

**RECORD OF PROCEEDINGS  
MINUTES OF REGULAR MEETING  
SEPTEMBER 10<sup>TH</sup>, 2015  
7:00 PM**

The Medina Township Board of Trustees met in regular session at the Medina Township Hall on September 10<sup>th</sup>, 2015, to conduct the business of the Township. Chairman DeMichael called the meeting to order at 7: 01 pm with the following Trustees in attendance: Ken DeMichael, Bill Ostmann and Ray Jarrett. Also in attendance were Fiscal Officer Linda DeHoff, Fire Chief Mark Crumley, Police Chief David Arbogast, Road Foreman Denny Miller and the general public.

**Roll Call**

Mr. DeMichael asked for a roll call of all members present. Trustees present were Mr. DeMichael, Mr. Ostmann and Mr. Jarrett.

**Pledge**

Mr. DeMichael led the Pledge of Allegiance to the flag.

**Moment of Silence**

Mr. DeMichael asked for a moment of silence for our military personnel both here and overseas and also to remember all those involved in 9/11.

**Then and Now Purchase Order**

Mr. DeMichael motioned to approve a then and now purchase order for White's Maibach Ford, total amount, \$314.02. This is for vehicle maintenance. Mr. Ostmann seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Ostmann and Mr. Jarrett.

**Accounts Payable**

Mr. DeMichael motioned to approve accounts payable check #26587 through check #26627, total amount \$61,024.09. Mr. Jarrett seconded the motion. Mr. Ostmann said the largest portion is for LST. Voting aye thereon: Mr. DeMichael, Mr. Jarrett and Mr. Ostmann.

**Approval of Payroll**

Mr. DeMichael motioned to approve payroll check #20621 through Check #20682, total amount \$50,456.39 with \$7,214.09 being deferred. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Jarrett and Mr. Ostmann.

**Approval of Minutes**

Mr. DeMichael motioned to approve the regularly scheduled meeting minutes for the August 27<sup>th</sup>, 2015. Mr. Ostmann seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Ostmann and Mr. Jarrett.

**OLD BUSINESS**

**Dog Barking Resolution**

Chief Arbogast spoke with Mr. Huber, Medina City Law Director, regarding a dog barking resolution and was told by Mr. Huber that from the issue of a commercial into a residential district it is a zoning issue and he would not comment on it so Chief Arbogast referred it to the County Prosecutor because he represents the township on zoning issues. Mr. DeMichael said to leave this on the agenda.

**Field Naming Rights for Blakslee Park Ballfields Only**

Mrs. Shoemaker gave Trustees some information on what other communities do to generate funds for their ballfields for handicapped restrooms, bleachers and upkeep. There are options of putting signs on back of soccer fields, etc. Mr. Jarrett couldn't believe the amount of money that could be generated for naming ballfields. He said approximately 20,000 people visited the ballfields last year. DeMichael tabled this item until Trustees review the documents.

TM9/10/15

## OLD BUSINESS CON'T

### Hold Harmless Agreement

Mr. DeMichael tabled the hold harmless agreement until we hear back from the Prosecutor.

### Route 18 Median Islands

Mr. Ostmann received a letter from Montville Township requesting another meeting to discuss the median islands on SR 18. Montville also forwarded letters from Mayor Hanwell dated June 10, 2015, and the Medina Chamber of Commerce dated June 24, 2015. This is the first time the Trustees have seen the letters. Mr. Jarrett said he will meet with them but his opinion will not be altered from his previous decision. Mr. Ostmann said he would like two (2) conditions met for this meeting: 1. That Allen Biehl, previous District Deputy Director, who stated that if both townships didn't agree it would be a dead issue and that the Route 42 median islands would be taken out. 2. That the State Route 18 businesses be notified so they could attend that meeting. Mr. Ostmann said his stance on the islands will not change. He would also like someone from ODOT who actually has the authority to say, "Okay this is the way it is", to attend, because we have had dealings with ODOT before when they say one thing and then do something else. Mr. DeMichael asked that a letter be drafted to Montville saying they will meet under the conditions offered by Mr. Ostmann. Montville wants a work session with all six (6) Trustees, township attorneys and a representative from ODOT to continue this discussion. Mr. Ostmann said to copy State Representative Hambley, Senator Obhof and the County Commissioners. Mr. Jarrett said to set the date for some time in October. .

## OTHER BUSINESS

### Department Reports

Mr. DeMichael tabled the department reports until all reports are received.

