00	87.564%
2031-330-410-0000	Office Supplies	\$0.00	\$0.00	\$1,000.00	\$250.00	\$0.00	\$750.00	0.000%
2031-330-420-0000	Operating Supplies	\$216.31	\$0.00	\$40,000.00	\$6,468.42	\$4,846.24	\$28,901.65	12.050%
2031-330-420-0100	Operating Supplies(ROAD SALT)	\$10,349.86	\$0.00	\$68,000.00	\$19,418.60	\$58,931.26	\$0.00	75.216%
2031-330-420-0600	Operating Supplies(FUEL)	\$857.50	\$0.00	\$20,000.00	\$5,012.37	\$4,845.13	\$11,000.00	23.230%
2031-330-420-0620	Operating Supplies(UNIFORMS)	\$67.48	\$0.00	\$2,500.00	\$2,500.00	\$67.48	\$0.00	2.628%
2031-330-430-0000	Small Tools and Minor Equipment	\$239.99	\$0.00	\$6,000.00	\$1,251.18	\$488.81	\$4,500.00	7.834%
2031-330-599-0000	Other - Other Expenses	\$0.00	\$0.00	\$8,200.00	\$2,500.00	\$0.00	\$5,700.00	0.000%
2031-330-730-0000	Improvement of Sites	\$0.00	\$0.00	\$400,000.00	\$16,900.00	\$0.00	\$383,100.00	0.000%
2031-330-740-0000	Machinery, Equipment and Furniture	\$98,000.00	\$0.00	\$130,000.00	\$166,818.00	\$0.00	\$61,182.00	0.000%
2031-760-720-0582	Buildings(BLAKSLEE PARK)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2031-760-730-0000	Improvement of Sites	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Road and Bridge Fund Total:		\$118,325.51	\$0.00	\$1,150,950.00	\$235,455.12	\$214,063.86	\$819,756.53	16.865%

Fund: Cemetery

Pooled Balance: \$27,962.40

Non-Pooled Balance: \$0.00

Total Cash Balance: \$27,962.40

Account Code	Account Name	Reserved for Encumbrance 12/31	Reserved for Encumbrance 12/31 Adjustment	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
2041-410-730-0000	Improvement of Sites	\$0.00	\$0.00	\$23,000.00	\$2,500.00	\$0.00	\$20,500.00	0.000%
2041-410-740-0000	Machinery, Equipment and Furniture	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2041-590-590-0000	Other Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Cemetery Fund Total:		\$0.00	\$0.00	\$23,000.00	\$2,500.00	\$0.00	\$20,500.00	0.000%

Fund: Police District

Report reflects selected information.

Appropriation Status

By Fund

As Of 4/30/2020

Pooled Balance: \$310,906.41
 Non-Pooled Balance: \$0.00
 Total Cash Balance: \$310,906.41

