

**RECORD OF PROCEEDINGS  
MINUTES OF REGULAR MEETING  
JULY 28<sup>th</sup>, 2016  
6:00 PM**

The Medina Township Board of Trustees met in regular session at the Medina Township Hall on July 28<sup>th</sup>, 2016, to conduct the business of the Township. Chairman Ostmann called the meeting to order at 6:00 pm with the following Trustees in attendance: Bill Ostmann, Ray Jarrett and Ken DeMichael. Also in attendance were Fiscal Officer Ventura, Township Administrator DeHoff, Police Chief Arbogast, Asst. Fire Chief Kasson, Service Department Superintendent Miller, Asst. County Prosecutor Thorne, Deputy Auditor Mary Beth Guenther and the general public.

**Roll Call**

Mr. Ostmann asked for a roll call of all members present. Trustees present were Mr. Ostmann, Mr. Jarrett and Mr. DeMichael.

**Pledge**

Mr. Ostmann led the Pledge of Allegiance to the flag.

**Moment of Silence**

Mr. Ostmann asked for a moment of silence for our service personnel both here and abroad and for our first responders who risk their lives every day to keep us safe.

**OTHER BUSINESS**

**Adoption of Revised Resolution for Ambulance/EMS Levy**

**Resolution No. 07282016-015**

Mr. Ostmann motioned to adopt the following resolution number 07282016-015 declaring it necessary to levy a tax above the ten mill limit and to renew and add a tax levy for the purpose of providing ambulance service, emergency service or both and requesting the Medina County Auditor to certify the total current tax valuation of Medina Township and the dollar amount of revenue that would be generated by that levy. It will be for a one and one half mill levy.

WHEREAS, this Board finds that the amount of taxes which may be raised within the ten-mill limitation by levies on the current tax duplicate will be insufficient to provide an adequate amount for the necessary requirements of Medina Township and that it is necessary to levy a tax in excess of that limitation for the purpose of providing ambulance service, emergency medical service, or both as set forth in Section 5705.19(U) of the Revised Code (RC) (as authorized in RC Section 5705.191); and

WHEREAS, in accordance with Division (B) of Section 5705.03 of the Revised Code, in order to submit the question of a tax levy pursuant to Sections 5705.19(U) and/or 5705.191 of the Revised Code, this Board must request that the Medina County Auditor certify (i) the total current tax valuation of the Township and (ii) the dollar amount of revenue that would be generated by the levy; and

WHEREAS, in accordance with Division (B) of Section 5705.03 of the Revised Code, upon receipt of a certified copy of a resolution of this Board declaring the necessity of the tax, stating its purpose, whether it is an additional levy or a renewal or a replacement of an existing tax, and the Section of the Revised Code authorizing its submission to the electors, and requesting such certification, the County Auditor is to certify the total current tax valuation of the District and the dollar amount of revenue that would be generated by the proposed levy

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Medina Township, Medina County, Ohio, two-thirds of all members elected thereto concurring that:



**Adoption of Revised Resolution No. 07282016-015 for Ambulance/EMS Levy Con't**

Section 1. This Board declares that it is necessary to levy a tax in excess of the ten mill limitation for the benefit of Medina Township for the purpose of providing ambulance service, emergency medical service, or both as set forth in Sections 5705.19(U) of the Revised Code at a rate not exceeding one and one-half (1.5) mills for each one dollar of valuation, which amounts to \$0.15 for each one hundred dollars of valuation, for five (5) years and which levy is a renewal of one (1) mill and an additional levy of one-half (.5) mill and that it intends to submit the question of this levy renewal to the electors of said Medina Township at the general election to be held at the usual voting places within said Medina Township on the 8<sup>th</sup> day of November, 2016, commencing in 2017, first due in calendar year 2018; as authorized by Sections, 5705.19(U) and 5705.191 of the Revised Code.

Section 2. This Board requests the Medina County Auditor to certify to it both (i) the total current tax valuation of the Township and (ii) the dollar amount of revenue that would be generated by the levy addition specified in Section 1.

Section 3. The Township Fiscal Officer is authorized and directed to deliver promptly to the Medina County Auditor a certified copy of this Resolution.

Section 4. It is hereby found and determined that all formal actions of this Board and of any of its committees concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board or committees, and that all deliberations of this Board and of any of its committees that resulted in such formal actions were in meetings open to the public, in compliance with the law.