### Office for Older Adults

Mrs. Gardner gave information on when the Office for Older Adults was started and what it provides to senior citizens and disabled person over 18 years of age. They will have a fall festival at the fairgrounds.

### Weymouth Day

Mrs. Shoemaker relayed that Mrs. McKiernan said anyone is welcome to set up a table in the yard by the school house for Weymouth Day.

## PURCHASE ORDERS AND TRAINING REQUESTS

### UH Parma Paramedic Education Program – Alex Elioff

Mr. Jarrett motioned to appropriate \$5,000.00 for Alex Elioff to attend the UH Parma Paramedic Education Program and this is to further his ability by becoming a paramedic. We do have an agreement between the Township and Alex for a commitment for the next thirty-six (36) months per this agreement. Mr. Ostmann seconded the motion. Voting aye thereon: Mr. Jarrett, Mr. Ostmann and Mr. DeMichael.

## OTHER BUSINESS

### Weymouth Cemetery – Headstone Refurbishing

Mr. DeMichael said Mrs. McKiernan of Weymouth Preservation Society solicited a bid from Mark Morton of Gravestone Guardians of Ohio, who would complete the work at the Weymouth Cemetery that was not completed due to the illness of the owner of RIP. There are approximately sixty-seven (67) tombstones and monuments to be repaired at a cost of \$9,400.00. That is about the same as RIP charged. Mrs. DeHoff was asked if it was in the budget and she said yes because the previous purchase order was closed due to the work not being finished. Mr. DeMichael had no information regarding the start date or how the Township would be billed. Mr. Jarrett would like the Township to be billed as work is completed.

TM9/10/15

## DEPARTMENT COMMENTS

### Police Department

Chief Arbogast informed Trustees that we are now required to sign a Memorandum of Understanding for the older adult part of Job and Family Service; there is one in place for children. He provided information regarding help for the homeless. It is Operation Homes and it is a non-profit independent agency dedicated to serving the homeless in Medina County by rotational partnering with the churches, shelters and programs. It provides the opportunity for individuals to be independent, both personally and financially. There are thirteen (13) churches that participate and some have the facilities to house the homeless on a rotating basis for three (3) weeks. Medina Community Church, Heartland Community Church and Remsen Christian Church are in our area. The churches do require a background check for their own protection. Check in time is at 6pm and doors close at 9pm. They are fed breakfast and dinner and they can take leftovers with them. There is a contract with the transit authority to provide transportation.

### Fire Department

Chief Crumley said the Tunnel to Towers race will be Sunday, September 20, 2015, at Medina Public Square. Mark Phillips, Director of the Life Support Team, put this fundraiser together and the money goes to Smart Homes to build homes for severely injured war veterans to meet their handicap issues. The Medina Township Fire Department holds an event at Wal-Mart and the proceeds go to Smart Homes.

Chief Crumley said they are working through the list of architects for the new Fire Department and have narrowed it down to seven (7). Interviews will begin on September 29, October 1 and October 3. He asked if the Trustees also want to interview them or do they want the committee to categorize them and then give the Trustees the names. Once they are categorized, by law we go into negotiations with the first one and if an agreement isn't met then we go to number two (2), etc. The Trustees would also like to speak to them. Chief Crumley will present the Trustees with the three (3) names at the October 8 Trustees meeting.

### Service Department

Mr. Miller, Road Foreman, had a request from the Sanitary Engineer asking if another dumpster could be put at the Park. Mr. DeMichael asked if we get another \$1,500.00 and was told no. Mr. Miller said they are emptying the dumpsters twice a week. The Trustees have no problem with that.

Mr. Miller said they have been crack sealing the roads with the new machine and the roads will need to be restriped.

### Hanover Drive Island

Mr. DeMichael said whoever had maintained the Hanover Drive Island no longer maintains it. We were under the assumption that it belonged to the Homeowners Association but found out it belongs to the Township. Mr. Miller will remove the weeds and put in landscape stones which will be more cost effective.

### Special Events

Mrs. Shoemaker said it was suggested to put a sign by the dumpsters informing people of where the next nearest dumpster is in case ours is filled.

Mrs. Shoemaker spoke with Asst. Chief Kasson about another assistant firefighter grant and the deadline is at the end of October. They need to discuss this with the Chief. There are three (3) categories. Chief Crumley said there is a piece of equipment that removes the exhaust from the building when the engines are started and the companies will help you fill out the grants.

