

**RECORD OF PROCEEDINGS  
MINUTES OF REGULAR MEETING  
April 7<sup>th</sup>, 2016  
7:00 PM**

The Medina Township Board of Trustees met in regular session at the Medina Township Hall on April 7<sup>th</sup>, 2016, to conduct the business of the Township. Chairman Ostmann called the meeting to order at 7:00 pm with the following Trustees in attendance: Bill Ostmann, Ray Jarrett and Ken DeMichael. Also in attendance were Fiscal Officer Ventura, Fire Chief Crumley, Police Chief Arbogast, Road Foreman Miller, Township Administrator Linda DeHoff and the general public.

**Roll Call**

Mr. Ostmann asked for a roll call of all members present. Trustees present were Mr. Ostmann, Mr. Jarrett and Mr. DeMichael.

**Pledge**

Mr. Ostmann led the Pledge of Allegiance to the flag.

**Moment of Silence**

Mr. Ostmann asked for a moment of silence for our service members both here and abroad and for our first responders who are risking their lives every day to keep us safe.

**Bid Opening for Blakslee Park Restrooms/Concession**

Mr. Ostmann said they have to postpone the Blakslee Restroom/Concession bid opening because it was advertised as Hinckley Township and not Medina Township. Mr. Ostmann motioned that we postpone the concession bid opening to, and actually the deadline to bid it, until April 21st and they'll be due by 4:00 pm on the 21st and we will open the bids at 7:00 pm on the 21st and that's due to the inaccurate advertising of the bid. Mr. DeMichael seconded the motion. Mr. DeMichael asked if there would still be a mandatory bid meeting and Mr. Miller said no, it is not necessary. Voting aye thereon: Mr. Ostmann, Mr. DeMichael and Mr. Jarrett.

**Erica Graffain – Representative from Medina County Auditor's Office**

Erica Graffain reported that the Family Affair is April 23 at the Fairgrounds from 11 am to 3 pm. There will be activities for the children. The Homestead exemption for veterans has changed and veterans need to call the office because it is now 100% unemployable instead of service related. The Petacular is Saturday May 7 from 10am to 2 pm at the Fairgrounds Community Center.

**Approval of Accounts Payable**

Mr. Ostmann motioned to approve accounts payable checks #27141 through #27184, total amount of \$29,931.92. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. DeMichael and Mr. Jarrett.

**Approval of Payroll**

Mr. Ostmann motioned to approve payroll checks #21503 through #21564 in the amount of \$47,652.83 and deductions in the amount of \$6,890.43 withheld for taxes, union dues, etc. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. Jarrett and Mr. DeMichael.

**Approval of Minutes**

Mr. Ostmann motioned to approve the following minutes, March 17, 2016, special meeting and March 24, 2016, regular meeting. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. DeMichael and Mr. Jarrett.

TM4/7/16

## **OLD BUSINESS**

### **Ake Environmental Contract for Remsen Building Septic System Maintenance**

Mr. Ostmann said there is a termination clause in the contract that states we will be able to terminate the contract if we so choose. Mr. Ostmann motioned that we enter into a contract with AKE Environmental & Construction Services to inspect our septic system at the Remsen Road Building. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. DeMichael and Mr. Jarrett.

## **REPORTS**

Mr. Ostmann tabled the reports until we have the Zoning report. Mr. Ostmann thanked Alliss Strogin for all her help in handling calls, etc. while Elaine was out due to her Mother's passing.

## **PURCHASE ORDERS AND TRAINING REQUESTS**

### **Finley Fire – SCBA Inspections**

Mr. Jarrett motioned for a purchase order requisition in the amount of \$2,032.00 for the Fire Department. Vendor information is Finley Fire Equipment. This is for SCBA inspections, parts and repairs and any additional parts and repairs that are necessary. Mr. Ostmann seconded the motion. Chief Crumley said this is the annual bench testing. Voting aye thereon: Mr. Jarrett, Mr. Ostmann and Mr. DeMichael.

### **New Pig – Fire Department – Operating Supplies**

Mr. Jarrett motioned for a purchase order in the amount of \$896.93 for the Fire Department. Vendor information is New Pig out of Tipton, Pennsylvania. This is for operating supplies such as absorbent, oil dry and pads. Mr. DeMichael seconded the motion. Chief Crumley said these are supplies used at accidents. He said there is a good chance we will be reimbursed for these items by the trucking companies.

### **Finley Fire Equipment – Foam Concentrate**

Mr. Jarrett motioned for a purchase order requisition in the amount of \$890.00. Vendor information is Finley Fire Equipment and this is for ten (10) five (5) gallon pails of Phos-quick check foam concentrate. Mr. Ostmann seconded the motion. Voting aye thereon: Mr. Jarrett, Mr. Ostmann and Mr. DeMichael.