Account Code	Account Name	Reserved for Encumbrance 12/31	Reserved for Encumbrance 12/31 Adjustment	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
2081-210-190-0000	D Other - Salaries	\$0.00	\$0.00	\$700,000.00	\$0.00	\$209,895.89	\$490,104.11	29.985%
2081-210-211-0000	D Ohio Public Employees Retirement System	\$0.00	\$0.00	\$220,000.00	\$0.00	\$78,490.27	\$141,509.73	35.677%
2081-210-213-0000	D Medicare	\$0.00	\$0.00	\$20,300.00	\$0.00	\$6,073.31	\$14,226.69	29.918%
2081-210-219-0000	D Other - Employer's Retirement Contributions	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2081-210-221-0000	Medical/Hospitalization	\$8,197.92	\$0.00	\$140,430.00	\$7,168.52	\$76,029.40	\$65,430.00	51.154%
2081-210-229-0000	Other - Insurance Benefits	\$34.30	\$0.00	\$3,000.00	\$1,384.70	\$749.60	\$900.00	24.704%
2081-210-230-0000	D Workers' Compensation	\$0.00	\$0.00	\$12,710.00	\$0.00	\$0.00	\$12,710.00	0.000%
2081-210-240-0000	D Unemployment Compensation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2081-210-311-0000	Accounting and Legal Fees	\$0.00	\$0.00	\$4,000.00	\$0.00	\$0.00	\$4,000.00	0.000%
2081-210-314-0000	D Tax Collection Fees	\$0.00	\$0.00	\$16,000.00	\$0.00	\$0.00	\$16,000.00	0.000%
2081-210-315-0000	D Election Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2081-210-318-0000	Training Services	\$250.00	\$0.00	\$10,000.00	\$2,505.00	\$745.00	\$7,000.00	7.268%
2081-210-318-0691	Training Services(CPT-POLICE TRAINING)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2081-210-319-0000	Other - Professional and Technical Services	\$0.00	\$0.00	\$25,257.40	\$7,648.73	\$7,025.27	\$10,583.40	27.815%
2081-210-321-0000	Rents and Leases	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2081-210-322-0000	Garbage and Trash Removal	\$0.00	\$0.00	\$750.00	\$6.50	\$293.50	\$450.00	39.133%
2081-210-323-0000	Repairs and Maintenance	\$0.00	\$0.00	\$1,160.23	\$0.00	\$1,160.23	\$0.00	100.000%
2081-210-330-0000	Travel and Meeting Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2081-210-341-0000	Telephone	\$0.00	\$0.00	\$4,850.00	\$2,468.51	\$1,731.49	\$650.00	35.701%
2081-210-342-0000	Postage	\$0.00	\$0.00	\$200.00	\$134.60	\$65.40	\$0.00	32.700%
2081-210-345-0000	Advertising	\$0.00	\$0.00	\$250.00	\$0.00	\$0.00	\$250.00	0.000%
2081-210-351-0000	Electricity	\$1,500.00	\$0.00	\$9,050.00	\$5,730.58	\$2,769.42	\$2,050.00	26.250%
2081-210-352-0000	Water and Sewage	\$0.00	\$0.00	\$700.00	\$103.22	\$196.78	\$400.00	28.111%
2081-210-353-0000	Natural Gas	\$0.00	\$0.00	\$2,500.00	\$805.35	\$694.65	\$1,000.00	27.786%
2081-210-370-0000	Payment to Another Political Subdivision	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2081-210-381-0000	Property Insurance Premiums	\$0.00	\$0.00	\$5,122.00	\$0.00	\$5,122.00	\$0.00	100.000%
2081-210-382-0000	Liability Insurance Premiums	\$0.00	\$0.00	\$4,770.00	\$0.00	\$4,770.00	\$0.00	100.000%
2081-210-410-0000	Office Supplies	\$0.00	\$0.00	\$2,000.00	\$1,586.38	\$413.62	\$0.00	20.681%
2081-210-420-0000	Operating Supplies	\$0.00	\$0.00	\$2,500.00	\$2,240.35	\$259.65	\$0.00	10.386%

Report reflects selected information.

MEDINA TOWNSHIP, MEDINA COUNTY
Appropriation Status
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Account Code	Account Name	Reserved for Encumbrance 12/31	Reserved for Encumbrance 12/31 Adjustment	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
2081-210-420-0600	Operating Supplies(FUEL)	\$517.25	\$0.00	\$3,582.37	\$0.00	\$3,582.37	\$517.25	87.383%
2081-210-420-0620	Operating Supplies(UNIFORMS)	\$282.00	\$0.00	\$2,000.00	\$0.00	\$282.00	\$2,000.00	12.358%
2081-210-420-2000	Operating Supplies(COMMUNITY RELATIONS GRANT)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2081-210-430-0000	Small Tools and Minor Equipment	\$0.00	\$0.00	\$5,000.00	\$417.65	\$1,388.45	\$3,193.90	27.769%
2081-210-490-4000	Other - Supplies and Materials(COM PARTNER'S PROGRAM)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2081-210-510-0000	Dues and Fees	\$0.00	\$0.00	\$4,500.00	\$154.00	\$1,346.00	\$3,000.00	29.911%
2081-210-599-0000	Other - Other Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2081-240-211-0000	D Ohio Public Employees Retirement System	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2081-760-730-0000	Improvement of Sites	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2081-760-740-0000	Machinery, Equipment and Furniture	\$860.00	\$0.00	\$0.00	\$0.00	\$860.00	\$0.00	100.000%
2081-920-920-0000	D Advances - Out	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Police District Fund Total:		\$11,641.47	\$0.00	\$1,200,632.00	\$32,354.09	\$403,944.30	\$775,975.08	33.321%

Fund: Fire District
 Pooled Balance: \$806,078.70
 Non-Pooled Balance: \$0.00
 Total Cash Balance: \$806,078.70

Account Code	Account Name	Reserved for Encumbrance 12/31	Reserved for Encumbrance 12/31 Adjustment	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
2111-220-190-0000	D Other - Salaries	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2111-220-211-0000	D Ohio Public Employees Retirement System	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2111-220-212-0000	D Social Security	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2111-220-213-0000	D Medicare	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2111-220-214-0000	D Volunteer Firemen's Dependents Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2111-220-229-0000	Other - Insurance Benefits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2111-220-230-0000	D Workers' Compensation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2111-220-240-0000	D Unemployment Compensation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2111-220-314-0000	D Tax Collection Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2111-220-318-0000	Training Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2111-220-319-0000	Other - Professional and Technical Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%

Report reflects selected information.

