

**MEDINA TOWNSHIP TRUSTEES
MINUTES OF REGULAR MEETING
FEBRUARY 7TH, 2019
7:00 PM**

The Medina Township Board of Trustees met in regular session at the Medina Township Townhall on February 7th, 2019, to conduct the business of the Township. Chairman DeMichael called the meeting to order at 7:26pm with the following Trustees in attendance: Ken DeMichael, Mike Stopa and Mark Radice. Also in attendance were Fiscal Officer Ventura, Road Superintendent Miller, Zoning Inspector Ridgley, and the general public.

Roll Call

Mr. DeMichael asked for a roll call of all members present. Trustees present were Mr. DeMichael, Mr. Stopa and Mr. Radice.

Pledge

Mr. DeMichael led the Pledge of Allegiance.

Moment of Silence

Mr. DeMichael asked for a moment of silence for our military both at home and abroad as well as our first responders.

Executive Session For Police Contract

Mr. DeMichael advised that all executive sessions would be moved to the end of the meeting.

Approve Then and Nows

Ace Copier

Mr. DeMichael moved to approve the Then and Now purchase order for Ace, this is for copier overage fee. Total amount is \$120.57. Mr. Stopa seconded. Voting aye thereon: Mr. DeMichael, Mr. Stopa and Mr. Radice.

Purchase Order and Training Requests

FBN Security Systems hardware

Mr. Stopa made a motion to approve a total amount of \$300 for FBN Security Systems. This is for the Nettleton road Station. It's for central station alarm monitoring. Mr. Stopa stated that the new hardware was needed to make the current monitoring cellular systems compatible. Mr. Radice stated that the updated monitoring system would also cost less. Mr. DeMichael seconded. Voting aye thereon: Mr. Stopa, Mr. DeMichael and Mr. Radice.

Medina County Treasurer tax bill

Mr. DeMichael moved to approve a purchase order for the Medina County Treasurer, John Burke, total amount is for \$9595.64. This is for the 2019 tax bill. Mr. Radice seconded. Mrs. Ventura stated that 2 tax exemptions were being applied for and that only the half tax bill was being paid. Mrs. Ventura also stated that she was advised by the county treasurer that by the time the second half tax bill was due, the exemptions may be in affect and if so, the township would be receiving a refund due to the 2 exemptions. Mrs. Ventura stated that the 2 exemptions were for the Police Department garage, which never received a tax exemption, and the new concession stand and restrooms at Blakslee. Voting aye thereon: Mr. DeMichael, Mr. Radice and Mr. Stopa.

Medina Chamber of Commerce renewal

Mr. DeMichael moved to approve a purchase order requisition for the Admin Department. The vendor is the Greater Medina Chamber of Commerce. This is for membership renewal for Medina chamber. This is a one year renewal, the total is \$295. Mr. Radice seconded. Voting aye thereon: Mr. DeMichael, Mr. Radice and Mr. Stopa.

Cemetery plot buy back

Mr. DeMichael moved to approve a purchase order requisition for our Cemetery department, the vendor is David and Marianna Beursken. This is to buy back cemetery lots 231A and 231B they are \$150 a piece, or \$300 is the total. Mr. Stopa seconded. Voting aye thereon: Mr. DeMichael, Mr. Stopa and Mr. Radice.

Tree Works Essentials training

Mr. DeMichael moved to appropriate \$0 to attend a meeting. The meeting is Tree Works Essentials - chain saws, chippers and other safety concerns for our Service Department members, Denny, Craig, Jeff, Martin and Keith. The date is March 13th. Mr. Radice seconded. Mr. DeMichael stated that the meeting was for good safety practices and that there is no cost to the township. Voting aye thereon: Mr. DeMichael, Mr. Radice and Mr. Stopa.

20th Annual Governments Conference

Mr. DeMichael moved to approve the expenditure to send any of the Trustees Fiscal Officer, Amanda Trzaska, the administrative assistant, as well as Nick Dominguez to the 20th Annual Local Governments Conference located at the Hyatt Regency at 350 N High Street, Columbus Ohio, 43215. The dates of the conference are March 6th through the 8th. Mr. Stopa seconded. Mrs. Ventura stated that no dollar amounts are available at this time. Voting aye thereon: Mr. DeMichael, Mr. Stopa and Mr. Radice.

