

**RECORD OF PROCEEDINGS
MINUTES OF REGULAR MEETING
NOVEMBER 17th, 2016
7:00 PM**

The Medina Township Board of Trustees met in regular session at the Medina Township Hall on November 17th, 2016, to conduct the business of the Township. Chairman Ostmann called the meeting to order at 7:03 pm with the following Trustees in attendance: Bill Ostmann and Ken DeMichael. Also in attendance were Fiscal Officer Ventura, Township Administrator DeHoff, Police Chief Arbogast, Fire Chief Crumley, Service Department Superintendent Miller and the general public.

Roll Call

Mr. Ostmann asked for a roll call of all members present. Trustees present were Mr. Ostmann and Mr. DeMichael. Mr. Jarrett was absent.

Pledge

Mr. Ostmann led the Pledge of Allegiance to the flag.

Moment of Silence

Mr. Ostmann asked for a moment of silence for our service personnel both here and abroad and for our first responders who risk their lives every day to keep us safe.

Appropriation Changes

Mr. Ostmann motioned to move \$300.00 from Road & Bridge account #2031-330-319-0000 to Road & Bridge account #2031-330-318-0000 and \$100.00 from General Fund account #1000-110-311-0000 to General Fund account #1000-110-519-0000 and move \$285.00 from Zoning account #1000-130-229-0000 to Zoning account #1000-130-221-0000 and move \$750.00 from Police Department account #2081-210-311-0000 to Police Department account #2081-210-221-0000 and move \$100.00 from Police Department account #2081-210-420-0620 to Police Department account #2081-210-342-0000 to cover expenses for the balance of 2016. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann and Mr. DeMichael.

Fund Balance Adjustments

Mr. Ostmann motioned to move \$105,000.00 from the General Fund #1000 to EMS Fund #2281 to cover the remaining 2016 EMS charges. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann and Mr. DeMichael.

Supplemental Appropriation Changes

Mr. Ostmann motioned to move and make the following appropriation changes. Move \$2,450.00 from Road & Bridge Budget Certificate to Road & Bridge account #2031-330-230-0000. Move \$3,150.00 from the Police Department Budget Certificate to Police Department account #2081-210-230-0000. Move \$1,771.00 from the Fire Department Budget Certificate account #2111-220-230-0000. These amounts are being moved to cover Bureau of Workers Compensation charges and move \$105,000.00 from EMS Budget Certificate to EMS account #2281-230-360-0000. This is to increase funds to cover 2016 EMS charges. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann and Mr. DeMichael.

Then and Now Purchase Orders

Mr. Ostmann motioned to approve a then and now. The vendor is COSE Medical Mutual of Ohio. The amount is \$281.30 and this is for health insurance for December, 2016. Next, I'll make a motion to approve a then and now purchase order. This is also a Cose Medical Mutual of Ohio. The total amount is \$746.94 that's also for health insurance for December, 2016. Next, I'll make a motion to approve a then and now purchase order and the vendor is Voyager Fleet Systems and this is for fuel for Road & Bridge I believe and the amount on that is \$61.71. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann and Mr. DeMichael.

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Approval of Accounts Payable

Mr. Ostmann motioned to approve accounts payable checks #27782 to #27805. Total amount on that is \$25,870.10. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann, and Mr. DeMichael.

Approval of Payroll

Mr. Ostmann motioned to approve payroll checks #22396 through #22440. The total amount on that is \$43,267.88 with \$6,355.46 deducted for taxes, union dues, health care, etc. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann and Mr. DeMichael.

Approval of October Bank Reconciliation

Mr. Ostmann motioned to approve the October bank reconciliation and the reconcile date is 10/31/16. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann and Mr. DeMichael.