### **Koorsen Fire and Security**

Mr. Jarrett motioned for a purchase order requisition on the amount of \$422.21. This is for the Fire Department. Vendor information is Koorsen Fire and Security and this is for hydro testing of our DOT cylinders, SCBA O-Rings and delivery of said materials. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Jarrett, Mr. DeMichael and Mr. Ostmann.

### **Gov. Deals – Road Department – 2014 Hustler Mower**

Mr. DeMichael motioned to approve a purchase order requisition for our service department. The vendor is Gov.Deals. It is for a 2014 Hustler Super Z FX 1000, 60 inch, 35 horsepower Kawasaki mower. Total amount is \$8,505.00. Mr. Jarrett seconded the motion. Mr. DeMichael said they are trying to get this on an online auction that closes this evening at 8pm. Voting aye thereon: Mr. DeMichael, Mr. Jarrett and Mr. Ostmann.

### **SPCA 2015 Donation for Animal Rescue**

Mr. Ostmann motioned to approve a purchase order requisition for the Medina County SPCA for \$1,280.00. It is the 2015 share of intake of 43 animals, 15% of their cost. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. DeMichael and Mr. Jarrett.

**CareWorksComp - Admin**

Mr. Ostmann motioned for a purchase order requisition for \$4,341.00. The vendor information is CareWorksComp out of Dublin, Ohio, and this is for administration Bureau of Workers Comp which is required. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. Jarrett and Mr. DeMichael.

**Nathan Deidrick – Plumbing at Weymouth Preservation Society**

Mr. Ostmann said the rusted water pipe at Weymouth School was checked by Road Foreman Miller who said it was bad. Mr. Ostmann said it needs to be repaired before damage is done. Mr. Miller received a quote that was over \$200.00 less than the quotes Mrs. McKiernan got. Mr. Ostmann motioned for a purchase requisition for \$1,517.25. Vendor information is Nathan Deidrick, Medina, Ohio, and this is to replace 100 feet of steel heating line at the Weymouth School. Mr. Jarrett seconded the motion. Mr. Jarrett incorporated pictures that he had taken of the rusted pipe. Mr. DeMichael asked if we got three (3) quotes and was told yes. Roll call vote: Mr. Ostmann aye, Mr. Jarrett aye and Mr. DeMichael no.

**DEPARTMENT HEAD COMMENTS**

**Police Department**

Chief Arbogast presented Trustees with Officer Jeffrey Linskens letter of retirement effective April 30, 2016. His wife lives in Wichita, Kansas and he will be joining her there. The video surveillance cameras and signs have been installed for the internet exchange in the Police Department parking lot. The COPS, which is the Federal Government, will be opening a hiring grant sometime in the month of April and he asked for permission to apply for that grant. It would be a 3-year 75/25 match for a full time officer. The possibilities are slim because they will be competing against New York and Cleveland but he would still like to try. A Junior High student, Trevor Satterwaite, formed a Sea of Blue Event for Medina County last year. The event will be held this year on May 13, 2016, with a candlelight vigil on the square and on May 14, 2016, they will have a march from the high school to the square.

Mr. Ostmann motioned to authorize Chief David Arbogast to apply for the COPS Hiring Grant. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. Jarrett and Mr. DeMichael.

**Fire Department**

Chief Crumley said the Firefighters Association is holding a pancake breakfast April 10, 2016, from 8 am to 12 Noon. At Fire Station #2 located at 4869 Nettleton Road.

**Service Department**

Road Foreman Miller asked for permission to sell the old mower on Gov Deals. It is a 2008 Jacobsen AR5. Also, he asked for permission to put the 1999 International dump truck with snow plow and 6 wallpak lights.

Mr. Ostmann motioned to have Denny put on Gov Deals the Jacobson AR 5 mower in the event that we are successful bidding the new mower, the 1999 International dump truck, six (6) wallpak lights and one (1) eleven (11) foot snow plow. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. DeMichael and Mr. Jarrett.

Mr. Miller reminded everyone that Toss your Trash Day is Saturday, April 9, 2016. He asked for permission to turn away people who bring prohibited items.

Mr. Ostmann motioned to authorize the Service Department to refuse any and all of the prohibited items on this flyer and incorporate this document by reference. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. DeMichael and Mr. Jarrett.

**Police Department**

Chief Arbogast said we have four (4) marked cruisers to sell and would like authorization to sell them through the Ohio Association of Chiefs of Police. It would save the charges that have to be paid to Gov Deals and if we don't sell them there then go to Gov Deals

Mr. Ostmann motioned to authorize Chief David Arbogast to explore the idea of selling the cruisers through the Ohio Association of Chiefs of Police or Gov Deals. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. DeMichael and Mr. Jarrett.

