

**RECORD OF PROCEEDINGS
MINUTES OF REGULAR MEETING
FEBRUARY 23rd, 2017
7:00 PM**

The Medina Township Board of Trustees met in regular session at the Medina Township Hall on February 23rd, 2017, to conduct the business of the Township. Chairman Ostmann called the meeting to order at 7:00 pm with the following Trustees in attendance: Bill Ostmann, Ray Jarrett and Ken DeMichael. Also in attendance were the Fiscal Officer, Police Chief, Fire Chief, Road Superintendent and the general public.

Roll Call

Mr. Ostmann asked for a roll call of all members present. Trustees present were Mr. Ostmann, Mr. Jarrett and Mr. DeMichael.

Pledge

Mr. Ostmann led the Pledge of Allegiance.

Moment of Silence

Mr. Ostmann asked for a moment of silence for our service members both here and abroad and for our first responders who are risking their lives every day to keep us safe and tonite for the family of Bryon Macron whose body was found in Chippewa Lake Tuesday.

Oath of Office for Firefighter Ian Shirey

Mr. Jarrett administered the Oath of Office to Firefighter Ian Shirey.

Resignation of Police Officer Jesse Bynum

Mr. Ostmann read the letter of resignation from Jesse Bynum, Police Officer. Mr. Ostmann motioned to accept the resignation of Jesse Bynum. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. DeMichael and Mr. Jarrett.

Oath of Office for Morley Brenenstuhl and Nicholas Miltner

Mr. Ostmann administered the Oath of Office for Nicholas Miltner and Morley Brenenstuhl as Police Officers for Medina Township.

Forrest Thompson, Medina County Prosecutor

Forrest Thompson of the Medina County Prosecutors Office introduced himself and stated that one of things he talked to various Trustees about during the campaign and afterwards was making myself available personally to the constituency of the Township and to the Trustees and to making our office , trying to take our office to a different level to make it more responsive and a quicker response time and as the Chief would probably tell you I have been on a sales pitch for the last month and a half on a software program that I am trying to get adopted. So, I am trying to line everybody up and I had a demonstration at the last Chief's meeting. I brought in the folks from the Software to demonstrate it. There's uh one of those components is the Civil Division and that's of course where we would be dealing the most with the Trustees. Our end goal is to make it most responsive. Our end goal is to make it more responsive, more accurate, to address many of the issues that I've heard from a lot of different Townships about delays in response time, questions that were answered differently from different people by, at different times, those types of issues. We're taking steps to alleviate that. I have named Mike Lyons as our Chief Civil Assistant County Prosecutor and Brian Richter and Tom Karris are still there we're still working with Mike. As you probably know, I may even be on one of them, Bill Thorne decided to retire from the Prosecutors Office in December, before I took office, I didn't run him out, he decided that he wanted to retire so. But I know that he has been approached by some Townships to do work for them so, I don't know, you folks may be one of them but , Bill is a good guy so we obviously we look forward to that because we know we can work with him so , I wanted to come out spend a few minutes with you today, introduce myself to ask if there are questions that the community has about what we're doing, how we're approaching things and, you know ,what are long term goal is in the next few years. You know if our Townships are changing, our economic base is fluid, I think that's a fair statement. Those cause demands on people's time. Law enforcement, Fire, you know our first responders. They all have issues. They all have economic issues. We do our best to try to address that but, you know there's also the head of the spear and if people get blamed and it's going to have to be me so, if people have questions about how things are going or what is going on you know I invite you to do I invite you to ask those questions.

Forrest Thompson Con't

I do, one of the things that I have attempted to institute throughout all the townships and I am communicating it again and again to reinforce it is that I have asked my folks to steer away from answering those telephone calls. That is, we obviously communicate via telephone but I prefer to have the questions submitted in writing so that they can be responded to in writing so that there is no mix-up in the communication of what was asked versus what was answered and that's one of the other issues so, we're trying to bring an era of consistency and expediency and I hope we can accomplish those goals and with your cooperation I plan on moving forward with that plan. I just wanted to introduce myself and thank you for taking the time to hear me out. Does anybody have any questions? I will not answer any questions from Mark Crumley because he always gets me in trouble. Trustees thanked him for attending.

