

**RECORD OF PROCEEDINGS  
MINUTES OF SPECIAL MEETING  
AUGUST 23<sup>RD</sup>, 2016  
6:00 PM**

The Medina Township Board of Trustees met in special session at the Medina Township Hall on August 23<sup>rd</sup>, 2016, to conduct the business of the Township. Chairman Ostmann called the meeting to order at 6:00 pm with the following Trustees in attendance: Bill Ostmann, Ray Jarrett and Ken DeMichael. Also in attendance were Fiscal Officer Ventura, Township Administrator DeHoff, Fire Chief Crumley, Service Department Superintendent Miller, Park District Director Tom James, Asst. County Prosecutor Bill Thorne and the general public.

**Roll Call**

Mr. Ostmann asked for a roll call of all members present. Trustees present were Mr. Ostmann, Mr. Jarrett and Mr. DeMichael.

**Pledge**

Mr. Ostmann led the Pledge of Allegiance to the flag.

**Moment of Silence**

Mr. Ostmann asked for a moment of silence for our service personnel both here and abroad and for our first responders who risk their lives every day to keep us safe.

**PURCHASE ORDERS**

**PSE Credit Union – Craig Plute-HSA**

Mr. Ostmann motioned to approve a purchase order requisition. The vendor is PSE Credit Union, Inc. and it is for a prorated HSA which is the health savings account deposit in the sum of \$1,000.00. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. Jarrett and Mr. DeMichael.

**Agricultural Design, Inc. - Additional Drainage Blakslee Restrooms**

Mr. Ostmann motioned to approve a purchase order requisition for our Service Department. The vendor is Agricultural Design, Incorporated out of Seville. The total is \$4,500.00, this is for additional drainage installation to accommodate the restroom project. Mr. Ostmann seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Ostmann and Mr. Jarrett.

**Executive Session to Discuss Purchase of Property**

Mr. Ostmann motioned to enter into Executive Session to discuss the purchase of property with Tom James from the Park District, Bill Thorne from the Prosecutors Office, the three (3) Trustees, Linda DeHoff Township Administrator, Angela Ventura Fiscal Officer, Mark Crumley Fire Chief. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. DeMichael and Mr. Jarrett. The Board entered into Executive Session at 6:03 pm. The Board reconvened at 6:43 pm. No decisions were made in Executive Session.

**PUBLIC COMMENT**

Mr. Ostmann motioned to open the floor for public comment. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. Jarrett and Mr. DeMichael.

There were no comments.


Mr. Ostmann motioned to close the floor for public comment. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. DeMichael and Mr. Jarrett.


**TM8/23/16**


**Use of Townhall**


Mr. DeMichael and the Trustees received an e-mail from a township resident who was looking for space to rent for local 4-H's Clubs to hold their banquet. He was told that Pat O'Brien has a room, Holy Martyrs Church and the VFW on Pearl Road also rent their halls.

Mr. Ostmann motioned to adjourn. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. DeMichael and Mr. Jarrett. The meeting was adjourned at 6:47 pm.

  
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Angela Ventura, Fiscal Officer

  
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Bill Ostmann, Chairman

  
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Ray Jarrett, Vice-Chairman

  
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Ken DeMichael, Trustee