Section 5. This Resolution shall be in full force and effect from and immediately after its adoption.

Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. DeMichael and Mr. Jarrett.

**Executive Session to Consider the Sale of Property by Competitive Bid**

Mr. Ostmann motioned to enter into Executive Session to consider the sale of property by competitive bid with the full Board of Trustees, William Thorne Asst. Medina County Prosecutor, Linda DeHoff and Angela Ventura. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. Jarrett and Mr. DeMichael. The Board entered into Executive Session at 6:06 pm. The Board reconvened at 7:00 pm. No decisions were made in the Executive Session.

**Resolution No. 07282016-016 Declaring it Necessary to Renew and Add to Ambulance/EMS Levy**

Mary Beth Guenther, Deputy Medina County Auditor, asked the Trustees if they had any questions regarding the proposed levy for Ambulance/EMS and presented them with the Certificate of Estimated Property Tax Revenue showing them the actual figures the levy would bring in and the Schedule B that shows the revenue that is coming in from the present levies. The renewal will bring in the same amount and the increase of the .5 would be the increase in revenues. Mr. Jarrett wanted to reiterate that the only reason we have to do this is because we have had a deficit with our EMS levy for the last three years. Right now it is projected that this year the deficit will be \$96,000.00. We are shoring up this ambulance/ems levy to get us close to breaking even so we're not dipping more into the general fund, which takes away from our roads. Mr. Ostmann said the State has cut our local government funding, there is no longer an estate tax and personal property taxes have been cut. We will have a definite problem in the future

**Resolution No. 07282016-016**

Mr. Ostmann motioned to adopt the following resolution number 07282016-016 to proceed with the renewal of one (1) mill tax and an additional one-half (.5) mill tax for the purpose stated in section 5705.19 (U) being ambulance service, emergency medical service, or both.

WHEREAS, on July 28, 2016, this Board adopted Resolution No. 07282016-015 declaring it necessary to renew a levy of one (1) mill tax and an additional one-half (.5) mill tax for the purposes stated in Section 5705.19(U) and/or 5705.191 of the Revised Code and requesting the Medina County Auditor to certify the total current tax valuation of the Township and the dollar amount of revenue that would be generated by that levy renewal; and



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**Resolution No. 07282016-016 Declaring it Necessary to Renew and Add to Ambulance/EMS Levy Con't**

WHEREAS, on July 28, 2016, the Medina County Auditor certified that the total current tax valuation of the Township is \$333,574,860 and the dollar amount of revenue that would be generated by that 1.50 mill levy would be \$484,800 per year during the life of the levy; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Medina Township, Medina County, Ohio, two-thirds of all members elected thereto concurring that:

Section 1. This Board finds, determines and declares that the amount of taxes which may be raised by the Township within the ten-mill limitation will be insufficient to meet the needs of Medina Township and that it is necessary to levy a tax in excess of that limitation for the purpose of providing an ambulance service, emergency medical service, or both at a rate not exceeding one and one-half (1.5) mills for each one dollar of valuation, which amounts to fifteen cents (\$.15) for each one hundred dollars of valuation, for Five (5) years and which levy is a renewal of one (1) mill and an additional levy of one-half (.5) mill and that it intends to submit the question of this levy renewal to the electors of said Medina Township at the general election to be held at the usual voting places within said Medina Township on the 8th day of November, 2016, first due in calendar year 2018; as authorized by Sections, 5705.19(U) and 5705.191 of the Revised Code.

Section 2. That said levy be placed upon the tax list of the 2017 tax year succeeding the election for collection in 2018, if a majority of the electors voting thereon vote in favor thereof.

Section 3. The Township Fiscal Officer is authorized and directed to deliver (i) a certified copy of Resolution No.07282016-015 referred to in the preamble of this resolution, (ii) the certificate of the Medina County Auditor referred to in the second preamble of this resolution, and (iii) a certified copy of this Resolution, to the Medina County Board of Elections no later than 90 days before the election on November 8, 2016.

Section 5. It is hereby found and determined that all formal actions of this Board and of any of its committees concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board or committees, and that all deliberations of this Board and of any of its committees that resulted in such formal actions were in meetings open to the public, in compliance with the law.

