

**RECORD OF PROCEEDINGS  
MINUTES OF REGULAR MEETING  
JANUARY 11<sup>TH</sup>, 2018  
7:00 PM**

The Medina Township Board of Trustees met in regular session at the Medina Township Hall on January 11<sup>th</sup>, 2018 to conduct the business of the Township. Chairman DeMichael called the meeting to order at 7:02 pm with the following Trustees in attendance: Ken DeMichael, Mike Stopa and Mark Radice. Also in attendance were Fiscal Officer Ventura, Police Chief Arbogast, Road Superintendent Miller, Zoning Inspector Ridgley and the general public.

**Roll Call**

Mr. DeMichael asked for a roll call of all members present. Trustees present were Mr. DeMichael, Mr. Stopa and Mr. Radice.

**Pledge**

Mr. DeMichael led the Pledge of Allegiance.

**Moment of Silence**

Mr. DeMichael asked for a moment of silence for our military personnel here at home and overseas and today lets' think about their family too and how they must worry about them.

**Forrest Thompson, County Prosecutor and Mike Lyons Asst. County Prosecutor**

Mr. DeMichael introduced Mr. Thompson and Mr. Lyons and asked if they wanted to say anything. Mr. Thompson said he has been in office for one year and asked if anyone wanted to yell at him. Mr. DeMichael said they (the Township) had outside council last year and now we are going to lean more on you folks and your office and we appreciate what you will do for us going forward.

**Erica Graffain – Medina County Auditor's Office**

Erica Graffain said dog licenses have to be renewed by January 31 and the fee is \$10.00. The Auditor's Office was able to certify their taxes by the 31<sup>st</sup> of December which will help with the new IRA requirements. The tax bills are tentatively due the 9<sup>th</sup> of February.

**Executive Session for Imminent Litigation**

Mr. DeMichael motioned to go into Executive Session with the three (3) Trustees, Fiscal Officer and both the Prosecutor, Forrest Thompson and Asst. Prosecutor Mike Lyons. Mr. Radice seconded the motion. Mr. DeMichael said it is for imminent litigation. Mr. Radice seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Radice and Mr. Stopa. The Board entered into Executive Session at 7:06 pm. The Board reconvened at 9:07 pm where they discussed imminent litigation. No decisions were made during that meeting.

**Reallocation of Funds for Computers for the Road Department**

Mr. DeMichael motioned to reallocate \$2,300.00 in Road & Bridge Fund 2031. We are moving \$1,100.00 from account 2031-330-323-0000 and \$1,200.00 from account 2031-330-420-0000 to account 2031-330-740-0000. Mr. Stopa seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Stopa and Mr. Radice.

**Approval of Accounts Payable**

Mr. DeMichael motioned to approve accounts payable checks #28885 through check #28901 as well as \$57.52 payment to PNC Bank, total amount aside from that \$57.52, is \$102,303.06. Mr. Radice seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Radice and Mr. Stopa.

**Approval of Payroll**

Mr. DeMichael motioned to approve payroll check #23746 through check # 23776; total amount is \$44,335.02 with \$7,581.89 being deferred. Mr. Stopa seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Stopa and Mr. Radice.

TM1/11/18

**Approval of December Bank Reconciliation**

Mr. DeMichael motioned to approve the bank reconciliation dated 12/31/17. It is a two (2) page document it is four (4) pages. Mr. Stopa seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Stopa and Mr. Radice.

**Approval of Minutes**

Mrs. Ventura said she will certify that the minutes are a direct reflection of the tape. Mr. DeMichael motioned to approve the minutes from the December 28, 2017 meeting. Mr. Stopa seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Stopa and Mr. Radice.

**PURCHASE ORDERS AND TRAINING REQUESTS**

**Dell Computers for Road Department**

Mr. Radice said he has a request for a purchase order for \$2,286.00 for two (2) new Dell computers for the Road Department. Mr. Radice asked Denny how old the computers were that they were using. Mr. DeMichael seconded. Mr. DeMichael asked what amount it was and Mr. Radice said \$ 2,286.00. Mr. Miller said they are about six (6) years old. Voting aye thereon: Mr. Radice, Mr. DeMichael and Mr. Stopa.

**Training Request for Road Department to Attend the OTA Winter Conference Trade Show**

Mr. Radice said he has a training request for the Road Department to attend the Ohio Township Association Winter Conference Trade Show in Columbus, Ohio on February 2<sup>nd</sup>, weather permitting, if it is bad they won't go, Denny Miller, Craig Plute, Jeff Kessler, Martin Mohler, and Keith Kessler, for zero (0) dollars. Mr. DeMichael seconded. Voting aye thereon: Mr. Radice, Mr. DeMichael and Mr. Stopa.