Bethany Dentler – Medina County Economic Development Corporation – Tax Abatement

Bethany Dentler of the Medina County Economic Development Corporation said their mission is to strengthen the economy of Medina County through business attraction, retention, expansion and entrepreneurship. One of the tools they use for economic development is the community reinvestment area tax abatement program which is very common throughout the State of Ohio, and which is the first question a company interested in coming to the community asks. Two (2) developers interested in coming to Medina Township have asked her that question and she informed them that currently there is no tax abatement but she would discuss this with the Trustees which is her goal. MCEDC currently manages twelve (12) different CRA or tax abatement zones for six (6) different Townships, Lafayette, Liverpool, Hinckley, Sharon, Granger and Montville and they support three (3) other municipalities and manage their tax abatement programs. Ms. Dentler said it does not take away from any existing real estate taxes. If there is an existing building that is being remodeled the owner is always going to pay the taxes on the existing structure and land is never abated. Once it is taxed it never goes away. The tax abatement program, if approved, would partially delay the collection of some new property taxes on newly constructed commercial buildings. Page three (3) of the handout given to Trustees basically shows what the State of Ohio allows local communities to abate. They have recently changed the rules and the handout has to be adjusted, but for a new structure they allow up to fifteen (15) years and a maximum of 100% tax abatement. The State Legislature also increased the number of years for remodeling abatement from twelve (12) years to fifteen (15) years. Those terms are negotiable on a case by case basis and would always be approved by the Township. Most Townships in Medina County, when they create a CRA program, usually set a maximum of 50% abatement so when a new project comes in some taxes may be delayed but you would begin collecting 50% of whatever the new taxes would be. You can also set a tiered schedule. We have found tax abatement incentives can be a powerful tool for economic development. Mr. DeMichael asked if it can be negotiated on a case by case basis and she said yes and the Township sets the rules. Mr. DeMichael asked where they stand with the two (2) inquiries she received. Ms. Dentler told them she would be talking to the Trustees and she would get back to them to let them know if there will possibly be tax abatement in the future. She said it takes about three (3) month to go through the process if the Township is interested. The handout describes the process of creating a tax abatement zone (see attached). Mr. DeMichael asked if she would facilitate the meetings with these two who have inquired. Mr. Ostmann asked if they do the study too and she said yes and it won't cost the Township any money. Mr. DeMichael asked who the two companies were that were interested and she said they don't make those public. Mr. Jarrett asked if this was mainly for the housing market itself versus vacant property. Ms. Dentler said she wouldn't call it mainly for the housing market she said 99% of what they do is on the commercial and industrial end. Mr. Jarrett commented that there were no annexations and she said the JEDD does not annex. Ms. Dentler said companies that have tax abatement agreements have to report to the State every year how many jobs they created and maintained, their payroll, their capital investment. If they are not doing what they said they would do then the County has the option to ask for funding back to ending the tax abatement. Mr. Jarrett said with the funding back it would be trying to get the money back from what was given to them initially. The Trustees asked Ms. Dentler to look into it.

Kevin Brecht - Mobilitie

Mr. Brecht of Mobilitie said they provide wireless backhaul which means you get internet from the source to the end user so a cable company like Time Warner gets their internet from their source to their end use via cable. We are building this hybrid transport network nationwide which combines this wireless backhaul with fiber optic to usher in 5G technology. He is available to meet with representatives of the Township to discuss location, height, etc. The location will be at Eastpointe Drive and Medina Road. Mr. Brecht explained the benefits to the community. Mr. Jarrett asked if another company could ask for the same rights at that location and Mr. Brecht said yes but we are building the sites first to ensure that we are the pipeline and that they are not building their own. Mr. Ostmann asked him to meet with Mrs. Strogia, Zoning Chairwoman, regarding this.

Security System for Townhall – Sgt. Zieja

Police Sergeant Zieja presented Trustees with the cost for wireless locks for the Townhall. Securitec quoted \$14,975.00. The front door cannot hold this type of lock system and would need to be replaced for a cost of \$5,200.00 to \$5,700.00. Sgt. Zieja explained the function of this type of system. The Select Securities system is the same type as the Police Departments and provides expandability for a burglar system, fire system, CO monitoring, it is pretty much unlimited. That cost is \$6,539.00. There is an option in that program to have an offsite monitor that would cost \$52.00 a month. Sgt. Zieja said it is not user friendly. The quotes and maps are attached. Select Security does not do the install, they subcontract the job out. The install would cost about \$3,200.00. He suggests going with a computer based system at the Townhall. The Select Securities system does not require a computer and we have them here, all we have to do is network it and we already have a network built in. Mr. Jarrett asked if quote #2 was \$52.00 a month for monitoring and what the warranty would be. Sgt. Zieja said warranties are 90 days and it is a combined thing for the doors and the handheld smart phone app and that is in lieu of the software so that price would come down. Mr. Jarrett said for equipment, install out the door, ready to go would be \$6,500.00. Sgt. Zieja said there would be no monthly fee. Mr. Jarrett asked if there would be an alert if the battery is low. Sgt. Zieja said that is one of his concerns because there is no generator for the Townhall (see attached documents). Trustees will review the information.

