

**MEDINA TOWNSHIP TRUSTEES  
MINUTES OF REGULAR MEETING  
March 14, 2019  
7:00 PM**

The Medina Township Board of Trustees met in regular session at the Medina Township Townhall on March 14, 2019, to conduct the business of the Township. Chairman DeMichael called the meeting to order at 7:04 pm with the following Trustees in attendance: Ken DeMichael, Mike Stopa and Mark Radice. Also, in attendance were Fiscal Officer Ventura, Department heads and the general public.

**Roll Call**

Mr. DeMichael asked for a roll call of all members present. Trustees present were Mr. DeMichael, Mr. Stopa and Mr. Radice.

**Pledge**

Mr. DeMichael led the Pledge of Allegiance.

**Moment of Silence**

Mr. DeMichael asked for a moment of silence for our military both home and abroad as well as our first responders.

**Erica Graffein – Medina County Auditor’s Office**

Mr. DeMichael recognized Erica Graffein, from the County Auditor’s Office, to share information for residents. Erica spoke to those present indicating that this was weights and measures month and that there are scholarships for seniors available through the Auditor’s office.

**SITE PLANS**

**Edward Jones Investments**

Mr. DeMichael moved to accept the recommendation of the Zoning Commission and approve a wall sign for Edward Jones Investments, located at 3848 Medina road, Suite 101, not to exceed 20.125 square feet as presented. Mr. Stopa seconded. Voting aye thereon: Mr. DeMichael, Mr. Stopa and Mr. Radice.

Mr. DeMichael moved to accept the recommendation of the Zoning Commission and approve a tenant panel for Edward Jones Investments, located at 3848 Medina road, Suite number 101, not to exceed 7.3 square feet as presented. Mr. Stopa seconded. Voting aye thereon: Mr. DeMichael, Mr. Stopa and Mr. Radice.

Mr. DeMichael moved to accept the recommendation of the Zoning Commission and approve a directional sign for Edward Jones Investments, located at 3848 Medina road, Suite 101, not to exceed 4 square feet as presented. Mr. Stopa seconded. Voting aye thereon: Mr. DeMichael, Mr. Stopa and Mr. Radice.

**Myers Capitol Advisors**

Mr. DeMichael moved to accept the recommendation of the Zoning Commission and approve the change of use for Myers Capitol Investors, to be located at 4087 Medina road, suite 300 as presented. Mr. Stopa seconded. Voting aye thereon: Mr. DeMichael, Mr. Stopa and Mr. Radice.

Mr. DeMichael moved to accept the recommendation of the Zoning Commission and approve a tenant panel for Myers Capitol Investors, located at 4087 Medina road, suite 300, not to exceed 6.25 square feet as presented. Mr. Stopa seconded. Voting aye thereon: Mr. DeMichael, Mr. Stopa and Mr. Radice.

**SITE PLANS (continued)**

**Valley Storage**

Mr. DeMichael moved to accept the recommendation of the Zoning Commission and approve the change of use for Valley Storage, located at 5010 Gateway Drive as presented. Mr. Stopa seconded. Voting aye thereon: Mr. DeMichael, Mr. Stopa and Mr. Radice.

Mr. DeMichael moved to accept the recommendation of the Zoning Commission and approve a wall sign for Valley Storage, located at 5010 Gateway Drive, not to exceed 5.2 square feet as presented. Mr. Stopa seconded. Voting aye thereon: Mr. DeMichael, Mr. Stopa and Mr. Radice.

**PURCHASE ORDERS AND TRAINING REQUESTS**

**Linden Propane**

Mr. Stopa made a motion for a purchase order requisition; the department is going to be the Fire Department. The vendor is going to be Lindens Propane and the total amount is going to be \$500.00. Mr. DeMichael seconded. Mr. Stopa stated that this is propane for the fire station backup generator. Voting aye thereon: Mr. Stopa, Mr. DeMichael and Mr. Radice.

**Care Works Comp**

Mr. Stopa made a motion for a purchase order requisition; the department is going to be Admin, and the vendor is going to be Care Works Comp. The total amount is going to be \$3,256.00. Mr. DeMichael seconded. Mr. Stopa stated that this is for Workers Comp renewal. Voting aye thereon: Mr. Stopa, Mr. DeMichael and Mr. Radice.