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Account Code	Account Name	Reserved for Encumbrance 12/31	Reserved for Encumbrance 12/31 Adjustment	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
2111-220-321-0000	Rents and Leases	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2111-220-323-0000	Repairs and Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2111-220-323-0230	Repairs and Maintenance(RPRS TO TOOLS & EQUIP)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2111-220-323-0231	Repairs and Maintenance(RPRS TO FIRE STATION)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2111-220-330-0000	Travel and Meeting Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2111-220-341-0000	Telephone	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2111-220-341-0616	Telephone(CELL PHONE/PAGERS)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2111-220-342-0000	Postage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2111-220-345-0000	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2111-220-351-0000	Electricity	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2111-220-352-0000	Water and Sewage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2111-220-353-0000	Natural Gas	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2111-220-360-0000	Contracted Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2111-220-370-0000	Payment to Another Political Subdivision	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2111-220-381-0000	Property Insurance Premiums	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2111-220-382-0000	Liability Insurance Premiums	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2111-220-410-0000	Office Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2111-220-420-0000	Operating Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2111-220-420-0600	Operating Supplies(FUEL)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2111-220-420-0620	Operating Supplies(UNIFORMS)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2111-220-420-0621	Operating Supplies(TURN-OUT GEAR)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2111-220-430-0000	Small Tools and Minor Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2111-220-510-0000	Dues and Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2111-220-599-0000	Other - Other Expenses	\$0.00	\$0.00	\$700,000.00	\$0.00	\$0.00	\$700,000.00	0.000%
2111-220-740-0000	Machinery, Equipment and Furniture	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2111-220-750-0000	Motor Vehicles	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2111-760-730-0000	Improvement of Sites	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2111-760-740-0000	Machinery, Equipment and Furniture	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2111-760-740-2113	Machinery, Equipment and Furniture(NEW FIRE ENGINE EQUIPMEN)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Fire District Fund Total:		\$0.00	\$0.00	\$700,000.00	\$0.00	\$0.00	\$700,000.00	0.000%

Fund: SAFETY SERVICES LEVY

Pooled Balance: \$229,772.13

Report reflects selected information.

MEDINA TOWNSHIP, MEDINA COUNTY
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Non-Pooled Balance: \$0.00
 Total Cash Balance: \$229,772.13

Account Code	Account Name	Reserved for Encumbrance 12/31	Reserved for Encumbrance 12/31 Adjustment	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
2191-210-190-0000	D Other - Salaries	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2191-210-211-0000	D Ohio Public Employees Retirement System	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2191-210-213-0000	D Medicare	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2191-210-219-0000	D Other - Employer's Retirement Contributions	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2191-210-221-0000	Medical/Hospitalization	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2191-210-229-0000	Other - Insurance Benefits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2191-210-230-0000	D Workers' Compensation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2191-210-240-0000	D Unemployment Compensation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2191-210-311-0000	D Accounting and Legal Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2191-210-314-0000	D Tax Collection Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2191-210-315-0000	D Election Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2191-210-318-0000	Training Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2191-210-318-0091	Training Services(CPT-POLICE TRAINING)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2191-210-319-0000	Other - Professional and Technical Services	\$1,501.23	\$0.00	\$16,888.00	\$0.00	\$18,389.23	\$0.00	100.000%
2191-210-321-0000	Rents and Leases	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2191-210-322-0000	Garbage and Trash Removal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2191-210-323-0000	Repairs and Maintenance	\$33.16	\$0.00	\$20,000.00	\$19,254.21	\$778.95	\$0.00	3.888%
2191-210-330-0000	Travel and Meeting Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2191-210-341-0000	Telephone	\$254.79	\$0.00	\$0.00	\$0.00	\$254.79	\$0.00	100.000%
2191-210-342-0000	Postage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2191-210-351-0000	Electricity	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2191-210-352-0000	Water and Sewage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2191-210-353-0000	Natural Gas	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2191-210-370-0000	Payment to Another Political Subdivision	\$0.00	\$0.00	\$35,000.00	\$0.00	\$0.00	\$35,000.00	0.000%
2191-210-381-0000	Property Insurance Premiums	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2191-210-382-0000	Liability Insurance Premiums	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2191-210-410-0000	Office Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2191-210-420-0000	Operating Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2191-210-420-0600	Operating Supplies(FUEL)	\$0.00	\$0.00	\$25,000.00	\$14,682.38	\$3,317.62	\$7,000.00	13.270%
2191-210-420-0620	Operating Supplies(UNIFORMS)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%

Report reflects selected information.

