

**MEDINA TOWNSHIP TRUSTEES
REGULAR MEETING 7:00 PM
MAY 2, 2019**

- I. ROLL CALL - PLEDGE - MOMENT OF SILENCE**
- II. SITE PLANS**
- III. PURCHASE ORDERS AND TRAINING REQUESTS**
- IV. APPROVAL OF ACCOUNTS PAYABLE**
- V. APPROVAL OF PAYROLL**
- VI. DEPARTMENT HEAD COMMENTS**
- VII. DEPARTMENT REPORTS FOR MARCH**

OLD BUSINESS

- VIII. DISCUSSION OF HVAC SYSTEM AT POLICE DEPARTMENT**
- IX. POTENTIAL BONUS FOR ROAD DEPARTMENT EMPLOYEES**
- X. SET DATE FOR RECORDS RETENTION COMMISSION MEETING**

NEW BUSINESS

- XI. DISCUSSION TO MOVE PAYROLL STUBS TO A DIGITAL FORMAT**
- XII. CHICKEN DINNER EVENT SPONSORED BY MEDINA TOWNSHIP**
- XIII. #05022019-016
RESOLUTION TO ADOPT A ZONING MORITORIUM**
- XIV. #05022019-017
RESOLUTION TO SUBMIT TOWNSHIP CEMETARY RULES &
REGULATIONS TO THE OHIO DIVISION OF REAL ESTATE AND
PROFESSIONAL LICENSING**
- XV. #05022019-018
RESOLUTION TO ADOPT THE UPDATE TO THE RESOLUTION TO
ESTABLISH REGISTRATION OF TRANSIENT VENDORS**
- XVI. EXECUTIVE SESSION TO DISCUSS HIRING A PUBLIC EMPLOYEE**
- XVII. PUBLIC COMMENT**
- XVIII. ADJOURN**

**MEDINA TOWNSHIP TRUSTEES
MINUTES OF REGULAR MEETING
May 2, 2019
7:00 PM**

The Medina Township Board of Trustees met in regular session at the Western Reserve Masonic Community on May 2, 2019, to conduct the business of the Township. Chairman Ken DeMichael called the meeting to order at 7:02pm with the following Trustees in attendance: Ken DeMichael, Mike Stopa and Mark Radice. Also, in attendance were Township Department Heads Police Chief Colonius, Service Department Supervisor Mr. Miller, Zoning Inspector Mrs. Ridgley and the general public.

Roll Call

Mr. DeMichael asked for a roll call of all members present. Trustees present were Mr. DeMichael, Mr. Radice and Mr. Stopa.

Pledge

Mr. DeMichael led the Pledge of Allegiance.

Moment of Silence

Mr. DeMichael asked for a moment of silence for our military both at home and abroad as well as our first responders.

SITE PLANS

Dollar Tree

Mr. DeMichael moved to accept the recommendation of the Zoning commission and approve the change of use for Dollar Tree to be located at 2783 Medina Road as presented. Mr. Stopa seconded. Voting aye thereon: Mr. DeMichael, Mr. Stopa and Mr. Radice.

Mr. DeMichael moved to accept the recommendation of the Zoning commission and approve the wall sign for Dollar Tree to be located at 2783 Medina Road not to exceed 79.06 sq. ft as presented. Mr. Stopa seconded. Voting aye thereon: Mr. DeMichael, Mr. Stopa and Mr. Radice.

Mr. DeMichael moved to accept the recommendation of the Zoning commission and approve the tenant panel for Dollar Tree located at 2783 Medina Road to be placed on the existing pylon sign not to exceed 19.62 sq. ft as presented. Mr. Stopa seconded. Voting aye thereon: Mr. DeMichael, Mr. Stopa and Mr. Radice.

SITE PLANS (continued)

Health Source/Facial Expressions

Mr. DeMichael moved to accept the recommendation of the Zoning commission and approve the ground sign for Health Source America's Chiropractor located at 5019 Victor Drive, not to exceed 24 square feet, as presented. Mr. Stopa seconded. Voting aye thereon: Mr. DeMichael, Mr. Stopa and Mr. Radice.

Mr. DeMichael moved to accept the recommendation of the Zoning commission and approve the Tenant Panel to be placed on the ground sign for Facial Impressions located at 5019 Victor Drive not to exceed 5 square feet, as presented. Mr. Stopa seconded. Voting aye thereon: Mr. DeMichael, Mr. Stopa and Mr. Radice.

