

**RECORD OF PROCEEDINGS
EXECUTIVE SESSION/REGULAR MEETING
FEBRUARY 22ND, 2018
6:00 PM**

The Medina Township Board of Trustees met in Executive Session at the Medina Township Hall on February 22nd, 2018, to conduct the business of the Township. Chairman DeMichael called the meeting to order at 6:07 pm with the following Trustees in attendance: Ken DeMichael, Mike Stopa and Mark Radice. Also in attendance were Fiscal Officer Ventura, Attorney Adam Carr and the general public.

Roll Call

Mr. DeMichael asked for a roll call of all members present. Trustees present were Mr. DeMichael, Mr. Stopa and Mr. Radice.

Executive Session to Discuss Pending Litigation

Mr. DeMichael motioned to go into Executive Session to discuss pending litigation with the three (3) Trustees, Fiscal Officer and attorney Adam Carr. Mr. Radice seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Radice and Mr. Stopa. The Board entered into Executive Session at 6:08 pm. Mr. DeMichael reconvened the meeting at 7:09 pm. No decisions were made during that meeting.

Moment of Silence

Mr. DeMichael asked for a moment of silence for the young man who shot himself in the City of Medina. He said it was very unfortunate. Please remember him, his family and friends and everyone that responded there and to consider taking the time out of your day to be nice to someone.

Pledge

Mr. DeMichael led the Pledge of Allegiance.

OTHER BUSINESS

Approval of Accounts Payable

Mr. DeMichael motioned to approve accounts payable checks #28963 through check #29010 total amount \$264,335.00. Mr. Stopa seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Stopa and Mr. Radice. Robin Gray (4074 Remsen Road) asked why there were pluses and minuses on the warrant list. Mrs. Ventura said there was a printer problem and the checks had to be voided and reprinted.

Approval of Payroll

Mr. DeMichael motioned to approve payroll checks #23819 thorough check #23839 total amount of \$34,240.77 with \$6,513.99 being deferred for union dues, health insurance and OPERS. Mr. Radice seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Radice and Mr. Stopa.

Approval of January Bank Reconciliation

Mr. DeMichael motioned to approve the bank reconciliation dated 2/18/2018. It is a three (3) page document. Mr. Radice seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Radice and Mr. Stopa.

Department Reports

Mr. DeMichael motioned to approve those reports. Mr. Stopa seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Stopa and Mr. Radice.

TM2/22/18

DEPARTMENT HEAD COMMENTS

Fire Department

Chief Painter said on February 9 he had received several anonymous complaints regarding the Weymouth School. His three (3) Inspectors met Denny Miller at the school on February 14 and did a complete walk through of the entire complex. The Inspectors found a bunch of minor things and Denny had his done the next day and Creative Housing had theirs completed this morning (2/22) and we re-inspected it. Item 16 was the only one that was left open. We have areas that are not being used and they are supposed to be isolated so the soccer children should not be able to get to the old area when they come out of that entrance, there should be a divider. Denny suggested a temporary wall. It is the same thing going from the gym area down the ramp by Creative Housing past the exit door. There should be another way to isolate it. Everything has been corrected. There are water issues but that is not in their scope. They will be taking delivery of a new 2000 gallon pumper truck and you will be seeing it around town for a while. Mr. Radice said there are some items that have to come out of the building before the wall can go up. They are confiscated items.

OLD BUSINESS

Community Energy Partners

Mr. DeMichael asked that Community Energy Partners be taken off the agenda and he asked if Mr. Radice or Mr. Stopa would like to look into other companies.

Discussion of Remsen Building

Mr. DeMichael said they met with an attorney and a decision will be forthcoming regarding what they are going to do with regards to the lease.

Fire District Committee

Mr. Radice said the next meeting is next Tuesday (February 27) at 4:30 in the basement of City Hall. Mr. Radice said his selection going forward will be Mike Nanosky who lives in Deer Lake and knows a lot about finance. Mr. Stopa has chosen Brian Mummert who lives on Fenn Road.