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Account Code	Account Name	Reserved for Encumbrance 12/31	Reserved for Encumbrance 12/31 Adjustment	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
2191-210-420-2000	Operating Supplies(COMMUNITY RELATIONS GRANT)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2191-210-430-0000	Small Tools and Minor Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2191-210-490-0000	Other - Supplies and Materials	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2191-210-510-0000	Dues and Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2191-210-599-0000	Other - Other Expenses	\$0.00	\$0.00	\$128,700.00	\$0.00	\$0.00	\$128,700.00	0.000%
2191-210-740-0000	Machinery, Equipment and Furniture	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2191-220-319-0000	Other - Professional and Technical Services	\$0.00	\$0.00	\$18,500.00	\$1,671.38	\$3,816.57	\$13,012.05	20.630%
2191-220-321-0000	Rents and Leases	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2191-220-322-0000	Garbage and Trash Removal	\$0.00	\$0.00	\$350.00	\$90.54	\$209.46	\$50.00	59.846%
2191-220-323-0000	Repairs and Maintenance	\$321.18	\$0.00	\$2,500.00	\$1,000.00	\$321.18	\$1,500.00	11.385%
2191-220-341-0000	Telephone	\$0.00	\$0.00	\$500.00	\$40.08	\$159.92	\$300.00	31.984%
2191-220-351-0000	Electricity	\$2,670.72	\$0.00	\$7,000.00	\$2,986.61	\$1,684.11	\$5,000.00	17.415%
2191-220-352-0000	Water and Sewage	\$236.52	\$0.00	\$3,000.00	\$1,180.03	\$1,256.49	\$800.00	38.822%
2191-220-353-0000	Natural Gas	\$524.03	\$0.00	\$6,000.00	\$2,033.61	\$2,490.42	\$2,000.00	38.173%
2191-220-360-0000	Contracted Services	\$0.00	\$0.00	\$230,000.00	\$0.00	\$230,000.00	\$0.00	100.000%
2191-220-370-0000	Payment to Another Political Subdivision	\$0.00	\$0.00	\$5,500.00	\$0.00	\$2,180.40	\$3,319.60	39.644%
2191-220-381-0000	Property Insurance Premiums	\$0.00	\$0.00	\$13,702.00	\$0.00	\$13,702.00	\$0.00	100.000%
2191-220-382-0000	Liability Insurance Premiums	\$0.00	\$0.00	\$1,849.00	\$0.00	\$1,849.00	\$0.00	100.000%
2191-220-420-0000	Operating Supplies	\$0.00	\$0.00	\$1,000.00	\$133.58	\$166.42	\$700.00	16.642%
2191-220-430-0000	Small Tools and Minor Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2191-220-510-0000	Dues and Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2191-220-599-0000	Other - Other Expenses	\$0.00	\$0.00	\$1,000.00	\$1,000.00	\$0.00	\$0.00	0.000%
2191-220-700-0000	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2191-220-710-0000	Land	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2191-220-720-0000	Buildings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2191-220-730-0000	Improvement of Sites	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2191-220-740-0000	Machinery, Equipment and Furniture	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2191-220-750-0000	Motor Vehicles	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2191-220-790-0000	Other - Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2191-230-360-0000	Contracted Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2191-230-370-0000	Payment to Another Political Subdivision	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2191-290-314-0000	D Tax Collection Fees	\$0.00	\$0.00	\$8,500.00	\$0.00	\$0.00	\$8,500.00	0.000%
2191-760-710-2111	Land(FIRE DEPARTMENT)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%

Report reflects selected information.

