

**MEDINA TOWNSHIP TRUSTEES
SPECIAL MEETING 6:00 PM
DECEMBER 26, 2019**

- I. ROLL CALL - PLEDGE - MOMENT OF SILENCE**
- II. TRUSTEE AND FISCAL OFFICER SWEARING IN**
- III. APPROVAL OF SUPPLEMENTAL APPROPRIATIONS**
- IV. APPROVAL OF PAYROLL**
- V. SITE PLANS**
- VI. THEN AND NOW PURCHASE ORDERS**
- VII. PURCHASE ORDERS AND TRAINING REQUESTS**
- VIII. APPROVAL OF ACCOUNTS PAYABLE**
- IX. DEPARTMENT REPORTS FOR NOVEMBER**
- X. DEPARTMENT HEAD COMMENTS**

OLD BUSINESS

- XI. 2020 CENSUS COMMITTEE APPOINTMENTS**
- XII. SOCIAL MEDIA POLICY RESOLUTION #12262019-033**

NEW BUSINESS

- XIII. APPROVAL OF MINUTES**
- XIV. EMPLOYEE HANDBOOK POLICY RESOLUTION #12262019-034**
- XV. PLANET AID DONATION BIN DISCUSSION**
- XVI. PUBLIC COMMENT**
- XVII. ADJOURN**

S-12-26-2019

ENTITY NAME: Medina Township

MINUTES TITLE: December 26, 2019 Special Meeting

BOARD NAME: Board of Trustees

TYPE OF MEETING: Special

VOTING SESSION: Yes

DATE: 12/26/2019

START TIME: 6:00 pm

END TIME: 6:48 pm

MEETING LOCATION: Medina Township Townhall

RECORD OF PROCEEDINGS:

CALLED TO ORDER BY: Mr. Ken DeMichael

RECORD OF PROCEEDINGS

BOARD/COUNCILMEMBERS ROLL CALL

NAME	PRESENT
Mr. Ken DeMichael	Present
Mr. Michael Stopa	Present
Mr. Mark Radice	Present
Mrs. Angela Ventura	Present

IN ATTENDANCE

NAME	VISITOR/EMPLOYEE	COMMENTS
Nick Dominguez, Sr	Employee	
Nick Dominguez	Employee	
Alliss Strogan	Employee	
Denny Miller	Employee	
Matt Ventura	Employee	
Sign in sheet for visitors is attached to the minutes.	Visitor	

The Pledge of Allegiance was recited.

There was a moment of silence for our military and first responders.

SWEARING IN OF TOWNSHIP OFFICIALS

TYPE OF ACTION	Swearing in of Fiscal Officer
Trustee, Mike Stopa, swore in Angela Ventura as the Fiscal Officer for Medina Township, Ohio.	

TYPE OF ACTION	Swearing in of New Trustee
Fiscal Officer, Angela Ventura, swore in Chuck Johnson as a Trustee for Medina Township, Ohio.	

APPROVAL OF SUPPLEMENTAL APPROPRIATION

MOTION BY 3:27 minutes	Mr. DeMichael: At this time, I'll move to approve the supplemental appropriation dated December 2019. It's a one (1) page document as presented.
MOTION SECONDED BY	Mr. Stopa
VOTING ROLL CALL	VOTE
Mr. DeMichael	Yes
Mr. Stopa	Yes
Mr. Radice	Yes
VOTING RESULTS	YES: 3 NO: 0

APPROVAL OF PAYROLL

MOTION BY 4:02 minutes	Mr. DeMichael: I'll move to approve payroll with a check dated 12/27/2019. Total amount \$45,769.04 with \$7,132.31 being withheld.
MOTION SECONDED BY	Mr. Stopa
VOTING ROLL CALL	VOTE
Mr. DeMichael	Yes
Mr. Stopa	Yes
Mr. Radice	Yes
VOTING RESULTS	YES: 3 NO: 0

SITE PLANS**APPROVAL OF SITE PLANS – WALMART**

MOTION BY 5:00 minutes	Mr. DeMichael: I'll move to accept the recommendation of the Zoning Commission and approve a wall sign on the south side of Walmart, not to exceed 65.43 square feet, as presented.
MOTION SECONDED BY	Mr. Stopa
VOTING ROLL CALL	VOTE
Mr. DeMichael	Yes
Mr. Stopa	Yes
Mr. Radice	Yes
VOTING RESULTS	YES: 3 NO: 0

