

**RECORD OF PROCEEDINGS  
MINUTES OF REGULAR MEETING  
DECEMBER 28<sup>TH</sup>, 2017  
7:00 PM**

The Medina Township Board of Trustees met in regular session at the Medina Township Hall on December 28<sup>th</sup>, 2017, to conduct the business of the Township. Chairman Ostmann called the meeting to order at 7:00 pm with the following Trustees in attendance: Bill Ostmann and Ray Jarrett. Also in attendance were Fiscal Officer Ventura, Fire Chief Painter, Police Chief Arbogast, Road Superintendent Miller, Zoning Inspector Ridgley and the general public.

**Roll Call**

Mr. Ostmann asked for a roll call of all members present. Trustees present were Mr. Ostmann and Mr. Jarrett. Mr. DeMichael was absent.

**Pledge**

Mr. Ostmann led the Pledge of Allegiance.

**Moment of Silence**

Mr. Ostmann asked for a moment of silence for our service members both here and abroad and for our first responders who risk their lives every day to keep us safe.

**SITE PLANS**

**Circle K – 3809 Pearl Road – Wall Sign**

Mr. Ostmann motioned to accept the recommendation of the Zoning Commission and approve a wall sign for Circle K located at 3809 Pearl Road not to exceed 40.63 square feet as presented. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Ostmann and Mr. Jarrett.

**Hampton Inn – 3073 Eastpointe Drive – Wall Sign**

Mr. Ostmann motioned to accept the recommendation of the Zoning Commission and deny the wall sign request for Hampton Inn located at 3073 Eastpointe Drive as it does not meet the requirements (80 square foot wall sign permitted) of Section 605 i.1 of the Medina Township Zoning Resolution as presented. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Ostmann and Mr. Jarrett.

**Hampton Inn – 3073 Eastpointe Drive – Canopy Sign**

Mr. Ostmann motioned to accept the recommendation of the Zoning Commission and deny the two (2) welcome signs on the canopy for Hampton Inn located at 3073 Eastpointe Drive as it does not meet the requirements of Section 605 i.1 (only one (1) wall sign is permitted) of the Medina Township Zoning Resolution as presented. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Ostmann and Mr. Jarrett.

**Hampton Inn – 3073 Eastpointe Drive - Hi-Rise Sign**

Mr. Ostmann motioned to accept the recommendation of the Zoning Commission and approve the replacement of the existing high-rise sign for Hampton Inn located at 3073 Eastpointe Drive not to exceed 155.65 square feet as presented. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Ostmann and Mr. Jarrett.

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**Five Guys – 4184 Pearl Road - Site**

Mr. Ostmann motioned to accept the recommendation of the Zoning Commission and approve the site plan for Five Guys to be located at 4184 Pearl Road as presented. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Ostmann and Mr. Jarrett.

**T-Mobile – 4184 Pearl Road - Site**

Mr. Ostmann motioned to accept the recommendation of the Zoning Commission and approve the site plan for T-Mobile to be located at 4184 Pearl Road as presented. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Ostmann and Mr. Jarrett.

**Residential Mortgage Services – 4992 Foote Road - Site**

Mr. Ostmann motioned to accept the recommendation of the Zoning Commission and approve the change of use for Residential Mortgage Services located at 4992 Foote Road as presented. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Ostmann and Mr. Jarrett.

**Residential Mortgage Services – 4992 Foote Road – Wall Sign**

Mr. Ostmann motioned to accept the recommendation of the Zoning Commission and approve a wall sign on the portico of the building for Residential Mortgage Services located at 4992 Foote Road, Suite 200 not to exceed 5.5 square feet as presented. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Ostmann and Mr. Jarrett.

**Residential Mortgage Services – 4992 Foote Road – Tenant Panel**

Mr. Ostmann motioned to accept the recommendation of the Zoning Commission and approve a tenant panel to be placed on the existing pylon sign for Residential Mortgage Services located at 4992 Foote Road, Suite #200 not to exceed 7.66 square feet as presented. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Ostmann and Mr. Jarrett.

**OTHER BUSINESS**

**Presentation to Alliss Strogin for Years of Service**

Mr. Ostmann and Mr. Jarrett presented Alliss Strogin with a certificate of thanks for all her years of service as a zoning person who has always stood by our zoning. She has been involved in Zoning and the Township since 1980. She was the first female Trustee to be elected in the County and has always been available to help.

**Approval of Accounts Payable**

Mr. Ostmann said there is an electronic check #65-2017, it's to the Ohio Bureau of Workers Comp that requires that we do it electronically and that electronic check is for \$22,864.79 and I'll also make a motion to approve that and check #28833 through #28863 and the total on that includes the \$22 thousand I just mentioned is \$42, 687.81. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Ostmann and Mr. Jarrett.

**Approval of Payroll**

Mr. Ostmann motioned to approve payroll checks #23711 through #23745. Total amount \$45,376.98 with \$5,914.14 withheld for taxes, OPERS, union dues etc. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Ostmann and Mr. Jarrett.

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## **OTHER BUSINESS CON'T**

### **Approval of Minutes**

Mr. Ostmann motioned to approve the minutes for the December 21, 2017, regular meeting. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Ostmann and Mr. Jarrett.

