### RECORD OF PROCEEDINGS MINUTES OF WORKSHOP MAY 9<sup>TH</sup>, 2017 7:00 PM

The Medina Township Board of Trustees held a workshop at the Medina Township Hall on May 9<sup>th</sup>, 2017, to conduct the business of the Township. Chairman Ostmann called the meeting to order at 7:03 pm with the following Trustees in attendance: Bill Ostmann, Ray Jarrett and Ken DeMichael. Also in attendance were Fiscal Officer Ventura, Law Director Thorne, Police Chief Arbogast, Fire Chief Crumley, Road Superintendent Miller and the general public.

### Roll Call

Mr. Ostmann asked for a roll call of all members present. Trustees present were Mr. Ostmann, Mr. Jarrett and Mr. DeMichael.

### Pledge

Mr. Ostmann led the Pledge of Allegiance.

### Moment of Silence

Mr. Ostmann asked for a moment of silence for our service members both here and abroad and for our first responders who risk their lives every day to keep us safe.

### Workshop for Plans for the Future of the Departments and the Township

Police Chief Arbogast presented Trustees with his projections for the Police Department (see attached). By 2022 they will have to replace the cars which will cost approximately \$150,000.00. Some items that have been put on hold are access control and fencing of the current Police Station with quotes being \$35,000.00. The heating and air conditioning system may need to be replaced by 2022, which may cost \$20,000.00. We have had complaints from residents that our sign is too small. Between now and 2022 we will have to replace the server, desk tops and mobile data terminals which will run about \$80,000.00 at the current rate but the price can go down as technology gets cheaper. The body cameras and in-car updates may have to be replaced around 2022 or later. We have been looking at co-mingling dispatch with Medina City and the Medina County Sheriff's Department that may or may not happen. We have applied for grants for \$500,000.00. Emergitech which is our current RMS system expires at the end of next year. Emergitech has been bought out by another company and our service has been less than we would like to see. We may have software upgrades for that. Chief Arbogast explained about the radio system upgrades that averages about \$80,000.00 a year and some can be covered by grants. We have been successful with grants for that. No capital items are in this particular budget so looking at that we would need approximately, between now and 2022, an additional \$300,000.00 a year which would cover increased operating costs and capital cost and it would be 1 mil if you look at the levy piece of it in round numbers. Mr. Jarrett asked if that would be over what the levy brings in now. Chief Arbogast said yes and for the last levy they promised voters additional officers and we provided that and stayed within budget. Mr. DeMichael asked why there was such a huge variance in the tax collection fees. Chief Arbogast said they may have been paid out of the general fund or the Auditor didn't charge correctly and we have no control over it. Mrs. Ventura said with the roll-backs and the homestead and tax credit roll- backs we are not getting our settlement for the first half in taxes. We actually owed so they broke us even on the first half and they'll charge us on the second half but there is no way to say when those roll-backs are going to stop completely.

Mark Roberts (3496 Old Weymouth Road) asked what the current millage and type of levy for the Police was. Chief Arbogast said it was 2 mil total. They had 1 mil and added 1 mil and it is a continuous levy.

Mark Radice (4036 Stonegate) asked if the Police Department was currently staffed at the State minimum and what is the State minimum for the population. Chief Arbogast said there is no State minimum the recommendation is one (1) per 1000 people and we would be at nine (9) or (ten). The cost of one (1) officer with a family would be about \$82,000.00. Mrs. Ventura asked if they were increasing mandates for training and Chief said yes.

### Workshop for Plans for the Future of the Departments and the Township Con't

Denny Miller, Road Superintendent, talked about the Service Department needs for road paving and equipment and the possible need for a levy. The Service Department is funded out of the general fund they do not have a levy. He spoke to the County Engineer about repaving Gateway Dr. and the cost would be about \$423,000.00. Stonegate and other areas are in bad shape and we need to decide what we are going to do. He is trying to hire another full-time worker. The County is cutting back and putting more of the work on the Townships. We should get on a replacement program for the trucks and equipment. We may have to think about a levy.

Robin Gray 4074 Remsen Road) asked if there was a cost savings on salt with the past winter being so mild. Mr. Miller said they still have to say how much salt they may need and purchase it.

