

**RECORD OF PROCEEDINGS
MINUTES OF REGULAR MEETING
MAY 19th, 2016
7:00 PM**

The Medina Township Board of Trustees met in regular session at the Medina Township Hall on May 19th, 2016, to conduct the business of the Township. Chairman Ostmann called the meeting to order at 7:02 pm with the following Trustees in attendance: Bill Ostmann, Ray Jarrett and Ken DeMichael. Also in attendance were Fiscal Officer Ventura, Fire Chief Crumley, Police Chief Arbogast, Road Foreman Miller, Zoning Inspector Ridgley, Township Administrator DeHoff, Asst. County Prosecutor Mike Lyons and the general public.

Roll Call

Mr. Ostmann asked for a roll call of all members present. Trustees present were Mr. Ostmann, Mr. Jarrett and Mr. DeMichael.

Pledge

Mr. Ostmann led the Pledge of Allegiance to the flag.

Moment of Silence

Mr. Ostmann asked for a moment of silence for our service members both here and abroad and for our first responders who are risking their lives every day to keep us safe.

Executive Session for Sale of Property by Competitive Bid

Mr. Ostmann motioned to enter into Executive Session to consider the sale of property by competitive bid with the full Board of Trustees, the Fiscal Officer, the Administrator and Mike Lyons the Asst. County Prosecutor. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. Jarrett and Mr. DeMichael. The Board entered into Executive Session at 7:03 pm. The Board reconvened at 7:13 pm. No decisions were made during that meeting.

Executive Session for Employee Discipline

Mr. Ostmann motioned to have an Executive Session for employee discipline with the three Trustees and Mike Lyons, Asst. County Prosecutor. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. DeMichael and Mr. Jarrett. The Board entered into Executive Session at 7:14 pm. The Board reconvened at 8:29 pm. No decisions were made in the executive Session.

OTHER BUSINESS

Then and Now Purchase Order - Kenworth of Richfield - Fire Truck Emergency Repair

Mr. Ostmann motioned to approve a then and now purchase order. The vendor is Kenworth of Richfield and it is for \$1,523.09 for emergency repair on Pierce fire truck. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. DeMichael and Mr. Jarrett.

Approval of Accounts Payable

Mr. Ostmann motioned to approve the payments of checks #27263 through check #27315 and the total amount on that is \$82,449.08. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. Jarrett and Mr. DeMichael.

Approval of Payroll

Mr. Ostmann motioned to approve payroll checks #21679 to #21729. The total amount is \$44,520.26 with \$6,257.47 deducted for taxes, OPBA dues, etc. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. DeMichael and Mr. Jarrett.

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OTHER BUSINESS CON'T

Approval of April Bank Reconciliation

Mr. Ostmann motioned to approve the April bank reconciliation and we will incorporate this document by reference and there is one (1) of five (5) pages. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. DeMichael and Mr. Jarrett.

Approval of Minutes

Mr. Ostmann motioned to approve the April 27, 2016, special meeting minutes. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. DeMichael and Mr. Jarrett.

PURCHASE ORDERS AND TRAINING REQUESTS

Holmatro, Inc. – Hydraulic Rescue Tools – Fire Department

Mr. Jarrett motioned for a purchase order requisition in the amount of \$22,896.80 for the Fire Department. Vendor information is Holmatro, Inc. and this is for the hydraulic rescue tools. Mr. Ostmann seconded the motion. Chief Crumley said the tools are 14 years old, the high pressure hoses should be replaced at 10 years. Mr. Jarrett asked if there is any value out of the old hoses. Chief Crumley said yes and Holmatro will do a trade in because there is value. Voting aye thereon: Mr. Jarrett, Mr. Ostmann and Mr. DeMichael.

Medina County Township Association 2016/2017 Dues

Mr. Ostmann motioned to approve a purchase order requisition. The vendor is the Medina County Township Association and it's for the 2016/2017 active members dues for the Medina Township Association and the amount is \$240.00. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. DeMichael and Mr. Jarrett.

City of Medina Fireworks Contribution

Mr. Ostmann motioned to approve a purchase order requisition. The vendor information is the City of Medina and the description is July 4, 2016, fireworks contribution and the amount is \$2,500.00. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. DeMichael and Mr. Jarrett.

Medina County Safety Council Vouchers- BWC

Mr. Ostmann motioned to approve a purchase order requisition. The vendor information is the Medina County Safety Council and the description is six (6) vouchers for safety council lunches and the amount is \$90.00. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. DeMichael and Mr. Jarrett.

Crystal Clean – Service Department

Mr. DeMichael motioned to approve a purchase order requisition for our Service Department. Vendor is Crystal Clean. It is for \$1,450.00 to service gas and oil separator, pardon me, grease. Motion amended. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Jarrett and Mr. Ostmann.

DEPARTMENT HEAD COMMENTS

Fire Department – Mason Barnes Resignation

Mr. Jarrett read Mason Barnes letter of resignation from the Fire Department. Mr. Jarrett motioned to accept his resignation immediately. Mr. Ostmann seconded the motion. Voting aye thereon: Mr. Jarrett, Mr. Ostmann and Mr. DeMichael.

