

**RECORD OF PROCEEDINGS  
MINUTES OF REGULAR MEETING  
JANUARY 14<sup>TH</sup>, 2016  
7:00 PM**

The Medina Township Board of Trustees met in regular session at the Medina Township Hall on January 14<sup>th</sup>, 2016, to conduct the business of the Township. Chairman Ostmann called the meeting to order at 7:02 pm with the following Trustees in attendance: Bill Ostmann, Ray Jarrett and Ken DeMichael. Also in attendance were Fiscal Officer DeHoff, Fire Chief Crumley, Police Chief Arbogast, Road Foreman Miller, Asst. County Prosecutor Thorne and the general public.

**Roll Call**

Mr. Ostmann asked for a roll call of all members present. Trustees present were Mr. Ostmann, Mr. Jarrett and Mr. DeMichael.

**Pledge**

Mr. Ostmann led the Pledge of Allegiance to the flag.

**Moment of Silence**

Mr. Ostmann asked for a moment of silence for our military personnel both here and abroad and also for our first responders who are putting their lives on the line every day for our safety.

**Candidate for Medina County Commissioner – Paul L. Gierosky**

Paul L. Gierosky, candidate for Medina County Commissioner, introduced himself and his wife Beth to the audience and explained his accomplishments and plans to change the County.

**Candidate for Medina County Commissioner – Bill Hutson**

Bill Hutson, candidate for Medina County Commissioner, introduced himself and explained his accomplishments and his plans for the County as County Commissioner.

**Erica Graffain – Medina County Auditor’s Representative**

Erica Graffain reminded the audience that first half year tax bills should go out over the weekend. Dog tag renewals are due by January 31, 2016; cost is \$10.00, \$20.00 if you are late. There are new links on the Auditor’s website to the Treasurer’s and Recorders.

**New Fire Station Presentation by Captain Mark Roberts**

Chief Crumley said they wanted to bring the Trustees up to speed on the plans to build a new Fire Station. Captain Mark Roberts gave a power point presentation of the plans for the new Fire Station and the finances needed to build it. John Bassilone asked why the cost for the Architect was \$500,000.00 and Captain Roberts said that would include the engineering. Gary Vene asked if they planned to use the Remsen Road building and Chief Crumley said no because it would better serve the Township to use this location.

**PURCHASE ORDERS**

**Purchase Order for PSE Credit for Health Savings Accounts for Full-Time Employees**

Mr. Ostmann motioned to approve a purchase order for PSE Credit Union, Inc. in the amount of \$21,000.00 and this is for the HSA account. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. DeMichael and Mr. Jarrett.

**Purchase Order for First National Bank for Health Savings Accounts for Full-Time Employees**

Mr. Ostmann motioned to approve a purchase order for First National Bank in the amount of \$39,000.00. This is also for medical and hospitalization expenses. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. Jarrett and Mr. DeMichael.

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## **PURCHASE ORDERS CON'T**

### **Medical Consultants – Fire Department**

Mr. Ostmann motioned to approve a purchase order for Medical Consultants for Business in the amount of \$1,020.00, and this is for new recruits for the Firefighters physicals. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. Jarrett and Mr. DeMichael.

### **Gatchell Grant Resources, LLC**

Mr. Ostmann motioned to approve a then and now purchase order and the vendor is Gatchell Grant Resources, LLC, and the amount is \$650.00 and this is to replace a closed purchase order from 2015. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. DeMichael and Mr. Jarrett.

### **Medina Hospital – Then and Now - LST**

Mr. Ostmann motioned to approve a then and now purchase order for Medina Hospital in the amount of \$35,301.71 and it is for LST charges for November of 2015. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. Jarrett and Mr. DeMichael.

### **Advance of Taxes for 2016**

#### **Resolution No.01142016-003**

Mr. Ostmann motioned to request for the advance of taxes collected. What this is, is we will get an advance on our taxes so we can do business and we will get some sooner this way. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. DeMichael and Mr. Jarrett.