OTHER BUSINESS

Approval of Supplemental Appropriations

Mr. Ostmann motioned to approve the supplemental appropriations for February of 2017. It is a one page document and I will incorporate it by reference. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. Jarrett and Mr. DeMichael.

Then and Now Purchase Order

Mr. Ostmann motioned to approve a then and now purchase order. The vendor is Sours, Buie and Associates, LLC, and this is for revision of an appraisal and it is for \$600.00. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. DeMichael, Mr. Jarrett.

Approval of Accounts Payable

Mr. Ostmann motioned to approve accounts payable check #7-2017 through #28056 and the total amount on that is \$66,006.41. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. Jarrett and Mr. DeMichael.

Approval of Payroll

Mr. Ostmann motioned to approve payroll checks #22791 through #22838. The total on that is \$43,897.84 with \$6,326.94 being withheld for taxes, union dues, OPERS, etc. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. DeMichael and Mr. Jarrett.

PURCHASE ORDER REQUISITIONS AND TRAINING REQUESTS

Robert and Kathryn Johnson – Return of Cemetery Lots

Mr. Ostmann motioned to approve a purchase order requisition. The vendor information is Robert and Kathryn Johnson and this is from Admin/Cemetery and this is for two (2) cemetery lots returned due to moving to another State. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. Jarrett and Mr. DeMichael.

Key Bank HSA For Morley Brenenstuhl

Mr. Ostmann motioned to approve a purchase order requisition. The vendor information is Key Bank and this is an HSA for Morley Brenenstuhl and the prorated amount is \$2,500.00. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. DeMichael and Mr. Jarrett.

Lexipol – Police Department

Mr. Ostmann motioned to approve a purchase order requisition and the vendor information is Lexipol and this is for the Police Department. It's 2017 policy manual updates and 2017 Daily Training Testing and the amount is \$4,000.00. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. Jarrett and Mr. DeMichael. Mr. Jarrett asked when the last update was. Chief Arbogast said it is due in March or April so he wanted to be sure we got it in.

PURCHASE ORDERS AND TRAINING REQUESTS CON'T

Resolution to Advance Funds

Resolution No. 02232017-005

Mr. Ostmann motioned to put forth the following Resolution No. 02232017-005 to advance \$182,404.70 from the General Fund 1000 to the Police Fund 2081 to be paid back to the General Fund in three (3) equal installments of \$60,801.57 due April 1 of each year with the last payment due April 1, 2019. Mr. Jarrett seconded the motion. Mrs. Ventura said there was a lease on the Police Cars and we were paying 5.2% interest plus an underwriting fee so we have lost some interest money but by doing this we will save \$11,156.56 over the course of the next three (3) years. She said she couldn't see paying interest so we are making a loan and we just need to do this resolution for the Auditor. Voting aye thereon: Mr. Ostmann, Mr. Jarrett and Mr. DeMichael.

Ford Motor Credit – Police Car Payoff

Mr. Ostmann motioned to approve a purchase order requisition and this is for, the vendor information is Ford Motor Credit and the department is Police and this is to pay off the lease and the total amount on that is \$182,404.70. Mr. Jarrett seconded the motion. Mr. Jarrett asked Mrs. Ventura if there was a penalty for early payoff and she said no. Chief Arbogast said that is the payoff amount. Mrs. Ventura asked if there was a local place to pay it and Chief Arbogast said we have ten days to pay it before the amount would change. Voting aye thereon: Mr. Ostmann, Mr. Jarrett and Mr. DeMichael.

Beyond Enforcement – Taking Care of Youth – Police Sgt. Mangel

Mr. Ostmann motioned to appropriate \$495.00. It's for a seminar Beyond Enforcement – Taking Care of Youth, Eastlake, Ohio. This is for professional development. The dates are 5/2 to 5/5, 2017, and it's for Sgt. Mangel. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. DeMichael and Mr. Jarrett.

