

**RECORD OF PROCEEDINGS
MINUTES OF REGULAR MEETING
NOVEMBER 27th, 2018
7:00 PM**

The Medina Township Board of Trustees met in regular session at the Medina Township Townhall on November 27th, 2018, to conduct the business of the Township. Chairman DeMichael called the meeting to order at 7:04 pm with the following Trustees in attendance: Ken DeMichael, Mike Stopa and Mark Radice. Also in attendance were Fiscal Officer Ventura, Road Superintendent Miller, Zoning Inspector Ridgley, Police Chief Arbogast and the general public.

Roll Call

Mr. DeMichael asked for a roll call of all members present. Trustees present were Mr. DeMichael, Mr. Stopa and Mr. Radice.

Pledge

Mr. DeMichael led the Pledge of Allegiance.

Moment of Silence

Mr. DeMichael asked for a moment of silence for our military both home and abroad as well as our first responders.

Supplemental Appropriations

Mr. Stopa motioned to move \$30,000.00 from account #2191-210-190-0000 to account #2191-210-740-0000. This is to move funds to cover expenses for the balance of 2018. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Stopa, Mr. DeMichael and Mr. Radice.

Service Department 2019 GMC Sierra 2500 Truck

Mr. DeMichael mentioned that PO #64-2018 was issued for the purchase of a 2018 GMC Sierra 3500 but a 2019 GMC Sierra 2500 was purchased instead at a lesser price using PO #64-2018.

PURCHASE ORDERS AND TRAINING REQUESTS

VASU Communications – Fire Department Radio Upgrade

Mr. Stopa made a motion. The department's Fire. The vendor is going to be VASU Communications in Avon, Ohio. This is for twelve (12) Kenwood portable radios and six (6) Kenwood units for the fire trucks total cost is \$40,627.56. Mr. Radice seconded the motion. Mr. Stopa said this is our portion to cover the new upgraded radio system that the Police and Fire are implementing and the cost is lower. Mr. Radice said Police and Fire will be moved over and Montville is working on a solution to get our road department to maintain communication cheaper. Mr. Stopa told Lieutenant Neil they would use him as a guinea pig first before we earmark another couple thousand dollars for a new radio for that part. Voting aye thereon: Mr. Stopa, Mr. Radice and Mr. DeMichael.

Hall Public Safety Upfitters – Fire Department Radios

Mr. Stopa motioned for a purchase order for the department of fire. This one is for the vendor Hall Public Safety Upfitters in Twinsburg, Ohio. This is for the install of the Township fire truck radios. The total cost will be \$2,285.00. Mr. DeMichael seconded the motion. Chief Painter was able to get a discounted price because they will be doing Medina City, Montville and Medina Township. Mr. DeMichael asked if they were keeping a running total of expenses and Mrs. Ventura said yes. Voting aye thereon: Mr. Stopa, Mr. DeMichael and Mr. Radice.

Cancellation of Frontier Phone Lines at Service Department

Mr. Radice motioned to cancel our contract with Frontier for two (2) POTS lines that currently run the road department's fire alarm system. Currently we are paying in the neighborhood of \$130.00 to \$140.00 dollars per month. Mr. DeMichael seconded the motion. Mr. Radice said service department lines were messed up through porting with Perfect Voice and the system is not being monitored. Mr. Radice said we pay \$170.00 a month plus the monitoring fee. Voting aye thereon: Mr. Radice, Mr. DeMichael and Mr. Stopa.

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PURCHASE ORDERS AND TRAINING REQUESTS CON'T

Cellular Monitoring System for Service Department

Mr. Radice motioned to approve the Road Department Supervisor Denny Miller to purchase the hardware needed and switch over to a cellular monitoring for his fire alarm system at the road department. The total will be \$350.00 onetime charge for the hardware and a recurring charge of \$75.00 per month. Mr. Stopa seconded the motion. Voting aye thereon: Mr. Radice, Mr. Stopa and Mr. DeMichael.

Office of Budgeting and Forecasting – SR 18 Improvement Project

Mr. DeMichael motioned to approve a purchase order for the Office of Budgeting and Forecasting in Columbus. This is for the TRAC project local participation. The total amount is \$13,000.00. Mr. Radice seconded the motion. Mr. DeMichael said in 2017 Trustee agreed to contribute \$26,000.00 for the improvement of SR 18. This is the second half of that. Voting aye thereon: Mr. DeMichael, Mr. Radice and Mr. Stopa.

OTHER BUSINESS

Approval of Accounts Payable

Mr. DeMichael motioned to approve accounts payable check #29658 through check #29681, total amount \$147,274.19. Mr. Radice seconded the motion. Mr. DeMichael said the large amounts were the truck and the paving. Voting aye thereon: Mr. DeMichael, Mr. Radice and Mr. Stopa.

Approval of October Bank Reconciliation

Mr. DeMichael motioned to approve the bank reconciliation dated 10/31/2018. It is a three (3) page document. Mr. Stopa seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Stopa and Mr. Radice.