## **THEN AND NOW PURCHASE ORDERS**

### **Ohio Patrolman's Benevolent Association**

Mr. Ostmann motioned for a then and now purchase order and the vendor is OPBA. The amount is \$264.00. That is OPBA dues for January 2016, for the Police Department. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. DeMichael and Mr. Jarrett.

### **Cose/Medical Mutual**

Mr. Ostmann motioned for a then and now purchase order and this goes to Cose/Medical Mutual of Ohio, total is \$12,595.88. That is for medical, hospitalization/ health/dental and vision. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. DeMichael and Mr. Jarrett.

### **Treasurer of State - UAN**

Mr. Ostmann motioned to approve a then and now purchase order and the vendor is the Treasurer of State and this is for our UAN accounting system and the amount is \$948.00. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. Jarrett and Mr. DeMichael.

### **OTARMA Service Center – Township Insurance**

Mr. Ostmann motioned to approve a then and now purchase order. The vendor is OTARMA Service Center in the amount of \$66,034.50. This is for liability insurance premiums and property insurance premiums. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. DeMichael and Mr. Jarrett.

## **OTHER BUSINESS**

### **Approval of Accounts Payable**

Mr. Ostmann motioned to approve accounts payable check #26882 through #26910 in the amount of \$14,852.39 and this is for the end of last year. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. DeMichael and Mr. Jarrett.

**OTHER BUSINESS CON'T**

**Approval of Accounts Payable**

Mr. Ostmann motioned to approve payment of warrant #26911 through #26943 in the amount of \$185,992.29. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. Jarrett and Mr. DeMichael. Mr. DeMichael asked what the Todd Zieja and Laurie Shoemaker checks were for and Mr. Ostmann said this is for reimbursement for HSA. Mr. DeMichael said we should wait until we go into executive session before approving these. Mr. Ostmann withdrew his motion.

**Approval of Payroll**

Mr. Ostmann motioned to approve payroll check #21107 to Check #21155 in the amount of \$40,657.14 with \$5,255.26 going to deductions, union dues, etc. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. DeMichael and Mr. Jarrett.

Mr. Ostmann motioned to approve payroll check #21156 in the amount of \$110.99. This is for a payroll error. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. Jarrett and Mr. DeMichael.

Mr. Ostmann motioned to approve payroll check #21159 to Check #21219 in the amount of \$53,114.51 with \$7,513.86 going to deductions, withholding, union dues, etc. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. DeMichael and Mr. Jarrett.

**Approval of December 2015 Bank Reconciliation**

Mr. Ostmann motioned to approve the December bank reconciliation. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. Jarrett and Mr. DeMichael.

**Cancellation of January 28, 2016 Trustee Meeting for OTA Conference**

Mr. Ostmann motioned that we cancel the January 28 Trustees meeting due to the fact that we are all going to be down at conference on that date. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. DeMichael and Mr. Jarrett.

**OLD BUSINESS**

**Dog Barking Resolution**

Mr. Ostmann said there have been many discussions regarding the adoption of a dog barking resolution. Chief Arbogast spoke to Hinckley and Montville Township Police regarding their dog barking resolutions and was told Hinckley had 2 citations and Montville had approximately five to ten but the Chief would have to research the results of the citations. Mr. Ostmann said we have a resolution number and once we get a clean copy from the Prosecutor the Trustees will be able to vote on it at the next meeting.

**OTHER BUSINESS**

**Authorization for Fiscal Officer to Prepare Accounts Payable Checks for January 28<sup>th</sup>, 2016, Meeting**

Mr. Ostmann motioned to authorize the Fiscal Officer to prepare accounts payable checks for the regular meeting dated January 28<sup>th</sup>, 2016, due to the Trustees attending the Ohio Township Association Winter Conference. There will be no meeting for that date. Trustees will then approve the checks by vote at the February 11<sup>th</sup>, 2016, Trustees meeting. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. Jarrett and Mr. DeMichael.