Approval of Payroll

Mr. DeMichael moved to approve payroll check number 24436 through check number 24457. Total amount is \$32,730.56 with \$6,130.10 being deducted, withheld, for other liabilities. That one is dated 1-28-2019. Mr. Radice seconded. Voting aye thereon: Mr. DeMichael, Mr. Radice and Mr. Stopa.

Mr. DeMichael moved to approve payroll. This payroll is dated to February 7, 2019 total amount is \$41367.43 with deductions totaling \$7,436.46. Mr. Radice seconded. Mrs. Ventura stated that there were no payroll check numbers since this is now done as a same day direct deposit and we will have the check numbers by next week. Mrs. Ventura also stated that she will reach out to the State Auditor's office to see if they want us to approve check numbers and thinks this will probably be good enough and if not we will need to approve the check numbers at the next meeting. Voting aye thereon: Mr. DeMichael, Mr. Radice and Mr. Stopa.

Mr. DeMichael moved to accept this certificate of the total amount from all sources available for expenditures and balances dated December 31, 2018 and submit to the county auditor and incorporate this two (2) page document by reference. Mr. Radice seconded. Mrs. Ventura stated that this is what we do at year end to send off to the county to get our 1st amended certificate at which point we will be able to put our permanent appropriations in place. They needed it tomorrow in order to do this in February. Voting aye thereon: Mr. DeMichael, Mr. Radice and Mr. Stopa.

Approval of Accounts Payable

Mr. DeMichael moved to approve accounts payable check #29846 through check# 29874 total amount \$79,676.23. Mr. Radice seconded. Mr. DeMichael stated that a big chunk of that amount was due to LST, Salt, Insurance and Property taxes. Voting aye thereon: Mr. DeMichael, Mr. Radice and Mr. Stopa.

Department Head Comments

Department Heads provided the current status of each of their departments. Assistant staff provided a status of their current tasks. Mr. Stopa identified the technology issues being addressed.

OLD BUSINESS

Discussion of Hood Road

Mr. Miller stated that he has not heard back from the county at this time and that the letter had been sent. The Road continues to be salted due a driveway water run-off issue.

NEW BUSINESS

Annual Township Road Mileage certification for ODOT

Mr. DeMichael moved to approve the Ohio Department of Transportation 2018 Township highway system mileage certificate. This states that the total certified mileage, at the end of calendar year 2017 for Medina Township in Medina County, was 43,163 miles as certified by the Board of Township Trustees or reported by the Director of Transportation in accordance with the provisions specified in the Ohio Revised Code, Section 4501.04. Mr. DeMichael amended his motion to indicate the mileage to be 43.163. Mr. Radice seconded. Voting aye thereon: Mr. DeMichael, Mr. Radice and Mr. Stopa.

Discussion of Noise Ordinance

Mr. DeMichael stated that a Township resident has indicated that Montville Township has a noise ordinance that Medina Township might want to look at. Mr. Radice stated that he thinks a Township noise policy should be delayed until the new police chief is in place as his input would be valuable in determining what in the policy is enforceable and what is not and to determine what would need to be altered to meet the Township's needs. Mr. Stopa added that it should also be determined if time frames need to be addressed in a Medina Township noise policy. Mr. DeMichael asked that the Discussion of Noise Policy agenda item be removed from future agendas until a Police chief is in place and that Legal Counsel be contacted to inquire about related time of day issues.

Public Comment

Mr. DeMichael moved to open the floor for public comment. Mr. Radice seconded. Voting aye thereon: Mr. DeMichael, Mr. Radice and Mr. Stopa. There were comments from the public.

Mr. DeMichael moved to close the public comment portion of our meeting. Mr. Radice seconded. Voting aye thereon: Mr. DeMichael, Mr. Radice and Mr. Stopa.

Executive Session to Discuss the Police Contract

Mr. DeMichael moved to go into Executive Session for the Police Contract with the three (3) Trustees. Mr. Radice seconded. Voting aye thereon: Mr. DeMichael, Mr. Radice and Mr. Stopa. The Board entered into Executive Session at 7:56 pm.

