

**MEDINA TOWNSHIP TRUSTEES
REGULAR MEETING 7:00 PM
April 4TH, 2019**

- I. ROLL CALL - PLEDGE - MOMENT OF SILENCE**
- II. EXECUTIVE SESSION TO DISCUSS DISCIPLINE OF A PUBLIC EMPLOYEE**
- III. SITE PLANS**
- IV. MOTION TO CHANGE INSURANCE OPT-OUT**
- V. MOTION TO CHANGE CELL PHONE REIMBURSEMENT**
- VI. SUPPLEMENTAL APPROPRIATIONS**
- VII. PURCHASE ORDERS AND TRAINING REQUESTS**
- VIII. APPROVAL OF ACCOUNTS PAYABLE**
- IX. APPROVAL OF PAYROLL**
- X. DEPARTMENT HEAD COMMENTS**

OLD BUSINESS

- XI. DISCUSSION OF NOISE ORDINANCE**

NEW BUSINESS

- XII. MOU FOR POLICE DEPARTMENT CONTRACT CORRECTING WAGE SCALE**
- XIII. PARKING FOR VETERANS ADMINISTRATION VEHICLES AT THE TOWNSHIP ADMINISTRATION BUILDING**
- XIV. AWARD 2019 PAVING BID**
- XV. 2019 – 2020 SALT CONTRACT**
- XVI. DISCUSSION OF HVAC SYSTEM AT POLICE DEPARTMENT**
- XVII. SET DATE FOR RECORDS RETENTION COMMISSION MEETING**
- XVIII. EXECUTIVE SESSION TO CONSIDER THE APPOINTMENT, EMPLOYMENT, DISMISSAL, DISCIPLINE, PROMOTION, DEMOTION, OR COMPENSATION OF A PUBLIC EMPLOYEE.**
- XIX. PUBLIC COMMENT**
- XX. ADJOURN**

For clarification of the record regarding the following 2 agenda items:

- For agenda item **Award 2019 Paving Bid**, the motion stated the location of Melway Paving as Homersville. For the record it should state the location as Holmesville.
- For agenda item **2019-2020 Salt Contract**, the resolution was read to state, 'awarded in 2009'. For the record it should be stated as 'awarded in 2019'

**MEDINA TOWNSHIP TRUSTEES
MINUTES OF REGULAR MEETING
April 4th, 2019, 7:00 PM**

The Medina Township Board of Trustees met in a regular rescheduled session at the Medina Townhall on April 4, 2019, to conduct the business of the Township. Ken DeMichael called the meeting to order at 7:01 pm with the following Trustees in attendance: Ken DeMichael, Mike Stopa and Mark Radice. Also, in attendance were the Fiscal Officer Mrs. Ventura, Road Superintendent Miller, Zoning Inspector Ridgley, Police Chief Colonius and the general public.

Roll Call

Mr. DeMichael asked for a roll call of all members present. Trustees present were, Mr. DeMichael, Mr. Stopa and Mr. Radice.

Pledge

Mr. DeMichael led the Pledge of Allegiance.

Moment of Silence

Mr. DeMichael asked for a moment of silence for our military both here and abroad along with our first responders.

Thank You for Attending

Mr. DeMichael thanked all who showed up to celebrate Celia Goe's retirement and invited all to have cake and congratulate Celia while the Trustees were in Executive session.

Executive Session to Discuss Employee Discipline

Mr. DeMichael moved to go into executive session to discuss the discipline of a Public Employee with three (3) Trustees, Fiscal Officer, Police Chief and Legal Counsel. Mr. Radice seconded. Voting aye thereon: Mr. DeMichael, Mr. Radice and Mr. Stopa. The Trustees entered Executive Session at 7:03pm.

Mr. DeMichael stated we're back from Executive Session. It's 8:01 pm where we were with the three (3) Trustees, Fiscal Officer, Police Chief and Legal Counsel discussing discipline of a Public Employee.

SITE PLANS

David Berkley Insurance Group

Mr. DeMichael moved to accept the recommendation of the Zoning Commission and approve a wall sign for David Berkley Insurance Group to be located at 3705 Medina Road, Suite B, not to exceed 29 square feet, as presented. Mr. Radice seconded. Voting aye thereon: Mr. DeMichael, Mr. Radice and Mr. Stopa.

Speedway

Mr. DeMichael moved to accept the recommendation of the Zoning Commission and approve a digital sign for Speedway located at 3239 Medina Road, not to exceed 24 square feet, as presented. Mr. Stopa seconded. Voting aye thereon: Mr. DeMichael, Mr. Stopa and Mr. Radice.

SITE PLANS (continued)

Take This Photography

Mr. DeMichael moved to accept the recommendation of the Zoning Commission and approve the Change-Of-Use for Take This Photography to be located at 3282 Old Weymouth Road as presented. Mr. Stopa seconded. Voting aye thereon: Mr. DeMichael, Mr. Stopa and Mr. Radice.

Mr. DeMichael also moved to accept the recommendation of the Zoning Commission and approve a wall sign for Take This Photography to be located at 3282 Old Weymouth Road, not to exceed 27.5 square feet, as presented. Mr. Stopa seconded. Voting aye thereon: Mr. DeMichael, Mr. Stopa and Mr. Radice.