Recess

Mr. DeMichael motioned to recess at 7:17 pm. Mr. Radice seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Radice and Mr. Stopa. The Board reconvened at 7:23 pm.

Authorization for Fiscal Officer to Prepare Payroll Checks for November 29, 2018

Mr. DeMichael motioned to authorize the Fiscal Officer to prepare payroll for pay period November 29 and allow those funds to be direct deposited as usual to Township employees. Mr. Stopa seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Stopa and Mr. Radice.

Authorization for Fiscal Officer to Prepare Payroll Checks for December 14th, 2018

Mr. DeMichael motioned to authorize the Fiscal Officer to prepare payroll for the pay dated December 14th, 2018, and to allow those funds to be direct deposited as usual to Township employees. Trustees will not have a regular meeting on December 13th, and will approve the payroll at the December 10th, 2018 regular meeting. Mr. Stopa seconded the motion. Mr. DeMichael amended his motion so that it reads that we will approve the payroll at the December 20, 2018 regular meeting not December 10. Mr. Stopa seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Stopa and Mr. Radice.

Authorization for Fiscal Officer to Prepare Accounts Payable for December 27th, 2018 Regular Meeting

Mr. DeMichael motioned to authorize the Fiscal Officer to prepare accounts payable checks for the regular meeting dated December 27th, due to the meeting date being changed. There will be no meeting for that date. Trustees will then approve the checks by vote at the next regular Trustees meeting. Mr. Radice seconded the motion. Mr. DeMichael withdrew his motion. Mr. Radice seconded the motion. Mr. DeMichael motioned to authorize the Fiscal Officer to prepare accounts payable checks for the regular meeting dated December 27 due to the meeting being changed. Trustees will then approve checks by vote at the next regular Trustees meeting after December 27. Mr. Radice seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Radice and Mr. Stopa.

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OTHER BUSINESS CON'T

Authorization for Fiscal Officer to Prepare Payroll Checks for December 28th, 2018 Regular Meeting

Mr. DeMichael motioned to authorize the Fiscal Officer to prepare payroll for the pay dated December 28th, 2018, and to allow those funds to be direct deposited as usual to Township employees. Trustees will not have a regular meeting on December 28th, and will approve the payroll at the next regular meeting after December 28. Mr. Stopa seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Stopa and Mr. Radice.

Approval of Department Reports

Mr. Stopa motioned to approve the October reports for the following departments: Fire, Police, Road & Bridges and Zoning as presented. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Stopa, Mr. DeMichael and Mr. Radice.

DEPARTMENT HEAD COMMENTS – There were none

OLD BUSINESS

Discussion of Hood Road

Mr. DeMichael said he is unaware of any progress. Mr. Miller called the person from the State and gave him the information but he hasn't heard anything more.

Mrs. Ridgley said because of the change in meeting dates Ms. Ferencz will only have two (2) days to get the letters to the applicants and she asked if the Trustees want to approve site plans at the organizational meeting. Mrs. Ridgley just has one submittal right now and the zoning deadline is December 7. If there is only the one submittal Ms. Ferencz can get that letter out and they can be approved at the December 20 meeting. Mrs. Ridgley will keep Trustees informed.

Snow Plowing for Seniors

Mr. DeMichael said Mrs. Goe received an opinion from our insurance company regarding the liability of plowing private driveways and the insurance company saw no problem but they advised Trustees to seek an opinion from our legal counsel. Mr. DeMichael asked if anyone had done that and he was told no. Mr. DeMichael asked that Mrs. Goe ask the Prosecutors Office the same question she asked our insurance company. Mr. Radice feels the Prosecutor will want to see some sort of parameters before anything is reviewed. Mr. DeMichael asked if Mr. Radice had Montville or the City's criteria. Mr. Radice did not have them with him. Mr. Radice said before we get into contracts he would like to know how it will be implemented. Are we going to buy a truck to do it? Mr. DeMichael said we will probably have to contract it out like we do our landscaping. Mr. Stopa said we might be looking at next year because we won't know how many companies will want to start in the middle of the season. Mr. Miller said you won't get anyone for this year but you can go out for bid during the summer. Mr. Radice said you would have to have applications due by a certain date.

NEW BUSINESS

Police Dispatch Contract

Resolution #11272018-021

Mr. Radice motioned to accept Resolution #11272018-021 it is a three (3) page contract with Medina City Dispatch for dispatch services for next year, actually for the next three (3) years. Mr. Stopa seconded the motion. Mr. Radice said the Prosecutor reviewed this and it is pretty much the same as before, the only thing they added is that we are now responsible for our own RMS which we already approved and signed at a previous meeting. This will take us to 2021 for dispatch services. Voting aye thereon: Mr. Radice, Mr. Stopa and Mr. DeMichael.

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NEW BUSINESS CON'T

Sale of Materials to Township/Villages with Medina County Engineer

Resolution #11272018-022

Mr. DeMichael motioned to adopt Resolution #11272018-022 and it is an eight (8) page document regarding the Medina County Engineer Policy of Procedure for Sale of Materials. Mr. Stopa seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Stopa and Mr. Radice.

