

**RECORD OF PROCEEDINGS  
MINUTES OF REGULAR MEETING  
NOVEMBER 15<sup>th</sup>, 2018  
6:00 PM**

The Medina Township Board of Trustees met in regular session at the Medina Township Townhall on November 15<sup>th</sup>, 2018, to conduct the business of the Township. Chairman DeMichael called the meeting to order at 6:03 pm with the following Trustees in attendance: Ken DeMichael, Mike Stopa and Mark Radice. Also in attendance were Tom Karris, Asst. County Prosecutor, Fiscal Officer Ventura, Road Superintendent Miller, Zoning Inspector Ridgley, Police Chief Arbogast, Fire Chief Painter and the general public.

**Roll Call**

Mr. DeMichael asked for a roll call of all members present. Trustees present were Mr. DeMichael, Mr. Stopa and Mr. Radice.

**Executive Session For Police Contract Negotiations**

Mr. Radice motioned to go into Executive Session with the three Trustees, Tom Karris and Police Chief for contract negotiations with the police. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Radice, Mr. DeMichael and Mr. Stopa. The Board entered into Executive Session at 6:04 pm. The Board reconvened at 6:48 pm.

**Executive Session to Consider the Employment of a Public Employee**

Mr. DeMichael motioned to go into Executive Session to consider the employment of a public employee with the three (3) Trustees and Fiscal Officer. Mr. Radice seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Radice and Mr. Stopa. The Board entered into Executive Session at 6:49 pm. The Board reconvened from executive Session at 7:05 pm. Mr. DeMichael said they have four (4) interviews to hold and will try to be concise.

**Pledge**

Mr. DeMichael led the Pledge of Allegiance.

**Moment of Silence**

Mr. DeMichael asked for a moment of silence for our military both home and abroad as well as our first responders.

**Executive Session to Consider the Employment of a Public Employee**

Mr. DeMichael motioned to go into Executive Session with the three (3) Trustees, Fiscal Officer and one at a time, the four (4) candidates that we have to be interviewed for employment of a public employee, potential public employee. Mr. Radice seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Radice and Mr. Stopa. The Board entered into Executive Session first with Amanda at 7:07 pm. The Board reconvened from Executive Session at 8:43 pm.

**OTHER BUSINESS**

**Approval of Trustee Minutes**

Mr. DeMichael motioned to approve the October 4 regularly scheduled minutes as well as the November 1 regularly scheduled meeting minutes. Mr. Stopa seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Stopa and Mr. Radice.

Mr. DeMichael motioned to accept the October 16 minutes, Emergency meeting, I beg your pardon, minutes. Mr. Stopa seconded the motion. Roll call vote: Mr. DeMichael aye, Mr. Stopa aye Mr. Radice abstain.

**DEPARTMENT HEAD COMMENTS – NONE**

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**OLD BUSINESS**

**Discussion of Hood Road**

Mr. DeMichael said he has made contact with someone from the City who is now on a statewide program committee. Mr. DeMichael also has contact with Senator Obhof's Office and he gave Denny the contact information and Denny spoke to them so there is a possibility that something might come out of that. Mrs. Ventura asked if that was the same committee Jeff Brandon and Andy Conrad are on because Mr. Brandon said that after being told there was no money available, Montville Township decided to go out on their own and she believes they got funds to fix Normandy Park Road. Mr. DeMichael will ask.

**NEW BUSINESS**

**Snow Plowing for Seniors**

Mr. DeMichael said a resident asked if we considered doing snow plowing for seniors who meet income qualifications and/or are handicapped. He said Medina City and Montville do it and he asked if the Board would be interested. Mr. Stopa said he has already spoken to Paul in Montville Township and will contact Hinckley and Lafayette. Paul is sending him the criteria they follow. Mr. Stopa said it is something they cannot do right now because they need information on this program. Mr. Radice said he has spoken to the City it is pretty straight requirements as to who qualifies and who doesn't and it would entail hiring somebody because our regular road department guys are committed to the roads and when they are done with that I don't think it's fair for us to say okay now go plow x number of driveways. Mr. Stopa said Paul in Montville plows 12 to 15 driveways and some take a half hour to plow. Mr. Stopa said the City of Brooklyn charges \$50.00 a year and the criteria is 65 and above unless there is a handicapped person that lives in the house and they can't be snowbirds or they will be fined. They make two (2) passes, they pull straight in and straight out and then they are done. The snow has to exceed four (4) inches. Mrs. Ventura asked about the liability and Mr. Stopa said that will have to be looked into. Mr. Radice said we would need a truck. Mr. DeMichael said we would contract with someone local to do the plowing. Mrs. Ventura is concerned with the liability and Mr. DeMichael said how would you think we would have liability above and beyond..... Mrs. Ventura said because we do roads but we don't do driveways and we would have to be sure we are not responsible even if you use a third party. Mr. Stopa said he is getting more information and then he can contact the Prosecutors Office.

