

**MEDINA TOWNSHIP TRUSTEES
MINUTES OF REGULAR MEETING
JANUARY 24TH, 2019
7:00 PM**

The Medina Township Board of Trustees met in regular session at the Medina Township Townhall on January 24th, 2019, to conduct the business of the Township. Chairman DeMichael called the meeting to order at 7:03 pm with the following Trustees in attendance: Ken DeMichael, Mike Stopa and Mark Radice. Also in attendance were Fiscal Officer Ventura, Road Superintendent Miller, Zoning Inspector Ridgley, and the general public.

Roll Call

Mr. DeMichael asked for a roll call of all members present. Trustees present were Mr. DeMichael, Mr. Radice and Mr. Stopa.

Pledge

Mr. DeMichael led the Pledge of Allegiance.

Moment of Silence

Mr. DeMichael asked for a moment of silence for our military both home and abroad as well as our first responders and the people in Kentucky who are not getting along.

SITE PLANS

Advanced Spine, Joint & Wellness – 5020 Victor Drive – Site

Mr. DeMichael moved to accept the recommendation of the Zoning Commission and approve the change of use for Advanced Spine, Joint & Wellness to be located at 5020 Victor Drive as presented. Mr. Radice seconded. Voting aye thereon: Mr. DeMichael, Mr. Radice and Mr. Stopa.

Advanced Spine, Joint & Wellness – 5020 Victor Drive – Ground Sign

Mr. DeMichael moved to accept the recommendation of the Zoning Commission and approve a ground sign for Advanced Spine, Joint & Wellness not to exceed 28.54 square feet as presented. Mr. Radice seconded. Voting aye thereon: Mr. DeMichael, Mr. Radice and Mr. Stopa.

Advanced Spine, Joint & Wellness – 5020 Victor Drive – Directional sign

Mr. DeMichael moved to accept the recommendation of the Zoning Commission and approve a directional sign for Advanced Spine, Joint & Wellness not to exceed 4 square feet as presented. Mr. Radice seconded. Voting aye thereon: Mr. DeMichael, Mr. Radice and Mr. Stopa.

OTHER BUSINESS

Erica Graffain – Medina County Auditor's Office

Ms. Graffain said real estate taxes were mailed out a week ago. Property appeals are being accepted. There are a number of forms that are available online. Also, dog licenses are on sale and the deadline is January 31st, 2019. The fee is \$14.00 an increase from last year's fee of \$10.00. (See attached report).

Softball Galaxy Ballfield Rental for 2019

Representatives from Softball Galaxy Chuck Novicky and Raymond Gardner stated they have played baseball at Blakslee for the last ten (10) years and never had a problem. Last year they had a Commissioner that did not pay the final fees which the sixty (60) ball players had paid to him. We have been working with the Police Department to try to find this individual. We were told that we would not be able to use the fields this year unless we paid for the use up front and paid the outstanding balance due. Mr. DeMichael asked if they were agreeable to prepay and they said yes. Mr. DeMichael moved to accept what we have in the past and allow these gentlemen from Softball Galaxy to be repositioned to where they were before, seniority wise, in how they schedule the field. Mr. Radice seconded.

TM1/24/19

OTHER BUSINESS CON'T

Softball Galaxy Con't

Mr. Radice asked Mr. Miller if they made a police report and was told yes. Mr. Radice doesn't think it is fair taking it out on Softball Galaxy. The right person to go after is the person that kept the money and it helped us with Mr. Novicky and Mr. Gardner making the police report. Mrs. Ventura asked if the person came back and wanted to join the team would he be allowed and she was told no. Mr. Stopa asked if we ever had any problems before and Denny said no. Voting aye thereon: Mr. DeMichael, Mr. Radice and Mr. Stopa.

Executive Session to Consider the Compensation of a Public Employee or Official

Mr. DeMichael moved to go into Executive Session with the three (3) Trustees and Fiscal Officer to consider the compensation of a public employee or official. Mr. Radice seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Radice and Mr. Stopa. The Board entered into Executive Session at 7:16 pm. The Board reconvened at 7:36 pm from Executive Session where they were discussing the consideration of compensation of a public employee or official.

APPROVAL OF THEN AND NOWS

CMT Group

Mr. DeMichael moved to accept a then and now purchase order for CMT Group. The total amount is \$87.50. This is for car washes for the P.D. as well as a then and now purchase order for Cintas Corporation. This is total amount of \$542.76. This is for uniform cleaning and a blue mat and finally a then and now purchase order for UPS Store. Total amount \$10.62 this is for shipping without further detail, not sure what we shipped. Mrs. Ventura said it was for PD and Mr. Radice said it was a Taser. Mrs. Ventura said no this was something that was done early in December it's the one I didn't get the receipt for I honestly don't know what was shipped. Mr. DeMichael said it was for the Police Department, second. Mr. Stopa seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Stopa and Mr. Radice.

Approval of Payroll

Mrs. Ventura said the last payroll checks came in right before 5:00 pm on the day of the meeting. Our payroll Company mistakenly did not withhold OPERS on the longevity checks so they had to void them and reissue them and they had to pull that money out and figure them out with OPERS and then reissue. This will be an amendment to the last week's payroll for those particular checks. It doesn't change the total amount it just changes the amount that goes to OPERS.

Approval of Accounts Payable

Mr. DeMichael moved to approve accounts payable check #29827 through check# 29845 total amount \$19,687.57. Mr. Stopa seconded. Voting aye thereon: Mr. DeMichael, Mr. Stopa and Mr. Radice.

Approval of December Department Reports

Mr. Stopa motioned to approve the 2018 December department reports as presented. Mr. Radice seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Stopa and Mr. Radice.

Approval of Minutes

Mr. DeMichael moved to approve the regularly scheduled meeting minutes for December 10, December 20 as well as the 2018 December 26 special meeting and the January 3, 2019 organizational meeting minutes. Mr. Radice seconded. Voting aye thereon: Mr. DeMichael, Mr. Radice and Mr. Stopa.

Amendment of 1/11/19 Payroll

Mr. DeMichael moved to amend the payroll check #24430 through check #24435 that was approved for the period ending January 11, 2019 and incorporate this one (1) page document as reference. Mr. Radice seconded. Voting aye thereon: Mr. DeMichael, Mr. Radice and Mr. Stopa.

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Authorization for Fiscal Officer to Prepare Payroll Checks

Mr. DeMichael moved to authorize the Fiscal Officer to process payroll for the pay dated 1/25/2019, and allow those funds to be direct deposited as usual to Township employees. The payroll will then be approved at the February 7 regular Trustee meeting. Mr. Radice seconded. Voting aye thereon: Mr. DeMichael, Mr. Radice and Mr. Stopa.

PURCHASE ORDERS AND TRAINING REQUESTS

VASU Communications - Police

Mr. Radice motioned to accept a purchase order for the Police Department. The vendor is VASU Communications. The total is \$2,535.00. It's for multi-key encryption for the new radios. Mr. DeMichael seconded the motion. Mr. DeMichael said more and more keeps getting added to those radios. Mr. Radice said unfortunately when they went to the incident at Medina Hospital without this encryption thirteen (13) of our radios wouldn't be able to talk to the others so this will solve that. Voting aye thereon: Mr. Radice, Mr. DeMichael and Mr. Stopa.

Western Reserve Psychological Assoc., Inc. - Police

Mr. Radice stated, I have a purchase order for the Police Department again. The vendor is Western Reserve Psychological Assoc. on Darrow Road in Stow. It is for two (2) can I make the change? It is going to be \$1,600.00 and it is for psychological testing for the new Police Chief. Mr. DeMichael seconded. Mr. DeMichael asked if this was testing for the final candidate. Mr. Radice said he originally did one (1) but what if they failed so he made it for two (2) just in case. Mr. DeMichael said he is not sure that it is necessary. Mr. Stopa asked if they could send both at once and Mr. Radice said he is only sending one (1) and if he passes then he will be hired and his thought process in doing this evaluation is if something happens and someone asks the question, did you do a psychological on him we can say yes and he feels it is money well spent having a sign off from a professional. Mr. DeMichael asked if the psychological would have been by the department he is coming from and Mr. Radice said he would say yes but if someone has had a 10 or 30 year career a lot can happen in that time. Voting aye thereon: Mr. Radice, Mr. DeMichael and Mr. Stopa.

VASU Communications – Police Department

Mr. Radice stated, another one for the Police Department. VASU Communications is the vendor. Total amount is \$108.00. This is for two (2) mobile antennas for the cars because of the new radios the old antennas won't work because it is going to a digital signal I am assuming. Mr. DeMichael seconded. Mr. DeMichael asked what two (2) cars will get the antennas. Mr. Radice said the Sergeants cars. Mr. DeMichael asked if we are being hasty in doing that and Mr. Radice said possibly. Mr. Stopa said if the cars would have stayed with the Fire Department they would have been updated with the new radios. Mr. DeMichael said with the new Chief coming in it would be something to talk about. Mr. Radice withdrew his motion. Mr. DeMichael seconded. Voting aye thereon: Mr. Radice, Mr. DeMichael and Mr. Stopa.

