

**RECORD OF PROCEEDINGS
MINUTES OF REGULAR MEETING
FEBRUARY 8TH, 2018
6:00 PM**

The Medina Township Board of Trustees met in regular session at the Medina Township Hall on February 8th, 2018, to conduct the business of the Township. Chairman DeMichael called the meeting to order at 6:05 pm with the following Trustees in attendance: Ken DeMichael, Mike Stopa and Mark Radice. Also in attendance were Fiscal Officer Ventura, Police Chief Arbogast, Road Superintendent Miller, Zoning Inspector Ridgley and the general public.

Roll Call

Mr. DeMichael asked for a roll call of all members present. Trustees present were Mr. DeMichael, Mr. Stopa and Mr. Radice.

Executive Session to Consider Discipline of a Public Employee

Mr. DeMichael motioned to go into Executive Session to consider discipline of a public employee with the three (3) Trustees. Mr. Stopa seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Stopa and Mr. Radice. The Board entered into Executive Session at 6:05 pm. Mr. DeMichael motioned to reconvene from Executive session at 6:17 pm. where we were discussing, considering actually discipline of a public employee. No decisions were made in that meeting.

Executive Session to Consider the Appointment, Employment and Compensation of Public Employees

Mr. DeMichael motioned to go into Executive Session to consider the appointment, employment and compensation of public employees with the three (3) Trustees and Fiscal Officer. Mr. Radice seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Radice and Mr. Stopa. The Board entered into Executive Session at 6:17pm. The Board reconvened at 7:20 pm where they considered the appointments, employment and compensation of public employees. No decisions were made in that session.

Pledge

Mr. DeMichael led the Pledge of Allegiance.

Moment of Silence

Mr. DeMichael asked for a moment of silence to remember all of our military both here at home and overseas and our first responders.

OTHER BUSINESS

Approval of Accounts Payable

Mr. DeMichael motioned to approve accounts payable checks #28935 through check #28962 total amount \$39,615.77. Mr. Radice seconded the motion. Mr. DeMichael noted that the Columbia Gas of Ohio bill, \$4,620.88 of which \$2,267.00 was from the Remsen Building. Voting aye thereon: Mr. DeMichael, Mr. Radice and Mr. Stopa.

Approval of Payroll

Mr. DeMichael motioned to approve payroll checks #23797 thorough check #23818 total amount of \$36,659.36 with \$7,627.27 being deferred for union dues, health insurance and OPERS. Mr. Stopa seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Stopa and Mr. Radice.

Approval of January 11th, 2018 Minutes

Mr. DeMichael motioned to approve these minutes as presented. Mr. Stopa seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Stopa and Mr. Radice.

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PURCHASE ORDERS AND TRAINING REQUESTS

Fire Department Contract Payment

Mr. Stopa motioned for a purchase order for the department fire. The total amount is \$230,000.00. This is basically for our fire protection service. Mr. DeMichael said what's the period I think you should include it in the motion. Mr. Stopa said, period, it will be dated 1/31/2018 through 12/31/2018. Mr. DeMichael seconded the motion. Mr. DeMichael asked if it was \$230,000.00 per year. Mr. Stopa said yes. Mr. DeMichael said it is only for eleven months because the dates are 1/31/18 through 12/31/18. Mr. DeMichael asked if Mr. Stopa wanted to modify his motion. The invoice says 1/31/18 to 12/31/18. Mrs. Goe will have the City send a corrected invoice. Roll call vote: Mr. Stopa aye, Mr. DeMichael no Mr. Radice no.

Winter Equipment Company

Mr. Radice motioned for a purchase order requisition for a total of \$994.99 for the Winter Equipment Company for six (6) plow curb guards with nuts and bolts. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Radice, Mr. DeMichael and Mr. Stopa.

Ohio Tactical Officers Association – Officer Nicholson

Mr. DeMichael motioned to appropriate \$1,050.00 to send Officer Cliff Nicholson to the Ohio Tactical Officers Association in Sandusky from June 4th through the 8th. This is for SWAT annual certification. Mr. Stopa seconded the motion. Mr. Radice asked if we had budgets for everybody. Mrs. Ventura said we don't have our permanents. Chief Arbogast said they apply now because space is limited. Voting aye thereon: Mr. DeMichael, Mr. Stopa and Mr. Radice.

