

**MEDINA TOWNSHIP TRUSTEES
REGULAR MEETING - 7:00 PM
JANUARY 23, 2020**

I. ROLL CALL - PLEDGE - MOMENT OF SILENCE

II. APPROVAL OF PAYROLL

III. PURCHASE ORDERS AND TRAINING REQUESTS

IV. APPROVAL OF ACCOUNTS PAYABLE

V. BANK RECONCILIATION FOR DECEMBER

VI. APPROVAL OF REVENUE STATUS

VII. APPROVAL OF FUND STATUS

VIII. DEPARTMENT HEAD COMMENTS

OLD BUSINESS

IX. FEBRUARY 6 MEETING DATE DISCUSSION

X. TEXT MESSAGE RETENTION DISCUSSION

**XI. EMPLOYEE HANDBOOK AND SOCIAL MEDIA POLICY UPDATE
DISCUSSION**

NEW BUSINESS

XII. APPROVAL OF MINUTES

XIII. YEAR-END DOCUMENTS DISCUSSION – RESOLUTION 01232020-006

XIV. ANNUAL TOWNSHIP ROAD MILEAGE CERTIFICATION FOR ODOT

XV. 2020 INITIAL BOUNDARY VALIDATION PROGRAM DISCUSSION

XVI. BWC ANNUAL RECORDKEEPING DISCUSSION

XVII. DEPARTMENT REPORTS FOR DECEMBER

XVIII. GOV-DEALS DISCUSSION

XIX. PUBLIC COMMENT

XX. EXECUTIVE SESSION TO DISCUSS EMPLOYEE COMPENSATION

XXI. ADJOURN

R 1-23-2020

ENTITY NAME: Medina Township

MINUTES TITLE: January 23, 2020 Regular Meeting

BOARD NAME: Board of Trustees

TYPE OF MEETING: Regular

VOTING SESSION: Yes

DATE: 1/23/2020

START TIME: 7:02 pm

END TIME: 9:21 pm

MEETING LOCATION: Medina Township Townhall

RECORD OF PROCEEDINGS:

CALLED TO ORDER BY: Mr. Mike Stopa

RECORD OF PROCEEDINGS

BOARD/COUNCILMEMBERS ROLL CALL

NAME	PRESENT
Mr. Michael Stopa	Present
Mr. Mark Radice	Present
Mr. Chuck Johnson	Present
Mrs. Angela Ventura	Present

IN ATTENDANCE

NAME	VISITOR/EMPLOYEE	COMMENTS
Nick Dominguez	Employee	
Nick Dominguez, Jr.	Employee	
Alliss Stogin	Employee	
Chief Travis Colonius	Employee	
Denny Miller	Employee	
Elaine Ridgley	Employee	
Chief Bob Painter	Employee	
Yvonne Rodman-Sopata	Employee	
Matt Ventura	Employee	
Sign in sheet for visitors is attached to the minutes.	Visitor	

The Pledge of Allegiance was recited.

There was a moment of silence for our military and first responders.

APPROVAL OF PAYROLL

MOTION BY 1:17 minutes	Mr. Stopa: At this time, I'd like to make a motion to approve payroll. Total amount is going to be \$36,119.27, with \$7524.56 in deductions and withholdings. And then this is also dated 1/24 of 2020.
MOTION SECONDED BY	Mr. Radice
VOTING ROLL CALL	VOTE
Mr. Stopa	Yes
Mr. Radice	Yes
Mr. Johnson	Yes
VOTING RESULTS	YES: 3 NO: 0

APPROVAL OF PURCHASE ORDERS AND TRAINING REQUESTS – AMAZON

MOTION BY 2:11 minutes	Mr. Radice: I have a purchase order for the Police Department. The vendor is Amazon. It's for six (6) Global USB GPS receivers and the total is \$180.00.
MOTION SECONDED BY	Mr. Stopa
DISCUSSION	Mr. Radice asked Chief Colonius to explain the purchase. Chief Colonius stated that these units, working in conjunction with the patrol car tablets, would make automatic patrol car vehicle location data available to dispatchers.
VOTING ROLL CALL	VOTE
Mr. Radice	Yes
Mr. Stopa	Yes
Mr. Johnson	Yes
VOTING RESULTS	YES: 3 NO: 0
DISCUSSION	Mrs. Ventura stated that there are currently two (2) more Police Department tablets that need to be activated by Verizon and that she needs their serial numbers for activation. Chief Colonius stated that he would provide those serial numbers.

APPROVAL OF PURCHASE ORDERS AND TRAINING REQUESTS – BELOW 100 TRAINING

MOTION BY 3:20 minutes	Mr. Radice: I have one more. It's for a training request. It's a Zero (0) dollar request for a class to be held in Montville called Below 100. The date is 2/26 of 2020 and it's for Jacob Getto, Nick Miltner, Mike Oyler and Matt Ventura.
MOTION SECONDED BY	Mr. Johnson
DISCUSSION	Mr. Radice stated that this is a class that addresses operational issues that contribute to the Line-of-Duty deaths and trying to keep that number down.
VOTING ROLL CALL	VOTE
Mr. Radice	Yes
Mr. Johnson	Yes
Mr. Stopa	Yes
VOTING RESULTS	YES: 3 NO: 0

APPROVAL OF ACCOUNTS PAYABLE

MOTION BY 4:03 minutes	Mr. Stopa: At this time, I'd like to make a motion to approve Accounts Payable. Dated 1/11/2020 to 1/23/2020. Check number 30677 is the starting and the ending check is 30707. Total amount is \$22,350.32.
MOTION SECONDED BY	Mr. Radice
DISCUSSION	Mrs. Ventura stated that there was a zero (\$0) voided amount on the Accounts Payable listing due to a check that was issues to a wrong vendor. That check was voided and a new check issued, for the same amount, to the correct vendor.
VOTING ROLL CALL	VOTE
Mr. Stopa	Yes
Mr. Radice	Yes
Mr. Johnson	Yes
VOTING RESULTS	YES: 3 NO: 0

APPROVAL OF BANK RECONCILIATION FOR DECEMBER

MOTION BY 6:55 minutes	Mr. Stopa: At this time, I'd like to make a motion for the Back Reconciliation. The date's gonna be 12/31 of 2019 and incorporate this three (3) page document.
MOTION SECONDED BY	Mr. Johnson
VOTING ROLL CALL	VOTE
Mr. Stopa	Yes
Mr. Johnson	Yes
Mr. Radice	Yes
VOTING RESULTS	YES: 3 NO: 0

APPROVAL OF REVENUE STATUS

MOTION BY 7:28 minutes	Mr. Stopa: At this time, I'd like to make a motion to approve a Revenue Status dated 12/31/2019 and incorporate this six (6) page document as presented.
MOTION SECONDED BY	Mr. Johnson
VOTING ROLL CALL	VOTE
Mr. Stopa	Yes
Mr. Johnson	Yes
Mr. Radice	Yes
VOTING RESULTS	YES: 3 NO: 0
DISCUSSION	Mrs. Ventura stated that the Township is getting its' first deposit for advanced taxes, but the associated County paperwork is delayed. Mrs. Ventura stated that the Trustees should be able to hold a permanent budget meeting next month.