SITE PLANS (continued)**APPROVAL OF SITE PLANS – WALMART (continued)**

MOTION BY 5:22 minutes	Mr. DeMichael: And I'll move to accept the recommendation of the Zoning Commission and approve eighteen (18) directional signs not to exceed 4 square feet, as presented.
MOTION SECONDED BY	Mr. Radice
AMENDED MOTION BY 5:41 minutes	Mr. DeMichael: Let me amend that motion to say that it's Walmart 4141 Pearl Road.
MOTION SECONDED BY	Mr. Radice
VOTING ROLL CALL	VOTE
Mr. DeMichael	Yes
Mr. Radice	Yes
Mr. Stopa	Yes
VOTING RESULTS	YES: 3 NO: 0

APPROVAL OF SITE PLANS – CORRIGAN AND KRAUSE, CPA

MOTION BY 6:34 minutes	Mr. DeMichael: I'll move to accept the recommendation of the Zoning Commission and approve the change of use for Corrigan and Krause, CPA, to be located at 4015 Medina Road, Suite 150, as presented.
MOTION SECONDED BY	Mr. Stopa
VOTING ROLL CALL	VOTE
Mr. DeMichael	Yes
Mr. Stopa	Yes
Mr. Radice	Yes
VOTING RESULTS	YES: 3 NO: 0

APPROVAL OF SITE PLANS – CORRIGAN AND KRAUSE, CPA

MOTION BY 7:03 minutes	Mr. DeMichael: I'll move to accept the recommendation of the Zoning Commission and approve a portico sign for Corrigan and Krause, CPA, located at 4015 Medina Road, Suite 150, not to exceed 12.98 square feet as presented.
MOTION SECONDED BY	Mr. Radice
VOTING ROLL CALL	VOTE
Mr. DeMichael	Yes
Mr. Radice	Yes
Mr. Stopa	Yes
VOTING RESULTS	YES: 3 NO: 0

SITE PLANS (continued)**APPROVAL OF SITE PLANS – CORRIGAN AND KRAUSE, CPA**

MOTION BY 7:38 minutes	Mr. DeMichael: I'll move to accept the recommendation of the Zoning Commission and approve a tenant panel to be placed on the existing identification sign for Corrigan and Krause, CPA, located at 4015 Medina Road, Suite 150, not to exceed 1.08 square feet as presented.
MOTION SECONDED BY	Mr. Stopa
VOTING ROLL CALL	VOTE
Mr. DeMichael	Yes
Mr. Stopa	Yes
Mr. Radice	Yes
VOTING RESULTS	YES: 3 NO: 0

APPROVAL OF SITE PLANS – JUST BREATHE WELLNESS, LLC

MOTION BY 8:48 minutes	Mr. DeMichael: I'll move to accept the recommendation of the Zoning Commission and approve a change of use for Just Breathe Wellness, LLC, to be located at 3579 Medina Road, Suite 150, as presented.
MOTION SECONDED BY	Mr. Radice
AMENDED MOTION BY 9:04 minutes	Mr. DeMichael: I'll amend my motion to say 3575 Medina Road.
MOTION SECONDED BY	Mr. Radice
VOTING ROLL CALL	VOTE
Mr. DeMichael	Yes
Mr. Radice	Yes
Mr. Stopa	Yes
VOTING RESULTS	YES: 3 NO: 0

APPROVAL OF SITE PLANS – JUST BREATHE WELLNESS, LLC

MOTION BY 9:26 minutes	Mr. DeMichael: I'll move to accept the recommendation of the Zoning Commission and approve a directional sign to be placed on the building for Just Breathe Wellness, LLC, located at 3575 Medina Road, Suite 150, not to exceed 3.75 square feet as presented.
MOTION SECONDED BY	Mr. Stopa
VOTING ROLL CALL	VOTE
Mr. DeMichael	Yes
Mr. Stopa	Yes
Mr. Radice	Yes
VOTING RESULTS	YES: 3 NO: 0

