

**RECORD OF PROCEEDINGS
MINUTES OF REGULAR MEETING
APRIL 21ST, 2016
7:00 PM**

The Medina Township Board of Trustees met in regular session at the Medina Township Hall on April 21st, 2016, to conduct the business of the Township. Chairman Ostmann called the meeting to order at 7:00 pm with the following Trustees in attendance: Bill Ostmann and Ken DeMichael. Also in attendance were Fiscal Officer Ventura, Fire Chief Crumley, Police Chief Arbogast, Zoning Inspector Ridgley, Township Administrator DeHoff and the general public.

Roll Call

Mr. Ostmann asked for a roll call of all members present. Trustees present were Mr. Ostmann and Mr. DeMichael. Mr. Jarrett was absent.

Pledge

Mr. Ostmann led the Pledge of Allegiance to the flag.

Moment of Silence

Mr. Ostmann asked for a moment of silence for our service members both here and abroad and for our first responders who are risking their lives every day to keep us safe.

Blakslee Park Restroom and Concession Bid Opening

Mrs. Ventura opened the only bid received for the Blakslee Restrooms/Concession and handed it to Mr. Ostmann to read as follows: Rad Construction and Remodeling out of Valley City, \$243,640.00. Mr. Ostmann motioned that we table the bid for the Blakslee Restroom and Concession for approval by Illes Architects. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann and Mr. DeMichael.

Baker and Watkins Road Paving Bid Opening

Mrs. Ventura opened the bids and passed them to Mr. Ostmann to read (see attached list). There were two (2) proposals, one (1) for tar & chip and one (1) for hot asphalt.

Mr. Ostmann motioned to table the bids for Baker and Watkins Road paving for review and approval by the County Engineer. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann and Mr. DeMichael.

THEN AND NOWS, SUPER BLANKETS, BLANKETS AND REGULAR PURCHASE ORDERS

Then and Now Purchase Orders

Mr. Ostmann motioned to approve the then and now purchase orders group in the following ways. The first one, the vendor is Paychex and it is for payroll processing fee in the amount of \$594.84, the next one is Goodyear Commercial Tire and it's for tires for fire truck 201-2 in the amount of \$1,146.76. Next vendor is Treasurer of State of Ohio and that is for the UAN and it's for the Uniform Accounting Network second quarter network fees, \$948.00. And we have Superior Speedie and that is for port-a-potty- rental and the amount on that is \$268.21, and that's my motion. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann and Mr. DeMichael.

Super Blanket Purchase Orders

Mr. Ostmann motioned that we approve the following super blankets. The first one is for Humana and it is for other insurance and the amount of that is \$500.00. The next one is for other insurance P.D. other insurance benefits and that is \$950.00. Then we have, the next one is Ohio Edison, electricity for the Fire Department, the total is \$4,000.00, next one is also for electricity for Road & Bridge, the amount on that is \$2,900.00. Now we have the phone for Road & Bridge and that is \$2,500.00. Then we have gas for the Fire Department \$3,500.00, we have natural gas for the Remsen Road building, \$9,000.00, we have medical and hospitalization for the Police Department in the amount of \$30, 851.18. We have medical and hospitalization out of the general fund and the total on that is \$13,000.00. Then we have medical and hospitalization for Zoning and the total on that is \$7,114.48 and we have medical and hospitalization for Road & Bridge, total on that is \$15,076.18. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann and Mr. DeMichael.

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THEN AND NOWS, SUPER BLANKETS, BLANKETS AND REGULAR PURCHASE ORDERS CON'T

Blanket Purchase Orders

Mr. Ostmann motioned to approve these following regular blankets. We have water & sewer for Road & Bridge in the amount of \$1,500.00. We have postage for Administration for \$700.00. We have postage for Zoning, \$350.00, we have advertising and that comes out of the general fund for \$600.00, that's it, that's my motion. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann and Mr. DeMichael.

Regular Purchase Orders

Mr. Ostmann motioned to approve the following regular purchase orders. The first one is for Paychex's, this is for payroll processing fees in the amount of \$10,000.00. The next one is UAN fees which is Uniform Accounting Network and that's the Treasurer's State of Ohio and the total on that is \$1,896.00. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann and Mr. DeMichael.

Resolution for Fiscal Officer to issue Blankets and Super Blankets

Mr. Ostmann asked Mrs. Ventura if she was comfortable with the limit of \$10,000.00 for the issuance of blankets and super blankets and she said yes.