Change Insurance Opt-Out

Mr. Radice made a motion to change our insurance Opt-Out to be paid out on a separate check, one (1) time per year. Mr. DeMichael seconded. Mr. Radice and Mrs. Ventura explained how this change would make it easier for OPERS tracking and better for the employees. Voting aye thereon: Mr. Radice, Mr. DeMichael and Mr. Stopa.

Change Cell Phone Reimbursement

Mr. DeMichael moved to change the Cell Phone reimbursement to a separate check once a year as well. Mr. Radice Seconded. Voting aye thereon: Mr. DeMichael, Mr. Radice and Mr. Stopa.

Supplemental Appropriations

Mr. DeMichael moved to accept the Supplemental Appropriation dated 4/4/2019 as a one (1) page document. Mr. Radice seconded. Mrs. Ventura stated that the Township received another bill from the Medina County Emergency Management Agency for a payment to another political sub-division that was not originally accounted for. Voting aye thereon: Mr. DeMichael, Mr. Radice and Mr. Stopa.

PURCHASE ORDERS

Medina County Emergency Management

Mr. DeMichael moved to approve a purchase order for Medina County Emergency Management. Total amount is \$2,125.00. Mr. Stopa seconded. Voting aye thereon: Mr. DeMichael, Mr. Stopa and Mr. Radice.

Lexipol

Mr. DeMichael moved to approve a purchase order requisition for Lexipol. This is for Policy Manual subscription. Total amount \$4,101.00 even. Mr. Radice seconded. The Trustees and Mrs. Ventura discussed that this annual subscription was needed by the Police Department and similar to what surrounding communities subscribe to for Police Department policies. Voting aye thereon: Mr. DeMichael, Mr. Radice and Mr. Stopa.

PURCHASE ORDERS (continued)

Illes Architects

Mr. Radice stated, I have a purchase order requisition. The vendor is Illes Architects, and this is for drawings for the Police department for the H.V.A.C. system. If we're going to go forward with that project, we are going to need construction drawings. The total is \$2,185. Mr. DeMichael seconded. The Trustees, Fiscal Officer and Service Department supervisor discussed why this architect was chosen and what was required to do this job correctly and to current code. Voting aye thereon: Mr. Radice, Mr. DeMichael and Mr. Stopa.

Hall Public Safety Upfitters

Mr. Radice stated, I have another purchase order. The vendor is Hall Public Safety Upfitters. It's for a total of \$450.00 to recalibrate our radar units. Mr. Stopa seconded. Voting aye thereon: Mr. Radice, Mr. Stopa and Mr. DeMichael.

Holiday Inn Express

Mr. Radice stated, I have a travel request. It's for Chief Colonius to go to New Police Chief Training. This is Government mandated training that he'll need to attend. The travel dates are 5/6 through 5/10 of 2019. For training requests, we usually don't put a total. The school itself is free. This would be for board and lodging. Mr. DeMichael seconded. Voting aye thereon: Mr. Radice, Mr. DeMichael and Mr. Stopa.

Approval of Accounts Payable

Mr. DeMichael moved to approve accounts payable check #29953 through check #30004. Total amount \$58,369.56. Mr. Stopa seconded. Mrs. Ventura stated that this covered us for a longer period of time due to the canceled Trustees meeting last month. Voting aye thereon: Mr. DeMichael, Mr. Stopa and Mr. Radice.

Approval of Payroll

Mr. DeMichael moved to approve payroll for the pay period dated 3/3 of 2019 through 3/16/2019, as well as the pay period starting 3/17/2019 through 3/30/2019 that are each one (1) page documents that we will incorporate by reference. Mr. Stopa seconded. Voting aye thereon: Mr. DeMichael, Mr. Stopa and Mr. Radice.

Department Head Comments

Chief Colonius advised the Trustees that an inventory of evidence room items was performed, at no cost to the Township, by an outside entity and that minor discrepancies were properly and immediately corrected, and all property was accounted for.

Dennis Miller, Service Department Head, requested that he hire two (2) part time seasonal employees for the summer season with pay up to \$10 per hour.

Mr. DeMichael moved to allow our Road Department to take on two (2) seasonal part time employees for the summer, paying them up to \$10 an hour. Mr. Radice seconded. Voting aye thereon: Mr. DeMichael, Mr. Radice and Mr. Stopa.

Dennis Miller also wanted to publicly thank the Parks District for picking up trash along roads in the Township.

Department Head Comments (continued)

Yvonne Rodman-Sopata, from the Police Department, provided a draft social media policy to the Trustees, received from the County Prosecutors office, for their review. The current Medina Township draft policy and surrounding community social media policies were discussed to see what the best policy for the Township would be. Also discussed was a video feed of the meetings and what technologies were available to implement public participation during the live meeting feed and if that was desired. Mr. DeMichael stated that the social media policy and video feed should be planned so it could be trialed in a future meeting in May.

Mr. DeMichael moved to move our May 2nd meeting location to Western Reserve Masonic Community and have it begin at the usual 7 pm. Mr. Radice Seconded. Voting aye thereon: Mr. DeMichael, Mr. Radice and Mr. Stopa.

Further discussion followed regarding to what extent the Township should go in developing and using social media to keep records and policies that would need to be developed. Mrs. Ventura advised Yvonne Rodman-Sopata to scan and send the current social media policy drafts to the Townships' attorney to expedite their review.

Mr. DeMichael moved to retain the law firm Walter-Haverfield to review our social media policy. Mr. Radice seconded. Voting aye thereon: Mr. DeMichael, Mr. Radice and Mr. Stopa.