SITE PLANS (continued)**APPROVAL OF SITE PLANS – LoPRESTI BCJ FINANCIAL GROUP**

MOTION BY 10:27 minutes	Mr. DeMichael: I'll move to accept the recommendation of the Zoning Commission and approve the change of use for LoPresti BCJ Financial Group, to be located at 3995 Medina Road, Suite 200, as presented.
MOTION SECONDED BY	Mr. Stopa
VOTING ROLL CALL	VOTE
Mr. DeMichael	Yes
Mr. Stopa	Yes
Mr. Radice	Yes
VOTING RESULTS	YES: 3 NO: 0

APPROVAL OF SITE PLANS – LoPRESTI BCJ FINANCIAL GROUP

MOTION BY 11:17 minutes	Mr. DeMichael: I'll move to accept the recommendation of the Zoning Commission and approve a building identification sign for LoPresti BCJ Financial Group, at 3995 Medina Road, Suite 200, not to exceed 19.58 square feet as presented.
MOTION SECONDED BY	Mr. Stopa
VOTING ROLL CALL	VOTE
Mr. DeMichael	Yes
Mr. Stopa	Yes
Mr. Radice	Yes
VOTING RESULTS	YES: 3 NO: 0

APPROVAL OF SITE PLANS – FAST SIGNS

MOTION BY 12:08 minutes	Mr. DeMichael: I'll move to accept the recommendation of the Zoning Commission and approve a change of use for Fast Signs, located at 2755 Medina Road, as presented.
MOTION SECONDED BY	Mr. Stopa
VOTING ROLL CALL	VOTE
Mr. DeMichael	Yes
Mr. Stopa	Yes
Mr. Radice	Yes
VOTING RESULTS	YES: 3 NO: 0

SITE PLANS (continued)**APPROVAL OF SITE PLANS – FAST SIGNS**

MOTION BY 12:30 minutes	Mr. DeMichael: I'll move to accept the recommendation of the Zoning Commission and approve a wall sign for Fast Signs, located at 2755 Medina Road, not to exceed 30.1 square feet as presented.
MOTION SECONDED BY	Mr. Radice
VOTING ROLL CALL	VOTE
Mr. DeMichael	Yes
Mr. Radice	Yes
Mr. Stopa	Yes
VOTING RESULTS	YES: 3 NO: 0

APPROVAL OF SITE PLANS – FAST SIGNS

MOTION BY 12:56 minutes	Mr. DeMichael: I'll move to accept the recommendation of the Zoning Commission and approve a tenant panel to be placed on the existing identification sign for Fast Signs, located at 2755 Medina Road, not to exceed 19.1 square feet as presented.
MOTION SECONDED BY	Mr. Stopa
VOTING ROLL CALL	VOTE
Mr. DeMichael	Yes
Mr. Stopa	Yes
Mr. Radice	Yes
VOTING RESULTS	YES: 3 NO: 0

THEN AND NOW PURCHASE ORDER – GENERAL MAINTENANCE SERVICE CORP.

MOTION BY 15:05 minutes	Mr. DeMichael: I'll move to approve Then and Now purchase order, the vendor is General Maintenance Service Corporation. Total amount is \$1,391.61.
MOTION SECONDED BY	Mr. Radice
VOTING ROLL CALL	VOTE
Mr. DeMichael	Yes
Mr. Radice	Yes
Mr. Stopa	Yes
VOTING RESULTS	YES: 3 NO: 0

APPROVAL OF PURCHASE ORDERS AND TRAINING REQUESTS – OTARMA

MOTION BY 15:38 minutes	Mr. Stopa: At this time, I'd like to make a motion for a purchase order requisition. The departments' gonna be Admin, PD and Road and Bridge. It's for OTARMA. This is for our 2020-2021 anniversary contribution for our health insurance. Total amounts' \$67,695.
MOTION SECONDED BY	Mr. Radice
AMENDED MOTION BY 16:04 minutes	Mr. Stopa: I make a motion to amend my purchase order requisition request to mean the 2020-2021 anniversary contribution for buildings property and liability insurance.
MOTION SECONDED BY	Mr. Radice
VOTING ROLL CALL	VOTE
Mr. Stopa	Yes
Mr. Radice	Yes
Mr. DeMichael	Yes
VOTING RESULTS	YES: 3 NO: 0

APPROVAL OF ACCOUNTS PAYABLE

MOTION BY 16:44 minutes	Mr. DeMichael: I'll move to approve Accounts Payable, dated 12/16/2019 to 12/26/2019, from electronic payment 51-2019 to check number 30639. Total amount \$105,508.84.
MOTION SECONDED BY	Mr. Radice
VOTING ROLL CALL	VOTE
Mr. DeMichael	Yes
Mr. Radice	Yes
Mr. Stopa	Yes
VOTING RESULTS	YES: 3 NO: 0