PUBLIC COMMENT

Mr. DeMichael motioned to open the floor for public comment. Mr. Radice seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Radice and Mr. Stopa.

There were comments from the public.

Mr. DeMichael motioned to close the floor for public comment. Mr. Radice seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Radice and Mr. Stopa.

Executive Session For Police Contract Negotiations

Mr. Radice motioned to go into Executive Session with Police Chief, three (3) Trustees to discuss the Police contract. Mr. Stopa seconded the motion. Voting aye thereon: Mr. Radice, Mr. Stopa and Mr. DeMichael. The Board entered into Executive Session at 7:43 pm. The Board reconvened at 7:50 pm where the Police Chief and the three Trustees were discussing the Police contract.

OTHER BUSINESS

Executive Session to Consider the Employment of a Public Employee

Mr. DeMichael motioned to go into Executive Session to consider the employment of a public employee with the three (3) Trustees and Fiscal Officer. Mr. Stopa seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Stopa and Mr. Radice. The Board entered into Executive Session at 7:51 pm. The Board reconvened from Executive Session at 9:37 pm where they were discussing the consideration of the employment of a public employee.

Mr. DeMichael motioned to hire Nick Dominguez as an office assistant working part time from 9am to 1pm on a daily basis starting November 28th with an actual scheduled date to be determined on the 28th and their pay rate of \$15.50 per hour. Mr. Radice seconded. Mrs. Ventura said just to be clear there are no benefits it's a part-time. Mr. Radice asked if Mr. DeMichael was going to notify him or have Mrs. Goe notify him of the start date. Mr. DeMichael said sure. Voting aye thereon: Mr. DeMichael, Mr. Radice and Mr. Stopa.

Executive Session to Discuss Employee Discipline

Mr. DeMichael motioned to go into Executive Session with the three (3) Trustees and Fiscal Officer to discuss employee discipline. Mr. Stopa seconded the motion: Voting aye thereon: Mr. DeMichael, Mr. Stopa and Mr. Radice. The Board entered into Executive Session at 9:39 pm. The Board reconvened from Executive Session at 10:22 pm where they discussed employee discipline with the three (3) Trustees and the Fiscal Officer

Supplemental Appropriations

Mr. Radice motioned to accept the supplemental appropriations dated 11/27 replacing the original appropriations that we did earlier it's a one page document. Mr. Stopa seconded the motion. Voting aye thereon: Mr. Radice, Mr. Stopa and Mr. DeMichael.

Resignation of Police Chief Arbogast

Mr. Radice motioned to accept the resignation letter of Chief Arbogast from Medina Township Police Department to be in effect January 6, 2019. Mr. Stopa seconded the motion. Voting aye thereon: Mr. Radice, Mr. Stopa and Mr. DeMichael.

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OTHER BUSINESS CON'T

Advertising for Police Chief

Mr. Radice motioned to begin advertisement and search for a new Police Chief for Medina Township. Mr. Stopa seconded the motion. Voting aye thereon: Mr. Radice, Mr. Stopa and Mr. DeMichael. Mr. Radice asked Mrs. Ventura if they needed inaudible to allow for advertising and she said it's already done she will just open a blanket. Mr. DeMichael asked the timeline for getting an ad out. Mr. Radice said he has to do some research because he has never hired a Police Chief. He will make phone calls and he will try to do it by the end of the week, at least have an understanding of the process. Mr. Radice has looked up Hinckley's requirements and he feels they can mirror most of that for the ad. He said he didn't know the venues to go about advertising for a Police Chief and he also needs to find out if we have money appropriated. Mr. Radice said he would like to put it out there through the month of December and hopefully appoint him in January but he is not sure that is realistic with the holidays coming up.

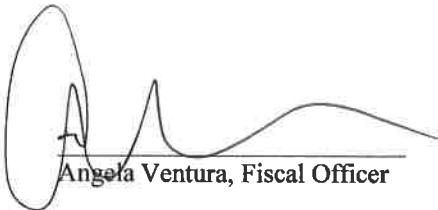
Scaling Back on Spending

Mrs. Ventura reminded the department heads to scale back spending as much as possible and track any expenditure that is coming in especially on a credit plan because blankets have to be left open for that amount and I'd like to get the year end to the County Auditor's office as close to the first as possible. She doesn't want the money tied up. Mr. Radice asked if she could send that request in an e-mail to everyone so it is known. Mrs. Ventura said she is not saying no spending just limited spending because we are getting to the end of our budget.

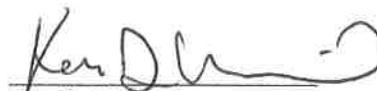
Special Meeting for Interviews for Administrative Assistant

Mr. DeMichael motioned to have a special meeting December 7, 2018 at 4:30 pm in which time we will interview potential candidates for the Administrative Assistant position. Mr. Radice seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Radice and Mr. Stopa. Mr. DeMichael said to have Mrs. Goe contact the seven (7) candidates that they would like to have come in that day. Mr. Stopa said he would handle it.