Alice Instructor Training

Mr. DeMichael motioned to appropriate \$595.00. This is for an undeterminate number of Officers to attend an Alice Instructional Training in Berea March 5 and 6, 2018. Mr. Radice seconded the motion. Chief Arbogast said it is for one officer. Mr. Radice asked if ALICE was for schools. Chief Arbogast said it is the updated version for an active shooter. He has been getting requests from business and pre-schools to put on trainings. Voting aye thereon: Mr. DeMichael, Mr. Radice and Mr. Stopa.

Lexipol Update for 2018

Mr. DeMichael motioned to approve a purchase order requisition for our Police Department. The vendor is Lexipol. This is for 2018 subscription for policy updates, 2018 testing for officers and daily training. Total amount is \$4,000.00. Mr. Radice seconded the motion. Chief Arbogast said there will be \$1,000.00 grants available for training through OTARMA. Voting aye thereon: Mr. DeMichael, Mr. Radice and Mr. Stopa.

DEPARTMENT HEAD COMMENTS

Police Department

Chief Arbogast said the skimmer investigation now is concentrated on Cuba and Miami, Florida. We will probably have some related arrests from that area. Also, we have solved a residential jewelry theft case and have recovered \$25,000.00 worth of jewelry. We have solved an internal theft case where a local employee was stealing from them. Chief Arbogast said the "see something say something campaign" provided them with a suspect vehicle for items that were stolen in a Ryan development.

Road Department

Road Superintendent Miller said he is having a hard time getting road salt. He has about 200 tons on hand right now.

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NEW BUSINESS

Commercial Energy Partners

Mr. DeMichael said he has a contract that is projected to reduce our electric bills about \$1,296.00 over the course of the next year and our gas bill by \$211.00 over the course of the year and the total savings would be \$1,507.00. Mr. DeMichael motioned to enter into an agreement with Community Energy Advisors to have them provide our energy services. Mr. Stopa seconded the motion. Roll call vote: Mr. DeMichael aye, Mr. Stopa abstain, Mr. Radice abstain.

Destruction of Four (4) Outdated Date Stamps

Mr. DeMichael motioned to allow the destruction of four (4) outdated date stamps, two (2) from admin and two (2) from zoning. Mr. Stopa seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Stopa and Mr. Radice.

Discussion of Remsen Building

Mr. DeMichael said we were set to find an opinion from different legal sources. He said they are at liberty to discuss it in Executive Session or they can discuss it now. Mr. Radice said he needs more time because he has not gotten a solid answer. Mr. Stopa said the legal counsel he talked to has looked through the stuff regarding the lease and he has a couple more questions he needs to get an opinion on and his opinion right now is that a lease is a lease. Mr. DeMichael spoke to legal counsel and he sent his credentials and said he would be interested in taking this on. Mr. DeMichael said Trustees will review the documents. This was tabled until next meeting.

Fire District Committee

Mr. Radice put the request in to rewrite the rules for a Fire District Committee and they are going through the process. Mr. DeMichael asked if he heard from Montville and Mr. Radice said Montville is not interested in changing the rules. Mr. DeMichael asked if their decision had to be unanimous and he asked if Mr. Radice and Mr. Stopa had a change of heart because he would like to see this move forward. Mr. Radice said he spoke to Mayor Hanwell and told him they would like to move forward.

SPCA Thank You Card

Mr. DeMichael read the thank you card from the SPCA for the donation from the township to help defray the cost for the help they gave the animals in our township.

PUBLIC COMMENT

Mr. DeMichael motioned to open the floor for public comment. Mr. Radice seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Radice and Mr. Stopa.

Gary Vene (3803 Hamilton Road) said you would be better off negotiating your gas prices in the spring instead of winter. He noticed that you get better prices when you negotiate in the spring.

Laura Cacioppo (3535 Cook Road) asked what was paid last month for the Remsen Building. Mr. DeMichael asked to get those numbers on a monthly basis. Mrs. Ventura gave the numbers year to date. She asked for the environmental report and was told it was sent to her. A discussion regarding the Remsen building ensued.