Section 6. This Resolution shall be in full force and effect from and immediately after its adoption.

Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. DeMichael and Mr. Jarrett.

**Talking During Motions**

Mr. Ostmann asked that people refrain from talking or making comments during the motion being made until the motion is seconded. It makes it difficult for the secretary to get the correct wording of the motion for the minutes.

**5<sup>th</sup> Annual Feeding Medina County**

Mr. Jarrett passed out flyers for the 5<sup>th</sup> annual food drive. It lists the donations that are needed. Mr. Jarrett also said that one (1) out of four (4) children do not have a daily secure food source. It is also getting worse for our senior population who also do not have a secure food source every day. The donations can be brought to the townhall Monday through Friday, 9 to 5, from July 28 through November 5. We got approximately 300 pounds of food last year. We hope to exceed that this year. **NO EXPIRED ITEMS, PLEASE.**



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## **SITE PLANS**

### **Medina Skateland – 3781 Pearl Road – Sign**

Mr. Ostmann motioned to accept the recommendation of the Zoning Commission and approve a wall sign for Medina Skateland. Mr. Ostmann amended his motion to say not to exceed 35 square feet as presented. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. Jarrett and Mr. DeMichael.

### **Levin Mattress – 3823 Pearl Road - Site**

Mr. Ostmann motioned to accept the recommendation of the Zoning Commission and approve the change of use for Levin Mattress to be located at 3823 Pearl Road as presented. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. DeMichael and Mr. Jarrett.

### **Levin Mattress – 3823 Pearl Road – Wall Sign**

Mr. Ostmann motioned to accept the recommendation of the Zoning Commission and approve a wall sign for Levin Mattress to be located at 3823 Pearl Road not to exceed 42 square feet as presented. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. Jarrett and Mr. DeMichael.

### **Levin Mattress – 3823 Pearl Road – Second Wall Sign**

Mr. Ostmann motioned to accept the recommendation of the Zoning Commission and approve a second wall sign for Levin Mattress to be located at 3823 Pearl Road not to exceed 80 square feet as presented. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. DeMichael and Mr. Jarrett.

### **Levin Mattress – 3823 Pearl Road – Tenant Panel Sign**

Mr. Ostmann motioned to accept the recommendation of the Zoning Commission and approve a tenant panel for Levin Mattress to be located at 3823 Pearl Road not to exceed 6 square feet and to be erected on the existing identification sign as presented. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. Jarrett and Mr. DeMichael.

### **Supplemental Appropriations**

Mr. Ostmann motioned that we approve the supplemental appropriation changes and this is a one page document. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. Jarrett and Mr. DeMichael.

## **THEN AND NOWS**

### **The Gazette – Advertising**

Mr. Ostmann motioned to approve a then and now purchase order and the vendor is The Gazette. It's for advertising and it is, the total amount on it is \$12.37. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. DeMichael and Mr. Jarrett.

### **Medina Hospital – May 2016 LST**

Mr. Ostmann motioned to approve a then and now purchase order. The vendor is Medina Hospital and this is for the May LST and the total on it is \$4,968.32. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. Jarrett and Mr. DeMichael.

### **Approval of Accounts Payable**

Mr. Ostmann motioned to approve accounts payable check #27481 to check #27512. The total amount is \$49,723.81. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. Jarrett and Mr. DeMichael.

### **Approval of Payroll**

Mr. Ostmann motioned to approve payroll checks #21959 through #22005 and the total is \$46,655.16 with \$5,536.34 deducted for taxes, union dues, etc. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. DeMichael and Mr. Jarrett.





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**Approval of Minutes**

Mr. Ostmann motioned to approve the minutes for the June 30, 2016, regular meeting. Mr. Jarrett seconded the motion. Roll call vote: Mr. Ostmann aye, Mr. Jarrett aye and Mr. DeMichael abstain.

Mr. Ostmann motioned to approve the July 14, 2016, regular meeting and the July 19, 2016, special meeting minutes. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. DeMichael and Mr. Jarrett.

**PURCHASE ORDERS AND TRAINING REQUESTS**

**Tri-C Fire Academy – Ian Shirey**

Mr. Jarrett motioned to appropriate \$3,350.00 for Ian Shirey to attend the Tri-C Fire Academy at the Cuyahoga Community College from August 27 through December 10, 2016, and this is for the Firefighter II Certification. Mr. Ostmann seconded the motion. Voting aye thereon: Mr. Jarrett, Mr. Ostmann and Mr. DeMichael.