APPROVAL OF FUND STATUS

MOTION BY 8:31 minutes	Mr. Stopa: At this time, I'd like to make a motion to approve Fund Status dated 12/31/2019 and incorporate this one (1) page document as presented.
MOTION SECONDED BY	Mr. Johnson
VOTING ROLL CALL	VOTE
Mr. Stopa	Yes
Mr. Johnson	Yes
Mr. Radice	Yes
VOTING RESULTS	YES: 3 NO: 0

DEPARTMENT HEAD/OFFICIAL COMMENTS

DEPARTMENT 9:05 minutes	Zoning Department
REPRESENTATIVE'S NAME	Mrs. Ridgley
DISCUSSION	Mrs. Ridgley presented the Board with a letter from the Western Reserve Land Conservancy, requesting limited vegetation management of a four (4) foot strip of land adjacent to neighboring property.
MOTION BY 10:44 minutes	<p>Mr. Stopa: At this time, I'd like to make a motion to approve the vegetation management along the eastern boundary of Fenn Road property. I'll read this in the record.</p> <p>'Dear Medina Township Trustees,</p> <p>I am writing to approve the limited management of a 4-foot strip of vegetation adjacent to the neighboring parking lots along the southern portion of the eastern Fenn Road Conservation Easement property boundary. It is our understanding that management is needed to prevent vegetation from encroaching from the Fenn Road Conservation Easement property into neighboring parking lots. The encroaching vegetation could potentially damage cars parked within these parking lots. This limited management may include mowing, weed eating, or carefully application of herbicide to keep vegetation down.</p> <p>Your conservation easement allows for the removal of dead, diseased, damaged, and dangerous vegetation that could cause harm to neighboring properties. We feel that this limited management will not significantly affect the conservation values of the Conservation Easement property. Additionally, this area is located within existing utility right-of-way that is maintained by the utility company using similar methods to those that will be used by the Township. Please sign and return this letter acknowledging your agreement to the terms of your approval. Feel free to call or email me if you have any additional questions.</p> <p>And this is from Sarah Kitson, Land Steward for the Southern and Western Regions.'</p>

DEPARTMENT HEAD/OFFICIAL COMMENTS (continued)

MOTION SECONDED BY	Mr. Radice
DISCUSSION	Mr. Stopa stated that MGDs' parking lot butts up against Township property and MGD asked the Township what could be done to limit the weeds to avoid them damaging vehicles at the back of the lot. The letter from the Land Conservancy is the result of the request from the Township for input on how to approach the weed management.
VOTING ROLL CALL	VOTE
Mr. Stopa	Yes
Mr. Radice	Yes
Mr. Johnson	Yes
VOTING RESULTS	YES: 3 NO: 0

DEPARTMENT 13:40 minutes	Police Department
REPRESENTATIVE'S NAME	Chief Colonius
DISCUSSION	Chief Colonius stated that the 2020 Police Department inventory has been submitted for review.

DEPARTMENT	Fire Department
REPRESENTATIVE'S NAME	Chief Painter
DISCUSSION	Chief Painter advised the Board that a recent inventory issue had been resolved. Chief Painter also provided a status on the recent meeting where five (5) scenarios were discussed regarding the feasibility of forming a Joint Fire District. Chief Painter discussed the use of the levies needed and where further information about the feasibility study could be found as well as what future meetings would cover.

DEPARTMENT 15:07 minutes	Service Department
REPRESENTATIVE'S NAME	Mr. Miller
DISCUSSION	Mr. Miller stated that he had been in contact with the County Engineers' office and obtained the Right-of-Way easements for Hood road. That information was given to the property owner for review. Mr. Miller also stated that a meeting has been set up with Columbia Gas, Ohio Edison and Frontier for the Hood Road project.

DEPARTMENT 15:30 minutes	Admin Department
REPRESENTATIVE'S NAME	Mr. Dominguez Jr.
DISCUSSION	Nothing to report

OLD BUSINESS**FEBRUARY 6 MEETING DATE DISCUSSION**

DISCUSSION 15:34 minutes	The Trustees and Mrs. Ventura discussed which date the Board would meet on since they would all be in Columbus on February 6 for the annual OTA meeting. The discussion included input from Department Heads. Different meeting date scenarios were discussed as well as what items should and would be on the agenda. A final decision was made to hold the next Trustee meeting on February 4, at 7 pm.
MOTION BY 18:45 minutes	Mr. Stopa: So at this time, I'd like to make a motion to change our February 6 th Trustee meeting to Tuesday, February 4 th at 7 pm.
MOTION SECONDED BY	Mr. Radice
VOTING ROLL CALL	VOTE
Mr. Stopa	Yes
Mr. Radice	Yes
Mr. Johnson	Yes
VOTING RESULTS	YES: 3 NO: 0

TEXT MESSAGE RETENTION DISCUSSION

DISCUSSION 19:57 minutes	Mrs. Ventura revisited the text retention policy for the Township and wanted to remind the Department Heads that text messages regarding Township business needs to be backed up, either by the individual texter/textee or by providing a monthly download to Townhall. Mr. Stopa stated that a memo would be sent out reminding Department Heads of the current text retention policy.
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EMPLOYEE HANDBOOK AND SOCIAL MEDIA POLICY UPDATE DISCUSSION

DISCUSSION 21:07 minutes	<p>Mr. Stopa opened the discussion by stating that Township policy documentation would be consolidated into one (1) handbook. Mr. Dominguez Jr. stated that the Township is currently awaiting legal counsel's input on four (4) more Township policies under review by them. Mrs. Ventura emphasized the need for legal to make a decision quickly on Township policies under review.</p> <p>Mr. Radice also opened discussion on who in the Township is authorized to speak to legal counsel regarding HR issues. The Trustees and Mrs. Ventura agreed to handle Department Heads speaking to legal on a case-by-case basis and the Department heads keeping their Trustee liaison informed so legal fees can be tracked.</p> <p>Mr. Stopa requested that handbook consolidation and printing be tabled until all Township policies were approved and ready.</p>
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NEW BUSINESS**APPROVAL OF PREVIOUS MINUTES**

MOTION TO APPROVE MINUTES OF	December 26, 2019
TYPE OF MEETING	Special Meetings
MOTION BY 27:34 minutes	Mr. Stopa: At this time, I'd like to make a motion to approve the December 26, 2019 Special Meeting.
MOTION SECONDED BY	Mr. Radice
VOTING ROLL CALL	VOTE
Mr. Stopa	Yes
Mr. Radice	Yes
Mr. Johnson	Abstain
VOTING RESULTS	YES: 2 NO: 0 Abstention: 1

ANNUAL TOWNSHIP ROAD MILEAGE CERTIFICATION FOR ODOT

MOTION BY 29:37 minutes	Mr. Stopa: At this time, I, Mike Stopa, move to approve the Ohio Department of Transportation 2019 Township Highway System Mileage Certificate. This states that the total certified mileage, at the end of calendar year 2018 for Medina Township in Medina County, was 4.517 miles as certified by the Board of Township Trustees or reported by the Director of Transportation in accordance with the provisions specified in the Ohio Revised Code, Section 4501.04, and incorporated this two (2) page document by reference.
MOTION SECONDED BY	Mr. Radice
AMENDED MOTION BY 30:24 minutes	Mr. Stopa: Amend my motion to read 43.517 miles.
AMENDED MOTION SECONDED BY	Mr. Johnson
VOTING ROLL CALL	VOTE
Mr. Stopa	Yes
Mr. Johnson	Yes
Mr. Radice	Yes
VOTING RESULTS	YES: 3 NO: 0