Chief Crumley said Fire Clerk, Julie Riffle, will be applying for grants from the Walmart Foundation and Home Depot. Mr. Jarrett motioned to authorize Julie Riffle to apply for the Walmart Foundation Grant and all department heads to submit their requests to Julie. Mr. Ostmann seconded the motion. Voting aye thereon: Mr. Jarrett, Mr. Ostmann and Mr. DeMichael. Chief Crumley would like Julie to work with the Fiscal Officer and Administrator regarding the grants since it involves all departments.

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ODOT Winter Salt Contract

Resolution No. 05192016-006

Mr. Ostmann motioned to approve Resolution No. 05192016-006 authorizing participation for the ODOT Winter Contract for road salt and I will incorporate this document by reference and there are four (4) pages. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. DeMichael and Mr. Jarrett.

State Route 18 Corridor Improvement Project Resolution of Support

Mr. Jarrett worked out the percentage and it is 11.94% which gives us a grand total of \$25,841.26. Mr. Jarrett said on one hand he does not want the Township to delay the project but on the other hand I don't feel like we are obligated to go forward with that purchase. Mr. DeMichael is in agreement with Mr. Jarrett and Mr. Ostmann.

Resolution No. 05192016-007

Mr. Ostmann motioned that we approve a Resolution of Support for the Route 18 Corridor Improvement Project and we will contribute a total of \$26,000.00 and the Resolution No. is 05192016-007. Mr. DeMichael seconded the motion. Mr. Ostmann read a letter received by Mr. Jarrett regarding the SR 18 corridor improvement project (see attached). Mr. Jarrett asked that a copy be given to all township officials and department heads. Voting aye thereon: Mr. Ostmann, Mr. DeMichael and Mr. Jarrett. Mr. Jarrett said we will need to set the money aside at our next budget meeting.

PUBLIC COMMENT

Mr. Ostmann motioned to open the floor for public comment. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. Jarrett and Mr. DeMichael.

Dianna Huffman (4025 Remsen Road) feels ODOT is trying to bully us and they are winning.

Beth Alachniewicz (4848 Foote Road) asked how the grant money received by the Police Department was going to be used. Mr. Ostmann said grant money is going to be used to pay Officers overtime for community policing in the SR 18 corridor and to basically get the community to become partners with the police. He also said Chief Arbogast is out of town but he will contact her regarding her other issue. Mr. Jarrett said the grant was just received and when Chief Arbogast returns he will let us know how the money will be used. The Chief has also been in Columbus testifying to get authorization to start pulling cars over on SR 18 and I71 because we have no jurisdiction on SR18 or I71. She asked that Mr. Ostmann have the Chief call her when he returns.

Mr. Ostmann motioned to close the floor for public comment. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. Jarrett and Mr. DeMichael.

Executive Session to Discuss Hiring an Employee

Mr. DeMichael motioned to go into Executive Session to discuss hiring an employee with the three Trustees, Denny Miller and the Fiscal Officer. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Jarrett and Mr. Ostmann. The Board entered into Executive Session at 9:02 pm. The Board reconvened from Executive Session at 9:10 pm. No decisions were made during that meeting.

Zoning Commission Alternate

The Trustees said a decision regarding the Zoning Commission alternate will be made at the next Trustees meeting.

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Mr. Ostmann moved to adjourn the meeting. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. DeMichael and Mr. Jarrett. There being no further business to come before the Board the meeting was adjourned at 9:13 pm.