NEW BUSINESS

Accept Amended Certificate from County Auditor

Mr. DeMichael motioned to accept the first amended certificate from the County Budget Commission dated February 16, 2018, and incorporate these seven (7) pages by reference. Mr. Stopa seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Stopa and Mr. Radice.

Discussion of Frontier Maintenance Contract

Mr. Stopa said he is looking into other options regarding changing the phone system to see what other prices are out there and go to Voiceover IP or continuing on with Frontier. He thinks Frontier also offers a Voiceover IP and he will speak with Derek Wheeler, Frontier Representative. Our contract for Frontier Maintenance is up March 10, 2018. Mr. Stopa said the Service and Police Departments need dedicated land lines for security. Mr. Radice said alarm systems don't run well on voiceover. Mr. Stopa will have more information at the next meeting. Mr. DeMichael said he spoke to a company out of Wadsworth. Mrs. Ventura asked Denny if he had to have a land line or could they use cell service. He said he needs an actual land line.

TM2/22/18

PUBLIC COMMENT

Mr. DeMichael motioned to open the floor for Public Comment. Mr. Radice seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Radice and Mr. Stopa.

Laura Cacioppo (3535 Cook Road) asked about the cost of the roof repair and any additional costs for the building and who paid for the work done by Anthony Place Restoration for WPS. She said Weymouth Community Church is moving and what is going to happen to the old Church. She asked if the Remsen Building is a community center. Mr. DeMichael said it was never named.

Matthew Galla (3503 Hamilton Road) said it was going to be the Police Department but that never happened.

John Basilone (4971 Shady Brook Run) asked how much rent Creative Housing is paying. Mrs. Ventura said \$248.18 and that is after the lawn care and plowing offset. He said they are using an attorney to look into the lease and the citizens can ask for an injunction to look at the lease.

Dan Tizzano (5121 Grande Blvd.) applauded the Trustees for the facebook video they put on and he listened to the recorded meetings. He asked Angela about the duplicates on the Warrant list. He said he thought that it was unanimously agreed to be sold to MSA for \$215,000.00 two and a half years ago and he asked why it wasn't sold then. Mr. DeMichael said there were some specifics to be ironed out.

Laura Cacioppo (3535 Cook Road) asked if utilities are being paid on the empty part of the building and she was told yes. She asked when the live videos will be in use. Mr. Radice said he is speaking to the Prosecutor's Office regarding what can and cannot be done. A discussion about the repairs at the building ensued.

John Basilone (4971 Shady Brook Run) asked if there was a written request to repair the building. A discussion ensued.

Dianna Huffman (4025 Remsen Road) asked if it had to be a unanimous vote to sell the building. Mr. DeMichael said yes. Per the Ohio Revised Code. Mrs. Huffman said there was a gentleman's agreement with Medina Soccer. A discussion ensued.

Matt Galla (3503 Hamilton Road) said Creative Housing could have been at the facility on Windfall Road and it is all political.

Tom Borrer (3747 Watkins Road) said Mr. Galla is slandering the Director of Medina Creative Housing. A discussion ensued.

Mr. DeMichael motioned to close the floor for public comment. Mr. Radice seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Radice and Mr. Stopa.

Executive Session to Discuss Potentially Hiring Personnel

Mr. DeMichael motioned to go into Executive Session and discuss potentially hiring personnel with the three (3) Trustees and Fiscal Officer. Mr. Radice seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Radice and Mr. Stopa. The Board entered into Executive Session at 8:13pm. The Board reconvened at 8:54 pm. No decisions were made during that meeting.

LST Meeting


Mr. DeMichael attended the LST Meeting this morning and they are more than willing to sit down individually or as a group to go over the budget.