2020 INITIAL BOUNDARY VALIDATION PROGRAM DISCUSSION

MOTION BY 31:17 minutes	Mr. Stopa: I, Mike Stopa, move to approve submitting the 2020 Initial Boundary Validation Program documentation to the U.S. Census Bureau and that the legal boundaries for Medina Township, as stated, are correct, and incorporate this four (4) page document and map by reference.
MOTION SECONDED BY	Mr. Johnson
VOTING ROLL CALL	VOTE
Mr. Stopa	Yes
Mr. Johnson	Yes
Mr. Radice	Yes
VOTING RESULTS	YES: 3 NO: 0

BWC ANNUAL RECORDKEEPING DISCUSSION

DISCUSSION	A short discussion was initiated to determine the purpose for the form being sent to the State
MOTION BY 32:46 minutes	Mr. Stopa: I, Mike Stopa, move to approve the submitting the State of Ohio Public Employment Risk Reduction Program form for the 2019 Summary of work-Related Injuries and Illnesses for Medina Township, and incorporate this one (1) page document by reference.
MOTION SECONDED BY	Mr. Radice
VOTING ROLL CALL	VOTE
Mr. Stopa	Yes
Mr. Radice	Yes
Mr. Johnson	Yes
VOTING RESULTS	YES: 3 NO: 0

DEPARTMENT REPORTS FOR DECEMBER

MOTION BY 33:36 minutes	Mr. Stopa: At this time, I'd like to make a motion to approve the department reports as presented and note that the Police Departments' report is double sided, and the Fire Departments' report is not included with this at this time. It will be approved at a later date. They had some issues with their computer systems getting everything.
MOTION SECONDED BY	Mr. Radice
VOTING ROLL CALL	VOTE
Mr. Stopa	Yes
Mr. Radice	Yes
Mr. Johnson	Yes
VOTING RESULTS	YES: 3 NO: 0

GOV-DEALS DISCUSSION

DISCUSSION 34:32 minutes	The Trustees, Mrs. Ventura and Mr. Miller discussed placing Township Apple iPads for sale, on Gov-Deals, that are no longer updatable for Township purposes. Discussion followed regarding how much to sell each iPad for, how long to have the items for sale on gov-deals, how money for the items would be obtained, who pays the fees involved and how many of the Townships' 5 iPads to sell. It was agreed to sell 3 iPads, starting bids at \$40.00 each.
MOTION BY 40:27 minutes	Mr. Stopa: At this time, I'll make a motion to allow Denny Miller to place three (3) iPads on Gov-Deals for forty dollars (\$40.00) a piece for a ten (10) day period of time.
MOTION SECONDED BY	Mr. Radice
VOTING ROLL CALL	VOTE
Mr. Stopa	Yes
Mr. Radice	Yes
Mr. Johnson	Yes
VOTING RESULTS	YES: 3 NO: 0

OTHER BUSINESS – POLICE DEPARTMENT INVENTORY

MOTION BY 41:03 minutes	Mr. Radice: At this time, I'd like to make a motion to accept the Police Departments' inventory and incorporate one (1) ten (10) page document and one (1) nine (9) page document by reference.
MOTION SECONDED BY	Mr. Stopa
VOTING ROLL CALL	VOTE
Mr. Radice	Yes
Mr. Stopa	Yes
Mr. Johnson	Yes
VOTING RESULTS	YES: 3 NO: 0

PUBLIC COMMENT

MOTION BY 42:12 minutes	Mr. Stopa: At this time, I'd like to open the floor for public comment, at which time please state your name and address for the record.
MOTION SECONDED BY	Mr. Radice
VOTING ROLL CALL	VOTE
Mr. Stopa	Yes
Mr. Radice	Yes
Mr. Johnson	Yes
VOTING RESULTS	YES: 3 NO: 0
COMMENTS	There were public comments made.

PUBLIC COMMENT (continued)

MOTION BY 59:05 minutes	Mr. Stopa: At this time, I'd like to make a motion then to close public comment.
MOTION SECONDED BY	Mr. Radice
VOTING ROLL CALL	VOTE
Mr. Stopa	Yes
Mr. Radice	Yes
Mr. Johnson	Yes
VOTING RESULTS	YES: 3 NO: 0

OTHER BUSINESS – ALLISS STROGIN

DISCUSSION	Mr. Radice took this opportunity to thank Alliss Strogina for thirty years of service with Medina Township.
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EXECUTIVE SESSION TO DISCUSS EMPLOYEE COMPENSATION

MOTION BY 1:00:01 minutes	Mr. Stopa: At this time, I'd like to make a motion to go into Executive Session with the three (3) Trustees and the Fiscal Officer to discuss employee compensation.
MOTION SECONDED BY	Mr. Radice
VOTING ROLL CALL	VOTE
Mr. Stopa	Yes
Mr. Radice	Yes
Mr. Johnson	Yes
VOTING RESULTS	YES: 3 NO: 0
Executive Session was entered at 8:02 pm.	

STATUS 1:00:24 minutes	Mr. Stopa: We're back from Executive Session with the three (3) Trustees and the Fiscal Officer at 9:19. No decisions were made.
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OTHER BUSINESS – YEAR END DOCUMENTS MEETING DATE

MOTION BY 1:00:39 minutes	Mr. Stopa: At this time, I'd like to make a motion to add a Special Meeting for Monday, January 27 th at 6:30. And this is going to be only for the year end documents discussion and passage.
MOTION SECONDED BY	Mr. Radice
VOTING ROLL CALL	VOTE
Mr. Stopa	Yes
Mr. Radice	Yes
Mr. Johnson	Yes
VOTING RESULTS	YES: 3 NO: 0

OTHER BUSINESS – PAYCHEX HR SERVICE

MOTION BY 1:01:20 minutes	Mr. Stopa: And then, I'd like to make a motion to cancel our HR portion of Paychex. I believe we have to give them thirty (30) day notice, so let's start our thirty (30) day notice that once we.
MOTION SECONDED BY	Mr. Radice
VOTING ROLL CALL	VOTE
Mr. Stopa	Yes
Mr. Radice	Yes
Mr. Johnson	Yes
VOTING RESULTS	YES: 3 NO: 0

MEETING ADJOURN

MOTION BY 1:01:53 minutes	Mr. Stopa: At this time, I'd like to make motion to adjourn Medina Township Trustees' Regular meeting.
MOTION SECONDED BY	Mr. Radice
VOTING ROLL CALL	VOTE
Mr. Stopa	Yes
Mr. Radice	Yes
Mr. Johnson	Yes
VOTING RESULTS	YES: 3 NO: 0
	Meeting adjourned at 9:21 pm

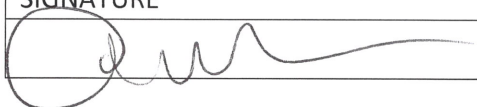
NEXT SCHEDULED MEETING

TYPE OF MEETING	<u>Special</u>
DATE	<u>1/27/2020</u>
TIME	6:30 pm
LOCATION	Township Hall
COMMENTS	Year End Documents Meeting

