

**RECORD OF PROCEEDINGS  
MINUTES OF REGULAR MEETING  
DECEMBER 1<sup>ST</sup>, 2016  
7:00 PM**

The Medina Township Board of Trustees met in regular session at the Medina Township Hall on December 1<sup>st</sup>, 2016, to conduct the business of the Township. Chairman Ostmann called the meeting to order at 7:00 pm with the following Trustees in attendance: Bill Ostmann, Ray Jarrett and Ken DeMichael. Also in attendance were Fiscal Officer Ventura, Township Administrator DeHoff, Police Chief Arbogast, Fire Chief Crumley, Service Department Superintendent Miller and the general public.

**Roll Call**

Mr. Ostmann asked for a roll call of all members present. Trustees present were Mr. Ostmann, Mr. Jarrett and Mr. DeMichael.

**Pledge**

Mr. Ostmann led the Pledge of Allegiance to the flag.

**Moment of Silence**

Mr. Ostmann asked for a moment of silence for our service personnel both here and abroad and for our first responders who risk their lives every day to keep us safe.

**SITE PLANS**

**MDG Flooring – 3812 Pearl Road - Sign**

Mr. Ostmann motioned to accept the recommendation of the Zoning Commission and approve a wall sign (face replacement) for MDG Flooring located at 3812 Pearl Road not to exceed 48 square feet as presented. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. Jarrett and Mr. DeMichael.

**MDG Flooring – 3812 Pearl Road – Identification Sign**

Mr. Ostmann motioned to accept the recommendation of the Zoning Commission and deny the identification sign for MDG Flooring located at 3812 Pearl Road as it does not meet the setback requirements of 20 feet from the road right-of-way per Section 605C of the Medina Township Zoning Resolution. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. DeMichael and Mr. Jarrett.

**Marathon – 2855 Medina Road - Sign**

Mr. Ostmann motioned to accept the recommendation of the Zoning Commission and approve a pylon sign for Marathon located at 2855 Medina Road not to exceed 71.856 square feet as presented. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. Jarrett and Mr. DeMichael.

**Fresenius Medical Care – 3995 Medina Road – Site**

Mr. Ostmann motioned to accept the recommendation of the Zoning Commission and approve the change of use for Fresenius Medical Care to be located at 3995 Medina Road as presented. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. DeMichael and Mr. Jarrett.

**Carite Medina – 4160 Pearl Road – Site**

Mr. Ostmann motioned to accept the recommendation of the Zoning Commission and approve the change of use for Carite Medina to be located at 4160 Pearl Road as presented. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. Jarrett and Mr. DeMichael.

**Carite Medina – 4160 Pearl Road – Ground Sign**

Mr. Ostmann motioned to accept the recommendation of the Zoning Commission and approve a ground sign for Carite Medina not to exceed 30 square feet as presented. It was so noted landscaping is to be included around the base of the sign. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. DeMichael and Mr. Jarrett.

**SITE PLANS CON'T**

**KC Property Management – 3812 Pearl Road – Site**

Mr. Ostmann motioned to accept the recommendation of the Zoning Commission and deny the change of use for KC Property located at 3812 Pearl Road for the following reason:

The property/building does not meet the parking, landscaping or front yard setback requirements of Section 403.3 Lot and Yard Requirements and Landscaping Standards for the General Business District as stated in the Medina Township Zoning Resolution. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. Jarrett and Mr. DeMichael.

**R & E EZ Ride Auto Sales – 3743 Pearl Road – Site**

Mr. Ostmann motioned to accept the recommendation of the Zoning Commission and approve the change of use for R&E EZ Ride Auto Sales to be located at 3743 Pearl Road as presented. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. DeMichael and Mr. Jarrett.

**Greater Medina Chamber – 5000 Foote Road - Site**

Mr. Ostmann motioned to accept the recommendation of the Zoning Commission and approve the change of use for Greater Medina Chamber to be located at 5000 Foote Road, Suites 201 and 202 as presented. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. Jarrett and Mr. DeMichael.