Goodyear Tire and Rubber – Police Department

Mr. Radice made a motion for the Police Department. The vendor is Good Year Tire and Rubber. It's for four (4) tires for Police car seven (7). This is for four tires on a car that is not police rated so the tires will not be police rated. Total is \$822.41. Mr. DeMichael seconded. Mr. DeMichael asked if it is the Sergeants car. Mr. Radice said it is but the car needs tires no matter what. It was a fire car that the police took over. Mr. DeMichael said in the meantime can whichever Sergeant who is using that car use another car and then we can make a determination on what we are going to do with those vehicles with the new Chief. Mrs. Ventura said if we are going to keep that vehicle it still needs tires. She said Denny had said he would like one of those cars. Mr. DeMichael asked how many miles were on the car. No one had that info. Mrs. Ventura said the value of the car is very low and it is something Denny can use. Voting aye thereon: Mr. Radice, Mr. DeMichael and Mr. Stopa.

TM1/24/19

PURCHASE ORDERS AND TRAINING REQUESTS CON'T

Goodyear Tire and Rubber – Police Department

Mr. Radice stated, I have another purchase order for the Police Department. The vendor is Goodyear Tire and Rubber. It is for four (4) Goodyear tires for the 2015 Ford Taurus, the Police Chiefs car. The charges for this will not be made until the permanent appropriations are in place and the total is \$635.24. Mr. DeMichael seconded. Mr. DeMichael said he sees repairs coming up on that car and asked the value of it. Mr. Miller said it is a 2015 with 50,000 miles on it and gave a list of items to be fixed. Mr. Radice said if the stuff gets fixed it should be good for another 50,000 miles and Mr. Miller said yes. Mr. DeMichael asked why it was being taken to Orville instead of N. Gateway. Mr. Radice said because the body shop is there and that is where the car was bought and they have the records on the car. Voting aye thereon: Mr. Radice, Mr. DeMichael and Mr. Stopa.

Whites Ford – Police Department

Mr. Radice stated, one more. The vendor is Whites Ford for the Police Department. The total is \$3,146.56 and we covered everything else. Those charges will not be made until the permanent appropriations are in place. Mr. DeMichael seconded. Voting aye thereon: Mr. Radice, Mr. DeMichael and Mr. Stopa.

2019 Annual Fee for Stormwater Project

Mr. DeMichael moved to agree to a purchase order requisition for our 2019 annual fee of the Stormwater Project. Total amount is \$1,850.00 and the vendor is Medina County Commissioners. Mr. Radice seconded. Voting aye thereon: Mr. DeMichael, Mr. Radice and Mr. Stopa.

DEPARTMENT HEAD COMMENTS

Zoning Department

Mrs. Ridgley told Trustees there was a site plan she needed Trustees to sign on the back table. Mr. DeMichael said it was signed.

OLD BUSINESS

Discussion of Hood Road

Mr. Miller said there are no updates but a letter was sent to Mr. Conrad requesting blueprints.

NEW BUSINESS

New Credit Card Policy

Mrs. Ventura said there is a new credit card policy that has to be adopted by February 2, 2019. Mr. Karris sent the policy over at 3:00 pm today but we have not had time to review it. Mr. Karris assumed they would want to use the Fiscal Officer Control methods but there is another option, that we can appoint a compliance officer. She asked that they read the policy. They will be having classes at the OTA Conference. Mrs. Ventura said there are a lot of reports that have to be done and it will be a lot of work. Mr. DeMichael said his recommendation is to adopt what they got from the Prosecutors Office so at least there is something in place and then we can always change it if necessary. Mrs. Ventura said we can't just adopt the policy because when you do all authorized users will have to follow the policy. Mr. DeMichael asked if it can be adopted effective February 2 and Mrs. Ventura said that was fine. A discussion ensued regarding this policy.

Mr. DeMichael moved to have a special meeting on February 1 at 7:00 pm 6:30 Mark drives quickly. Mr. Stopa seconded. Voting aye thereon: Mr. DeMichael, Mr. Stopa and Mr. Radice.

Amendment to Credit Card Policy to Allow Expenditure to Include Meals

Mr. DeMichael moved to approve a policy change to our Township credit card use that would allow for food purchases up to the agreed upon limits daily and not to include alcohol and with itemized receipts. Mr. Radice seconded. Voting aye thereon: Mr. DeMichael, Mr. Radice and Mr. Stopa.

NEW BUSINESS CON'T

Change to Payment of Employees Cell Phones

Mrs. Ventura said the employees cell phone and insurance opt out reimbursement is paid every two weeks. OPERS cannot be paid on that. She said it is extra work for the payroll company and me. She would like to see it deducted quarterly.

Mr. DeMichael moved to allow the Fiscal Officer to pay out the cell phone allowance on a quarterly basis as opposed to currently a per pay basis. Mrs. Ventura said what about the insurance opt-out it's not on there I don't know why but only one employee gets it right now. Mr. DeMichael amended his motion to include cell phones and insurance opt-outs. Mr. Radice seconded. Mrs. Ventura said with the understanding that if that employee that gets the opt-out doesn't work that full quarter the remainder of that balance will be taken out of their last paycheck. Voting aye thereon: Mr. DeMichael, Mr. Radice and Mr. Stopa. Mr. DeMichael moved to make a policy that if an employee leaves in the middle of their cell phone allowance that it will have to be reimbursed, cell phone or insurance that it will have to be reimbursed or maybe taken out of their last pay. Mr. Radice seconded. Voting aye thereon: Mr. DeMichael, Mr. Radice and Mr. Stopa.

Cell phones for New Administrative Assistants and New Police Chief

Mr. Stopa discussed giving the two (2) Administrative Assistants and the new Police Chief Township cell phones so they are not using their personal phones. AT&T has a government sponsored contract and the price will not change and Verizon could change their prices in the future. AT&T is \$40.00 per line and the four (4) lines would be \$160.00. Denny would keep the same number. There is an I-phone XR which is \$150.00 per phone or an Android Samsung S9 which is \$162.49. We can add more lines at \$40.00 per line. There would be a two (2) year contract and it is not an auto renewal. The bills will be itemized and if we do buy the phones they will be put on the first bill. Mrs. Ventura said the plan is better than what Denny has and it is about \$20.00 per month less and there is an air card that is not needed at the Police Department. Mr. Radice said this should be evaluated by the new Police Chief. Mr. Stopa said they can get the three (3) new phones now and add the ones that are needed.

Mr. Stopa motioned to approve going into a two (2) year contract with AT&T the first net service for three (3) Township cell phones one (1) would be for Denny at the Road Department and two (2) would be for the administrative assistants at this time. Mr. DeMichael seconded the motion. Mr. Radice asked if you can include the one for the Police Chief. Mr. Stopa amended his motion to include an additional line so four (4) lines total and the fourth line would be added once the Police Chief is appointed. Mr. DeMichael seconded the motion. Roll call vote: Mr. Stopa aye, Mr. DeMichael aye and Mr. Radice abstained. Mrs. Ventura requested that a motion be made to eliminate that air card. Mr. DeMichael moved to cancel the air card service that we are currently providing to Montville Township. Mr. Stopa seconded. Voting aye thereon: Mr. DeMichael, Mr. Stopa and Mr. Radice.

Tom Borrer Resignation from Zoning Commission

Mr. DeMichael moved to accept Tom Borrer's resignation from the Zoning Board. Mr. Stopa seconded. Mrs. Ventura asked if he was going to read the letter or incorporate it by reference. Mr. DeMichael read Mr. Borrer's letter (see attached). Voting aye thereon: Mr. DeMichael, Mr. Stopa and Mr. Radice.

Appointment of Angel Abshire to Zoning Commission as 2nd Alternate

Mr. DeMichael moved to appoint Angel Abshire to the Zoning Board as 2nd alternate. Mr. Radice seconded. Mr. Radice said Angel had her resume turned in previously and was not chosen at that time but she is qualified to take that spot. Voting aye thereon: Mr. DeMichael, Mr. Radice and Mr. Stopa.

Amendment to Travel Expenses Reimbursements for Tips

Mr. DeMichael moved to amend our travel expense report to allow for travel expenses including tips to cabbies, valets, maids and other non-meal related people not to exceed \$10.00 per day. Mr. Stopa seconded. Mr. Radice asked if that is \$10.00 a day above the meals. Mrs. Ventura said yes and the Prosecutor gave her the verbiage. Voting aye thereon: Mr. DeMichael, Mr. Stopa and Mr. Radice.

TM1/24/19

NEW BUSINESS CON'T

Thank You Letter from SPCA

Mr. DeMichael read the thank you note for the SPCA for our donation (see attached).

Permanent Appropriations

Mrs. Ventura said they need to get the permanent appropriations in place so she will be reaching out to Trustees and department heads. She said the year has to be closed out by February 28 and temporaries can technically take you through March 31. Mr. DeMichael asked when she would like to have them. Mrs. Ventura said she would like to meet with Trustees and their respective department heads the first week in February and then have them formerly approved on the 21st.

