

**RECORD OF PROCEEDINGS
MINUTES OF REGULAR MEETING
MARCH 24th, 2016
7:00 PM**

The Medina Township Board of Trustees met in regular session at the Medina Township Hall on March 24th, 2016, to conduct the business of the Township. Chairman Ostmann called the meeting to order at 7:03 pm with the following Trustees in attendance: Bill Ostmann, Ray Jarrett and Ken DeMichael. Also in attendance were Fiscal Officer DeHoff, Fire Chief Crumley, Police Chief Arbogast and the general public.

Roll Call

Mr. Ostmann asked for a roll call of all members present. Trustees present were Mr. Ostmann, Mr. Jarrett and Mr. DeMichael.

Pledge

Mr. Ostmann led the Pledge of Allegiance to the flag.

Moment of Silence

Mr. Ostmann asked for a moment of silence for our service members both here and abroad and for our first responders who are risking their lives every day to keep us safe.

OATH OF OFFICE

Oath of Office for Newly Elected Fiscal Officer and Trustees Angela Ventura, Bill Ostmann and Ken DeMichael

Mr. Jarrett administered the Oath of Office to Trustees Bill Ostmann and Ken DeMichael. Mr. Jarrett also administered the Oath of Office for newly elected Fiscal Officer Angela Ventura.

SITE PLANS

Fairfield Inn & Suites – 3125 Eastpointe Drive - Wall Sign

Mr. Ostmann motioned to accept the recommendation of the Zoning Commission and deny the request for a 132 square foot wall sign as it does not comply with Section 605.I (Wall Signs) of the Medina Township Zoning Resolution. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. DeMichael and Mr. Jarrett.

Fairfield Inn & Suites – 3125 Eastpointe Drive - Wall Sign

Mr. Ostmann motioned to accept the recommendation of the Zoning Commission and deny the request for a 92 square foot wall sign as it does not comply with Section 605.I.1 (Wall Signs) of the Medina Township Zoning Resolution. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. Jarrett and Mr. DeMichael.

Fairfield Inn & Suites – 3125 Eastpointe Drive – Canopy Support Sign

Mr. Ostmann motioned to accept the recommendation of the Zoning Commission and deny the request for a 15 square foot canopy support sign as it does not comply with Section 605 I.1 (Wall Signs) of the Medina Township Zoning Resolution. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. Jarrett and Mr. DeMichael.

Fairfield Inn & Suites – 3125 Eastpointe Drive – Ground Sign

Mr. Ostmann motioned to accept the recommendation of the Zoning Commission and approve a ground sign not to exceed 30 square feet as presented. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. DeMichael and Mr. Jarrett.

Edward Jones Investments – 4975 Foote Road, Suite #300 – Change of Use

Mr. Ostmann motioned to accept the recommendation of the Zoning Commission and approve the change of use for Edward Jones Investments to be located at 4975 Foote Road, Suite #300 as presented. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. Jarrett and Mr. DeMichael.

SITE PLANS CON'T

Ganley Express Service – 3083 Medina Road - Wall Sign

Mr. Ostmann motioned to accept the recommendation of the Zoning Commission and approve the wall sign for Ganley Express Service located at 3083 Medina Road not to exceed 24 square feet as presented. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. DeMichael and Mr. Jarrett.

OTHER BUSINESS

Executive Session to Interview Candidates for Zoning Boards Alternates

Mr. Ostmann motioned to enter into Executive Session with the full Board of Trustees and Michael Supeck to discuss personnel employment. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. Jarrett and Mr. DeMichael. The Board entered into executive Session at 7:13 pm. The Board reconvened from Executive Session at 7:21 pm and no decisions were made during that meeting.

Mr. Ostmann motioned to go into Executive Session with the full Board of Trustees and Mr. Barko to discuss personnel employment. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. Jarrett and Mr. DeMichael. The Board entered into Executive Session at 7:22 pm. The Board reconvened from Executive Session at 7:29 pm and no decisions were made during that meeting.

Baker and Watkins Road Paving Bid Opening

Mrs. DeHoff opened the bids and passed them to Mr. Ostmann.

1. Perrin Asphalt \$205,683.80
2. Melway Paving \$202,250.10
3. Karvo Paving \$234,633.90 (this was engineer's estimate, the correct amount was \$203,574.19)
4. Crossroads Asphalt \$229,196.75

Mr. Ostmann motioned to reject any and all bids this evening. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. DeMichael and Mr. Jarrett. Mr. Ostmann said Trustees are going to rebid the road and rebid it both ways so we have apples to apples comparison. The legal for the bids will be in the paper March 31 and bids will be opened April 21 at 7:00 pm. Mr. Ostmann stated the options as follows:

- Option 1 will be 2 inch mill with 2 inches of 402 asphalt put back down and a chip seal slag over top.
- Option 2 will be a 2 inch mill with 2 inches of 402 put back and a 448 top course of asphalt.