Palmary

Mr. DeMichael moved to accept the recommendation of the Zoning commission and approve a change of use for The Palmary at Western Reserve Masonic Community to be located at 3995 Medina Road, Suite #100, as presented. Mr. Stopa seconded. Voting aye thereon: Mr. DeMichael, Mr. Stopa and Mr. Radice.

Mr. DeMichael moved to accept the recommendation of the Zoning commission and approve the wall sign for The Palmary at Western Reserve Masonic Community located at 3995 Medina Road, Suite #100, not to exceed 9.17 square feet, as presented. Mr. Stopa seconded. Voting aye thereon: Mr. DeMichael, Mr. Stopa and Mr. Radice.

Mr. DeMichael moved to accept the recommendation of the Zoning commission and approve the tenant panel for The Palmary at Western Reserve Masonic Community located at 3995 Medina Road, Suite #100, to be placed on the existing pylon sign, not to exceed 1.35 square feet, as presented. Mr. Stopa seconded. Voting aye thereon: Mr. DeMichael, Mr. Stopa and Mr. Radice.

PURCHASE ORDER AND TRAINING REQUESTS

Advanced Medicolegal Forensic Training

Mr. Radice said I have one the vendor is County Medical Examiner, it's for Officer Oyler, cost is \$450 training request for a 5-day advanced legal forensic class the dates are June 10th- June 14th, 2019. Mr. DeMichael seconded. Voting aye thereon: Mr. Radice, Mr. DeMichael and Mr. Stopa.

OTARMA PERSO Claim Expense Deductible

The Trustees tabled this Purchase Order request until it could be determined what Fund this would be paid out of.

Approval of Accounts Payable

Mr. DeMichael moved to approve accounts payable check #30052 through check #30084 total amount is \$19,494.55. Mr. Stopa seconded. Voting aye thereon: Mr. DeMichael, Mr. Stopa and Mr. Radice.

Approval of Payroll

Mr. DeMichael moved to approve payroll dated 5/3/2019 total amount is \$37,497.92 with \$7291.88 being deferred. Mr. Stopa seconded. Abstaining was Mr. DeMichael. Voting aye thereon: Mr. Stopa and Mr. Radice.

Department Head Comments

Department Heads provided the current status of each of their departments and discussed upcoming Township events.

Department Reports for March

Mr. Stopa made a motion to approve March 2019 Department reports as presented Police, Fire, Zoning, and Service Department. Mr. Radice seconded. Voting aye thereon: Mr. Stopa, Mr. Radice and Mr. DeMichael.

OLD BUSINESS

Discussion of HVAC System at the Police Department

No new information was provided. However, the item is to be kept on the agenda.

Potential Bonus for Road Department Employees

No new information was provided. However, the item is to be kept on the agenda.

Set Date for Records Retention Meeting

Plan to meet 5/16/2019 at 6:45 prior to the Regular Trustees Meeting. Reach out to Mrs. Ventura to see if that date is good.

NEW BUSINESS

Allow Paystubs to be Digitalized

Mr. DeMichael moved to allow payroll paystubs to be moved to a digital format. Mr. Stopa seconded. Voting aye thereon: Mr. DeMichael, Mr. Stopa and Mr. Radice.

Chicken Dinner Event

The Three (3) Trustees and Department heads, along with input from residents present, discussed organizing a chicken dinner event for the Township. A tentative date of September 15, 2019 was set with times of 4pm to 6pm. Mr. Stopa asked to identify the Township costs involved, including the Police Department, Service Department and budget costs.

NEW BUSINESS (continued)

Resolution 05022019-016

Mr. DeMichael put forth the following Resolution #05022019-016 to adopt a moratorium on enforcement of Zoning setback, parking and landscaping requirements where nonconformities result from government taking of property and incorporate this two (2) page document by reference. Mr. Stopa seconded. Voting aye thereon: Mr. DeMichael, Mr. Stopa and Mr. Radice.

Resolution 05022019-017

Mr. DeMichael put forth the following Resolution #05022019-017 to submit Medina Townships' Cemetery Rules and Regulations to the Ohio Division of Real Estate and Professional Licensing and incorporate this two (2)-page document by reference. Mr. Stopa seconded. Voting aye thereon: Mr. DeMichael, Mr. Stopa and Mr. Radice.

Resolution 05022019-018

Mr. DeMichael put forth the following Resolution #05022019-018 to adopt the updated Resolution to Establish Registration of Transient Vendors and incorporate this four (4)-page document by reference. Mr. Stopa seconded. Voting aye thereon: Mr. DeMichael, Mr. Stopa and Mr. Radice.