**Lake Forest Trail Phase III – (Falcon Pointe at Lake Medina Reserve) - Site**

Mr. Ostmann motioned to accept the recommendation of the Zoning Commission and approve the site plan for Lake Forest Trail (Falcon Pointe at Lake Medina Reserve) Phase III as presented. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. Jarrett and Mr. DeMichael.

**Oswald – 5000 Foote Road - Site**

Mr. Ostmann motioned to accept the recommendation of the Zoning Commission and approve the change of use for Oswald to be located at 5000 Foote Road as presented. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. DeMichael and Mr. Jarrett.

**Oswald – 5000 Foote Road – Portico Sign**

Mr. Ostmann motioned to accept the recommendation of the Zoning Commission and approve a portico sign for Oswald located at 5000 Foote Road not to exceed 4.17 square feet as presented. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. Jarrett and Mr. DeMichael.

**Oswald – 5000 Foote Road – Wall Sign**

Mr. Ostmann motioned to accept the recommendation of the Zoning Commission and approve a wall sign for Oswald located at 5000 Foote Road not to exceed 19.4 square feet as presented. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. DeMichael and Mr. Jarrett.

**Oswald – 5000 Foote Road – Panel – ID Sign**

Mr. Ostmann motioned to accept the recommendation of the Zoning Commission and approve a panel to be placed on the existing identification sign for Oswald not to exceed 12 square feet as presented. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. Jarrett and Mr. DeMichael.

**Rich Wilson – Weymouth Community Church Vacation of Road**

Mr. Wilson said he was on a quest to vacate about a 400 foot section of Church Road. He met with the County Commissioners and they asked that he pursue variances for the setbacks. The front yard setback is 100 feet for both parking and the building. We are within 10 feet of the building and 20 feet for the parking and he thinks it is a safety issue because the posted speed limit is 35 miles per hour. It may be close for parishioners to get across the road and the building itself. The changes he made to the plan were to add permanently two (2) turnarounds to the south and the north. The Zoning Commission has asked Mr. Wilson to try to get approval from Mrs. Brafchak to vacate the right-of-way in front of her property.