**Supplemental Appropriations**

Mr. DeMichael motioned to reallocate to approve the reallocation of supplemental appropriations dated 11/15/2018 to cover expenses for the balance of 2018 and incorporate this one page document by reference. Mr. Stopa seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Stopa and Mr. Radice. Mr. DeMichael asked what they were for and Mrs. Ventura said it was for the ballfield rainout refunds and for the doors at Admin and the Police Station if they decide to purchase the doors.

**PURCHASE ORDERS AND TRAINING REQUESTS**

**Vasu – Encryption Keys - Police Department**

Mr. Radice motioned for a purchase order requisition from the Police Department to Vasu and it's for encryption keys for the new radios, total is \$624.00. Mr. DeMichael seconded the motion. Mr. Radice said the radios we approved to buy have to be on the same channel as the City's. When we had the incident at the hospital our radios couldn't communicate with their radios, this will get us back on the same channel. Voting aye thereon: Mr. Radice, Mr. DeMichael and Mr. Stopa.

**Cleveland Communications – Police Department**

Mr. Radice motioned for another purchase order for the Police Department. Vendor information is Cleveland Communications the total is \$850.00. It's for programming the seventeen (17) radios for the same scenario. Mr. DeMichael seconded the motion. Mr. DeMichael said he was at an LST meeting and they had the same circumstance and they had to program them. Voting aye thereon: Mr. Radice, Mr. DeMichael and Mr. Stopa.

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**PURCHASE ORDERS AND TRAINING REQUESTS CON'T**

**ZINN Mechanical – Police Department**

Mr. Radice motioned for a purchase order for the Police Department for ZINN Mechanical. Denny supplied this. It is for \$1,810.00 for the repair of the AC/heater on the roof top. It has been leaking water into the building because of condensation because the pan is rotted out. Mr. DeMichael seconded the motion. Mr. Radice explained the need for a new system eventually. There was discussion regarding having this evaluated. Voting aye thereon: Mr. Radice, Mr. DeMichael and Mr. Stopa.

**Simmons Brother Construction**

Mr. Radice motioned for a purchase order for the Police Department. It is with Simmons Brothers Construction. The total is \$15,066.00. It's for replacing the doors entering into the front of the Police Department with two (2) double glass doors and replacing one (1) man door in the rear of the building with a steel commercial door. Mr. Stopa seconded the motion. Mr. DeMichael and Mr. Stopa asked for two (2) more quotes. Mr. Radice amended his motion to say Simmons Brothers Construction for \$15,066.00 or another company that will come in less than that for the same quality of work. Mr. Stopa seconded the motion. There was discussion on this issue. Mr. Radice withdrew his motion. Mr. Stopa seconded the withdrawal. Voting aye thereon: Mr. Radice, Mr. Stopa and Mr. DeMichael.

**Discussion of Replacement of Townhall Two (2) Front Doors**

Mr. Radice had a quote from Simmons Brothers Construction to replace the two (2) front doors on the Townhall. He said it is pretty expensive. Mr. Radice asked about the header work that may be involved because they asked for a glass door to eliminate the threshold. Mr. Stopa asked if it will be half frosted. Mr. DeMichael asked if it would even fit to keep in line with the building. Mr. Radice said it would then have to have a threshold and header work. Mrs. Ventura asked if there were going to be two (2) quotes and will there be a security system. Mr. Radice said we need to wait for Denny and let him know exactly what we want.

**Goodyear Commercial Tire – Service Department**

Mr. DeMichael motioned for a purchase order requisition for our Service Department. The vendor is Good Year Commercial Tire in Brunswick. This is for four (4) new Good Year tires and alignment for the 2002 Ford F250 total amount \$808.78. Mr. Radice seconded the motion. Mr. Radice asked if he said 2002 or 2012. Mr. DeMichael amended his motion to say 2012. Mr. Radice seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Radice and Mr. Stopa.