Fire Chief Crumley gave his concerns about the Fire Department. One concern is EMS training and they provide EMS during daytime staffing. There is a concern about the firefighter certification and EMS certification difference in pay rate. Mr. Ostmann asked what the levels are for the firefighters he has. Chief Crumley said they have seventeen (17) medics, eight (8) EMT's with two (2) in medic school and fifteen (15) that are not EMS certified with one (1) attending school for his EMT. There is a lack of consistency for front-line supervision during daytime staffing hours. Mr. Ostmann asked what he proposes for the front line supervision and the Chief said they would make the Chief's position full-time or hire a full-time lieutenant. They need consistency in fire safety inspections. They have no set capital for present and future needs. He also stated that his firefighters are getting full-time jobs in other communities. So his question was, do we contract with another entity or look at a Fire District that could take up to three (3) years and what happens to EMS when the contract expires, do we continue with them. He said we don't know what is going to happen to the Clinic in five years. We need to know where we see the Fire Department going and once we know then we can get harder numbers for you. He said they need to replace a fire truck at a cost of \$500,000.00 or more. Mr. Ostmann asked what their carryover was and was told \$600,000.00. He said there are federal mandates regarding radios. Also, the City is looking into what can be done about Emergitech. The City wants to form a committee to discuss this, Mr. Ostmann said they lost estate tax and one year we received \$1,000.000.00 now we get zero. Chief Crumley said we are trying to get a station built. Mr. Ostmann said if there is a district down the road the best place is on this property. He asked how long it would take to build a station here and what would be done with the equipment in the interim. Chief Crumley said they would store the vehicles in the existing bays and tear down the other bays. He has already talked to Mr. Huber of the building department. Chief Crumley said they would create an L-shape building with a training room and community room. The Township is divided into four (4) quadrants.

Sally Gardner (3333 Foskett Road) asked if the trucks were put in the old Road Department building would the floor be safe. Mr. Miller said they have steel plates on the floor that would be adequate to support trucks temporarily.

Ed McCall, Architect said it may take 9 months to a year. The building would be somewhere in the neighborhood of 20,000 square feet. He would have to go back and double check everything and be sure there weren't other considerations to be sure there weren't any problems with it. He said you have to make sure the site is fully adequate.

Mrs. Ventura asked Mr. McCall about cost. Mr. McCall said it is more costly to build a small station than a larger station and it costs more to build in phases. He said you can save over building a smaller station. He said you can design a building that can be expanded in different areas. Mr. DeMichael asked if there was enough room down the street to do Townhall, Fire and Police and Mr. McCall said yes. He said in 2009, the cost to build a 22,000 square foot station was \$108.00 a square foot (\$2,376,000.00). Today it would be about \$165.00 a square foot for a 15,000 square foot building (\$2,475,000.00). He discussed other options and locations. Chief Crumley said remodeling that station won't fill their needs for today or down the road. Mr. Jarrett asked what his needs are for Fire Station #2 (Nettleton Road). Chief Crumley said they have put money aside for the roof, concrete and lighting. Mr. Jarrett asked Chief Crumley to put together a spread sheet as to what is needed at Station 2.

Mark Radice (4036 Stonegate) asked if there was a timeline for the new building and if the Trustees got the recommendation from the Citizens Committee. Chief Crumley said no because there were a few questions the committee needed answered by the Trustees. The questions were given to the Trustees but they have not received an answer yet. Mr. DeMichael said he didn't see them. Chief Crumley said no because it was when you guys came down individually and we talked about it. Chief Crumley said one of the questions from the committee was to look into a Fire District. Mr. Ostmann said we have talked to the City about districting but we haven't got it all done yet.

### Workshop for Plans for the Future of the Departments and the Township Con't

Mr. DeMichael said so; we're not going to hear from that committee tonight? Karen Fisher said no and she is the only one here from the Committee and we were stopped waiting to hear if there was going to be districting and the cost of districting. Chief Crumley said they were all invited. Mr. Ostmann said we have talked to the City about districting. We haven't got it all done yet but we have talked to them about it. Ms. Fisher said we have not had a committee since that time to throw those ideas and dollars out. Mr. Ostmann said one of the Committee members asked him if they would absolutely say that they will never look at a district, would absolutely eliminate that as any consideration. We said no, we would like to pursue everything and take a look at fire district. Mr. DeMichael asked what the committee needed to hear back about the district, whether or not it would make sense financially and Ms. Fisher said yes. Mark Roberts said they were leaning in that direction. Were you pursuing a district today and the other piece are you moving forward with the land acquisition. Ms. Fisher said the committee needed to know if they got the location for a new fire station. Mr. Ostmann said if we look at a district the land that they were looking at is awfully close the Medina City Fire Station #1. Chief Crumley said it is about a mile and a half away. Mr. Ostmann said where we are is a better location but there are other challenges here because it is not a bare piece of land. Ms. Fisher said they weren't sure at the time what location was going to used.