**Rich Wilson - Weymouth Community Church Vacation of Road Con't**

Associate Pastor John Lurtz said Mrs. Brafchak is fine with them vacating the street at the north end of the property but does not want it to go all the way down to Old Weymouth Road. Mr. Jarrett asked if she would be willing to put that in a statement. Reverend Lurtz said he has asked the attorney to send a letter but he has not and he is not sure if the attorney will. Mr. Ostmann asked if the attorney was still Greg Huber and was told yes. Mr. Wilson said in addition to the two (2) t- turnarounds he would be willing to write Trustees a right-of-way easement that would cover the Church Road right-of-way right now. Mr. Wilson has to write an easement for the waterline and the telephone line and he knows there is a concern with the t-turnarounds and you would prefer to come through here and if he grants you that easement you would have a legal right to do that. Mr. Ostmann said the service department is concerned about going up that hill and getting into that easement. Mr. Miller said his concern is with the blind spot. Once you get up over that hill you are down and if people are coming up the hill they are not going to see his plow pushing snow into that turnaround. Mr. Wilson said they could entertain moving it further north to the high point but then I'm not near the end of the street where they really need to turn around. Mr. Miller asked if they were going to put gates up. There was discussion by all involved. Mrs. Strogin said Mr. Ostmann stated they didn't want it to be a through street, then private and then a through street again and the suggestion was to put a chain across it on the one side and then take the chain down for Church services. Mr. Wilson said he didn't want traffic running through when parishioners were going back and forth to the Church. Mr. Jarrett said, by opening the chain up you just created that situation. Mr. Ostmann said if we have an easement to run our plows through there and there is a chain across the road then we have to get out and remove the chain. Mr. Ostmann said initially they thought it was going to be vacated all the way to Old Weymouth Road. Now this is a different problem. Mr. DeMichael asked about vacating the road to the north and Mr. Wilson said that would be about 700 feet of street to vacate. Mr. Ostmann asked if they would give us a document that states they will hold us harmless. Mr. Jarrett asked Mrs. Strogin if we have ever vacated a portion of a road and Mrs. Strogin said no. Mr. Ostmann said he was at the meeting with the County Commissioners and they really wanted the Church to go through and ask for a variance. Mr. Wilson said he thinks that was because the Trustees didn't seem in favor of the vacation. Mr. Wilson said these are the counties standard t-turnarounds. Mr. Miller asked if the Church is ever going to buy Mr. Gaertner's place if she ever sells. Mr. Wilson said he did not think so. Mrs. Strogin asked if all parties on a road being vacated need to sign or is it just the majority. Mr. Wilson said we own the majority and Mr. Gaertner signed. We just need Mrs. Brafchek to sign. Mr. Ostmann asked if Mrs. Brafchek has a problem with the vacation of the road up to the edge of her property. Mr. Wilson said she would not have any say about that. Reverend Lurtz said she had no problem with that. Mr. Jarrett said he is not in favor of vacation of just a center portion of the road. He sees issues with Denny plowing the road and even backing out and now we are in a situation of putting ourselves in a liability and we have a fire truck that has to get down there and try to turnaround and then unhook a chain. Mr. Wilson said they are not having a chain which was Mrs. Strogin's suggestion. Mr. Miller said if we are going to do anything he would rather see a chain up there because people will know it is not a through street. He is not really worried about Sunday morning. He would like to see the turnaround moved south to get it away from that little knoll and put signs stating it is not a through street. Mr. Ostmann said the traffic count is about 79 cars a day which isn't a lot. Chief Crumley recommends a gate instead of a chain because if you get someone coming through there at night on a motorcycle they will hit that chain. Mr. Ostmann said if they get variances it would solve the problem also. Mrs. Strogin said it would solve the problem of the setbacks. Mr. Wilson said they would still need to upgrade the road, per the County, to stay a dedicated road. Mrs. Strogin said they should look into whether they need the majority to vacate the road and then they could vacate to Weymouth, give that piece of property a perpetual easement for their driveway so they will have access and put a chain or gate at the north end so it is not a through street. That would eliminate fixing the street because it would just be a parking lot. Mr. Ostmann was surprised the speed limit is 35 mph. Chief Arbogast said with two (2) driveways and nothing else on the street and with the traffic count you would not get a lower speed limit. Mr. Jarrett would like to get an opinion from the Prosecutor's Office to be sure we are doing everything by the book. Mr. Wilson said tax maps was going to allow Mrs. Brafchek life estate for the address but once you vacate that for emergency service purposes you're going to have to give her an address on S. Weymouth. Mrs. Strogin said she would still have perpetual easement for access off the church driveway into her driveway where the garage is. Mr. Wilson said it absolutely is not going to work. We are not going to get her permission. Mr. Wilson asked Mike Salay if the Commissioners would force the vacation to Weymouth and Mr. Salay said no not if she was opposed to it. The Trustees will not make a decision tonight.

TM12/1/16

## **OTHER BUSINESS**

### **Date for Organizational Meeting**

Mr. Ostmann motioned that we schedule our Organizational Meeting for Tuesday January 3, 2017 at 7:00 pm. Mr. Ostmann amended his motion to say 6:00pm. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. DeMichael and Mr. Jarrett.

### **Cancellation of December 15, 2016, Regular Trustees Meeting**

Mr. Ostmann motioned that we cancel the regular meeting on December 15, 2016. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. Jarrett and Mr. DeMichael.

### **Change of December 29, 2016, Trustee Meeting Date**

Mr. Ostmann motioned that we change the December 29, 2016, meeting to December 22, 2016, at 7:00 pm. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. Jarrett and Mr. DeMichael.