Discussion of a Noise Ordinance

Mr. Radice stated that this item would need to be tabled until a determination could be made regarding if the County Prosecutor office has seen this. Discussion followed with the Trustees, Fiscal Officer, Department Heads and input from the public present regarding the enforceability, extent of actual complaints and the need for such a policy. It was generally decided that a noise ordinance would not be needed at this time and that there were other means to settling neighbor disputes other than enacting more Township regulations. It was voiced that Neighbors should be respectful and considerate to each other.

Other Business

Service Department Head, Denny Miller, stated that trees, newly planted for phase one (1), at the Weymouth Crossing development were two (2) feet distance from the road pavement. Mr. Miller indicated that these trees would reach 45' tall and 20' wide at the bottom and cause a problem as they grow. His department is currently in talks with the developer to remedy the situation. A total of seventy (70) trees are to be planted when all phases of the development are complete. Mr. Miller advised the Trustees that he would keep them up to date regarding this issue.

MOU for Police Department Contract correcting Wage Scale

Mr. Radice made a motion to accept the MOU between the OPBA and Medina Township for correction in the wage scale. There was an error in the contract, the math was incorrect, so this is showing the correct wages. I'll incorporate this one (1) page document for reference. Mr. Stopa seconded. Voting aye thereon: Mr. Radice and Mr. Stopa. Abstaining was Mr. DeMichael.

Parking for Veterans Administration Vehicles at the Township Administration Building

Mr. Radice made a motion to talk to the Prosecutor on getting a policy written. What it would do is give us a letter between us and the State and us and the vehicle owners, so we have no responsibility for any damage to the vehicles. Mr. DeMichael seconded. The Trustees discussed why the Township resident Veteran Administration employees would need to park their State-owned vehicles on government property, where they would park and the number of vehicles to be allowed to park on Township property. Voting aye thereon: Mr. Radice, Mr. DeMichael and Mr. Stopa.

Award 2019 Paving Bid

Mr. DeMichael stated the County Engineers' cost estimate and reviewed the range of the seven (7) contractor bids for paving of Huffman and Remsen roads.

Mr. DeMichael moved to award the 2019 paving bid to Melway paving company, out of Homersville Ohio. There total bid price is \$379,809.57. Mr. Radice seconded. Voting aye thereon: Mr. DeMichael, Mr. Radice and Mr. Stopa.

2019 – 2020 Salt contract

Mr. DeMichael moved to put forth the following resolution #04042019-014. It's a resolution to authorize in participation in the ODOT Road/Salt contract awarded in 2009 and the total we're going to have is nine hundred (900) tons of salt and I'll incorporate this one (1) page document by reference. Mr. Radice seconded. Voting aye thereon: Mr. DeMichael, Mr. Radice and Mr. Stopa.

Discussion of HVAC system at Police Department

Mr. DeMichael stated that this issue had already been discussed and that the Trustees were pretty much up to speed on the issue.

Set Date for Records Retention Commission Meeting

The Trustees and Mrs. Ventura discussed and agreed that all was in place to convene a Records Retention Commission meeting.

Mr. DeMichael moved to schedule a Records Retention Commission meeting on April 18, 2019 at 6:45 pm. Mr. Stopa seconded. Voting aye thereon: Mr. DeMichael, Mr. Stopa and Mr. Radice.

Public Comment

Mr. DeMichael moved to open the floor for public comment. Mr. Radice seconded. Voting aye thereon: Mr. DeMichael, Mr. Radice and Mr. Stopa. Public comment was given. Mr. DeMichael moved to end the public comment portion of our meeting. Mr. Stopa seconded. Voting aye thereon: Mr. DeMichael, Mr. Stopa and Mr. Radice.

Executive Session to Consider the Appointment, Employment, Dismissal, Discipline, Promotion, Demotion, or Compensation of a Public Employee

Mr. DeMichael moved to go into Executive Session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a Public Employee with the three (3) Trustees and Fiscal Officer. Mr. Radice seconded. Voting aye thereon: Mr. DeMichael, Mr. Radice and Mr. Stopa. Executive Session was entered into at 9:08 pm.

Mr. DeMichael stated that it is 11:06 pm. We're back from Executive Session with the three (3) Trustees and Fiscal Officer where we're Considering the Appointment, Employment, Dismissal, Discipline, Promotion, Demotion, or Compensation of a Public Employee.

Additional Business

Mr. DeMichael stated that he would like to amend his motion from previous, about retaining Walter-Haverfield for social media, specific to social media. I'd like to amend that to be other questions that have come up with the Township as well. Mr. Radice seconded. Voting aye thereon: Mr. DeMichael, Mr. Radice and Mr. Stopa.


Mr. Stopa made a motion to bring Celia Goe back part time from 9 to 1, for two (2) weeks, at the rate of \$21.02 an hour. Mr. DeMichael seconded. Mr. Stopa stated that this is just part time to help Nick and she would be in the office at the same time Nick would be working. Mr. Stopa also stated that at the end of the two (2) weeks, an evaluation would be done to determine a further need for Celia's part time employment. Voting aye thereon: Mr. Stopa, Mr. DeMichael and Mr. Radice.


Adjourn

Mr. DeMichael moved to adjourn. Mr. Stopa seconded. Voting aye thereon: Mr. DeMichael, Mr. Stopa and Mr. Radice. There being no further business to come before the Board the meeting was adjourned at 11:08 pm.