Mr. DeMichael motioned to adjourn. Mr. Stopa seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Stopa and Mr. Radice. There being no further business to come before the Board the meeting was adjourned at 10:27 pm.



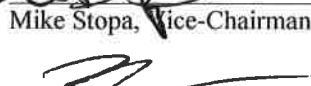
Angela Ventura, Fiscal Officer



Ken DeMichael, Chairman



Mike Stopa, Vice-Chairman



Mark Radice, Trustee

Appropriation Supplemental

11/27/2018 to 11/27/2018

Post Date	Transaction Date	Account Code	Amount	Resolution Number	Type	Purpose	Budgetary Correction
11/27/2018	11/27/2018	2081-210-314-0000	-\$1,000.00		Permanent	MOV B FUNDS TO COVER ADVERTISING COSTS FOR 2018	No
11/27/2018	11/27/2018	2081-210-345-0000	\$1,000.00		Permanent	MOV B FUNDS TO COVER ADVERTISING COSTS FOR 2018	No
11/27/2018	11/27/2018	2191-210-190-0000	-\$30,000.00		Permanent	MOVE FUNDS TO COVER EXPENSES FOR BALANCE OF 2018	No
11/27/2018	11/27/2018	2191-210-740-0000	\$30,000.00		Permanent	MOVE FUNDS TO COVER EXPENSES FOR BALANCE OF 2018	No

APPROVED BY MEDINA TWP. TRUSTEES

Date

11/27/18

Trustee Chm.

Trustee

Trustee

Inspections by Township

Year of Insp..	Month of In..	Township (group)			Grand T..
		CITY	MED	MONT	
2018	January	29	7	5	41
	February	42	8	8	58
	March	56	45	13	114
	April	52	20	13	85
	May	49	22	16	87
	June	56	19	20	95
	July	28	6	4	38
	August	38	10	11	59
	September	40	11	19	70
	October	52	8	4	64
Grand Total		442	156	113	711

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Calls by Incident Type

	2018			Total
	Medina City	Montville Township	Medina Township	
Alarm Drops	104	38	48	190
Citizen Complaints	4	1		5
Electrical Problem	23	8	10	41
EMS Assist	143	26	55	224
Extrications	16	10	13	39
Fires	45	19	16	80
Good Intent Calls	85	54	52	191
Leaks, Spills	52	15	10	77
Lightning / Storm	1			1
Service Calls, Other	109	37	66	212
Grand Total	582	208	270	1,060

Call Volume by District

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Medina Township Police Department
EVENT ACTIVITY COMPARISON
MONTHLY REPORT FOR - 2018 October

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ID#	EVENT DESCRIPTION	EVENT CODE	2017 October	2018 October	CHANGE PERCENT	2017 TO DATE	2018 TO DATE	CHANGE PERCENT
1	Sex Offense	48A		1	%	8	6	-25 %
2	Breathing	BREATHE	2	1	-50 %	24	18	-25 %
3	Gas Leak (Natural/Fuel)	GASLEAK		2	%	2	3	50 %
4	Drugs	24A		1	%	9	7	-22 %
5	DAV-Disabled Vehicle	DAV	19	29	53 %	212	239	13 %
6	Welfare Check	WELFARE	5	11	120 %	64	102	59 %
7	Accidental Damage	ACCDAMAGE	2	1	-50 %	22	27	23 %
8	Identity Theft	36ID			%			%
9	Agency Assist	AGENCY	12	22	83 %	171	185	8 %
10	Fire-Hazardous Conditions	FHAZCON			%	1	1	%
11	Fire-Structure, Residential	28SR			%	3	3	%
12	Unknown Medical	UNKMED			%	10	7	-30 %
13	Unruly Juvenile	UNRULY			%	5	5	%
14	911 Open Line	911OPEN		1	%	7	4	-43 %
15	Convulsions/Seizures	CONVULS			%	3	4	33 %
16	Suicide	58			%	1		-100 %
17	Parking Complaint	PARK	3	5	67 %	44	36	-18 %
18	Criminal Damage	DAMAGE	2		-100 %	18	7	-61 %
19	Cardic / Resp Arrest / Death	HEART		1	%	4	5	25 %
20	Parking Violation	PARK-V	6	3	-50 %	26	16	-38 %
21	Fire Alarm-Fire/Water Nursing,	FAW			%	3	3	%
22	Escort-Prisoner	ESCPRIS	2		-100 %	27	16	-41 %
23	Fire Alarm-Residential	2812BR	2	3	50 %	4	10	150 %
24	Stolen Vehicle	56			%	8	3	-63 %
25	Psychiatric / Suicide	PSYCH			%	1		-100 %
26	Unknown Code for Dept 150	PV			%	2	1	-50 %
27	Hemorrhage / Lacerations	HEMO		2	%	4	7	75 %