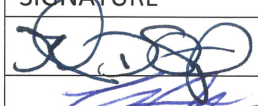
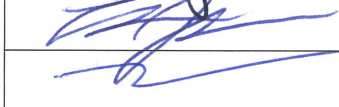
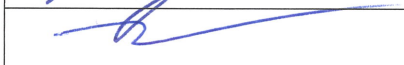
MINUTES PREPARED BY

NAME	TITLE	DATE
Nick Dominguez	Office Assistant	1/31/2020

ATTESTED BY

SIGNATURE	TITLE	DATE
	Fiscal Officer	4/16/2020

BOARD/COUNCIL CERTIFIED

SIGNATURE	TITLE	DATE
	Chairman	4/16/2020
	Vice Chairman	4/16/2020
	Trustee	4/16/2020

CASH REQUIREMENTS

(Prior to Processing)

THIS REPORT SUMMARIZES YOUR PAYROLL TRANSACTIONS FOR THE CHECK DATE 01/24/20. IT DOES NOT REFLECT MISCELLANEOUS ADMINISTRATIVE CHARGES. PLEASE REFER TO YOUR INVOICE(S) FOR THE TOTAL CASH REQUIRED FOR THIS CHECK DATE.

TRANSACTION DETAIL

ELECTRONIC FUNDS TRANSFER - Your financial institution will initiate transfer to Paychex **at or after 12:01 A.M.** on transaction date.

TRANS. DATE	BANK NAME	ACCOUNT NUMBER	PRODUCT	DESCRIPTION		BANK DRAFT AMOUNTS & OTHER TOTALS
01/24/20	PNC BANK, NA	xxxxxx6361	Direct Deposit	Net Pay Allocations	30,180.06	30,180.06
01/24/20	PNC BANK, NA	xxxxxx6361	Taxpay®	Employee Withholdings		
				Medicare	607.55	
				Fed Income Tax	3,729.93	
				OH Income Tax	870.98	
				OH BRUNS CTY Inc	48.90	
				OH CVRSD SD Inc	52.70	
				OH MEDIN CTY Inc	21.59	
				Total Withholdings	5,331.65	
				Employer Liabilities		
				Medicare	607.56	
				Total Liabilities	607.56	5,939.21
				EFT FOR 01/24/20		36,119.27
				TOTAL EFT (Does not reflect administrative charges)		36,119.27

REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES - Paychex does not remit these funds. You must ensure accurate and timely payment of applicable items.

TRANS. DATE	BANK NAME	ACCOUNT NUMBER	PRODUCT	DESCRIPTION		TOTAL
01/24/20	Refer to your records for account information		Payroll	Employee Deductions		
				457 plan EE pretax	1,260.00	
				AFLAC EE Post Tax	12.42	
				AFLAC EE Pretax	18.78	
				Opers Police EE cont	3,367.73	
				Opers np EE Cont	1,587.06	
				PXCMP PRETAX Health	1,116.57	
				Union Dues	162.00	
				Total Deductions	7,524.56	
				TOTAL REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES (Does not reflect administrative charges)		7,524.56

PAYCHEX WILL MAKE THESE TAX DEPOSIT(S) ON YOUR BEHALF - This information serves as a record of payment.

DUE DATE	PRODUCT	DESCRIPTION	
01/29/20	Taxpay®	FED IT PMT Group	4,945.04
02/15/20	Taxpay®	OH BRUNS CTY Inc	48.90

APPROVED BY MEDINA TWP. TRUSTEES
Date 1-23-2020
Trustee Chm. [Signature]
Trustee [Signature]
Trustee [Signature]

CASH REQUIREMENTS

(Prior to Processing)

THIS REPORT SUMMARIZES YOUR PAYROLL TRANSACTIONS FOR THE CHECK DATE 01/24/20. IT DOES NOT REFLECT MISCELLANEOUS ADMINISTRATIVE CHARGES. PLEASE REFER TO YOUR INVOICE(S) FOR THE TOTAL CASH REQUIRED FOR THIS CHECK DATE.

PAYCHEX WILL MAKE THESE TAX DEPOSIT(S) ON YOUR BEHALF (cont.) - This information serves as a record of payment.

DUE DATE	PRODUCT	DESCRIPTION	
02/15/20	Taxpay®	OH MEDIN CTY Inc	41.22
02/18/20	Taxpay®	OH Income Tax	1,855.62
02/18/20	Taxpay®	OH SD PMT Group	71.04

Payment Listing

UAN v2020.1

1/11/2020 to 1/23/2020

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
30677	01/09/2020	01/09/2020	AW	OHIO TRANSPORT, INC.	\$322.51 *	V
30677	01/20/2020	01/21/2020	AW	OHIO TRANSPORT, INC.	-\$322.51	V
30681	01/11/2020	01/11/2020	SW	Skipped Warrants 30680 to 30681 Series 1	\$0.00	V
30682	01/11/2020	01/11/2020	AW	OHIO PUBLIC EMPLOYEES DEFERRED CO	\$1,290.00	O
30683	01/23/2020	01/23/2020	AW	OHIO PUBLIC EMPLOYEES DEFERRED CO	\$1,260.00	O
30684	01/23/2020	01/23/2020	AW	CANON FINANCIAL	\$105.33	O
30685	01/23/2020	01/23/2020	AW	BARNETT SPOUTING INC	\$293.00	O
30686	01/23/2020	01/23/2020	AW	AT&T MOBILITY	\$175.60	O
30687	01/23/2020	01/23/2020	AW	ARMSTRONG CABLE	\$308.36	O
30688	01/23/2020	01/23/2020	AW	AMAZON	\$30.78	O
30689	01/23/2020	01/23/2020	AW	STAPLES BUSINESS ADVANTAGE	\$848.91	O
30690	01/23/2020	01/23/2020	AW	ENGLEFIELD, INC	\$1,158.01	O
30691	01/23/2020	01/23/2020	AW	CINTAS CORP #011	\$231.45	O
30692	01/23/2020	01/23/2020	AW	CARGILL, INC	\$8,997.37	O
30693	01/23/2020	01/23/2020	AW	COLUMBIA GAS OF OHIO	\$741.80	O
30694	01/23/2020	01/23/2020	AW	GATEWAY TIRE & SERVICE CENTER	\$790.81	O
30695	01/23/2020	01/23/2020	AW	THE GAZETTE	\$627.00	O
30696	01/23/2020	01/23/2020	AW	HEIDI'S TOWING	\$88.00	O
30697	01/23/2020	01/23/2020	AW	MERITECH	\$194.66	O
30698	01/23/2020	01/23/2020	AW	MAZANEC, RASKIN, & RYDER CO., LPA	\$1,820.30	O
30699	01/23/2020	01/23/2020	AW	M&M GARAGE DOORS	\$100.00	O
30700	01/23/2020	01/23/2020	AW	OHIO EDISON	\$646.10	O
30701	01/23/2020	01/23/2020	AW	PERFECT VOICE & DATA	\$555.73	O
30702	01/23/2020	01/23/2020	AW	AMERICAN ROADWAY LOGISTICS, INC.	\$165.00	O
30703	01/23/2020	01/23/2020	AW	WOLFF BROS. SUPPLY, INC.	\$31.84	O
30704	01/23/2020	01/23/2020	AW	ZUERCHER TECHNOLOGIES LLC	\$860.00	O
30705	01/23/2020	01/23/2020	AW	ZEP MANUFACTURING CO	\$262.99	O
30706	01/23/2020	01/23/2020	AW	PNC BANK	\$1,006.64	O
30707	01/23/2020	01/23/2020	AW	TRACTOR SUPPLY CREDIT PLAN	\$83.15	O
Total Payments:					\$22,350.32	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$22,350.32	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