Public Comment

Mr. DeMichael moved to open the floor for public comment. Mr. Stopa seconded. Voting aye thereon: Mr. DeMichael, Mr. Stopa and Mr. Radice. There were comments from the public.

Mr. DeMichael moved to close the public comment portion of our meeting. Mr. Stopa seconded. Voting aye thereon: Mr. DeMichael, Mr. Stopa and Mr. Radice.

Executive Session to Discuss Hiring a Public Employee

Mr. DeMichael moved to go into Executive Session to discuss hiring a Public Employee with the three (3) Trustees. Mr. Stopa seconded. Voting aye thereon: Mr. DeMichael, Mr. Stopa and Mr. Radice. The Board entered into Executive Session at 7:51 pm.

Mr. DeMichael moved to come back from Executive Session at 8:42pm where the three (3) Trustees were discussing uh hiring a Public Employee.

Mr. Stopa seconded. Voting aye thereon: Mr. DeMichael, Mr. Stopa and Mr. Radice.

Special Meeting

Mr. DeMichael moved to interview the following interested on May 14th at 5:30 the final 3 candidates to fill our vacant position in Town hall, Nick Dominguez Jr., Patricia Popek and Micki Parr. Mr. Radice seconded. The Trustees agreed to hold a Special Meeting at 5:30pm on May 14, 2019, for new employee candidate interviews. Voting aye thereon: Mr. DeMichael, Mr. Radice and Mr. Stopa.

Amended Zoning Secretary Pay


Mr. Stopa made a motion to report the Township Zoning Board Secretary will be paid \$75 per meeting attended, \$175 for all paperwork associated with the meetings not to exceed \$5000 per year, then \$30 per item on the agendas and there will be no benefits for the position. Mr. Radice seconded. Voting aye thereon: Mr. Stopa, Mr. Radice and Mr. DeMichael.


Adjournment

Mr. DeMichael moved to adjourn. Mr. Radice seconded. Voting aye thereon: Mr. DeMichael, Mr. Radice and Mr. Stopa. There being no further business to come before the Board the meeting was adjourned at 8:46 pm.



Angela Ventura, Fiscal Officer

Ken DeMichael, Chairman


Mike Stopa, Vice-Chairman


Mark Radice, Trustee

Payment Listing

UAN v2019.1

5/2/2019 to 5/2/2019

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
30052	05/02/2019	04/30/2019	AW	ACE	\$140.19	O
30053	05/02/2019	04/30/2019	AW	AKRON TRACTOR & EQUIPMENT	\$157.50	O
30054	05/02/2019	04/30/2019	AW	ALBRIGHT SECURITY CENTER	\$10.00	O
30055	05/02/2019	04/30/2019	AW	AT&T MOBILITY	\$20.04	O
30056	05/02/2019	04/30/2019	AW	CINTAS CORP #011	\$299.39	O
30057	05/02/2019	04/30/2019	AW	C & L SHOES	\$245.96	O
30058	05/02/2019	04/30/2019	AW	CANON FINANCIAL	\$105.33	O
30059	05/02/2019	04/30/2019	AW	CITY OF MEDINA - FINANCE DEPT	\$2,500.00	O
30060	05/02/2019	04/30/2019	AW	CORNERSTONE CHAPEL	\$250.00	O
30061	05/02/2019	04/30/2019	AW	FRONTIER	\$497.83	O
30062	05/02/2019	04/30/2019	AW	GOE, CECELIA	\$445.22	O
30063	05/02/2019	04/30/2019	AW	HUMANA	\$219.30	O
30064	05/02/2019	04/30/2019	AW	LEXIPOL, LLC	\$4,101.00	O
30065	05/02/2019	04/30/2019	AW	MARCHESE COMMUNICATIONS CO	\$800.00	O
30066	05/02/2019	04/30/2019	AW	MEDINA COUNTY SANITARY ENG	\$735.18	O
30067	05/02/2019	04/30/2019	AW	MONTVILLE TOWNSHIP	\$50.00	O
30068	05/02/2019	04/30/2019	AW	OHIO PUBLIC EMPLOYEES DEFERRED CO	\$730.00	O
30069	05/02/2019	04/30/2019	AW	OHIO EDISON	\$569.72	O
30070	05/02/2019	04/30/2019	AW	PETALSWEET CLEANING LLC	\$308.00	O
30071	05/02/2019	04/30/2019	AW	PNC BANK	\$886.85	O
30072	05/02/2019	04/30/2019	AW	THE POLICE AND SHERIFFS PRESS, INC	\$17.55	O
30073	05/02/2019	04/30/2019	AW	TRACTOR SUPPLY CREDIT PLAN	\$69.95	O
30074	05/02/2019	04/30/2019	AW	VERIZON WIRELESS	\$20.09	O
30075	05/02/2019	04/30/2019	AW	LIGHTHOUSE SOLUTIONS INC	\$1,650.00	O
30076	05/02/2019	04/30/2019	AW	C MARTIN TRUCKING	\$1,961.89	O
30077	05/02/2019	04/30/2019	AW	DISCOUNT DRAINAGE SUPPLIES	\$306.95	O
30078	05/02/2019	04/30/2019	AW	CHUCKS CUSTOM SERVICE CTR	\$7.86	O
30079	05/02/2019	04/30/2019	AW	REINHARDT SUPPLY	\$23.16	O
30080	05/02/2019	04/30/2019	AW	STAPLES BUSINESS ADVANTAGE	\$30.27	O
30081	05/02/2019	04/30/2019	AW	ENGLEFIELD, INC	\$842.32	O
30082	05/02/2019	04/30/2019	AW	OPBA	\$288.00	O
30083	05/02/2019	04/30/2019	AW	HALL PUBLIC SAFETY UPFITTERS	\$450.00	O
30084	05/02/2019	04/30/2019	AW	THE EMBLEM AUTHORITY	\$755.00	O
APPROVED BY MEDINA TWP. TRUSTEES					Total Payments:	\$19,494.55
Date: 5/2/19					Total Conversion Vouchers:	\$0.00
Trustee Chm. [Signature]					Total Less Conversion Vouchers:	\$19,494.55
Trustee [Signature]						
Trustee [Signature]						