Mr. DeMichael moved to come back from Executive Session where the three (3) Trustees were discussing the Police Contract. Mr. Radice seconded. Voting aye thereon: Mr. DeMichael, Mr. Radice and Mr. Stopa. The Board came back from Executive Session at 8:03 pm

Executive Session to Consider the Employment of a Public Employee or Official

Mr. DeMichael moved to go into Executive Session to consider the employment of a Public Employee or Official with the three (3) Trustees and Fiscal Officer. Mr. Radice seconded. Voting aye thereon: Mr. DeMichael, Mr. Radice and Mr. Stopa. The Board entered into Executive Session at 8:03 pm.

Executive Session to Consider the Employment of a Public Employee or Official (continued)

Mr. DeMichael moved to come back from Executive Session at 8:36pm with the three (3) Trustees and Fiscal Officer where we were discussing the consideration of employment of a public employee or official. Mr. Radice seconded. Voting aye thereon: Mr. DeMichael, Mr. Radice and Mr. Stopa.

Police Chief Candidate Interviews

Mr. Radice motioned to interview our top 2 candidates from our Chiefs' assessment last Saturday. They are Travis Colonius and Thaddeus Hete. It would be next Tuesday starting at 6 o'clock. Mr. DeMichael seconded. The Township Secretary confirmed the date of the interviews as February 12th. Mrs. Ventura advised that the interviews would need to be advertised as a Special Meeting. Mr. DeMichael stated that both candidates were the top 2 as scored by the Ohio Chiefs' Association and that the scores are available. Mr. Radice further stated that 16 candidates were considered by the Citizens panel, of which 10 were presented to the Trustees. The Trustees narrowed the field to 6 candidates which were sent to the Assessment panel, of which all scored above average for the position. Voting aye thereon: Mr. Radice, Mr. DeMichael and Mr. Stopa.

Mr. Radice motioned to advertise for a special meeting next Tuesday, February 12th, starting at 6pm. Mr. DeMichael seconded. Voting aye thereon: Mr. Radice, Mr. DeMichael and Mr. Stopa.

Public discussion followed regarding the Police Chief selection process.

Executive Session to Discuss Discipline of a Public Employee

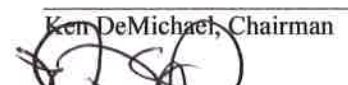


Mr. DeMichael moved to enter into Executive Session with the three (3) Trustees, Fiscal Officer as well as Amanda Trzaska to discuss discipline of a public employee. Mr. Radice seconded. Voting aye thereon: Mr. DeMichael, Mr. Radice and Mr. Stopa. The Board entered into Executive Session at 8:45 pm.

Mr. DeMichael moved to get us out of that Executive Session so that we can adjourn. Mr. Radice seconded. Voting aye thereon: Mr. DeMichael, Mr. Radice and Mr. Stopa. The Board came back from Executive Session at 11:38 pm

Adjournment

Mr. DeMichael moved to adjourn. Mr. Radice seconded. Voting aye thereon: Mr. DeMichael, Mr. Radice and Mr. Stopa. There being no further business to come before the Board the meeting was adjourned at 11:38 pm.