Angela Ventura, Fiscal Officer

Ken DeMichael, Chairman


Mike Stopa, Vice-Chairman


Mark Radice, Trustee

Appropriation Supplemental

4/4/2019 to 4/4/2019

Post Date	Transaction Date	Account Code	Amount	Resolution Number	Type	Purpose	Budgetary Correction
04/04/2019	03/31/2019	2191-220-370-0000	\$127.78		Permanent	MOVE FUNDS FOR MCEMA 2019	No
04/04/2019	03/31/2019	2191-220-599-0000	-\$127.78		Permanent	MOVE FUNDS FOR MCEMA 2019	No

APPROVED BY MEDINA TWP. TRUSTEES

Date

4/4/19

Trustee

Chm.

Trustee

Trustee

Payment Listing

3/21/2019 to 4/4/2019

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
29953	03/21/2019	03/17/2019	AW	AMAZON	\$75.93	O
29954	03/21/2019	03/17/2019	AW	ARMSTRONG CABLE	\$301.01	O
29955	03/21/2019	03/17/2019	AW	ABC EQUIPMENT RENTAL & SALES	\$22.90	O
29956	03/21/2019	03/17/2019	AW	CAREWORKSCOMP	\$3,256.00	O
29957	03/21/2019	03/17/2019	AW	CINTAS CORP #011	\$110.67	O
29958	03/21/2019	03/17/2019	AW	CRANDALLCO INC	\$48.00	O
29959	03/21/2019	03/17/2019	AW	COLONIUS, TRAVIS	\$914.27	O
29960	03/21/2019	03/17/2019	AW	DeMICHAEL, KEN	\$203.46	O
29961	03/21/2019	03/17/2019	AW	THE GAZETTE	\$189.94	O
29962	03/21/2019	03/17/2019	AW	DOMINGUEZ, NICHOLAS	\$22.78	O
29963	03/21/2019	03/17/2019	AW	KARVO PAVING CO.	\$5,533.36	O
29964	03/21/2019	03/17/2019	AW	MERRICK ENTERPRISES	\$24.65	O
29965	03/21/2019	03/17/2019	AW	NORTH GATEWAY TIRE CO	\$54.16	O
29966	03/21/2019	03/17/2019	AW	OHIO EDISON	\$2,184.43	O
29967	03/21/2019	03/17/2019	AW	OHIO PUBLIC EMPLOYEES DEFERRED CO	\$600.00	O
29968	03/21/2019	03/17/2019	AW	CMT GROUP	\$75.00	O
29969	03/21/2019	03/17/2019	AW	PITNEY BOWES GLOBAL	\$142.35	O
29970	03/21/2019	03/17/2019	AW	3R SALES & SERVICE	\$238.42	O
29971	03/21/2019	03/17/2019	AW	VOYAGER FLEET SYSTEMS, INC.	\$1,521.68	O
29972	04/04/2019	04/01/2019	AW	ACE	\$84.24	O
29973	04/04/2019	04/01/2019	AW	BAKER VEHICLE SYSTEMS	\$943.53	O
29974	04/04/2019	04/01/2019	AW	CINTAS CORP #011	\$321.47	O
29975	04/04/2019	04/01/2019	AW	CANON FINANCIAL	\$105.33	O
29976	04/04/2019	04/01/2019	AW	DIGITAL PRINT SOLUTIONS	\$45.11	O
29977	04/04/2019	04/01/2019	AW	FALLSWAY EQUIPMENT CO	\$658.15	O
29978	04/04/2019	04/01/2019	AW	FRONTIER	\$499.21	O
29979	04/04/2019	04/01/2019	AW	FBN SYSTEMS, INC.	\$895.00	O
29980	04/04/2019	04/01/2019	AW	AT&T MOBILITY	\$194.85	O
29981	04/04/2019	04/01/2019	AW	FASTENAL	\$36.95	O
29982	04/04/2019	04/01/2019	AW	JOHN S. GRIMM	\$200.60	O
29983	04/04/2019	04/01/2019	AW	THE GAZETTE	\$60.74	O
29984	04/04/2019	04/01/2019	AW	HUMANA	\$263.70	O
29985	04/04/2019	04/01/2019	AW	HALL PUBLIC SAFETY UPFITTERS	\$2,285.00	O
29986	04/04/2019	04/01/2019	AW	IMMAGES DESIGN STUDIO	\$678.00	O
29987	04/04/2019	04/01/2019	AW	INTECH COMPUTER SOLUTIONS	\$665.00	O
29988	04/04/2019	04/01/2019	AW	LINDEN'S PROPANE	\$263.55	O
29989	04/04/2019	04/01/2019	AW	C MARTIN TRUCKING	\$266.62	O
29990	04/04/2019	04/01/2019	AW	MEDINA COUNTY EMERGENCY MANAGEM	\$2,125.20	O
29991	04/04/2019	04/01/2019	AW	MEDINA HOSPITAL	\$25,829.75	O
29992	04/04/2019	04/01/2019	AW	MERRICK ENTERPRISES	\$121.03	O
29993	04/04/2019	04/01/2019	AW	ORLO AUTO PARTS INC	\$110.94	O
29994	04/04/2019	04/01/2019	AW	OHIO EDISON	\$781.74	O
29995	04/04/2019	04/01/2019	AW	OPBA	\$288.00	O
29996	04/04/2019	04/01/2019	AW	OHIO PUBLIC EMPLOYEES DEFERRED CO	\$730.00	O
29997	04/04/2019	04/01/2019	AW	PATRICK ALTHOFF INSURANCE GORUP LI	\$250.00	O
29998	04/04/2019	04/01/2019	AW	MAZULLO, DOMINIC	\$250.00	O