PURCHASE ORDERS AND TRAINING REQUESTS

WalCom Registration Service – Keith Kessler – Pesticide Recertification Conference

Mr. DeMichael motioned to approve a training request for our Service Department and this is to send Keith Kessler to a pesticide recertification conference in Akron, February 15 and the total amount on that is \$75.00. Mr. Ostmann seconded the motion. Voting aye thereon: Mr. DeMichael and Mr. Ostmann.

UAN Training – Linda DeHoff

Mr. Ostmann motioned to approve a purchase order requisition. This is for Linda DeHoff and its UAN Year End Training in Columbus and it will be 12/6/16 that is the date of it and its for \$130.00. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann and Mr. DeMichael.

Penguin Management – Fire Department

Mr. Ostmann motioned to approve a purchase order requisition. The vendor information is Penguin Management, Inc. and this is for the Fire Department. This is for six (6) months of voice notification, phone paging for calls and this is for the service from December 1, 2016 to May 31, 2017 and the total amount on that is \$774.00. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann and Mr. DeMichael.

Group Hire Testing Blanket for Police Department

Mr. Ostmann motioned to approve a purchase order requisition. This is a blanket certificate for the Police Department. It is for new hire testing and what we're doing is we're going to lump in with Brunswick Hills and Montville. Mr. DeMichael seconded the motion. Chief Arbogast said they will be collaborating with Brunswick Hills, Hinckley Township and Montville Township for the testing and hiring of Police Officers. This will be very cost effective in doing the testing. He said we are still in the running for the COPS Hiring Grant which would allow him to hire two (2) Officers. Voting aye thereon: Mr. Ostmann and Mr. DeMichael.

Medina Hospital – LST

Mr. Ostmann motioned to approve a purchase order requisition and the vendor information is Medina Hospital. It's for the Life Support Team and it's for EMS billing and it is for \$100,000.00. Mr. DeMichael seconded the motion. Mr. Ostmann said this will get us to the end of the year, three (3) or four (4) months. Voting aye thereon: Mr. Ostmann and Mr. DeMichael.

OTHER BUSINESS

Fire Department Report

Mr. Ostmann motioned to accept the October 2016, Medina Township Fire Department Activity Report as presented. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann and Mr. DeMichael.

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DEPARTMENT HEAD COMMENTS

Police Department

Chief Arbogast discussed the burglaries in the Reserve and he has talked to residents and the Homeowners Association. He said there were three (3) burglaries in Valley City. Hinckley has had burglaries and the method of operations is the same. They have gotten DNA from one of the burglaries and all the departments are working together to get these crimes solved and at this point they are making progress. Chief Arbogast said there will be a community meeting December 20. One will be at 10 am and one will be 7 pm in the community room at the Masonic Home. Chief Arbogast said if you see something please call immediately, don't wait. Any person going door to door has to have a vendors permit. They get them at the Townhall. We cannot stop them from going door to door but we do make them get a permit. Chief said residents also need to get on our house check program if they are going to be gone. There is an online survey that we ask that you fill out and send back to us. Mike Carlson and Michael Baach, residents, are paying for the postage for the return of the surveys. We will reapply for the collaboration grant for hiring more Police Officers. Yours Truly will be hosting their annual pancake breakfast to benefit Hospice from 7:30 am to 10:30 am on Thanksgiving Day. Chief said the Shop with Cops will be December 10. We feed the children breakfast, take them shopping and then bring them back for lunch. Keller Williams donated \$3,500.00 toward this program. Call 911 or our regular dispatch line 330-723-5191 when there is anything that you need a Police Officer for.

Fire Department

Chief Crumley said on October 17, Alex Elioff and Nicholas Piszczek have passed their paramedic class and are working on their protocol test. He reminded those in attendance that the State of Ohio does not allow you to burn leaves because when you burn leaves you are releasing all the pollen back into the air. Someone asked if we have medics on the LS (?) trucks. Chief Crumley said they work up to what their level of training is.

Road Department

Road Superintendent Miller said we have started moving forward on the Blakslee Park restrooms/concession. The sanitary line, water line and the temporary electric have been installed. The footers have been dug and poured and the masonry block work will be done tomorrow.