Angela Ventura, Fiscal Officer


Ken DeMichael, Chairman

Mike Stopa, Vice-Chairman

Mark Radice, Trustee

Payment Listing

UAN v2019.1

2/7/2019 to 2/7/2019

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
29846	02/07/2019	02/05/2019	AW	STOPA, MIKE	\$135.72	O
29847	02/07/2019	02/05/2019	AW	ACE	\$120.57	O
29848	02/07/2019	02/05/2019	AW	AFLAC	\$62.40	O
29849	02/07/2019	02/05/2019	AW	CARUSO, TONY	\$594.66	O
29850	02/07/2019	02/05/2019	AW	C MARTIN TRUCKING	\$161.89	O
29851	02/07/2019	02/05/2019	AW	DIGITAL PRINT SOLUTIONS	\$45.52	O
29852	02/07/2019	02/05/2019	AW	FRONTIER	\$498.68	O
29853	02/07/2019	02/05/2019	AW	THE GAZETTE	\$129.14	O
29854	02/07/2019	02/05/2019	AW	INTEGRITY VERIFICATIONS, INC.	\$195.00	O
29855	02/07/2019	02/05/2019	AW	MEDINA HOSPITAL	\$24,462.01	O
29856	02/07/2019	02/05/2019	AW	MORTON SALT, INC.	\$19,406.60	O
29857	02/07/2019	02/05/2019	AW	OHIO PUBLIC EMPLOYEES DEFERRED CO	\$630.00	O
29858	02/07/2019	02/05/2019	AW	OPBA	\$288.00	O
29859	02/07/2019	02/05/2019	AW	OHIO EDISON	\$2,063.67	O
29860	02/07/2019	02/05/2019	AW	PNC BANK	\$225.00	O
29861	02/07/2019	02/05/2019	AW	STAPLES BUSINESS ADVANTAGE	\$745.55	O
29862	02/07/2019	02/05/2019	AW	TRACTOR SUPPLY CREDIT PLAN	\$2.99	O
29863	02/07/2019	02/05/2019	AW	VASU COMMUNICATIONS INC	\$264.00	O
29864	02/07/2019	02/05/2019	AW	VERIZON WIRELESS	\$220.94	O
29865	02/07/2019	02/05/2019	AW	WAL-MART BUSINESS	\$67.76	O
29866	02/07/2019	02/05/2019	AW	JOHN DEERE FINANCIAL	\$1,173.30	O
29867	02/07/2019	02/05/2019	AW	MEDINA COUNTY TREASURER	\$9,595.64	O
29868	02/07/2019	02/05/2019	AW	COLUMBIA GAS OF OHIO	\$2,401.75	O
29869	02/07/2019	02/05/2019	AW	MEDINA COUNTY SANITARY ENG	\$215.69	O
29870	02/07/2019	02/05/2019	AW	O'REILLY AUTOMOTIVE, INC.	\$31.96	O
29871	02/07/2019	02/05/2019	AW	COSE/MEDICAL MUTUAL OF OHIO	\$15,529.61	O
29872	02/07/2019	02/05/2019	AW	TRZASKA, AMANDA	\$171.39	O
29873	02/07/2019	02/05/2019	AW	ORLO AUTO PARTS INC	\$32.29	O
29874	02/07/2019	02/05/2019	AW	HOME DEPOT CREDIT SERVICES	\$204.50	O
Total Payments:					\$79,676.23	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$79,676.23	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

APPROVED BY MEDINA TWP. TRUSTEES

Date

2/7/19

Trustee Chm.

Trustee

Trustee

CERTIFICATE OF THE TOTAL AMOUNT FROM ALL SOURCES AVAILABLE FOR EXPENDITURES, AND BALANCES

Office of MEDINA TOWNSHIP

MEDINA County, Ohio, December 31, 2018

To the County Auditor of said County: MEDINA

The following is the total amount from all available for expenditures from each fund set up in the tax budget, with the balances that exist at the end of the fiscal year, December 31, 2018

FUND TYPE/CLASSIFICATIONS	Cash Balance as of 12/31/2018	Reserved for 12/31/2018	Reserved for Non- as of 12/31/2018	Reserve Balance Accounts (5705.13(A)(1) & 5705.132)	Advances Not Repaid	Carryover Balances Available for Appropriations	Total Amount from all Sources Available for Expenditures	Total Amount Available plus Balances
GOVERNMENTAL FUND TYPE								
General Fund	\$1,645,158.80	\$8,152.34				\$1,637,006.46	\$946,542.00	\$2,583,548.46
Special Revenue Funds	\$2,642,295.62	\$188,877.48				\$2,453,418.14	\$2,735,200.00	\$5,188,618.14
TOTAL GOVERNMENTAL FUND TYPE	\$4,287,454.42	\$197,029.82				\$4,090,424.60	\$3,681,742.00	\$7,772,166.60
PROPRIETARY FUND TYPE								
TOTAL PROPRIETARY FUND TYPE								
FIDUCIARY FUND TYPE								
TOTAL FIDUCIARY FUND TYPE								
TOTAL ALL FUNDS:	\$4,287,454.42	\$197,029.82				\$4,090,424.60	\$3,681,742.00	\$7,772,166.60

