

**RECORD OF PROCEEDINGS
MINUTES OF REGULAR MEETING
MARCH 10TH, 2016
7:00 PM**

The Medina Township Board of Trustees met in regular session at the Medina Township Hall on March 10th, 2016, to conduct the business of the Township. Chairman Ostmann called the meeting to order at 7:04 pm with the following Trustees in attendance: Bill Ostmann, Ray Jarrett and Ken DeMichael. Also in attendance were Fiscal Officer DeHoff, Fire Chief Crumley, Police Chief Arbogast, Road Foreman Miller, Zoning Inspector Ridgley and the general public.

Roll Call

Mr. Ostmann asked for a roll call of all members present. Trustees present were Mr. Ostmann, Mr. Jarrett and Mr. DeMichael.

Pledge

Mr. Ostmann led the Pledge of Allegiance to the flag.

Moment of Silence

Mr. Ostmann asked for a moment of silence for our service members both here and abroad and for our first responders who are risking their lives every day.

Executive Session for Employee Hiring (for Zoning Boards Alternate)

Mr. Ostmann motioned to enter into Executive Session for employee hiring with the Board of Trustees and Melissa Morrow, the applicant. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. Jarrett and Mr. DeMichael. The Board entered into Executive Session at 7:06 pm. The Board reconvened from Executive Session at 7:10 pm. No decisions were made during that meeting.

OTHER BUSINESS

Approval of Accounts Payable

Mr. Ostmann motioned to approve accounts payable checks #27057 through #27102, total amount of \$53,425.95. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. Jarrett and Mr. DeMichael.

Approval of Payroll

Mr. Ostmann motioned to approve payroll checks #21385 through #21449 totaling \$64,111.03 and deductions in the amount of \$7,067.66 for taxes, OPERS, OPBA dues, etc. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. DeMichael, Mr. Jarrett.

Approval of February Bank Reconciliation

Mr. Ostmann motioned to approve the bank reconciliation dated 2/29/ 2016. There are four (4) pages and we will incorporate it by reference. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. DeMichael and Mr. Jarrett.

Approval of Minutes

Mr. Ostmann motioned to approve the minutes for the February 11, 2016, regular meeting and the February 18, 2016, budget workshop and general meeting. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. DeMichael and Mr. Jarrett.

Department Reports

Mr. Ostmann motioned to approve the department reports as presented. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. DeMichael and Mr. Jarrett.

TM3/10/16

PURCHASE ORDERS AND TRAINING REQUESTS

Medina County Emergency Management

Mr. Jarrett motioned for a purchase order for the Fire Department in the amount of \$1,713.50. This is for the Medina County EMA cost allocations. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Jarrett, Mr. DeMichael and Mr. Ostmann.

Administrative Assistants Conference - Julie Riffle, Fire Clerk

Mr. Jarrett motioned to appropriate \$480.00 for Julie Riffle to attend the Administrative Assistants Conference. This is down in Columbus, Ohio from April 21 through April 22, and this is for training and increased productivity. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Jarrett, Mr. DeMichael and Mr. Ostmann.

FDIC – 2016 – Fire Department

Mr. Jarrett motioned to appropriate \$4,700.00 and this for Fire Department individuals for April 20 through April 23 to attend the Fire Department Instructors Conference in Indianapolis, Indiana. The following individuals are Shawn Kasson, Kelly Vargo, Mark Roberts, Lee Hlas, Scott Vargo, Denny Miller, Mark Radice and Mike Stopa. This is for station design, financing and equipment upgrades for our new fire station proposal. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Jarrett, Mr. DeMichael and Mr. Ostmann.

NFPA – Fire Department

Mr. Jarrett motioned for a purchase order requisition in the amount of \$1,305.00 for the Fire Department and this is for the NFPA and this is for a National Fire Code online subscription service. Mr. Ostmann seconded the motion. Voting aye thereon: Mr. Jarrett, Mr. Ostmann and Mr. DeMichael.