### **Vacation of Church Road Discussion**

Mr. Miller showed Trustees the site plan regarding the vacation of Church Road and asked what was holding them up from putting a gate up and leaving the rest the township road. Mr. Miller said we just wouldn't maintain that road because there would be no need for us to go through it. Mr. Miller asked Mr. Wilson if he would rather move the t-turnaround to the north. Mr. Wilson said if the sight distance is a problem ideally it should be across from that. It will be a little harder because there is a bank that will have to be graded out and trees taken out. Mr. Miller said they would be better off moving it this way (east) that way we would be taking care of this part of the road at the same time. Mr. Wilson said he could do that. Mr. Wilson said he is giving you land to do this turnaround and you could just use some of our street for this piece here because that is going to stay there. Mr. Miller said as long as you don't put your gate on the property line because we are going to require a gate there so it is not a through street. Mr. Ostmann asked Mr. Wilson what he thought of that idea and Mr. Wilson said that was fine and it would work for them. Mr. Miller said then that would still be a Township Road in that section and he is good with that. Mr. Ostmann asked Mr. Wilson to stake it out so Denny could check it and bring back the drawing on December 22. Mr. DeMichael said the problem is if it is gated and you're trying to have Sunday services and there is snow built up..... Mr. Wilson said Denny suggested the gate but he feels it's going to be hard to manage keeping it open and shut at the right time. Mr. DeMichael asked if his parishioners would just come from the south. Mr. Wilson said it would be about 50/50. Mr. Ostmann said they come from both. Mr. Wilson said Heartland is having big services so more people tend to go out this way because they have the traffic control. Mr. DeMichael asked if that would be an issue with the snow if there was a gate there. Mr. Wilson said he doesn't want the gate. Mr. Miller said he is just trying to keep people from coming through your parking lot if it's a private street. Mr. Wilson said it will be signed but that is not going to stop someone who really wants to come through. Mr. Jarrett said all you need to do is put up signs at either end stating "Do not enter - Private Street" and then there is no gate. Mr. Ostmann said they will come through anyway. Mr. Miller said as long as he is visible in his truck and if it is a problem then they can put up a gate. Mr. Ostmann said the Commissioners stated they wanted the Church to go for variances and if you didn't get them they would look at it again. He asked Mr. Wilson if the Commissioners want him to try for variances. Mr. Wilson said Alliss preferred the vacation from the Zoning standpoint. Mrs. Strogin said if you get the vacation you won't need a variance. Mr. Ostmann will contact Commissioner Friedrich. Mr. Wilson said if the Commissioners insist they pursue the variance he will do that because he is against maintaining the dedicated street. If they have to do that then it will just take a few more months. Mr. Wilson said he can't imagine the BZA granting him a ninety (90) foot variance for a building. Mr. Ostmann just wants to be sure we do not have a problem with our snow plowing.

### **Kyle White of Ohio State University Extension - Medina County**

Kyle White invited the Trustees and those in attendance to attend the education and networking workshops being put on by the Medina County Local Government Leadership Academy. She presented Trustees with a brochure outlining the workshop dates and topics. She said she hopes the Trustee will attend some of the workshops (see attached brochure).

TM12/1/16

**Appropriation Changes**

Mr. Ostmann motioned to move \$200.00 from Police Department account #2081-210-330-0000 and move \$100.00 from Police Department #2081-210-599-0000 and move \$300.00 to Police Department #2081-341-0000 to cover telephone expenses for the balance of 2016. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. DeMichael and Mr. Jarrett.

**Then and Now Purchase Order**

Mr. Ostmann motioned to approve the following then and now purchase orders. The first one, the vendor is Frontier and this is for telephone and the total amount on it \$31.14 and the next one, the vendor is Verizon Wireless. This is for the telephone for the P.D. and the total amount on that is \$90.33. Mr. Jarrett seconded the motion. Mr. Jarrett asked if this will take us through the rest of the year. Mrs. Ventura said she hopes so but she doesn't know when the next bills will be cut from Verizon. Chief Arbogast said this is for the six (6) data lines that are always open. Voting aye thereon: Mr. Ostmann, Mr. Jarrett and Mr. DeMichael.

**Approval of Accounts Payable**

Mr. Ostmann motioned to approve accounts payable check #27806 through #27837. The total amount on that is \$94,329.36. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. DeMichael and Mr. Jarrett. Mrs. Ventura said the LST bill was for September.

**Approval of Payroll**

Mr. Ostmann motioned to approve payroll checks #22441 to #22489. The total amount is \$45,742.30 with \$7,383.15 deducted for taxes, union dues, health care, etc. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. Jarrett and Mr. DeMichael.

**Approval of Minutes**

Mr. Ostmann tabled the approval of the minutes.