**The Emblem Authority**

Mr. Radice stated; I have one for the Police Department. The vendor is the Emblem Authority and it is for 500 MTPD shoulder patches. Mr. DeMichael seconded. Voting aye thereon: Mr. Radice, Mr. DeMichael and Mr. Stopa.

**Toss Your Trash Day Event**

Mr. DeMichael moved to approve a purchase order requisition, a blanket certificate actually, for our Admin department. This is \$4500.00 for the Toss Your Trash event we have coming up. Mr. Stopa seconded. The Service Department Supervisor, Dennis Miller, explained how the Township recovers some of the cost of this event through scrap metal sale. Voting aye thereon: Mr. DeMichael, Mr. Stopa and Mr. Radice.

**Amazon**

Mr. DeMichael moved to approve a purchase order requisition for our Service Department. The Vendor is Amazon. This is for four (4) OTR 350 mag ATV bias tires for the 2008 Kubota RTV utility vehicle. Total amount \$399.92. Mr. Radice seconded. Voting aye thereon: Mr. DeMichael, Mr. Radice and Mr. Stopa.

**Baker Vehicle**

Mr. DeMichael moved to approve a purchase order requisition for our Service Department. The Vendor is Baker Vehicle out of Macedonia. This is for work that needs done on our Smithco baseball field maintainer. Total is \$761.42. Mr. Stopa seconded. Voting aye thereon: Mr. DeMichael, Mr. Stopa and Mr. Radice.

**Karvo Paving Co.**

Mr. DeMichael moved to approve a purchase order requisition for our Service Department. The Vendor is Karvo Paving. The description is Medina Townships' invoice #3 for the O.P.W.C. job of Substation Road paving project. Total amount \$5533.36. Mr. Stopa seconded. Voting aye thereon: Mr. DeMichael, Mr. Stopa and Mr. Radice.

**Approval of Payroll**

Prior to approval of payroll, Mrs. Ventura explained that the payroll vendor mistakenly took out Social Security from several P.D. employees' paychecks and that money had been refunded to the Township and affected employees.

Mr. DeMichael moved to approve payroll dated 3-8-2019, total amount is \$38,737.88. Mr. Radice seconded. Voting aye thereon: Mr. DeMichael, Mr. Radice and Mr. Stopa.

**Approval of Accounts Payable**

Mr. DeMichael moved to approve accounts payable check #29899 through check # 29952 as well as the automatic payments to Ohio Public Employees Retirement, which are part 4-2019, 5-2019. Total amount we're looking at is \$418,560.65. Mr. Radice seconded. Mrs. Ventura noted that the time span the Accounts Payable list covered was longer than the typical 2-week time period due to changed Regular Meeting dates for March. Voting aye thereon: Mr. DeMichael, Mr. Radice and Mr. Stopa.

**Approval of Meeting Minutes**

Mr. DeMichael moved to approve the January 10<sup>th</sup> and February 1<sup>st</sup>, January 10<sup>th</sup> was a Regular Meeting and February 1<sup>st</sup> was a Special Meeting, Minutes. Mr. Stopa seconded. Abstaining was Mr. DeMichael. Voting aye thereon: Mr. Stopa and Mr. Radice.

Mr. DeMichael moved to approve the January 24<sup>th</sup> Regular Meeting Minutes and the February 7<sup>th</sup> meeting minutes as well. Mr. Stopa seconded. Mr. DeMichael amended his motion to reflect that it was just the Public Hearing portion of the meeting on February 7<sup>th</sup>. Mr. Stopa seconded. Voting aye thereon: Mr. DeMichael, Mr. Stopa and Mr. Radice.

**Credit Card Attestation**

Mr. DeMichael stated, I, Ken DeMichael, Chairperson of the Board of Trustees of Medina Township, Ohio, hereby attest that pursuant to Section 505.64 of the Ohio Revised Code, at its meeting on March 14, 2019, the Board reviewed the Credit Card Account transaction detail for each account listed below for the dates February 1, 2019 through March 15, 2019 and as provided by the Fiscal Officer. Credit Card Accounts include Amazon, Home Depot, Staples, Tractor Supply, Wal-Mart, PNC. Mr. DeMichael signed the Attestation document and thanked Mrs. Ventura for all the work put in to developing the Townships' Credit Card policy that is required by a State House bill.

**January Bank Reconciliation**

Mr. DeMichael moved to approve January's bank reconciliation, dated 1/31/2019.