**Authorization for Fiscal Officer to Prepare Payroll Checks for January 28<sup>th</sup>, 2016, Meeting**

Mr. Ostmann motioned to authorize the Fiscal Officer to prepare payroll for the pay dated January 28<sup>th</sup>, 2016, and to allow those funds to be direct deposited as usual to Township employees. Trustees will not have a regular meeting on January 28<sup>th</sup>, 2016, however the Trustees will approve the payroll at the next regularly scheduled meeting which is February 11<sup>th</sup>, 2016. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. DeMichael and Mr. Jarrett.

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## REPORTS

### Department Reports

Mr. Ostmann tabled the department reports because we did not have them all.

### Office for Older Adults Report

Mrs. Gardner had no report.

### Weymouth Preservation Society Report

Mrs. McKiernan said the December fundraiser paid for 9 schoolhouse flags. They are going to buy 2 lights to put outside of the school and asked Trustees for permission. She will e-mail them a drawing to review before making their decision. They bought dark green window blinds for the museum room. A new hot water tank is needed and will be purchased with their dues. There will be a driving tour of the Township scheduled and they will join the Medina County Historical Society for an event on January 30 at the library. She asked if the township wants to join them for the bicentennial functions.

## PURCHASE ORDERS AND TRAINING REQUESTS

### Earl Grim - Firefighter II Transition Class

Mr. Jarrett motioned to appropriate \$1,600.00 for Earl Grim to attend the Firefighter II Transition Class at the Hinckley Fire Department from January 26 thru April 30, 2016. Mr. Ostmann seconded the motion. Chief Crumley explained why this class was necessary. Voting aye thereon: Mr. Jarrett, Mr. Ostmann and Mr. DeMichael.

### Target Solutions Learning, LLC – Fire Department

Mr. Jarrett motioned for a purchase order requisition for the Fire Department in the amount of \$5,321.95. This is for 49 premier membership and annual maintenance for Target Solutions Learning out of Tampa, Florida. Mr. Ostmann seconded the motion. Chief Crumley said they use this program because they categorize things for ISO requirements and they prioritize for NFPA standards and other topics. You can also share programs with other departments on their site. Voting aye thereon: Mr. Jarrett, Mr. Ostmann and Mr. DeMichael.

### Across the Street Productions – Fire Department

Mr. Jarrett motioned for a purchase order requisition for the Fire Department in the amount of \$2,504.00 and this is for 2 instructors and 7 students for the Blue Card instructor renewal. Chief Crumley said firefighting has to have a command structure and this Blue Card training provides that. Brunswick City has received a grant from FEMA for Blue Card training and our 2 Lieutenants will train their firefighters. This is to keep our instructors up to date on what they need to do. Mr. Ostmann seconded the motion. Voting aye thereon: Mr. Jarrett, Mr. Ostmann and Mr. DeMichael.

### Aladtec – Fire Department

Mr. Jarrett motioned for a purchase order requisition for the Fire Department in the amount of \$1,795.00. This is for Aladtec online employee scheduling and workforce management system. Mr. Ostmann seconded the motion. Chief Crumley said this program help in scheduling the firefighters. Voting aye thereon: Mr. Jarrett, Mr. Ostmann and Mr. DeMichael.

### Xerox Government Systems, Inc. – Fire Department

Mr. Jarrett motioned for a purchase order requisition for the Fire Department in the amount of \$2,703.00. Vendor information is Xerox Government Systems, Inc. out of Iowa. Mr. Ostmann seconded the motion. Chief Crumley said the State of Ohio requires a run report has to be sent to the State Fire Marshall. To be eligible for grants they have to send this information to the State to help them see where potential hazards may be. Voting aye thereon: Mr. Jarrett, Mr. Ostmann and Mr. DeMichael.

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## **PURCHASE ORDERS AND TRAINING REQUESTS CON'T**

### **Cargill Deicing – Service Department**

Mr. DeMichael motioned to approve a purchase order requisition for our Service Department. Vendor is Cargill Deicing. This is for 440 tons of road salt at \$56.18 per ton or \$25,000.00 worth. Mr. Ostmann seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Ostmann and Mr. Jarrett.