THEN AND NOWS

Hercules Tree Service – Service Department

Mr. Ostmann motioned to approve a then and now purchase order. It's for Hercules Tree Service and this is for emergency tree removal in the total of \$800.00 Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. DeMichael and Mr. Jarrett.

Burnham and Flower Agency

Mr. Ostmann motioned to approve a then and now purchase order for Burnham and Flower Agency and this is for the renewal of the Fiscal Officer Bond and the amount is \$1,017.00. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. DeMichael and Mr. Jarrett.

Approval of Accounts Payable

Mr. Ostmann motioned to approve checks #27103 through #27140, total amount of \$122,453.30. The two (2) largest ones are for \$64,000.00 for Ford Motor for the police cruisers and \$34,000.00 for LST for Medina Hospital the two (2) largest ones this time. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. DeMichael and Mr. Jarrett.

Approval of Payroll

Mr. Ostmann motioned to approve payroll checks #21450 through #21502 in the amount of \$45,912.62 and deductions in the amount of \$6,290.72 for taxes, union dues, etc. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. Jarrett and Mr. DeMichael.

Approval of Minutes

Mr. Ostmann motioned to approve the minutes for the February 25, 2016, regular meeting and the March 10, 2016, regular meeting. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. DeMichael and Mr. Jarrett.

PURCHASE ORDERS AND TRAINING REQUESTS

Fire Force – One (1) Set of Turn Out Gear

Mr. Jarrett motioned to approve \$1,865.00 for the Fire Department. Vendor is Fire Force. This is for one (1) set of firefighter turnout gear. Mr. Ostmann seconded the motion. Voting aye thereon: Mr. Jarrett, Mr. Ostmann and Mr. DeMichael.

Medical Consultants – Fire Department

Mr. Jarrett motioned for a purchase order requisition in the amount of \$12,000.00 for the Fire Department. Vendor information is Medical Consultants and this is for thirty-eight (38) firefighter physicals. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Jarrett, Mr. DeMichael and Mr. Ostmann.

Medina County Emergency Management – 2016 Countywide Mass Notification System

Mr. Ostmann motioned for a purchase order requisition. Vendor is Medina County Emergency Management Agency and it is for the 2016 Countywide Mass Notification System and it is in the amount of \$1,415.70. Mr. DeMichael seconded the motion. Mr. Jarrett asked if it has increased from last year. Mr. DeMichael asked if it was for reverse 911 and was told yes. Voting aye thereon: Mr. Ostmann, Mr. DeMichael and Mr. Jarrett.

Lexipol, LLC – Subscription Service for Police Department

Mr. Ostmann motioned to approve a purchase order requisition for Lexipol, LLC and this is for a subscription permit, year two (2) of three (3) and this is for the Police Policy Manual. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. DeMichael and Mr. Jarrett.

Medina Hospital – LST Contracted Services

Mr. Ostmann motioned to approve a regular purchase order. This is for Medina Hospital and it is for LST charges in the amount of \$291,000.00. Mr. DeMichael seconded the motion. Mr. Ostmann said they will be charging against this purchase order, this is not for one month. Voting aye thereon: Mr. Ostmann, Mr. DeMichael and Mr. Jarrett. John Basilone (4971 Shady Brook Run) asked how this compared to last year and was told the cost is going up. Mrs. DeHoff said we are not billed for the current month because LST has to wait until they get the collections from the people they service. LST has given us an estimate for the current year at \$400,000.00 and the levy does not bring in that much. We budget for the entire amount because we have no control over that.

OTHER BUSINESS

Ake Environmental – Sewer Service at Remsen Building

Mr. Ostmann said AKE Environmental maintains our sewer system at the Remsen building and the contract has expired. The Trustees will review the contract and make a decision at the next meeting.

Disposal of Dell Printer and Toner

Mr. Ostmann motioned to declare the Dell 3100 CN printer and the RICOH toner cartridges no longer of use to the Township and dispose of them on Gov.Deals. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. DeMichael and Mr. Jarrett.

Medina County Soil and Water Conservation District – Stream Naming – Gravel Creek

Mr. Ostmann said the Medina County Soil and Water Conservation District would like the Trustees to send a letter of support in maintaining the name of Gravel Creek to the U.S. Board on Geographic Names. Mr. Ostmann motioned that we support having this stream recognized by its historical name of Gravel Creek. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. DeMichael and Mr. Jarrett.

TM3/24/16

DEPARTMENT HEAD COMMENTS

Police Department

Chief Arbogast thanked Ed Kerr and the Service Department for installing the video cameras at the Police Department that will be used for people who purchase things off the internet and need a safe place to meet to exchange the item. He also thanked the Trustees and Mr. DeMichael for finding out about the program and the Friends of Medina Township for paying for the cameras. The entire building will be covered.

Weymouth Preservation Society

Karen Fisher (3495 Old Weymouth Road) reported that the exhibit will be open the second Sunday of each month from 2 to 4 pm. The plant sale will be May 7 from 10am to 1pm. Medina County Historical Society is hosting a history day Saturday, May 22, from 12 to 5pm. There are three new Board members, Tom Barko, Scott Benson and Karen Fisher. There is a plumbing issue at the WPS and the estimate for the work and Susan wants to know if the Township will pay for the work. The cost is \$1,831.00. They will be having a free standing library and she asked if a permit is needed. Mrs. Stogin said no but to provide zoning with a drawing of where it is going to be for the record.

