

**RECORD OF PROCEEDINGS  
MINUTES OF REGULAR MEETING  
MARCH 8<sup>th</sup>, 2018  
7:00 PM**

The Medina Township Board of Trustees met in regular session at the Medina Township Hall on March 8<sup>th</sup>, 2018, to conduct the business of the Township. Chairman DeMichael called the meeting to order at 7:01 pm with the following Trustees in attendance: Ken DeMichael, Mike Stopa and Mark Radice. Also in attendance were Fiscal Officer Ventura, Police Chief Arbogast, Road Superintendent Miller and the general public.

**Roll Call**

Mr. DeMichael asked for a roll call of all members present. Trustees present were Mr. DeMichael, Mr. Stopa and Mr. Radice.

**Pledge**

Mr. DeMichael led the Pledge of Allegiance.

**Moment of Silence**

Mr. DeMichael asked for a moment of silence for our military both home and abroad.

**SITE PLANS**

**Buffalo Wild Wings – 5050 Eastpointe Drive - Sign**

Mr. DeMichael motioned to accept the recommendation of the Zoning Commission to rescind the previous motion by the Zoning Commission February 1998 granting a 60 foot wall sign for Buffalo Wild Wings. Mr. Stopa seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Stopa and Mr. Radice.

**Buffalo Wild Wings – 5050 Eastpointe Drive – Sign (B)**

Mr. DeMichael motioned to accept the recommendation of the Zoning Commission and approve a wall sign (submittal B) not to exceed 38.9 square feet as presented. Mr. Stopa seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Stopa and Mr. Radice

**Buffalo Wild Wings – 5050 Eastpointe Drive – Sign (A)**

Mr. DeMichael motioned to accept the recommendation of the Zoning Commission and approve a second wall sign (submittal A) as granted by the BZA on March 16, 2011 not to exceed 19.8 square feet. It is so noted this new sign is not to exceed 16 square feet as presented. Mr. Stopa seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Stopa and Mr. Radice.

**APEX Skin – 4975 Foote Road – Change of Use**

Mr. DeMichael motioned to accept the recommendation of the Zoning Commission and approve the change of use for APEX Skin to be located at 4975 Foote Road #400 as presented. Mr. Stopa seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Stopa and Mr. Radice.

**OTHER BUSINESS**

**Supplemental Appropriation for Advertising**

Mr. DeMichael motioned to transfer \$1,000.00 from account #1000-110-190-0000 to account #1000-110-345-0000 advertising. Mr. Stopa seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Stopa and Mr. Radice.

**Approval of Accounts Payable**

Mr. DeMichael motioned to approve accounts payable checks #29012 through check #29055 total amount \$68,032.24. Mr. Radice seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Radice and Mr. Stopa.

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## **OTHER BUSINESS CON'T**

### **Approval of Payroll**

Mr. DeMichael motioned to approve payroll check #23840 through check #23862 total amount is \$37,961.86 with \$7,168.47 being deferred for OPERS, union dues and health insurance. Mr. Radice seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Radice and Mr. Stopa.

## **PURCHASE ORDERS**

### **Medina County All Hazards Team – 2018 Technical Rescue Allocation**

Mr. Stopa motioned to approve \$2,817.21, the department is fire for 2018 Technical Rescue annual cost allocations for Medina Township. Mr. DeMichael seconded the motion. Mr. DeMichael asked what that was for and Mr. Stopa said it is the townships portion of the Technical Rescue Team. He said the cost is divided between every township and entity in the County and it is not in our contract with the City so we are responsible for our portion. Voting aye thereon: Mr. Stopa, Mr. DeMichael and Mr. Radice. Mr. DeMichael asked if this would normally come out of fire and was told yes.

## **DEPARTMENT HEAD COMMENTS**

### **Police Department**

Chief Arbogast has met with the Medina City School District, Sheriff's Department and the County Superintendents to discuss school safety plans and updating response and he hopes that is one of those things they never have to deal with. Most of the school districts in Medina are allowing the schools to participate in an orderly fashion with the national protest day and they feel the protests will be inside the buildings. Our Police Department will be available to assist. Officer Miltner has transferred to part-time effective March 4, 2018, and I am beginning to review the full candidates we have off of the eligibility list to possibly replace him.