MEDINA TOWNSHIP, MEDINA COUNTY
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Account Code	Account Name	Reserved for Encumbrance 12/31	Reserved for Encumbrance 12/31 Adjustment	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
2191-760-720-2081	Buildings(FIRE DEPARTMENT)	\$0.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.000%
2191-760-720-2111	Buildings(FIRE DEPARTMENT)	\$0.00	\$0.00	\$85,000.00	\$0.00	\$0.00	\$85,000.00	0.000%
2191-760-730-0000	Improvement of Sites	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2191-760-730-2081	Improvement of Sites(FIRE DEPARTMENT)	\$0.00	\$0.00	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.000%
2191-760-730-2111	Improvement of Sites(FIRE DEPARTMENT)	\$0.00	\$0.00	\$20,000.00	\$0.00	\$0.00	\$20,000.00	0.000%
2191-760-740-0000	Machinery, Equipment and Furniture	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2191-760-740-2081	Machinery, Equipment and Furniture(POLICE DEPARTMENT)	\$0.00	\$0.00	\$12,000.00	\$12,000.00	\$0.00	\$0.00	0.000%
2191-760-740-2111	Machinery, Equipment and Furniture(FIRE DEPARTMENT)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2191-760-750-2081	Motor Vehicles(POLICE DEPARTMENT)	\$0.00	\$0.00	\$100,000.00	\$0.00	\$0.00	\$100,000.00	0.000%
2191-760-750-2111	Motor Vehicles(FIRE DEPARTMENT)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
SAFETY SERVICES LEVY Fund Total:		\$5,541.63	\$0.00	\$749,989.00	\$56,072.42	\$280,576.56	\$418,881.65	37.136%

Fund: Permissive Motor Vehicle License Tax
 Pooled Balance: \$111,765.03
 Non-Pooled Balance: \$0.00
 Total Cash Balance: \$111,765.03

Account Code	Account Name	Reserved for Encumbrance 12/31	Reserved for Encumbrance 12/31 Adjustment	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
2231-760-730-0000	Improvement of Sites	\$0.00	\$0.00	\$184,000.00	\$0.00	\$0.00	\$184,000.00	0.000%
2231-760-740-0000	Machinery, Equipment and Furniture	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2231-760-750-0000	Motor Vehicles	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
2231-760-790-0000	Other - Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Permissive Motor Vehicle License Tax Fund Total:		\$0.00	\$0.00	\$184,000.00	\$0.00	\$0.00	\$184,000.00	0.000%

Fund: Law Enforcement Trust
 Pooled Balance: \$564.17
 Non-Pooled Balance: \$0.00
 Total Cash Balance: \$564.17

Report reflects selected information.

MEDINA TOWNSHIP, MEDINA COUNTY
Appropriation Status
 By Fund
 As Of 4/30/2020

4/30/2020 5:33:07 PM
 UAN V2020.1

Account Code	Account Name	Reserved for Encumbrance 12/31	Reserved for Encumbrance 12/31 Adjustment	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
2261-210-430-0000	Small Tools and Minor Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
	Law Enforcement Trust Fund Total:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Fund: Fire and Rescue, Ambulance and EMS Serv.								
Pooled Balance:		\$404,601.29						
Non-Pooled Balance:		\$0.00						
Total Cash Balance:		\$404,601.29						

Account Code	Account Name	Reserved for Encumbrance 12/31	Reserved for Encumbrance 12/31 Adjustment	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
2281-230-314-0000	D Tax Collection Fees	\$0.00	\$0.00	\$8,500.00	\$0.00	\$0.00	\$8,500.00	0.000%
2281-230-360-0000	Contracted Services	\$59,493.24	\$0.00	\$450,000.00	\$229,697.06	\$129,796.18	\$150,000.00	25.476%
2281-230-370-0000	Payment to Another Political Subdivision	\$0.00	\$0.00	\$35,000.00	\$0.00	\$0.00	\$35,000.00	0.000%
2281-920-920-0000	D Advances - Out	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
	Fire and Rescue, Ambulance and EMS Serv. Fund Total:	\$59,493.24	\$0.00	\$493,500.00	\$229,697.06	\$129,796.18	\$193,500.00	23.472%
	Report Total:	\$241,855.78	\$0.00	\$6,450,521.00	\$755,960.56	\$1,229,057.86	\$4,707,358.36	18.365%

Report reflects selected information.

Bank Reconciliation

Reconciled Date 2/29/2020

Posted 4/27/2020 7:05:42 PM

Prior UAN Balance:		\$4,368,507.36
Receipts:	+	\$1,158,993.29
Payments:	-	\$210,808.72
Adjustments:	+	\$0.00
Current UAN Balance as of 02/29/2020:		\$5,316,691.93
Other Adjusting Factors:	+	\$0.00
Adjusted UAN Balance as of 02/29/2020:		\$5,316,691.93
Entered Bank Balances as of 02/29/2020:		\$5,318,192.19
Deposits in Transit:	+	\$0.00
Outstanding Payments:	-	\$1,500.26
Outstanding Adjustments:	+	\$0.00
Other Adjusting Factors:	+	\$0.00
Adjusted Bank Balances as of 02/29/2020:		\$5,316,691.93

Balances Reconciled

Governing Board Signatures

There are no outstanding receipts as of 02/29/2020.

