

**RECORD OF PROCEEDINGS  
MINUTES OF REGULAR MEETING  
JUNE 1<sup>ST</sup>, 2017  
4:00 PM**

The Medina Township Board of Trustees met in regular session at the Medina Township Hall on June 1<sup>st</sup>, 2017, to conduct the business of the Township. Chairman Ostmann called the meeting to order at 4:00 pm with the following Trustees in attendance: Bill Ostmann, Ray Jarrett and Ken DeMichael. Also in attendance were the Police Chief, Fire Chief, Road Superintendent, the Law Director and the general public.

**Roll Call**

Mr. Ostmann asked for a roll call of all members present. Trustees present were Mr. Ostmann, Mr. Jarrett and Mr. DeMichael.

**Pledge**

Mr. Ostmann led the Pledge of Allegiance.

**Moment of Silence**

Mr. Ostmann asked for a moment of silence for our service members both here and abroad and for our first responders who are risking their lives every day to keep us safe.

**SITE PLANS**

**Multi-Tenant Building – 4184 Pearl Road - Site**

Mr. Ostmann motioned to accept the recommendation of the Zoning Commission and approve the use (new construction) for an 8,320 square foot multi-tenant building to be located at 4184 Pearl Road as presented. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. Jarrett and Mr. DeMichael.

**Weymouth Community Church – 3398 Old Weymouth Road - Addition**

Mr. Ostmann motioned to accept the recommendation of the Zoning Commission and deny the proposed addition to Weymouth Community Church located at 3398 Old Weymouth Road due to the following:

1. Front yard setback from Church Road needs to be 100 feet from the road right-of-way.
2. Parking needs to be on the same parcel as the building and needs to be 100 feet from the road right-of-way.
3. Landscaping plan is missing
4. Dumpster needs to be enclosed and shown on site plan

Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. DeMichael and Mr. Jarrett.

**Asian Sun Martial Arts – 3729 Stonegate Drive - Site**

Mr. Ostmann motioned to accept the recommendation of the Zoning Commission and approve the change of use for Asian Sun Martial Arts to be located at 3729 Stonegate Drive as presented. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. Jarrett and Mr. DeMichael.

**Asian Sun Martial Arts – 3729 Stonegate Drive- ID Face Replacement on Sign**

Mr. Ostmann motioned to accept the recommendation of the Zoning Commission and approve a face replacement on an existing identification sign for Asian Sun Martial Arts located at 3729 Stonegate Drive not to exceed 7.64 square feet as presented. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. DeMichael and Mr. Jarrett.

**Asian Sun Martial Arts – 3729 Stonegate Drive – Wall Sign**

Mr. Ostmann motioned to accept the recommendation of the Zoning Commission and approve a wall sign for Asian Martial Arts located at 3729 Stonegate Drive not to exceed 36.6 square feet as presented. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. Jarrett and Mr. DeMichael.

**Pinehurst Villas – 4035 Irvine Oval – Subdivision Sign**

Mr. Ostmann motioned to accept the recommendation of the Zoning Commission and approve a new subdivision sign for Pinehurst Villas to be located at Pinehurst and Irvine Oval not to exceed 24 square feet as presented. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. DeMichael and Mr. Jarrett

**SITE PLANS CON'T**

**Cosmo Prof – 3733 Stonegate Drive – Site**

Mr. Ostmann motioned to accept the recommendation of the Zoning Commission and approve the change of use for Cosmo Prof to be located at 3733 Stonegate Drive as presented. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. Jarrett and Mr. DeMichael.

**Cosmo Prof – 3733 Stonegate Drive – Wall Sign**

Mr. Ostmann motioned to accept the recommendation of the Zoning Commission and approve a wall sign for Cosmo Prof located at 3733 Stonegate Drive not to exceed 20,440 square feet as presented. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. DeMichael and Mr. Jarrett.

**OLD BUSINESS**

**Sale of Remsen Building**

Mr. Ostmann said that Mr. Thorne still needs to come up with deed restrictions on the Remsen Property that we can all agree on and there are other people that would like to bid. We will then put it out for auction. Mr. Thorne said it can be a live auction or an internet auction. Mr. Ostmann said that is where we are at with the building right now. Mr. Thorne said we need to sit down and decide what the deed restrictions will be. There were questions from the public regarding the deed restrictions and if the Trustees were going to put the building up for public auction.

Carol Feron asked what the zoning was for the property and was told it is rural residential. Mr. Thorne said he doesn't believe it is restricted to non-profit. There was a restriction on it that was taken off and now it complies with the zoning code. She asked if it was zoned commercial and was told no. Mr. Ostmann said Five (5) years ago there were three (3) 501C3's and one (1) no fees. Mrs. Stogin said governmental uses are in the RR section (see attached).