APPROVED BY MEDINA TWP. TRUSTEES

Date 1/23/2020

Trustee Chm [Signature]

Trustee [Signature]

Trustee [Signature]

Bank Reconciliation

Reconciled Date 12/31/2019

Posted 1/13/2020 11:45:10 PM

Prior UAN Balance:		\$4,692,095.58
Receipts:	+	\$44,686.71
Payments:	-	\$222,188.43
Adjustments:	+	\$60.00
Current UAN Balance as of 12/31/2019:		\$4,514,653.86
Other Adjusting Factors:	+	\$0.00
Adjusted UAN Balance as of 12/31/2019:		\$4,514,653.86
Entered Bank Balances as of 12/31/2019:		\$4,552,793.57
Deposits in Transit:	+	\$0.00
Outstanding Payments:	-	\$38,139.71
Outstanding Adjustments:	+	\$0.00
Other Adjusting Factors:	+	\$0.00
Adjusted Bank Balances as of 12/31/2019:		\$4,514,653.86

Balances Reconciled

Governing Board Signatures

There are no outstanding receipts as of 12/31/2019.

There are no outstanding adjustments as of 12/31/2019.

APPROVED BY MEDINA TWP. TRUSTEES

Date 1/23/2020Trustee Chm. [Signature]Trustee [Signature]Trustee [Signature]

Bank Balances

UAN v2020.1

Reconciled Date 12/31/2019

Posted 1/13/2020 11:45:10 PM

Type	Name	Number	Prior Bank Balance	Calculated Bank Balance	Entered Bank Balance	Difference
Primary	PRIMARY		\$3,749,051.35	\$3,541,555.02	\$3,541,555.02	\$0.00
Secondary	STAR OHIO		\$0.00	\$1,417.05	\$0.00	-\$1,417.05
Secondary	STAROHIO		\$0.00	\$0.00	\$0.00	\$0.00
Investment	PNC		\$101,074.92	\$101,074.92	\$101,074.92	\$0.00
Investment	STAR FIRE		\$5,158.68	\$5,166.77	\$5,166.77	\$0.00
Investment	STAR GEN		\$903,579.81	\$903,579.81	\$904,996.86	\$1,417.05
Total:			<u>\$4,758,864.76</u>	<u>\$4,552,793.57</u>	<u>\$4,552,793.57</u>	<u>\$0.00</u>

Outstanding Payments

UAN v2020.1

Reconciled Date 12/31/2019

Posted 1/13/2020 11:45:10 PM

Account	Type	Payment #	Post Date	Vendor / Payee	Amount
PRIMARY	Warrant	30498	10/30/2019	DBS BASEBALL CLUB	\$60.00
PRIMARY	Warrant	30574	12/11/2019	ALBRIGHT SECURITY CENTER	\$22.23
PRIMARY	Warrant	30600	12/11/2019	WASHBAYS UNLIMITED LLC	\$23.00
PRIMARY	Warrant	30602	12/26/2019	AMAZON	\$435.17
PRIMARY	Warrant	30603	12/26/2019	ARMSTRONG CABLE	\$308.36
PRIMARY	Warrant	30605	12/26/2019	CINTAS CORP #011	\$346.89
PRIMARY	Warrant	30606	12/26/2019	CRANDALLCO INC	\$810.60
PRIMARY	Warrant	30608	12/26/2019	FRONTIER	\$49.16
PRIMARY	Warrant	30614	12/26/2019	KENWORTH OF RICHFIELD	\$9.68
PRIMARY	Warrant	30615	12/26/2019	LAMPHEAR'S LAWN SERVICE	\$2,975.63
PRIMARY	Warrant	30618	12/26/2019	MEDINA HOSPITAL	\$30,480.72
PRIMARY	Warrant	30622	12/26/2019	NAFTO	\$225.00
PRIMARY	Warrant	30626	12/26/2019	OHIO TRANSPORT, INC.	\$322.51
PRIMARY	Warrant	30627	12/26/2019	PITNEY BOWES GLOBAL	\$142.35
PRIMARY	Warrant	30630	12/26/2019	STAPLES BUSINESS ADVANTAGE	\$20.01
PRIMARY	Warrant	30634	12/26/2019	TREASURER OF STATE - AR	\$1,013.20
PRIMARY	Warrant	30636	12/26/2019	HEIDI'S TOWING	\$115.20
PRIMARY	Warrant	30637	12/26/2019	FBN SYSTEMS, INC.	\$360.00
PRIMARY	Warrant	30639	12/26/2019	AMERICAN ROADWAY LOGISTICS, INC.	\$420.00
					<u>\$38,139.71</u>

MEDINA TOWNSHIP, MEDINA COUNTY

1/23/2020 3:01:20 PM

Revenue Status

UAN v2020.1

By Fund

As Of 12/31/2019

Fund: 1000 General

Account Code	Account Name	Final Budget	Revenue	Budget Balance	YTD % Received
1000-101-0000	General Property Tax - Real Estate	\$475,600.00	\$428,543.75	\$47,056.25	90.106%
1000-102-0000	Tangible Personal Property Tax	\$0.00	\$0.00	\$0.00	0.000%
1000-103-1000	Permissive Sales Tax{MOTEL TAX}	\$110,000.00	\$134,924.68	-\$24,924.68	122.659%
1000-301-0000	Licenses and Permits	\$0.00	\$700.00	-\$700.00	0.000%
1000-302-0000	Fees	\$46,000.00	\$42,291.27	\$3,708.73	91.938%
1000-303-0000	Cable Franchise Fees	\$152,000.00	\$154,329.53	-\$2,329.53	101.533%
1000-401-0000	Fines	\$15,000.00	\$12,372.11	\$2,627.89	82.481%
1000-531-0000	Estate Tax	\$0.00	\$0.00	\$0.00	0.000%
1000-532-0000	Local Government Distribution	\$51,542.00	\$74,629.47	-\$23,087.47	144.794%
1000-533-0000	Liquor Permit Fees	\$16,000.00	\$15,255.80	\$744.20	95.349%
1000-534-0000	Cigarette License Fees	\$300.00	\$789.25	-\$489.25	263.083%
1000-535-0000	Property Tax Allocation	\$55,000.00	\$55,978.44	-\$978.44	101.779%
1000-539-0000	Other - State Receipts	\$5,000.00	\$6,086.12	-\$1,086.12	121.722%
1000-591-0000	Intergovernmental Receipts (Non-State and Non-Federal)	\$0.00	\$0.00	\$0.00	0.000%
1000-701-0000	Interest	\$15,400.00	\$20,005.07	-\$4,605.07	129.903%
1000-801-0000	Gifts and Donations	\$0.00	\$0.00	\$0.00	0.000%
1000-891-0000	Other - Miscellaneous Operating	\$5,000.00	\$16,729.42	-\$11,729.42	334.588%
1000-892-0000	Other - Miscellaneous Non-Operating	\$0.00	\$0.00	\$0.00	0.000%
1000-941-9201	Advances - In{(PD FUND 2081)}	\$0.00	\$0.00	\$0.00	0.000%
1000-941-9202	Advances - In{(EMS FUND 2281)}	\$0.00	\$0.00	\$0.00	0.000%
1000-951-0000	Sale of Fixed Assets	\$0.00	\$200.00	-\$200.00	0.000%
1000-951-0001	Sale of Fixed Assets{(REMSEN BLDG)}	\$0.00	\$0.00	\$0.00	0.000%
1000-982-0231	Extraordinary Items{RPRS TO FIRE STATION}	\$0.00	\$0.00	\$0.00	0.000%
Fund 1000 Sub-Total:		\$946,842.00	\$962,834.91	-\$15,992.91	101.689%