### **Service Department**

Road Superintendent Miller said as you know we have a drain that is plugged up in the parking lot at the Weymouth school. Yesterday he got the County out with their vacuum truck and a jet truck and they were able to clean it out and get it flowing which saved us \$38,000.00. Also, he is getting prices on the shredder and dumpsters for Toss your Trash Day. It will be April 14 from 8am to 3 pm.

### **Fire Station #7 (Huffman Road)**

Mr. DeMichael said Chief Painter has been asked to move a couple of things from the back building. He asked Mr. Radice if he knew anything about that. Mr. Radice said he knows that building is being paid for out of Safety Services levy right now. He said he is not sure if the fire contract entitles them to the whole building. He feels if they have issues they should have the County Prosecutor look at it and see. Mr. Radice said what is the Fire Station, is that where the fire trucks are and what is the rest considered. Mr. DeMichael said he can show him what was presented to him and he feels it is not worth the argument. Mr. Radice said it is not an argument it is just, let's find out, because it is going to cost us money to house another entity that they want to bring in. Mr. Stopa said it was his understanding that they want to house the County Technical Rescue equipment over here. Mr. DeMichael asked if someone told him that and Mr. Stopa said that was what Chief Painter stated. Chief Painter wanted to bring the swift water command truck and that is all County property. Chief Painter wanted to bring it closer so they didn't have to drive to wherever they were being housed. Mr. Stopa spoke to Christina from EMA and they have received a grant for a building that will house all the county equipment in one particular spot and not have it all over the county. Mr. DeMichael said he was told they were trying to do some training. He asked Chief Arbogast if the evidence is still in there and Chief Arbogast said yes, they are trying to get the case finished but it is the appeal process now. Mr. DeMichael said if the cars were there before we signed the contract then they should remain. Mr. Radice said we shouldn't have training in there because it should be a secured area. Mr. Miller said it should be a secured area.

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**Fire Station #7 Con't**

Mr. Stopa said that building was originally secured; there was no walkway between the Police Department and Fire Department into the service building. When Police and Service moved out Fire migrated over and we were able to put a doorway between the one and the other through a closet. So technically that building was never used by the Fire Department, it was always used for storage between all three departments. Mr. DeMichael asked if the vehicles have to be in a secured area. Chief Arbogast said yes, right now they are technically a piece of evidence. Mr. DeMichael asked what the difference was between Medina City using that building and when our Fire Department was using the building. Mr. Radice said he thinks they are using it for an Explorer program and he doesn't feel as safe as having our own employees in the building. Mr. Stopa said he stopped up one day and that is what they were using it for. He said there are only six people assigned to this station and two that rotate so technically they have eight all together but six that are permanently stationed and actually have their gear here. Mr. Radice said to run it by the Prosecutor and see because he doesn't feel comfortable saying okay when there is stuff that's back there. Mr. Stopa said another issue is based on our utilities since they have taken over our electric bill for that end of the building has doubled. Mr. DeMichael said he mentioned that to the Mayor and also heard that the door was open for an extended period.

**OLD BUSINESS**

**Discussion of the Remsen Road Building**

Mr. DeMichael asked Mr. Radice if he had any information regarding the Remsen Building and Mr. Radice said he had nothing new.

**Discussion of the Frontier Contract**

Mr. Stopa has a meeting on Wednesday with another company to discuss our phone system and also with Armstrong. He doesn't feel we need to sign the contract with Frontier and based on the e-mail from Mr. Wheeler, Frontier Representative, we do not have to have a contract. Mr. Wheeler had said that Armstrong cannot deal with our Mitel system but Armstrong said they can.

**NEW BUSINESS**

**Moving the April 5 Township Trustee Meeting to Western Reserve Masonic Home**

Mr. DeMichael wants to move the April 5<sup>th</sup> Trustee Meeting to the Western Reserve Masonic Home. He said we need a recording device. Mr. Stopa received information from Montville Township for their portable recording system but they do not loan it out. It will have wireless mikes and speakers and Mr. Jeffers recommends getting a stand so no one knocks the mike over. We will also need a laptop computer. Mr. DeMichael asked if it would be here for the April 5 meeting. Mr. Stopa feels it will be.