DEPARTMENT REPORTS FOR NOVEMBER

DISCUSSION	Mr. DeMichael noted that to save paper (and thus, storage space), the Police and Fire department reports are presented double sided. Also noted, the Fire department October report was also included at this time due to being missed last month due to technical difficulties at the Fire Department
MOTION BY 18:35 minutes	Mr. DeMichael: I'll move to approve the department reports for all four (4) departments in November and as well as the Fire department in October of 2019.
MOTION SECONDED BY	Mr. Stopa
VOTING ROLL CALL	VOTE
Mr. DeMichael	Yes
Mr. Stopa	Yes
Mr. Radice	Yes
VOTING RESULTS	YES: 3 NO: 0

DEPARTMENT HEAD/REPRESENTATIVE COMMENTS

DEPARTMENT 19:11 minutes	Service Department
REPRESENTATIVE'S NAME	Mr. Miller
DISCUSSION	Nothing to report.

DEPARTMENT 19:14 minutes	Admin Department
REPRESENTATIVE'S NAME	Mr. Dominguez Jr.
DISCUSSION	Nothing to report.

DEPARTMENT	Police Department
REPRESENTATIVE'S NAME	Chief Colonius
STATUS	Not present

DEPARTMENT	Fire Department
REPRESENTATIVE'S NAME	Chief Painter
STATUS	Not present

DEPARTMENT	Zoning Department
REPRESENTATIVE'S NAME	Mrs. Ridgley
STATUS	Not present

OLD BUSINESS**2020 CENSUS COMMITTEE APPOINTMENTS**

DISCUSSION	The Trustees and Mr. Dominguez Jr. had a short discussion on formally appointing members for the new Census committee. Mr. Dominguez Jr. stated that, at this time, he and Mrs. Ridgley would be on the committee.
MOTION BY 19:50 minutes	Mr. Stopa: At this time, I'd like to make a motion to appoint Nick Dominguez Jr. and Elaine Ridgley on the 2020 Census committee for Medina Township.
MOTION SECONDED BY	Mr. Radice
VOTING ROLL CALL	VOTE
Mr. Stopa	Yes
Mr. Radice	Yes
Mr. DeMichael	Yes
VOTING RESULTS	YES: 3 NO: 0
DISCUSSION	Mrs. Ventura and Mr. Dominguez Jr. had a short discussion on the timelines for the Census to be completed.

SOCIAL MEDIA POLICY RESOLUTION

DISCUSSION 19:42 minutes	Mr. DeMichael stated that the Social Media Policy resolution is to be tabled.
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NEW BUSINESS**APPROVAL OF PREVIOUS MINUTES**

MOTION TO APPROVE MINUTES OF	November 26, 2019 December 11, 2019
TYPE OF MEETING	Special Meetings
MOTION BY 20:50 minutes	Mr. DeMichael: I'll move to approve the following Minutes, November 26, 2019, a Special Meeting and December 11, 2019, a Special Meeting.
MOTION SECONDED BY	Mr. Radice
VOTING ROLL CALL	VOTE
Mr. DeMichael	Abstain
Mr. Radice	Yes
Mr. Stopa	Yes
VOTING RESULTS	YES: 2 NO: 0 Abstention: 1

MOTION TO APPROVE MINUTES OF	November 27, 2019
TYPE OF MEETING	Special Meeting
MOTION BY 21:18 minutes	Mr. DeMichael: I'll move to approve the Special Meeting Minutes for November 27, 2019.
MOTION SECONDED BY	Mr. Radice
VOTING ROLL CALL	VOTE
Mr. DeMichael	Yes
Mr. Radice	Yes
Mr. Stopa	Yes
VOTING RESULTS	YES: 3 NO: 0

EMPLOYEE HANDBOOK POLICY RESOLUTION

DISCUSSION 22:07 minutes	Mr. DeMichael stated that the Employee Handbook Policy resolution is to be tabled.
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PLANET AID DONATION BIN DISCUSSION