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Medina Township Police Department
EVENT ACTIVITY COMPARISON
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ID#	EVENT DESCRIPTION	EVENT CODE	2017 October	2018 October	CHANGE PERCENT	2017 TO DATE	2018 TO DATE	CHANGE PERCENT
28	Test	TEST			%		4	%
29	Noise Complaint	NOISE	3	3	%	35	34	-3 %
30	Theft From Motor Vehicle	THEFTVEH	1		-100 %	5	2	-60 %
31	MVA W/Entrapment	4ENTRAP			%	3	1	-67 %
32	Cancelled Duplicate Call	CAN			%	1	3	200 %
33	Child Neglect	NEGLECT		1	%	1	1	%
34	Explosion	EXPLO			%	2		-100 %
35	Fire-CO Detector-No Symptoms	CO			%		1	%
36	Theft	36	7	5	-29 %	77	63	-18 %
37	Burglary	12			%	1		-100 %
38	Burglary In Progress	12A			%		1	%
39	Animal Bite/Attack	ANI BITE			%		5	%
40	COP-Traffic Enforcement	55T	110	63	-43 %	492	573	16 %
41	Fire-Service Call, Non-Emergen	FSNE			%		1	%
42	Assist Lst	29		1	%	2	2	%
43	Smoking Violations	SMOKE			%		1	%
44	Animal Complaint	ANIMAL	11	12	9 %	116	116	%
45	911 Misdialed	911MIS	3	2	-33 %	23	24	4 %
46	Drug Take Back	BOX			%	25		-100 %
47	Lockout	72	13	16	23 %	177	149	-16 %
48	Public Indecency	PUBLIC			%	2		-100 %
49	Weapons Complaint	WEAPONS	1	1	%	36	5	-86 %
50	Suicide Attempt	ATT58		2	%	2	2	%
51	Suspicious Activity	60B	2	1	-50 %	11	8	-27 %
52	Traffic Offense	TS	213	170	-20 %	1,739	1,622	-7 %
53	Mental	53	1		-100 %	8	6	-25 %
54	Drowning	22	1		-100 %	1		-100 %

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Medina Township Police Department
EVENT ACTIVITY COMPARISON
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ID#	EVENT DESCRIPTION	EVENT CODE	2017 October	2018 October	CHANGE PERCENT	2017 TO DATE	2018 TO DATE	CHANGE PERCENT
55	Fire-Vehicle	28V		1	%	1	4	300 %
56	Escort-General	ESCORT	4	2	-50 %	19	18	-5 %
57	School Bus Violations	BUSVIOL			%	3	5	67 %
58	MVA No Injuries	2	27	30	11 %	234	250	7 %
59	Assault	8			%	7	8	14 %
60	Building Check	BC	70	53	-24 %	576	620	8 %
61	Citizen Assist	CIT ASST	20	30	50 %	255	254	%
62	Suspicious Person	60	10	10	%	111	131	18 %
63	Bad Check	14			%		5	%
64	Suspicious Person & Vehicle	6060A	5	9	80 %	98	105	7 %
65	Death / Deceased	DEAD			%	3	2	-33 %
66	Sudden Death	16			%	1	1	%
67	Fire-Grass/Brush	28G			%	6	2	-67 %
68	Street Obstruction	DEBRIS	5	7	40 %	63	69	10 %
69	Sick Person	SICK	3	1	-67 %	29	23	-21 %
70	Breaking And Entering	12C	2		-100 %	3	4	33 %
71	Chest Pain	CHEST	2		-100 %	15	12	-20 %
72	Suicide-Threats	58THREAT		2	%	7	11	57 %
73	Firearms Violation	52			%	1		-100 %
74	Harassment	HARASS	2		-100 %	19	8	-58 %
75	Threats	THRT	1	1	%	11	10	-9 %
76	Fire-Odor Invstgtn, Outside Str.	ODORO			%	1		-100 %
77	Invalid Assist	INVALID		1	%	4	9	125 %
78	Search Warrant	15A			%	1		-100 %
79	Lines Down	WIRES			%	5	6	20 %
80	Stab/Gunshot/Penetrating Trau	PENETRAT			%		1	%
81	Diabetic Problem	DIABETIC			%	8	7	-13 %