TM4/7/16

## DEPARTMENT HEAD COMMENTS CON'T

### **Police Department – Linsker Letter of Retirement**

Mr. Ostmann read Officer Linskers letter of retirement. Mr. Ostmann motioned to accept his letter of retirement. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. Jarrett and Mr. DeMichael.

### **Office for Older Adults Report**

Mrs. Gardner reported that there is a diabetes support group that will meet on April 20 and hopefully the third Wednesday of each month at 1pm. On May 17 is Senior Day at the fairgrounds from 9 am to 4 pm the charge is \$4.00. There will be Gambling trips so if you are interested call 330-723-9514 to register.

### **Weymouth Preservation Society Report**

Tom Barko thanked Denny for cleaning up all the branches by the Creative Housing building. He reported that WPS is working on their webpage and reminded everyone about the Plant and Herb Sale on May 7 from 10 am to 1 pm. WPS is making a little free library structure and will present the design and location to the Zoning Commission for approval. Mr. Barko asked if the repair of the plumbing will go through because one Trustee voted no and Mr. Ostmann said only 2 votes are needed for approval.

### **Yield Sign on Remsen and Huffman Roads**

Mr. Miller received a call from a resident who doesn't like the yield sign on Remsen and Huffman Roads. He says it is confusing because there is only one of them and people stop. The County checked it out and said it is fine. Mr. Ostmann asked Mr. Miller if the sign was confusing and he said no. The Trustees will leave it as is.

### **Toss Your Trash Day**

Mr. Ostmann said Toss Your Trash Day will be April 9, 2016, from 8 am to 3 pm. There will also be a commercial shredder for residents of Medina Township to have their documents shredded.

### **Community Pick it up Day**

Mr. Ostmann said Community Pick it up day will be April 16, 2016, 8 am to Noon. Volunteers will be served breakfast and at Noon lunch will be served. All volunteers are welcome. Registration forms are on the Medina Township website.

### **Amendment to Organizational Meeting for Update of 2016 Fire Department Pay Rates**

Mr. Jarrett said there is an update to the Fire Department pay rates for 2016. Mr. Jarrett motioned to amend our 2016 organizational minutes to reflect the pay rates for the Fire Department for the year 2016, and incorporate the one (1) page document reflecting those rates. Mr. Ostmann seconded the motion. Voting aye thereon: Mr. Jarrett, Mr. Ostmann and Mr. DeMichael.

### **Ohio Checkbooks**

Mrs. Ventura said her first week is exciting. She told the Trustees that there is a program called Ohio Checkbooks sponsored by the State Treasurers Office and any checks that are paid will then be online. The process should take fourteen (14) days total depending on how fast she gets the stuff over to them. It should be up and running in a month.

### **Medina County Safety Council Award**

Mr. Jarrett said a letter was received from the Medina County Safety Council for our outstanding safety record for 2015. The letter was incorporated by reference.

TM4/7/16

**PUBLIC COMMENT**

Mr. Ostmann motioned to open the floor for public comment. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. DeMichael and Mr. Jarrett.

Sally Gardner (3333 Foskett Road) said Medina County will take appliances at Plum Creek across from Plum Creek Park on April 9, 2016.

Darryl Robinson (2882 Blakslee Blvd.) asked if the Police Officer that is retiring will be replaced. Chief Arbogast would like to get a full-time Officer when he applies for the grant.

Matthew Galla (3503 Hamilton Road) asked who put the yield sign up. Mr. Jarrett said a traffic study was done and it did not warrant a stop sign.

Tom Barko (3616 Cook Road) asked if the alternate for the BZA has been chosen. The Trustees said they are reviewing the applicants.

Mr. Ostmann motioned to close the floor for public comment. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. DeMichael and Mr. Jarrett.

**Executive Session to Consider Sale of Property by Competitive Bid**

Mr. Ostmann motioned to enter into Executive Session with the three Trustees, with the other two Trustees and myself to discuss sale of property by competitive bid. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. DeMichael and Mr. Jarrett. The Board entered into Executive Session at 7:52 pm. The Board reconvened from Executive Session at 8:19 pm. No decisions were made in Executive Session.

**Executive Session to Discuss Personnel Discipline**

Mr. Ostmann motioned to enter into Executive Session to discuss personnel discipline with the three Trustees and the Fiscal Officer. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. DeMichael and Mr. Jarrett. The Board entered into Executive Session at 8:20 pm. The Board reconvened at 9:03 pm. No decisions were made in Executive Session.