**Authorization of Fiscal Officer to Prepare Accounts Payable Checks for December 15<sup>th</sup>, 2016 Meeting**

Mr. Ostmann motioned to authorize the Fiscal Officer to prepare accounts payable checks for the regular meeting dated December 15<sup>th</sup>, due to the Trustees attending the Medina County Township Association Dinner. There will be no meeting for that date. Trustees will then approve the checks by a vote at the December 22<sup>nd</sup>, 2016, Trustees meeting. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. DeMichael and Mr. Jarrett.

**Authorization for Fiscal Officer to Prepare Payroll Checks for December 15<sup>th</sup>, 2016 Meeting**

Mr. Ostmann motioned to authorize the Fiscal Officer to prepare payroll for the pay dated December 15<sup>th</sup>, 2016, and to allow those funds to be direct deposited as usual to Township employees. Trustees will not have a regular meeting on December 15<sup>th</sup>; however, the Trustees will approve the payroll at the next regularly scheduled meeting which is December 22<sup>nd</sup>, 2016. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. Jarrett and Mr. DeMichael.

**PURCHASE ORDERS AND TRAINING REQUESTS**

**Fire Force – Boots – Fire Department**

Mr. Jarrett motioned for a purchase order requisition in the amount of \$265.00 for the Fire Department. The vendor information is Fire Force out of Columbiana, Ohio. This is for one (1) pair of fire boots. Mr. Ostmann seconded the motion. Voting aye thereon: Mr. Jarrett, Mr. Ostmann and Mr. DeMichael.

**Bridgeway Cummins – Truck Service – Fire Department**

Mr. Jarrett motioned for a purchase order requisition in the amount of \$400.00 for the Fire Department. Vendor information is Bridgeway Cummins out of Cleveland, Ohio, and this is for annual truck service for rescue 208-1. Mr. Ostmann seconded the motion. Voting aye thereon: Mr. Jarrett, Mr. Ostmann and Mr. DeMichael.

**PURCHASE ORDERS AND TRAINING REQUESTS CON'T**

**Allied Hand Dryer – Blakslee Park – Service Department**

Mr. DeMichael motioned to approve a purchase order requisition for our Service Department. The vendor is Allied Hand Dryer. This is for three (3) Air Blade hand dryers for the bathroom project. The amount is \$3,597.00. Mr. Ostmann seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Ostmann and Mr. Jarrett. Mr. Ostmann asked if this was coming out of the donation we received and Mr. Miller said it was and also, these were the dryers requested by the donor.

**DEPARTMENT HEAD COMMENTS**

**Police Department**

Chief Arbogast reminded everyone that we will have our community meeting at the Masonic Community on December 20. The times are 10am and 7pm. This is tied into our grant and it will also address some of the issues of the burglary problem in the Reserve. On December 14 there will be a Kids Meet the Chief Night at Yours Truly from 5:30 to 7:30. Shop with Cops will be December 10 and it will start at Weymouth Country Club with breakfast at 8 am. The children will be taken to Wal-Mart to shop and then return to Weymouth for lunch.

As of this date we have sixty-two (62) applicants for the joint entry level test for Police Officers. The deadline for applications is December 23 and the test will be given December 29. Mr. Jarrett asked who gets the first choice from the pool of candidates. Chief Arbogast said we haven't decided on that as of yet it is a work in progress. Mr. Jarrett said he is all for it. Chief Arbogast asked for authorization to increase their strength by two (2) officers. It takes three (3) or four (4) months to go through the process to hire an officer. If we get the grant he could hire one (1) officer. He discussed the available money he has to hire an officer and the maximum cost for a new hire would be \$76,000.00 based on that, he can afford to hire one (1) but if he gets the grant he would be able to hire a second officer. Mr. DeMichael asked about 2018 and the Chief said he will have 2018 covered. The grant is for three (3) years. Mr. Ostmann motioned to increase the authorized strength of the Police Department which is now ten (10) officers to twelve (12) officers which is two (2) additional. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. DeMichael and Mr. Jarrett.

Mr. Ostmann motioned to authorize the Chief to hire one (1) additional officer in 2017. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. Jarrett and Mr. DeMichael.