DISCUSSION	Mr. DeMichael recognized Mr. Randy Miller, territory manager for Planet Aid, who provided documentation to the Board and went on to request that the Board allow up to 2 donation bins be placed at Blakslee Park. Mr. Miller identified other communities allowing collection bins to be placed on their property. Mrs. Ventura advised that normally when a Township allows something like this, it must be open to the public without the exclusivity in Mr. Millers' agreement document. Mr. Stopa asked for the number of bins in this area. Mr. Miller stated there are close to 20 in Medina City and surrounding Townships. Mr. DeMichael stated that he thought it was nice to have a place where donations could be made.
MOTION BY 27:22 minutes	Mr. DeMichael: I'll move to allow Planet Aid to go ahead and place up to two (2) bins, pending the Prosecutors office review of this agreement.
MOTION SECONDED FOR DISCUSSION BY	Mr. Radice
AMENDED MOTION BY 27:38 minutes	Mr. DeMichael: And I'll amend my motion to say at Blakslee Park.
MOTION SECONDED BY	Mr. Radice
DISCUSSION	Mr. Radice stated his concern with the existing recycling bins, now at Blakslee Park, is that people tend to dump their junk and that this would just provide another bin for them to do so. Mr. Radice stated that there are better alternatives to the bins for recycling. Mr. Radice also stated that keeping the bin area clean has caused additional work due to it not being monitored. Mr. Stopa asked for a list of other bins in the area so he could see what they look like. Mr. Miller stated that he would provide a list. Mr. Miller also stated that they are aware of the unwanted items left at the bins and that his firm would pick those items up when necessary.
VOTING ROLL CALL	VOTE
Mr. DeMichael	Yes
Mr. Radice	No
Mr. Stopa	No
VOTING RESULTS	YES: 1 NO: 2

PUBLIC COMMENT

MOTION BY 30:03 minutes	Mr. DeMichael: I'll move to open the floor for public comment.
MOTION SECONDED BY	Mr. Stopa
VOTING ROLL CALL	VOTE
Mr. DeMichael	Yes
Mr. Stopa	Yes
Mr. Radice	Yes
VOTING RESULTS	YES: 3 NO: 0
COMMENTS	There were public comments made.

MOTION BY 45:57 minutes	Mr. DeMichael: I'll move to close the public comment portion of our meeting.
MOTION SECONDED BY	Mr. Stopa
VOTING ROLL CALL	VOTE
Mr. DeMichael	Yes
Mr. Stopa	Yes
Mr. Radice	Yes
VOTING RESULTS	YES: 3 NO: 0

OTHER BUSINESS – OUTSTANDING 2019 BILLS

DISCUSSION 46:48 minutes	Mrs. Ventura asked the Trustees to reach out to their respective department heads to provide any billing for 2019 that has not already cleared in order to close down 2019 purchase orders and get year-end accounting completed. Mrs. Ventura also provided a status of the firm conducting the next 3 outside audits for the Township.
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MEETING ADJOURN

MOTION BY 48:12 minutes	Mr. DeMichael: Move to adjourn.
MOTION SECONDED BY	Mr. Radice
VOTING ROLL CALL	VOTE
Mr. DeMichael	Yes
Mr. Radice	Yes
Mr. Stopa	Yes
VOTING RESULTS	YES: 3 NO: 0
	Meeting adjourned at 6:48 pm.

NEXT SCHEDULED MEETING

TYPE OF MEETING	Organizational
DATE	1/2/2020
TIME	5:00 pm
LOCATION	Township Hall
COMMENTS	None

MINUTES PREPARED BY

NAME	TITLE	DATE
Nick Dominguez	Office Assistant	1/2/2020

ATTESTED BY

SIGNATURE	TITLE	DATE
	Fiscal Officer	1/23/2020

BOARD/COUNCIL CERTIFIED

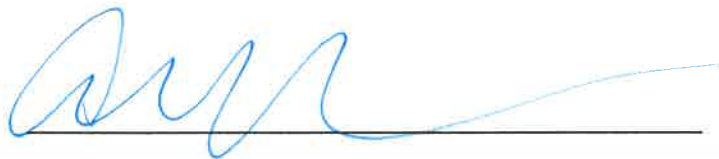
SIGNATURE	TITLE	DATE
	Chairman	1/23/2020
	Vice Chairman	1/23/2020
	Trustee	1/23/2020

OATH OF OFFICE

State of Ohio

County of MEDINA

I, ANGELA VENTURA do solemnly swear that I will support the Constitution of the United States, and the Constitution of the State of Ohio, and will faithfully discharge the duties of Fiscal Officer of Medina Township, Medina County, State of Ohio during my continuance in office.