**Annual EPA Phase II NPDES/MS4 Stormwater Program**

Mr. DeMichael motioned to approve a purchase order requisition for the admin department. The vendor is Medina County Commissioners. It is the annual fee for the EPA Phase II NPDES/MS4 Stormwater Program. Total amount is \$1,850.00. Mr. Stopa seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Stopa and Mr. Radice.

**SPCA Contribution**

Mr. DeMichael motioned for a purchase order requisition for our Admin Department. The vendor is the SPCA for the 2017 intake of thirty-six (36) animals at a cost of \$212.61 per animal. Total is \$1,148.0.10. Mr. Stopa seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Stopa and Mr. Radice.

**Approval of Trustees and Fiscal Officer to Attend the OTA Winter Conference**

Mr. DeMichael motioned to approve the three (3) Trustees and the Fiscal Officer to attend the OTA Winter Conference in 2018. Mr. Radice seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Radice and Mr. Stopa.

**Reports**

Mr. DeMichael tabled the department reports.

**DEPARTMENT HEAD COMMENTS**

**Police Department**

Chief Arbogast said they are still working on the theft offense cases with six (6) retailers coming in and identifying literally thousands of items.

TM1/11/18

**OTHER BUSINESS**

**Liquor Control Hearing Request for Styx Acquisition, LLC – 3575 Medina Road**

Mr. DeMichael motioned to waive our right for a hearing on the liquor permit for Styx Acquisition, LLC. Mr. Stopa seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Stopa and Mr. Radice.

**PUBLIC COMMENT**

Mr. DeMichael motioned to open the floor for public comment. Mr. Stopa seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Stopa and Mr. Radice.

Gary Vene (3803 Hamilton Road) asked if he will continue to be the Fire District Committee Representative for the Township since there are new Trustees. Mr. DeMichael said they submitted a new list. Each of the Trustees had different candidates and he said he appreciates what Mr. Vene did but he will not be on the committee.

Mr. DeMichael motioned to close the floor for public comment. Mr. Stopa seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Stopa and Mr. Radice.

**Executive Session for Slate of Appointments**

Mr. DeMichael motioned to go into Executive Session for the slate of appointments and include the three (3) Trustees and the Fiscal Officer. Mr. Radice seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Radice and Mr. Stopa. The Board entered into Executive Session at 9:24 pm. The Board reconvened at 11:06 pm where they were discussing annual appointments. No decisions were made during that meeting.

**Zoning Commission and Zoning Board of Appeals Appointments**

Mr. Stopa motioned to approve the following appointments. For the Zoning Commission for the full Board Member to take over for Jimmy Traynor, who asked not to be appointed again, Ron Kuharik, the full Board Member. The alternate positions will be left vacant at this time until we see if we have any more applications, tomorrow is the deadline for anybody that was interested. For the BZA for appointments, for reappointment Cary Blakemore and to finish off my term, which would be four (4) years I believe, would be John Basilone. Alternates would be Matt Payne and then we would have one alternate open on that Board too and see if there's any more. Also at this time I would like to make a motion to bring Kim Ferencz back for reappointment to the Zoning Boards for 2018 with a pay of \$250.00 per meeting not to exceed \$5,000.00 for the year, \$30.00 per item on the agenda and there will be no benefits for this position. Mr. Radice seconded the motion. Roll call vote: Mr. Stopa aye, Mr. Radice aye and Mr. DeMichael no.

**Zoning Commission Reinstatement**


Mr. Stopa said that at the last meeting they stated that the Zoning Commission was going to be done where Elaine was going to be in charge of taking care of everything and the Zoning Commission was going to look at just changing zoning rules and that. Mr. Stopa made a motion to take everything back to the way it was for right now. We have a couple of items in our zoning code language wise that prohibits us from doing it the way we wanted to so right now I make a motion to move everything back to the way it was so Elaine you will be in charge of receiving everything and passing it on to the Zoning Board and then follow the p[rocedures like we have been doing. Mr. Radice seconded the motion. Roll call vote: Mr. Stopa aye, Mr. Radice aye Mr. DeMichael abstain. Mr. DeMichael said he is sorry but he doesn't know enough about the changes that need to be made.

TM1/11/18


Mr. DeMichael made a motion to end the meeting. Mr. Stopa seconded the motion. Voting aye thereon : Mr. DeMichael, Mr. Stopa and Mr. Radice. There being no further business to come before the Board the meeting was adjourned at 11:09 pm.




Angela Ventura, Fiscal Officer



Ken DeMichael, Chairman



Mike Stopa, Vice-Chairman



Mark Radice, Trustee