Ohio Tactical Officers Association – Police Officer Cliff Nicholson

Mr. Ostmann motioned to appropriate \$1,049.99 for a seminar The Ohio Tactical Officers Association. It's located at Kalahari. The dates are 6/5 to 6/9, 2017. It is for updated training for Cliff Nicholson. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. DeMichael and Mr. Jarrett.

NFPA – Fire Department

Mr. Jarrett motioned for a purchase order requisition for the Fire Department. The amount is \$1,345.00. The vendor is National Fire Codes and this is for the National Fire Codes Online Subscription Service for one (1) year. Mr. DeMichael seconded the motion. Chief Crumley said this is the annual subscription for the online codes and standards that they follow for everything. Voting aye thereon: Mr. Jarrett, Mr. DeMichael and Mr. Ostmann.

Fire Force, Inc. - Uniforms

Mr. Jarrett motioned for a purchase order requisition in the amount of \$5,340.00 for the Fire Department. Vendor information is Fire Force, Inc. and this is for turn-out pants, turn-out coats, boots, gloves, hoods and repair of four (4) helmets. Mr. Ostmann seconded the motion. Chief Crumley said this is the equipment for the new hires. Voting aye thereon: Mr. Jarrett, Mr. Ostmann and Mr. DeMichael.

DEPARTMENT COMMENTS

Police Department

Chief Arbogast said Officer Harvey will be recognized for his assistance at the fire at the next Medina City Council meeting February 27.

Fire Department

Chief Crumley said the work session for the new fire station has been cancelled until they have more information reviewed by the Advisory Board.

DEPARTMENT HEAD COMMENTS CON'T

Service Department

Mr. Miller met with the Engineer's Office and they want to get the paving bids out and advertised March 2, 2017. The Engineer's estimate is \$317,334.20 to pave Nettleton Road and Wildwood Drive. All bids will be turned in to the Engineer's Office and opened at a public meeting at the Engineer's office. A bid tab will be made and given to us. Mr. Ostmann motioned to put Nettleton Road and Wildwood Drive out for paving bids with the County Engineer. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. DeMichael and Mr. Jarrett.

Mr. Miller asked if Trustees wanted to continue with Toss-ur-Trash day. Mr. Ostmann said they might as well do it. Mr. Miller said it would be April 8 from 8am to 3pm at the Service Department. He will put the flyers on the website advertising it. All the rough inspections have passed for the restroom/concession building. Next week we will start doing finish work.

Zoning Department

Mrs. Strogin said we need authorization to destroy the old Zoning Commission Site Plan approval/denial stamp. Mr. Ostmann motioned that the old Zoning stamp is declared no longer necessary for the public good and may be destroyed. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. DeMichael and Mr. Jarrett. She said she will be attending the ODOT Route 18 and 42 meetings. Mr. Ostmann said he will also try to attend. Mr. DeMichael thought there was a meeting Monday and Tuesday. Mrs. Strogin said there is one Monday, Thursday and Friday.

OLD BUSINESS

SPCA Donation

Mr. Ostmann motioned that we donate \$1,084.32 to the SPCA for rescuing animals for the year 2016. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. DeMichael and Mr. Jarrett.

Frontier Contract

The Frontier Contract was tabled until Trustees could review it.

PUBLIC COMMENT

Mr. Ostmann motioned to open the floor for public comment. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. Jarrett and Mr. DeMichael.

Karen Fisher (3495 Old Weymouth Road) spoke to the County Engineers Office about the request by Weymouth Church for the vacation of Church Road. There is a petition with the County Commissioners and they have sent the Church back to the drawing board with the Zoning Commission to try to work something out because it is not their intention of closing Church Road. Mrs. Strogin, Zoning Commission Chairwoman, said she is not aware of anything that the Church has done. Mrs. Fisher asked if Zoning attends Commissioners meetings regarding the vacation of Church Road. Mrs. Strogin said Zoning has nothing to do with the vacation of the road. Mr. Ostmann thought the plan was tabled and was told yes until they come up with another plan due to all the variances required. Mrs. Strogin was told Rich Wilson discussed the snow plowing issues with the Trustees and the Road Superintendent. Mr. Ostmann said they did. Zoning is waiting for the Church to come to the Zoning Commission with a plan. Mrs. Fisher asked if the Trustees can get involved when this comes around again so the neighbors can get involved. They do not want Church Road vacated. Mrs. Fisher said the residents don't want a third mega Church within a half mile of their home. Mrs. Fisher will be notified if there are any meetings scheduled.