## **DEPARTMENT COMMENTS**

### **Fire Department**

Chief Crumley asked if the Trustees needed to pass a resolution to put together a finance committee for funding a new Fire Station. Mr. Ostmann said a committee should be formed. Chief Crumley said he would like the committee to consist of the Fire Commissioner, Fiscal Officer, Fire Chief, Captain Roberts and anyone else the Board feels they need to add. Mr. Ostmann said this should be approved by the Prosecutors Office. Chief Crumley will contact the Prosecutors Office. He explained the process of the selection of an architect and why they chose McCall Sharp. He said they are at the point where they need drawings and to see what the cost would be.

## **NEW BUSINESS**

### **Schwinn Phan DBA Vast Nail & Spa – 3587 Medina Road – Liquor Permit Renewal Hearing Request**

Mr. Ostmann asked if there were any problems with Vast Nails or True North and Chief Arbogast said no. Mr. Ostmann motioned that we do not request a hearing for the liquor permit transfer for Schwinn Phan DBA Vast Nails, 3587 Medina Road, Medina Township Medina, Ohio. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. DeMichael and Mr. Jarrett.

### **True North Energy, LLC DBA True North 377 – 3131 Medina Road – Liquor Permit Renewal Hearing Request**

Mr. Ostmann motioned that we waive the right to a hearing for True North, 3131 Medina Boulevard (Road) Medina Township Medina, Ohio. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. Jarrett and Mr. DeMichael.

## **PUBLIC COMMENT**

Mr. Ostmann asked that since most of the people in attendance were here for the one issue that they respect everyone's first amendment rights, let them speak, don't interrupt them and keep your comments to 3 minutes. Chief Crumley has agreed to time the comments.

Mr. Ostmann motioned to open the floor for public comment. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. DeMichael and Mr. Jarrett.

Ray Carlisle (3521 Foskett Road) said he came to the Township Hall to ask for information about the candidates running for office. He said he spoke to Laurie Shoemaker in the Zoning Office, the Zoning Inspector was present, and Mrs. Shoemaker was pushing her candidate and cutting the other Fiscal Officer candidate down. He didn't think that should have been done in the Township Office because he thought the townhall was a neutral place where you could just get that information.

Laurie Shoemaker (1118 Woodglen Circle) said Mr. Carlisle was lying and that he asked for the candidate's signs to put in his yard and Elaine will verify what was said. She asked if she would be given the opportunity to give all the information on the candidates and was given permission by one candidate to give her phone number out.

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## PUBLIC COMMENT CON'T

Lisa Puto (3006 Sutton Lane) asked if the employee was written up or was there any other documentation to validate termination. Mr. Ostmann said yes there was an incident but this was not a termination, the position was eliminated. The position title was special events coordinator. Mr. DeMichael feels the Police will now have to be paid to do pick-it-up-day. Mr. Ostmann said 2 Trustees felt the position was not needed and one Trustee felt it was.

Angela Ventura (3833 Worchester, Fiscal Officer Elect) said not only is pick it up day going to cost more but we are taking an understaffed police department out of their position where they are needed. Also, she brought up the \$180,000.00 donation Mrs. Shoemaker brought in. Mr. Ostmann said that was a tax deductible contribution donated to Friends of Medina Township for Blakslee Park restrooms.

Lisa Puto said she was asking about the budget and how the decision to eliminate the position was validated and does it serve other areas of the township that would validate it. Mr. Ostmann said he looked at the increase in the budget for the amount of money Mrs. Shoemaker was asking for in 2016. On January 2, 2013, a newly created position was made for Mrs. Shoemaker, administrative assistant to the Trustees at a pay rate of \$14.80 per hour. The job expectations were discussed in executive session and she was only supposed to work 40 hours per week. On June 19 Trustees gave her a 3% pay increase. At the Organizational Meeting on January 1, 2014, the position of Administrative Assistant to the Trustees was eliminated. At the January 2, 2014, Trustee meeting, a new position was created, special project coordinator; pay was \$26,000.00 plus full time benefits. At the January 2, 2015, meeting the pay rate was increased to \$27,268.00 with full time benefits and that was a 4.88% increase in pay. May 21, 2015, grant coordination was added and the pay increased to \$31,268.00 it was a 14.67% increase. Mr. DeMichael asked why they agreed to a pay increase and was told it was given to have Mrs. Shoemaker go out for grants.