It is a three (3)-page document as presented. Mr. Stopa seconded. Voting aye thereon: Mr. DeMichael, Mr. Stopa and Mr. Radice.

**Medina County Storm Water Program**

Mr. DeMichael moved to approve the Storm Water Program as presented here. There is a five (5)-page document. Mr. Radice seconded. Voting aye thereon: Mr. DeMichael, Mr. Radice and Mr. Stopa.

**Department Reports for February**

Mr. Stopa made a motion to approve the Department Head reports for February as presented. Mr. DeMichael seconded. Voting aye thereon: Mr. DeMichael, Mr. Stopa and Mr. Radice.

**Department Head Comments**

Department heads provided a current status and events involving their departments.

**OLD BUSINESS**

**Discussion of Noise Ordinance**

Mr. Radice asked Police Chief Colonius to provide input regarding enforcement of a noise ordinance. Chief Colonius used the Montville Noise Ordinance as an example of the framework Medina Township could use for such an ordinance. The Board of Trustees discussed the feasibility of issuing such an ordinance. After some discussion among the board, Mr. DeMichael suggested that legal counsel be sought before the board should even consider moving forward with such an ordinance to be sure the Township does not try to implement something outside of the Ohio Revised Code.

**Discussion of Hood Road**

Denny Miller, Road and Bridge Department supervisor, provided a status on the Hood Road closure.

**NEW BUSINESS**

**New Fuel Company**

Denny Miller, Road and Bridge Department supervisor, advised the Board that his department used about 5000 gallons of diesel fuel last year and using a new fuel provided would save the township about \$.05 a gallon. Mrs. Ventura stated that the previous fuel providers invoice system made it very difficult to track payments with accuracy and requested that a motion be made.

Mr. DeMichael moved to purchase our diesel fuel with Englefield going forward. Mr. Stopa seconded. Voting aye thereon: Mr. DeMichael, Mr. Stopa and Mr. Radice.

**Social Media**

Mr. Stopa stated that Yvonne Rodman-Sopata had put together a draft of a Social Media policy for the Township to be presented at this meeting. Yvonne handed out several draft policies and stated that they are based on other agencies Social Media policies. She also stated that the County Prosecutors' office was contacted for a legal opinion on the drafts. Yvonne made clear that the policy she was creating would need to be specific in nature, especially concerning live streaming. Mr. DeMichael suggested the Prosecutors' office be contacted to see what rules need to be in place to ensure the Township complies with the law. Mr. Radice brought up archiving and image quality issues, which Yvonne addressed. The Trustees and Mrs. Ventura discussed verifying the secondary record status of Social Media with the Prosecutors' office as well.

**Discussion of Bank Deposit Schedule**

The Trustees and Mrs. Ventura discussed the need to have a policy in place to address the timeliness and dollar amounts of bank deposits for the Township. It was stated that a policy should be created for review at the next Trustees Meeting.

**Public Comment**

Mr. DeMichael moved to open the floor for public comment. Mr. Stopa seconded. Voting aye thereon: Mr. DeMichael, Mr. Stopa and Mr. Radice.

The public commented.

Mr. DeMichael moved to close the public comment portion of our meeting. Mr. Stopa seconded. Voting aye thereon: Mr. DeMichael, Mr. Stopa and Mr. Radice.

**Executive Session to Discuss the Police Contract**

Mr. Radice made a motion to go into Executive Session for the Police contract with the three (3) Trustees and the Police Chief. Mr. DeMichael seconded. Voting aye thereon: Mr. Radice, Mr. DeMichael and Mr. Stopa. The Trustees entered Executive Session at 8:04pm.

Mr. DeMichael moved to come back from Executive Session at 8:49pm where the three (3) Trustees and the Police Chief were were discussing the proposed Police contract. Mr. Radice seconded. Voting aye thereon: Mr. DeMichael, Mr. Radice and Mr. Stopa. The Trustees returned from Executive Session at 8:49pm. Mr. DeMichael requested additional information to help make his decision.

**Executive Session to Discuss Imminent Litigation**

Mr. DeMichael moved to go into Executive Session with the three (3) Trustees, Fiscal Officer, Police Chief to discuss imminent litigation. Mr. Radice seconded. Voting aye thereon: Mr. DeMichael, Mr. Radice and Mr. Stopa. The Trustees entered Executive Session at 8:51pm.