Resolution No. 04212016-005

Mr. Ostmann motioned for the following resolution number 04212016-005 and I will make that motion to pass a resolution to give the Fiscal Officer the authority to issue blankets and super blankets not to exceed \$10,000.00 pursuant to the Ohio Revised Code 5705.41 for the balance of 2016. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann and Mr. DeMichael.

OTHER BUSINESS

Approval of Accounts Payable

Mr. Ostmann motioned to approve the accounts payable check #27185 through check #27222, in the amount of \$58,812.34. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann and Mr. DeMichael.

Approval of Payroll

Mr. Ostmann motioned we approve the following payroll checks. Check #21565 through #21618 in the amount of \$46,038.63 with \$6,524.19 withheld for taxes, union dues, etc. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann and Mr. DeMichael.

Approval of March Bank Reconciliation

Mr. Ostmann motioned to approve the bank reconciliation for the month of March and there are four (4) pages. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann and Mr. DeMichael.

PURCHASE ORDERS AND TRAINING REQUESTS

City of Medina Dispatch – Police and Fire

Mr. Ostmann motioned to approve a purchase order requisition. Vendor information is the City of Medina and it's for the 2016 Police and Fire dispatch and the amount is \$75,647.00. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann and Mr. DeMichael.

Cleveland Communications - Police

Mr. Ostmann motioned to approve a purchase order requisition and this is for the Police for Cleveland Communications and it is for miscellaneous expenses and parts for the new SUV's and it's not to exceed \$2,000.00. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann and Mr. DeMichael.

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PURCHASE ORDERS AND TRAINING REQUESTS CON'T

Intech Computer Solutions – Fire Department Computer in Training Room at FS#1

Mr. Ostmann motioned to approve a purchase order requisition and this is for Intech Computer Solutions. This is for the Fire Department and it's for one new computer to replace the one in the training room in Station 1 and it includes Microsoft Office and installation. The amount is \$1,271.00. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann and Mr. De Michael.

Hazard Zone Conference – Blue Card Command – Lee Hlas and S. Vargo

Mr. Ostmann motioned to approve an appropriation to attend a meeting for Lee Hlas and Scott Vargo and it is the Hazard Zone Conference - Blue Card Command and it's located at the Arizona Grand Resort. The dates are June 8 through June 11, 2016, and this is to complete instructor continuing education and updates. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann and Mr. DeMichael. Mr. Ostmann amended his motion to state the amount is \$3,000.00. Mr. DeMichael seconded the amendment. Voting aye thereon: Mr. Ostmann and Mr. DeMichael.

Reports

Mr. Ostmann tabled the reports because Mr. Jarrett was not here.

DEPARTMENT HEAD COMMENTS

Fire Department

Chief Crumley clarified the training request for Lee Hlas and Scott Vargo. This is for their continuing education because they are Blue Card instructors. The event is usually held in Indiana but this year it is in Arizona. He had Julie Riffle check on this and they don't know why the location changed.

Architect Contract for the Fire Department

Chief Crumley explained that the committee followed the process that needed to be done for the approval of the contract with McCall and Sharp. The Prosecutor's Office reviewed and approved the final contract. Chief Crumley said this cost is just for the Architect and not the construction of the fire station. Mr. DeMichael asked if the Architect was going to offer suggestions for funding and he was told yes, but we need the conceptual drawings first and then he will work with us. Mr. Ostmann motioned that we enter into the contract with the Architect , McCall Sharp Architecture, LTD for the, the name of the project is The New Fire Station Located at the Intersection of Fenn and Huffman Road. That's my motion. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann and Mr. DeMichael.

Office for Older Adults and WPS Reports

There were no reports for Office for Older Adults and WPS.

OLD BUSINESS

Executive Session to Consider Sale of Property by Competitive Bid

Mr. Ostmann tabled the executive session to consider the sale of property by competitive bid. Mr. Ostmann said he will have some answers at the next meeting.

NEW BUSINESS

Liquor License Hearing Request for Quaker Steak and Lube

Mr. Ostmann motioned that we not request a hearing for the liquor license for Quaker Steak and Lube. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann and Mr. DeMichael.

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PUBLIC COMMENT

Mr. Ostmann motioned to open the floor for public comment. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann and Mr. DeMichael.

Lester Jones (5235 Baker Road) asked about the bids being turned over to the County Engineer. Mr. Ostmann said they will be reviewed by the County Engineer to be sure they have been properly bid and they will try for a special meeting next week, if not then the decision will be made at the May 5, 2016, meeting. Mr. Jones asked what the Trustees thought of the bids and Mr. Ostmann said the cost of asphalt is considerably higher. Mr. Jones also said Kokosing was the lowest bid for asphalt and they should keep the business in the township. Mr. Ostmann said they are in the City.