Mr. Radice asked if the Trustees have had meetings on districting since October and November. Mr. Ostmann said yes, the Trustees have each met with the Mayor individually and he has met with the Mayor twice. Mr. Radice asked if there were plans to continue those talks and Mr. Ostmann said yes. Mr. Radice asked if there was a deadline and Mr. Ostmann said everyone knows a decision has to be made quickly. Ms. Fisher asked how that will come back to the committee. Mr. Ostmann told Ms. Fisher if they would like to have a meeting with the Trustees that would be a good idea. Mr. DeMichael thought it would be tonight. Chief Crumley talked to Mr. Jarrett about their needs and concerns and Mr. Jarrett said the Road Department and the Police Department have needs too.

Mr. DeMichael asked what 5 mil equates to per \$100,000.00. Mrs. Ventura said \$35.00 per \$100,000.00 of valuation of your house. Inside and outside millage is 8.6. Mr. Ostmann said you are still looking at doubling that and he asked how long that will last. Chief Crumley recommends a continuous levy on the fire side because once you surrender the loan payment on the building it will go into the fire fund which will entice the voters.

Mr. Miller asked if Trustees thought about forming a JEDD. Mr. Ostmann said they have Medina Economic Development look into it. There was discussion about a JEDD.

Robin Gray said she currently works in a location that has a JEDD. It is volunteer and all employees income is taxed. Her income gets taxed by the State and she also gets taxed a second time by the JEDD.

Mr. DeMichael asked if we were to pass a safety services levy would the money be able to be used to build a complex that included Fire, Police and Townhall. Mr. Thorne said you would be able to use it for Fire and Police only and not Townhall. Mr. Ostmann asked if that could be used for LST also. Mr. Thorne said if it is safety services and it is put in there, yes. Mr. DeMichael asked what kind of levy Mr. Thorne would recommend for a building specifically that included all three. Mr. Thorne said you would have to put on a general levy. Mr. DeMichael asked when we have to do that for November and was told early August. Mrs. Ventura didn't think it would have to be a general levy. Mr. Thorne said it is easier to sell if you put on a building levy specifically a continuing levy so they know when it is done. Chief Crumley said it is May 9th so something has to be done in August for a levy if we are going to continue on so the question is at what point do we get a decision from the City if we are going to form a district or not. Mr. Ostmann said that we should have an answer within a month. Mrs. Ventura said that would be the first step but then do we want to put on a road levy. Mr. Ostmann said we used to have the best roads in the County. Mrs. Ventura said there are so many variables in deciding how to put the levy on. Some of the questions have to be answered first to get things done without costing the taxpayers more money.

Chief Crumley has other concerns that need to be addressed. Mr. Jarrett said he and the Chief need to sit down and discuss the concerns. Chief Crumley said a purchase order for paramedic training was approved but then rescinded which has caused some moral issues in the department. He has guys teetering about quitting. I am not using it as a threat but things that happen here effect the morale within the firefighters. He said Mr. DeMichael wanted to look at the training agreement. Mr. Ostmann said we are paying for their training up front and to enforce that if they quit the department and they don't want to pay we would have to sue them. Mr. DeMichael said that is one of the Trustees concerns.

### TM5/9/17

### Workshop for Plans for the Future of the Departments and the Township Con't

Mr. Jarrett said the other two Trustees made a very good point, with the honor system trusting that the firefighter is going to stay with us because we put all the money out for training and twelve (12) months from now they leave and what is our recourse. Mr. Ostmann said it seems like a fair system once you work so much you get half and then you work the rest you get half and then you are free to do what you want. It was asked if they have to put a certain amount of time in and the answer was yes. Mr. DeMichael asked for the agreement.

Rick Bromley, Jr. (2841 Cynthia Drive) said you have millions of dollars in equipment in an old building. He explained about the people manning the fire department and how they dedicate their time to the Township and how a new building is needed. Mr. Jarrett said the Trustees are not questioning the dedication of the Firefighters and if you look back at the time you are talking about and put it in perspective that's when we had the estate tax and the local government funding was a lot higher than it is now. We are being squeezed with tax revenues that have been reduced greatly and to put the millage out to our community, are the taxpayers willing to foot a five (5) or six (6) mill tax levy. That's the question that we have to ask. We see the needs of the Fire Department, Police and the Roads Department. What is the community willing to spend for it? The population is aging and a lot of people are on fixed incomes and we are the second highest rate of all the Townships in the county so is the community willing to give us the funding our departments are requesting, that's what we have to look at. Mr. Ostmann said it all comes down to money. When our income goes down we have two (2) choices we can ether scale back what we are doing or try to raise more money and that's what we are looking at right now. What will the public support he really doesn't know?