Angela Ventura, Fiscal Officer



Bill Ostmann, Chairman



Ray Jarrett, Vice Chairman



Ken DeMichael, Trustee

Payment Listing

5/19/2016 to 5/19/2016

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
27263	05/19/2016	05/16/2016	AW	AGRICULTURAL DESIGN, INC	\$920.00	O
27264	05/19/2016	05/16/2016	AW	CINTAS CORP #011	\$340.00	O
27265	05/19/2016	05/16/2016	AW	CLEVELAND COMMUNICATIONS, INC.	\$4,324.61	O
27266	05/19/2016	05/16/2016	AW	COMDOC, INC.	\$106.95	O
27267	05/19/2016	05/16/2016	AW	COLUMBIA GAS OF OHIO	\$1,790.71	O
27268	05/19/2016	05/16/2016	AW	COMPANY HEALTH CARE	\$65.00	O
27269	05/19/2016	05/16/2016	AW	DIGITAL PRINT SOLUTIONS	\$35.94	O
27270	05/19/2016	05/16/2016	AW	FRONTIER	\$785.64	O
27271	05/19/2016	05/16/2016	AW	GATEWAY RECORDS MANAGEMENT CO	\$656.62	O
27272	05/19/2016	05/16/2016	AW	GOE, CECELIA	\$9.40	O
27273	05/19/2016	05/16/2016	AW	GOODYEAR COMMERCIAL TIRE	\$24.44	O
27274	05/19/2016	05/16/2016	AW	HOME DEPOT CREDIT SERVICES	\$90.63	O
27275	05/19/2016	05/16/2016	AW	COMDOC, INC.	\$10.00	O
27276	05/19/2016	05/16/2016	AW	CRANDALLCO INC	\$410.32	O
27277	05/19/2016	05/16/2016	AW	FROGGY'S FOG	\$115.93	O
27278	05/19/2016	05/16/2016	AW	THE GAZETTE	\$165.79	O
27279	05/19/2016	05/16/2016	AW	AKRON BEARING COMPANY INC	\$102.87	O
27280	05/19/2016	05/16/2016	AW	AFLAC	\$322.20	O
27281	05/19/2016	05/16/2016	AW	INSIGHT PUBLIC SECTOR, INC.	\$375.48	O
27282	05/19/2016	05/16/2016	AW	INTECH COMPUTER SOLUTIONS	\$3,292.99	O
27283	05/19/2016	05/16/2016	AW	KASSON, SHAWN	\$848.30	O
27284	05/19/2016	05/16/2016	AW	KENWORTH OF RICHFIELD	\$1,523.09	O
27285	05/19/2016	05/16/2016	AW	KOKOSING MATERIALS	\$97.00	O
27286	05/19/2016	05/16/2016	AW	L3 MOBILE-VISION, INC.	\$5,945.20	O
27287	05/19/2016	05/16/2016	AW	LAMPHEAR'S LAWN SERVICE	\$2,975.63	O
27288	05/19/2016	05/16/2016	AW	HLAS, LEE	\$1,137.66	O
27289	05/19/2016	05/16/2016	AW	COSE/MEDICAL MUTUAL OF OHIO	\$11,350.25	O
27290	05/19/2016	05/16/2016	AW	MEDINA COUNTY ENGINEER	\$217.60	O
27291	05/19/2016	05/16/2016	AW	MEDINA COUNTY SANITARY ENG	\$768.20	O
27292	05/19/2016	05/16/2016	AW	MEDINA COUNTY SOLID WASTE DIST.	\$17.09	O
27293	05/19/2016	05/16/2016	AW	MEDINA HOSPITAL	\$32,247.56	O
27294	05/19/2016	05/16/2016	AW	MEDINA HOSPITAL	\$60.00	O
27295	05/19/2016	05/16/2016	AW	MEDINA TRACTOR SALES	\$122.50	O
27296	05/19/2016	05/16/2016	AW	MCMASTER CARR SUPPLY CO	\$47.34	O
27297	05/19/2016	05/16/2016	AW	OHIO BILLING, INC.	\$35.00	O
27298	05/19/2016	05/16/2016	AW	OHIO PUBLIC EMPLOYEES DEFERRED CO	\$990.00	O
27299	05/19/2016	05/16/2016	AW	OHIO EDISON	\$533.19	O
27300	05/19/2016	05/16/2016	AW	OPBA	\$231.00	O
27301	05/19/2016	05/16/2016	AW	O'REILLY AUTOMOTIVE, INC.	\$3.99	O
27302	05/19/2016	05/16/2016	AW	PENGUIN MANAGEMENT, INC.	\$774.00	O
27303	05/19/2016	05/16/2016	AW	PSE CREDIT UNION, INC.	\$250.00	O
27304	05/19/2016	05/16/2016	AW	CMT GROUP	\$12.50	O
27305	05/19/2016	05/16/2016	AW	RIFFLE, JULIE	\$119.34	O
27306	05/19/2016	05/16/2016	AW	SHAMROCK GEAR RESTORATION LLC	\$210.00	O
27307	05/19/2016	05/16/2016	AW	STOPA, MIKE	\$853.50	O
27308	05/19/2016	05/16/2016	AW	TEAM EQUIPMENT INC	\$2,190.00	O

Payment Listing

5/19/2016 to 5/19/2016

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
27309	05/19/2016	05/16/2016	AW	VARGO, SCOTT	\$676.20	O
27310	05/19/2016	05/16/2016	AW	VERIZON WIRELESS	\$258.01	O
27311	05/19/2016	05/16/2016	AW	VOYAGER FLEET SYSTEMS, INC.	\$2,343.95	O
27312	05/19/2016	05/16/2016	AW	WHITE'S MAIBACH FORD	\$40.67	O
27313	05/19/2016	05/16/2016	AW	WORLD TRUCK TOWING	\$420.00	O
27314	05/19/2016	05/16/2016	AW	STAPLES BUSINESS ADVANTAGE	\$109.53	O
27315	05/19/2016	05/16/2016	AW	JOHN DEERE FINANCIAL	\$1,095.26	O
Total Payments:					\$82,449.08	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$82,449.08	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

APPROVED BY MEDINA TWP TRUSTEES

Date 5-19-16

Trustee Chm. [Signature]

Trustee [Signature]

Trustee [Signature]