Cleveland Communications – Police Department

Mr. Ostmann motioned to approve a purchase order requisition. This is for Cleveland Communications. It's for one (1) each multi-band P-25 radar for unit 1 in the amount of \$4,324.61. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. DeMichael and Mr. Jarrett.

White Ford-Police Department

Mr. Ostmann motioned to approve a purchase order requisition. This is for White Ford and it is for Weather Tech front and rear mats for the five (5) new SUV's the Police Department is getting and the total on that is \$945.00. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. Jarrett and Mr. DeMichael.

Local Government Officials Conference

Mr. Ostmann motioned to approve, appropriate \$1,100.00 for the Local Government Conference in Columbus. It's March 22 to the 24. The reason is for continuing education and record retention for Ken DeMichael. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. Jarrett and Mr. DeMichael.

Recruitment and Selection – Medina Township Police Policy Manual

Mr. Ostmann stated that this section of the Police Policy Manual has to be updated and approved every year. Mr. Ostmann motioned to approve this section of the policy manual which I will incorporate by reference and there are seven (7) pages. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. DeMichael and Mr. Jarrett.

TM3/10/16

DEPARTMENT HEAD COMMENTS

Police Department

Chief Arbogast received a notice from Ken DeMichael regarding safety when purchasing items from Craig's List and the Internet. Chief Arbogast is making arrangements for people to come to the Police Department for Internet Exchange in the parking lot. We need to upgrade our video system and install a sign for this and Friends of Medina Township will donate the \$1,400.00 necessary to get this up and running. He asked the Trustees for their approval.

Also, four (4) of the five (5) new Police cars were delivered sooner than expected. There are \$30,000.00 grants with a 25% match available for a total of \$40,000.00 in potential grants. He attended a grant conference regarding community involvement and he would like the Trustees approval to apply for the grants. He has a strong advisory Board that is necessary to apply for any grants. It is The Ohio Community Police Relations Grant Program. Mr. Ostmann motioned to give Chief Arbogast the authorization to apply for the Grant that he just mentioned. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. DeMichael and Mr. Jarrett.

Fire Department

Chief Crumley has been in contact with the Prosecutor and the Architect in regards to the contract. The Prosecutor said Trustees should really meet with the Architect to get the scope of work he is going to do and the pricing. Chief Crumley asked if a meeting could be scheduled for March 17th, 2016, at 4:30 pm with the Architect. Mr. Ostmann said they will have a special meeting for that only and no other general business.

Service Department

Mr. Miller said baseball season is upon us and he asked for permission to advertise for part-time help for the season at \$10.00 per hour. Mr. DeMichael motioned to allow Denny to place his advertisement looking for seasonal help at a rate of \$10.00 per hour for possibly up to two (2) employees from April to September. Mr. Ostmann seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Ostmann and Mr. Jarrett.

Also, Mr. Miller said there were concerns from the residents of Baker and Watkins Roads regarding chip and sealing of the roads and he asked if the Trustees would go out for bid for hot mix to see what the comparison in pricing is. The Trustees agreed that it would be a good idea so they have a comparison of chip and seal and hot mix.

Mr. Miller asked Mrs. DeHoff for a blanket certificate for several culvert repairs on Foskett Road. The Trustees agreed that he can have a blanket for the repairs.

Office for Older Adults Report

Mrs. Gardner said there will be Senior Day at the fairgrounds on Tuesday, May 17, 2016. There will be vendors and entertainment. There are always movies at the Office for Older Adults and for \$.25 cents you can see a movie and have a root beer float.

Weymouth Preservation Society

Karen Fischer said that the museum is open from 2 to 4 and the theme is Life in Medina Township.

AKE Contract for Sewer System at the Remsen Building

Mr. Miller said the contract with AKE for the sewer system at the Remsen Building is up for renewal. Trustees asked that it be sent to the Prosecutor for review.