PUBLIC COMMENT

Mr. DeMichael moved to open the floor for public comment. Mr. Stopa seconded. Voting aye thereon: Mr. DeMichael, Mr. Stopa and Mr. Radice.

There were comments from the public.

Mr. DeMichael moved to close the public comment portion of the meeting. Mr. Radice seconded. Voting aye thereon: Mr. DeMichael, Mr. Radice and Mr. Stopa.

Service Department Comment

Mr. Miller asked if they wanted him to leave the Ford in Orville and they said yes. A resident asked for a deer crossing sign on Cook Road but we are not allowed to just put signs up. Mr. Radice said to ask the County Engineer their opinion.

OTHER BUSINESS

Executive Session to Consider the Employment of a Public Employee or Official

Mr. DeMichael moved to go into Executive Session with the three (3) Trustees to consider the employment of a public employee or official. Mr. Stopa seconded. Voting aye thereon: Mr. DeMichael, Mr. Stopa and Mr. Radice. The Board entered into Executive Session at 9:10 pm. The Board reconvened from Executive Session at 9:42 pm where the three (3) Trustees were considering the employment of a public employee or official.

Candidate for Chiefs Assessment on February 2, 2019

Mr. Radice motioned to send these six candidates to the Chiefs Assessment on February 2 beginning at 8:30 am and we will finish up around 4:00 pm they are Travis Colonius, John Minek, John Saraya, Thaddeus Hete, Kevin Ross and Joseph Manning. Mr. DeMichael seconded. Mr. Radice asked that this gets to Celia because we have to send letters to these six (6) candidates asking them to attend the Chiefs Assessment on that day. It will be held at Townhall. The rest of the ten (10) candidates will get thank you for participating letters. Mr. DeMichael asked if there will be any discussion before the vote. Mrs. Ventura asked if anyone else is going to reach out and call to be sure they get the notification. Mr. Radice will call and have Celia also e-mail them. Mr. DeMichael said we had fantastic candidates and it was a difficult decision. Voting aye thereon: Mr. Radice, Mr. DeMichael and Mr. Stopa.

Executive Session to Discuss the Compensation of a Public Employee

Mr. DeMichael motioned to go into Executive Session with the three (3) Trustees and Fiscal Officer to discuss the compensation of a public employee. Mr. Radice seconded. Voting aye thereon: Mr. DeMichael, Mr. Radice and Mr. Stopa. The Board entered into Executive Session at 9:47 pm. The Board reconvened from Executive Session where they were considering compensation for a public employee or official at 11:30 pm.

TM1/24/19

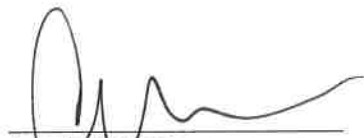

Change to Payroll Process

Mr. Stopa motioned to change the payroll process to make it where payroll will be distributed and a preprocessing report will be sent to the Township whereas then the Board of Trustees will the vote on the amounts at the regularly scheduled meetings and then the Fiscal Officer will authorize payments with the payments being sent to the bank for a same day deposit to be made the Friday after the meeting. Mr. DeMichael seconded. Mr. DeMichael said the Trustees can approve the payroll and the Fiscal Officer can change it if it is not approved by the Trustees. Voting aye thereon: Mr. Stopa, Mr. DeMichael and Mr. Radice. Mrs. Ventura wants a memo to go out to the employees stating the date of payment is not changing however the payment won't be authorized until the morning and they need to check with their banks to be sure they accept same day deposits. The deposits will be authorized after the Trustees vote on it.

Yvonne Rodman-Sopata Hours

Mr. Stopa asked if Trustees wanted to change Yvonne's hours to Monday through Friday. Also she has been looking into social media and grants so do we want to have her at P.D Monday through Thursday and Friday work on social media and grant stuff? Mr. DeMichael said social media is more important and needs to be done right away. Yvonne said she has been making calls regarding social media and is waiting for quotes from Mr. Fry. She said we pay for everything. She will get the information as soon as possible. Mr. Stopa said Yvonne will work Monday through Friday at the P.D. Mr. Stopa said the computer change at PD should be finished.

Mr. DeMichael moved to adjourn the meeting. Mr. Stopa seconded. Voting aye thereon: Mr. DeMichael, Mr. Stopa and Mr. Radice. There being no further business to come before the Board the meeting was adjourned at 11:49 pm.


Angela Ventura, Fiscal Officer
Ken DeMichael, Chairman
Mike Stopa, Vice-Chairman
Mark Radice, Trustee

1-24-19

SITE PLANS

Troy

①

ADVANCED, SPINE, JOINT & WELLNESS (heading)

SITE

3591 RESERVE COMMONS DR (address)

STE 100

Mr. _____ motioned to accept the recommendation of the Zoning Commission and approve the change of use for Advanced, Spine, Joint and Wellness to be located at 5020 Victor Dr. _____ as presented.

The motion was seconded by Mr. _____. Voting aye thereon: Mr. _____

Mr. _____ Mr. _____

②

ADVANCED, SPINE, JOINT & WELLNESS (heading) GROUND SIGN

3591 RESERVE COMMONS DR STE 100 (address)

Mr. _____ motioned to accept the recommendation of the Zoning Commission and approve of a ground sign for Advanced Spine, Joint and Wellness not to exceed 28.54 sq. ft. as presented.

The motion was seconded by Mr. _____. Voting aye thereon: Mr. _____

Mr. _____ Mr. _____

③

ADVANCED, SPINE, JOINT & WELLNESS (heading) DIRECTIONAL SIGN

3591 RESERVE COMMONS DR (address)

Mr. _____ motioned to accept the recommendation of the Zoning Commission and approve of a directional sign for Advanced Spine, Joint and Wellness not to exceed 4 sq. ft. as presented.

The motion was seconded by Mr. _____. Voting aye thereon: Mr. _____

Mr. _____ Mr. _____

ERICA GRAFFEN

330-725-9767

presented @
Regular meeting
1/24/2019

January 2019 Announcements

2019 Tax Bills

✓ Real Estate tax bills were mailed a week ago. The weather appears to have caused a delay in some cases. 1st half taxes are due by Friday, February 8, 2019. Take a moment to ensure you are receiving the owner occupied reduction and the homestead reduction, if you are eligible.

Property Appeals Being Accepted

✓ This is also the time of year when property owners can appeal their values if they believe they are too high. They can appeal them to the Medina County Board of Revision. The deadline to do that is April 1 this year and please be aware that you do need to present evidence that your value can be looked into. The Board of Revision has the authority to lower values, make no change, but also to raise property values. The form necessary to file an appeal can be found on our website at medinacountyauditor.org.

File Forms Online

✓ There are a number of forms that can be submitted online to the Auditor's Office. These include the BOR form, Destroyed or Damaged Property, various Homestead forms, Law Enforcement Affidavit, Mobile Home taxed like Real Property form, and the Owner Occupancy Reduction Application. Forms can be submitted online at the Auditor's website.

Don't Forget to Buy Your 2019 Dog License

✓ Dog owners have until January 31st to buy their dog licenses. Please be aware that the county commissioners raised dog tag fees this year to \$14 from \$10 to cover expenses at the animal shelter. Licenses can be purchased online at our website, at satellite locations throughout the county including all Buehler's and Discount Drug Marts in the county and also at the auditor's office in downtown Medina.

DOES ANYONE HAVE ANY QUESTIONS FOR ME? THANK YOU FOR YOUR TIME!

MEDINA TOWNSHIP, MEDINA COUNTY
Then and Now Purchase Order

COPY

Office Of MEDINA TOWNSHIP 3799 HUFFMAN ROAD MEDINA, OH 44256	Vendor CMT GROUP 2950 MAYFIELD ROAD CLEVELAND HEIGHTS, OH 44118	Purchase Order Number: 11-2019 Total: \$87.50 Issue: 01/19/2019 Expires: Then: 12/01/2018
Ship To MEDINA TOWNSHIP 3799 HUFFMAN ROAD MEDINA, OH 44256	Bill To MEDINA TOWNSHIP 3799 HUFFMAN ROAD MEDINA, OH 44256	Miscellaneous Approval:
Terms		
Purpose		

Quantity	Unit	Item Description	Unit Price	Subtotal
1.00		CARWASHES - PD	\$87.50	\$87.50

Account Code	Account Description	Amount
2081-210-319-0000	Other - Professional and Technical Services	\$87.50

Material on this order is exempted from Ohio Sales Tax and Federal Excise Taxes.

FISCAL OFFICER CERTIFICATE

It is hereby certified that both at the time of the making of this contract or order and at the date of the execution of this certificate, the amount of \$87.50 required to pay this contract or order has been appropriated for the purpose of this contract or order and is in the Treasury or in the process of collection to the credit of the

----- Police District -----

Fund (and others as above) free from any previous encumbrance.

Certification:

Date: 01/19/2019

Fiscal Officer: ANGELA VENTURA

APPROVED BY

[Signature]
[Signature]
[Signature]

This order is not valid unless
Fiscal Officer Certificate is signed.