Mr. DeMichael moved to come back from Executive Session. It is 10:52pm, where the three (3) Trustees, Fiscal Officer and Police Chief were back Executive Session discussing imminent litigation. Mr. Stopa seconded. Voting aye thereon: Mr. DeMichael, Mr. Stopa and Mr. Radice. The Trustees returned from Executive Session at 10:52pm.

Mr. Radice made a motion to hire Attorneys at Law, Walter Haverfield, at a rate of \$200.00 for an Attorney, \$90.00 for a Para-legal for some potential litigation. Mr. Stopa seconded. Voting aye thereon: Mr. Radice, Mr. Stopa and Mr. DeMichael.

**Adjourn**

Mr. DeMichael moved to adjourn. Mr. Radice seconded. Voting aye thereon: Mr. DeMichael, Mr. Radice and Mr. Stopa. There being no further business to come before the Board the meeting was adjourned at 10:54 pm.

  
Angela Ventura, Fiscal Officer

  
Ken DeMichael, Chairman  
  
Mike Stopa, Vice-Chairman  
  
Mark Radice, Trustee

JUL 25 2019  
APPROVED

# CASH REQUIREMENTS

(Requested Check Dates 03/08/19 - 03/08/19)

0943 0049-H166 Medina Township Trustees

THIS REPORT SUMMARIZES YOUR PAYROLL TRANSACTIONS FOR CHECK DATE 03/08/19. IT DOES NOT REFLECT MISCELLANEOUS ADMINISTRATIVE CHARGES. PLEASE REFER TO YOUR INVOICE(S) FOR THE TOTAL CASH REQUIRED FOR THIS CHECK DATE.

## TRANSACTION DETAIL

### ELECTRONIC FUNDS TRANSFER

TRANS. DATE	BANK NAME	ACCOUNT NUMBER	PRODUCT	DESCRIPTION	BANK DRAFT AMOUNTS & OTHER TOTALS
<b>PROCESSING DATE: 03/07/19</b>					
03/08/19	PNC BANK, NA	xxxxxx6361	Direct Deposit	Net Pay Allocations	32,656.77
03/08/19	PNC BANK, NA	xxxxxx6361	Taxpay®	Employee Withholdings	
				Social Security	109.94
				Medicare	635.35
				Fed Income Tax	3,666.33
				OH Income Tax	970.11
				OH CVRSD SD Inc	25.59
				<b>Total Withholdings</b>	<b>5,407.32</b>
				Employer Liabilities	109.94
				Social Security	635.35
				Medicare	745.29
				<b>Total Liabilities</b>	
				<b>EFT FOR 03/08/19</b>	<b>38,809.38</b>
				<b>TOTAL EFT FOR PROCESSING DATE 03/07/19 (Does not reflect administrative charges)</b>	<b>38,809.38</b>

APPROVED BY MEDINA TWP. TRUSTEES  
 Date 3/14/19  
 Trustee [Signature]  
 Trustee [Signature]  
 Trustee [Signature]

*Ck # 24504 to ck # 24531*

<b>PROCESSING DATE: 03/13/19</b>					
03/14/19	PNC BANK, NA	xxxxxx6361	Direct Deposit	Net Pay Allocations	71.50
03/14/19	PNC BANK, NA	xxxxxx6361	Taxpay®	Employee Withholdings	
				Social Security	-71.50
				<b>Total Withholdings</b>	<b>-71.50</b>
				Employer Liabilities	-71.50
				Social Security	-71.50
				<b>Total Liabilities</b>	
				<b>EFT FOR 03/14/19</b>	<b>-71.50</b>
				<b>TOTAL EFT FOR PROCESSING DATE 03/13/19 (Does not reflect administrative charges)</b>	<b>-71.50</b>
				<b>TOTAL EFT FOR CHECK DATE 03/08/19 (Does not reflect administrative charges)</b>	<b>38,737.88</b>

# CASH REQUIREMENTS

(Requested Check Dates 03/08/19 - 03/08/19)

0943 0049-H166 Medina Township Trustees

THIS REPORT SUMMARIZES YOUR PAYROLL TRANSACTIONS FOR CHECK DATE 03/08/19. IT DOES NOT REFLECT MISCELLANEOUS ADMINISTRATIVE CHARGES. PLEASE REFER TO YOUR INVOICE(S) FOR THE TOTAL CASH REQUIRED FOR THIS CHECK DATE.