OTHER BUSINESS

Executive Session to Consider Sale of Property by Competitive Bid

The Trustees tabled the executive session for sale of property by competitive bid.

TM3/10/16

PUBLIC COMMENT

Mr. Ostmann motioned to open the floor for public comment. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. Jarrett and Mr. DeMichael.

Judy Placko (3646 Granger Road) said her section of Granger Road is never informed when anything is being done on that road. She wants Trustees to go look at her house and recognize them.

Lester Jones (5235 Baker Road) raised his concerns about the paving of Baker and Watkins Road. He feels tar and chipping does not hold up as well as the hot mix. He said all the neighbors are against it. The Trustees are planning on going out for bid for hot mix.

Matthew Galla (3503 Hamilton Road) told Mrs. Placko to attend the Commissioners Meeting and speak to the County Engineer because it is a County road. Mr. Galla asked Mr. Ostmann to read a letter he had received (see attached). The letter states that Mr. DeMichael, Trustee and Mrs. Ventura, Fiscal Officer elect, are not trustworthy are guilty of misconduct in office and should resign from their positions.

Angela Abshire (3045 Nichols Road) asked why a part time position was eliminated for budget reasons and a Township Administrator position was made and not posted. Mr. Ostmann said the position was eliminated and it was a full-time position with benefits. The Administrator position is totally different.

Karen Fischer said we probably should have had a Township Administrator because of the size of the Township and the Trustees can hire that person because they will be working closely together.

John Seymour (4306 Weymouth Road) said his property butts up to the Weymouth Crossing Development. He said they have cleared the trees back there and he is getting a lot of water draining onto his property. He asked if they are going to put up some type of barrier because they have lost their privacy. Mrs. Strogin said there is a landscaping plan that shows mounding and trees. Mr. Ostmann suggested he call Soil and Water to be sure they are doing everything properly. Mrs. Ridgley told him to call her and she can give him a number to call.

Melissa Morrow (4461 Maggie Marie Blvd.) asked if the subdivision plan has any retention pond plans. Mrs. Strogin said some of the ponds are retention ponds and it has gone through engineering and soil and water through the County level. The Township has nothing to do with engineering.

Bill Barnett (4188 Huffman Road) said he is concerned about the water backup from that flow underneath Huffman Road due to the development. He doesn't see any way that that can be alleviated. He also asked about the traffic pattern on Huffman and Weymouth. Mr. Ostmann said yes they did that. Mrs. Strogin said they will put a turning lane on Route 3 so they can turn into the development. Mrs. Ridgley said to call her and she can get him the information he needs.

Mike Savage (3235 Foskett Road) asked if the clear cutting of the canopy over the roads recommendation came from the Trustees or the Road Supervisor. Mr. Ostmann said they approve the tree cutting. He asked whose idea it was. Mr. Miller said he recommended it.

Sally Gardner (3333 Foskett Road) thanked Denny and the tree company for the good job that was being done on Foskett Road. She also informed the public that Ken DeMichael and Angela Ventura were recording or videotaping everything being said. Mrs. Gardner wanted to clarify that the statements she makes are her comments only. She read a letter that was sent to her and read her statement regarding the incident involving Mr. DeMichael and Mrs. Ventura. Mr. DeMichael asked her what this has to do with the Township. She feels they are acting immaturely during the meetings by winking at each other, etc.

TM3/10/16

PUBLIC COMMENT CON'T


John Basilone (4971 Shady Brook Run) asked for an update on the new fire station. From what he understood it was a \$3.5 million project with \$1 million dollars set aside for architect, appraisal and engineering. Chief Crumley talked with other architects and they said if the project is done where the station is now it could be a possibility of \$1 million dollars for infrastructure that has to be done. Mr. Basilone said he has spoken to architects said it runs about 7% to 10% for architectural fees. Chief Crumley said they have to follow the ORC to hire an architect. Mr. Basilone said as a citizen he would rather have that money go for the Firefighters.