MEDINA TOWNSHIP, MEDINA COUNTY
Then and Now Purchase Order

COPY

Office Of MEDINA TOWNSHIP 3799 HUFFMAN ROAD MEDINA, OH 44256	Vendor CINTAS CORP #011 PO BOX 630910 CINCINNATI, OH 45263-0910	Purchase Order Number: 12-2019 Total: \$542.76 Issue: 01/19/2019 Expires: Then: 12/01/2018
Ship To MEDINA TOWNSHIP 3799 HUFFMAN ROAD MEDINA, OH 44256	Bill To MEDINA TOWNSHIP 3799 HUFFMAN ROAD MEDINA, OH 44256	Miscellaneous Approval:
Terms		
Purpose		

Quantity	Unit	Item Description	Unit Price	Subtotal
1.00		UNIFORM CLEANING	\$442.64	\$442.64
1.00		BLUE MAT	\$100.12	\$100.12

Account Code	Account Description	Amount
2031-330-319-0000	Other - Professional and Technical Services	\$442.64
2081-210-319-0000	Other - Professional and Technical Services	\$100.12

Material on this order is exempted from Ohio Sales Tax and Federal Excise Taxes.

FISCAL OFFICER CERTIFICATE

It is hereby certified that both at the time of the making of this contract or order and at the date of the execution of this certificate, the amount of \$542.76 required to pay this contract or order has been appropriated for the purpose of this contract or order and is in the Treasury or in the process of collection to the credit of the

----- Road and Bridge -----
 Fund (and others as above) free from any previous encumbrance.

Certification:

Date: 01/19/2019

Fiscal Officer: ANGELA VENTURA

APPROVED BY




This order is not valid unless
Fiscal Officer Certificate is signed.

MEDINA TOWNSHIP, MEDINA COUNTY
Then and Now Purchase Order

COPY

Office Of MEDINA TOWNSHIP 3799 HUFFMAN ROAD MEDINA, OH 44256	Vendor UPS STORE 1114 N COURT ST MEDINA, OH 44256	Purchase Order Number: 13-2019 Total: \$10.62 Issue: 01/19/2019 Expires: Then: 12/03/2018
Ship To MEDINA TOWNSHIP 3799 HUFFMAN ROAD MEDINA, OH 44256	Bill To MEDINA TOWNSHIP 3799 HUFFMAN ROAD MEDINA, OH 44256	Miscellaneous Approval:
Terms		
Purpose		

Quantity	Unit	Item Description	Unit Price	Subtotal
1.00		SHIPPING	\$10.62	\$10.62

Account Code	Account Description	Amount
2081-210-319-0000	Other - Professional and Technical Services	\$10.62

Material on this order is exempted from Ohio Sales Tax and Federal Excise Taxes.

FISCAL OFFICER CERTIFICATE

It is hereby certified that both at the time of the making of this contract or order and at the date of the execution of this certificate, the amount of \$10.62 required to pay this contract or order has been appropriated for the purpose of this contract or order and is in the Treasury or in the process of collection to the credit of the

----- Police District -----

Fund (and others as above) free from any previous encumbrance.

Certification:

Date: 01/19/2019

Fiscal Officer: ANGELA VENTURA

APPROVED BY



This order is not valid unless
Fiscal Officer Certificate is signed.

CASH REQUIREMENTS

1/11/19

THIS REPORT SUMMARIZES YOUR PAYROLL TRANSACTIONS FOR THE CHECK DATE 01/11/19. IT DOES NOT REFLECT MISCELLANEOUS ADMINISTRATIVE CHARGES. PLEASE REFER TO YOUR INVOICE(S) FOR THE TOTAL CASH REQUIRED FOR THIS CHECK DATE.

TRANSACTION DETAIL

ELECTRONIC FUNDS TRANSFER - Your financial institution will initiate transfer to Paychex at or after 12:01 A.M. on transaction date.

TRANS. DATE	BANK NAME	ACCOUNT NUMBER	PRODUCT	DESCRIPTION	BANK DRAFT AMOUNTS & OTHER TOTALS
01/11/19	PNC BANK, NA	xxxxxxx6361	Direct Deposit	Net Pay Allocations	-653.08
01/11/19	PNC BANK, NA	xxxxxxx6361	Taxpay®	Employee Withholdings Fed Income Tax OH Income Tax Total Withholdings	-89.73 -23.69 -113.42
TOTAL EFT (Does not reflect administrative charges)					-766.50

REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES - Paychex does not remit these funds. You must ensure accurate and timely payment of applicable items.

TRANS. DATE	BANK NAME	ACCOUNT NUMBER	PRODUCT	DESCRIPTION	TOTAL
01/11/19	Refer to your records for account information		Payroll	Employee Deductions Opers Police EE cont Opers mp EE Cont Total Deductions	526.50 240.00 766.50
TOTAL REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES (Does not reflect administrative charges)					766.50

PAYCHEX WILL MAKE THESE TAX DEPOSIT(S) ON YOUR BEHALF - This information serves as a record of payment.

DUE DATE	PRODUCT	DESCRIPTION	REPLACEMENT
01/16/19	Taxpay®	FED IT PMT Group	5,490.86

01/11/19 01/11/19

APPROVED BY MEDINA TWP. TRUSTEES

Date 1/24/19

Trustee Chair

Trustee

Trustee

Payment Listing

UAN v2019.1

1/24/2019 to 1/24/2019

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
29827	01/24/2019	01/21/2019	AW	MEDINA COUNTY COMMISSIONERS	\$1,850.00	O
29828	01/24/2019	01/21/2019	AW	ALBRIGHT SECURITY CENTER	\$27.00	O
29829	01/24/2019	01/21/2019	AW	ACE	\$142.77	O
29830	01/24/2019	01/21/2019	AW	ARMSTRONG CABLE	\$291.01	O
29831	01/24/2019	01/21/2019	AW	CMT GROUP	\$87.50	O
29832	01/24/2019	01/21/2019	AW	CANON FINANCIAL	\$105.33	O
29833	01/24/2019	01/21/2019	AW	CINTAS CORP #011	\$542.76	O
29834	01/24/2019	01/21/2019	AW	HUMANA	\$225.75	O
29835	01/24/2019	01/21/2019	AW	JOHN DEERE FINANCIAL	\$943.76	O
29836	01/24/2019	01/21/2019	AW	KOKOSING MATERIALS	\$27.00	O
29837	01/24/2019	01/21/2019	AW	MEDICAL MUTUAL OF OHIO	\$306.49	O
29838	01/24/2019	01/21/2019	AW	MEDINA COUNTY TOWNSHIP ASSOCIATIO	\$30.00	O
29839	01/24/2019	01/21/2019	AW	MORTON SALT, INC.	\$11,714.58	O
29840	01/24/2019	01/21/2019	AW	OHIO PUBLIC EMPLOYEES DEFERRED CO	\$600.00	O
29841	01/24/2019	01/21/2019	AW	OHIO EDISON	\$1,050.44	O
29842	01/24/2019	01/21/2019	AW	REINHARDT SUPPLY	\$175.15	O
29843	01/24/2019	01/21/2019	AW	VERIZON WIRELESS	\$96.77	O
29844	01/24/2019	01/21/2019	AW	VOYAGER FLEET SYSTEMS, INC.	\$1,460.64	O
29845	01/24/2019	01/21/2019	AW	UPS STORE	\$10.62	O
Total Payments:					\$19,687.57	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$19,687.57	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

APPROVED BY MEDINA TWP. TRUSTEES

Date 1/24/19
 Trustee Chm. [Signature]
 Trustee [Signature]
 Trustee [Signature]

Inspections by Township

Year of Insp..	Month of In..	Township (group)			Grand T..
		CITY	MED	MONT	
2018	January	29	7	5	41
	February	42	8	8	58
	March	56	45	13	114
	April	52	20	13	85
	May	49	22	16	87
	June	56	19	20	95
	July	28	6	4	38
	August	38	10	11	59
	September	40	11	19	70
	October	53	7	14	74
	November	42	21	10	73
	December	30	9	4	43
Grand Total		515	185	137	837



1/24/19

Calls by Incident Type

	2018			Total
	Medina City	Montville Township	Medina Township	
Alarm Drops	122	44	62	228
Citizen Complaints	4	1	1	6
Electrical Problem	24	9	11	44
EMS Assist	177	34	61	272
Extrications	20	13	13	46
Fires	48	22	17	87
Good Intent Calls	108	66	58	232
Leaks, Spills	60	21	13	94
Lightning / Storm	1			1
Service Calls, Other	133	51	75	259
Grand Total	697	261	311	1,269

Call Volume by District

Calls by Hour

2018

	Medina City	Montville Township	Medina Township	Total
0	11	7	2	20
1	8	1	3	12
2	5	3	1	9
3	8	4		12
4	7	2	4	13
5	5	4	2	11
6	8	7	4	19
7	11	11	7	29
8	29	16	18	63
9	51	9	18	78
10	43	12	27	82
11	48	7	19	74
12	46	13	23	82
13	52	12	23	87
14	44	16	21	81
15	41	17	14	72
16	43	19	20	82
17	41	20	19	80
18	48	22	20	90
19	28	11	24	63
20	31	20	14	65
21	32	9	12	53
22	33	11	10	54
23	24	8	6	38
Grand Total	697	261	311	1,269