Mr. DeMichael asked if renting the space would be considered commercial. Mrs. Stogin said it depends on who you rent it to, if you rent to a business for profit, yes. Mr. DeMichael asked, for a party? Mr. Clardy said it is on the WPS website that the community room is available for rent for showers, etc. Mr. DeMichael asked if anyone knew what they charged and if the other Trustees knew about it. Mr. Jarrett said there may have been one incident where they might have charged somebody the rental use. Mr. DeMichael said he doesn't remember authorizing that and is it commercial use then. Mrs. Stogin said it is a 501C3 that is renting out a space to raise funds for their 501C3 so she is not quite sure if that would be considered commercial or just fund raising. Mr. DeMichael asked if they have insurance and Mrs. McKiernan said they do have insurance and sometimes Leadership Medina or different groups tour the museum and ask if they can bring pot luck or cookies and such. We then give them a tour and charge them to use the community room because we have to set up the tables and then clean up the restrooms, etc. She said in the past five (5) years, as far as she can remember, they have only charged three (3) times. Mrs. McKiernan said this was something that was discussed previously regarding raising funds. Mr. Ostmann said he probably wasn't Trustee then. Mr. DeMichael said if it is on Township property we should be made aware of it. Mr. Thorne said you should be aware of the activity to see if you need additional insurance or restrictions. Mr. Thorne said the RR code does not limit it to non-profit it could just be privately owned and operated. Mr. Ostmann asked if that could be put in the deed restrictions. Mr. Thorne said yes, if that's what everybody wants. Mr. DeMichael asked if Mrs. McKiernan had a rate sheet so he could rent the community room if he wanted to and she said she has the rules and regulations and will send it to him. He asked if she was allowing certain residents to use it for free. Mrs. McKiernan said if they live in the Township, like the Halloween party, they don't charge. Mr. DeMichael said he lives in the Township. Mrs. McKiernan said he is not a dues paying member and he has never volunteered an hour so why would he want to be in there for free. He said isn't cleaning up the area included in that? Mr. Ostmann said they are not making any decisions tonight

Ms. DiPasquale-Hagerty asked that as the Trustees are looking at their deed restrictions they go back five (5) years and look at what has been represented to the public and what's been represented to the non-profits that are in the building and that you don't flip flop on those commitments that were made to all the non-profits in that building. She said Mr. Ostmann was not part of that but she said the other Trustees and the former Trustee that spear-headed the purchase and purpose of the building.

**Sale of Remsen Building Con't**

Jeff Johnson (3920 Huffman) said he heard a decision will not be made tonight and what will it take to make this decision.

Mr. Clardy asked again what the process was for selling a township owned building. He said he heard if there is one offer it takes three (3) Trustees to agree by unanimous vote and he heard if there are two (2) offers it may have to go to auction or it might not go to auction. Mr. Thorne said non-public auction, open to everyone, has to be unanimously agreed to by the Trustees. Mr. Clardy said so that auction has to be agreed to by the Trustees. Mr. Thorne said no, two (2) Trustees can go by auction that is open to anyone who wants to vote, but if it done privately to anyone it has to be a unanimous vote. Mr. Clardy said so privately to one party right. Mr. Thorne said if there are two (2) people that want it and they want to go with one of those it is still private. Mr. Clardy said it is still private? Mr. Thorne said right and the auction will be open to the general public which is now the issue they are stating has come up. Mr. Clardy said there are three (3) offers on the table and if all three (3) can agree on one of those three offers it's sold? Mr. Thorne said they could, yes. Mr. Clardy said okay. Mr. Thorne said public auction to the highest bidder. Mr. Clardy said public auction, highest bidder, and to set deed restrictions that weren't there when we were going to just vote and now put those deed restrictions after there has been an offer by one party two parties and now go back, that is okay to do as well. Mr. Thorne said the deed restrictions can be the exact same thing as in the first contract that was offered and he said he didn't know what they will do with that. Mr. Clardy asked if those deed restrictions would be public like if we're gonna... Mr. Ostmann said absolutely. Mr. Ostmann said there will have to be a public auction. Mr. Clardy said there's a group in there; you would ask a new owner to keep a group in there? Mr. Thorne said there will be something they would put on the deed restricting the use of the building. Mr. Clardy okay.

**OTHER BUSINESS**

**Approval of Accounts Payable**

Mr. Ostmann motioned to approve accounts payable checks #28313 through #28337, total amount \$18,026.31. Mr. Jarrett seconded the motion. Roll call vote: Mr. Ostmann aye, Mr. Jarrett aye and Mr. DeMichael abstain because he didn't get here until late and didn't look at them.

**Approval of Payroll**

Mr. Ostmann motioned to approve payroll checks #23188 through #23210, total amount is \$51,399.92 with \$7,399.05 withheld for taxes, union dues, OPERS, etc. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. DeMichael and Mr. Jarrett.