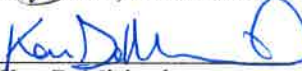
Mr. Ostmann motioned to close the floor for public comment. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. DeMichael and Mr. Jarrett.

There being no further business to come before the Board Mr. Ostmann adjourned the meeting at 8:28 pm.


Linda DeHoff, Fiscal Officer


Bill Ostmann, Chairman


Ray Jarrett, Vice-chairman


Ken DeMichael, Trustee

Medina Township Fire Department February 2016 Activity Report

Type of Alarms		Count	Percentage
A	Alarm Drop	5	14.28%
	5 - Commercial	0 - Residential	
	4 - Western Reserve Masonic Community		
	1 - Weymouth Country Club		
E	Assist EMS (LST)	17	48.57%
	6 - Falls		
	4 - Sudden Illness		
	2 - Chest Pains		
	1 - Difficulty Breathing		
	1 - Diabetic Emergency		
	1 - Abdominal Pain		
	1 - Heart Trouble		
	1 - Dehydration		
F	Fire Call	8	22.86%
	2 - Natural Gas Leaks		
	1 - Possible Natural Gas Leak - nothing found on arrival		
	1 - Mutual Aid to Valley City for Structure Fire		
	1 - Report of heavy smoke coming from house - nothing found on arrival		
	1 - Smoke in the elevator shaft at Western Reserve Masonic		
	1 - Utility Pole Fire		
	1 - Help PD search for missing person		
MVA	Motor Vehicle Accident	3	8.58%
CO	Carbon Monoxide	2	5.71%
HZ	Haz Mat	0	0.00%
Total Incident Count		35	*Mutual aid given = 0
			*Mutual aid received = 0
Total Calls During Staffing Hours		23	
		Daily 8am-4pm	
Inspections conducted			
	Annual Fire Safety Inspections	18	
	Re-Inspections	1	
	Annual Fire Alarm Tests	1	
	Annual Sprinkler Tests	1	
	Semi Annual Paint Booth	0	
	Semi Annual Hood tests	3	
Total Inspections		24	
Public Relation Activities			
Changed Smoke detectors and batteries for several elderly residents			
Held CPR classes on two different dates open to members of the community			

Medina Township Service Dept. February 2016 Report

- **Plow and salt roads**
- **Pick-up new Kenworth plow truck and put in service**
- **Take care of flooded roads from heavy rains and melting snow**
- **Cold patch roads**
- **Install 2-way radio in Volvo excavator**
- **Work on baseball and soccer schedule**
- **Install new muffler on forklift**
- **Pick-up downed limbs from ditches**
- **Repair leaking pipe and install new belt on blower motor at Weymouth building sewer system**
- **Take care of 1 burial at Medina Center Cemetery**
- **Fix mailboxes from snow damage**
- **Work on 2016 budget**
- **Take Elaine from Zoning Dept. to various spots in Township for inspections**
- **Received 438.97 tons of salt in February bringing total up to 553.69 for the season**
- **Work on getting all permits in order for the Park restroom project**
- **Clean trucks**

Report submitted by : Denny Miller Road Foreman

Ala

Date: Thursday, March 10, 2016

Medina Township

From the Office of Zoning Inspector

Medina Township Hall

3799 Huffman Road

Medina, OH 44256

ZONING REPORT for - February-2016

MONTHLY TOTALS FOR Feb. 2016

2	Single Family/ Detached Cluster
1	Pool
1	AGR Pole Barn
1	Res Addition
1	Restrooms/Concession
1	Void
1	Turndown
5	Signs

13	TOTAL PERMITS	TOTAL VALUE:	\$839,900.00
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Fees collected on permits total excluding signs:

Fees collected on sign permits:

TOTAL PERMIT FEES COLLECTED:

Fees collected i	Feb 2016	for Zoning Commission Agenda	\$75.00
Fees collected i	Feb 2016	for BZA Agenda	\$275.00
GRAND TOTAL FEES COLLECTED:			\$350.00
GRAND TOTAL FEES COLLECTED:			\$1,609.00