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

CASH REQUIREMENTS

(Prior to Processing)

THIS REPORT SUMMARIZES YOUR PAYROLL TRANSACTIONS FOR THE CHECK DATE 05/03/19. IT DOES NOT REFLECT MISCELLANEOUS ADMINISTRATIVE CHARGES. PLEASE REFER TO YOUR INVOICE(S) FOR THE TOTAL CASH REQUIRED FOR THIS CHECK DATE.

TRANSACTION DETAIL

ELECTRONIC FUNDS TRANSFER - Your financial institution will initiate transfer to Paychex at or after 12:01 A.M. on transaction date.

TRANS. DATE	BANK NAME	ACCOUNT NUMBER	PRODUCT	DESCRIPTION	BANK DRAFT AMOUNTS & OTHER TOTALS
05/02/19	PNC BANK, NA	xxxxxx6361	Direct Deposit	Net Pay Allocations	31,827.96
05/02/19	PNC BANK, NA	xxxxxx6361	Taxpay®	Employee Withholdings Social Security 7.44 Medicare 620.29 Fed Income Tax 3,474.25 OH Income Tax 921.33 OH CVRSD SD Inc 18.93 Total Withholdings 5,042.24	
				Employer Liabilities Social Security 7.44 Medicare 620.28 Total Liabilities 627.72	5,669.96
EFT FOR 05/02/19					37,497.92
TOTAL EFT (Does not reflect administrative charges)					37,497.92

CHK# 24630 to CHK# 24657

REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES - Paychex does not remit these funds. You must ensure accurate and timely payment of applicable items.

TRANS. DATE	BANK NAME	ACCOUNT NUMBER	PRODUCT	DESCRIPTION	TOTAL
05/03/19	Refer to your records for account information		Payroll	Employee Deductions 457 plan EE pretax 730.00 AFLAC EE Post Tax 12.42 AFLAC EE Pretax 18.78 Opers Police EE cont 3,007.47 Opers np EE Cont 2,014.37 PXCMP PRETAX Health 1,364.84 Union Dues 144.00 Total Deductions 7,291.88	7,291.88
TOTAL REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES (Does not reflect administrative charges)					7,291.88

PAYCHEX WILL MAKE THESE TAX DEPOSIT(S) ON YOUR BEHALF - This information serves as a record of payment.