**Breathing Air Systems Annual Maintenance – Fire Dept.**

Mr. Jarrett motioned for a purchase order requisition in the amount of \$1,049.50. This is for the Fire Department. Vendor information is Breathing Air Systems out of Reynolds, Ohio. This is for the annual maintenance for the breathing air compressor at station (2) for some air tests, which are four (4) tests per year, a cartridge that is going to be replaced in November and also a filter. Mr. Ostmann seconded the motion. Voting aye thereon: Mr. Jarrett, Mr. Ostmann and Mr. DeMichael.

**Fire Force, Inc. – Fire Department Turn-out Gear**

Mr. Jarrett motioned for a purchase order requisition in the amount of \$2,900.00 for the Fire Department. Vendor information is Fire Force, Inc. out of Columbia, Ohio, and this is for two (2) sets of turn out gear. Mr. DeMichael seconded the motion. Mr. Jarrett asked what Firefighters were getting the gear and Asst. Chief Kasson said he thought they were for two firefighters who just finished their probationary period. Voting aye thereon: Mr. Jarrett, Mr. DeMichael and Mr. Ostmann.

**Fallsway Equipment Co. – Fire Department- Repairs to 201-2**

Mr. Jarrett motioned for a purchase order requisition in the amount of \$3,134.75 for the Fire Department. Vendor information is Fallsway Equipment Co. out of Akron, Ohio. This is for repairs to our 201-2 Fire Truck. Mr. Ostmann seconded the motion. Voting aye thereon: Mr. Jarrett, Mr. Ostmann and Mr. DeMichael.

**Hercules Tree – Service Department**

Mr. DeMichael motioned to approve a purchase order requisition for Hercules Tree. This is for the Service Department for the removal of five (5) large ash trees in the right-of-way of 3032 Tompkins. The total amount is \$1,500.00. Mr. Jarrett seconded the motion. Mr. Jarrett asked if Mr. Miller has used them before and was he satisfied with them. Mr. Miller said yes. Voting aye thereon: Mr. DeMichael, Mr. Jarrett and Mr. Ostmann.

**Craig Clifford – Admin - WPS**

Mr. DeMichael motioned to approve a purchase order requisition for Admin Department. The vendor is Craig Clifford Electric. This is to install ten (10) eight (8) foot fluorescent lights in the Weymouth building where Creative Housing rents. They will be T-8 fixtures, total is \$2,300.00. Mr. Ostmann seconded the motion. Mr. Miller said there were lights sparking and asked what the Trustees wanted to do and because of the condition of the Creative Housing area the price was higher. The Trustees said they will have to do the repairs because of an issue if there was a fire. Voting aye thereon: Mr. DeMichael, Mr. Ostmann and Mr. Jarrett. Mr. Miller said the Township could buy the materials because we are tax exempt.



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## **PURCHASE ORDERS AND TRAINING REQUESTS CON'T**

### **Trauma Informed Sexual Assault Training - Officers Beardsworth and Nicholson**

Mr. Ostmann motioned to appropriate \$725.00 for Trauma Informed Sexual Assault Training and this is for professional development and it's Officers Beardsworth and Nicholson. Mr. Jarrett seconded the motion. Chief Arbogast said this is just for the hotel room. It is grant funded. It is one of the top-notch trainings. Voting aye thereon: Mr. Ostmann, Mr. Jarrett and Mr. DeMichael.

### **Investigative Statement Analysis – Officer Ventura**

Mr. Ostmann motioned to appropriate \$683.00 and this is for Investigative Statement Analysis and it's for professional development again and this will be for Matt Ventura. Mr. DeMichael seconded the motion. Chief Arbogast said statement analysis is a specialized training when reading statements given to pick out what is probably not quite correct. Voting aye thereon: Mr. Ostmann, Mr. DeMichael and Mr. Jarrett.

### **Officer Involved Shootings – Chief Arbogast.**

Mr. Ostmann motioned to appropriate \$199.00 and this is going to be for training in officer involved shootings. This is for Chief Arbogast for professional development. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. Jarrett and Mr. DeMichael.