Payment Listing

UAN v2019.1

3/21/2019 to 4/4/2019

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
29999	04/04/2019	04/01/2019	AW	PNC BANK	\$3,096.80	O
30000	04/04/2019	04/01/2019	AW	SITEONE LANDSCAPE SUPPLY	\$449.99	O
30001	04/04/2019	04/01/2019	AW	SHUE'S PROPERTY MANAGEMENT, INC	\$200.00	O
30002	04/04/2019	04/01/2019	AW	TRACTOR SUPPLY CREDIT PLAN	\$32.67	O
30003	04/04/2019	04/01/2019	AW	3R SALES & SERVICE	\$53.93	O
30004	04/04/2019	04/01/2019	AW	WALTER F STEPHENS JR INC	\$63.45	O
Total Payments:					\$58,369.56	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$58,369.56	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

APPROVED BY MEDINA TWP. TRUSTEES
 Date 4/4/19
 Trustee Chm. [Signature]
 Trustee [Signature]
 Trustee [Signature]

CASH REQUIREMENTS

THIS REPORT SUMMARIZES YOUR PAYROLL TRANSACTIONS FOR THE CHECK DATE 03/22/19. IT DOES NOT REFLECT MISCELLANEOUS ADMINISTRATIVE CHARGES. PLEASE REFER TO YOUR INVOICE(S) FOR THE TOTAL CASH REQUIRED FOR THIS CHECK DATE.

TRANSACTION DETAIL

ELECTRONIC FUNDS TRANSFER - Your financial institution will initiate transfer to Paychex at or after 12:01 A.M. on transaction date.

TRANS. DATE	BANK NAME	ACCOUNT NUMBER	PRODUCT	DESCRIPTION	BANK DRAFT AMOUNTS & OTHER TOTALS
03/22/19	PNC BANK, NA	xxxxxx6361	Direct Deposit	Net Pay Allocations	37,273.94
03/22/19	PNC BANK, NA	xxxxxx6361	Taxpay®	Employee Withholdings Medicare	704.74
				Fed Income Tax	4,320.76
				OH Income Tax	1,100.30
				OH CVRSD SD Inc	20.58
				Total Withholdings	6,146.38
				Employer Liabilities	
				Medicare	704.75
				Total Liabilities	704.75
					6,851.13

EFT FOR 03/22/19

44,125.07

TOTAL EFT (Does not reflect administrative charges)

44,125.07

REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES - Paychex does not remit these funds. You must ensure accurate and timely payment of applicable items.

TRANS. DATE	BANK NAME	ACCOUNT NUMBER	PRODUCT	DESCRIPTION	TOTAL
03/22/19	Refer to your records for account information		Payroll	Employee Deductions	
				457 plan EE pretax	600.00
				AFLAC EE Post Tax	12.42
				AFLAC EE Pretax	18.78
				Opers Police EE cont	2,842.07
				Opers np EE Cont	1,583.44
				PXCMP PRETAX Health	1,099.91
				Union Dues	144.00
				Total Deductions	6,300.62

TOTAL REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES (Does not reflect administrative charges)

6,300.62

PAYCHEX WILL MAKE THESE TAX DEPOSIT(S) ON YOUR BEHALF - This information serves as a record of payment.

DUE DATE	PRODUCT	DESCRIPTION
03/27/19	Taxpay®	FED IT PMT Group
04/15/19	Taxpay®	OH Income Tax
04/15/19	Taxpay®	OH SD PMT Group
		5,587.25
		2,070.41
		46.17

CASH REQUIREMENTS

(Prior to Processing)

THIS REPORT SUMMARIZES YOUR PAYROLL TRANSACTIONS FOR THE CHECK DATE 04/05/19. IT DOES NOT REFLECT MISCELLANEOUS ADMINISTRATIVE CHARGES. PLEASE REFER TO YOUR INVOICE(S) FOR THE TOTAL CASH REQUIRED FOR THIS CHECK DATE.

TRANSACTION DETAIL

ELECTRONIC FUNDS TRANSFER - Your financial institution will initiate transfer to Paychex at or after 12:01 A.M. on transaction date.

TRANS. DATE	BANK NAME	ACCOUNT NUMBER	PRODUCT	DESCRIPTION	BANK DRAFT AMOUNTS & OTHER TOTALS
04/04/19	PNC BANK, NA	xxxxxx6361	Direct Deposit	Net Pay Allocations	32,371.69
04/04/19	PNC BANK, NA	xxxxxx6361	Taxpay®	Employee Withholdings Social Security Medicare Fed Income Tax OH Income Tax OH CVRSD SD Inc Total Withholdings	38.44 627.43 3,429.39 904.96 22.15 5,022.37
				Employer Liabilities Social Security Medicare Total Liabilities	38.44 627.46 665.90
				EFT FOR 04/04/19	5,688.27
				TOTAL EFT (Does not reflect administrative charges)	38,059.96

REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES - Paychex does not remit these funds. You must ensure accurate and timely payment of applicable items.