There are no outstanding adjustments as of 02/29/2020.

APPROVED BY MEDINA TWP. TRUSTEES

Date 4-30-2020Trustee Chm. [Signature]Trustee [Signature]Trustee [Signature]

Bank Balances

, UAN v2020.1

Reconciled Date 2/29/2020

Posted 4/27/2020 7:05:42 PM

Type	Name	Number	Prior Bank Balance	Calculated Bank Balance	Entered Bank Balance	Difference
Primary	PRIMARY		\$3,356,754.75	\$4,304,231.79	\$4,304,231.79	\$0.00
Secondary	STAR OHIO		\$0.00	\$0.00	\$0.00	\$0.00
Secondary	STAROHIO		\$0.00	\$0.00	\$0.00	\$0.00
Investment	PNC		\$101,125.88	\$101,125.88	\$101,125.88	\$0.00
Investment	STAR FIRE		\$5,174.68	\$5,181.93	\$5,181.93	\$0.00
Investment	STAR GEN		\$906,381.85	\$907,652.59	\$907,652.59	\$0.00
Total:			<u>\$4,369,437.16</u>	<u>\$5,318,192.19</u>	<u>\$5,318,192.19</u>	<u>\$0.00</u>

Outstanding Payments

UAN v2020.1

Reconciled Date 2/29/2020

Posted 4/27/2020 7:05:42 PM

Account	Type	Payment #	Post Date	Vendor / Payee	Amount
PRIMARY	Warrant	30718	02/04/2020	MONTROSE FORD	\$64.04
PRIMARY	Warrant	30733	02/20/2020	ALBRIGHT SECURITY CENTER	\$80.00
PRIMARY	Warrant	30735	02/20/2020	NORTH AMERICAN RESCUE	\$998.76
PRIMARY	Warrant	30738	02/20/2020	CMT GROUP	\$100.00
PRIMARY	Warrant	30742	02/20/2020	DOMINGUEZ JR, NICHOLAS	\$23.58
PRIMARY	Warrant	30751	02/20/2020	JOHNSON, CHUCK	\$164.78
PRIMARY	Warrant	30759	02/20/2020	STAPLES BUSINESS ADVANTAGE	\$69.10
					<hr/>
					\$1,500.26
					<hr/>



JONATHAN J. DOWNES
OSBA Certified Specialist in
Labor and Employment Law
jdowneslaw.com

April 24, 2020

Medina Township Board of Trustees
3799 Huffman Rd.
Medina, OH 44256

RE: Medina Township – Engagement Letter

Dear Board of Trustees:

We are pleased to have the opportunity to provide professional services to the Medina Township Board of Trusyees Office in labor and employment matters and other matters as directed by the Board of Trustees. Thank you for allowing us to serve your interests.

The terms of this engagement letter will govern our representation. Absent an express written agreement to the contrary, the terms of our engagement set forth in this letter will apply to matters directed and to which we agree to undertake on your behalf.

Our fees will be based on the time devoted by each professional and assistant at their respective hourly rates in effect at the time the services are performed. The hourly rates are subject to periodic review and adjustment based on the skill required to perform the particular services, the experience, and the reputation and ability of the professionals performing the services. Our current hourly rate is \$250 per hour for professionals and \$125 for assistants.

In addition to our professional fees, we will be entitled to payment for disbursements and other charges incurred in performing services. Disbursements and other charges will be billed monthly and are payable upon presentation.



April 24, 2020
Page 2

Please review the terms of this engagement letter carefully. If you have any questions, please give us a prompt call. Unless we hear from you in writing to the contrary, we will assume you have agreed to the terms of this engagement letter.

On behalf of Zashin & Rich Co., L.P.A., I thank you for the privilege of representing you and look forward to serving your interests.


Very truly yours,

ZASHIN & RICH CO., L.P.A.