### **Surviving Verbal Conflict – Chief Arbogast**

Mr. Ostmann motioned to appropriate \$595.00 and this training is for Surviving Verbal Conflict and this is advance training for Chief Arbogast. Mr. Jarrett seconded the motion. Chief Arbogast said his goal is look at professional development for his officers. If this training is good he would like to bring the person here for his officers. Voting aye thereon: Mr. Ostmann, Mr. Jarrett and Mr. DeMichael.

### **Bullet Proof Mind**

Chief Arbogast received an e-mail during the meeting regarding a training entitled Bullet Proof Mind which is free. The Chief would like to send four (4) people down because it will be good training. He said they would get \$28.00 an hour refund from the State of Ohio for professional development. So it will be funded by the State of Ohio.

### **Department Reports**

Mr. Jarrett motioned to approve the reports for the Fire Department, Police Department and Road & Bridge for the month of May and June. Mr. Ostmann seconded the motion. Mr. Jarrett said we are going to wait until Elaine gets back for her reports. Voting aye thereon: Mr. Jarrett, Mr. Ostmann and Mr. DeMichael.

## **DEPARTMENT HEAD COMMENTS**

### **Fire Department**

Asst. Chief Kasson said some of the training being requested is being funded through grants that we have requested. Mr. DeMichael asked who is funding the grant and was told the State of Ohio, Department of Commerce and Division of the State Fire Marshall. Mr. DeMichael asked Chief Arbogast the name of the grant he has applied for. Chief Arbogast said one is the International Association of Chiefs of Police and the money comes from our taxes.

### **Service Department**

Mr. Miller was given permission to hire a full-time Service Department employee and he hired Craig Plute. He will start August 8, 2016. Also, the salt price is \$32.80 per ton and the Township has to purchase 550 tons. Mr. DeMichael motioned that we hire Craig Plute as a full-time laborer in our Service Department beginning August 8, 2016. Mr. Ostmann seconded the motion. Mr. Ostmann said he will be replacing Ed Kerr who is retiring September 30, 2016. Voting aye thereon: Mr. DeMichael, Mr. Ostmann and Mr. Jarrett.



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**DEPARTMENT HEAD COMMENTS CON'T**

**Service Department Con't**

Mr. Miller said a complaint was received about the sandy loam that is coming out on Timber Creek Drive. We had it jacked up eight years ago and now the sandy material is coming out and there is no way to stop it until it is all out of there. It is just going to keep running because the water gets down in the cracks and also along the stone along the side and it acts as a French drain and all the water goes downhill. It is going to come out the bottom where the least resistance is. Mr. Ostmann said we don't want to bust up all the concrete. Mr. Jarrett asked if we could intercept it with footer tile. Mr. Miller said it would fill the storm sewers up with silt he would rather go across the grass. Mr. Jarrett asked if there was a basin close. Mr. Miller said there is a basin but it goes into the pond at the bottom. Mr. Miller will have the County come and look at it. Mr. Miller said if it was just the grass going up to the road there would be no problem, but they put stone near the road and that is why there is a problem.

**Office for Older Adults Report**

Mrs. Gardner said August 12, 2016, the Ohio Consumer Council is going to be at the center for a lunch and learn to teach you how to make your home more energy efficient to save money. On August 5, 2016, Community Legal Aid will be there and on August 16, 2016, Gwen Perry Law Firm attorney will there to answer elder law questions only. Call 330-723-9594 for an appointment. The Advisory Council had a meeting regarding food security for senior citizens that ties in with Mr. Jarrett's food drive. Mrs. Gardner read the statistics regarding the health problems senior citizens have when they do not get the proper nourishment.

**PURCHASE ORDER**

**The Bullet Proof Mind**

Mr. Ostmann motioned to appropriate \$680.00 and the seminar is the Bullet Proof Mind and it is located at various places and who would go is yet to be determined. Mr. Jarrett seconded the motion. Mr. Jarrett asked when it was and was told August 22 or 23. Voting aye thereon: Mr. Ostmann, Mr. Jarrett and Mr. DeMichael.

**OLD BUSINESS**

**Job Description Review**

Mrs. DeHoff gave the Trustees and the department heads packets with the corrections and additions to the job descriptions and as of this date she has not received any information back. Mrs. DeHoff said she would like those back before August 15, 2016.