Mr. DeMichael motioned to move our April 5<sup>th</sup> meeting to be at Western Reserve Masonic Home. Mr. Radice seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Radice and Mr. Stopa. Mrs. Ventura asked about the time and she also said she thought there were parking restrictions. The time may be 6 or 7 pm and Mr. DeMichael will contact them about the parking.

**Fitness Court**

Mr. DeMichael asked if the video was sent to the other Trustees and Fiscal Officer. Mrs. Goe will send the e-mail tomorrow. This was tabled.

**Administrative Assistant Ad**

Mr. DeMichael thought the ad was already running. Mr. Radice said there was not enough money appropriated for advertising and we were waiting for new pricing for the ad change. Eight lines were eliminated from the ad. Mr. Stopa asked Mr. DeMichael if he saw the ad change from Administrator to Administrative Assistant. Mr. DeMichael said he thought we had an agreement before we left the last meeting and he said he is not comfortable agreeing to something in an e-mail. Mr. DeMichael said if this is alright with them how soon can we get it in there. Mrs. Goe said tomorrow.

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**Administrative Assistant Ad Con't**

Mr. DeMichael motioned to go ahead and run this ad as presented. Mr. Radice seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Radice and Mr. Stopa.

**PUBLIC COMMENT**

Mr. DeMichael motioned to open the floor for public comment. Mr. Stopa seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Stopa and Mr. Radice.

Adam Krause (3552 Huffman Road) asked for a list of the open space that the Township owns. He is a beekeeper and thought he could plant wildflowers.

John Basilone (4971 Shady Brook Run) asked what is being developed on SR 18. Someone is taking the trees down and there is heavy equipment. Mrs. Strogan said the owners are cleaning it to make it more marketable. Mr. Basilone asked what our income was going to be for next year. Mrs. Ventura said it is somewhere around 7.1 million.

Matthew Galla (3503 Hamilton Road) asked the status of the Remsen Building and also said there are speeders on Hamilton Road and asked for more police presence. Mr. Radice said the cost for the emergency repair on the roof was \$246.51.

Ian Jones (Medina Soccer Assoc.) said they are only able to use half of the bottom field because of the leaky roof.

Mr. DeMichael motioned to close the floor for public comment. Mr. Radice seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Radice and Mr. Stopa.

**WPS to Move Items from Room #11 at the Remsen Building**

Mr. Radice motioned to revoke the rights to use room #11 due to the fact that the Fire Chief said we have to partition that off for now. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Radice, Mr. DeMichael and Mr. Stopa.

**Bicentennial**

Mr. Stopa asked if anyone had ideas for the Bicentennial. A time capsule was suggested. He asked that the public e-mail him with their ideas. It was suggested that a committee be formed. Mr. Stopa said if anyone is interested in being on a Bicentennial Committee please e-mail him.

**New Township Signs**

Mr. DeMichael would like to change the Medina Township Signs. Mr. Miller asked where he would put the signs because we already have signs. Mr. DeMichael will have his sign guy make samples.

**Social Media**

Mr. Radice spoke to the Prosecutor's Office regarding social media and was told we have to add it to our records retention list.

**Executive Session for Considering the Employment and Compensation of Public Employees**

Mr. DeMichael motioned to go into Executive Session for considering the employment and compensation of public employees with the three Trustees. Mr. Radice seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Radice and Mr. Stopa. The Board entered into Executive Session at 7:57 pm. The Board reconvened at 8:53 pm. Mr. DeMichael motioned to come back from Executive Session where no decisions were made. We were discussing considering the employment and compensation of a public employee. Mr. Radice seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Radice and Mr. Stopa.

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**Recording Equipment**

Mr. Radice motioned to buy the recording equipment let's say up to \$250.00. Mr. Stopa said to make it \$300.00. Mr. Radice said \$300.00. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Radice, Mr. DeMichael and Mr. Stopa

**Medina County Township Association Meeting**

Mr. DeMichael said there is a Medina County Township Association Meeting 3/15/18 that he can't attend and he asked if Mr. Radice and Mr. Stopa were attending. They will try to be there.

Mr. DeMichael motioned to adjourn. Mr. Stopa seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Stopa and Mr. Radice. There being no further business to come before the Board the meeting was adjourned at 8:55 pm.



Angela Ventura, Fiscal Officer



Ken DeMichael, Chairman



Mike Stopa, Vice-Chairman



Mark Radice, Trustee