APPROVED BY MEDINA TWP. TRUSTEES
 Date 2/7/19
 Trustee Chm. 
 Trustee 
 Trustee 

FUND TYPE/CLASSIFICATIONS

GOVERNMENTAL FUND TYPE

	Cash Balance as of 12/31/2018	Reserved for Encumbrance as of 12/31/2018	Reserved for Non- Spendable Balance as of 12/31/2018	Reserve Balance Accounts (5705.13(A)(1) & 5705.132)	Advances Not Repaid	Carryover Balances Available for Appropriations	Total Amount from all Sources Available for Expenditures	Total Amount Available plus Balances
General Fund								
General								
Total General Fund	\$1,645,158.80	\$8,152.34				\$1,637,006.46	\$946,542.00	\$2,583,548.46
Special Revenue Funds	\$1,645,158.80	\$8,152.34				\$1,637,006.46	\$946,542.00	\$2,583,548.46
Motor Vehicle License Tax	\$14,113.59					\$14,113.59	\$17,000.00	\$31,113.59
Gasoline Tax	\$53,985.47					\$53,985.47	\$107,000.00	\$160,985.47
Road and Bridge	\$860,265.35	\$18,160.89				\$842,104.46	\$503,300.00	\$1,345,404.46
Cemetery	\$29,288.42					\$29,288.42	\$3,000.00	\$32,288.42
Police District	\$290,115.41	\$8,572.97				\$281,542.44	\$1,040,800.00	\$1,322,342.44
Fire District	\$808,172.44	\$3,413.74				\$804,758.70		\$804,758.70
SAFETY SERVICES LEVY	\$397,542.11	\$96,045.42				\$301,496.69	\$509,700.00	\$811,196.69
Permissive Motor Vehicle License Tax	\$25,296.62					\$25,296.62	\$34,000.00	\$59,296.62
Law Enforcement Trust	\$564.17					\$564.17		\$564.17
Fire and Rescue, Ambulance and EMS	\$162,952.04	\$62,684.46				\$100,267.58	\$520,400.00	\$620,667.58
Miscellaneous Special Revenue								
JAG-LE-GRANT-5284								
JAG SENIOR GRANT-6829								
Total Special Revenue Funds	\$2,642,295.62	\$188,877.48				\$2,453,418.14	\$2,735,200.00	\$5,188,618.14
TOTAL GOVERNMENTAL FUND TYPE	\$4,287,454.42	\$197,029.82				\$4,090,424.60	\$3,681,742.00	\$7,772,166.60
PROPRIETARY FUND TYPE								
TOTAL PROPRIETARY FUND TYPE								
FIDUCIARY FUND TYPE								
TOTAL FIDUCIARY FUND TYPE								
TOTAL ALL FUNDS	\$4,287,454.42	\$197,029.82				\$4,090,424.60	\$3,681,742.00	\$7,772,166.60

Budget

Commission

CASH REQUIREMENTS

THIS REPORT SUMMARIZES YOUR PAYROLL TRANSACTIONS FOR THE CHECK DATE 02/08/19. IT DOES NOT REFLECT MISCELLANEOUS ADMINISTRATIVE CHARGES. PLEASE REFER TO YOUR INVOICE(S) FOR THE TOTAL CASH REQUIRED FOR THIS CHECK DATE.

TRANSACTION DETAIL

ELECTRONIC FUNDS TRANSFER - Your financial institution will initiate transfer to Paychex at or after 12:01 A.M. on transaction date.

TRANS. DATE	BANK NAME	ACCOUNT NUMBER	PRODUCT	DESCRIPTION	BANK DRAFT AMOUNTS & OTHER TOTALS
02/07/19	PNC BANK, NA	xxxxxx6361	Direct Deposit	Net Pay Allocations	33,976.83
02/07/19	PNC BANK, NA	xxxxxx6361	Taxpay®	Employee Withholdings Medicare Fed Income Tax OH Income Tax OH CVRSD SD Inc Total Withholdings	664.39 4,014.31 1,054.75 26.12 5,759.57
				Employer Liabilities Medicare Total Liabilities	664.37 664.37
				EFT FOR 02/07/19	40,400.77
				TOTAL EFT (Does not reflect administrative charges)	40,400.77
				Total with paychex processing fees =	41,347.43

REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES - Paychex does not remit these funds. You must ensure accurate and timely payment of applicable items.