Township Meeting Held at Western Reserve Masonic Home

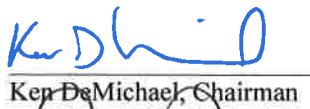
Mr. DeMichael said Western Reserve Masonic Home is interested in having a Trustee meeting held there. He suggested looking into 3 or 4 dates in April and May. Mrs. Ventura said we have to have the capability to record the meetings. Mr. DeMichael said he would like to video record the meeting. He suggested April 5, May 3, May 31 or June 14. Mr. Radice asked Mrs. Goe to call Montville and Brunswick Hills to see if they have a recorder we could borrow.

TM2/22/18

Mr. DeMichael motioned to adjourn. Mr. Radice seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Radice and Mr. Stopa. There being no further business to come before the Board the meeting was adjourned at 9:01 pm.



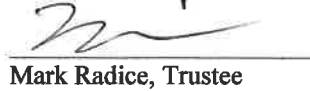
Angela Ventura, Fiscal Officer



Ken DeMichael, Chairman



Mike Stopa, Vice-Chairman



Mark Radice, Trustee

FIRE
REPORT Medina Township

FEB 21 2018

Received

Calls by Incident Type

	2018			Total
	Medina City	Montville Township	Medina Township	
Alarm Drops	12	4	3	19
Citizen Complaints	1			1
Electrical Problem		2	1	3
EMS Assist	18	4	7	29
Extrications	2	2		4
Fires	2	2	2	6
Good Intent Calls	8	7	1	16
Leaks, Spills	2	3	2	7
Service Calls, Other	5	3	13	21
Grand Total	50	27	29	106

Call Volume by District

Calls by Hour

2018

	Medina City	Montville Township	Medina Township	Total
2	1			1
3	1	2		3
4	1	1		2
5		1		1
7	2	2		4
8	3	1	2	6
9	5	1	4	10
10	1		1	2
11	5	1	2	8
12	4		1	5
13	9	3	1	13
14	3	1	3	7
15	3	1	3	7
16	1	2	2	5
17	2	3	2	7
18	4	1	3	8
19	1	1	2	4
20	1		1	2
21	1	3	1	5
22	2	1	1	4
23		2		2
Grand Total	50	27	29	106

Call Volume by District

Calls by Day of Week

	2018			
	Medina City	Montville Township	Medina Township	Total
Sunday	5	2	2	9
Monday	10	4	5	19
Tuesday	10	7	8	25
Wednesday	9	2	4	15
Thursday	7	5	4	16
Friday	6	4	5	15
Saturday	3	3	1	7
Grand Total	50	27	29	106

Call Volume by District

1st Shift Calls Weekdays

	2018			
	Medina City	Montville Township	Medina Township	Total
January	28	6	14	48
Grand Total	28	6	14	48

Call Volume by District
Monday through Friday
Includes Non-Emergency Calls

2nd Shift Calls Weekdays

	2018			
	Medina City	Montville Township	Medina Township	Total
January	10	10	12	32
Grand Total	10	10	12	32

Call Volume by District
Monday through Friday
Includes Non-Emergency Calls

3rd Shift Calls Weekdays

	2018		
	Medina City	Montville Township	Total
January	4	6	10
Grand Total	4	6	10

Call Volume by District
Monday through Friday
Includes Non-Emergency Calls

Full Day Calls Weekdays

	2018			
	Medina City	Montville Township	Medina Township	Total
January	42	22	26	90
Grand Total	42	22	26	90

Call Volume by District
Monday through Friday
Includes Non-Emergency Calls

1st Shift Calls Weekends

	2018			
	Medina City	Montville Township	Medina Township	Total
January	5	2	3	10
Grand Total	5	2	3	10

Call Volume by District
Weekends
Includes Non-Emergency Calls

2nd Shift Calls Weekends

	2018		
	Medina City	Montville Township	Total
January	2	3	5
Grand Total	2	3	5

Call Volume by District
Weekends
Includes Non-Emergency Calls

3rd Shift Calls Weekends

	2018	
	Medina City	Total
January	1	1
Grand Total	1	1

Call Volume by District
Weekends
Includes Non-Emergency Calls

Full Day Calls Weekends

	2018			
	Medina City	Montville Township	Medina Township	Total
January	8	5	3	16
Grand Total	8	5	3	16

Call Volume by District
Weekends
Includes Non-Emergency Calls

1st Shift Response Times Weekdays

	2018			
	Medina City	Montville Township	Medina Township	Total
January	9.231	12.000	8.333	9.478
Grand Total	9.231	12.000	8.333	9.478