Fireman's Association Pancake Breakfast

Chief Crumley announced that the Fireman's Association Pancake Breakfast will be April 10 from 8 am to 12 Noon.

New Fiscal Officer – Angela Ventura

Mr. Ostmann announced that we will have a new Fiscal Officer, Angela Ventura, at the next meeting. Her term starts April 1, 2016.

PUBLIC COMMENT

Mr. Ostmann motioned to open the floor for public comment. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. DeMichael and Mr. Jarrett.

Mark Radice (4036 Stonegate) asked what happens with the AKE contract if the Remsen building is sold. Mr. Miller has spoken to AKE about what happens if building is sold and it will be taken care of.

Stacy Robinson (2882 Blakeslee Blvd.) asked who responds to the zoning e-mail. She asked if people can have employees coming in and out of a home business in a residential property. She will call Mrs. Ridgley.

Sally Gardner (3333 Foskett Road) asked Mr. DeMichael and Mrs. Ventura if they were going to video record her again. She feels they are acting immaturity and should resign.

Shabiki Williams (3949 Stonegate Drive) commented on what Sally Gardner said about Mr. DeMichael and Mrs. Ventura and also stated that two (2) positions were created to replace Mrs. Shoemaker. Mr. Ostmann said that the two (2) positions are totally separate from the position of Special Events Coordinator that was eliminated. Ms. Williams just wants to sure her tax payer money is being spent wisely. Mr. Ostmann assured her that it is.

John Basilone (4971 Shady Brook Run) said the position of special events coordinator was eliminated due to the budget. He said he is hard of hearing and asked if they could get a handheld microphones, they would only cost about \$400.00

Karen Fisher (3495 Old Weymouth Road) said they have been cleaning up trees at the Remsen building. Who can they call to help them remove the debris? Mr. Ostmann said the Township will have to clean it up and to let Denny know.

Lester Jones (Baker Road) asked what the specs for the new Baker/Watkins Road bid are. Mr. Ostmann read them to him again.

PUBLIC COMMENT CON'T

Celia Goe (3523 Marks Road) stated that Ken DeMichael and Angela Ventura are now elected officials and here to do the job of keeping this Township running with Mr. Ostmann and Mr. Jarrett. I feel whatever goes on in their personal life is between them, their families and God. We need to put this to rest and move forward. The four (4) of them have been working together and will continue to work together.

Sally Gardner (3333 Foskett Road) said all she is asking is that the relationship be kept out of Township business.

Stacy Robinson (2882 Blakeslee Blvd.) asked if there were rules on what can be said at a Township meeting. Mr. Ostmann said no, they try to give people a chance to speak.

Angela Ventura (3833 Worchester Lane) said Mrs. Gardner is the one bringing it up and asked her to stop.

Sally Gardner (3333 Foskett Road) said if they would just act in a professional manner during the meetings there would be no more discussion. Mrs. Ventura said she will have to scowl at Mr. DeMichael from now on.

Mark Radice (4036 Stonegate Drive) asked if there are potential buyers and why is it taking so long to get it sold. Mr. Ostmann said all three Trustees have to agree to sell. Mr. Radice said can it go out for competitive bid. Mr. Ostmann said when the county put it out for bid they didn't get any buyers. The WPS will have to be considered in the sale.

Angela Ventura (Fiscal Officer Elect) said that the position Linda DeHoff will be holding is totally different from Laurie Shoemaker's position. Mrs. Ventura and Mrs. DeHoff will be working closely together.

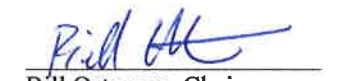
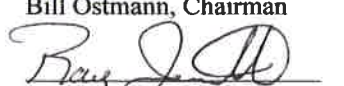

Mr. Ostmann motioned to close the floor for public comment. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. DeMichael and Mr. Jarrett.

Linda DeHoff thanked the residents that did support her as Fiscal Officer. She has always had the townships best interest at heart and in her new position she will continue to have the townships best interest at heart and she will be watching over the resident's money. She congratulated Mrs. Ventura and thanked the Trustees and department heads that she worked with and will continue to work with.

Mr. Jarrett said the position of Township Administrator was sorely needed for a long time and she will be an outreach for the Trustees who will watch everything as far as expenditures, the way the departments are being handled and bridge us with the transactions with what is occurring in the township. She will attend the meetings the Trustees cannot attend. She will be the Trustee eyes and ears for the entire township. She will be watching the budget very carefully and help guide the Trustees in their process of purchases and decision making in the Township.

There being no further business to come before the Board the meeting was adjourned the meeting at 8:39 pm.


Linda DeHoff, Fiscal Officer


Bill Ostmann, Chairman

Ray Jarrett, Vice-chairman

Ken DeMichael, Trustee