Police Department

Chief Arbogast just received an update relating to the burglaries in Hinckley Township. Two (2) suspects are in custody at this time.

Township Administrator

Mrs. DeHoff said Shop with Cops need volunteers to help at the breakfast/lunch December 10 at 7:45 am.

PUBLIC COMMENT

Lady said she comes from Texas where they are allowed to defend their house. What happens to her if she defends her house here? Chief Arbogast said it would be investigated as any other crime scene and would be sent to the Prosecutor to make the call if it was a justifiable homicide or not. She asked if we had a castle law in Ohio. Mr. Ostmann thinks there is a castle law in Ohio. She said she lives in the cul-de-sac and people come and fish in her pond. How can she get a sign that says no public access? Chief Arbogast said the HOA should be able to control that and you would need a no trespassing sign posted and then the Police could enforce criminal trespass.

Matthew Galla (3503 Hamilton Road) heard that if you are a farmer and have a pond you cannot allow any water to run off that pond.

Giovana O'Toole (4740 Lake Forest Trail) asked if they can build a dock along Lake Medina. Mr. Ostmann said that belongs to the Park. Mrs. Strogin said she needs to contact Tom James of the Park District.

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PUBLIC COMMENT CON'T

Matt Galla asked the status of the Zoning Inspector and how she is doing. Mr. Ostmann said she is doing as well as possible.


Executive Session to Discuss Property Acquisition

Mr. Ostmann motioned to enter into Executive Session to discuss property acquisition with the two (2) Trustees, the Fiscal Officer, the Administrator and the Fire Chief. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann and Mr. DeMichael. The Board entered into Executive Session at 8:32pm. The Board reconvened at 9:03 pm. No decisions were made during that meeting.

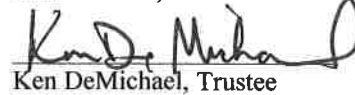
Mr. Ostmann motioned to adjourn. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann and Mr. DeMichael. There being no further business to come before the Board the meeting was adjourned at 9:04 pm.



Angela Ventura, Fiscal Officer



Bill Ostmann, Chairman



Ken DeMichael, Trustee

Medina Township Fire Department October 2016 Activity Report

Type of Alarms		Count	Percentage		
A	Alarm Drop	11	26.83%		
	7 - Commercial	4 - Residential			
	1 - Quaker Steak N Lube - Alarm company testing alarm and didn't put system on test				
	1 - Weymouth Country Club - Accidental - burned some popcorn				
	5 - Fairfield Inn - Alarm malfunction				
E	Assist EMS (LST)	20	48.78%		
	6 - Falls				
	3 - Chest Pains				
	2 - Sick Person				
	1 - Possible Stroke				
	1 - Dislocated Hip				
	1 - Diabetic Issue				
	1 - Female hit by car in parking lot				
	1 - Traumatic Hand Injury				
	1 - Lift Assist				
	1 - Head Injury				
	1 - Short of Breath				
	1 - Person that keeps passing out				
F	Fire Call	7	17.07%		
	2 - Open Burn Complaints				
	2 - Vehicle fires				
	1 - Power line down				
	1 - Natural Gas Leak				
	1 - Water Main Break				
MVA	Motor Vehicle Accident	3	7.32%		
CO	Carbon Monoxide	0	0.00%	*Mutual aid given = 0	
HZ	Haz Mat	0	0.00%	*Mutual aid received = 0	
Total Incident Count		41			
Total Calls During Staffing Hours		29			
	Daily 8am-4pm				
Inspections conducted					
	Annual Fire Safety Inspections	3			
	Re-Inspections	2			
	Annual Fire Alarm Tests	1			
	Annual Sprinkler Tests	1			
	Semi Annual Paint Booth	0			
	Semi Annual Hood tests	4			
Total Inspections		11			
Public Relation Activities					
	Install smoke detectors and change batteries for several twp residents				