Matt Galla (3503 Hamilton Road) asked where the Architect was from and he was told Springfield, Ohio. He asked why they didn't choose someone local and Chief Crumley said the only local person did not bid it correctly.

Robin Gray (4074 Remsen Road) asked why it was going to cost \$242,000.00 for the Architect. She said we should know what the building cost will be before we go through this. Chief Crumley said we need the Architect schematic to see what the cost of the building will be. Ms. Gray said the Architect should have an idea of what the cost of the building might be. Chief Crumley said the \$242,000.00 is broken down in phases and the first phase is \$36,000.00 for the schematic design. Mr. Ostmann said if the funding is not there then it will stop and they will have to go to the voters for a levy. Ms. Gray She feels, as a taxpayer, that is a lot of money. She asked why the State doesn't have templates for the design of fire stations instead of having to pay Architects a huge amount of money when you don't know what the funding is and the property owner is going to have to pay for it. Someone in the audience asked how many square feet it was and the Chief did not know.

Matt Galla (3503 Hamilton Road) said some of the fire stations in Cleveland are 100 years old. He said he didn't want to see another burden put on the residents.

Connie Murray (3820 Foskett Road) said she feels very well informed with the work he is doing on Foskett Road and the information he has disclosed to her. She wants to personally thank him.

Lester Jones (5235 Baker Road) asked about the concession stand bid. Mr. Ostmann said an anonymous donor gave \$180,000.00 for the restroom/concession and the single bid came in at \$246,640.00 which is considerably higher. The donor wants some specific things and they may have to set their sights lower. He also asked if there was a way around the prevailing wage part of it and Mr. Ostmann said that is part of the problem.

Mr. Ostmann motioned to close the floor for public comment. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann and Mr. DeMichael.

Safety Council Award

Mr. DeMichael attended the Medina Chamber of Commerce Safety Council Meeting and was presented with a certificate for the Township who has 100% for preventing accidents and injuries in the workplace.

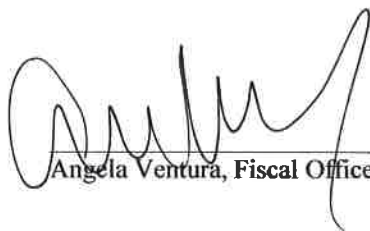
Mr. Jones asked who has the final say in choosing chip & seal or asphalt for the Baker/Watkins road paving and Mr. Ostmann said the Trustees have the final say.

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Executive Session to Discuss Employee Discipline

Mr. DeMichael motioned to go into Executive Session to discuss employee discipline with the two Trustees. Mr. Ostmann seconded the motion. Voting aye thereon: Mr. DeMichael and Mr. Ostmann. The Board entered into Executive Session at 7:52 pm. The Board reconvened from Executive Session at 8:15 pm. No decisions were made during that meeting.

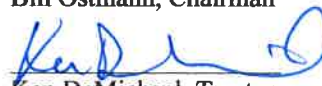
There being no further business to come before the Board the meeting was adjourned at 8:15 pm.



Angela Ventura, Fiscal Officer



Bill Ostmann, Chairman



Ken DeMichael, Trustee

BAKER AND WATKINS PAVING BIDS 2016 (SECOND ONE)				
NAME	448 ASPHALT		422 CHIP & SEAL	
	WATKINS	BAKER	WATKINS	BAKER
Melway Paving, Holmesville, OH	\$182,427.25	\$97,794.00	\$132,567.80	\$ 70,604.80
TOTAL		\$280,221.25		\$ 203,172.60
Perrin Asphalt, Akron, OH	\$179,614.55	\$99,828.50	\$132,802.05	\$ 70,859.55
TOTAL		\$279,443.05		\$ 203,661.60
Karvo Paving, Stow, OH	\$186,128.92	\$101,564.38	\$132,841.30	\$ 73,900.00
TOTAL		\$287,693.30		\$ 206,741.30
Crossroads Asphalt, Columbia Station, OH	\$187,293.50	\$104,647.25	\$137,000.75	\$ 76,378.25
TOTAL		\$291,940.75		\$ 213,379.00
Kokosing Construction, Elyria, OH	\$176,549.12	\$96,128.98	\$139,559.22	\$ 75,328.93
TOTAL		\$272,678.10		\$ 214,888.15

BLAKESLEE RESTROOMS AND CONCESSION 2016		
NAME	AMOUNT	
RAD Construction, Vally City, OH	\$243,640.00	