Mr. Ostmann said he sees there are other people who have other issues to discuss but the meeting was advertised as a workshop only so we can't really discuss anything else or make any other decisions so if you have anything else on your mind the you can come to the May 18 Trustees meeting.

Mr. DeMichael asked when we are going to do this again or are we going to wait until the next Trustees meeting. Mr. Ostmann suggested the committee should get together again. Karen Fisher said the committee should get together again but shouldn't the committee wait until we see if there is a possibility of districting. The committee was stopped while waiting to hear what was going to happen. Mr. Ostmann asked who calls the meetings and Chief Crumley said he does. A meeting was set for Thursday at 7:00 pm with the Committee and Mr. Jarrett. Mr. Ostmann said they didn't need advertising or anything and he was told no. They will discuss the training agreement. Mr. Jarrett asked Mr. DeMichael if he wanted to redraft it. Mr. Radice said the long term employees should be approved under the old agreement.

Mr. Ostmann motioned to adjourn. Mr. DeMichael seconded the motion: Voting aye thereon: Mr. Ostmann, Mr. DeMichael and Mr. Jarrett. There being no further business to come before the Board the meeting was adjourned at 8:37 pm.

ingela Ventura, Fiscal Officer

Bill Ostmann, Chairma

Ken DeMichael, Vice-Chairman

Ray Jarrett, Trustee

# Budget Workshop May 9, 2017 Medina Township Police Department Projections 2017-2022

# **Assumptions:**

- 1. No increase in funding.
- 2. PERS rates will not go up.
- 3. Medicare at the same rate.
- 4. Medical Insurance will go up 10% a year.
- 5. No additional officers.
- 6. Labor rates and step raises will increase by 3.5% 2019-2022.

Capital needs are rough estimates and are on the high side.

We will need to increase our income in 2018 to 2022 by about \$300,000 per year.

## **CAPITAL ITEMS 2017-2022**

CARS: \$150,000.00

**BUILDING**:

FENCE AND ACCESS CONTROL \$ 45,000.00

HEAT AND AIR SYSTEM \$ 20,000.00

LOCAITON SIGNS \$ 10,000.00

**COMPUTER SYSTEM:** 

SERVER/DESKTOPS/MDT \$ 80,000.00

BODY CAMERAS/IN CAR UPGRADES: \$ 65,000.00

SOFTWEARE UNGRADES: \$ 25,000.00

RAIDIO SYSTEM UPGRADES: \$ 50,000.00

TOTAL CAPITAL NEEDS OVER 5 YEARS: \$400,000.00

AVEAGE EXPENDITURES PER YEAR: \$ 80,000.00

\*Some items may be grant funded.