**VOIDS**

<u>TRANS. DATE</u>	<u>BANK NAME</u>	<u>ACCOUNT NUMBER</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>	<u>TOTAL</u>
<b>PROCESSING DATE: 03/13/19</b>					
03/08/19	Refer to your records for account information		Payroll	Voided Check Amounts Direct Deposit #24518 Direct Deposit #24525 Direct Deposits	-280.72 -564.89 -845.61
<b>TOTAL VOIDS FOR PROCESSING DATE 03/13/19</b>					<b>-845.61</b>
<b>TOTAL VOIDS FOR CHECK DATE 03/08/19</b>					<b>-845.61</b>

**REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES**

<u>TRANS. DATE</u>	<u>BANK NAME</u>	<u>ACCOUNT NUMBER</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>	<u>TOTAL</u>
<b>PROCESSING DATE: 03/07/19</b>					
03/08/19	Refer to your records for account information		Payroll	Employee Deductions 457 plan EE pretax AFLAC EE Post Tax AFLAC EE Pretax Opers Police EE cont Opers np EE Cont Union Dues PXCMP PRETAX Health Total Deductions	630.00 12.42 18.78 2,618.15 2,348.42 144.00 3,124.52 8,896.29
<b>TOTAL REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES FOR PROCESSING DATE 03/07/19 (Does not reflect administrative charges)</b>					<b>8,896.29</b>

**PROCESSING DATE: 03/13/19**

03/08/19	Refer to your records for account information		Payroll	Employee Deductions Net Pay Total Deductions	845.61 845.61
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<b>TOTAL REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES FOR PROCESSING DATE 03/13/19 (Does not reflect administrative charges)</b>					<b>845.61</b>
<b>TOTAL REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES FOR CHECK DATE 03/08/19 (Does not reflect administrative charges)</b>					<b>9,741.90</b>

**PAYCHEX WILL MAKE THESE TAX DEPOSIT(S) ON YOUR BEHALF**

<u>PROCESSING DATE: 03/07/19</u>	<u>DUE DATE</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>
	03/13/19	Taxpay®	FED IT PMT Group
			5,156.91 >>> <<<