Ian Jones (328 E. Liberty Street) said you can't change the temperature of the building because the heat is a water boiler and Medina Soccer does keep their part of the building clean and it is not used for storing garbage and junk. He also stated they had an accepted offer on the building that was voted down 2 to 1 by prior Trustees.

Carol Feron (3335 Myers Road) said they do not put the heat up in the building.

Bob Armbruster (3565 Huffman Road) said there should be some way to control that boiler. Mr. Miller said it is one continuous boiler.

Teresa Davidson (3507 S. Weymouth Road) thanked Medina Soccer and said they have done a tremendous job and would have loved to partner with them.

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PUBLIC COMMENT CON'T

Carol Feron (3335 Myers Road) said when the township bought the building it was agreed upon that as long as WPS kept the township historical records and did improvements, and they did \$40,000.00 in improvements, that would be their rent.

Laura Cacioppo (3535 Cook Road) asked if WPS could provide the receipts for what they spent.

Jeff Johnson (3920 Huffman Road) said it would make sense to have a township facebook page and who would manage it. Mr. DeMichael said it would make sense to hire a Township Administrator to handle those things.

Gary Vene (3803 Hamilton Road) said he was fired from the Fire District Committee by the new Trustees but he would still be interested in being on the committee. Mr. DeMichael said he would have to speak to Mr. Stopa and Mr. Radice.

Bob Armbruster (3565 Huffman Road) asked if the people would have access to Blakslee Park to walk their dogs and Road Superintendent Miller said they do that now.

Mr. DeMichael motioned to close the floor for public comment. Mr. Stopa seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Stopa and Mr. Radice.

Mr. DeMichael motioned to have Celia approach Melanie who does our website and put the recording of our meeting online as soon as possible after the meeting. Mr. Radice seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Radice and Mr. Stopa.

Proposition to have a Township Facebook Page

Mr. Radice motioned to put together a proposition to have a township facebook page, run it by the Prosecutor to see what legally we can and can't do and once we get an answer back from that, if we can, move forward. Mr. DeMichael seconded the motion. Mr. DeMichael asked who was going to talk to the Prosecutor and Mr. Radice said he would talk to the Prosecutor. Voting aye thereon: Mr. Radice, Mr. DeMichael and Mr. Stopa.

NOACA – Update Medina County Bike Maps

Mr. Stopa said NOACA was looking for volunteers to go over the public bike maps in Lorain and Medina Counties.

Budget Workshop

Mrs. Ventura said we need a budget workshop. Mr. DeMichael motioned to have our budget meeting scheduled for February 26 at 6:00 pm. Mr. Radice seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Radice and Mr. Stopa.

Executive Session to Consider the Appointment, Employment and Compensation of Public Employees

Mr. DeMichael motioned to go back into Executive Session to consider the appointment, employment and compensation of public employees. Mr. Stopa seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Stopa and Mr. Radice. Mr. DeMichael said he should have included the three (3) Trustees and Fiscal Officer so I amend my motion to read that way and re-vote the amended motion. Voting aye thereon: Mr. DeMichael, Mr. Stopa and Mr. Radice. The Board entered into Executive Session at 8:15 pm. Mr. DeMichael motioned to come back from Executive Session at 9:22 pm where we were in Executive Session to discuss, actually, consider appointments, employment and compensation of public employees. No decisions were made in that meeting. Mr. Stopa seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Stopa and Mr. Radice.

Slate of Appointments

Mr. Stopa said some appointments were left open at the Organizational Meeting until further discussion. Mr. Stopa motioned for the following appointments:

Building Superintendent:	Ken DeMichael
Cemetery Superintendent:	Ken DeMichael
War Memorial Superintendent:	Ken DeMichael
Service Dept. Liaison:	Ken DeMichael

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Slate of Appointments Con't

Service Department: Denny Miller, Road Superintendent
Jeff Kessler, Road Dept. /Parks
Police Commissioner: Mark Radice
Police Chief: David Arbogast
Zoning Inspector Elaine Ridgley
Township Secretary Celia Goe
Zoning Commission: Jeff Cacioppo as an alternate
Joseph Watts as the second alternate
Zoning Board of Appeals: Nick Dominguez as an alternate
Zoning Commission Members: \$40.00 per meeting attended and pre-approved workshops.
Zoning Board of Appeals Members: \$40.00 per meeting attended and pre-approved workshops.
Alternates to Zoning Board and Zoning Board of Appeals: \$40.00 per meeting attended and pre-approved workshops.