Matthew Galla (3503 Hamilton Road) told Mrs. Fisher to attend the Commissioners meeting and when the Engineer gives his report she can ask him questions regarding this.

Thomas Decker (1038 Charleton Drive) introduced himself and said he is running for Clerk of Courts in the May 2 election.

Mary Doermann (3646 Cook Road) said the Weymouth Preservation Society will have a fund raising tea April 22. The plant sale will be May 13. There will be an open house March 12 from 2 to 4. They have a new web and face book page.

PUBLIC COMMENT CON'T

Matthew Galla (3503 Hamilton Road) said you can hear about the heroin and drug epidemic on WTAM1100 and there is a program entitles Robbie's Voice.

Kevin Brecht (688 Broad Street Wadsworth) brought cookies for everyone in attendance.

Mr. Ostmann motioned to close the floor for public comment. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. DeMichael and Mr. Jarrett.

Executive Session to Discuss Employee Compensation

Mr. Jarrett motioned to go into Executive Session with the Board of Trustees and our Fiscal Officer to discuss employee compensation. Mr. Ostmann seconded the motion. Voting aye thereon: Mr. Jarrett, Mr. Ostmann and Mr. DeMichael. The Board entered into Executive at 8:55 pm. The Board reconvened at 9:08 pm. No decisions were made in Executive Session.

Executive Session to Discuss the Sale of Property

Mr. DeMichael motioned to go into Executive Session with the three (3) Trustees and Fiscal Officer to discuss the sale of property. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Jarrett and Mr. Ostmann. The Board entered into Executive Session at 9:09 pm. The Board reconvened at 9:33 pm. No decisions were made in Executive Session.

Concrete Trough


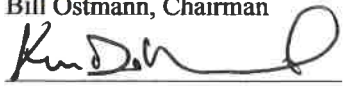
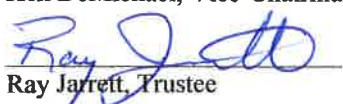
Mr. Jarrett received correspondence from the Prosecutor's Office regarding the concrete trough that states there are no legal instruments that show the trough belongs to the Township. Also, the parcel that is under the trough, there is no legal instrument to claim that it's Township property. Township property, Township items, neither one belongs to the Township. Mrs. McKiernan was informed of this.

LST Budget Meeting

Mr. Jarrett attended the LST Budget Meeting and all entities approved the LST Budget for 2017 at \$2,712,926.00. The estimated Township budget is \$387,802.00. It is a slight increase over 2016 which was \$384,093. He also put the LST agreement in Mr. Ostmann and Mr. DeMichael's mailboxes. The renewal of the LST agreement would be for another five (5) years and the only change is that it would be retroactive back to January 1, 2017. They would like to get approval from our Board soon. Medina and Montville Twp. are very close to voting on it. It is the same document. He asked Mr. Ostmann and Mr. DeMichael to look at it and see if there are any changes they want made. He asked Mr. Ostmann to give it to Bill Thorne or the Prosecutor's Office and he asked Mr. DeMichael if he wanted to discuss it with the Fire Chief.

Mr. Ostmann motioned to adjourn the meeting. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. Jarrett and Mr. DeMichael. There being no further business to come before the Board the meeting was adjourned at 9:38pm.


Angela Ventura, Fiscal Officer


Bill Ostmann, Chairman

Ken DeMichael, Vice-Chairman

Ray Jarrett, Trustee

February 23, 2017

Medina Township Police Department
4877 Fenn Rd
Medina, Ohio, 44256

Medina Township

FEB 23 2017



Received

Dear Chief Arbogast,

Please accept this letter as formal notification that I am resigning my position with Medina Township Police Department. My last day with the agency will be May 6, 2017. I have accepted a position with the Medina County Drug Task Force to start on May 7, 2017 and I feel it will further my growth and development in my career.

Thank you for the opportunity to work in this position for the past 7 years. I have greatly enjoyed and appreciate the opportunities I have had to expand my career through trainings and assisting with technology support. . However, this new position will challenge my growth and further my career. My tasks at MCDTF will still have me working with MTPD occasionally and I look forward to those times.

During my remaining time with the department, I am willing to make the transition as smooth as possible. This includes assisting and training my replacement. I welcome anyone from the agency calling me with any questions after my departure at jesse.bynum@gmail.com or 440-213-8471.

With respect,



Jesse Bynum