Sworn before me and signed in my presence this 26 day of December, 2019



Medina Twp. Trustee

OATH OF OFFICE

State of Ohio

County of MEDINA

I, CHUCK JOHNSON do solemnly swear that I will support the Constitution of the United States, and the Constitution of the State of Ohio, and will faithfully discharge the duties of Trustee of Medina Township, Medina County, State of Ohio during my continuance in office.



Sworn before me and signed in my presence this 26 day of DECEMBER 2019



MEDINA TOWNSHIP, MEDINA COUNTY
Appropriation Supplemental
 December 2019

12/26/2019 2:51:23 PM
 UAN v2019.2

Post Date	Transaction Date	Account Code	Amount	Resolution Number	Type	Purpose	Budgetary Correction
12/26/2019	12/26/2019	2191-210-190-0000	\$6,000.00		Permanent	MOVE FUNDS TO COVER BALANCE OF 2019	No
12/26/2019	12/26/2019	2191-210-599-0000	-\$6,000.00		Permanent	MOVE FUNDS TO COVER BALANCE OF 2019	No

APPROVED BY MEDINA TWP. TRUSTEES

Date 12-26-19
 Trustee Chm.
 Trustee [Signature]
 Trustee [Signature]

CASH REQUIREMENTS

(Prior to Processing)

THIS REPORT SUMMARIZES YOUR PAYROLL TRANSACTIONS FOR THE CHECK DATE 12/27/19. IT DOES NOT REFLECT MISCELLANEOUS ADMINISTRATIVE CHARGES. PLEASE REFER TO YOUR INVOICE(S) FOR THE TOTAL CASH REQUIRED FOR THIS CHECK DATE.

TRANSACTION DETAIL

ELECTRONIC FUNDS TRANSFER - Your financial institution will initiate transfer to Paychex at or after 12:01 A.M. on transaction date.

TRANS. DATE	BANK NAME	ACCOUNT NUMBER	PRODUCT	DESCRIPTION	BANK DRAFT AMOUNTS & OTHER TOTALS
12/27/19	PNC BANK, NA	xxxxxx6361	Direct Deposit	Net Pay Allocations	37,936.79
12/27/19	PNC BANK, NA	xxxxxx6361	Taxpay®	Employee Withholdings Social Security Medicare Fed Income Tax OH Income Tax OH CVRSD SD Inc OH MEDIN CTY Inc Total Withholdings	473.68 732.43 4,296.70 1,084.34 18.39 20.59 6,626.13
				Employer Liabilities Social Security Medicare Total Liabilities	473.68 732.44 1,206.12
				EFT FOR 12/27/19	45,769.04
				TOTAL EFT (Does not reflect administrative charges)	45,769.04

CHK # 25082 to CHK # 25121

REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES - Paychex does not remit these funds. You must ensure accurate and timely payment of applicable items.

TRANS. DATE	BANK NAME	ACCOUNT NUMBER	PRODUCT	DESCRIPTION	TOTAL
12/27/19	Refer to your records for account information		Payroll	Employee Deductions 457 plan EE pretax AFLAC EE Post Tax AFLAC EE Pretax Opers Police EE cont Opers np EE Cont PXCMP PRETAX Health Union Dues Total Deductions	900.00 12.42 18.78 3,354.55 1,519.29 1,165.27 162.00 7,132.31
				TOTAL REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES (Does not reflect administrative charges)	7,132.31

PAYCHEX WILL MAKE THESE TAX DEPOSIT(S) ON YOUR BEHALF - This information serves as a record of payment.

DUE DATE	PRODUCT	DESCRIPTION
01/02/20	Taxpay®	FED IT PMT Group
		6,708.93

CASH REQUIREMENTS

(Prior to Processing)

THIS REPORT SUMMARIZES YOUR PAYROLL TRANSACTIONS FOR THE CHECK DATE 12/27/19. IT DOES NOT REFLECT MISCELLANEOUS ADMINISTRATIVE CHARGES. PLEASE REFER TO YOUR INVOICE(S) FOR THE TOTAL CASH REQUIRED FOR THIS CHECK DATE.

