

**RECORD OF PROCEEDINGS
MINUTES OF ORGANIZATIONAL MEETING
JANUARY 3rd, 2017
6:00 PM**

The Medina Township Board of Trustees held an Organizational Meeting at the Medina Township Hall on January 3rd, 2017, and conducted the business of the Township. Chairman Ostmann called the meeting to order at 6:00 pm with the following Trustees in attendance: Bill Ostmann, Ray Jarrett and Ken DeMichael. Also in attendance were the Fiscal Officer, Township Administrator, Police Chief, Fire Chief, Road Superintendent and the general public.

Roll Call

Mr. Ostmann asked for a roll call of all members present. Trustees present were Mr. Ostmann, Mr. Jarrett and Mr. DeMichael.

Pledge

Mr. Ostmann led the Pledge of Allegiance.

Moment of Silence

Mr. Ostmann asked for a moment of silence for our service members both here and abroad and for our first responders who are risking their lives every day to keep us safe.

ORGANIZATIONAL

Election of Officers

Mr. Ostmann motioned to turn the gavel over to the Fiscal Officer as we contemplate the officers for this year. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. Jarrett and Mr. DeMichael.

Mrs. Ventura opened the floor for nominations of Chairman of the Board for Medina Township Trustees. Mr. Jarrett motioned to nominate Bill Ostmann for chairman. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Jarrett, Mr. DeMichael and Mr. Ostmann.

Mr. Ostmann opened the floor for Vice-chair. Mr. Jarrett nominated Ken DeMichael for Vice-chair. Mr. Ostmann seconded the motion. Voting aye thereon: Mr. Jarrett, Mr. Ostmann and Mr. DeMichael.

Executive Session

Mr. Ostmann motioned to enter into Executive Session to discuss personnel appointments with right now the (3) three Trustees and we will enter into Executive Session at 6:02 pm. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. Jarrett and Mr. DeMichael. The Board reconvened from Executive Session at 6:39 pm. No decisions were made during Executive Session.

Mr. Ostmann motioned to go into Executive Session with the three (3) Trustees and the Fiscal Officer to discuss employee appointments. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. DeMichael and Mr. Jarrett. The Board entered into Executive Session at 6:40 pm. The Board reconvened at 7:50 pm. No decisions were made in Executive Session.

Slate of Appointments

Resolution No.01032017-001

Mr. Ostmann read the following slate of appointment:

Building Superintendent:	Ken DeMichael
Cemetery Superintendent:	Bill Ostmann
War Memorial Superintendent	Bill Ostmann
Service Dept. Liaison :	Ken DeMichael
Service Department:	Denny Miller, Road Superintendent
	Jeff Kessler, Road Dept. /Parks
Fire Commissioner:	Ray Jarrett

Slate of Appointments Con't

Fire Department:		
Fire Chief	Mark Crumley	
Asst. Fire Chief	Shawn Kasson	
Captain	Mark Roberts	
Lieutenant	Lee Hlas	
Lieutenant	Brian Draiss	
Lieutenant	Steven Schmitt	
Lieutenant	Scott Vargo	
Volunteer Firefighter's Dependent Board:		
	Ray Jarrett	
	Bill Ostmann, Alternate	
LST Representative	Ray Jarrett	
	Ken DeMichael, Alternate	
Police Commissioner	Bill Ostmann	
Police Chief:	David Arbogast	
Medina Countywide Emergency Mgmt. Agency:		
	Bill Ostmann	
	Ray Jarrett, Alternate	
Zoning Liaison	Bill Ostmann	
Zoning Inspector	Elaine Ridgley	
Secretary to Zoning Boards	Kim Ferencz	
Township Administrator	Linda DeHoff	
Township Secretary	Cecelia Goe	
Zoning Commission with terms expiring:		
	James Apana	12/31/2021
	Richard Marco, Sr., 1 st alt	12/31/2017
	Chuck Johnson, 2 nd alt	12/31/2017
Zoning Board of Appeals		
	Mike Stopa	12/31/2021
	Boris Williams, 1st alt	12/31/2017
	Matt Payne, 2 nd alt	12/31/2017

Mr. Jarrett seconded the motion. Mr. DeMichael went on record stating that "last year we created a new position for Township Administrator and her duties were going to be both administrative duties as well as helping the Fiscal Officer. She will no longer be helping the Fiscal Officer. I don't think there is a reason to continue with that position." Mr. Ostmann said that will be duly noted in the minutes. Roll call vote: Mr. Ostmann aye, Mr. Jarrett aye and Mr. DeMichael no.