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Medina Township Police Department
EVENT ACTIVITY COMPARISON
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ID#	EVENT DESCRIPTION	EVENT CODE	2017 October	2018 October	CHANGE PERCENT	2017 TO DATE	2018 TO DATE	CHANGE PERCENT
82	Trespass	TRES	2		-100 %	12	13	8 %
83	Fire-Smell Of Smoke In Structure	FSML			%		1	%
84	Domestic-Verbal	VERBAL20			%	5	9	80 %
85	Fireworks	FIREWORK			%	8	10	25 %
86	Sex Offense-Rape	48			%	1	2	100 %
87	Harassment-Phone/Text	70	1	1	%	8	21	163 %
88	MVA-PP No Injury	MVAPP	12	8	-33 %	68	64	-6 %
89	Property-Found/Lost	PROPERTY	2	2	%	44	18	-59 %
90	Criminal Mischief	MISCHIEF	1	3	200 %	13	27	108 %
91	COP	55	234	239	2 %	2,094	2,288	9 %
92	Allergic Reaction	ALLERGY			%	1	1	%
93	Custody Dispute	CUST			%	5	5	%
94	MVA - Assist No Crash Report	2A	2	4	100 %	5	25	400 %
95	Open Burn	BURN	1		-100 %	3	2	-33 %
96	Child Abuse	CHILDA			%	1	2	100 %
97	Juvenile Complaint	34	2	1	-50 %	11	11	%
98	Disturbance/Fight	26	8	13	63 %	66	83	26 %
99	Abdominal Pain	ABDOM			%	1		-100 %
100	Traffic Complaint	TRAFFIC	19	16	-16 %	184	199	8 %
101	Miscellaneous	MISC			%		1	%
102	Missing Person	38	1	3	200 %	6	9	50 %
103	Fire-Odor Invstgtn, Inside Structure	ODOR			%	2	1	-50 %
104	Suspicious Vehicle	60A	8	11	38 %	83	90	8 %
105	Stroke	STROKE			%	10	7	-30 %
106	Heat / Cold Exposure	HEAT			%		1	%
107	Stabbing/Cutting	54			%		1	%
108	Business Check	55B	29	23	-21 %	215	221	3 %

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Medina Township Police Department
EVENT ACTIVITY COMPARISON
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ID#	EVENT DESCRIPTION	EVENT CODE	2017 October	2018 October	CHANGE PERCENT	2017 TO DATE	2018 TO DATE	CHANGE PERCENT
109	House Check	55V	61	25	-59 %	658	347	-47 %
110	Heart Problems / AICD	HEARTAIC			%	8	7	-13 %
111	911 Hang Up	911HANG	6	2	-67 %	81	68	-16 %
112	Choking	CHOKING			%	1	1	%
113	Injury	INJURY			%	3		-100 %
114	Littering	LITTER			%	3	1	-67 %
115	Abandoned Vehicle	ABV	2		-100 %	33	12	-64 %
116	Suspicious Activity	60G	4	5	25 %	66	60	-9 %
117	Fraud	FRAUD	5	3	-40 %	43	38	-12 %
118	Theft-Shoplifter	SHOPLIFT		1	%	22	15	-32 %
119	Liquor Violation	LIQ			%	1	1	%
120	Fire-Smoke Detector, No Fire, N	FSD			%		1	%
121	Unknown Code for Dept 150	CANALARM			%	1	1	%
122	Overdose / Poisoning	OVERDOSE	1		-100 %	15	7	-53 %
123	Warrant Service	15	4	3	-25 %	65	55	-15 %
124	Suspicious	SUSP GEN		1	%		9	%
125	Alarm	12B	39	40	3 %	465	415	-11 %
126	Domestic	20	2	2	%	14	8	-43 %
127	Missing Juvenile	3438			%			%
128	Fire Alarm-Commerical	2812BC	1		-100 %	15	21	40 %
129	Vandalism	64	3		-100 %	8	1	-88 %
130	Traumatic Injuries	TRAUMA			%	1	4	300 %
131	MVA-PP With Injury	MVAPP4			%		1	%
132	Pregnancy / Childbirth	PREG		1	%		1	%
133	Fall	FALL	6	8	33 %	41	29	-29 %
134	Violation TPO/CPO	TPOCPO			%	5	2	-60 %
135	MVA With Injuries	4	8	7	-13 %	48	59	23 %

Run: 11/12/2018
4:38PM

Medina Township Police Department
EVENT ACTIVITY COMPARISON
MONTHLY REPORT FOR - 2018 October

Page: 6

ID#	EVENT DESCRIPTION	EVENT CODE	2017 October	2018 October	CHANGE PERCENT	2017 TO DATE	2018 TO DATE	CHANGE PERCENT
136	Unconscious / Fainting	UNCON	2		-100 %	24	19	-21 %
*** GRAND TOTALS ***			1038	929	-11 %	9390	9199	-2 %

Medina Township Service Dept. October 2018 Report

- **Crack seal 10 lane miles of roadway in Medina Township, completed were Foskett, Plumcreek Parkway, Baker, Watkins, Nettleton and Wildwood**
- Trim trees along roadways
- Install surveillance cameras on outside of concession / bathroom building at park
- Meet Zinn Mechanical to get a/c – heater system repaired at Police Dept. that is leaking water down through the ceiling in the rear hallway
- Repair 2 sinkholes in the Reserve
- Cut berm along Tomkins Road
- Berm roads along various spots in the Township
- Sell Cemetery lots at Medina Center Cemetery
- Repair leaking shoreline airline at Fire Station #7
- Meet with Simmons Brothers Construction to get recommendations and quotes for new doors for the front of the Townhall (2 doors) and Police Dept. 2 double doors for front of building and 1 steel door for rear of building.
- Attend Safety Council meeting at Weymouth Country Club (Topic was Fire safety)
- Clean up downed trees from storm damage
- Work with Medina County Health Dept. on their drive-thru training at the Service Dept. building
- Repair flag pole light at War Memorial
- Mow roadsides