DUE DATE	PRODUCT	DESCRIPTION
05/08/19	Taxpay®	FED IT PMT Group 4,729.70

CASH REQUIREMENTS

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TRANS. DATE	BANK NAME	ACCOUNT NUMBER	PRODUCT	DESCRIPTION	BANK DRAFT AMOUNTS
05/02/19	PNC BANK, NA	xxxxxx6361	Direct Deposit	Net Pay Allocations	31,827.96
05/02/19	PNC BANK, NA	xxxxxx6361	Taxpay®	Employee Withholdings	
				Social Security	7.44
				Medicare	620.29
				Fed Income Tax	3,474.25
				OH Income Tax	921.33
				OH CVRSD SD Inc	18.93
				Total Withholdings	5,042.24
				Employer Liabilities	
				Social Security	7.44
				Medicare	620.28
				Total Liabilities	627.72
				EFT FOR 05/02/19	37,497.92
				TOTAL EFT (Does not reflect administrative charges)	37,497.92

REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES - Paychex does not remit these funds. You must ensure accurate and timely payment of applicable items.

TRANS. DATE	BANK NAME	ACCOUNT NUMBER	PRODUCT	DESCRIPTION	TOTAL
05/03/19	Refer to your records for account information		Payroll	Employee Deductions	
				457 plan EE pretax	730.00
				AFLAC EE Post Tax	12.42
				AFLAC EE Pretax	18.78
				Opers Police EE cont	3,007.47
				Opers np EE Cont	2,014.37
				PXCMP PRETAX Health	1,364.84
				Union Dues	144.00
				Total Deductions	7,291.88
				TOTAL REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES (Does not reflect administrative charges)	7,291.88

PAYCHEX WILL MAKE THESE TAX DEPOSIT(S) ON YOUR BEHALF - This information serves as a record of payment.

DUE DATE	PRODUCT	DESCRIPTION
05/08/19	Taxpay®	FED IT PMT Group
		4,729.70

RESOLUTION # 05022019-016

**Relating to a Moratorium on Enforcement of
Zoning Setback, Parking, and Landscape Requirements
Where Nonconformities Result from Governmental Taking of Property**

WHEREAS, the State of Ohio Department of Transportation is constructing a project to widen and reconstruct 2.13 miles of S.R. 18 from just west of Alber Drive in the City of Medina to the intersection of Nettleton Road in Medina and Montville Townships, Medina County. A 10' multi-use path will be constructed on the south side of S.R. 18 from Woodland Drive to Nettleton Road. Additionally, a new structure over the west branch Rocky River will be constructed for the multi-use path. New storm drainage and traffic signals will also be installed. (the "Project"), which involves acquisition of additional right-of-way along State Route 18, River Styx Road, and Foote Road ("governmental action") for the Project, and

WHEREAS, this governmental action *may* affect a particular property owner's compliance with requirements relating to the landscaped area between the right-of-way and the developed portion of the site, the minimum number of parking spaces, parking area setback, signage and fencing setback from the right-of-way, and the use of temporary lighting during construction, as set forth in the Medina Township Zoning Resolution ("Zoning Resolution"), and

WHEREAS, this governmental action *may* place property owners along State Route 18 from Foote Road to Nettleton Road, and Foote Road, through no fault of their own, in a non-compliance situation with respect to the Zoning Resolution, which the Board of Township Trustees feels would unfairly burden affected property owners, if required to restore their properties to full zoning compliance, and

WHEREAS, the residents and businesses of Medina Township, as well as the traveling public, will greatly benefit from the State of Ohio Department of Transportation's improvements along State Route 18 from Foote Road to Nettleton Road, and Foote Road,

NOW, THEREFORE, BE IT RESOLVED BY THE MEDINA TOWNSHIP BOARD OF TRUSTEES THAT:

Section 1. This Board declares a moratorium upon enforcement of zoning requirements relating to the landscape area between the right-of-way and the developed portion of the site, the minimum number of parking spaces, parking area setback, signage and fencing setback from the right-of-way, and the use of temporary lighting during construction along State Route 18 from Foote Road to Nettleton Road, and Foote Road for properties affected by the State of Ohio

Department of Transportation's Project.

Section 2. It is the finding of this Board that any property owners along State Route 18 from Foote Road to Nettleton Road, and Foote Road affected by the acquisition of additional right-of-way by the State of Ohio should not be unfairly burdened with the additional expense of correcting zoning violations created by this governmental action.


Section 3. Pursuant to this moratorium, properties adversely affected by the State of Ohio's acquisition of additional right-of-way for this project shall be deemed legal nonconforming properties under the Zoning Resolution.

