

**RECORD OF PROCEEDINGS
MINUTES OF REGULAR MEETING
JUNE 29th, 2017
7:00 PM**

The Medina Township Board of Trustees met in regular session at the Service Department on June 29th, 2017, to conduct the business of the Township. Chairman Ostmann called the meeting to order at 7:01 pm with the following Trustees in attendance: Bill Ostmann, Ray Jarrett and Ken DeMichael. Also in attendance were the Fiscal Officer, Fire Chief, Road Superintendent, Zoning Inspector, Law Director, Mayor Hanwell, Chief Painter and the general public.

Roll Call

Mr. Ostmann asked for a roll call of all members present. Trustees present were Mr. Ostmann, Mr. Jarrett and Mr. DeMichael.

Pledge

Mr. Ostmann led the Pledge of Allegiance.

Moment of Silence

Mr. Ostmann asked for a moment of silence for our service members both here and abroad and for our first responders who are risking their lives every day to keep us safe.

SITE PLANS

Fresenius Kidney Care – 3995 Medina Road - Sign

Mr. Ostmann motioned to accept the recommendation of the Zoning Commission and approve the sign on the portico for Fresenius Kidney Care not to exceed 12.66 square feet as presented. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. DeMichael and Mr. Jarrett.

Medina Glass – 3643 Pearl Road - Addition

Mr. Ostmann motioned to accept the recommendation of the Zoning Commission and approve a 4,800 square foot addition to Medina Glass located at 3643 Pearl Road as presented. It was so noted that the applicant must receive approval for a second driveway by ODOT. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. Jarrett and Mr. DeMichael.

All State – 3812 Pearl Road – Wall Sign

Mr. Ostmann motioned to accept the recommendation of the Zoning Commission and approve the wall sign for All State located at 3812 Pearl Road not to exceed 20 square feet as presented. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. DeMichael and Mr. Jarrett.

All State – 3812 Pearl Road – South Wall Sign

Mr. Ostmann motioned to accept the recommendation of the Zoning Commission and approve the wall sign facing south for All State located at 3812 Pearl Road not to exceed 16.375 square feet as presented. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. Jarrett and Mr. DeMichael.

All State – 3812 Pearl Road- Directional Sign

Mr. Ostmann motioned to accept the recommendation of the Zoning Commission and approve a directional sign for All State located at 3812 Pearl Road not to exceed 9.62 square feet as presented. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. DeMichael and Mr. Jarrett.

All State – 3812 Pearl Road – Tenant Panel

Mr. Ostmann motioned to accept the recommendation of the Zoning Commission and approve a tenant panel to be placed on the existing identification sign for All State located at 3812 Pearl Road not to exceed 8.625 square feet as presented. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. Jarrett and Mr. DeMichael.

Presentation by Mayor Hanwell

Mayor Hanwell, who has been with Medina City for over three (3) decades, gave his presentation regarding combined fire services for Medina City and Medina Township and read the Medina Township Fire Services Timeline and Media Talking Points for the Fire Contract (see attached documents). He explained the history with Mayor Roberts, Mayor Leaver and the Township for an attempted collaboration with the City and Township Fire Departments that was obstructed by Township fire staff. Mayor Hanwell said there have been allegations that the Trustees have been meeting with him illegally and he stated that at no time was there more than one Trustee during his meetings with the Trustees. Mayor Hanwell said before the City makes a commitment his staff analyzed the calls and manpower of the township (see attached).

The following people commented on the Fire Department issue:

Mark Radice, John Basilone, Matt Gubanich, Lee Hlas, Darrell Robinson, Dave Clardy, Bob Gubanich, Ken Kubasta, Kara Urban, Kelly Herman, Karen Fisher, Pat Brown, Bill Cummins, Mike Borrelli, Christine Nanosky, Katherine Holland, Yolanda Halstead. Mark Radice said Mayor Hanwell does not have all the knowledge needed to form a fire district. He asked for documentation that the Township walked away from a fire district. He feels the contract isn't worded properly. John Basilone said he feels this is more of a financial decision and he asked what happens to the levy money. Mr. Ostmann said if and when a contract would be voted on the city would do an assessment of our fire equipment. Mr. Ostmann said we will maintain ownership of all equipment the city is just using it.

Fire Chief Crumley gave his presentation.

RECESS

Trustees took a 5 minute recess.

Executive Session to Discuss Employee Discipline

Mr. Jarrett motioned to enter into Executive Session with the Full Board, Chief Painter and Chief Crumley to discuss employee discipline. Mr. Ostmann seconded the motion. Voting aye thereon: Mr. Jarrett, Mr. Ostmann and Mr. DeMichael. The Board entered into Executive Session at 9:32 pm. The Board reconvened at 10:22 pm. No decisions were made during that meeting.

OTHER BUSINESS

Approval of Accounts Payable

Mr. Ostmann motioned to approve accounts payable checks #28384 through #28419, total amount of that is \$99,054.75. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. DeMichael and Mr. Jarrett.