Serene McCrath (3637 Medina Road) said Mrs. Shoemaker has been an asset to this community. She said they will never see that type of donation again and the township will lose because of all the relationships she has created on behalf of the township.

Kelly Herman said the pay rate comes out to \$15.00 an hour and she got the kids involved in pick-it-up-day. She said she will not be voting for anything in this township and they should be ashamed of themselves.

John Basilone (4979 Shady Brook Run) said Mrs. Shoemaker was so involved in the shop with a cop program and she was nice to him. He asked if it was a cost reduction or a personnel reduction.

Gary Vene (3783 Hamilton Road) said Mrs. Shoemaker was a nice person and did her job but he said he was glad to see the Trustees try to save the township money.

Paul DeMichael (360 Bella Rosa Court) asked if the township invested in Mrs. Shoemaker to take grant classes. Mrs. Shoemaker said she did take classes. He asked who will take over the grants and was told the grants will be absorbed by the departments themselves. The departments are already writing grants as we speak. He asked how much discussion was there before the decision was made to eliminate the position and Mr. Ken DeMichael wanted an open discussion and it was denied. If that was done then maybe all this drama would have been avoided and Mr. Ostmann and Mr. Jarrett would not have embarrassed this township.

Angela Ventura (Fiscal Officer elect) asked if Mr. Jarrett has face book and he said he tried to go on it once and quit. She said she saw pictures of him on it and called him a liar. He said the pictures were put on by other people and not him.

**PUBLIC COMMENT CON'T**

Sally Gardner (3333 Foskett Road) wanted to thank Trustees Jarrett and Ostmann for handling this in a professional manner as opposed to the theatrics by the other side with innuendos, criticisms and name calling. This is like a kindergarten and not a townhall meeting. She asked how many people in attendance are Township residents and how many are friends of Laurie's from outside the Township. This is a Township financial evaluation and the reason the position was eliminated was partially financial. This is Township taxpayer's money not Medina City money. She said you have every right to speak but this is a Township issue and when you say listen to the public it should be the Township public.

Shabiki Williams (3949 Stonegate Drive) asked if the private discussions have minutes and if the public can review them. Mr. Ostmann said under the Ohio Revised Code, executive sessions are confidential and there are no minutes. She asked if this was political. Mr. DeMichael said she is getting warmer. Mr. Ostmann said in his mind it was not. She said when someone is terminated they should be given a reason. Mr. Ostmann asked the Prosecutor if what was discussed in executive session could be made public and the Prosecutor said no. She said he should have gone to the public and not the Prosecutor if it was for budgetary reasons.

Ken DeMichael, Trustee, said he would also like clarification of why Mrs. Shoemaker was let go. In his four years as Trustee they have always had respect for each other even when they disagree. At the end of the organizational meeting he asked the Trustees why they were eliminating her position and they adjourned the meeting abruptly. He felt disrespected. He said they then wrote letters to the editor with untrue statements. Mrs. Shoemaker did not ask for \$45,500.00 and a bonus of \$18,000.00 when in fact she asked for one or the other. Mr. Ostmann questioned Mrs. Shoemaker's hours which he said Mr. Ostmann signed. They then proceeded to attack him saying he dragged the new Fiscal Officer into this and embarrassed them. Mrs. Shoemaker said their letters were lies. Mr. Ostmann said he was appointed in October 2014. Mr. DeMichael asked Mrs. Ventura if he dragged her into this. Mrs. Ventura said no Mr. Ostmann and Mr. Jarrett caused her to get involved in this and they caused embarrassment to the township.

