

S-6/12/2019

ENTITY NAME: Medina Township

MINUTES TITLE: June 12, 2019 Special Meeting

BOARD NAME: Board of Trustees

TYPE OF MEETING: Special

VOTING SESSION: Yes

DATE: 6/12/2019

START TIME: 6:30pm

END TIME: 6:36pm

MEETING LOCATION: Medina Township Hall

RECORD OF PROCEEDINGS:

CALLED TO ORDER BY: Mr. Michael Stopa

RECORD OF PROCEEDINGS

BOARD/COUNCILMEMBERS ROLL CALL

NAME	PRESENT
Mr. Michael Stopa	Present
Mr. Mark Radice	Present
Mr. Kenneth DeMichael	Not Present
Mrs. Angela Ventura	Not Present

IN ATTENDANCE

NAME	VISITOR/EMPLOYEE	COMMENTS
Nick Dominguez	Employee	
Sign in sheet for visitors is attached to the minutes	Visitor	

The Pledge of Allegiance was recited.

There was a moment of silence for our military and first responders.

APPROVAL OF ACCOUNTS PAYABLE

MOTION BY 6:31:27 minutes	Mike Stopa: At this time I would like to make a motion to approve accounts payable, check number 30132 through 30165, total amount is \$34,275.43
MOTION SECONDED BY	Mark Radice
VOTING ROLL CALL	VOTE
Mr. Stopa	Yes
Mr. Radice	Yes
VOTING RESULTS	YES: 2 NO: 0

APPROVAL OF PAYROLL

MOTION BY 6:32:08 minutes	Mike Stopa: At this time I would like to approve payroll dated 6/14/2019, total amount is going to be \$38,046.10, with \$7,801.63 for withholdings
MOTION SECONDED BY	Mark Radice
VOTING ROLL CALL	VOTE
Mr. Stopa	Yes
Mr. Radice	Yes
VOTING RESULTS	YES: 2 NO: 0

APPROVAL OF PAYROLL JOURNAL

MOTION BY 6:32:58 minutes	Mike Stopa: At this time I would like to make a motion to approve the payroll journal, total amount is \$32,396.64
MOTION SECONDED BY	Mark Radice
VOTING ROLL CALL	VOTE
Mr. Stopa	Yes
Mr. Radice	Yes
VOTING RESULTS	YES: 2 NO: 0

OPEN PUBLIC COMMENT

MOTION BY	Mike Stopa: At this time I would like to open the floor for public comment raise your hand to be called on, state your name for the record, address
MOTION SECONDED BY	Mark Radice
VOTING ROLL CALL	VOTE
Mr. Stopa	Yes
Mr. Radice	Yes
VOTING RESULTS	YES: 2 NO: 0
COMMENTS	There were comments from the public.

CLOSE PUBLIC COMMENT

MOTION BY	Mike Stopa: At this time, I would like to make a motion to close the floor for public comment.
MOTION SECONDED BY	Mark Radice
VOTING ROLL CALL	VOTE
Mr. Stopa	Yes
Mr. Radice	Yes
VOTING RESULTS	YES: 2 NO: 0

MEETING ADJOURN

MOTION BY 6:36 minutes	Mike Stopa: At this time, I would like to make a motion to adjourn.
MOTION SECONDED BY	Mark Radice
VOTING ROLL CALL	VOTE
Mr. Stopa	Yes
Mr. Radice	Yes
VOTING RESULTS	YES: 2 NO: 0

S-6/12/2019

The meeting adjourned at 6:36pm.

MINUTES PREPARED BY

Name	TITLE	DATE
Pamela J Zenkert	Assistant Fiscal Officer	7/3/2019

ATTESTED BY

SIGNATURE	TITLE	DATE
	Fiscal Officer	7/25/2019

BOARD/COUNCIL CERTIFIED

SIGNATURE	TITLE	DATE
	Chairman	7/25/2019
	Vice Chairman	7/25/2019
	Trustee	7/25/2019

CASH REQUIREMENTS

(Prior to Processing)

THIS REPORT SUMMARIZES YOUR PAYROLL TRANSACTIONS FOR THE CHECK DATE 06/14/19. IT DOES NOT REFLECT MISCELLANEOUS ADMINISTRATIVE CHARGES. PLEASE REFER TO YOUR INVOICE(S) FOR THE TOTAL CASH REQUIRED FOR THIS CHECK DATE.

TRANSACTION DETAIL

ELECTRONIC FUNDS TRANSFER - Your financial institution will initiate transfer to Paychex at or after 12:01 A.M. on transaction date.

TRANS. DATE	BANK NAME	ACCOUNT NUMBER	PRODUCT	DESCRIPTION	BANK DRAFT AMOUNTS & OTHER TOTALS
06/13/19	PNC BANK, NA	xxxxxx6361	Direct Deposit	Net Pay Allocations	32,396.64
06/13/19	PNC BANK, NA	xxxxxx6361	Taxpay®	Employee Withholdings Medicare	635.55
				Fed Income Tax	3,431.20
				OH Income Tax	928.99
				OH CVRSD SD Inc	18.21
				Total Withholdings	5,013.95
				Employer Liabilities Medicare	635.51
				Total Liabilities	635.51
				EFT FOR 06/13/19	38,046.10
				TOTAL EFT (Does not reflect administrative charges)	38,046.10

CHK# 24701 to CHK# 24730

REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES - Paychex does not remit these funds. You must ensure accurate and timely payment of applicable items.