Township Secretary: \$20.46 per hour.
Zoning Inspector: \$20.46 plus full time employee benefits.
Zoning Office Hours: 9:00 am to 4 pm Monday through Friday.

Police Department

Full-Time Chief of Police: \$78,000.00
Police Officers and Sergeants: Wage and benefit structure for the Police Department will be based on the 2018 negotiated contract.
Part-time Police Officers: \$15.31 per hour. After 1 year of service the rate will be \$16.65 per hour. They will get educational bonuses as follows: Associate's Degree \$1.00 per hour
BS/BA Degree \$1.50 per hour
Master Degree and above \$2.00 per hour
Uniform compensation will be \$.72 cents per hour in alignment with the OPBA contract.
Receptionist/Clerk: \$12.36 per hour

Service Department

Denny Miller, Working Superintendent	\$26.83
Jeff Kessler, Full-time Parks & Road	\$22.09
Craig Plute, Full-time	\$20.63
Martin Mohler	\$17.51
Keith Kessler-Part-time	\$15.68
Snow Plow Driver - Part-time	\$15.00
Part-time Seasonal – Road/Park	\$10.00
Ed Kerr-Part-time	\$15.50

Service Department Sick Hours & Comp Hours

Road Department sick and comp hours will remain the same as last year.
Mr. Radice seconded the motion. Mr. Stopa amended his motion Celia Goe Township Secretary and Asst. Fiscal Officer and her pay is \$20.46 per hour. Mr. Radice seconded the motion. Mr. Miller asked if Craig Plute would still be a working foreman and Ed Kerr did not get a raise.
Mr. Stopa motioned to amend Ed Kerr part-time in the service department to make his pay \$15.97 per hour. Mr. Radice seconded the motion. Roll call vote: Mr. Stopa aye, Mr. Radice aye and Mr. DeMichael no. Mr. DeMichael said he feels most of the employees are worth a substantial raise but they will have to cut back some place until the building is sold.

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Clothing Allowance for Full-time Service/Park Department Employees and Longevity Pay

Mr. Stopa motioned for the clothing allowance for full time Service/Park Department employees will stay the same as last year \$500.00 for the year. Longevity pay notwithstanding the collective bargaining agreement, longevity pay is to be paid to full-time employees only, after their third year of employment, at \$100 per year with a cap of 15 years of service and will be paid on their anniversary hire date. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Stopa, Mr. DeMichael and Mr. Radice.

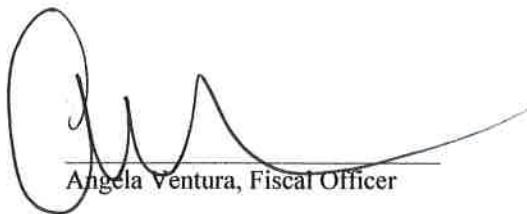
Purchase Order Requisition for the Medina City Fire Protection Service

Mr. Stopa motioned at this time for a purchase order agreement. The department is Fire and it is for 2018 fire protection services. Total amount is \$230,000.00. We changed the date to reflect 1/1 of 2018 through 12/31 of 2018. Mr. DeMichael seconded the motion. Mrs. Ventura said she will not pay it until we get a corrected invoice. Voting aye thereon: Mr. Stopa, Mr. DeMichael and Mr. Radice.

Health Care Plan

Mr. DeMichael motioned to add the health care plan portion of our organizational meeting reflect that the portion of payment by the employees will be the same percentagewise as it was last year. Mr. Radice seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Radice and Mr. Stopa.

Mr. DeMichael motioned to adjourn. Mr. Radice seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Radice and Mr. Stopa. There being no further business to come before the Board the meeting was adjourned at 9:34 pm.



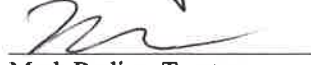
Angela Ventura, Fiscal Officer



Ken DeMichael, Chairman



Mike Stopa, Vice-Chairman



Mark Radice, Trustee