- Pick-up downed tree branches in ditches
- Weedwack along guardrails and signs along Township roads
- Talk to Medina Auto Mall about pricing for a New GMC service truck with utility bed
- Start to winterize the concession / bathroom building at Park
- Start to aerate sports fields at Park
- Fertilize fields at Park
- 1 burial at Medina Center Cemetery
- Pick-up quite of few dead deer throughout the month
- Fix and repair signs damaged by vehicles and vandals

Report Submitted By: Denny Miller Road Superintendent

Celia

Date: Thursday November 15, 2018

Medina Township

From the Office of Zoning Inspector

Medina Township Hall

3799 Huffman Road

Medina, OH 44256

ZONING REPORT for - October-2018

MONTHLY TOTALS FOR

6	Single Family/ Detached Cluster
1	Change of Use
1	AGR Horse Arena
2	Deck & Pool
1	Res Addition
3	Shed
1	Comm'l Addition
1	Garage
1	AGR Pole Barn
14	Signs

31	TOTAL PERMITS	TOTAL VALUE:	\$3,281,904.00
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Fees collected on permits total excluding signs:

Fees collected on sign permits:	\$3,206.32
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TOTAL PERMIT FEES COLLECTED:	\$1,500.00
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Fees collected in Oct 2018 for Zoning Commission Agenda	\$4,706.32
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Fees collected in Oct 2018 for BZA Agenda	\$125.00
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	\$550.00
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GRAND TOTAL FEES COLLECTED:	\$675.00
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	\$5,381.32
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AGREEMENT FOR SERVICE

I

This Agreement made and entered into this 27 day of NOVEMBER, 20____, by and between the **CITY OF MEDINA**, hereinafter referred to as "the City" and **MEDINA TOWNSHIP**, hereinafter referred to as "the Township".

II

The Township's residents require radio, telephone, and 9-1-1 emergency dispatching and communications services. The Township does hereby engage and retain the City of Medina for the purpose of providing said emergency dispatch and communications services on behalf of the residents of the Township, and the City agrees to provide such services on a twenty-four-hour-a-day, seven-day-a-week basis for the period beginning January 1, 2019 until December 31, 2021. "Dispatch services" for the purpose of this Agreement shall be receiving all messages, including but not limited to personal, telephonic, or written, seeking assistance and forwarding these messages by means of radio on pre-assigned frequencies, or by telephone, or by various paging methods to the personnel on duty for their response and to maintain a tape recording for a minimum of thirty (30) days of all incoming and outgoing calls.

III

The City agrees to be responsible for the salary paid to police dispatch personnel, as well as any benefits to which dispatch personnel are entitled.

IV

The City agrees to maintain current radio licenses as required by the Federal Communications Commission and to allow each other access to the frequencies. The City shall be responsible for the maintenance of any and all equipment used by the City in furtherance of providing dispatch services to the Township.

V

It is understood and agreed by and between the parties that this contract is entered, executed, and performed by City of Medina personnel in their official capacity and that no City of Medina personnel shall be subject to any claim, cause of action, or remedy in their personal capacity for any acts, omissions, or violation of any duty imposed by this contract. No one at the City of Medina, in either their official or personal capacity, shall be responsible to the Township nor any person and/or entity for any damages for bodily injury, death, or property damage arising out of employment or activities of City of Medina and/or Township employees while engaged in the performance of their duties.

The City of Medina and City of Medina personnel shall not be responsible to the Township for any loss, injury or damage to equipment or property of the Township or to any employee or member of any department of the Township.

VI

The only duty of the City of Medina when rendering dispatch services as set forth in Section II herein is to notify the appropriate department and provide appropriate information as circumstances allow.

VII

In consideration of the sum of Sixty-five Thousand Dollars (\$65,000) payable in one annual payment, plus additional monies paid by the Township to LST, the City agrees to provide emergency police, fire and emergency medical dispatching services to the Township for the benefit of its residents.

Yearly payment shall be due no later than June 30 each year the fee is due, and shall be payable to the order of the City of Medina, 132 North Elmwood Avenue, Medina, Ohio 44256.

The fee for providing dispatch services to the Township shall increase directly in line with the annual hourly wage increase granted by the Medina Police Communication Union contract in 2020 and 2021, but, in no event, more than ten percent (10%) per year.

VIII

The Township has assumed responsibility for its own Records Management through services to be provided by a third party vendor, and the City will no longer provide Records Management Services (RMS) to the Township. However, the city will coordinate with the Township and its vendor to facilitate the Township's capture and management of Township records generated from dispatch services provided by the City under this agreement.

IX

Any operational change that would have an economic impact to the Township will be presented and discussed prior to implementation as between the City and the Township.

X

This agreement shall be in effect until December 31, 2021. Either party may terminate this Agreement by sending a notice of intent to terminate, in writing, delivered by certified mail, ninety (90) day before the termination date.