Average Call Response Times
Monday through Friday
Excludes Non-Emergency Calls

2nd Shift Response Times Weekdays

	2018			
	Medina City	Montville Township	Medina Township	Total
January	9.625	10.000	11.200	10.167
Grand Total	9.625	10.000	11.200	10.167

Average Call Response Times
Monday through Friday
Excludes Non-Emergency Calls

3rd Shift Response Times Weekdays

	2018		
	Medina City	Montville Township	Total
January	23.00	23.00	23.00
Grand Total	23.00	23.00	23.00

Average Call Response Times
Monday through Friday
Excludes Non-Emergency Calls

Full Day Response Times Weekdays

	2018			
	Medina City	Montville Township	Medina Township	Total
January	10.000	13.091	9.636	10.682
Grand Total	10.000	13.091	9.636	10.682

Average Call Response Times
Monday through Friday
Excludes Non-Emergency Calls

1st Shift Response Times Weekends

	2018			
	Medina City	Montville Township	Medina Township	Total
January	14.000	7.000	14.000	11.667
Grand Total	14.000	7.000	14.000	11.667

Average Call Response Times
Weekends
Excludes Non-Emergency Calls

2nd Shift Response Times
Weekends

	2018	
	Montville Township	Total
January	11.00	11.00
Grand Total	11.00	11.00

Average Call Response Times
Weekends
Excludes Non-Emergency Calls

3rd Shift Response Times
Weekends

	2018	
	Medina City	Total
January	9.000	9.000
Grand Total	9.000	9.000

Average Call Response Times
Weekends
Excludes Non-Emergency Calls

Full Day Response Times Weekends

	2018			
	Medina City	Montville Township	Medina Township	Total
January	11.500	9.000	14.000	11.000
Grand Total	11.500	9.000	14.000	11.000

Average Call Response Times
Weekends
Excludes Non-Emergency Calls

Inspections by Township

Year of Insp.	Month of In..	Township (group)			Grand T..
		CITY	MED	MONT	
2018	January	27	7	5	39
Grand Total		27	7	5	39

Run: 2/02/2018
5:48AM

Medina Township Police Department
EVENT ACTIVITY COMPARISON
MONTHLY REPORT FOR - 2018 January

Medina Township

Page: 1

FEB 05 2018 *CL*

Received

ID#	EVENT DESCRIPTION	EVENT CODE	2017 January	2018 January	CHANGE PERCENT	2017 TO DATE	2018 TO DATE	CHANGE PERCENT
1	Sex Offense	48A			%			%
2	Breathing	BREATHE	1		-100 %	1		-100 %
3	Gas Leak (Natural/Fuel)	GASLEAK			%			%
4	Drugs	24A			%			%
5	DAV-Disabled Vehicle	DAV	28	29	4 %	28	29	4 %
6	Welfare Check	WELFARE	4	6	50 %	4	6	50 %
7	Accidental Damage	ACCDAMAGE	3	3	%	3	3	%
8	Identity Theft	36ID			%			%
9	Agency Assist	AGENCY	17	16	-6 %	17	16	-6 %
10	Fire-Hazardous Conditions	FHAZCON			%			%
11	Fire-Structure, Residential	28SR		1	%		1	%
12	Unknown Medical	UNKMED		1	%		1	%
13	Unruly Juvenile	UNRULY	1	1	%	1	1	%
14	911 Open Line	911OPEN	1		-100 %	1		-100 %
15	Convulsions/Seizures	CONVULS			%			%
16	Suicide	58			%			%
17	Parking Complaint	PARK	3	4	33 %	3	4	33 %
18	Criminal Damage	DAMAGE	3		-100 %	3		-100 %
19	Cardic / Resp Arrest / Death	HEART			%			%
20	Parking Violation	PARK-V	3		-100 %	3		-100 %
21	Fire Alarm-Fire/Water Nursing,	FAW	1		-100 %	1		-100 %
22	Escort-Prisoner	ESCPRIS	2	2	%	2	2	%
23	Fire Alarm-Residential	2812BR			%			%
24	Stolen Vehicle	56	1		-100 %	1		-100 %
25	Psychiatric / Suicide	PSYCH			%			%
26	Unknown Code for Dept 150	PV			%			%
27	Hemorrhage / Lacerations	HEMO			%			%