Call Volume by District

Calls by Day of Week

	2018			
	Medina City	Montville Township	Medina Township	Total
Sunday	73	23	28	124
Monday	124	35	52	211
Tuesday	126	47	58	231
Wednesday	109	39	39	187
Thursday	101	41	57	199
Friday	104	51	54	209
Saturday	60	25	23	108
Grand Total	697	261	311	1,269

Call Volume by District

1st Shift Calls Weekdays

	2018			Total
	Medina City	Montville Township	Medina Township	
January	28	6	14	48
February	20	6	12	38
March	26	4	12	42
April	21	2	16	39
May	24	11	15	50
June	32	5	14	51
July	21	10	13	44
August	26	9	5	40
September	13	4	9	26
October	40	4	12	56
November	21	12	9	42
December	19	11	7	37
Grand Total	291	84	138	513

Call Volume by District
Monday through Friday
Includes Non-Emergency Calls

2nd Shift Calls Weekdays

	2018			Total
	Medina City	Montville Township	Medina Township	
January	10	10	12	32
February	23	5	10	38
March	18	5	10	33
April	13	14	6	33
May	20	12	9	41
June	23	3	7	33
July	22	11	12	45
August	19	6	9	34
September	11	6	4	21
October	31	12	9	52
November	23	13	8	44
December	16	6	6	28
Grand Total	229	103	102	434

Call Volume by District
Monday through Friday
Includes Non-Emergency Calls

3rd Shift Calls Weekdays

	2018			Total
	Medina City	Montville Township	Medina Township	
January	4	6		10
February	3	2	3	8
March	2	2	3	7
April	3	4		7
May	5	2	5	12
June	3	2		5
July	5	1		6
August	7	2	2	11
September	1	1	2	4
October	4		2	6
November	3	4	3	10
December	4			4
Grand Total	44	26	20	90

Call Volume by District
Monday through Friday
Includes Non-Emergency Calls

Full Day Calls Weekdays

	2018			Total
	Medina City	Montville Township	Medina Township	
January	42	22	26	90
February	46	13	25	84
March	46	11	25	82
April	37	20	22	79
May	49	25	29	103
June	58	10	21	89
July	48	22	25	95
August	52	17	16	85
September	25	11	15	51
October	75	16	23	114
November	47	29	20	96
December	39	17	13	69
Grand Total	564	213	260	1,037

Call Volume by District
Monday through Friday
Includes Non-Emergency Calls

1st Shift Calls Weekends

	2018			Total
	Medina City	Montville Township	Medina Township	
January	5	2	3	10
February	4	1	1	6
March	3		2	5
April	5	3	2	10
May	3	1	1	5
June	5	2	4	11
July	4	2	2	8
August	3	1	2	6
September	4	1	1	6
October	10	2	1	13
November	3	2	2	7
December	15	1	4	20
Grand Total	64	18	25	107

Call Volume by District
Weekends
Includes Non-Emergency Calls

2nd Shift Calls Weekends

	2018			Total
	Medina City	Montville Township	Medina Township	
January	2	3		5
February	3		2	5
March	5	2		7
April	5	3	1	9
May	4		5	9
June	5		2	7
July	6	1	4	11
August	5	2	5	12
September	1	2	1	4
October	6	1	1	8
November	4	1	1	6
December	4	2	1	7
Grand Total	50	17	23	90

Call Volume by District
Weekends
Includes Non-Emergency Calls

3rd Shift Calls Weekends

	2018			Total
	Medina City	Montville Township	Medina Township	
January	1			1
February	8	1		9
March		1		1
April	3	1		4
May		3		3
June		1	1	2
August	1	2		3
September		2		2
October	3	1	2	6
November	2	1		3
December	1			1
Grand Total	19	13	3	35

Call Volume by District
Weekends
Includes Non-Emergency Calls

Full Day Calls Weekends

	2018			Total
	Medina City	Montville Township	Medina Township	
January	8	5	3	16
February	15	2	3	20
March	8	3	2	13
April	13	7	3	23
May	7	4	6	17
June	10	3	7	20
July	10	3	6	19
August	9	5	7	21
September	5	5	2	12
October	19	4	4	27
November	9	4	3	16
December	20	3	5	28
Grand Total	133	48	51	232

Call Volume by District
Weekends
Includes Non-Emergency Calls

1st Shift Response Times Weekdays

	2018			Total
	Medina City	Montville Township	Medina Township	
January	8.82	12.00	7.71	9.00
February	9.55	20.00	9.80	10.24
March	8.81	13.00	7.29	8.88
April	7.58	12.00	6.60	7.56
May	7.00	12.33	10.57	9.16
June	7.05	14.00	9.00	7.71
July	7.42	10.75	8.75	8.42
August	6.46	11.50		7.13
September	8.00	13.00	6.86	8.44
October	7.24	6.00	11.00	7.58
November	9.22	11.00	7.00	9.22
December	7.33	10.67	9.00	9.00
Grand Total	7.83	11.60	8.38	8.50

Average Call Response Times
Monday through Friday
Excludes Non-Emergency Calls

2nd Shift Response Times Weekdays

	2018			Total
	Medina City	Montville Township	Medina Township	
January	9.63	10.17	11.80	10.37
February	9.38	11.00	8.20	9.41
March	9.78	15.00	5.00	9.08
April	6.83	9.20	7.00	7.77
May	8.90	7.20	9.83	8.76
June	7.40	9.00	6.50	7.23
July	7.44	13.00	10.60	8.96
August	9.86	8.50	7.60	8.86
September	7.60	12.50	11.00	9.44
October	8.00	9.00	7.50	8.15
November	9.35	10.40	8.00	9.35
December	8.17	6.00	7.00	7.45
Grand Total	8.64	9.84	8.46	8.84

Average Call Response Times
Monday through Friday
Excludes Non-Emergency Calls

3rd Shift Response Times Weekdays

	2018			Total
	Medina City	Montville Township	Medina Township	
January	19.67	22.00		20.25
February			14.50	14.50
March	13.00	20.50	9.00	14.40
April	18.00	16.25		16.83
May	13.00	12.00	14.00	13.00
June	12.67	14.00		13.00
July	8.00			8.00
August	8.33	16.00	6.00	9.40
September	13.00	16.00		14.50
October			11.50	11.50
December	11.33			11.33
Grand Total	13.00	16.91	11.25	13.71

Average Call Response Times
Monday through Friday
Excludes Non-Emergency Calls

Full Day Response Times Weekdays

	2018			Total
	Medina City	Montville Township	Medina Township	
January	10.214	11.909	9.417	10.392
February	9.458	12.800	9.917	10.000
March	9.308	15.833	7.000	9.568
April	8.400	12.300	6.714	9.135
May	8.870	9.444	10.500	9.478
June	7.690	11.500	7.750	8.044
July	7.467	11.875	9.462	8.667
August	7.739	11.200	7.333	8.176
September	8.250	13.333	7.778	9.222
October	7.500	8.143	9.556	7.979
November	9.308	10.700	7.500	9.295
December	8.467	9.500	7.500	8.630
Grand Total	8.542	11.404	8.610	9.073

Average Call Response Times
Monday through Friday
Excludes Non-Emergency Calls

1st Shift Response Times Weekends

	2018			Total
	Medina City	Montville Township	Medina Township	
January	8.50		7.00	7.75
February	7.67	12.00		8.75
March	9.00			9.00
April	16.00	16.00		16.00
May	6.00	13.00		9.50
June	7.00	10.00	3.50	6.00
July	9.00		3.00	7.50
August		8.00		8.00
September		8.00		8.00
October	6.50	12.00		8.33
November	8.67			8.67
December	8.80		11.00	9.17
Grand Total	8.55	11.88	5.83	8.83

Average Call Response Times
Weekends
Excludes Non-Emergency Calls

2nd Shift Response Times Weekends

	2018			Total
	Medina City	Montville Township	Medina Township	
January		11.000		11.000
March	7.333			7.333
April		13.500	6.000	11.000
May	7.000		14.333	12.500
June	11.667			11.667
July	6.750	12.000	8.500	8.000
August	6.000	13.000	10.500	8.667
October	8.500			8.500
November			11.000	11.000
December	13.000			13.000
Grand Total	8.176	12.600	10.889	9.677

Average Call Response Times
Weekends
Excludes Non-Emergency Calls

3rd Shift Response Times Weekends

	2018			Total
	Medina City	Medina Township	Montville Township	
January	9.00			9.00
February	9.00		17.00	11.00
April	9.00			9.00
May			22.00	22.00
June		9.00		9.00
October	3.00			3.00
Grand Total	7.29	9.00	19.50	9.90

Average Call Response Times
Weekends
Excludes Non-Emergency Calls

Full Day Response Times Weekends

	2018			Total
	Medina City	Montville Township	Medina Township	
January	8.67	11.00	7.00	8.50
February	8.33	14.50		9.88
March	7.75			7.75
April	12.50	14.75	6.00	12.86
May	6.50	17.50	14.33	13.00
June	10.50	10.00	5.33	8.50
July	7.71	12.00	6.67	7.82
August	6.00	10.50	10.50	8.57
September		8.00		8.00
October	6.00	12.00		6.86
November	8.67		11.00	9.25
December	9.50		11.00	9.71
Grand Total	8.22	13.13	8.88	9.31