PAYCHEX WILL MAKE THESE TAX DEPOSIT(S) ON YOUR BEHALF (cont.) - This information serves as a record of payment.

DUE DATE	PRODUCT	DESCRIPTION	
01/15/20	Taxpay®	OH Income Tax	2,119.09
01/15/20	Taxpay®	OH MEDIN CTY Inc	41.75
01/15/20	Taxpay®	OH SD PMT Group	36.60

APPROVED BY MEDINA TWP. TRUSTEES
Date 12-26-19
Trustee Chm. [Signature]
Trustee [Signature]
Trustee [Signature]

Payment Listing

UAN v2019.2

12/16/2019 to 12/26/2019

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
51-2019	12/16/2019	12/21/2019	CH	OHIO PUBLIC EMPLOYEES RETIREMENT S	\$8,784.83	O
52-2019	12/16/2019	12/21/2019	CH	OHIO PUBLIC EMPLOYEES RETIREMENT S	\$15,665.64	O
30601	12/26/2019	12/24/2019	AW	AED SUPERSTORE	\$1,369.90	O
30602	12/26/2019	12/24/2019	AW	AMAZON	\$435.17	O
30603	12/26/2019	12/24/2019	AW	ARMSTRONG CABLE	\$308.36	O
30604	12/26/2019	12/24/2019	AW	CANON FINANCIAL	\$105.33	O
30605	12/26/2019	12/24/2019	AW	CINTAS CORP #011	\$346.89	O
30606	12/26/2019	12/24/2019	AW	CRANDALLCO INC	\$810.60	O
30607	12/26/2019	12/24/2019	AW	ENGLEFIELD, INC	\$732.90	O
30608	12/26/2019	12/24/2019	AW	FRONTIER	\$49.16	O
30609	12/26/2019	12/24/2019	AW	THE GAZETTE	\$95.70	O
30610	12/26/2019	12/24/2019	AW	GUARDIAN TRACKING	\$1,102.00	O
30611	12/26/2019	12/24/2019	AW	HARVEY, JUSTIN	\$24.28	O
30612	12/26/2019	12/24/2019	AW	INTERSTATE BILLING SERVICE, INC.	\$265.00	O
30613	12/26/2019	12/24/2019	AW	HURT, JEANNE M	\$250.00	O
30614	12/26/2019	12/24/2019	AW	KENWORTH OF RICHFIELD	\$9.68	O
30615	12/26/2019	12/24/2019	AW	LAMPHEAR'S LAWN SERVICE	\$2,975.63	O
30616	12/26/2019	12/24/2019	AW	LIGHTHOUSE SOLUTIONS INC	\$27,249.36	O
30617	12/26/2019	12/24/2019	AW	MACK INDUSTRIES INC	\$84.00	O
30618	12/26/2019	12/24/2019	AW	MEDINA HOSPITAL	\$30,480.72	O
30619	12/26/2019	12/24/2019	AW	MELWAY PAVING CO INC	\$3,330.00	O
30620	12/26/2019	12/24/2019	AW	ACE	\$203.22	O
30621	12/26/2019	12/24/2019	AW	MERRICK ENTERPRISES	\$247.34	O
30622	12/26/2019	12/24/2019	AW	NAFTO	\$225.00	O
30623	12/26/2019	12/24/2019	AW	MAZANEC, RASKIN, & RYDER CO., LPA	\$1,430.01	O
30624	12/26/2019	12/24/2019	AW	OHIO EDISON	\$1,204.33	O
30625	12/26/2019	12/24/2019	AW	OHIO PUBLIC EMPLOYEES DEFERRED CO	\$900.00	O
30626	12/26/2019	12/24/2019	AW	OHIO TRANSPORT, INC.	\$322.51	O
30627	12/26/2019	12/24/2019	AW	PITNEY BOWES GLOBAL	\$142.35	O
30628	12/26/2019	12/24/2019	AW	SIRCHIE FINGER PRINT LABORATORIES IN	\$57.90	O
30629	12/26/2019	12/24/2019	AW	MEDINA COUNTY SPCA	\$605.27	O
30630	12/26/2019	12/24/2019	AW	STAPLES BUSINESS ADVANTAGE	\$20.01	O
30631	12/26/2019	12/24/2019	AW	GENERAL MAINTENANCE SERVICE CORP	\$1,391.61	O
30632	12/26/2019	12/24/2019	AW	VOYAGER FLEET SYSTEMS, INC.	\$1,877.57	O
30633	12/26/2019	12/24/2019	AW	VENTURA, MATTHEW	\$75.04	O
30634	12/26/2019	12/24/2019	AW	TREASURER OF STATE - AR	\$1,013.20	O
30635	12/26/2019	12/24/2019	AW	MEDINA COUNTY SANITARY ENG	\$293.07	O
30636	12/26/2019	12/24/2019	AW	HEIDI'S TOWING	\$115.20	O
30637	12/26/2019	12/24/2019	AW	FBN SYSTEMS, INC.	\$360.00	O
30638	12/26/2019	12/24/2019	AW	C & L SHOES	\$130.06	O
30639	12/26/2019	12/24/2019	AW	AMERICAN ROADWAY LOGISTICS, INC.	\$420.00	O
Total Payments:					\$105,508.84	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$105,508.84	