**Treemasters Tree Service – Admin Department**

Mr. DeMichael motioned to approve a purchase order requisition for our Admin Department. The vendor is Treemasters Tree Service in Medina. It is to cut down four (4) dead trees in the open space behind 5196 Sassafras \$800.00 is the total. Mr. Radice seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Radice and Mr. Stopa.

**Approval of Accounts Payable**

Mr. DeMichael motioned to accept accounts payable check #29623 through check #29657 total amount \$40,971.53. Mr. Stopa seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Stopa and Mr. Radice.

**Approval of Payroll**

Mr. DeMichael motioned to approve payroll check #24300 through check #24318 total amount \$33,011.15 with \$6,331.79 being deferred. Mr. Stopa seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Stopa and Mr. Radice.

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**Public Comment**

There was no public in attendance.

**Executive Session for Employee Discipline**

Mr. DeMichael motioned to go into Executive Session for employee discipline with the three (3) Trustees and Fiscal Officer. Mr. Radice seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Radice and Mr. Stopa. The Board entered into Executive Session at 9:21 pm. The Board reconvened from Executive Session at 11:02 pm where they discussed employee discipline.

**Executive Session to Consider the Employment of a Public Employee**

Mr. DeMichael motioned to go into Executive Session to consider the employment of a public employee. Mr. Radice seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Radice and Mr. Stopa. The Board entered into Executive Session at 11:02 pm. The Board reconvened from Executive Session at 12:16 am on November 16, 2018 where they discussed considering the employment of a public employee with the three Trustees and the Fiscal Officer.

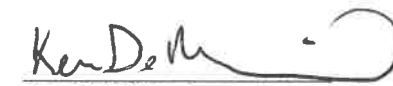
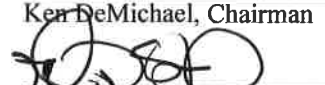
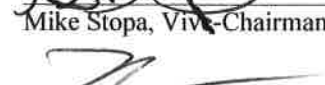
**Organizational Meeting Date**

Mr. DeMichael motioned to have the Organizational Meeting for 2019 on January 3, 2019 at 6:00 pm. Mr. Radice seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Radice and Mr. Stopa.

Mr. DeMichael motioned to adjourn. Mr. Stopa seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Stopa and Mr. Radice.

There being no further business to come before the Board the meeting was adjourned at 12:21 am.

  
Angela Ventura, Fiscal Officer

  
Ken DeMichael, Chairman  
  
Mike Stopa, Vice-Chairman  
  
Mark Radice, Trustee

MEDINA TOWNSHIP, MEDINA COUNTY  
**Appropriation Supplemental**  
 11/15/2018 to 11/15/2018

11/12/2018 9:56:22 PM  
 UAN v2018.1

Post Date	Transaction Date	Account Code	Amount	Resolution Number	Type	Purpose	Budgetary Correction
11/15/2018	11/10/2018	1000-760-730-0000	\$14,000.00		Permanent	MOVE FUNDS TO COVER COSTS FOR BALANCE OF 2018	No
11/15/2018	11/10/2018	1000-760-730-0001	-\$14,000.00		Permanent	MOVE FUNDS TO COVER COSTS FOR BALANCE OF 2018	No
11/15/2018	11/10/2018	2031-330-420-0000	-\$750.00		Permanent	MOVE FUNDS TO COVER BALANCES OF 2018	No
11/15/2018	11/10/2018	2031-330-599-0000	\$2,155.00		Permanent	MOVE FUNDS TO COVER BALANCES OF 2018	No
11/15/2018	11/10/2018	2031-330-740-0000	-\$1,405.00		Permanent	MOVE FUNDS TO COVER BALANCES OF 2018	No
11/15/2018	11/10/2018	2081-210-314-0000	-\$15,100.00		Permanent	MOVE FUNDS TO COVER COSTS FOR THE BALANCE OF 2018	No
11/15/2018	11/10/2018	2081-760-730-0000	\$15,100.00		Permanent	MOVE FUNDS TO COVER COSTS FOR THE BALANCE OF 2018	No

APPROVED BY MEDINA TWP. TRUSTEES  
 Date 11/15/18  
 Trustee Chip Kinder  
 Trustee [Signature]  
 Trustee [Signature]