Chief Arbogast said, per the ORC, we are not allowed to deposit fine money directly into the Police account. It can only go into the general fund. Under the ORC it also states you can use general fund money to fund the Police Department. He requests that the fine money for 2016 be put into a training fund for 2017. It is approximately \$15,000.00. Mr. Ostmann motioned that we take the money that is received from fines for traffic citations and use that money to pay for training for Police Officers. Mr. DeMichael seconded the motion. Mr. Jarrett asked for clarification of this procedure. Voting aye thereon: Mr. Ostmann, Mr. DeMichael and Mr. Jarrett. Chief Arbogast said that \$5.00 out of every seat belt ticket goes to train EMS units.

**Fire Department**

Chief Crumley asked if the executive for hiring employees was for the Fire Department and Mr. Ostmann said no. Chief Crumley said they have interviewed four (4) candidates for part-time fire positions. We hire them as part time because of the probationary period. He put in the names of Michael Irvin, Zachary Hardy, Justin Alferio and Tony Riggs. Two (2) of the candidates graduated from the Career Center and Tony Riggs was previously on the department. Mr. Jarrett asked if these were going to be 2017 hires and Chief said he wanted to start them in December. Mr. Jarrett asked Mrs. Ventura what kind of issues that would pose starting employees out at the end of the fiscal year. Mrs. Ventura said it would be the money. Mrs. Ventura said she has two (2) payrolls that have not been posted to UAN and she would need to see what the balance of monies is in that line item. Mr. DeMichael asked when their benefits (raises) are paid. Chief Crumley said raises are given on their anniversary date. Mrs. Ventura said money would have to be moved and there is not that much money to move. Mrs. Ventura told Chief Crumley and the Trustees it would be more practical to wait until January because it will also be difficult for Paychex. Mr. Ostmann asked, January 1<sup>st</sup>, a month? Mr. Jarrett said Paychex is trying to wind things down near the end of the year. Mr. Jarrett motioned to authorize the Board of Trustees to hire, on January 8, 2017, the following firefighters, Justin Alferio, Zachary Hardy, Michael Irvin and Anthony Riggs. Mr. Ostmann seconded the motion. Voting aye thereon: Mr. Jarrett, Mr. Ostmann and Mr. DeMichael

TM12/1/16

**DEPARTMENT HEAD COMMENTS CON'T**

**Service Department**

Mr. Miller, Road Superintendent, asked permission to sell the 1988 Hudson equipment trailer on Gov.Deals. Mr. DeMichael motioned to allow Denny to put the 1980's trailer up for sale on Gov.Deals. Mr. Ostmann seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Ostmann and Mr. Jarrett.

Mr. Miller said they have started putting the underground plumbing for the restrooms at Blakslee Park. He received the bill for the paving of Foskett Road and it came in \$83,000.00 which was 26% of the grant. There was a heating issue at the school again and he had to get Medina Heating to fix the heater in the gym. Mr. Miller asked Trustees what they wanted to do about the issue of the pallet sign on a resident's mailbox saying "slow down". The neighbors do not like the looks of it and there is no Homeowners Association. Mr. Jarrett feels we don't have the rights to determine how it looks because it was put up by the owner and we cannot control what is on the pallet. Mr. Becker said it is in the right of way and that means anybody can put up whatever signs they want. Mr. Ostmann asked Mr. Miller to contact the Prosecutors office to see what can be done. Mr. DeMichael asked about the situation on Boxelder & Hanover. Mrs. Goe said he is upset with the person throwing his yard waste over the fence. He has been cleaning it up and he has spoken to the lady who owns the house and asked her to please stop throwing debris over the fence and she said she would do whatever she wants. Now she is throwing black trash bags over the fence. He is waiting for the surveyor to come and survey his property but he said it won't be for a few weeks because they are very busy.

**Zoning Department**

Mrs. Strogin said Dale Markowitz, Attorney for U.S. Bank, has notified us that U.S. Bank is not going to pursue the matter of a ground sign.

**Office for Older Adults**

Mrs. Gardener for the month of December there will be special events for the week of December 12.

**Thank You Card for Service Department**

Mr. Ostmann read a thank you card sent to the Service Department (see attached).