Approval of Payroll

Mr. Ostmann motioned to approve payroll checks #23293 through #23320 total amount on that is \$45,358.27 with \$5,347.68 deducted for taxes, OPERS, union dues, etc. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. Jarrett and Mr. DeMichael.

Approval of Minutes

Mr. Ostmann motioned to approve the April 20, 2017, minutes. Mr. DeMichael seconded the motion. Roll call vote: Mr. Ostmann aye, Mr. DeMichael aye and Mr. Jarrett abstain because he was out of town.

Mr. Ostmann motioned to approve the May 4 regular meeting minutes, May 9 workshop meeting minutes, May 18 regular meeting minutes, June 20 emergency meeting minutes and June 22 special meeting minutes. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. DeMichael and Mr. Jarrett.

Approval of May 2017 Bank Reconciliation

Mr. Ostmann motioned to approve the May 31 bank reconciliation. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. DeMichael and Mr. Jarrett.

PURCHASE ORDERS AND TRAINING REQUESTS

Treemasters – Service Department

Mr. DeMichael motioned to approve a purchase order requisition for our Service Department for Treemasters Tree Service for our Service Department to remove a total of eight (8) trees on Boxelder, Plum Creek, Baker and Watkins Roads. The total amount is \$3,675.00. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Jarrett and Mr. Ostmann.

Wells Enterprises – Concrete Work – Windsong, Sequoia and Stonegate Drive

Mr. DeMichael motioned to approve a purchase order requisition for our service Department for Wells Enterprises, Incorporated. This is to replace a slab of concrete on Windsong Drive and to replace concrete slabs around three (3) catch basins on Sequoia, Monterey and Stonegate Drives and the total amount is \$6,200.00. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Jarrett and Mr. Ostmann.

Supplemental Appropriations

Mr. Ostmann motioned to approve the transfer of \$15,000.00 from 2111-220-599-000 to 2111-220-370-0000. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. DeMichael and Mr. Jarrett.

Road Barricade Request for Reserve Homeowners July 4th Parade

Mr. Ostmann motioned to put barricades at Salems Way, Hardwood Hollow and Old Hickory Lane for the Reserve 4th of July parade. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. Jarrett and Mr. DeMichael.

Tax Budget - 2018

Mrs. Ventura said she will send the tax budget to the Trustees and Department heads for their review. If there are any questions or changes to please let her know.

PUBLIC COMMENT

Mr. Ostmann motioned to open the floor for public comment. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. DeMichael and Mr. Jarrett.

Celia Goe, Medina Township Secretary, read a statement regarding the preparation of agendas and minutes.

Mark Radice said he was responsible for putting the comment about the agenda on his social media and he corrected his social media as soon as the new agenda came out.

Mr. Basilone asked what the status of the Remsen Building sale was and he was told that Mr. Clardy filed a lawsuit so there could be no discussion regarding the building.

Mr. Ostmann motioned to close the floor for public comment. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. DeMichael and Mr. Jarrett.

DEPARTMENT HEAD COMMENTS

Road Department

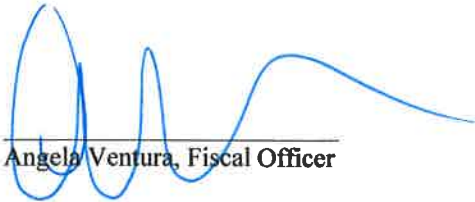
Mr. Miller, Road Superintendent, said he needed a motion to close Windsong Drive for concrete repair. He will let Trustees know what the dates for the closure will be. Mr. Ostmann motioned to let Denny the Road Superintendent close Windsong Drive at his discretion. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. DeMichael and Mr. Jarrett.

TM6/29/17

DEPARTMENT HEAD COMMENTS CON'T

Mr. Miller said he will be meeting with the contractor who is tearing out the bridge on Bagdad Road to discuss some issues he has. He also said Stonegate Road would be closed starting Wednesday July 5.

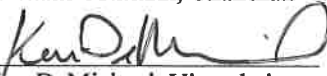
Mr. Ostmann motioned to adjourn the meeting. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. Jarrett and Mr. DeMichael. There being no further business to come before the Board the meeting was adjourned at 10:42 pm.