Section 4. This resolution shall not be deemed to constitute an amendment to the zoning resolution or a waiver of the zoning resolution requirements except as to the issues directly arising from the acquisition of additional right-of-way in the Project area.

Section 5. The Board hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in open meetings of this Board, and that all deliberations of the Board, which resulted in formal action, were taken in meetings open to the public in full compliance with applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Adopted: 5-2-2019


Ken DeMichael, Trustee


Mark Radice, Trustee


Mike Stopa, Trustee



Medina Township Cemetery Rules

1. The Cemetery is open to the public from dawn to dusk every day.
2. Agents appointed by the Board, consistent with the Ohio Revised Code, shall enforce all cemetery rules and regulations.
3. Upon death of the recorded owner, the control of the unused or under-designated grave/s shall go to the legally designated beneficiary/s. If none is so designated, the ownership shall follow the requirements of the Ohio Revised Code.
4. Children under the age of sixteen must be under adult supervision while in the cemetery.
5. Loitering is not permitted.
6. The speed limit within the cemetery is 5 MPH.
7. Visitors shall observe good order while in the cemetery. Loud talking, loud music, excessive vehicle noise, or any other type of disruptive behavior is not permitted.
8. Vehicles must remain on pathways at all times.
9. Animals and pets are permitted in the cemetery so long as they comply with the Dog Control Resolution of Medina Township.
10. Township employees or agents of the Township shall perform all labor. This includes, but is not limited to, placing of monuments and markers, construction of concrete foundations, excavating and backfilling graves, trimming trees and shrubs and mowing grass. Any item placed in the cemetery that is inconsistent with these rules and regulations, or that has not been approved by the Board, shall be removed without notice.
11. No person shall remove any flowers, trees, shrubs, or bushes without the permission from the roads superintendent.
12. All gravesites are required to have, at minimum, a footer. Medina Township does not regulate the materials of grave markers.
13. The recorded owner/s of the grave/s is permitted to place flowers or decorations, consistent with these regulations, within a 2- foot area immediately adjacent to the corner and in front of each headstone. Decorative wreaths are also permitted.

14. The recorded owner/s of the grave/s shall be the controller in respect to the placement, care, and maintenance of flowers and/or decorations on the grave(s).

15. Trees, bushes, shrubs, vines, and landscape timbers are not permitted to be placed on or around gravesites.

16. Any flower or decoration deemed unsightly will be removed and discarded. Any object/s that is determined by the Roads Superintendent to be obstructing the general maintenance of the cemetery shall be removed immediately.

17. In the event that a Medina Township employee or agent damages a grave marker or monument, Medina Township will repair the damage. However, Medina Township will not be responsible for any article placed at a gravesite, or within the cemetery, that is not a grave marker or monument established or associated with the gravesite.

18. Medina Township shall endeavor to keep the cemetery grounds secure to every extent practical but the Board, any employee, or any other agent of the township shall not be responsible for any items that are stolen or vandalized, other than property owned by Medina Township.

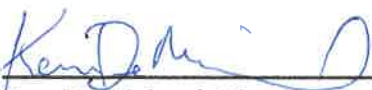
19. Cemetery records shall be kept at Medina Township Hall and are available by contacting the Township Secretary.

20. Snow Plowing in the winter will be done on an as needed basis and is dependent on the needs of the Township.

20. Items of food left on a grave/s shall not be permitted.

21. Any violations of these rules and regulations are subject to a penalty consistent with the Ohio Revised Code

Adopted 5-2-19



Ken DeMichael, Chairman



Mike Stopa, Vice Chairman



Mark Radice, Trustee

MEDINA TOWNSHIP TRANSIENT VENDOR APPLICATION

FEE IS \$25.00 – COPY OF DRIVERS LICENSE IS NEEDED AND TWO (2) PASSPORT SIZE PHOTOS

Please Print All Information

Full Name of Transient Vendor: _____

Personal Permanent Residential Address: _____

Home/Cell Phone Number with Area Code: _____

Height: _____ Weight: _____ Hair Color: _____ Eye Color: _____ Date of Birth: _____

Driver's License Number: _____ Expiration Date: _____ State: _____

Year, Make of Vehicle, Color and Type: _____

License Number of Vehicle and State: _____

Owner of Vehicle: _____

Name of Company, Firm, Business, or Business Entity for whom, or in whose behalf you are selling, offering for sale, soliciting goods for sale, or soliciting for a 501C3: _____