TRANS. DATE	BANK NAME	ACCOUNT NUMBER	PRODUCT	DESCRIPTION	TOTAL
06/14/19	Refer to your records for account information		Payroll	Employee Deductions	
				457 plan EE pretax	1,080.00
				AFLAC EE Post Tax	12.42
				AFLAC EE Pretax	18.78
				Opers Police EE cont	2,861.55
				Opers np EE Cont	2,320.04
				PXCMP PRETAX Health	1,364.84
				Union Dues	144.00
				Total Deductions	7,801.63
				TOTAL REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES (Does not reflect administrative charges)	7,801.63

PAYCHEX WILL MAKE THESE TAX DEPOSIT(S) ON YOUR BEHALF - This information serves as a record of payment.

DUE DATE	PRODUCT	DESCRIPTION
06/19/19	Taxpay®	FED IT PMT Group
		4,702.26

Payment Listing

6/13/2019 to 6/13/2019

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
30132	06/13/2019	06/11/2019	AW	ALBRIGHT SECURITY CENTER	\$19.50	O
30133	06/13/2019	06/11/2019	AW	AFLAC	\$93.60	O
30134	06/13/2019	06/11/2019	AW	CLEVELAND CLINIC ATWORK	\$48.00	O
30135	06/13/2019	06/11/2019	AW	CINTAS CORP #011	\$346.89	O
30136	06/13/2019	06/11/2019	AW	COLUMBIA GAS OF OHIO	\$391.37	O
30137	06/13/2019	06/11/2019	AW	C MARTIN TRUCKING	\$161.89	O
30138	06/13/2019	06/11/2019	AW	CRANDALLCO INC	\$22.80	O
30139	06/13/2019	06/11/2019	AW	DIGITAL PRINT SOLUTIONS	\$51.54	O
30140	06/13/2019	06/11/2019	AW	DISCOUNT DRAINAGE SUPPLIES	\$2,693.25	O
30141	06/13/2019	06/11/2019	AW	GATEWAY TIRE & SERVICE CENTER	\$205.23	O
30142	06/13/2019	06/11/2019	AW	FRONTIER	\$48.33	O
30143	06/13/2019	06/11/2019	AW	JOHN S. GRIMM	\$542.74	O
30144	06/13/2019	06/11/2019	AW	HOME DEPOT CREDIT SERVICES	\$95.15	O
30145	06/13/2019	06/11/2019	AW	CRANDALLCO INC	\$22.80	O
30146	06/13/2019	06/11/2019	AW	LAMPHEAR'S LAWN SERVICE	\$2,975.63	O
30147	06/13/2019	06/11/2019	AW	MEDINA COUNTY SANITARY ENG	\$216.86	O
30148	06/13/2019	06/11/2019	AW	OPBA	\$288.00	O
30149	06/13/2019	06/11/2019	AW	MANSOUR GAVIN LPA	\$1,757.50	O
30150	06/13/2019	06/11/2019	AW	OHIO EDISON	\$911.95	O
30151	06/13/2019	06/11/2019	AW	OHIO PUBLIC EMPLOYEES DEFERRED CO	\$1,080.00	O
30152	06/13/2019	06/11/2019	AW	TREASURER OF STATE - OSHP	\$251.00	O
30153	06/13/2019	06/11/2019	AW	PETALSWEET CLEANING LLC	\$572.00	O
30154	06/13/2019	06/11/2019	AW	PERFECT VOICE & DATA	\$539.74	O
30155	06/13/2019	06/11/2019	AW	PITNEY BOWES GLOBAL	\$142.35	O
30156	06/13/2019	06/11/2019	AW	CMT GROUP	\$81.25	O
30157	06/13/2019	06/11/2019	AW	RENT EQUIP, INC	\$68.90	O
30158	06/13/2019	06/11/2019	AW	MID-AMERICA SPORTS ADVANTAGE	\$28.69	O
30159	06/13/2019	06/11/2019	AW	UPS STORE	\$25.26	O
30160	06/13/2019	06/11/2019	AW	VERIZON WIRELESS	\$220.96	O
30161	06/13/2019	06/11/2019	AW	QPR	\$1,315.75	O
30162	06/13/2019	06/11/2019	AW	COSE/MEDICAL MUTUAL OF OHIO	\$15,921.39	O
30163	06/13/2019	06/11/2019	AW	OSBORNE MEDINA INC	\$269.93	O
30164	06/13/2019	06/11/2019	AW	ENGLEFIELD, INC	\$753.92	O
30165	06/13/2019	06/11/2019	AW	VOYAGER FLEET SYSTEMS, INC.	\$2,111.26	O
Total Payments:					\$34,275.43	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$34,275.43	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for

Payment Listing

6/13/2019 to 6/13/2019

reference.

APPROVED BY MEDINA TWP. TRUSTEES
Date 6/12/19
Trustee Chm. [Signature]
Trustee [Signature]
Trustee _____