TRANS. DATE	BANK NAME	ACCOUNT NUMBER	PRODUCT	DESCRIPTION	TOTAL
02/08/19	Refer to your records for account information		Payroll	Employee Deductions 457 plan EE pretax AFLAC EE Post Tax AFLAC EE Pretax Opers Police EE cont Opers np EE Cont PXCMP PRETAX Health Union Dues Total Deductions	630.00 12.42 18.78 2,593.35 2,703.34 1,334.57 144.00 7,436.46

TOTAL REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES (Does not reflect administrative charges) **7,436.46**

PAYCHEX WILL MAKE THESE TAX DEPOSIT(S) ON YOUR BEHALF - This information serves as a record of payment.

DUE DATE	PRODUCT	DESCRIPTION
02/13/19	Taxpay®	FED IT PMT Group
		5,343.07

CASH REQUIREMENTS

THIS REPORT SUMMARIZES YOUR PAYROLL TRANSACTIONS FOR THE CHECK DATE 01/25/19. IT DOES NOT REFLECT MISCELLANEOUS ADMINISTRATIVE CHARGES. PLEASE REFER TO YOUR INVOICE(S) FOR THE TOTAL CASH REQUIRED FOR THIS CHECK DATE.

TRANSACTION DETAIL

ELECTRONIC FUNDS TRANSFER - Your financial institution will initiate transfer to Paychex at or after 12:01 A.M. on transaction date.

TRANS. DATE	BANK NAME	ACCOUNT NUMBER	PRODUCT	DESCRIPTION	BANK DRAFT AMOUNTS & OTHER TOTALS
01/28/19	PNC BANK, NA	xxxxxx6361	Direct Deposit	Net Pay Allocations	27,365.61
01/28/19	PNC BANK, NA	xxxxxx6361	Taxpay®	Employee Withholdings	
				Social Security	36.58
				Medicare	540.09
				Fed Income Tax	3,336.78
				OH Income Tax	849.94
				OH CVRSD SD Inc	24.87
				Total Withholdings	4,788.26
				Employer Liabilities	
				Social Security	36.58
				Medicare	540.11
				Total Liabilities	576.69
				EFT FOR 01/28/19	32,730.56
				TOTAL EFT (Does not reflect administrative charges)	32,730.56

REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES - Paychex does not remit these funds. You must ensure accurate and timely payment of applicable items.

TRANS. DATE	BANK NAME	ACCOUNT NUMBER	PRODUCT	DESCRIPTION	TOTAL
01/25/19	Refer to your records for account Information		Payroll	Employee Deductions	
				457 plan EE pretax	600.00
				AFLAC EE Post Tax	12.42
				AFLAC EE Pretax	18.78
				Opers Police EE cont	2,546.45
				Opers np EE Cont	1,791.52
				PXCMP PRETAX Health	1,016.93
				Union Dues	144.00
				Total Deductions	6,130.10
				TOTAL REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES (Does not reflect administrative charges)	6,130.10

PAYCHEX WILL MAKE THESE TAX DEPOSIT(S) ON YOUR BEHALF - This information serves as a record of payment.

DUE DATE	PRODUCT	DESCRIPTION
01/30/19	Taxpay®	FED IT PMT Group
02/15/19	Taxpay®	OH Income Tax
		4,490.14
		1,900.69

CASH REQUIREMENTS

THIS REPORT SUMMARIZES YOUR PAYROLL TRANSACTIONS FOR THE CHECK DATE 01/25/19. IT DOES NOT REFLECT MISCELLANEOUS ADMINISTRATIVE CHARGES. PLEASE REFER TO YOUR INVOICE(S) FOR THE TOTAL CASH REQUIRED FOR THIS CHECK DATE.

PAYCHEX WILL MAKE THESE TAX DEPOSIT(S) ON YOUR BEHALF (cont.) - This information serves as a record of payment.

DUE DATE	PRODUCT	DESCRIPTION	
02/15/19	Taxpay®	OH SD PMT Group	43.03