TRANS. DATE	BANK NAME	ACCOUNT NUMBER	PRODUCT	DESCRIPTION	TOTAL
04/05/19	Refer to your records for account information		Payroll	Employee Deductions 457 plan EE pretax AFLAC EE Post Tax AFLAC EE Pretax Opers Police EE cont Opers np EE Cont PXCMP PRETAX Health Union Dues Total Deductions	730.00 12.42 18.78 2,943.60 2,048.79 1,404.20 144.00 7,301.79
				TOTAL REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES (Does not reflect administrative charges)	7,301.79

PAYCHEX WILL MAKE THESE TAX DEPOSIT(S) ON YOUR BEHALF - This information serves as a record of payment.

DUE DATE	PRODUCT	DESCRIPTION
04/10/19	Taxpay®	FED IT PMT Group
		4,761.16

MEMORANDUM OF UNDERSTANDING OPBA AND MEDINA TOWNSHIP

Medina Township

APR 01 2019

Received *MP*

Now comes the Ohio Patrolmen's Benevolent Association ("OPBA"), and the Medina Township Police Department ("Employer") both collectively known as the "Parties" and state as follows:

WHEREAS, the Parties have negotiated a collective bargaining agreement (Contract) for the period January 1, 2019 through December, 31 2021; and,

WHEREAS, the Parties acknowledge that the wage rates incorporated in the Contract, Article 25, Section 1, contains a scrivener error; and,

WHEREAS, the Parties intend to correct the error through this Memorandum of Understanding;

NOW, THEREFORE, the OPBA and Employer agree that the wage rates for the Patrol and Sergeant wages contained in Article 25, Section 1 in the current Contract shall be revised and shall be as follows:

Patrolman	2019	2020	2021
Start	\$19.47	\$19.96	\$20.46
1 st Anniversary	\$21.28	\$21.81	\$22.36
2 nd Anniversary	\$23.24	\$23.82	\$24.42
3 rd Anniversary	\$24.87	\$25.49	\$26.12
4 th Anniversary	\$27.02	\$27.70	\$28.39

Sergeant	2019	2020	2021
Step 1	\$29.42	\$30.15	\$30.91
Step 2	\$32.19	\$33.00	\$33.82

For the Union:


Michael O'Neil

3-31-19

Date

For the Employer:



4/3/19

Date

1 2 3 4 5 6 7

PAGE	1 of	ITEM	QTY	UNIT	DESCRIPTION	ENGINEER'S ESTIMATE	MELWAY PAVING CO. 7571 STATE ROUTE 63 HOLMESVILLE, OHIO 44633	KARVO PAVING CO. 4634 HUDSON DR. STOW, OHIO 44224	KOKOSING CONST. 1539 LOWELL STREET ELVIRA, OHIO 44035	CHAGRIN VALLEY 17360 MUNI RD. CHAGRIN FALLS, OH 44023	BARBICAS CONST. CO. 124 DARROW RD, STE 1 AKRON, OH 44306	CROSSROADS ASPHALT 8820 CANYON FALLS TWINSBURG, OHIO 44087	THE SHELLEY COMPANY
							UNIT COST	UNIT COST	UNIT COST	UNIT COST	UNIT COST	UNIT COST	UNIT COST
					PROPOSAL NO. 1 - T.H. 141 HUFFMAN ROAD								
253	100	C.Y.			Pavement Repairs-6" Full Depth	\$14,000.00	\$150.00	\$187.00	\$180.00	\$185.00	\$220.00	\$22,000.00	\$210.00
254	13781	S.Y.			1.5" Depth Bituminous Pav't Planning	\$1,500.00	\$1.00	\$1,379.00	\$1.20	\$1,379.00	\$1.75	\$22,134.25	\$1.10
Spec.	1	Lump			Sweeper Truck For Milling (Repairs/Pav't Planning)	\$1,500.00	\$1,700.00	\$1,800.00	\$3,000.00	\$500.00	\$500.00	\$1,000.00	\$1,500.00
614	1.06	Miles			Temp. Center Line, Class 2 (Pavement Planning)	\$800.00	\$402.14	\$425.00	\$200.00	\$425.00	\$1,200.00	\$800.00	\$425.00
407	1379	Gals.			"Truckless" SS-1 Tack Coat @ 0.1 Gals/S.Y.	\$3.00	\$3,447.50	\$2.40	\$3,309.60	\$2.00	\$2,758.00	\$3.25	\$5,516.00
CS402	1227	Tons			2" County Spec (CS) Intermediate Course	\$70.00	\$65,890.00	\$72.50	\$88,957.50	\$70.00	\$95,160.00	\$83.00	\$101,841.00
703	69	Tons			No. 9 Limestone Choke @ 10 Lbs/S.Y.	\$35.00	\$2,415.00	\$45.00	\$3,105.00	\$40.00	\$2,750.00	\$35.00	\$2,415.00
614	1.06	Miles			Temp. Center Line, Type 2 (CS402 Base Course)	\$800.00	\$425.00	\$450.00	\$3,105.00	\$400.00	\$2,750.00	\$350.00	\$2,415.00
407	1379	Gals.			"Truckless" SS-1 Tack Coat @ 0.1 Gals/S.Y.	\$3.00	\$3,447.50	\$2.40	\$3,309.60	\$2.00	\$2,758.00	\$3.25	\$5,516.00
448	575	C.Y.			1.5" 448 Type 1 Surface Course Asphalt	\$150.00	\$85,250.00	\$145.00	\$83,375.00	\$145.00	\$83,375.00	\$145.00	\$83,375.00
209	212	Miles			Linear Grading	\$1,000.00	\$2,120.00	\$900.00	\$1,696.00	\$900.00	\$1,696.00	\$900.00	\$1,696.00
617	355	Tons			24" Wide Crushed Berm Material (3" Depth)	\$35.00	\$12,825.00	\$28.00	\$11,060.00	\$25.00	\$8,875.00	\$20.00	\$7,000.00
643	1.06	Miles			Yellow Polyester Painted Center Line, Class 1	\$2,300.00	\$3,490.00	\$2,391.00	\$2,534.46	\$2,400.00	\$2,544.00	\$2,400.00	\$2,544.00
643	2.12	Miles			White Polyester Painted Edge Line, Class 1	\$2,300.00	\$4,876.00	\$1,896.00	\$4,019.52	\$1,900.00	\$4,028.00	\$1,815.00	\$3,947.80
604	5	Each			24" White Polyester Painted Stop Line, Class 1	\$700.00	\$960.00	\$11.00	\$890.00	\$11.00	\$890.00	\$11.00	\$890.00
614	1	Lump			Furnish & Install Survey Measurements	\$10,000.00	\$555.00	\$2,775.00	\$600.00	\$3,000.00	\$700.00	\$3,500.00	\$40,000.00
					Traffic Control-CS402 & 448 Hot Mix		\$12,000.00	\$11,500.00	\$10,000.00	\$24,500.00	\$10,000.00	\$11,550.00	\$40,000.00
					Total Proposal No. 1		\$246,940.77	\$257,078.68	\$265,411.08	\$266,275.00		\$300,888.95	\$306,504.08
					PROPOSAL NO. 2 - T.H. 37, REMSEN ROAD IS R.3 TO S.WEYMOUTH RD.								
253	130	C.Y.			Pavement Repairs-6" Full Depth	\$140.00	\$150.00	\$187.00	\$180.00	\$185.00	\$220.00	\$22,000.00	\$210.00
254	8640	S.Y.			1.5" Depth Bituminous Pav't Planning	\$1,200.00	\$1.00	\$9,296.00	\$1.20	\$9,296.00	\$1.75	\$22,134.25	\$1.10
Spec.	1	Lump			Sweeper Truck For Milling (Repairs/Pav't Planning)	\$1,500.00	\$800.00	\$1,440.00	\$200.00	\$500.00	\$500.00	\$1,000.00	\$1,500.00
614	0.46	Miles			Temp. Center Line, Class 2 (Pavement Planning)	\$800.00	\$402.14	\$425.00	\$200.00	\$425.00	\$1,200.00	\$800.00	\$425.00
407	864	Gals.			"Truckless" SS-1 Tack Coat @ 0.1 Gals/S.Y.	\$3.00	\$1,992.00	\$2.40	\$1,593.60	\$2.00	\$1,328.00	\$3.25	\$5,516.00
CS402	591	Tons			2" County Spec (CS) Intermediate Course	\$70.00	\$41,370.00	\$73.00	\$43,143.00	\$70.00	\$41,370.00	\$83.00	\$49,644.00
703	33	Tons			No. 9 Limestone Choke @ 10 Lbs/S.Y.	\$35.00	\$1,155.00	\$45.00	\$1,485.00	\$40.00	\$1,320.00	\$35.00	\$1,155.00
407	654	Gals.			Temp. Center Line, Type 2 (CS402 Base Course)	\$800.00	\$425.00	\$450.00	\$3,105.00	\$400.00	\$2,750.00	\$350.00	\$2,415.00
448	277	C.Y.			1.5" 448 Type 1 Surface Course Asphalt	\$150.00	\$85,250.00	\$145.00	\$83,375.00	\$145.00	\$83,375.00	\$145.00	\$83,375.00
209	0.98	Miles			Linear Grading	\$1,000.00	\$2,120.00	\$900.00	\$1,696.00	\$900.00	\$1,696.00	\$900.00	\$1,696.00
617	181	Tons			24" Wide Crushed Berm Material (3" Depth)	\$35.00	\$6,335.00	\$28.00	\$5,060.00	\$25.00	\$6,335.00	\$20.00	\$7,000.00
643	0.49	Miles			Yellow Polyester Painted Center Line, Class 1	\$3,300.00	\$1,617.00	\$2,391.00	\$1,711.59	\$2,400.00	\$1,176.00	\$2,400.00	\$1,171.59
643	0.98	Miles			White Polyester Painted Edge Line, Class 1	\$2,300.00	\$2,254.00	\$1,896.00	\$1,658.08	\$1,962.00	\$1,862.00	\$1,778.70	\$1,896.00
643	80	L.F.			24" White Polyester Painted Stop Line, Class 1	\$12.00	\$960.00	\$11.00	\$890.00	\$11.00	\$890.00	\$11.00	\$890.00
604	5	Each			Furnish & Install Survey Measurements	\$700.00	\$3,500.00	\$575.00	\$2,875.00	\$500.00	\$2,500.00	\$500.00	\$2,500.00
614	1	Lump			Traffic Control-CS402 & 448 Hot Mix		\$6,000.00	\$5,000.00	\$5,830.00	\$23,000.00	\$6,500.00	\$10,200.00	\$9,000.00
					Total Proposal No. 2		\$132,868.80	\$147,883.37	\$145,990.57	\$156,400.50		\$168,074.60	\$170,270.17
					Grand Total Proposals No. 1 & 2		\$379,809.57	\$404,962.05	\$411,401.65	\$422,725.50		\$468,963.40	\$476,774.25