Angela Ventura, Fiscal Officer



William Ostmann, Chairman



Ken DeMichael, Vice-chairman



Ray Jarrett, Trustee

Medina Township Fire Services- Timeline

- 1) History- Mayor Leaver and Mayor Roberts both attempted collaborations with city and township Fire Departments- obstructed by Twp. Fire staff
- 2) Nov. 4, 2016- Bill Ostmann approached me at event to advise of interest in near future of discussing fire district or combined operations.
- 3) Jan. 6, 2017- Met with Ray Jarrett and chair of citizen group in Township to answer questions ref. our fire operations vs theirs; costs of services; etc
- 4) Contacted by Bill Ostmann to check with interest in township contracting with Medina City for Fire Services like we have for Montville for 50 years
- 5) Jan. 19, 2017- I met with Chief Grice, Jeff Brandon and Bill Ostmann and ~~city~~ *Comm* group chair to discuss combined fire operations.
- 6) 1/30/17- Lunch with Jeff Brandon and Ken DeMichael to discuss contract for fire services in hopes of working toward a fire district.
- 7) March 2- Met with Greg Huber, Bill Thorne and Bill Ostmann to discuss parameters of contract which was drafted by Bill Thorne then minor wording modifications through meetings and discussions with the four of us.
- 8) May 17, 2017- Bill Ostmann and I met with Chief Painter in my office to discuss future fire operations as proposed by contract.
- 9) June 8, 2017- Ray Jarrett and I met with Chief Painter in my office to discuss future fire operations as proposed by contract and current staffing concerns.

Medina Twp Staffing Short Falls

2016- days short by listed hours

1 hr	22 days
2 hrs	3 days
3 hrs	3 days
4 hrs	11 days
5 hrs	3 days
6 hrs	1 day
8 hrs	48 days
9 hrs	4 days
10 hrs	2 days
12 hrs	6 days
13 hrs	1 day
16 hrs	12 days
18 hrs	2 days
19 hrs	2 days
20 hrs	3 days
24 hrs	3 days
28 hrs	1 day
32 hrs	4 days

June 29, 2017

2017 days short by listed hours (Jan 1 – May 31)

1 hr	6 days
2 hrs	6 days
3 hrs	1 day
4 hrs	4 days
5 hrs	1 day
6 hrs	1 day
8 hrs	15 days
10 hrs	3 days
12 hrs	1 day
16 hrs	2 days
32 hrs	4 days

June 29, 2017

Media Talking Points for Fire Contract

- 1) City will provide equal or better fire services for less cost (\$230k year)- 36%
- 2) City will take over all fire operations- hydrant flushing, plan review, call stat review, inspections, vehicle maintenance, etc.
- 3) Improved ISO rating for township by contracting with city helps with residential and business insurance rates
- 4) City will permit Medina Township firefighters to apply for positions with city fire department; must live within radius of station and pass requirements of city. Those that meet requirements and pass tests are paid a higher rate at city and have civil service protection.
- 5) Staffing levels- City will increase from 3 to 4 staff members from 8a to 4p Monday through Friday (supplemented by full time members Chief, Fire Marshall, and Captain. Second shift will increase from 4 to 6 staff members from 4p to midnight, with 3 at Nettleton Station and 3 at the Fire Station One at East Reagan and North Huntington Streets.
- 6) Analysis of calls by day of week and time of day was plotted for Montville Twp., Medina Twp., and the city, and the aforementioned stations selected to maintain positive response times to all three jurisdictions.
- 7) Contractual arrangement with Montville and Medina Twp.s is first step toward future fire district for at least the three jurisdictions, as well as opportunity to consider additional jurisdictions.
- 8) More effective and efficient use of staffing, stations, and equipment to provide fire services to region.
- 9) Improved grant opportunities due to collaborations.

Rebuttal to Capt. Roberts comments to media:

- 10) Claimed MTFD had 600 runs when in fact over past 3 years (2014, 2015, 2016) they have handled 392, 454, and 407 in those years respectively. That is an average of 418 annually or 1.15 calls per day which includes EMS calls as well as fire calls.
- 11) If we look at just fire and rescue related calls they have had in same years 232, 291, and 231 in those years respectively. That is an average of 251 annually or .68 calls per day.
- 12) EMS Director/Doctor for Medina Hospital establishes guidelines for when fire medics should respond to calls for EMS as they are acting under the hospital's licensing. MTFD has ignored such guidelines to run on all LST runs with emergency equipment when the PROQA program as well as EMS Director guidelines both suggest against such on a number of non-emergency calls. To operate without regard to the guidelines established exposes the Township, the Trustees, and the Township residents to additional liability and risk of lawsuit.
- 13) Staffing numbers- those who meet minimum standards and requirements will be considered for entry into Medina Fire Dept. We will have room to add more firemen to help all three jurisdictions with calls. Medina has provided fire services to Montville Twp. for at least 55 years effectively and efficiently and will do same for Medina Township.
- 14) We will not close the stations, but reassign our staffing members to them.
- 15) After Council passed Ord. Monday, no Township Firefighters showed up for duty Tuesday, 6/13- risk to residents- hypocritical.

16) This decision was not done in a rush. Mayor Roberts and Mayor Leaver prior to me both attempted to collaborate with Medina Twp. fire. I have worked for past 7.5 years as Mayor/Safety Director to have Medina Twp. Fire Chief and our Fire Chief work to train together, get policies and procedures in line with each other, work toward shared staffing at my and Trustees request. Each attempt was obstructed and failed due to actions of Medina Twp. Fire Chief even though Trustees directed him to do so. So when I was approached by Trustee to review and analyze possibility of contracting for fire services, it was done without input of fire staff to avoid the past obstructions and lack of cooperation.