Michelle Wasik (3680 Cook Road) who is a personal friend of Laurie's said Mrs. Shoemaker didn't sway her on who to vote for. She said how can she trust Mr. Jarrett and Mr. Ostmann.

Ray Carlisle said if you vote for any candidate you have to go by the book and if we can't trust these people we elect then who can you trust.

Daniel (3833 Worcester Lane) said Mrs. Shoemaker has provided a lot of kids with opportunities to get involved in the community.

Charles Malugh (3146 Champions Way) asked if there was any documentation on her performance. Mr. Ostmann said the position was eliminated.

Paul Nagel (4335 Regal Brook Drive) said Laurie has solicited his business for materials for shop with a cop, the police levy and the newsletter. It is sad to have this happen.

Lisa Puto asked if Mrs. Shoemaker could be brought back and given a chance and then re-evaluate her. Mrs. Shoemaker said in a 3 month span she brought in \$230,000.00. She asked if anyone else thinks that is a reasonable thing to do.

Josh Ventura (3833 Worcester Lane) asked if Mrs. Shoemaker did the zoning minutes and if she did how will that be taken care of.

Kaylee Costanzo (3833 Worcester Lane) asked why not offer the zoning secretary job to Mrs. Shoemaker and Mr. Ostmann said he is not prepared to do that and shop with a cop is being handled by the FOP.

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**PUBLIC COMMENT CON'T**

Daryl Robinson said this is ridiculous and this is a valuable position. He asked when Mr. Ostmann's term is up and he said 2 years

A male asked if the township was an equal opportunity employer and was told yes. He asked Mr. Jarrett if he would hire Mrs. Shoemaker back and Mr. Jarrett said no. Mr. Jarrett said they had several discussions in private and her pay was brought up. Mrs. Shoemaker asked for a substantial increase. Mr. Jarrett told her they could not accommodate that. We have to look at your hours being 9 to 5 and she said that was not a negotiable item. She came back with a second proposal. She asked that her salary go from \$31,268.00 to \$45,837.00, she wanted an \$11,300.00 increase. Mrs. Shoemaker said if that is not agreeable the second option is she wants a one-time check of \$19,300.00 and she wanted her salary to increase to \$34,257.00. This was discussed all in the month of December and then she wanted the pay increase that all the employees get in January. Mr. Jarrett said that was not acceptable and that was a financial decision he made. Mr. DeMichael said there was not a counter offer by this Board. Mr. Jarrett said she said her hours were not negotiable and if they were changed she was going to resign.

Business owner (Reserve Commons Dr.) said he has 200 employees and he would never fire an employee for asking for a raise.

Mr. DeMichael said the Trustees upped the Zoning Inspector's salary by more than 10%; she was given a \$2.00 an hour raise.

Mr. Ostmann asked Mrs. Shoemaker what she said in executive session she would do with the \$180,000.00 if we did not do what she wanted. Mrs. Shoemaker said it doesn't matter because that is all secretive.

Robert Keister (4380 Pine Lake Drive) said he came here tonight to support the Fire Department and Mrs. Shoemaker.

Mr. DeMichael said he was asked to read a letter that was put in his box. The letter is from Members of the Police Departments OPBA asking for Mr. Ostmann to step down as Police Commissioner (see attached). Mr. Ostmann said he is not stepping down.

Laurie Shoemaker read her statement about the circumstances involving her employment.

Mr. Ostmann motioned to close the floor for public comment. Mr. Jarrett seconded the motion. Roll call vote: Mr. Ostmann aye, Mr. Jarrett aye and Mr. DeMichael no.

**OTHER BUSINESS**

**Executive Session for Employee Compensation**

Mr. Jarrett motioned to enter into executive session to discuss employee compensation with the Board of Trustees. Mr. Ostmann seconded the motion. Roll call vote: Mr. Jarrett aye, Mr. Ostmann aye and Mr. DeMichael no. Mr. Jarrett and Mr. Ostmann entered into executive session at 9:23 pm. Mr. Jarrett and Mr. Ostmann reconvened from executive session at 9:47 pm. No decisions were made during that meeting.