18,000 lbs

APPROVED BY MEDINA TWP. TRUSTEES
 Date 4/4/19
 Trustee Chair 
 Trustee 
 Trustee 

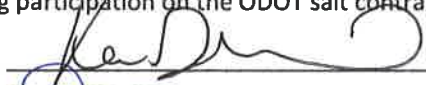


**RESOLUTION AUTHORIZING PARTICIPATION
IN THE ODOT ROAD SALT CONTRACTS AWARDED IN 2019**

Resolution 04042019-014

WHEREAS, Medina Township, Medina County, Ohio (hereinafter referred to as the "Political Subdivision") hereby submits this written agreement to participate in the Ohio Department of Transportation's (ODOT) annual road salt bid in accordance with Ohio Revised Code 5513.01(B) and hereby agrees to all of the following terms and conditions in its participation of the ODOT road salt contract:

- a. The Political Subdivision hereby agrees to be bound by all terms and conditions established by ODOT in the road salt contract and acknowledges that upon award of the contract by the Director of ODOT it shall be bound by all such terms and conditions included in the contract; and
- b. The Political Subdivision hereby acknowledges that upon the Director of ODOT's signing of the road salt contract, it shall effectively form a contract between the awarded salt supplier and the Political Subdivision; and
- c. The Political Subdivision agrees to be solely responsible for resolving all claims or disputes arising out of its participation in the ODOT road salt contract and agrees to hold the Department of Transportation harmless for any claims, actions, expenses, or other damages arising out of the Political Subdivision's participation in the road salt contract; and *(900 TONS)*
- d. The Political Subdivision's electronic order for Sodium Chloride (Road Salt) will be the amount the Political Subdivision agrees to purchase from its awarded salt supplier at the delivered bid price per ton awarded by the Director of ODOT; and
- e. The Political Subdivision hereby agrees to purchase a minimum of 90% of its electronically **submitted** salt quantities from its awarded salt supplier during the contract's effective period; and
- f. The Political Subdivision hereby agrees to place orders with and directly pay the awarded salt supplier on a net 30 basis for all road salt it receives pursuant to ODOT salt contract; and
- g. The Political Subdivision acknowledges that should it wish to rescind this participation agreement it will do so by written, emailed request by no later than Friday, April 19 **by 12:00 p.m.** The written, emailed request to rescind this participation agreement must be received by the ODOT Office of Contract Sales, Purchasing Section email: Contracts.Purchasing@dot.ohio.gov by the deadline. The Department, upon receipt, will respond that it has received the request and that it has effectively removed the Political Subdivision's participation request. Furthermore, it is the sole responsibility of the Political Subdivision to ensure ODOT has received this participation agreement as well as the receipt of any request to rescind this participation agreement. The Department shall not be held responsible or liable for failure to receive a Political Subdivision's participation agreement and/or a Political Subdivision's request to rescind its participation agreement.

NOW, THEREFORE, be it ordained by the following authorized person(s) that this participation agreement for the ODOT road salt contract is hereby approved, funding has been authorized, and the Political Subdivision agrees to the above terms and conditions regarding participation on the ODOT salt contract:

	(Authorized Signature)	<u>4/4/19</u>	Approval Date
	(Authorized Signature)	<u>4/4/19</u>	Approval Date
	(Authorized Signature)	<u>4/4/19</u>	Approval Date
_____	(Authorized Signature)	_____	Approval Date
_____	(Authorized Signature)	_____	Approval Date

**THIS RESOLUTION MUST BE UPLOADED TO THE SALT PARTICIPATION WEBSITE BY NO LATER THAN FRIDAY,
APRIL 19, 2019.**

PLEASE NOTE: THE DEPARTMENT WILL NOT ACCEPT TYPED SIGNATURES. PARTICIPATION AGREEMENTS SUBMITTED WITH TYPED SIGNATURES WILL BE INVALID AND INELIGIBLE FOR APPROVAL. YOU CANNOT SUBMIT A WORD DOCUMENT VERSION OF THIS PARTICIPATION AGREEMENT. NO EXCEPTIONS.

MEDINA TOWNSHIP
BOARD OF TRUSTEES
Meeting held 4-4-19

NAME	ADDRESS
Angela Abshire	3405 Nichols Road
Don Kharik	3405 Nichols Rd.
Elaine Kogler	WJ
Will Kropp	FORWARD
Carol Wrenclaw	3982 Rity Rd
DIANNA HUFFMAN	4025 REMSEN RD
Will de	3670 Hamilton Rd
DOC LAMIS	3280 Old Weingott
Ed Canzoner	2736 MEDINA Rd.
Alliss Stroen	Slip
David Sogata	5215 Hanover Dr
El Schwarz	3718 REMSEN Rd.
Dr. Wajud	The Post
Andy Placko	OTAoger Rd
Adam Kroun	3852 Hoffman Rd
JAMES APANA	3943 DOGLE
Bot Wimbraster	Hoffman Rd