Address: _____

Phone Number with Area Code: _____

Immediate Supervisor's Name and Phone/Cell Number: _____

Your relationship (i.e. Agent, Salesman, employee): _____

If you are not a resident of Medina County and/or your company, business, entity, or entities, is not located within Medina County, The Name, Address and Phone/Cell Number of your Temporary Abode and Temporary Business Address in the Township: _____

Type of goods you will sell, offer for sale or solicit orders for: _____

Are you a sole or single transient vendor within the Township? (Circle one) yes no

Application filed with the Medina Township Trustees: Date: _____ Time: _____

Medina Township Official Registering this Information: _____

Fee: \$25.00 per person _____ Paid Check/Cash _____ Permit Expiration Date: _____

BADGE MUST BE DISPLAYED AT ALL TIMES

RESOLUTION TO ESTABLISH REGISTRATION OF TRANSIENT VENDORS

WHEREAS, the Ohio Revised Code under the authority of Section 505.94 grants Township Boards of Trustees by resolution, the power to enact registration regulations of Transient Vendors, and

WHEREAS, there are transient vendors within Medina Township, and

WHEREAS, the Township seeks to reasonably regulate the **TIME, PLACE AND MANNER** in which these vendors may sell, offer for sale, or solicit orders for future delivery of goods, and

WHEREAS, the Board has the power to further adopt reasonable registration fees.

BE IT THEREFORE RESOLVED THAT:

Medina Township shall adopt a Transient Vendors Resolution under the following terms, rules and conditions:

1. All Transient Vendors who do business within the Township of Medina, Medina County, Ohio shall register with the Township, at the Medina Township Hall 3799 Huffman Road Medina, Ohio 44256.
2. A Transient Vendor means or is defined as any person who opens a temporary place of business for the sale of goods or who, while on the streets, roads, or highways found within Medina Township or while traveling about Medina Township, sells, offers for sale, or solicits orders for future delivery of goods where payment is required prior to the delivery of the goods, except that Transient Vendor does not include under person who represents a business or organization, including but not limited to, any entity exempted from taxation under Section 5709.04 of the Ohio Revised Code, that first notifies the Board of Township Trustees that its representatives are present in Medina Township for the purpose of selling, offering for sale or soliciting orders for future delivery of goods, or an auction company licensed under Section 4707 of the Ohio Revised Code.
3. The Medina Township Trustees shall maintain a registration log where all Transient Vendors shall register at least forty-eight (48) hours prior to their coming into Medina Township to sell, offer for sale, or solicit orders for their goods. The registration can be made between the hours of 9:00 a.m. and 4:00 p.m. Monday through Friday.
4. Transient Vendors shall be permitted to sell, offer for sale, or solicit orders, door to door, or location to location:
 - a. between the hours of 9:00 a.m. to 5:00 p.m. and 7:00 p.m. to 9:00 p.m. on weekdays.
 - b. between the hours of 9:00 a.m. to 4:00 p.m. Saturdays and **NO SOLICITATIONS ARE TO BE MADE ON SUNDAYS OR HOLIDAYS.**
5. Transient Vendors shall make a payment of \$25.00 for their registration fee at the time they register at the Townhall. All payments shall be in cash in the exact amount of \$25.00 or money order made payable to Medina Township. (Also see item seven (7) for multiple Transient Vendors)
6. Transient Vendors shall be required to fill out an application at the time they register. The application form shall be filled out in person by each Transient Vendor.