Executive Session for Employee Compensation and Benefits

Mr. Ostmann motioned to go into Executive Session for employee compensation and benefits with the three (3) Trustees and the Fiscal Officer. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. DeMichael and Mr. Jarrett. The Board entered into Executive Session at 7:53 pm. The Board reconvened at 8:47 pm. No decisions were made during that meeting.

Resolution No 01032017-002

Health Care Plan

A health care plan will be offered to full-time employees, with employees responsible for 15% of premiums for medical, dental and vision insurance, deductibles and co-pays excluding those covered under the collective bargaining agreement. Bargaining agreement employees will pay 16% for medical, dental and vision insurance, deductibles and co-pays. Part-time employees are also offered medical and dental plans where they will be responsible for 100% of their premium. It should be noted that part-time employees are not eligible for health care savings account reimbursements. Full-time employees that choose or opt-into the health care plan will be reimbursed with their health care savings account in the same terms as offered to the Police Officers in the collective bargaining agreement.

TM1/3/17

Slate of Appointments Con't

Township Administrator

The Township Administrator, \$20.00 per hour.

Township Secretary

The Township Secretary, \$19.00 per hour.

Zoning Boards Secretary

The Township Zoning Boards Secretary, \$4,944.00 per year and \$30.00 per item on the agenda (no benefits)

Zoning Inspector

The Zoning Inspector, \$20.06 per hour plus full-time employee benefits.
The Zoning Office Hours: 9:00 am to 4 pm Monday through Friday.

Zoning Commission Members

\$40.00 per meeting attended and pre-approved workshops.

Zoning Board of Appeals Members

\$40.00 per meeting attended and pre-approved workshops.

Alternates to Zoning Board and Zoning Board of Appeals

\$40.00 per meeting attended and pre-approved workshops.

Chairpersons of the Zoning Boards:

\$40.00 per meeting for attending Trustees meeting where site plans are considered, County Planning Commission meetings where zoning issues within the boundaries of Medina Township are under consideration and for attending the Zoning Board of Appeals meetings (copy of agenda and sign in sheet to be submitted).

Additional Pay for Alliss Strogin

Additional pay for 2017, Zoning Commission Zoning Chairperson, Alliss Strogin will be paid \$40.00 per meeting for zoning liaison approved concept meetings with developers or builders who are planning business with Medina Township.

Police Department

Full-Time Chief of Police: \$76,542.60

Police Officers and Sergeants: Wage and benefit structure for the Police Department for 2017 will be per the negotiated contract.

Part-time Police Officers: \$15.31 per hour. After 1 year of service the rate will be \$16.65 per hour.

Education bonuses will be as follows: Associate's Degree \$1.00 per hour

BS/BA Degree \$1.50 per hour

Master Degree and above \$2.00 per hour

Compensation for uniform allowance will be seventy-two cents (\$.72) per hour in alignment with OPBA contract.

Receptionist/Clerk Police Department, \$12.00 per hour.

Fire Department

Part-time Fire Chief: \$33.34 per hour

Probationary Firefighters pay rate: State minimum wage \$8.15 as of January 1, 2017.

Denny Miller Fire Department pay rate: \$26.05.

Records Clerk/Part-time Secretary: \$16.90.

Chief Crumley will provide a new pay rate schedule for the Firefighters at the next meeting.

Slate of Appointments Con't

Service Department

Denny Miller, Working Superintendent	\$26.05
Jeff Kessler, Full-time	\$21.45
Craig Plute, Full-time	\$18.03
Ivan Clifford-Part-time	\$16.59
Keith Kessler-Part-time	\$15.23
Snow Plow Driver	\$15.00
Part-time Seasonal	\$10.00

Service Department Sick Hours & Comp Hours

Road Department is entitled to accumulate sick leave at 4.6 hours for every eighty (80) hours of service per pay period or forty (40) hours per week. Comp hours are capped at eighty (80) hours. At the point that compensatory time exceeds eighty (80) hours, it must be taken as paid compensation. Accrued compensatory time may be carried through to the next calendar year, not to exceed eighty (80) hours. Sick time is not to be accrued on overtime hours or when comp time is paid.

Clothing Allowance for Full-time Service/Park Department Employees

Clothing allowance for full time Service/Park Department employees is \$500.00 per year.

Longevity Pay

Notwithstanding the collective bargaining agreement, longevity pay is to be paid to full-time employees only, after their third year of employment, at \$100 per year with a cap of 15 years of service.

FEES

Cemeteries

Cemetery lot excavating for cremation:	\$150.00 with a limit of four (4) per lot
Cemetery lot excavating:	\$450.00
Cemetery lots:	\$400.00 for Medina Township Residents
Cemetery lots:	\$1,200.00 for Non-Residents
Headstone footer:	\$350.00

False Alarm Fee

False Alarm Fee pursuant to ORC505.391.