APPROVED BY MEDINA TWP. TRUSTEES

Date 1/23/2020Trustee Chm. [Signature]Trustee [Signature]Trustee [Signature]

MEDINA TOWNSHIP, MEDINA COUNTY

1/23/2020 3:01:20 PM

Revenue Status

UAN v2020.1

By Fund

As Of 12/31/2019

Fund: 2011 Motor Vehicle License Tax

Account Code	Account Name	Final Budget	Revenue	Budget Balance	YTD % Received
2011-536-0000	Motor Vehicle License Tax - State Levied	\$17,000.00	\$17,332.76	-\$332.76	101.957%
2011-701-0000	Interest	\$0.00	\$78.34	-\$78.34	0.000%
Fund 2011 Sub-Total:		\$17,000.00	\$17,411.10	-\$411.10	102.418%

Fund: 2021 Gasoline Tax

Account Code	Account Name	Final Budget	Revenue	Budget Balance	YTD % Received
2021-537-0000	Gasoline Tax	\$107,000.00	\$139,874.72	-\$32,874.72	130.724%
2021-701-0000	Interest	\$0.00	\$548.26	-\$548.26	0.000%
Fund 2021 Sub-Total:		\$107,000.00	\$140,422.98	-\$33,422.98	131.236%

MEDINA TOWNSHIP, MEDINA COUNTY

1/23/2020 3:01:20 PM

Revenue Status

UAN v2020.1

By Fund

As Of 12/31/2019

Fund: 2031 Road and Bridge

Account Code	Account Name	Final Budget	Revenue	Budget Balance	YTD % Received
2031-101-0000	General Property Tax - Real Estate	\$402,300.00	\$428,543.81	-\$26,243.81	106.523%
2031-102-0000	Tangible Personal Property Tax	\$0.00	\$0.00	\$0.00	0.000%
2031-302-0582	Fees{BLAKSLEE PARK}	\$26,000.00	\$25,540.00	\$460.00	98.231%
2031-535-0000	Property Tax Allocation	\$55,000.00	\$55,978.60	-\$978.60	101.779%
2031-539-0000	Other - State Receipts	\$5,300.00	\$9,000.36	-\$3,700.36	169.818%
2031-591-0000	Intergovernmental Receipts (Non-State and Non-Federal)	\$0.00	\$0.00	\$0.00	0.000%
2031-701-0000	Interest	\$0.00	\$0.00	\$0.00	0.000%
2031-801-0582	Gifts and Donations{BLAKSLEE PARK}	\$0.00	\$500.00	-\$500.00	0.000%
2031-891-0000	Other - Miscellaneous Operating	\$15,000.00	\$1,427.01	\$13,572.99	9.513%
2031-892-0000	Other - Miscellaneous Non-Operating	\$0.00	\$0.00	\$0.00	0.000%
2031-931-0000	Transfers - In	\$0.00	\$0.00	\$0.00	0.000%
2031-951-0000	Sale of Fixed Assets	\$0.00	\$10,107.00	-\$10,107.00	0.000%
Fund 2031 Sub-Total:		\$503,600.00	\$531,096.78	-\$27,496.78	105.460%

Fund: 2041 Cemetery

Account Code	Account Name	Final Budget	Revenue	Budget Balance	YTD % Received
2041-539-0000	Other - State Receipts	\$0.00	\$975.00	-\$975.00	0.000%
2041-804-0000	Sale of Cemetery Lots	\$3,000.00	\$1,600.00	\$1,400.00	53.333%
2041-805-0000	Other Local Grants (not from another government)	\$0.00	\$0.00	\$0.00	0.000%
2041-892-0000	Other - Miscellaneous Non-Operating	\$0.00	\$0.00	\$0.00	0.000%
2041-931-0000	Transfers - In	\$0.00	\$0.00	\$0.00	0.000%
Fund 2041 Sub-Total:		\$3,000.00	\$2,575.00	\$425.00	85.833%

MEDINA TOWNSHIP, MEDINA COUNTY

1/23/2020 3:01:20 PM

Revenue Status

UAN v2020.1

By Fund

As Of 12/31/2019

Fund: 2081 Police District

Account Code	Account Name	Final Budget	Revenue	Budget Balance	YTD % Received
2081-101-0000	General Property Tax - Real Estate	\$898,200.00	\$913,641.03	-\$15,441.03	101.719%
2081-102-0000	Tangible Personal Property Tax	\$0.00	\$0.00	\$0.00	0.000%
2081-535-0000	Property Tax Allocation	\$115,000.00	\$118,244.72	-\$3,244.72	102.821%
2081-539-0000	Other - State Receipts	\$10,000.00	\$27,730.36	-\$17,730.36	277.304%
2081-539-0691	Other - State Receipts{CPT-POLICE TRAINING}	\$0.00	\$0.00	\$0.00	0.000%
2081-701-0000	Interest	\$0.00	\$0.00	\$0.00	0.000%
2081-801-0000	Gifts and Donations	\$0.00	\$1,000.00	-\$1,000.00	0.000%
2081-801-4000	Gifts and Donations{COM.PARTNER'S PROGRAM}	\$0.00	\$500.00	-\$500.00	0.000%
2081-891-0000	Other - Miscellaneous Operating	\$15,500.00	\$8,797.85	\$6,702.15	56.760%
2081-891-0691	Other - Miscellaneous Operating{CPT-POLICE TRAINING}	\$0.00	\$0.00	\$0.00	0.000%
2081-892-0000	Other - Miscellaneous Non-Operating	\$0.00	\$0.00	\$0.00	0.000%
2081-931-0000	Transfers - In	\$0.00	\$0.00	\$0.00	0.000%
2081-941-0000	Advances - In	\$0.00	\$0.00	\$0.00	0.000%
2081-951-0000	Sale of Fixed Assets	\$0.00	\$110.00	-\$110.00	0.000%
Fund 2081 Sub-Total:		\$1,038,700.00	\$1,070,023.96	-\$31,323.96	103.016%