Average Call Response Times
Weekends
Excludes Non-Emergency Calls

Run: 1/01/2019
8:14AM

Medina Township Police Department
EVENT ACTIVITY COMPARISON
MONTHLY REPORT FOR - 2018 December

Page: 1

ID#	EVENT DESCRIPTION	EVENT CODE	2017 December	2018 December	CHANGE PERCENT	2017 TO DATE	2018 TO DATE	CHANGE PERCENT
1	Sex Offense	48A		2	%	8	8	%
2	Breathing	BREATHE	2	2	%	28	25	-11 %
3	Gas Leak (Natural/Fuel)	GASLEAK			%	2	4	100 %
4	Drugs	24A		1	%	11	9	-18 %
5	DAV-Disabled Vehicle	DAV	23	10	-57 %	255	272	7 %
6	Welfare Check	WELFARE	8	6	-25 %	78	117	50 %
7	Accidental Damage	ACCDAMAGE	3	1	-67 %	30	33	10 %
8	Identity Theft	36ID	1		-100 %	1		-100 %
9	Agency Assist	AGENCY	16	12	-25 %	199	213	7 %
10	Fire-Hazardous Conditions	FHAZCON			%	1	1	%
11	Fire-Structure, Residential	28SR			%	3	4	33 %
12	Unknown Medical	UNKMED	1	1	%	11	10	-9 %
13	Unruly Juvenile	UNRULY			%	7	6	-14 %
14	911 Open Line	911OPEN	1	1	%	8	8	%
15	Convulsions/Seizures	CONVULS	1	4	300 %	7	8	14 %
16	Suicide	58			%	1		-100 %
17	Parking Complaint	PARK	7	15	114 %	54	63	17 %
18	Criminal Damage	DAMAGE	1	3	200 %	20	11	-45 %
19	Cardic / Resp Arrest / Death	HEART			%	4	6	50 %
20	Parking Violation	PARK-V	1		-100 %	29	21	-28 %
21	Fire Alarm-Fire/Water Nursing,	FAW			%	3	3	%
22	Escort-Prisoner	ESCPRI	1		-100 %	30	16	-47 %
23	Fire Alarm-Residential	2812BR	1	3	200 %	5	15	200 %
24	Stolen Vehicle	56		1	%	11	5	-55 %
25	Psychiatric / Suicide	PSYCH			%	1		-100 %
26	Unknown Code for Dept 150	PV			%	2	1	-50 %
27	Hemorrhage / Lacerations	HEMO	1		-100 %	5	7	40 %

Run: 1/01/2019
8:14AM

Medina Township Police Department
EVENT ACTIVITY COMPARISON
MONTHLY REPORT FOR - 2018 December

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ID#	EVENT DESCRIPTION	EVENT CODE	2017 December	2018 December	CHANGE PERCENT	2017 TO DATE	2018 TO DATE	CHANGE PERCENT
28	Test	TEST	1		-100 %	1	4	300 %
29	Noise Complaint	NOISE		1	%	36	37	3 %
30	Theft From Motor Vehicle	THEFTVEH			%	5	2	-60 %
31	MVA W/Entrapment	4ENTRAP			%	3	1	-67 %
32	Cancelled Duplicate Call	CAN			%	1	3	200 %
33	Child Neglect	NEGLECT			%	1	1	%
34	Explosion	EXPLO			%	2		-100 %
35	Fire-CO Detector-No Symptoms	CO			%		1	%
36	Theft	36	5	6	20 %	86	76	-12 %
37	Burglary	12	1		-100 %	5	1	-80 %
38	Burglary In Progress	12A			%		1	%
39	Animal Bite/Attack	ANI BITE			%		5	%
40	COP-Traffic Enforcement	55T	28	26	-7 %	555	637	15 %
41	Robbery	50		1	%		1	%
42	Fire-Service Call, Non-Emergen	FSNE			%		1	%
43	Assist Lst	29			%	2	2	%
44	Smoking Violations	SMOKE			%		1	%
45	Animal Complaint	ANIMAL	8	8	%	132	140	6 %
46	911 Misdia	911MIS	3	2	-33 %	26	28	8 %
47	Drug Take Back	BOX			%	25		-100 %
48	Lockout	72	16	23	44 %	210	190	-10 %
49	Public Indecency	PUBLIC			%	2		-100 %
50	Weapons Complaint	WEAPONS	1	1	%	40	6	-85 %
51	Suicide Attempt	ATT58			%	2	2	%
52	Suspicious Activity	60B	2	1	-50 %	16	12	-25 %
53	Traffic Offense	TS	92	130	41 %	1,984	1,873	-6 %
54	Mental	53		1	%	8	8	%

Run: 1/01/2019
8:14AM

Medina Township Police Department
EVENT ACTIVITY COMPARISON
MONTHLY REPORT FOR - 2018 December

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ID#	EVENT DESCRIPTION	EVENT CODE	2017 December	2018 December	CHANGE PERCENT	2017 TO DATE	2018 TO DATE	CHANGE PERCENT
55	Drowning	22			%	1		-100 %
56	Fire-Vehicle	28V		2	%	1	6	500 %
57	Escort-General	ESCORT		2	%	20	21	5 %
58	School Bus Violations	BUSVIOL		1	%	4	6	50 %
59	MVA No Injuries	2	36	22	-39 %	296	307	4 %
60	Assault	8	1		-100 %	8	11	38 %
61	Building Check	BC	51	54	6 %	675	738	9 %
62	Citizen Assist	CIT ASST	22	24	9 %	291	310	7 %
63	Suspicious Person	60	5	4	-20 %	122	144	18 %
64	Bad Check	14			%	2	5	150 %
65	Suspicious Person & Vehicle	6060A	13	13	%	119	129	8 %
66	Death / Deceased	DEAD	2		-100 %	5	2	-60 %
67	Sudden Death	16			%	1	1	%
68	Fire-Grass/Brush	28G			%	6	2	-67 %
69	Street Obstruction	DEBRIS	9	6	-33 %	88	82	-7 %
70	Sick Person	SICK		4	%	30	29	-3 %
71	Breaking And Entering	12C			%	5	4	-20 %
72	Chest Pain	CHEST	2		-100 %	17	13	-24 %
73	Sulcide-Threats	58THREAT	2		-100 %	10	11	10 %
74	Firearms Violation	52			%	1		-100 %
75	Harassment	HARASS		2	%	25	10	-60 %
76	Threats	THRT	2		-100 %	13	10	-23 %
77	Fire-Odor Invstgtn, Outside Str.	ODORO	2	1	-50 %	3	1	-67 %
78	Invalid Assist	INVALID			%	4	10	150 %
79	Search Warrant	15A	2		-100 %	3	1	-67 %
80	Lines Down	WIRES			%	8	6	-25 %
81	Stab/Gunshot/Penetrating Trau	PENETRAT			%		1	%

Run: 1/01/2019
8:14AM

Medina Township Police Department
EVENT ACTIVITY COMPARISON
MONTHLY REPORT FOR - 2018 December

Page: 4

ID#	EVENT DESCRIPTION	EVENT CODE	2017 December	2018 December	CHANGE PERCENT	2017 TO DATE	2018 TO DATE	CHANGE PERCENT
82	Diabetic Problem	DIABETIC		1	%	9	8	-11 %
83	Trespass	TRES	1		-100 %	14	13	-7 %
84	Fire-Smell Of Smoke In Structure	FSML			%	1	1	%
85	Domestic-Verbal	VERBAL20	4	2	-50 %	9	12	33 %
86	Fireworks	FIREWORK			%	8	10	25 %
87	Sex Offense-Rape	48			%	1	2	100 %
88	Harassment-Phone/Text	70	1	2	100 %	9	24	167 %
89	MVA-PP No Injury	MVAPP	4	8	100 %	79	80	1 %
90	Property-Found/Lost	PROPERTY	3	3	%	49	21	-57 %
91	Criminal Mischief	MISCHIEF	2	1	-50 %	17	28	65 %
92	COP	55	163	264	62 %	2,420	2,761	14 %
93	Allergic Reaction	ALLERGY		1	%	1	2	100 %
94	Custody Dispute	CUST		1	%	6	6	%
95	MVA - Assist No Crash Report	2A	5	7	40 %	11	38	245 %
96	Open Burn	BURN			%	3	2	-33 %
97	Child Abuse	CHILDA			%	1	2	100 %
98	Juvenile Complaint	34			%	12	11	-8 %
99	Disturbance/Fight	26	7	6	-14 %	87	91	5 %
100	Abdominal Pain	ABDOM			%	1		-100 %
101	Traffic Complaint	TRAFFIC	15	20	33 %	217	239	10 %
102	Miscellaneous	MISC			%		2	%
103	Missing Person	38	1		-100 %	8	9	13 %
104	Fire-Odor Investgtn, Inside Structure	ODOR			%	2	1	-50 %
105	Suspicious Vehicle	60A	8	12	50 %	98	113	15 %
106	Stroke	STROKE			%	10	9	-10 %
107	Heat / Cold Exposure	HEAT			%		1	%
108	Stabbing/Cutting	54			%		1	%