**Payment Listing**

2/26/2019 to 3/14/2019

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
4-2019	02/26/2019	02/26/2019	CH	OHIO PUBLIC EMPLOYEES RETIREMENT S	\$13,555.01	O
5-2019	02/26/2019	02/26/2019	CH	OHIO PUBLIC EMPLOYEES RETIREMENT S	\$10,313.74	O
29899	02/26/2019	02/26/2019	AW	AMAZON	\$225.40	O
29900	02/26/2019	02/26/2019	AW	STATE INDUSTRIAL PRODUCTS	\$137.82	O
29901	02/26/2019	02/26/2019	AW	INTECH COMPUTER SOLUTIONS	\$665.00	O
29902	02/26/2019	02/26/2019	AW	VERIZON WIRELESS	\$61.25	O
29903	02/26/2019	02/26/2019	AW	BEURSKEN, DAVID & MARIANNE	\$300.00	O
29904	03/07/2019	03/05/2019	AW	MEDINA COUNTY EMERGENCY MANAGEM	\$2,902.58	O
29905	03/07/2019	03/05/2019	AW	CITY OF MEDINA - FINANCE DEPT	\$230,000.00	O
29906	03/07/2019	03/05/2019	AW	OTARMA SERVICE CENTER	\$1,017.25	O
29907	03/07/2019	03/05/2019	AW	GREATER MEDINA CHAMBER OF COMMEI	\$295.00	O
29908	03/07/2019	03/05/2019	AW	AFLAC	\$62.40	O
29909	03/07/2019	03/05/2019	AW	ACE	\$109.29	O
29910	03/07/2019	03/05/2019	AW	AT&T MOBILITY	\$153.02	O
29911	03/07/2019	03/05/2019	AW	CMT GROUP	\$43.75	O
29912	03/07/2019	03/05/2019	AW	CINTAS CORP #011	\$321.47	O
29913	03/07/2019	03/05/2019	AW	C MARTIN TRUCKING	\$161.89	O
29914	03/07/2019	03/05/2019	AW	CANON FINANCIAL	\$105.33	O
29915	03/07/2019	03/05/2019	AW	COSE/MEDICAL MUTUAL OF OHIO	\$15,529.61	O
29916	03/07/2019	03/05/2019	AW	DIGITAL PRINT SOLUTIONS	\$40.31	O
29917	03/07/2019	03/05/2019	AW	KESSLER, JEFFREY	\$258.06	O
29918	03/07/2019	03/05/2019	AW	MONTROSE FORD	\$487.29	O
29919	03/07/2019	03/05/2019	AW	MEDINA HOSPITAL	\$39,500.87	O
29920	03/07/2019	03/05/2019	AW	MEDINA COUNTY SANITARY ENG	\$727.71	O
29921	03/07/2019	03/05/2019	AW	MEDTOX LABS, INC.	\$50.00	O
29922	03/07/2019	03/05/2019	AW	OPBA	\$288.00	O
29923	03/07/2019	03/05/2019	AW	OHIO EDISON	\$763.68	O
29924	03/07/2019	03/05/2019	AW	OHIO PUBLIC EMPLOYEES DEFERRED CO	\$630.00	O
29925	03/07/2019	03/05/2019	AW	OHIO ASSOC OF CHIEFS OF POLICE	\$5,325.00	O
29926	03/07/2019	03/05/2019	AW	INTERSTATE BILLING SERVICE, INC.	\$162.29	O
29927	03/07/2019	03/05/2019	AW	REINHARDT SUPPLY	\$37.10	O
29928	03/07/2019	03/05/2019	AW	THE STAMP MAN - ROBERT ZIMAN	\$174.40	O
29929	03/07/2019	03/05/2019	AW	JOHN DEERE FINANCIAL	\$1,992.01	O
29930	03/07/2019	03/05/2019	AW	CLEVELAND COMMUNICATIONS, INC.	\$850.00	O
29931	03/07/2019	03/05/2019	AW	HUMANA	\$219.30	O
29932	03/07/2019	03/05/2019	AW	TRACTOR SUPPLY CREDIT PLAN	\$148.94	O
29933	03/07/2019	03/05/2019	AW	VASU COMMUNICATIONS INC	\$43,786.56	O
29934	03/07/2019	03/05/2019	AW	WAYNE GARAGE DOOR SALES INC	\$5,925.67	O
29935	03/07/2019	03/05/2019	AW	PSE CREDIT UNION, INC.	\$6,000.00	O
29936	03/07/2019	03/05/2019	AW	PSE CREDIT UNION, INC.	\$6,000.00	O
29937	03/07/2019	03/05/2019	AW	RODMAN-SOPATA, YVONNE	\$47.11	O
29938	03/07/2019	03/05/2019	AW	VENTURA, ANGELA	\$159.08	O
29939	03/07/2019	03/05/2019	AW	PNC BANK	\$3,168.38	O
29940	03/14/2019	03/12/2019	AW	COLUMBIA GAS OF OHIO	\$1,837.25	O
29941	03/14/2019	03/12/2019	AW	CINTAS CORP #011	\$110.67	O
29942	03/14/2019	03/12/2019	AW	FRONTIER	\$546.69	O



**Payment Listing**

2/26/2019 to 3/14/2019

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
29943	03/14/2019	03/12/2019	AW	HENDERSON PRODUCTS INC	\$9,385.00	O
29944	03/14/2019	03/12/2019	AW	HOME DEPOT CREDIT SERVICES	\$95.97	O
29945	03/14/2019	03/12/2019	AW	JOHN DEERE FINANCIAL	\$1,165.88	O
29946	03/14/2019	03/12/2019	AW	MORTON SALT, INC.	\$10,870.93	O
29947	03/14/2019	03/12/2019	AW	PERFECT VOICE & DATA	\$539.74	O
29948	03/14/2019	03/12/2019	AW	UPS STORE	\$23.78	O
29949	03/14/2019	03/12/2019	AW	VERIZON WIRELESS	\$220.94	O
29950	03/14/2019	03/12/2019	AW	WINTER EQUIPMENT CO. INC.	\$122.49	O
29951	03/14/2019	03/12/2019	AW	GATEWAY TIRE & SERVICE CENTER	\$39.74	O
29952	03/14/2019	03/12/2019	AW	CLEVELAND COMMUNICATIONS, INC.	\$900.00	O
Total Payments:					\$418,560.65	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$418,560.65	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

\* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

APPROVED BY MEDINA TWP. TRUSTEES

Date 3/14/19  
 Trustee Chm. Ken DeL...  
 Trustee [Signature]  
 Trustee [Signature]

**EXHIBIT D**

**ATTESTATION**

I, Ken DeMichael, Chairperson of the Board of Trustees of Medina Township, Ohio, hereby attest that pursuant to Section 505.64 of the Ohio Revised Code, at its meeting on March 14, 2019, the Board reviewed the Credit Card Account transaction detail for each account listed below for the dates February 1<sup>st</sup> 2019 through March 15, 2019, as provided by the Fiscal Officer.

Credit Card Accounts:

1. Amazon
2. Home Depot
3. Staples
4. Tractor Supply
5. Wal-Mart
6. PNC

  
\_\_\_\_\_  
Trustee Name, Chairperson

**Bank Reconciliation**

Reconciled Date 1/31/2019

Posted 3/9/2019 4:23:53 PM

Prior UAN Balance:		\$4,287,454.42
Receipts:	+	\$194,012.61
Payments:	-	\$296,990.57
Adjustments:	+	\$0.00
Current UAN Balance as of 01/31/2019:		<u>\$4,184,476.46</u>
Other Adjusting Factors:	+	\$0.00
Adjusted UAN Balance as of 01/31/2019:		<u><u>\$4,184,476.46</u></u>
Entered Bank Balances as of 01/31/2019:		\$4,185,331.86
Deposits in Transit:	+	\$0.00
Outstanding Payments:	-	\$855.40
Outstanding Adjustments:	+	\$0.00
Other Adjusting Factors:	+	\$0.00
Adjusted Bank Balances as of 01/31/2019:		<u><u>\$4,184,476.46</u></u>

Balances Reconciled

Governing Board Signatures

\_\_\_\_\_

\_\_\_\_\_

There are no outstanding receipts as of 01/31/2019.

There are no outstanding adjustments as of 01/31/2019.

APPROVED BY MEDINA TWP. TRUSTEES

Date 3/14/19

Trustee Chm. [Signature]

Trustee [Signature]

Trustee [Signature]

**Bank Balances**

Reconciled Date 1/31/2019

Posted 3/9/2019 4:23:53 PM

<u>Type</u>	<u>Name</u>	<u>Number</u>	<u>Prior Bank Balance</u>	<u>Calculated Bank Balance</u>	<u>Entered Bank Balance</u>	<u>Difference</u>
Primary	PRIMARY	3514031	\$3,372,335.57	\$3,193,095.82	\$3,193,095.82	\$0.00
Secondary	STAR OHIO	72451	\$0.00	\$0.00	\$0.00	\$0.00
Secondary	STAROHIO	70842	\$0.00	\$0.00	\$0.00	\$0.00
Investment	PNC	31100372634	\$100,973.90	\$101,024.81	\$101,024.81	\$0.00
Investment	STAR FIRE	72451	\$5,048.44	\$5,059.18	\$5,059.18	\$0.00
Investment	STAR GEN	70842	\$884,270.41	\$886,152.05	\$886,152.05	\$0.00
<b>Total:</b>			<u>\$4,362,628.32</u>	<u>\$4,185,331.86</u>	<u>\$4,185,331.86</u>	<u>\$0.00</u>

**Outstanding Payments**

Reconciled Date 1/31/2019

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<u>Account</u>	<u>Type</u>	<u>Payment #</u>	<u>Post Date</u>	<u>Vendor / Payee</u>	<u>Amount</u>
PRIMARY	Warrant	29617	11/01/2018	HANLON, CULLEN	\$60.00
PRIMARY	Warrant	29793	01/10/2019	CORNERSTONE CHAPEL	\$250.00
PRIMARY	Warrant	29828	01/24/2019	ALBRIGHT SECURITY CENTER	\$27.00
PRIMARY	Warrant	29831	01/24/2019	CMT GROUP	\$87.50
PRIMARY	Warrant	29834	01/24/2019	HUMANA	\$225.75
PRIMARY	Warrant	29838	01/24/2019	MEDINA COUNTY TOWNSHIP ASSOCIATION	\$30.00
PRIMARY	Warrant	29842	01/24/2019	REINHARDT SUPPLY	\$175.15
					\$855.40