**NEW BUSINESS**

**Pine Lake Block Party**

Mr. Ostmann said the residents of Pine Lake Drive would like to block off their street on August 27 from 3 pm to 7 pm for a block party. They would also like, if possible, a police cruiser and a fire truck. Mr. Ostmann motioned to block off Pine Lake Drive on August 27, 2016, from the hours of 3 pm to 7 pm. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. Jarrett and Mr. DeMichael. Mr. Miller will provide the barricades.

**Closing of Foskett Road for Emergency Culvert Repair**

Mr. Miller said he has to close Foskett Road for emergency culvert repair sometime next week.

**Special Trustees Meeting August 2, 2016, at 6:00 p.m.**

Mr. Jarrett motioned to have a special meeting for August 2, 2016, at 6:00 pm. Mr. Ostmann seconded the motion. Voting aye thereon: Mr. Jarrett, Mr. Ostmann and Mr. DeMichael.



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**PUBLIC COMMENT**

Mr. Ostmann motioned to open the floor for public comment. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. Jarrett and Mr. DeMichael.

Dianna Huffman (4025 Remsen Road) asked why the fire gear isn't purchased at Fire Dex in Medina and Asst. Chief Kasson said the gear cannot be purchased directly from them it has to go through a dealer but, the gear does come from Fire Dex in Medina.

Lauren Koketko (The Post) asked if there were any updates regarding the restrooms at Blakslee Park. Mr. Miller said they are waiting for quotes to come back from different builders.

Matthew Galla (3503 Hamilton Road) said there is a heroin epidemic and in Summit County alone, in a 20 day period, there were 236 overdoses. He asked what the statistics were for Medina County and Chief Arbogast said 91 overdoses and 9 deaths this year. Mike DeWine is trying to put together a program to try to curb this epidemic tune in to WTAM Radio for the program.

Mr. Ostmann motioned to close the floor for public comment. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. Jarrett and Mr. DeMichael.

**OTHER BUSINESS**

**HR Training August 9 at 6:00 P. M.**


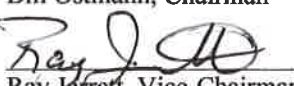
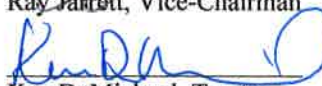
Mrs. DeHoff reminded everyone of the HR training August 9, 2016, at 6:00 p.m. Please let her know who would be attending because the HR representative is bringing workbooks.

**Executive Session for Employee Compensation**

Mr. Jarrett tabled the executive session for employee compensation.

Mr. Ostmann motioned to adjourn the meeting. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. DeMichael and Mr. Jarrett. There being no further business to come before the Board the meeting was adjourned at 8:06 p. m.

  
Angela Ventura, Fiscal Officer

  
Bill Ostmann, Chairman  
  
Ray Jarrett, Vice-Chairman  
  
Ken DeMichael, Trustee





## Medina Township Fire Department May 2016 Activity Report

Type of Alarms		Count	Percentage
<b>A</b>	<b>Alarm Drop</b>	<b>2</b>	<b>6.25%</b>
	0 - Commercial	2 - Residential	
<b>E</b>	<b>Assist EMS (LST)</b>	<b>17</b>	<b>53.13%</b>
	6 - Falls		
	3 - Sudden Illness		
	1 - Chest Pains		
	1 - Seizure		
	1 - Leg Pain		
	1 - Syncopal Episode		
	1 - Dizzy		
	1 - Attacked Father with Tire Iron		
	1 - Lift Assist		
	1 - Drug Overdose		
<b>F</b>	<b>Fire Call</b>	<b>5</b>	<b>15.63%</b>
	1 - Car Fire		
	1 - Mulch Fire		
	1 - Tractor Fire		
	1 - Natural Gas Leak		
	1 - Car vs Garage		
<b>MVA</b>	<b>Motor Vehicle Accident</b>	<b>7</b>	<b>21.87%</b>
<b>CO</b>	<b>Carbon Monoxide</b>	<b>1</b>	<b>3.12%</b>
<b>HZ</b>	<b>Haz Mat</b>	<b>0</b>	<b>0.00%</b>
<b>Total Incident Count</b>		<b>32</b>	*Mutual aid given = 1
			*Mutual aid received = 0
<b>Total Calls During Staffing Hours</b>		<b>28</b>	
Daily 8am-4pm			
<b>Inspections conducted</b>			
	Annual Fire Safety Inspections	<b>4</b>	
	Re-Inspections	<b>3</b>	
	Annual Fire Alarm Tests	<b>4</b>	
	Annual Sprinkler Tests	<b>2</b>	
	Semi Annual Paint Booth	<b>0</b>	
	Semi Annual Hood tests	<b>5</b>	
<b>Total Inspections</b>		<b>18</b>	
<b>Public Relation Activities</b>			
	Change batteries in smoke detectors for elderly residents		
	Memorial Day Parade		