XI

This writing embodies the complete agreement between the City and the Township, there being no other promise, expressed or implied, between the City and Township regarding police dispatch services.

--- THEREFORE, in consideration of the mutual covenants of the City of Medina and Medina Township as set forth hereinabove, the City of Medina and Medina Township do agree.

CITY OF MEDINA

By: _____

Dated: _____

MEDINA TOWNSHIP

By: Kurt D. [Signature]

By: [Signature]

By: [Signature]

Dated: 11/27/18

Resolution #: 11272018-021

Approved as to form

Medina County Prosecutor's Office
S. Forrest Thompson

Assistant Prosecutor

MEDINA COUNTY ENGINEER

POLICY OF PROCEDURE FOR SALE OF MATERIALS

Section 307.12 (A) of the Ohio Revised Code grants permission to the Board of County Commissioners to sell materials to the Federal Government, State or any political subdivision of the State.

Section 307.15 grants permission to the Board of County Commissioners to enter into an agreement with the legislative authority of any township or municipal corporation within the County, whereby the Board or any County official designated by the Board, purchases at the request of the township or municipal corporation, any materials for construction, maintenance, or repair of any township or municipal road, for the maintenance or repair of any township or municipal corporation building, and sells materials to township or municipal corporation at the cost to the County, which cost shall include the purchase price and any expense incurred in such purchase, providing the amount involved does not exceed, in the case of a township, One Thousand Dollars (\$1,000.00). The Medina County Commissioners have adopted Resolution No. 18-0901 authorizing the County Engineer to sell materials and supplies to the various townships or municipal corporations within Medina County. The sale of any materials to townships or municipal corporations will be dependent on availability of supply to the seller.

The agreement with the townships or municipal corporations will expire at the end of each calendar year and will have to be renewed on a yearly basis at the end of each calendar year. Legislative authorities that do not enter into this agreement will not be able to purchase materials from the County Engineer.

Because of the increased demands for materials, the more predominant of these being traffic signs and salt , the Medina County Engineer has established a procedure to be used by all governments and their departments. In all instances where materials are to be purchased, an estimate of cost will be agreed on by the Medina County Engineer and the department making the purchase. Purchase orders signed by department head, administrator, or clerk must

Policy (continued)

be presented to the County Engineer prior to or at the time of pickup of materials. A blanket or "more to go" purchase order will be acceptable, but townships must not exceed One Thousand Dollars (\$1,000.00). A list of the names of those personnel authorized to pick up materials for a department must be furnished to the County Engineer. Those picking up materials will be required to sign a slip acknowledging that they received the materials indicated.

When purchasing materials that are stored at the Highway Garage, no loading will be permitted without the knowledge and approval of the Highway Superintendent or his authorized representative. Loading times will be limited to those hours when the Highway Garage is operating.

Billing will be done on a monthly basis by the Medina County Engineer.

POLICY EFFECTIVE: NOVEMBER, 1997



Medina Township Police Department

4877 Fenn Road, Medina, Ohio 44256

Station Phone 330-723-1408 – Fax 330-725-7717

Non-Emergency Dispatch - 330-723-5191

<http://mtpd.medinatownship.com/>



David L. Arbogast, Chief of Police

Mr. Mark Radice,
Medina Township
3977 Huffman Road
Medina, Ohio 44256

Dear Mr. Radice,

I am proud of my service as Medina Township Police Chief. When I started in November, 2002, the department was part-time with all used police cars. The newest cars came from my former department. In 2003, a plan was developed to establish a full-time department.

Reflecting back on the professional development of the department, we have grown to be one of the best equipped and most respected departments in the county. I believe this is due in part to the many improvements and programs established during my tenure. These include:

- All new fleet program
- In-car cameras
- Body cameras
- First department using e-cites
- Policy manual
- Second department in Medina County to be part of the Ohio Collaborative
- Many grants
 - Region 5 Homeland Security
 - Jag & Jag LE
 - Vest grants state/federal
 - Ohio Collaborative Community Relations
- Numerous programs
 - Shop with a Cop
 - Door to Door Senior Program
 - Door to Door High Crime Area Program
 - Kids Night out at Yours Truly
 - Cookout with Cops
 - Halloween cookout
 - Numerous events promoting safety
 - Homeowner Association meetings
 - Active Shooter training
 - Joint Citizen's Academy
 - Lock Box and Ring programs
 - Community Partners
 - National Night Out



Medina Township Police Department

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David L. Arbogast, Chief of Police

- Protech DNA
- First agency to offer meeting point with video for online private purchases
- Masonic Community Drug Takeback
- Second largest collection point for Drug Take Back program
- Two successful Levy campaigns (first by 4 votes, second by 60%/40%)

Due to the political climate, I can no longer serve Medina Township effectively and will be exploring other opportunities. My last day will be January 6, 2019.

Respectfully,

A handwritten signature in cursive script that reads "David L. Arbogast".

David L. Arbogast
Chief of Police