# Pollac DEPT.

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\$ 32,117 00 \$ 26,753 00 \$ 19,454 00 \$ 15,856 00 \$ 17,000 00 \$ 21,000 00 \$ 21,000 00 \$ 23,0	3.805.00	\$ 4,203.00 \$	3 4,225.00 \$	1,847.00	\$ 00 000'9	\$ 6,500.00	00 008′9	\$ 7,100.00 \$	2,500.00	8,000.00	
State   Stat	\$ 32,117 00 \$	\$ 26,753.00 \$	\$ 19,454.00 \$	\$ 15,856.00 \$	17,000.00	\$ 19,000,00	\$ 21,000.00	\$ 23,000 00 \$	25,000.00 \$	27,000 00	
\$ 4,562.00 \$ 4,370.00 \$ 11,373.00 \$ 7,974.00 \$ 10,254.00 \$ 8,000 00 \$ 10,000.0	\$ 7,176.00 \$	\$ 7,975.00 \$	\$ 949.00 \$	10	11,000.00	\$ 5,000.00	\$ 10,000.00	\$ 00,000,9	\$ 00 000 9	15,000.00	
\$ 4,308.00 \$ 3,250.00 \$ 2,227.00 \$ 3,339.00 \$ 2,157.00 \$ 9,198.00 \$ 10,000.00	\$ 4,652.00 \$	\$ 11,373.00 \$	\$ 7,974.00 \$	3 10,254.00 \$	8,000 00	\$ 10,000,00		-		18,000 00	
EQUIPMENT AND FUNITURE 5 14,746 00 5 65,183 00 5 3,746 00 5 3,746 00 5 5,000 00 5 5,000 00 5 5,000 00 5 5,000 00 5 5,000 00 5 5,000 00 5 5,000 00 5 5,000 00 5 5,000 00 5 5,000 00 5 5,000 00 5 5,000 00 5 5,000 00 5 5,000 00 5 5,000 00 5 5,000 00 5 5,000 00 5 1,700 00 5 1,700 00 5 1,700 00 5 1,200	\$ 4,308.00 \$	\$ 2,227.00 \$	\$ 3,339.00 \$	; 2,157.00 \$	9,198.00	\$ 10,000.00		-	ì	10,000 00	
Victor   V	\$ 2,219.00 \$										
40 FEES \$ 3,150.00 \$ 3,760.00 \$ 3,746.00 \$ 5,700.00 \$ 1,200.00 \$ 1	MENT AND FUNITURE \$ 14,746 00 \$ 651 00	65,183 00	19,638 00	21,161.00	182,405.00		00 000 1	2 000 000	2 000 00		
PROVEMENTS \$ 165,757 00 \$ 133,826 00 \$ 5 3,000,000 \$ 1,300,000 \$ 1,200,000 \$ 1	\$	\$ 00.806,6 \$	3,876.00	-	2,000 00		2,000,00	200000			
S 2,079.00 S 1,277,954.00 S 1,161,233.00 S 1,161,233.00 S 1,267,050.00 S 1,290,055.00 S 1,343,473.00 S 1,404,099.00 S 1,475,796.00 S 8 1,404,099.00 S 1,475,796.00 S 8 1,404,099.00 S 1,475,796.00 S 1,475,796.00 S 1,475,796.00 S 1,475,796.00 S 1,475,796.00 S 1,475,796.00 S 1,404,099.00 S 1,475,796.00 S 1,475,796			3 133,826.00		3,000.00		1 400 00	1 500.00	1.600.00		
\$ 908,730.00 \$ 924,199.00 \$ 1,277,794.00 \$ 60,801.00 \$ 60,801.00 \$ 60,801.00 \$ 1,343,473.00 \$ 1,475,796.00 \$ 8  **MITH ADVANCE**  \$ 1,425,954.00 \$ 1,290,751.00 \$ 1,343,473.00 \$ 1,404,099.00 \$ 1,475,796.00 \$ 8  \$ 591,289.00 \$ 681,570.00 \$ 409,928.00 \$ 343,150.00 \$ 276,317.00 \$ 99,368.00 \$ (124,783.00) \$ (409,039,00) \$ (685,912.00) \$ (1,023,411.00) \$ (1,432,607.00)		2,079.00	_	-	1 365 153 00	1.25	1 290 055 00	1.343.473.00	1,404,099.00	1,475,796.00	8,108,526.00
WITH ADVANCE \$ 1,350,856.00 \$ 1,343,473.00 \$ 1,404,099.00 \$ 1,475,796.00 \$ 1,350,856.00 \$ 1,343,473.00 \$ 1,404,099.00 \$ 1,475,796.00 \$ 5 591,289.00 \$ 681,570.00 \$ 409,928.00 \$ 343,150.00 \$ 276,317.00 \$ 99,368.00 \$ (124,783.00) \$ (409,039.00) \$ (685,912.00) \$ (1,023,411.00) \$ (1,432,607.00)	\$ 908,730.00 \$ 924,199.00	1,211,954,00			60 801 00		60,801.00				182,403.00
\$ 1,425,954,00 \$ 1,290,75100 \$ 1,350,856,00 \$ 1,343,473.00 \$ 1,404,099.00 \$ 1,475,796.00 \$ 1,475,796.00 \$ 1,404,099.00 \$ 1,404	REPAY ADVANCE										
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\$ 591,289 00 \$ 681,570.00 \$ 409,928.00 \$ 343,150.00 \$ 276,317.00 \$ 99,368.00 \$ (124,783.00) \$ (409,039.00) \$	TOTAL EXPENDITURES WITH ADVANCE										
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\$ 591,289 00 \$ 681,570.00 \$ 409,928.00 \$ 343,150.00 \$ 276,317 00 \$ 99,368.00 \$ (124,783.00) \$ (409,039,00) \$	EXPENSES IN THE PROPERTY OF TH		-				4		2 (00 111 000 1)	(00 503 557 5)	
-Train 4518,000 GF	\$ 591,289 00 \$ 681,570.00	409,928.00	343,150,00	276,317 00	99,368.00	(124,783 00)	S		(1,023,411.00)	(1,432,607,00)	
-Train -\$18,000 GF											
				4	Tesip 4618 000 GE						