Run: 1/01/2019
8:14AM

Medina Township Police Department
EVENT ACTIVITY COMPARISON
MONTHLY REPORT FOR - 2018 December

Page: 5

ID#	EVENT DESCRIPTION	EVENT CODE	2017 December	2018 December	CHANGE PERCENT	2017 TO DATE	2018 TO DATE	CHANGE PERCENT
109	Business Check	55B	19	17	-11 %	270	258	-4 %
110	House Check	55V	36	39	8 %	769	415	-46 %
111	Heart Problems / AICD	HEARTAIC	1	2	100 %	11	10	-9 %
112	911 Hang Up	911HANG	3	5	67 %	89	82	-8 %
113	Choking	CHOKING			%	1	1	%
114	Injury	INJURY			%	3		-100 %
115	Littering	LITTER			%	3	1	-67 %
116	Abandoned Vehicle	ABV	2	5	150 %	35	18	-49 %
117	Suspicious Activity	60G	6	5	-17 %	82	78	-5 %
118	Fraud	FRAUD	2	4	100 %	49	46	-6 %
119	Theft-Shoplifter	SHOPLIFT	2	1	-50 %	26	17	-35 %
120	Liquor Violation	LIQ			%	1	1	%
121	Fire-Smoke Detector, No Fire, P	FSD			%		1	%
122	Unknown Code for Dept 150	CANALARM			%	1	1	%
123	Overdose / Poisoning	OVERDOSE	1		-100 %	18	7	-61 %
124	Warrant Service	15	3	4	33 %	70	64	-9 %
125	Suspicious	SUSP GEN		2	%	1	12	1,100 %
126	Alarm	12B	52	32	-38 %	569	485	-15 %
127	Domestic	20		1	%	16	12	-25 %
128	Missing Juvenile	3438		1	%	1	1	%
129	Fire Alarm-Commerical	2812BC	2	2	%	18	27	50 %
130	Vandalism	64	1		-100 %	10	1	-90 %
131	Traumatic Injuries	TRAUMA			%	1	4	300 %
132	MVA-PP With Injury	MVAPP4			%		1	%
133	Pregnancy / Childbirth	PREG			%	1	1	%
134	Fall	FALL	4	6	50 %	48	39	-19 %
135	Violation TPO/CPO	TPOCPO			%	5	5	%

Run: 1/01/2019
8:14AM

Medina Township Police Department
EVENT ACTIVITY COMPARISON
MONTHLY REPORT FOR - 2018 December

Page: 6

ID#	EVENT DESCRIPTION	EVENT CODE	2017 December	2018 December	CHANGE PERCENT	2017 TO DATE	2018 TO DATE	CHANGE PERCENT
136	MVA With Injuries	4	9	5	-44 %	59	67	14 %
137	Unconscious / Fainting	UNCON		1	%	25	23	-8 %
*** GRAND TOTALS ***			731	857	17 %	10969	10924	%

Medina Township Service Dept. December 2018 Report

- Trim trees along roads
- Cold patch roads
- Plow and salt roads
- Clean off catch basins to eliminate flooding
- Remove large overgrown pine tree along the side of Townhall
- Replace passenger side mirror on Police car # 6 that was damaged
- Work on building out of new service truck (Waiting on parts)
- Repair lights at Police Dept.
- Work on repair with damage to Fire Station # 6
- Attend route 42 completion meeting
- Had our 2004 Western plow mounted on new service truck
- Install new LED wall pack on front of fire station # 7
- Clean all debris from gutters on all Township Complex buildings
- Place electronic speed sign around Township
- Meet with HVAC companies at Police Dept. to go over more efficient options for new HVAC units
- Pick up many dead deer along roads
- Repair damaged signs along roads
- Notify Ohio Edison about street lights that are not working

Report submitted by: Denny Miller Road Superintendent



Medina Township

From the Office of Zoning Inspector

Medina Township Hall

3799 Huffman Road

Medina, OH 44256

MONTHLY TOTALS FOR

ZONING REPORT for - December-2018

Date: Thursday January 10, 2019

3	Single Family/ Detached Cluster
5	Change of Use
1	Deck
1	Res Addition
8	Signs

18	TOTAL PERMITS	TOTAL VALUE:	\$1,306,107.00
Fees collected on permits total excluding signs:			
Fees collected on sign permits:			
TOTAL PERMIT FEES COLLECTED:			
Fees collected in	Dec 2018	for Zoning Commission Agenda	\$100.00
Fees collected in	Dec 2018	for BZA Agenda	\$0.00
GRAND TOTAL FEES COLLECTED:			\$100.00
			\$3,513.66

PAGE 1 OF 6

Respectfully Submitted,
Elaine Ridgley
Zoning Inspector



Medina Township

From the Office of Zoning Inspector

Medina Township Hall

3799 Huffman Road

Medina, OH 44256

Date: Thursday January 10, 2019

ZONING REPORT for - December-2018

Violations/Returned Deposits

Violation/s Issued:	Business	Date	Ref.#	Reason
	None			

Month	Amount
Dec.	\$500.00

Deposits Returned:

Total:

\$500.00

NEW BUSINESS

S.C. Thomas & Assoc. Med

Sunoco Pearl Rd.

PAGE 2 OF 6



Medina Township Hall

Medina, OH 44256

Permits Issued

PERMITS ISSUED

[illegible]

PAGE 3 OF 6



Medina Township Hall

Medina, OH 44256

ZONING REPORT - December-2018

Sign Permits Issued

[illegible]



From the Office of Zoning Inspector

Medina Township Hall

3799 Huffman Road

Medina, OH 44256

Date: Thursday January 10, 2019

ZONING REPORT FOR -

FEES COLLECTED FOR ZC & BZA MEETINGS FOR

	Submittal Date	S.C. Thomas & Associates-Site&Sign Sunoco-Site	\$50.00 \$50.00
ZC:	12/7/2018		
BZA:		None	
Total:			\$100.00

Notes:

PAGE 5 OF 6

**Respectfully Submitted,
Elaine Ridgley
Zoning Inspector**

MEDINA TOWNSHIP ZONING REPORT FOR

Date: Thursday January 10, 2019

FOR THE MONTH OF **December-2018** THERE WERE **18** PERMITS ISSUED AS FOLLOWS

MONTHLY TOTALS

3	Single Family/ Detached Cluster
5	Change of Use
1	Deck
1	Res Addition
8	Signs

18	TOTAL PERMITS	TOTAL VALUE:	\$1,306,107.00
-----------	----------------------	---------------------	-----------------------

Fees collected on permits total excluding signs:

Fees collected on sign permits:

TOTAL PERMIT FEES COLLECTED:

Fees collected in	Dec.2018	for Zoning Commission Agenda	\$100.00
Fees collected in	Dec.2018	for BZA Agenda	\$0.00
			\$100.00
		GRAND TOTAL:	\$3,513.66

Violation/s Issued:	Business	Date	Ref.#	Reason
None				

Deposits Returned:

Dec.	\$500.00
------	----------

Total:

\$500.00

NEW BUSINESS

S.C. Thomas & Assoc. Medina Rd.
Sunoco- Pearl Rd.

**FOLLOWING MINUTES ARE READY FOR TRUSTEE APPROVAL
AS WRITTEN**

**DECEMBER 10th, 2018 REGULAR MEETING
(ALL)**

**DECEMBER 20TH, 2018 REGULAR MEETING
(ALL)**

**DECEMBER 26TH, 2018 SPECIAL MEETING
(ALL)**

**JANUARY 3RD, 2019 ORGANIZATIONAL MEETING
(ALL)**

MEDINA TOWNSHIP PURCHASE ORDER REQUISITION

Date of RequestDEPARTMENT

VENDOR INFORMATION

VASU COMMUNICATIONS INC
2432 RIDGELAND DR
AVON, OH 44011

QUANTITY	UNIT	DESCRIPTION	PRICE PER UNIT	AMOUNT
13		MULTI KEY ENCRYPTION FOR RADIO'S	\$195. ⁰⁰	\$2,535. ⁰⁰

APPROVED BY TRUSTEES

MEETING DATE: 1-24-19

**PLEASE NOTE: ALL PURCHASES EXEMPT
FROM STATE AND FEDERAL
EXCISE TAXES.**

Requested by:

Dept. Head

Date _____

Approved by:

Trustee

Date _____

**MEDINA TOWNSHIP
PURCHASE ORDER REQUISITION**

Date of Request 1-24-19

DEPARTMENT Police

VENDOR INFORMATION

Western Reserve
Psychological Assoc., Inc.
4833 Darrow Road, Ste 101
Stow, OH 44224

QUANTITY	UNIT	DESCRIPTION	PRICE PER UNIT	AMOUNT
		Psychological Testing for Police Chief		500 \$ 1600.00 TJK

APPROVED BY TRUSTEES

PLEASE NOTE: ALL PURCHASES EXEMPT
FROM STATE AND FEDERAL
EXCISE TAXES.