Medina Township Police Department
EVENT ACTIVITY COMPARISON
MONTHLY REPORT FOR - 2018 January

ID#	EVENT DESCRIPTION	EVENT CODE	2017 January	2018 January	CHANGE PERCENT	2017 TO DATE	2018 TO DATE	CHANGE PERCENT
28	Test	TEST		1	%		1	%
29	Noise Complaint	NOISE		2	%		2	%
30	Theft From Motor Vehicle	THEFTVEH			%			%
31	MVA W/Entrapment	4ENTRAP			%			%
32	Cancelled Duplicate Call	CAN			%			%
33	Child Neglect	NEGLECT			%			%
34	Explosion	EXPLO			%			%
35	Theft	36	9	12	33 %	9	12	33 %
36	Burglary	12			%			%
37	Animal Bite/Attack	ANI BITE		1	%		1	%
38	COP-Traffic Enforcement	55T	24	57	138 %	24	57	138 %
39	Assist Lst	29			%			%
40	Animal Complaint	ANIMAL	10	7	-30 %	10	7	-30 %
41	911 Misdialed	911MIS	2	3	50 %	2	3	50 %
42	Drug Take Back	BOX	5		-100 %	5		-100 %
43	Lockout	72	19	19	%	19	19	%
44	Public Indecency	PUBLIC			%			%
45	Weapons Complaint	WEAPONS	1	1	%	1	1	%
46	Suicide Attempt	ATT58			%			%
47	Suspicious Activity	60B	2	1	-50 %	2	1	-50 %
48	Traffic Offense	TS	143	154	8 %	143	154	8 %
49	Mental	53			%			%
50	Drowning	22			%			%
51	Fire-Vehicle	28V			%			%
52	Escort-General	ESCORT	2	3	50 %	2	3	50 %
53	School Bus Violations	BUSVIOL			%			%
54	MVA No Injuries	2	25	33	32 %	25	33	32 %

Medina Township Police Department
EVENT ACTIVITY COMPARISON
MONTHLY REPORT FOR - 2018 January

ID#	EVENT DESCRIPTION	EVENT CODE	2017 January	2018 January	CHANGE PERCENT	2017 TO DATE	2018 TO DATE	CHANGE PERCENT
55	Assault	8			%			%
56	Building Check	BC	45	61	36 %	45	61	36 %
57	Citizen Assist	CIT ASST	30	14	-53 %	30	14	-53 %
58	Suspicious Person	60	11	10	-9 %	11	10	-9 %
59	Bad Check	14			%			%
60	Suspicious Person & Vehicle	6060A	11	9	-18 %	11	9	-18 %
61	Death / Deceased	DEAD			%			%
62	Sudden Death	16			%			%
63	Fire-Grass/Brush	28G		1	%		1	%
64	Street Obstruction	DEBRIS	3	2	-33 %	3	2	-33 %
65	Sick Person	SICK	2	5	150 %	2	5	150 %
66	Breaking And Entering	12C	1		-100 %	1		-100 %
67	Chest Pain	CHEST	1	2	100 %	1	2	100 %
68	Suicide-Threats	58THREAT	1	1	%	1	1	%
69	Firearms Violation	52			%			%
70	Harassment	HARASS	2	1	-50 %	2	1	-50 %
71	Threats	THRT			%			%
72	Fire-Odor Invstgtn, Outside Stru	ODORO			%			%
73	Invalid Assist	INVALID	1		-100 %	1		-100 %
74	Search Warrant	15A	1		-100 %	1		-100 %
75	Lines Down	WIRES			%			%
76	Diabetic Problem	DIABETIC			%			%
77	Trespass	TRES	1	1	%	1	1	%
78	Fire-Smell Of Smoke In Structu	FSML		1	%		1	%
79	Domestic-Verbal	VERBAL20		3	%		3	%
80	Fireworks	FIREWORK			%			%
81	Sex Offense-Rape	48			%			%