/s/ Jonathan J. Downes

Jonathan J. Downes

Accepted for Medina Township



Signature

Print Name: Mark Radice

Date: 04/30/2020

JJD/agb
Enclosures

APPROVED BY MEDINA TWP. TRUSTEES

Date 4-30-2020

Trustee Chm 

Trustee 

Trustee 

STANDARD TERMS OF ENGAGEMENT

This is a supplement to our engagement letter dated April 24, 2020. The purpose of this document is to set out additional terms of our agreement to provide legal services. Because these additional terms of engagement are a part of our agreement to provide legal services, you should review them carefully and should promptly communicate to us any questions concerning this document. We suggest that you retain this statement of additional terms along with our engagement letter for your records.

Scope of Representation

We will at all times act on your behalf to the best of our ability. Any expressions on our part concerning the outcome of the representation, or any other legal matters, are based on our professional judgment and are not guarantees. Such expressions, even when described as opinions, are necessarily limited by our knowledge of the facts and are based on our views of the state of the law at the time they are expressed. In retaining us, you recognize that all legal matters involve risks. We cannot and have not made any promises or guarantees to you about the outcome of the representation, and nothing in these terms of engagement shall be construed as such a promise or guarantee.

Upon accepting this engagement on your behalf, we agree to do the following: 1) provide legal counsel in accordance with these terms of engagement in reliance upon information and guidance provided by you; and 2) keep you reasonably informed about the status and progress of the matters we are handling for you.

To enable us to provide effective representation, you agree to do the following: 1) disclose to us, fully and accurately and on a timely basis, all facts and documents that are or might be material or that we may request; 2) keep us apprised on a timely basis of all developments relating to the matters we are handling for you that are or might be material; 3) attend meetings, conferences, and other proceedings when it is reasonable for you to do so, and where it may be required by a court or other tribunal; and 4) otherwise cooperate fully with us.

It is our policy that the person or entity that we represent is the person or entity that is identified in our engagement letter and does not include any affiliates of such person or entity (*i.e.*, if you are a corporation or partnership, any parents, subsidiaries, employees, officers, directors, shareholders, or partners of the corporation or partnership, or commonly owned corporations or partnerships; or, if you are a trade association, any members of the trade association). Accordingly, for conflict of interest purposes, we may represent another client with interests adverse to any such affiliate without obtaining your consent.

It is our further policy that our representation is limited to performance of the services described in the engagement letter and does not include representation of you or your interests in any other matter.

After the completion of the matter, changes may occur in the applicable laws or regulations that could have an impact upon your future rights and liabilities. We always strive to keep our clients updated on matters on which we have been retained. However, unless you engage us after completion of the matter to provide additional advice on issues arising from the matter, the firm has no continuing obligation to advise you with respect to future legal developments.

If, during the course of our engagement, we send you a letter or other written communication advising you about a Federal tax issue, you may notice a statement toward the end saying that our advice may not be relied upon for the purpose of avoiding penalties that may be imposed. (That legend will appear on every e-mail or fax that we send even if there is no tax issue involved.) This does not mean that we have not carefully considered the advice we sent to you. Rather, is intended to enable us to render that advice in a cost efficient manner. Rules recently adopted by the Treasury Department require that in the absence of such a legend, any tax advice must be given only in a full-blown, formal legal opinion. Like all law firms, if we were to issue a formal opinion, we would need to follow certain prescribed procedures. In most cases, the cost to our clients would exceed the value received if we were to follow those procedures. In any case where we think that a formal opinion may be appropriate, we will discuss the matter with you.

When We Bill

We will send you a bill each month for the services performed during the previous month. This bill will also include out-of-pocket expenses. These are described below.

We want our clients to be satisfied with both the quality and cost of our services. We therefore encourage our clients to discuss with us any questions relating to fees for our services. We will make every effort to provide you with bills in a format that meets your needs.

How Fees Will Be Set

We will keep accurate records of the time we devote to your work, including conferences (both in person and over the telephone), negotiations, factual and legal research and analysis, document preparation and revision, travel on your behalf, and other related matters. We record our time in units of one tenth of any hour.

The hourly rates of our lawyers are adjusted annually to reflect current levels of legal experience, changes in overhead costs, and other factors. We are often requested to estimate the amount of fees and costs likely to be incurred in connection with a particular matter. Whenever possible, we will furnish such an estimate based upon our professional judgment, but always with a clear understanding that it is not a maximum or fixed-fee quotation.

Retainers

If we have agreed to a retainer, it is further agreed that we have a security interest in that deposit. Retainers are usually considered to be unearned advances. They are placed into trust accounts, usually placed in pooled interest-bearing trust accounts governed by rules adopted by the bar associations in the jurisdictions in which we practice. All accruing interest is paid to a charitable fund established by those bar associations. The need to replenish the retainer is a condition of our continued work and is set forth in the Engagement Letter itself.