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Medina Township Police Department
EVENT CLASS STATS 2/01/2016 To 2/29/2016

<u>ID#</u>	<u>Event Type</u>	<u>Description</u>	<u>Event Count</u>	<u>Unfnd Count</u>	<u>Open Count</u>	<u>Closed Count</u>	<u>No Dispo Count</u>
1	12	Burglary	1	0	1	0	0
2	12B	Alarm	42	0	1	2	39
3	15	Warrant Service	8	0	3	1	4
4	2	MVA No Injuries	44	0	4	9	31
5	20	Domestic	1	0	0	1	0
6	24A	Drugs	1	0	0	1	0
7	26	Disturbance/Fight	3	0	1	1	1
8	36	Theft	10	0	7	3	0
9	36ID	Identity Theft	1	0	1	0	0
10	38	Missing Person	1	0	0	1	0
11	4	MVA With Injuries	3	0	2	1	0
12	48A	Sex Offense	1	0	1	0	0
13	55	COP	107	0	0	0	107
14	55B	Business Check	49	0	0	0	49
15	55T	COP-Traffic Enforcement	9	0	0	0	9
16	55V	House Check	128	0	0	0	128
17	56	Stolen Vehicle	2	0	2	0	0
18	58THREAT	Suicide-Threats	1	0	0	1	0
19	60	Suspicious Person	10	0	0	6	4
20	6060A	Suspicious Person & Vehicle	13	0	1	4	8
21	60A	Suspicious Vehicle	8	0	0	2	6
22	60B	Suspicious Activity	1	0	0	0	1
23	64	Vandalism	1	0	1	0	0
24	70	Harassment-Phone/Text	2	0	0	2	0
25	72	Lockout	15	0	0	0	15
26	911HANG	911 Hang Up	5	0	0	0	5
27	911OPEN	911 Open Line	1	0	0	0	1
28	ABV	Abandoned Vehicle	1	0	0	0	1
29	ACCDAMGE	Accidental Damage	3	0	2	1	0
30	AGENCY	Agency Assist	20	0	2	4	14
31	ANIMAL	Animal Complaint	15	0	0	1	14
32	BC	Building Check	26	0	0	0	26
33	BOX	Drug Take Back	6	0	0	0	6
34	BUSVIOL	School Bus Violations	2	0	1	0	1
35	CIT ASST	Citizen Assist	33	0	10	11	12

Medina Township Police Department
EVENT CLASS STATS 2/01/2016 To 2/29/2016

<u>ID#</u>	<u>Event Type</u>	<u>Description</u>	<u>Event Count</u>	<u>Unfnd Count</u>	<u>Open Count</u>	<u>Closed Count</u>	<u>No Dispo Count</u>
36	CUST	Custody Dispute	1	0	0	1	0
37	DAMAGE	Criminal Damage	1	0	0	1	0
38	DAV	DAV-Disabled Vehicle	24	0	0	1	23
39	DEBRIS	Street Obstruction	8	0	0	1	7
40	ESCPRI	Escort-Prisoner	1	0	0	0	1
41	HARASS	Harassment	3	0	0	2	1
42	LOITER	Loitering	1	0	1	0	0
43	MVAPP	MVA-PP No Injury	2	0	0	0	2
44	NOISE	Noise Complaint	2	0	0	1	1
45	OVERDOSE	Overdose / Poisoning	1	0	0	1	0
46	PARK	Parking Complaint	2	0	0	0	2
47	PROPERTY	Property-Found/Lost	3	0	3	0	0
48	SHOPLIFT	Theft-Shoplifter	6	0	2	4	0
49	SUSP GEN	Suspicious	6	0	4	0	2
50	TRAFFIC	Traffic Complaint	15	0	1	0	14
51	TS	Traffic Offense	135	0	2	11	122
52	UNRULY	Unruly Juvenile	3	0	2	1	0
53	WEAPONS	Weapons Complaint	1	0	0	1	0
54	WELFARE	Welfare Check	6	0	2	1	3
Grand Totals:			795	0	57	78	660



Medina Township Police Department

4877 Fenn Road, Medina, Ohio 44256

Phone 330-723-1408 – Dispatch 330-723-5191 – Fax 330-725-7717

<http://mtpd.medinatownship.com/>

David L. Arbogast, Chief of Police

Buying on the Internet can be dangerous

We Can Help!!!