Medina Township Police Department
EVENT ACTIVITY COMPARISON
MONTHLY REPORT FOR - 2018 January

ID#	EVENT DESCRIPTION	EVENT CODE	2017 January	2018 January	CHANGE PERCENT	2017 TO DATE	2018 TO DATE	CHANGE PERCENT
82	Harassment-Phone/Text	70		1	%		1	%
83	MVA-PP No Injury	MVAPP	8	4	-50 %	8	4	-50 %
84	Property-Found/Lost	PROPERTY	4	2	-50 %	4	2	-50 %
85	Criminal Mischief	MISCHIEF			%			%
86	COP	55	192	199	4 %	192	199	4 %
87	Allergic Reaction	ALLERGY			%			%
88	Custody Dispute	CUST			%			%
89	MVA - Assist No Crash Report	2A		2	%		2	%
90	Open Burn	BURN			%			%
91	Child Abuse	CHILDA	1		-100 %	1		-100 %
92	Juvenile Complaint	34			%			%
93	Disturbance/Fight	26	3	2	-33 %	3	2	-33 %
94	Abdominal Pain	ABDOM			%			%
95	Traffic Complaint	TRAFFIC	12	13	8 %	12	13	8 %
96	Missing Person	38			%			%
97	Fire-Odor Invstgtn, Inside Stuct	ODOR			%			%
98	Suspicious Vehicle	60A	2	10	400 %	2	10	400 %
99	Stroke	STROKE		1	%		1	%
100	Business Check	55B	12	22	83 %	12	22	83 %
101	House Check	55V	74	55	-26 %	74	55	-26 %
102	Heart Problems / AICD	HEARTAIC	1		-100 %	1		-100 %
103	911 Hang Up	911HANG	10	5	-50 %	10	5	-50 %
104	Choking	CHOKING			%			%
105	Injury	INJURY			%			%
106	Littering	LITTER			%			%
107	Abandoned Vehicle	ABV			%			%
108	Suspicious Activity	60G	9	8	-11 %	9	8	-11 %

Medina Township Police Department
EVENT ACTIVITY COMPARISON
MONTHLY REPORT FOR - 2018 January

ID#	EVENT DESCRIPTION	EVENT CODE	2017 January	2018 January	CHANGE PERCENT	2017 TO DATE	2018 TO DATE	CHANGE PERCENT
109	Fraud	FRAUD	4		-100 %	4		-100 %
110	Theft-Shoplifter	SHOPLIFT	3	1	-67 %	3	1	-67 %
111	Liquor Violation	LIQ			%			%
112	Unknown Code for Dept 150	CANALARM			%			%
113	Overdose / Poisoning	OVERDOSE	1	2	100 %	1	2	100 %
114	Warrant Service	15	2	6	200 %	2	6	200 %
115	Suspicious	SUSP GEN			%			%
116	Alarm	12B	59	51	-14 %	59	51	-14 %
117	Domestic	20	1		-100 %	1		-100 %
118	Missing Juvenile	3438			%			%
119	Fire Alarm-Commerical	2812BC		2	%		2	%
120	Vandalism	64		1	%		1	%
121	Traumatic Injuries	TRAUMA			%			%
122	Pregnancy / Childbirth	PREG			%			%
123	Fall	FALL	6	2	-67 %	6	2	-67 %
124	Violation TPO/CPO	TPOCPO			%			%
125	MVA With Injuries	4	3	3	%	3	3	%
126	Unconscious / Fainting	UNCON	4	2	-50 %	4	2	-50 %
*** GRAND TOTALS ***			831	862	4 %	831	862	4 %

Medina Township Service Dept.