**Approval of Minutes**

Mr. Ostmann motioned to approve the minutes for the April 10 special meeting. Mr. DeMichael seconded the motion. Roll call vote: Mr. Ostmann aye, Mr. DeMichael aye, Mr. Jarrett abstain. He was not at the meeting.

**PURCHASE ORDERS AND TRAINING REQUESTS**

**City of Medina 2017 Dispatch Contract**

Mr. Ostmann motioned to approve a purchase order requisition. The vendor information is the City of Medina and it's for 2017 Police and Fire dispatch services and 2017 records management services. The total on that is \$79,895.00. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. DeMichael and Mr. Jarrett. Mr. Jarrett asked if that takes us into 2018 also and he was told yes.

**Read Interview Techniques – Police Officers Beardsworth and Harvey**

Mr. Ostmann motioned to approve a request to attend a conference and the amount is \$1,270.00 and it's Read Interview Techniques. It is to develop better interviewing skills for Officer Beardsworth and Harvey and the total on it is \$1,270.00. Mr. Jarrett seconded the motion. Mr. Jarrett asked when the date was and Mr. Ostmann said it was 8/15 through 8/18, 2017. Voting aye thereon: Mr. Ostmann, Mr. Jarrett and Mr. DeMichael.

**Fit for Duty Program – Officer Nicholson**

Mr. Ostmann motioned to appropriate \$650.00 for a conference and it is for Fitness Specialist and it is in London, Ohio and the dates are 8/21 through 8/25/2017 and it's to develop Fit for Duty Programs and this is for Cliff Nicholson. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. DeMichael and Mr. Jarrett.

**Police Department**

Chief Arbogast said they gave away two (2) bikes donated by Wal-Mart and Spin Bike for the Kids Day at Yours Truly. National Night Out will be held August 1, 2017, from 5pm to 8pm. The Police Department will be having a community picnic at the Police Department. He has three (3) very good corporate sponsors donating the food. George Santosuosos is donating rigatoni, pizza and salad. Yours Truly will be donating food and Wal-Mart is donating whatever else is needed. This is a nationwide event held by thousands of Police Departments.

**Fire Department**

Chief Crumley asked Trustees if they had a chance to review and discuss the two (2) documents he gave them at the last meeting. Mr. Jarrett told the Chief they would have to go into Executive Session to discuss it. Mr. Ostmann asked Mr. Jarrett if he wanted to do that today. Mr. Jarrett said it was up to Mr. Ostmann and Mr. DeMichael and Mr. Jarrett asked Mr. DeMichael if he was prepared to do that or did he want to wait until the next Trustees meeting. Mr. DeMichael said it is totally up to you guys. Mr. Jarrett said to put an executive session to discuss employee compensation on the agenda for the next Trustees meeting.

**Service Department**

Mr. Miller spoke to Paul Magovac of Brunswick Hills and they are going to submit a letter for OPWC money for Substation Road for 2018 and he would like the Township to be included in the request for funding their section of Substation. Mr. Ostmann motioned that we sign the letter to enter into a cooperative agreement with Brunswick Hills to pave Substation Road through the OPWC Grant if we get it. Mr. DeMichael seconded the motion. Mr. Jarrett asked if this would be for 2018 paving and was told yes. Voting aye thereon: Mr. Ostmann, Mr. DeMichael and Mr. Jarrett.

**Office for Older Adults**

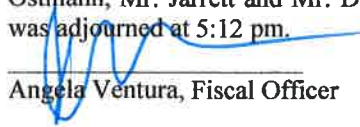
Mrs. Gardner said on June 9, from 11am to 1 pm is the first picnic on the patio and it is open to the public. The ticket price is \$5.00 for adults and \$4.00 for seniors and children. The Avenues is doing the cooking and Frank & Dean will be there to entertain. The seniors can receive \$50.00 food vouchers to use at the Farmers Market for seniors. Senior Day at the fairgrounds was an excellent event.


**Executive Session for Employee Compensation**

Mr. Ostmann motioned to enter into Executive Session with the full Board and legal counsel and the Fiscal Officer to discuss employee compensation. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. Jarrett and Mr. DeMichael. The Board entered into Executive Session at 4:46 pm. The Board reconvened at 5:11pm. No decisions were made during that meeting.

Mr. Ostmann motioned to open the floor for public comment. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. DeMichael and Mr. Jarrett. (No comments) Mr. Ostmann motioned to close the floor for public comment. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. DeMichael and Mr. Jarrett.

Mr. Ostmann motioned to adjourn the meeting. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. Jarrett and Mr. DeMichael. There being no further business to come before the Board the meeting was adjourned at 5:12 pm.

  
Angela Ventura, Fiscal Officer

  
Bill Ostmann, Chairman

  
Ken DeMichael, Vice-chairman

  
Ray Jarrett, Trustees