## **PURCHASE ORDER REQUISITIONS**

### **First National Bank - HSA**

Mr. Ostmann motioned to approve a purchase order requisition, the vendor information is for First National Bank, the departments are Admin, R&B and Police and this is for HSA contributions and the total amount on this one is \$39,000.00. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Ostmann and Mr. Jarrett.

### **PSE Credit Union - HSA**

Mr. Ostmann motioned to approve a purchase order requisition; it's for PSE Credit Union, Inc. and this is also for Admin, PD and R&B and the total on this is \$33,000.00. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Ostmann and Mr. Jarrett.

### **Key Bank - HSA**

Mr. Ostmann motioned to approve a purchase order requisition, vendor information is Key Bank and the department here is Police and it is for \$6,000.00. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Ostmann and Mr. Jarrett.

## **DEPARTMENT HEAD COMMENTS – NONE**

## **NEW BUSINESS**

### **Amendment to Resolution #02232017-005 – Police Cars**

Mr. Ostmann motioned to amend:

#### **Resolution Number 12282017-029 to Amend Resolution Number 02232017-005**

Whereas, on February 23, 2017, the Board of Trustees agreed to advance \$182,040.70 from the General Fund 1000 to the Police Fund 2081 to be paid back in three equal installments by April 1, 2019; and

Whereas, the advance involved and expenditure which could have been paid directly from the general fund without repayment; and

Whereas, since that time the financial basis for the repayment has changed;

Now Therefore Be It Resolved, that the Board of Trustees amend its action of February 23, 2017, and eliminate the requirement that the police fund repay the general fund \$182, 404.70,

And that the expenditure for which the funds were originally advanced be treated as an expense of the general fund.

Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Ostmann and Mr. Jarrett.

### **Deletion of Lost Kodak Camera from Inventory**

Mr. Ostmann motioned to delete the 2009 Kodak Easy Share Camera from inventory due to camera being lost. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Ostmann and Mr. Jarrett.

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## NEW BUSINESS CON'T

### Medina Creative Housing Lease Agreement

Mr. Ostmann said there has been a Memorandum of Understanding between Medina Township and Medina Creative Housing that was signed by Michael Todd, Ray Jarrett and Ken DeMichael in 2013. We have prepared a lease and it has been reviewed by our legal counsel. Mr. Jarrett asked Mr. Ostmann to read a letter from Michael Carlson into the record (see attached). Mr. Ostmann said they had previously promised Medina Creative Housing that they were going to enter into a formal lease agreement. Mr. Jarrett said this lease is in line with the other agreements with the Soccer Association and it parallels their same time table.

Mr. Ostmann motioned to approve this lease agreement with Medina Creative Housing and it is twenty-four (24) pages and I will enter it into the minutes by reference. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Ostmann and Mr. Jarrett.

## PUBLIC COMMENT

Mr. Ostmann motioned to open the floor for public comment. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Ostmann and Mr. Jarrett.

Brian Feron (3335 Myers Road) thanked Mr. Ostmann and Mr. Jarrett for their work as Trustees and said the Township has benefited from their leadership.

Bob Armbruster (3565 Huffman Road) said a traffic light is needed at Huffman and Fenn Road. Mr. Ostmann said a letter needs to be sent to the County.

Sally Gardner (3333 Foskett Road) thanked Trustees Ostmann and Jarrett for their courage in moving the fire protection to Medina City to control expenses and halt the stockpiling of unneeded assets. She also thanked them for upholding the Township Zoning Regulations and standing up for the Weymouth Preservation Society.

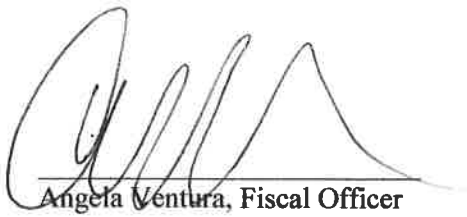
Peg Jarrett (3757 Foskett Road) said Trustees have to represent both people that vote for them, people that don't for them and also people who don't vote at all. She said they have done a tremendous job in doing that. They do a lot of work and spend a lot of time for this community and they care about the taxpayer. She thanked Ray and Bill for all they have done. She thanked Denny Miller for all he does to maintain the roads. Mrs. Jarrett thanked Alliss, Elaine, Chief Arbogast, Chief Painter, Celia and Angela for the work they do for the Township.

John Basilone (4971 Shady Brook Run) said he feels what Mr. Ostmann and Mr. Jarrett did was above board and well intentioned. Mr. Basilone said a lot of people are prepaying their 2018 property taxes to get ahead of the new tax law. He asked if the Township will be getting that money early. Mrs. Ventura said we are on a tax advance structure so we will get a monthly stipend. He asked if we are going to get a lot of money this year and less next year. Mr. Ostmann said this is the first time this has happened and they don't know. Chief Arbogast said in reality nobody knows what anybody is doing with this advance stuff and the IRS came out and said it may be illegal. Mr. Basilone said he heard the IRS only indicated that you can't pay State income tax.

Mr. Ostmann motioned to close the floor for public comment. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Ostmann and Mr. Jarrett.

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Mr. Ostmann motioned to adjourn. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Ostmann and Mr. Jarrett. There being no further business to come before the Board the meeting was adjourned at 7:40 pm.



Angela Ventura, Fiscal Officer

Bill Ostmann, Chairman

Ray Jarrett, Trustee