January 2018 Report

- Plow and salt roads
- Cold patch roads
- Repair trucks and plows
- Build portable cold patch transfer box
- Fix signs
- Pick up dead deer along roads
- Work on 2018 baseball schedule
- Purchased 2 new Dell computers
- Clean up downed trees along roads
- Install new lock set Police evidence room
- Received 255.54 tons of road salt

Report Submitted By: Denny Miller

Road Superintendent

Celia

Date: Thursday, February 08, 2018

Medina Township

From the Office of Zoning Inspector

Medina Township Hall

3799 Huffman Road

Medina, OH 44256

ZONING REPORT for - January-2018

MONTHLY TOTALS FOR

1	Single Family/ Detached Cluster
2	Change of Use
1	Comm'l Add
1	Pole Barn
1	Amend Permit
18	Signs

24	TOTAL PERMITS	TOTAL VALUE:	\$431,148.00
Fees collected on permits total excluding signs:			
Fees collected on sign permits:			
TOTAL PERMIT FEES COLLECTED:			
Fees collected in	Jan 2018	for Zoning Commission Agenda	\$125.00
Fees collected in	Jan 2018	for BZA Agenda	\$550.00
			\$675.00
GRAND TOTAL FEES COLLECTED:			\$3,015.96

PAGE 1 OF 6



Medina Fire Department
300 West Reagan Pkwy
Medina, Ohio 44256-1896
Phone: 330-725-1772
Fax: 330-723-5806
www.medinaoh.org

**ROBERT L. PAINTER
FIRE CHIEF**

Medina Township Board of Trustees
3799 Huffman Road
Medina, Ohio 44256

February 21, 2018

Re: Weymouth Road Building

Dear Sirs,

On Wednesday February 14, 2018 Fire Chief Painter, Asst. Chief Crumley and Operation Captain Ingersol conducted a Fire Safety Inspection of the Weymouth Road Building. We were accompanied by Road Superintendent Denny Miller and a member of his crew.

We found that the building is currently divided into four areas with one area currently being vacant of a tenant but areas being used for storage (old class room area). One area is being used by the Medina Soccer Association, one area by Weymouth Preservation and one area by Medina Creative Housing.

During the inspection the following items were noted as needing to be corrected.

- 1) Exposed wiring in the hall leading from the class room area to the soccer area. This item was noted as being corrected on February 21, 2018.
- 2) Exposed wiring at the ceiling by the soccer office. This item was noted as being corrected on February 21, 2018.
- 3) Cover plate missing on an electrical junction box in the large soccer area on the north wall. This item was noted as being corrected on February 21, 2018.
- 4) A broken electrical outlet in the soccer area. This item was noted as being corrected on February 21, 2018.
- 5) Painted electrical outlets in the Weymouth Preservation area. This item was noted as being corrected on February 21, 2018.
- 6) The exit sign located at the ramp to the Weymouth Preservation area is not illuminated. This item was noted as being corrected on February 21, 2018.
- 7) The backup emergency lighting for the exit sign is not working in the following locations: hallway between Soccer and Creative Housing; 2 exit signs in the large soccer practice area; the north ramp going to Weymouth Preservation; 2 exit signs in Weymouth Preservation. All of these were noted as being corrected on February 21, 2018.
- 8) The exit doors in the following areas are hard to open; the door going from the large soccer practice area into the Creative Housing area; large soccer practice area to the outside; the door at the south ramp to Weymouth Preservation. We received a call from Denny about an hour

Preserving the Past. Forging the Future.

after the inspection advising that these doors had been fixed and it was confirmed on February 21, 2018.