Sports Fields Fees

The charge is \$55.00 per time slot (3-hours) for Medina County Residents and \$65.00 per time slot (3-hours) for organizations that reside outside of Medina County. Soccer Field charge is \$20.00 per hour.

Zoning Fees

The Zoning Fees will be pursuant to the Appendix V of the Medina Township Zoning Resolution.

Mileage

Mileage for use of personal vehicles on township business will be paid to the IRS rate for 2017.

Employee Pay Periods

Employees pay periods are as follows: Bi-weekly, monthly or yearly.

Regular Meetings

Regular meetings will be held every other Thursday at 7:00 pm starting January 12^h, 2017.

Reports

Department reports will be due the first meeting of every month.

Slate of Appointments Con't

Mailbox Replacement

Township residents will be reimbursed for mailbox replacement when a mailbox is damaged during snow removal operations. The Service Department will repair, if possible, or replace with a standard mailbox and post or compensate the owner for damage up to a maximum of \$40.00 for the cost of materials, standard box and post with owner responsible for the installation of the mailbox.

Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. Jarrett and Mr. DeMichael.

Blanket Purchase Order for HSA Account

Mr. Ostmann motioned to approve a blanket purchase order requisition. The department is admin and these are for health savings account contributions and that is for \$63,000.00. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. DeMichael and Mr. Jarrett.

HSA Contributions

Mrs. Ventura said if there is anyone that isn't going to go with PSE or First National they need to let her know as soon as possible. Also, she heard that if you are with Medical Mutual you can open an account with Health Equity. It is free as long as you are with Medical Mutual.

Public Comment

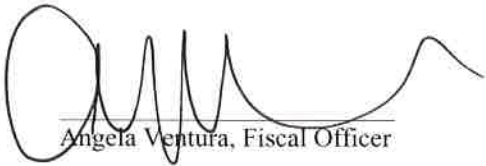
Mr. Ostmann motioned to open the floor for public comment. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. Jarrett and Mr. DeMichael.


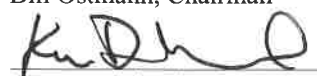
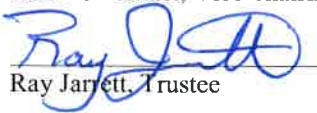
Mr. Ostmann motioned to close the floor for public comment. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. DeMichael and Mr. Jarrett.

Feeding Medina County

Mr. Jarrett presented Trustees with a thank you letter from Sandy Hinkle of Feeding Medina County. Medina Township collected 2,838 pounds of food this year. That is valued at \$4,824.60.

Mr. Ostmann motioned to adjourn. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. DeMichael and Mr. Jarrett. There being no further business to come before the Board the meeting adjourned at 9:02pm.


Angela Ventura, Fiscal Officer


Bill Ostmann, Chairman

Ken DeMichael, Vice-chairman

Ray Jarrett, Trustee



Feeding Medina County
901 West Lafayette Road, Medina, OH 44256

December 22, 2016

Ray Jarrett
Medina Township
3799 Huffman Road
Medina, OH 44256

Executive Director

Sandy Hinkle

Board of Directors

Lucy Sondles
Board Chair

Matt Marquard
Vice-Chair

Terry O'Connor
Treasurer

Pat Geissman

Jeff Plumer

Don Miksch

Dane Sandridge

Marie Mirro Edmonds

Daryl Kubilus, Jr.

Dear Ray:

Feeding Medina County is grateful for your food and personal care item collection within the community. The items collected totaled 2,838 pounds. The value of the 2,838 pound donation is \$4,824.60. The donation will be used for our various food programs. Thank you for making a difference!

Your personal commitment and continued support will enable us to help serve the needs of the people who need it most in Medina County. Per the Akron-Canton Regional Food Bank there is no county in the region that has a higher percentage of people living with food insecurity that are so significantly dependent upon a private charitable response than those living here in Medina county. Our county has a childhood food insecurity rate of 19%; almost 1 in 4 children in this community do not have access to a stable supply of food. You are helping us change that!

Feeding Medina County is a nonprofit organization, Federal Tax ID #45-4049528. Since you did not receive any goods or services in exchange for this donation, the donation may be tax deductible according to state and federal tax laws. Please consult your tax preparer for advice.

On behalf of Feeding Medina County, I would again like to say thank you for your generous support.

Sincerely,

Sandy Hinkle
Executive Director
Feeding Medina County

Mission Statement:
Feeding Medina County's mission is to educate, engage, and lead our community in creating an environment where no one goes hungry.

330-421-4816

sandy@feedingmedinacounty.org

www.feedingmedinacounty.org