MEDINA TOWNSHIP, MEDINA COUNTY

1/23/2020 3:01:20 PM

Revenue Status

UAN v2020.1

By Fund

As Of 12/31/2019

Fund: 2111 Fire District

Account Code	Account Name	Final Budget	Revenue	Budget Balance	YTD % Received
2111-101-0000	General Property Tax - Real Estate	\$0.00	\$0.00	\$0.00	0.000%
2111-102-0000	Tangible Personal Property Tax	\$0.00	\$0.00	\$0.00	0.000%
2111-535-0000	Property Tax Allocation	\$0.00	\$0.00	\$0.00	0.000%
2111-539-0000	Other - State Receipts	\$0.00	\$0.00	\$0.00	0.000%
2111-539-2112	Other - State Receipts{FIRE DEPT. TRAINING GRANT}	\$0.00	\$0.00	\$0.00	0.000%
2111-701-0000	Interest	\$0.00	\$0.00	\$0.00	0.000%
2111-801-0000	Gifts and Donations	\$0.00	\$0.00	\$0.00	0.000%
2111-891-0000	Other - Miscellaneous Operating	\$0.00	\$1,205.00	-\$1,205.00	0.000%
2111-892-0000	Other - Miscellaneous Non-Operating	\$0.00	\$0.00	\$0.00	0.000%
2111-951-0000	Sale of Fixed Assets	\$0.00	\$0.00	\$0.00	0.000%
Fund 2111 Sub-Total:		\$0.00	\$1,205.00	-\$1,205.00	0.000%

Fund: 2191 SAFETY SERVICES LEVY

Account Code	Account Name	Final Budget	Revenue	Budget Balance	YTD % Received
2191-101-0000	General Property Tax - Real Estate	\$498,900.00	\$507,493.74	-\$8,593.74	101.723%
2191-299-0000	Other - Charges for Services	\$0.00	\$0.00	\$0.00	0.000%
2191-535-0000	Property Tax Allocation	\$9,700.00	\$10,600.72	-\$900.72	109.286%
2191-539-0000	Other - State Receipts	\$0.00	\$0.00	\$0.00	0.000%
2191-891-0000	Other - Miscellaneous Operating	\$0.00	\$0.00	\$0.00	0.000%
2191-892-0000	Other - Miscellaneous Non-Operating	\$0.00	\$0.00	\$0.00	0.000%
Fund 2191 Sub-Total:		\$508,600.00	\$518,094.46	-\$9,494.46	101.867%

MEDINA TOWNSHIP, MEDINA COUNTY

1/23/2020 3:01:20 PM

Revenue Status

UAN v2020.1

By Fund

As Of 12/31/2019

Fund: 2231 Permissive Motor Vehicle License Tax

Account Code	Account Name	Final Budget	Revenue	Budget Balance	YTD % Received
2231-592-0000	Motor Vehicle License Tax - County Levied	\$34,000.00	\$88,634.63	-\$54,634.63	260.690%
2231-701-0000	Interest	\$0.00	\$314.13	-\$314.13	0.000%
Fund 2231 Sub-Total:		\$34,000.00	\$88,948.76	-\$54,948.76	261.614%

Fund: 2261 Law Enforcement Trust

Account Code	Account Name	Final Budget	Revenue	Budget Balance	YTD % Received
2261-512-0000	Proceeds from Federal Law Enforcement Agencies	\$0.00	\$0.00	\$0.00	0.000%
Fund 2261 Sub-Total:		\$0.00	\$0.00	\$0.00	0.000%

Fund: 2281 Fire and Rescue, Ambulance and EMS Serv.

Account Code	Account Name	Final Budget	Revenue	Budget Balance	YTD % Received
2281-101-0000	General Property Tax - Real Estate	\$479,300.00	\$485,793.64	-\$6,493.64	101.355%
2281-102-0000	Tangible Personal Property Tax	\$0.00	\$0.00	\$0.00	0.000%
2281-535-0000	Property Tax Allocation	\$40,000.00	\$43,201.63	-\$3,201.63	108.004%
2281-891-0000	Other - Miscellaneous Operating	\$0.00	\$0.00	\$0.00	0.000%
2281-941-0000	Advances - In	\$0.00	\$0.00	\$0.00	0.000%
Fund 2281 Sub-Total:		\$519,300.00	\$528,995.27	-\$9,695.27	101.867%
Report Total:		\$3,678,042.00	\$3,861,608.22	-\$183,566.22	104.991%

Fund Status

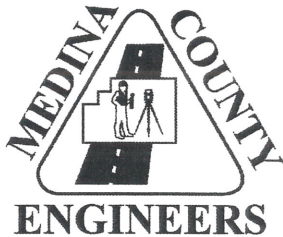
UAN v2020.1

As Of 12/31/2019

Fund Number	Fund Name	% of Total Pooled	Fund Balance	Investments (Non-Pooled)	Checking & Pooled Investments (Pooled)
1000	General	39.376%	\$1,777,580.51	\$0.00	\$1,777,580.51
2011	Motor Vehicle License Tax	0.422%	\$19,035.63	\$0.00	\$19,035.63
2021	Gasoline Tax	2.180%	\$98,429.10	\$0.00	\$98,429.10
2031	Road and Bridge	16.139%	\$728,637.29	\$0.00	\$728,637.29
2041	Cemetery	0.599%	\$27,062.40	\$0.00	\$27,062.40
2081	Police District	7.429%	\$335,414.07	\$0.00	\$335,414.07
2111	Fire District	17.852%	\$805,963.70	\$0.00	\$805,963.70
2191	SAFETY SERVICES LEVY	6.540%	\$295,268.69	\$0.00	\$295,268.69
2231	Permissive Motor Vehicle License Tax	2.107%	\$95,140.83	\$0.00	\$95,140.83
2261	Law Enforcement Trust	0.012%	\$564.17	\$0.00	\$564.17
2281	Fire and Rescue, Ambulance and EMS Se	7.344%	\$331,557.47	\$0.00	\$331,557.47
2901	Miscellaneous Special Revenue	0.000%	\$0.00	\$0.00	\$0.00
2902	JAG-LE-GRANT-5284	0.000%	\$0.00	\$0.00	\$0.00
2903	JAG SENIOR GRANT-6829	0.000%	\$0.00	\$0.00	\$0.00
All Funds Total			\$4,514,653.86	\$0.00	\$4,514,653.86
Pooled Investments					\$1,007,005.59
Secondary Checking Accounts					\$4,232.96
Available Primary Checking Balance					\$3,503,415.31

APPROVED BY MEDINA TWP. TRUSTEES

Date 6/23/2020Trustee Chm [Signature]Trustee [Signature]Trustee [Signature]



MEDINA COUNTY ENGINEER

Andrew J. Conrad, P.E., P.S.

ENGINEERING DEPARTMENT

P.O. BOX 825
791 W. SMITH RD.
MEDINA, OH 44258

PHONE (330) 723-9561
FAX (330) 723-9661

January 14, 2020

Medina Township

JAN 16 2020 JSD

Received

Medina Township Board of Trustees
3799 Huffman Road
Medina, OH 44256

RE: ANNUAL TOWNSHIP ROAD MILEAGE CERTIFICATION
FOR THE OHIO DEPARTMENT OF TRANSPORTATION

Honorable Board:

As a part of the Ohio Department of Transportation (ODOT) annual roadway mileage certification process, we have prepared the 2019 Annual Township Highway System Certification forms.

It is required by ODOT that at least two Township Trustees sign your Township's Certification.

Therefore, we request that at least two of the trustees sign the enclosed Certification Form.

Please return the signed certification form unfolded in the enclosed envelope.