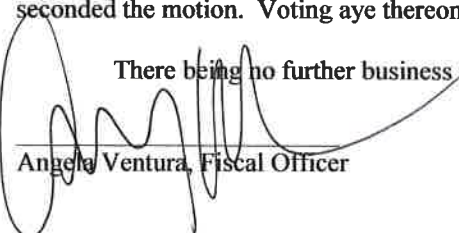
**Roadside Mower for Service Department**


Mr. DeMichael said we lost the bid on the roadside mower on Gov Deals. Mr. DeMichael motioned for a purchase order requisition for our Service Department. The vendor is Baker Vehicle. It is for a 2016 Hustler Super Z zero-turn mower. Total cost, \$12,500.00. Mr. Ostmann seconded the motion. Mr. Jarrett asked where the vendor was located and Mr. Miller said Macedonia. Mr. Jarrett asked if there were any vendors in Medina. Mr. Miller said yes but this is state pricing. Voting aye thereon: Mr. DeMichael, Mr. Ostmann and Mr. Jarrett.

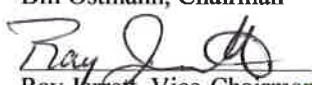
**2014 Hustler Roadside Mower**

Mr. DeMichael motioned to withdraw my previous motion for the purchase order requisition for our Service Department. Vendor is Gov Deals for the 2014 Hustler Super Z. \$8,505.00 is the total. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Jarrett and Mr. Ostmann.

There being no further business to come before the Board the meeting was adjourned at 9:06 pm.

  
Angela Ventura, Fiscal Officer

  
Bill Ostmann, Chairman

  
Ray Jarrett, Vice-Chairman

  
Ken DeMichael, Trustee

Medina Township Fire Department  
 Pay Rates for 2016  
 Modified 4-7-2016

New Recruit (Probationary Employee)

Base Pay Rates

No Certification	Minimum Wage
Firefighter 1 Certification	\$ 12.70
Firefighter 2 Certification	\$ 13.27

New Recruits will serve a 1 Year probation period unless it is extended. After their first year and being removed from probation they will receive 2nd year Firefighter Base Pay Rate.

Firefighters Base Pay Rates

Grade/step	2nd Year	3rd Year	4th Year	5th Year
Firefighter 1 Certification	\$ 12.96	\$ 13.21	\$ 13.47	\$ 13.73
Firefighter 2 Certification	\$ 13.54	\$ 13.81	\$ 14.08	\$ 14.36

Officers Base Pay Rates

	1st Year	2nd Year	3rd Year	4th Year
Lieutenant	\$ 16.68	\$ 17.01	\$ 17.35	\$ 17.70
Captain	\$ 17.68	\$ 18.01	\$ 18.35	\$ 18.70
Support Staff Chief	\$ 18.68	\$ 19.01	\$ 18.35	\$ 19.70
Assistant Chief	\$ 18.68	\$ 19.01	\$ 18.35	\$ 19.70

Personnel that are already at or over 5 years of service will receive a 2% per hour increase from their 2015 base pay.

Longevity pay of .25 cents per hour after every 5 years of service.

Longevity pay would start at year 6, 11, 16, 21, 26, 31.

Longevity pay is given to firefighters, officers and chief.

Fire Chief's pay for 2016 will be \$32.26

Fire Clerk pay for 2016 will be \$16.40

APPROVED BY MEDINA TWP. TRUSTEES

Date 4-7-16

Trustee Chm. \_\_\_\_\_

Trustee \_\_\_\_\_

Trustee \_\_\_\_\_



March 30, 2016

RECEIVED  
APR 01 2016  
MEDINA TOWNSHIP

Cecilia Goe  
Medina Township  
3799 Huffman Road  
Medina, OH 44256

Dear Cecilia,

Congratulations on your outstanding safety record in 2015. The Medina County Safety Council, sponsored by the Greater Medina Chamber of Commerce and the BWC, will be holding the Safety Awards Luncheon on April 19, 2016 at Weymouth Country Club from 11:30am-1:00pm.

Your Company will be receiving at least one of the following awards at this year's Safety Awards Luncheon:

**100% Award** – For outstanding effort by supervisory personnel and employees in operating the entire year without a lost time injury

**Group Award** – Best safety record within a group of like companies

**Achievement Award** – For outstanding effort by supervisory personnel and employees in reducing the annual incident rate by 25% or more in 2014

**Special Award** – For outstanding effort in safety by operating without a lost time incident for at least 500,000 hours and at least six months

I urge you to invite members of your safety team to attend and accept the award. Please be sure to make reservations for each person attending, share this information with others in your company, especially management and your safety team, and publicize the award. The Safety Awards Banquet is an excellent way to let your safety team know that they are appreciated, we hope to see you there!

If you have any questions, please contact the Chamber Office at 330-723-8773 or email [Safety@MedinaOhChamber.com](mailto:Safety@MedinaOhChamber.com). Congratulations Again!

Sincerely,

Tina Nixon  
Program Administrator  
Medina County Safety Council