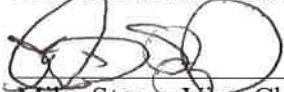
7. Each individual person who sells, offers for sale, or solicits orders for goods shall be required to register according to this Resolution even though he may be one or more of several Transient Vendors who sell, offers for sale, or solicits orders for goods for the same group, company, or other business entity. Each separate Transient Vendor shall be required to separately and individually pay the \$25.00 registration fee provided in item five (5) above even though he is one of several persons who sells, offers for sale or solicits orders for goods for the same group, company or other business entity or entities, or firms.
8. The registration period shall be valid for ninety (90) days and shall commence on the date of application.
9. All companies, corporations businesses or business entities shall provide to their Transient Vendors, to be given to the Township Trustees, a written statement signed by a person with authority that the Transient Vendor is in fact authorized to sell, offer for sale, or solicit orders for its goods within Medina Township for it, or under its authority or agency.
10. Any Transient Vendor application or log that contains false or untrue information shall give the Township cause for that registration to be canceled and it shall be grounds for prosecution under Section 505.99 of the Ohio Revised Code.
11. Transient Vendors Working at a Fixed Location. All Transient Vendors who sell, offer for sale, or solicits orders for future delivery of goods where payment is required prior to delivery or goods, who establishes a temporary place of business within Medina Township, shall in addition to the other requirements mandated herein:
 - a. establish the temporary place of business in an area zoned for the same. No temporary place of business shall be established in areas zoned residential.
 - b. not violate any Township Zoning Regulations in regards to signs.
 - c. not sell, or offer for sale, or solicit orders for future delivery of goods between 9:00 p.m. and 8 a.m.
12. Any Transient Vendor who violates any of the terms, conditions, or requirements of this Resolution shall be subject to prosecution under Section 505.99 of the Ohio Revised Code.
13. Any Township Trustee, or Chief of Police, or his designated officer in charge during his absence or being otherwise unavailable, shall have authority to take actions to terminate, cancel registrations, or initiate prosecution under item ten (10) and twelve (12) above.
14. Should any one or more parts of this resolution be adjudged unconstitutional or otherwise unenforceable by any Court or other body or person empowered to so rule, it shall not invalidate any other parts or sections hereof.
15. The term "he" as used herein shall refer to both the female and male gender.
16. No Transient Vendor shall together with, or in combination with, twelve (12) or more persons who are Transient Vendors, operate within Medina township at any one time, whereby they are all selling, offering for sale, or soliciting the same goods
17. No Transient Vendor shall open a temporary place of business that is in derogation or violation of any Township Zoning Resolution.

18. All Transient Vendors shall appear in person at the Medina Township Townhall 3799 Huffman Road Medina, Ohio 44256 to notify us that their activity under their registration is completed and terminated. The Medina Township employee who receives this information shall so note it in the "log" of Transient Vendors.
19. The Transient Vendor log shall be a public record open for inspection.
20. This Resolution shall be effective within thirty (30) days of its adoption after proper publication. Those in violation are subject to the penalties of Section 505.99 of the Ohio Revised Code. the Board of Trustees shall establish the administrative mechanism to implement this Resolution, including but not limited to, briefing Township employees and establishing log and application files.
21. Transient Vendors shall not sell, offer for sale, or solicit orders for goods where the dwelling, property, building, or other structure has made notice by means of a sign that its owners or occupants do not want salesmen, or solicitations, or transient salesmen or vendors, and such a sign is reasonably calculated by its size and placement to notify the Transient Vendors of this fact. An example of this, but not limited to this, are signs that say **"NO SALESMEN or "NO SOLICITATIONS"**.
22. All "Medina Township" identification signs at the entrance to the Township that are maintained by the Township shall have placed upon them by the Road Department a sign reasonably calculated to inform the passerby in a vehicle or otherwise traveling: **ALL TRANSIENT VENDORS MUST REGISTER AT THE MEDINA TOWNSHIP TOWNHALL.**
23. The Fiscal Officer shall notify the Medina County Prosecutor of this Resolution and its conditions pursuant to Section 505.94 of the Ohio Revised Code.
24. Notification is required to be made by exempted businesses or organizations under this Resolution and Section 505.94 of the Ohio Revised Code, to the Township Trustees in writing, that its representatives are present in the Township for the purpose of selling, offering for sale, or soliciting of orders for future delivery of goods or an auction. Such notification shall be addressed to the Board of Trustees and a record of all such notices of exempted businesses or organizations will be kept in a log.

Motion made to adopt by DeMichael and seconded by Stopa
Roll call vote:



Ken DeMichael, Chairman



Mike Stopa, Vice-Chairman



Mark Radice, Trustee

Fiscal Officer: _____
Angela Ventura

5-2-19
Date approved

MEDINA TOWNSHIP
BOARD OF TRUSTEES
Meeting held 5-2-19

NAME	ADDRESS
Tom Kepp	FOUN
DIANNA HUFFMAN	4025 REMSEN RD
Willi He	3670 Hamilton Rd.
Phil Gross	Delco Tex 6774 5th Ave
Alliss Strocker	Staff
Viviane Rodman Sopata	Staff
Ed Genzales	2736 Medina Rd.
Jim Bricks	300 N BROADWAY MID.
Edna Graham	4931 Nettleton 4108
NEAL W BECK	4931 NETTLE 5208
WALT KLEIN	4931 NETTLETON 5304
Adem Hagan	3850 Hoffman Rd
Clarey Hagan	5042 Vict Dr