MEETING DATE: _____

Requested by:
Dept. Head _____
Date _____

Approved by:
Trustee _____
Date _____

Purchases can only be made **AFTER** purchase order is issued by Fiscal Officer. **This is a requisition only.**

MEDINA TOWNSHIP PURCHASE ORDER REQUISITION

Date of Request 1-23-19

DEPARTMENT Police

VENDOR INFORMATION

THE GOODYEAR TIRE & RUBBER CO.

1948 Conv. ED

Bureau of Op 44212

QUANTITY	UNIT	DESCRIPTION	PRICE PER UNIT	AMOUNT
		Goodyear 4 TIRES FOR POLICE CAR # 7 (SEE QUOTE)		\$822.41

APPROVED BY TRUSTEES

MEETING DATE: _____

**PLEASE NOTE: ALL PURCHASES EXEMPT
FROM STATE AND FEDERAL
EXCISE TAXES.**

Requested by: _____
Dept. Head _____
Date _____

Approved by:
Trustee [Signature]
Date _____

**MEDINA TOWNSHIP
PURCHASE ORDER REQUISITION**

Date of Request

1-23-19

DEPARTMENT

Pub. 26

VENDOR INFORMATION

THE Goodyear Tire & Rubber Co.

2948 Center Rd

BR-05 OH 44212

QUANTITY	UNIT	DESCRIPTION	PRICE PER UNIT	AMOUNT
		4 Goodyear Tires FOR 2015 FORD TAURUS POLICE CHIEF'S CAR (SAC QUOTE) CHARGES WILL NOT BE MADE UNTIL PERM. APPROP. ARE IN PLACE		635. ²⁴

APPROVED BY TRUSTEES

PLEASE NOTE: ALL PURCHASES EXEMPT
FROM STATE AND FEDERAL
EXCISE TAXES.

MEETING DATE: _____

Requested by:

Dept. Head _____

Date _____

Approved by:

Trustee _____

Date _____

**MEDINA TOWNSHIP
PURCHASE ORDER REQUISITION**

Date of Request 1-23-19

DEPARTMENT POLICE

VENDOR INFORMATION

WHITES FORD ON ST
1780 NORTH MAIN ST.
ORVILLE OH 44667

QUANTITY	UNIT	DESCRIPTION	PRICE PER UNIT	AMOUNT
		REPAIRS TO 2015 FORD TAURUS TO GET READY FOR NEW POLICE CHIEF (SEE QUOTE) CHARGES WILL NOT BE MADE UNTIL PERM. APPROP. ARE IN PLACE		\$3146.56

APPROVED BY TRUSTEES

PLEASE NOTE: ALL PURCHASES EXEMPT
FROM STATE AND FEDERAL
EXCISE TAXES.

MEETING DATE: _____

Requested by:
Dept. Head _____
Date _____

Approved by:
Trustee [Signature]
Date _____

MEDINA TOWNSHIP, MEDINA COUNTY
Regular Purchase Order

Office Of MEDINA TOWNSHIP 3799 HUFFMAN ROAD MEDINA, OH 44256	Vendor MEDINA COUNTY COMMISSIONERS 144 NORTH BROADWAY SUITE 205 MEDINA, OH 44256	Purchase Order Number: 10-2019 Total: \$1,850.00 Issue: 01/10/2019 Expires:
Ship To MEDINA TOWNSHIP 3799 HUFFMAN ROAD MEDINA, OH 44256	Bill To MEDINA TOWNSHIP 3799 HUFFMAN ROAD MEDINA, OH 44256	Miscellaneous Approval:
Terms		
Purpose		

Quantity	Unit	Item Description	Unit Price	Subtotal
1.00		2019 ANNUAL FEE-EPA PHASE 2 NPDES/MS4 STORMWATER PROJECT	\$1,850.00	\$1,850.00

Account Code	Account Description	Amount
1000-110-319-0000	Other - Professional and Technical Services	\$1,850.00

COPY

Material on this order is exempted from Ohio Sales Tax and Federal Excise Taxes.

FISCAL OFFICER CERTIFICATE

It is hereby certified that the amount of \$1,850.00 required to meet the contract agreement, obligation, or expenditure for the above, has been lawfully appropriated, authorized or directed for such purpose and is in the Treasury or in the process of collection to the credit of the

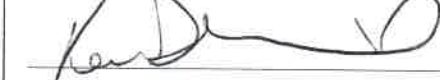
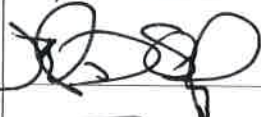

----- General -----
Fund (and others as above) free from any obligation or certification now outstanding.

Certification:

Date: 01/10/2019

Fiscal Officer: ANGELA VENTURA

APPROVED BY

This order is not valid unless
Fiscal Officer Certificate is signed.

16 January, 2019

Medina Township Trustees
3799 Huffman Rd
Medina, OH 256

Medina Township
JAN 18 2019 
Received

RE: Zoning Board

I have enjoyed the last 5 years serving on the zoning board.

I have lived in Medina Township for 37 yrs with my family at 3747 Watkins RD.

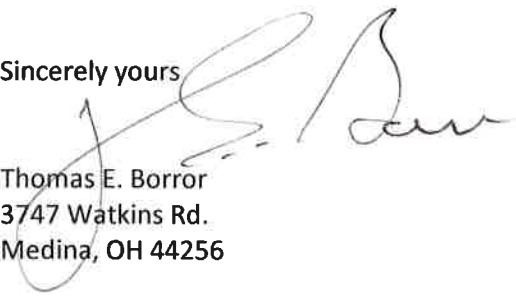
I have followed the Zoning issues for years.

I would have enjoyed returning to the Zoning Board for another term . However, you choose to bench me to be second alternate, I am embarrassed for such action.

I am declining your offer of second string and will not be continuing on the Board.

Sorry to see this action based our disagreements on issues in general.

Sincerely yours


Thomas E. Borrer
3747 Watkins Rd.
Medina, OH 44256

216-406-8248 C
TBorrer@aol.com

Travel Expenses

Tips to cabbies, valet, maids and other non meal related people not to exceed

\$ 10⁰⁰ per day

APPROVED BY MEDINA TWP. TRUSTEES
Date 1/24/19
Trustee Chm [Signature]
Trustee [Signature]
Trustee [Signature]

MEDINA TOWNSHIP TRAVEL EXPENSE RECORD

Employee Name _____ Department _____

Address _____

Purpose of Trip _____

Destination _____ Date(s) of Meeting _____

Purchase Order _____ Date(s) of Travel _____

**PLEASE ATTACH ALL ORIGINAL REQUESTED RECEIPTS IN ORDER TO FACILITATE
YOUR COMPLETE REIMBURSEMENT**

MILEAGE/PARKING COSTS: _____ miles at \$0.58 cents per mile \$ _____

Names of other township employees traveling in same vehicle (if applicable) _____

Parking fees, gasoline (township vehicles only), turnpike tolls (attach receipts) \$ _____

ACCOMODATION COSTS: (attach receipts).....\$ _____

Names of other employees staying in same hotel room _____

MEAL COSTS:

Actual costs, per day,
including maximum 20% tip,
not to exceed \$50.00

Day 1 _____

Day 2 _____

Day 3 _____

Day 4 _____

Day 5 _____

APPROVED BY MEDINA TWP. TRUSTEES

Date 1/24/19

Trustee Chm. Ken DeLo

Trustee [Signature]

Trustee [Signature]

TOTAL MEAL RELATED COSTS: (attach **ORIGINAL ITEMIZED** receipts and indicate on receipt,
Breakfast, Lunch or Dinner) \$ _____

OTHER TRAVEL EXPENSES: Cab or other transportation (attach receipts) \$ _____

Rental car (attach receipts).....\$ _____

Air or other transportation (attach receipts) \$ _____

Registration Fees (attach Receipts).....\$ _____

TOTAL EXPENSES INCURRED AND TO BE REIMBURSED \$ _____

Employee Signature _____

Date: _____

Department Head Signature _____

Date: _____

1-11-19

Dear SPCA Friends,

On behalf of our Board of Directors,
the shelter staff and our volunteers, thank you
for believing in the mission of the MCSPCA.
We are blessed to be able to work with
and help the animals in need in Medina
Township. Thank you for your support!

Sandy Luns
MCSPCA Board
Secretary

MEDINA TOWNSHIP
BOARD OF TRUSTEES
Meeting held 1-24-19

NAME	ADDRESS
GARY Vene	3803 HAMILTON RD.
TRAVIS Colonius	MEDINA, OH
Chuck Novick	960 Racor Pl Med.
Raymond K. Gardner	3094 Wolfe Road
Yam Kizopp	Canu Rd
John BASILONE	4971 Shady BROOK RD
Alliss Strogan	Stn 6
TRAC MAFZCK	64 WEST MAIN ST
ERICA Grafton	AUDITOR'S OFF
Shirley Wajcman	The Post
Elaine Kideg	MT
NICK DOMYBOREZ	MEDINA
Bob Ann Marks	