## Medina Township Service Dept. May 2016 Report

- Trim Trees along roads
- Build large berm at the intersection of Baker/Watkins
- Service all back-up Generators at buildings
- Service roadside mower
- Work on Foskett Road culvert replacements
- Cold Patch roads
- Start to mow roadsides
- Everyday park maintenance
- Repair sewer plant at school
- Install camera equipment at Police Dept.
- Fix sink holes Reserve
- Deliver cones to Medina High for use on Prom night and deliver cones to Medina Marsh for their open house
- Pick- up salt at Walmart that they donated to the Township
- Rebuild chassis bath system in Service Dept. wash bay area

Report Submitted By : Denny Miller Road Foreman



## Medina Township Fire Department June 2016 Activity Report

Type of Alarms		Count	Percentage
<b>A</b>	<b>Alarm Drop</b>	<b>10</b>	<b>26.00%</b>
	4 - Commercial	6 - Residential	
	Thirsty Cowboy - Alarm Malfunction		
	Western Reserve Masonic Community - Burnt Food		
	Rolling Green Motel - Carbon Monoxide detector malfunction		
	Sweet Kiddles - Child pulled alarm		
<b>E</b>	<b>Assist EMS (LST)</b>	<b>19</b>	<b>50.00%</b>
	5 - Falls		
	3 - Sudden Illness		
	3 - Difficulty Breathing		
	2 - Chest Pains		
	1 - Seizure		
	1 - Unconscious		
	1 - Asthma Attack		
	1 - Abdominal Pain		
	1 - Lift Assist		
	1 - Change in Mental Status		
<b>F</b>	<b>Fire Call</b>	<b>6</b>	<b>16.00%</b>
	3 - Open Burn Complaints		
	1 - Mulch Fire		
	1 - Electrical Fire inside home		
	1 - Natural Gas Leak		
<b>MVA</b>	<b>Motor Vehicle Accident</b>	<b>3</b>	<b>8.00%</b>
<b>CO</b>	<b>Carbon Monoxide</b>	<b>0</b>	<b>0.00%</b>
<b>HZ</b>	<b>Haz Mat</b>	<b>0</b>	<b>0.00%</b>
<b>Total Incident Count</b>		<b>38</b>	*Mutual aid given = 0
			*Mutual aid received = 0
<b>Total Calls During Staffing Hours</b>		<b>30</b>	
Daily 8am-4pm			
<b>Inspections conducted</b>			
	Annual Fire Safety Inspections	<b>4</b>	
	Re-Inspections	<b>2</b>	
	Annual Fire Alarm Tests	<b>4</b>	
	Annual Sprinkler Tests	<b>2</b>	
	Semi Annual Paint Booth	<b>1</b>	
	Semi Annual Hood tests	<b>9</b>	
<b>Total Inspections</b>		<b>22</b>	
<b>Public Relation Activities</b>			
	Change batteries in smoke detectors for elderly residents		
	Fire Safety talk to kids at Creative Early Learning Center		
	Kids Safety Day hosted by Medina General Hospital at Medina Square		

## Medina Township Service Dept. June 2016 Report

- Clean up downed trees
- Finish installing 5 new cross culverts on Foscett Road
- Landscape all disturbed area along Foscett Road where new culverts were installed
- Repair sewer at Weymouth School
- Work on road striping list for Township Roads
- Crack seal concrete in dugout areas at Blakslee park
- Rebuild chassis bath system at Service garage
- Mow roadsides and ditches
- Install new door handle on front door of Townhall
- Repair sign
- Ditching on various roads
- Trim trees away from signs
- Work with Fechko Excavating to get trees removed from parking lot area at Police Dept.

Report submitted by : Denny Miller Road Foreman