**PUBLIC COMMENT**

Mr. Ostmann motioned to open the floor for public comment. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. Jarrett and Mr. DeMichael.

Sally Gardner (3333 Foskett Road) thanked Denny Miller and the people that worked on Foskett Road. She said it was a good job. Mr. Miller said he was able to turn in the invoice for the tree work done on Foskett Road and included that in the 26% we had to pay.

Mr. Ostmann motioned to close the floor for public comment. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. DeMichael and Mr. Jarrett.

**Executive Session to Discuss Employee Compensation**

Mr. Ostmann motioned to enter into Executive Session for employee compensation with the full Board of Trustees, the Township Administrator and the Township Fiscal Officer. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. DeMichael and Mr. Jarrett. The Board entered into Executive Session at 9:01 pm. The Board reconvened at 9:17 pm. No decisions were made in the Executive Session.

**Change of Time for December 22 Meeting From 7pm to 6 pm**

Mr. Ostmann motioned that we change the start time for the December 22 meeting from 7 to 6 pm. Mr. Jarrett seconded the motion. Mr. DeMichael said it is the start time. Mr. Ostmann said the start time is from 7 to 6 pm. Voting aye thereon: Mr. Ostmann, Mr. Jarrett and Mr. DeMichael.

**Executive Session for Employee Hiring**

Mr. Ostmann motioned to enter into Executive Session with the full Board of Trustees, the Fiscal Officer and the Administrator. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. Jarrett and Mr. DeMichael. The Board entered into Executive Session at 9:18 pm. The Board reconvened at 9:48 pm. No decisions were made during that meeting.

**Executive Session for Employee Discipline**

Mr. Ostmann motioned to enter into Executive Session with the full Board of Trustees and the Fire Chief. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. DeMichael and Mr. Jarrett. The Board entered into Executive Session at 9:49pm. The Board reconvened at 9:54 pm. No decisions were made during that meeting.

**Ian Shirey - Unpaid Leave**

Mr. Jarrett motioned to put Ian Shirey under unpaid administrative leave until January 31, 2017. Mr. Ostmann seconded the motion. Voting aye thereon: Mr. Jarrett, Mr. Ostmann and Mr. DeMichael.

**OTA Winter Conference – Kim Ferencz and Alliss Strogin - Attendance**

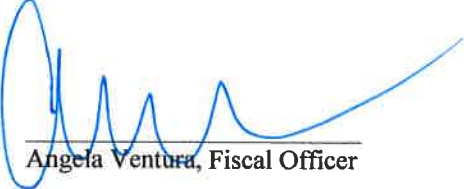
Mr. Ostmann motioned that we pay for one half (½) of Alliss Strogin’s expenses for the Township Association’s Winter Conference. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. DeMichael and Mr. Jarrett.

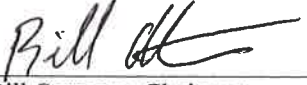
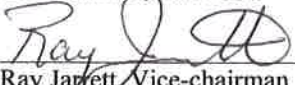
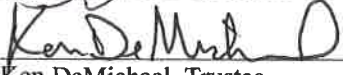
Mr. Ostmann motioned that we pay one (1) night lodging and mileage for the Zoning Secretary Kim Ferencz. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. DeMichael and Mr. Jarrett.

**OTA Winter Conference for Trustees, Fiscal Officer and Township Administrator**

Mr. Ostmann motioned that we pay the expenses for the three (3) Trustees, the Fiscal Officer and the Township Administrator to attend the Winter Conference. Mr. DeMichael seconded the motion. Mr. Jarrett asked what dates we are paying for. Mrs. DeHoff said it is from January 25 to January 28. Voting aye thereon: Mr. Ostmann, Mr. DeMichael and Mr. Jarrett.

Mr. Ostmann motioned to adjourn. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. DeMichael and Mr. Jarrett. There being no further business to come before the Board the meeting was adjourned at 10:00 pm.

  
Angela Ventura, Fiscal Officer

  
Bill Ostmann, Chairman  
  
Ray Jarrett, Vice-chairman  
  
Ken DeMichael, Trustee