Disbursements and Other Charges

In addition to our fees, we will be entitled to payment or reimbursement for disbursements and other charges incurred in performing services such as photocopying, messenger and delivery, overnight

delivery and air freight, computerized research, videotape recording, travel (including mileage, parking, air fare, lodging, meals, and ground transportation), long distance telephone, telecopying, word processing in special circumstances, courts costs, and filing fees. To the extent we directly provide any of these services, we reserve the right to adjust the amount we charge at any time or from time to time, and the charge will approximate our cost. Unless special arrangements are made, fees and expenses of consultants and professionals (such as experts, investigators, witnesses, and court reporters) and other large disbursements will not be paid by our firm and will be the responsibility of, and billed directly to, you or you will be asked to advance to us an estimate of those costs.

Payment of Invoices

Our invoices are payable within 30 days of receipt. Any amounts not paid within 30 days will be subject to a late charge at the monthly rate of one-percent (1%). In the event that a bill remains unpaid past the due date, the firm may discontinue services. If we represent you in a pending litigation, we may seek to withdraw as your counsel. Whether or not we elect to discontinue representation, if collection activities become necessary, we will be entitled to seek reasonable attorneys' fees and costs of collection.

Conflicts of Interest

It is unavoidable that from time to time conflicts of interest develop between or among our clients, or between clients, or former clients, and prospective clients we wish to represent. In these situations, we are required, if we are authorized to do so, to disclose the conflicts to our clients, former clients, and prospective clients and consult with them and to obtain the clients' or former clients' consents before we may proceed. We wish to confirm that you agree that you will promptly and in good faith consider our requests for consent.

Termination

You shall have the right at any time to terminate our services and representation upon written notice. Such termination shall not, however, relieve you of the obligation to pay for all services rendered and disbursements and other charges made or incurred on your behalf prior to the date of termination.

We reserve the right upon reasonable notice to cease performing work and to withdraw from the representation (a) with your consent, (b) for good cause, or (c) for any other reason permitted or required by law. Good cause may include your failure to honor the terms of the engagement letter, your failure to pay amounts billed in a timely manner, your failure to furnish deposits for fees and costs or to otherwise provide a requested advance for fees and costs, or any fact or circumstance that would in our view, impair an effective attorney-client relationship or would render our continuing representation unlawful, unethical or unreasonably burdensome. If we elect to do so, you must take all steps necessary to free us of any obligation to perform further, including the execution of any documents (including forms for substitution of counsel) necessary to complete our withdrawal, and we will be entitled to be paid for all services rendered and disbursements and other charges made or incurred on your behalf prior to the date of withdrawal.

Record Retention

At the conclusion of a matter we often undertake to review the file and discard extra copies of documents. We then send the balance of the file on that matter to an off-site facility for storage at our expense, unless a client requests us to deliver the file to it. To minimize the file storage expense, we reserve the right, subject to your contrary direction, to retain files for only ten years and to destroy all older files to the extent practicable; provided that we use our reasonable efforts to review old files and retain original legal instruments such as notes, leases, mortgages, deeds, stock certificates, marital equitable distribution agreements and other items of obvious value. If you wish to handle the disposition of files in a different manner, please let us know. Otherwise, we will proceed as set forth above.

Communications and Confidentiality

In the course of our representation of you, we have a duty to preserve the confidentiality of our communications with you and other information relating to the representation. However, you and we need to recognize that all means of communication are, to some degree, susceptible to misdirection, delay or interception. E-mail and cellular telephone communications present special risks of inadvertent disclosure. However, because of the countervailing speed, efficiency, and convenience of these methods of communication, we have adopted them as part of the normal course of our operations. Unless you instruct us to the contrary, we will assume that you consent to our use of e-mail and cell phone communications in representing you.

Marketing Matters

Our firm has a public web site that may identify some of our clients and publicly disclosed transactions and other legal matters we have handled. In addition, we develop various marketing, advertising, and informational materials from time to time that contain similar information. You agree that we may publicly identify you as a client of Zashin & Rich Co., L.P.A.

Insurance

You agree to immediately determine whether insurance coverage is or may be available with respect to the subject matter of the engagement and to promptly provide notice to any insurer that may provide coverage. If an insurer pays any portion of our charges, you agree that you will remain responsible for payment of any amounts billed by us but not paid by the insurer, unless we have agreed otherwise in writing.