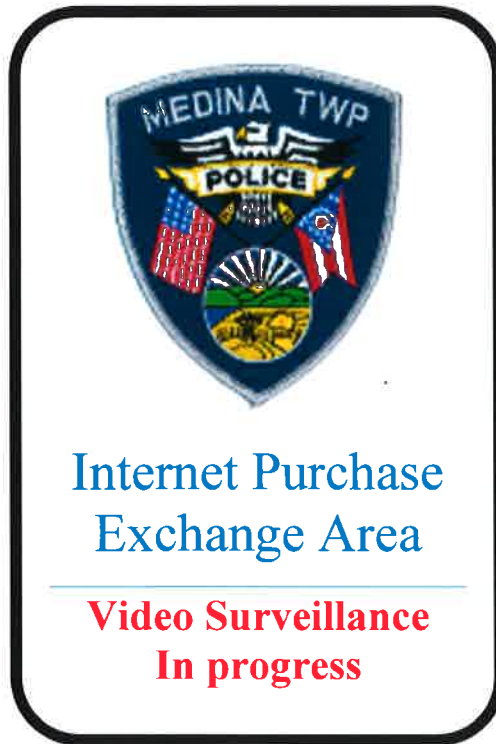
After latest Craigslist incident, police urge buyers and sellers to use caution After an attempted robbery this weekend over a Craigslist item, Wichita police urge people to use caution when buying or selling items on the popular website.



Ohio teen gets prison for life in Craigslist murders

AKRON, Ohio (Reuters) - Seventeen-year-old Brogan Rafferty was sentenced to life in prison without parole Friday for his role in the killing of three men, two of whom were lured by a Craigslist ad promising work on an Ohio farm.

Chicago Tribune



The 8 Biggest Craigslist Crime Stories

Most people come to Craigslist to find apartments, job openings, and cheap furniture, while others use the popular classified advertising website to do their dirty work. In recent years, Craigslist has become a hotbed for predators and scam artists looking to take advantage of unsuspecting victims. What's worse is no Craigslist section is safe from criminals. Whether you're browsing the personals, for sale, or jobs section, you never really know who's on the other end and what kind of danger you might be in. So before you agree to meet at a seller's house or send money to a complete stranger, read these eight biggest Craigslist crime stories first.



Craigslist killers: 86 murders linked to popular classifieds website

(WAFB) - [Law Street Media](#), a company launched in 2013, decided to take a deeper look into Craigslist to see how dangerous it really is. Since the arrest of Philip Markoff, aka the "Craigslist Killer" in 2009, the Craigslist website faced increased scrutiny.

Advanced Interactive Media Group LLC, says since 2007, there have been [86 killings](#) in some way linked to Craigslist

Two men shot after responding to Craigslist ad

LITTLE ROCK, Ark. (KTHV) - Two men got shot after responding to a Craigslist ad. Police say the men arranged to meet a seller to look at a car in a Little Rock neighborhood. But instead of showing the car, the supposed seller allegedly pulled a gun on them and used it.



Did you ever buy or sell something on the internet and then have to meet the buyer/seller at your home, in their home or in a parking lot?

Why not meet them at the Medina Township Police Department at 4877 Fenn Road. We have reserved parking and our parking lot is video recorded 24/7 to make sure you are safe.

Any questions, Contact Chief David Arbogast (330) 721-1395

ANOTHER COMMITMENT TO COMMUNITY SERVICE BY THE
MEDINA TOWNSHIP POLICE DEPARTMENT