Payment Listing

UAN v2019.2

12/16/2019 to 12/26/2019

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

APPROVED BY MEDINA TWP. TRUSTEESDate 12-26-19Trustee Chm. [Signature]Trustee [Signature]Trustee [Signature]



30901 Carter St, Solon, OH 44139

Telephone: (440) 542-1171 • fax: (440) 542-1763 • e-mail: OHinfo@planetaid.org

December 26, 2019

To Medina Township Board of Trustees:

I am writing to ask permission to place a Planet Aid clothes and shoes donation bin at Blakslee Park near the recycling receptacles located on the grounds.

Planet Aid is a 501(c)3 non-profit organization, registered and operating in 19 states and the District of Columbia. Our recognizable yellow steel clothes and shoe donation bins (which measure 4' x 4' x 7') are conveniently located at gas stations, schools, libraries, recycling centers, churches, retail store fronts, and parks throughout our operational areas. Our bins have become a hallmark for textile recycling in the U.S., reminding individuals of the importance of saving textile resources and making it as easy as possible for everyone.

Planet Aid was founded in 1997 in the Boston, Massachusetts. From the very start, the primary mission has been twofold: 1) to protect the environment by saving textile resources from ending up in local landfills and 2) to support development and education projects in poverty stricken countries throughout the world. We accomplish the latter objective by donating the net proceeds from the sale of the donated materials, thus establishing a win-win formula to help people and aid the planet. You can read about the projects we support at Planetaid.org.

Planet Aid services its bins on a routine, regular basis to ensure the bin, its contents, and the area surrounding each site are well cared for and neat and clean. We take pride in our bins as part of our recognizable brand, and we greatly appreciate hosts allowing us to fulfill our mission by agreeing to have a bin at their location. A copy of "Our Agreement to Host a Collection Bin" is attached with this proposal. The agreement indicates that Planet Aid provides liability insurance for the bin(s). Once the bin is placed, Planet Aid handles the collection and service of bin from that point on.

If you have any further questions, feel free to give me a call or you can reach our Operations Manager, Rich Armstrong in Solon, Ohio location at: (440) 542-1171. I look forward to partnering with you and having our recycling bin(s) at your community park/recycling center. Thank you for your time and consideration.

Sincerely,

Randy Miller
Territory Manager
(330) 730-0053
rmiller@planetaid.org

NOT APPROVED

MEDINA TOWNSHIP

BOARD OF TRUSTEES MEETING

MEETING HELD 12/26/19

NAME

ADDRESS

Matt Calla

3505 Hamilton

Simon Traynor

4004 Rensselaer

DIANNA HUFFMAN

4025 RENSEN RD

Willie Hill

3670 Hamilton Rd.

Randy Miller (Planet)
Kid

Solon, OH

Chud Johnson

3298 FOSKETT RD

Dana Johnson

3298 FOSKETT RD

Allison STROGIN

STH6

RAY Jarrett

Foskett Rd.

Carole Ferow

3335 Myers Rd

Susan Robertson

3730 Cool Rd

Charlotte Becker

13532 Trails Edge Rd.

F. J. Gorzalski

2736 Medina Pl

Jonny Baker
Don Wagner

3575 Reserve Commons Dr

The Post

Krapp

Ford

Tracy Wickman

3821 Granger Rd.

Darin Clary

3497 Old Weymouth Rd