**ODOT Route 18 Road Widening Project**

Mr. Ostmann asked Mr. DeMichael if he reviewed the information regarding comments ODOT requested Trustees make regarding the Route 18 project. Mr. DeMichael said he had not. Mr. Jarrett said a decision has to be made tonight. Robin Gray asked what this was and Mr. Ostmann said they are widening roads and are putting in marginal streets with one ingress and egress. Road Foreman Miller asked if they want us to maintain the streets and Mr. Ostmann said yes. There will be public meetings on this. Mr. DeMichael said Bil-Jac has some concerns about the road widening. Mr. Ostmann asked that a letter be sent to ODOT; mention Bil-Jac, the Lutheran Church and tell them to be sure to notify the Trustees and Foreman Miller of any meetings. Mr. Jarrett explained to Mr. DeMichael that the Engineer's comments were regarding the storm sewers and if Trustees wanted concrete or asphalt.



**OTHER BUSINESS CON'T**

**Hiring of Kim Ferencz as Secretary to the Zoning Commission and Zoning Board of Appeals**

Mr. Ostmann said, as zoning liaison he reached out to Kim Ferencz who has 14 years zoning secretary experience. Kim Ferencz was zoning secretary to both Zoning Boards and her compensation was \$5,273.75 for the entire year of 2012. Mrs. Ferencz said she would accept the position and asked for \$4,800.00 per year plus \$30.00 per agenda item with minutes for both Boards. This would be a part-time position with no benefits. Mr. DeMichael asked how many agenda items are on the Zoning Board and Mrs. Strogin said there aren't as many as years before. Now there are only 3 or 4 and the BZA doesn't have variances every month so they have no meetings. Mr. Jarrett asked if she had her own computer and was the \$30.00 per agenda item an increase and Mr. Ostmann said yes she has her own computer and no the \$30.00 has been the same for several years.

Mr. Ostmann motioned that we hire Kim Ferencz as our part-time zoning secretary, salary compensation package to be \$4,800.00 a year plus \$30.00 for items on the agenda with no benefits. Mr. Jarrett seconded the motion. Roll call vote: Mr. Ostmann aye, Mr. Jarrett aye and Mr. DeMichael no.

**Approval of Accounts Payable**

Mr. Ostmann motioned to approve warrants #26911 through #26943 total amount \$185,992.29. Mr. Jarrett seconded the motion. Mr. DeMichael asked if we were going to pay everyone the medical and Mr. Ostmann said they will pay everyone who was affected. They need to give proof of what they spent the money on and a copy of their receipts. Mr. Ostmann said they will just cut them checks. This is for December only. Roll call vote: Mr. Ostmann aye, Mr. Jarrett aye and Mr. DeMichael abstain.

**Cell Phone Payment**

Mr. Miller asked about the new cell phone policy and how the employee would be paid. The Trustees said the amount would be \$35.00 and they would be paid per month.

**Dog Barking Resolution**

Dan Tizzano wanted to clarify the status of the dog barking resolution. Mr. Ostmann said they need to get a clean document with the resolution number on it and it will most likely be voted on at the next Trustees meeting.

**Sewer District Problem for Ryan Homes**

Mrs. Strogin received an e-mail from Keith Richards of Ryan Homes and was told there is a sewer district that is partly in one sewer district and part in another sewer district. She just wanted to give the Trustees a heads up.

**Hiring of Kim Ferencz**

Mr. DeMichael asked why they hired Kim Ferencz when they said there were no plans to hire anyone. Mr. Ostmann said what he said was it was not discussed. He did this is as zoning liaison.

Mr. Ostmann motioned to adjourn the meeting at 10:08 pm. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. Jarrett and Mr. DeMichael.

  
Linda DeHoff, Fiscal Officer

  
Bill Ostmann, Chairman  
  
Ray Jarrett, Vice-Chairman  
  
Ken DeMichael, Trustee