The signed form should be returned as soon as possible, but no later than February 28, 2020.

A copy of the certification form will be sent to the township once signed by the County Engineer.

Also, if the township has completed any paving projects where the width or surface type of roadway has changed, please contact me at (330) 722-9358 or mmartin@medinaco.org with the revised pavement information.

Thank You in advance for your cooperation. If you have any questions, please contact me.

Sincerely,

Matt Martin
Civil Engineer

cc: Andy Conrad, P.E., P.S.
File



Ohio Department of Transportation

Office of Technical Services

2019 Township Highway System Mileage Certification

**Note: This form must be submitted to ODOT no later than April 1, 2020.
or county mileage will be certified by default based on the best information available.**

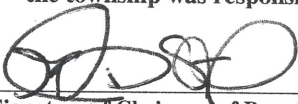
The total certified mileage at the end of Calendar Year 2018 for MEDINA Township
in MEDINA County was 43.517 miles

as certified by the Board of Township Trustees or reported by the Director of Transportation.
in accordance with the provisions specified in the Ohio Revised Code, Section 4501.04.

Consider all mileage changes that occurred in CY 2019 and determine the net increase or decrease in mileage.
Add the net change to the 2018 certified mileage above and fill in the new total below.

We the undersigned, hereby certify that as of December 31, 2019,


the township was responsible for maintaining 43.517 miles of public roads.


Signature of Chairman of Board of Township Trustees

1/23/2020
Date


Trustee Signature

1-16-2020
Date


Trustee Signature

1-23-2020
Date

County Engineer Signature

Date

Comments:

Please return a completed, signed copy of this form along with proper documentation of any changes made to:

Ohio Department of Transportation
Office of Technical Services
Mail Stop #3210
1980 West Broad St. 2nd Floor
Columbus, Ohio 43223

Attn: Aaron Shvach (614) 466-5135 or aaron.shvach@dot.ohio.gov



Western Reserve Land Conservancy

land • people • community

December 19, 2019

Medina Township
3799 Huffman Road
Medina, OH 44256

RE: 2019 approval for vegetation management along eastern boundary of Fenn Road CE property

Dear Medina Township Trustees,

I am writing to approve the limited management of a ~4-foot strip of vegetation adjacent to neighboring parking lots along the southern portion of the eastern Fenn Road Conservation Easement (CE) property boundary. It is our understanding that management is needed to prevent vegetation from encroaching from the Fenn Road CE property into neighboring parking lots. The encroaching vegetation could potentially damage cars parked within these parking lots. This limited management may include mowing, weed eating, or the carefully application of herbicide to keep vegetation down.

Your conservation easement allows for the removal of dead, diseased, damaged, and dangerous vegetation that could cause harm on neighboring properties. We feel that this limited management will not significantly affect the conservation values of the CE property. Additionally, this area is located within an existing utility right-of-way that is maintained by the utility company using similar methods to those that will be used by the Township.

Please sign and return this letter acknowledging your agreement to the terms of our approval. Feel free to call or email me if you have any additional questions.

Thank you for your continuing support of Western Reserve Land Conservancy.

Sincerely,

Sarah Kitson


Land Steward – Southern and Western Regions

ACKNOWLEDGEMENT AND AGREEMENT

I hereby acknowledge receipt of this letter and agree to the terms herein.


Mike Stopa, Trustee

Date: 1/23/2020


Mark Radice, Trustee

Date: 1/23/20


Chuck Johnson, Trustee

Date: 1-23-2020

Summary of Work-Related Injuries and Illnesses

All establishments covered by Ohio Administrative Code (OAC) 4167 must complete this Summary even if no work-related injuries or illnesses occurred during the year. Remember to review the Log of Work-Related Injuries and Illnesses (300AP) to verify that the entries are complete and accurate before completing this summary. Using the Log, count the individual entries you made for each category. Then write the totals below, making sure you've added the entries from every page of the Log. If you had no cases, write "0". If you are using the electronic form, verify that you have imported the correct values.

Employees, former employees and their representatives have the right to review the Log in its entirety. They also have limited access to the PERRP Form 301P or its equivalent. See the PERRP recordkeeping rule for details on the access provisions for these forms. You must keep this form on file for five years following the year to which it pertains.

Number of cases

Total number of deaths	Total number of cases with days away from work	Total number of cases with job transfer or restriction	Total number of other recordable cases
0	1	0	1
(G)	(H)	(I)	(J)

Number of days

Total number of days away from work	Total number of days of job transfer or restriction
38	0
(K)	(L)

Injury and illness types

Total number of ...	(1) Injury	(2) Skin disorder	(3) Respiratory condition	(4) Poisoning	(5) Hearing loss	(6) All other illnesses
(M)	2	0	0	0	0	0



Bureau of Workers' Compensation

Division of Safety & Hygiene, PERRP
13430 Yarmouth Dr
Pickerington, OH 43147

ATTENTION:

All Ohio public employers must complete this form (or an equivalent). This includes the State of Ohio and its instrumentalities, and "any political subdivisions and their instrumentalities, including any county, county or state hospital, municipal corporation, city, village, township, park district, school district, state institutions of higher learning, public or special district, state agency, authority, commission or board" as defined in Ohio Revised Code 4167.01.

Establishment information

Your establishment name Medina Township
Street 3799 Huffman Road
City Medina State Ohio Zip code 44256
County Medina Entry code 410
Establishment description (e.g., elementary school, maintenance garage, wastewater treatment plant, administration building, MRDD workshop, library, hospital, extended care facility, etc.)
Township (Government Subdivision)

Employment information

For use ONLY by state agencies, special districts, counties, cities, villages and townships
By your definition, enter the total number of full-time and part-time employees, which includes seasonal workers. Enter police, fire, EMT and paramedics separately below.
Full time: 9
Part time: 20
Police/Fire/EMT: 13

For use ONLY by educational institutions (universities, colleges, technical schools, school districts)

Enter the total number of full-time and part-time employees that fit in the classification below. Do NOT include substitutes or volunteers in your employee count.

Teachers/instructors:

All others/support staff (e.g., administration bus drivers, custodial coaches, etc.):

Sign here

Knowingly falsifying this document may result in a fine.

I certify that I have examined this document and that the entries are true, accurate and complete to the best of my knowledge.

MIKE STORA

Administrative name (Print)

CHAIRMAN, TRUSTEE

Title

Administrative name (Signature)

1/23/2020

Date

Name of person completing or filing 300AP (print or type) nickdominguez@medinatownship.com 330-721-1365
Email address nickdominguez@medinatownship.com Phone number

330 721-1380 MEDINATOWNSHIP MEDINA TOWNSHIP .com

MEDINA TOWNSHIP

BOARD OF TRUSTEES MEETING

MEETING HELD 1-23-2020

NAME _____

ADDRESS

<p> Timothy DIANNA HUFFMAN Will Gary Koop Raymond Carlisle GARY VENT DuWayne Matt Ventura DEON HEFER Russ Strogin Dave Kelly Dan MORAN </p>	<p> 4004 RIVER - 4025 REMSEN RD 3670 Hamilton Rd. FOREVER 3521 FOSKETT RD 3803 HAMILTON The Post Worchester Lane 3800 Cook Rd. Staff BT 3812 FOSKETT RD </p>
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