- 9) One exit from the large soccer practice area was blocked by chairs which were removed from the exit during the inspection. The Soccer Association must work on maintaining that exit doors are not blocked.
- 10) One exit in Creative Housing was being blocked by outside soccer nets. This item was corrected on February 21, 2018.
- 11) Water is leaking into ceiling light fixtures throughout the old class room area.
OFC 1301:7-7-06; (1) **605.1 Abatement of electrical hazards.** Identified electrical hazards shall be abated. Identified hazardous electrical conditions in permanent wiring shall be brought to the attention of the responsible code official. Electrical wiring, devices, appliances and other equipment that is modified or damaged and constitutes an electrical shock or fire hazard shall not be used.
- 12) Electrical Panels in Creative Housing area are blocked.
OFC 1301:7-7-06; (3) **605.3 Working space and clearance.** A working space of not less than 30 inches (762 mm) in width, 36 inches (914 mm) in depth and 78 inches (1981 mm) in height shall be provided in front of electrical service equipment. Where the electrical service equipment is wider than 30 inches (762 mm), the working space shall be not less than the width of the equipment. Storage of materials shall not be located within the designated working space.
- 13) A compress gas cylinder in Creative Housing is not label or secured.
OFC1301:7-7-53; (5) **5303.5 Security.** Compressed gas containers, cylinders, tanks and systems shall be secured against accidental dislodgment and against access by unauthorized personnel in accordance with *paragraphs (C)(5)(a)(5303.5.1) to (C)(5)(c)(5303.5.3) of this rule.*
OFC 1301:7-7-53(b) **5303.4.2 Portable containers, cylinders and tanks.** Portable compressed gas containers, cylinders and tanks shall be marked in accordance with CGA C-7 *as listed in rule 1301:7-7-80 of the Administrative Code.*
- 14) Complete access must be maintained to all portable fire extinguishers in Creative Housing.
OFC 1301-7-7-09; (6) **906.6 Unobstructed and unobscured.** Portable fire extinguishers shall not be obstructed or obscured from view. In rooms or areas in which visual obstruction cannot be completely avoided, means shall be provided to indicate the locations of extinguishers.
- 15) Storage within the Creative Housing area should not exceed 10 feet in height and must be neat and orderly providing aisles throughout.
OFC 1301:7-7-03; (3) **315.3 Storage in buildings.** Storage of materials in buildings shall be orderly and stacks shall be stable. Storage of combustible materials shall be separated from heaters or heating devices by distance or shielding so that ignition cannot occur.
- 16) There are two areas within the building that need to have some type of partition constructed to secure these areas from tenants of other areas entering into them. One is in the old class room area which an exit from soccer area exits into and the other is in Creative Housing area which an exit from the soccer area exits into.
OFC 1301:7-7-03; (1) **311.1 General.** Temporarily unoccupied buildings, structures, premises or portions thereof, including tenant spaces, shall be safeguarded and maintained in accordance with *paragraphs (K)(1)(a)(311.1.1) to (K)(6)(311.6) of this rule.*
OFC 1301:7-7-03; (2) **311.2 Safeguarding vacant premises.** Temporarily unoccupied buildings, structures, premises or portions thereof shall be secured and protected in accordance with *paragraphs (K)(2)(a)(311.2.1) to (K)(2)(c)(311.2.3) of this rule.*
OFC 1301:7-7-03; (a) **311.2.1 Security.** Exterior and interior openings accessible to other tenants or unauthorized persons shall be boarded, locked, blocked or otherwise protected to prevent entry by unauthorized individuals. The fire code official is authorized to placard, post signs, erect barrier tape or take similar measures as necessary to secure public safety.

Since all the items that are still in need of repair are minor hazards, this letter will serve as your Notice of de minimis violation as allow by Ohio Fire Code section 1301:7-7-01; (a) 109.1.5.1.1 and must be corrected by March 28, 2018 at which time a re-inspection will be conducted.

Please contact either Chief Painter or myself if you have any questions.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Mark Crumley', with a long, sweeping flourish extending to the right.

Mark Crumley, Asst. Chief