Mrs. Shoemaker has started preparing for Shop-with-a-Cop for Christmas. Shop-with-a-cop will be December 12 and tickets will be available in a few weeks.

### Drug Disposition Site

Chief Arbogast said we are the second largest collector of unused drugs in the county behind Medina Hospital. DEA has dropped out of the program and our local MCDAC which funds drug enforcement and drug education programs have picked up the cost. It costs \$1.00 per pound to dispose of the drugs. But the DEA has agreed to a national take back day on September 26, 2015, that they will pay for the cost of disposal.

TM9/10/15

### Reformatting of Website

Mrs. Shoemaker said the website is being reformatted by Melanie Miguel, Webmaster.

### Newsletter

Mrs. Shoemaker said the newsletter is almost ready for printing. Mrs. Shoemaker added Mrs. De Hoff's 2016 budget projections that was originally submitted. The newsletter is 11x17 and eight (8) pages when folded and if they put in the budget projections it will take up more space unless other things are eliminated. Mr. DeMichael suggested putting it on the website instead and Mrs. DeHoff said no, she would like it in there as submitted because it explains what we have coming in and going out. Mr. Jarrett said the article Mr. DeMichael submitted about putting survey questions on the website for resident's opinions to be political, being it is an election year, and he suggests removing that article because it was never discussed as a Board. Mr. DeMichael would like residents input on various issues facing the township such as the landscape islands on 18 and 42 which may make ODOT take a second look at installing the islands. Mr. DeMichael said his picture and name can be removed from the article. Mr. Ostmann said previous Boards quit putting the newsletter out until after the election. Mr. DeMichael asked Mr. Jarrett if he read the article when the draft was sent out and Mr. Jarrett said he has only had the newsletter one day and that he got the revision today. Mr. DeMichael asked Mrs. Shoemaker when she got the newsletter out and she said the final draft was sent out last Friday. Mr. Ostmann asked Mr. DeMichael if he was going to put a survey question on the website and Mr. DeMichael said yes. Mr. Jarrett feels the newsletter should go out after the election. Mr. DeMichael motioned that we do send it out as it is with the corrections that need to be made to it but we get it out as soon as it is available, maybe even in September. Mr. Jarrett seconded the motion. Roll call vote: Mr. DeMichael aye, Mr. Jarrett no, Mr. Ostmann no.

### **NEW BUSINESS**

#### Amendment of Resolution #07022015-018 – Moratorium on Enforcement of Zoning Setbacks

Mr. Ostmann spoke to Assistant Prosecutors, Mr. Thorne and Mr. Karris and he was told that ODOT had a problem with Section four (4) of the resolution they previously passed as follows:

*The Board reserves the right in the event that it finds there is a genuine risk to the traveling public as a result of any sign, fence or other improvement being too close to the road right-of-way to work with the property owner to resolve the issue and to enforce the setback requirements of the Zoning Resolution after all other reasonable options have been exhausted.*

Mr. Ostmann said Mr. Thorne and Mr. Karris wrote the resolution but now say it is vague and unenforceable. ODOT is ready to testify that nothing is going to be there that will be a risk to the traveling public. The Prosecutors said we need to take Section 4 out or we will be involved in a lawsuit. Mr. Jarrett asked if this resolution was drafted by ODOT and Mr. Ostmann said it was drafted by the Prosecutor. Mr. Ostmann motioned that we amend resolution #07022015-018 to remove section 4. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. DeMichael and Mr. Jarrett. Mr. Jarrett said he received a letter from one of the businesses on 42 and will the Prosecutor talk to the owner. Mr. Ostmann said that is what this is about and they will speak to him.

### **REPORT**

#### Weymouth Preservation Society Report

Mrs. McKiernan said she had a request from a mother who would like to do begging in Weymouth like they did in the past. Mrs. McKiernan said they could use the Preservation Society room for games, cookies and hot chocolate. The woman who is requesting this would like to use a tractor and wagon and go around Old Weymouth, Myers and Frantz Roads. She asked if a police car could go ahead and the parents would follow. Chief Arbogast said on Halloween night he has all five (5) cars out and he will be sure to have a car assigned to that area. Mr. Jarrett said we have an issue with liability if the children are brought into the school. Mrs. Goe said OTARMA requires tenants of the Remsen Road Building to carry liability insurance naming Medina Township as an additional insured. It is to protect the township from a lawsuit if anyone gets injured while in the WPS. Mr. DeMichael said we are waiting to hear from the Prosecutor's office on the hold harmless agreement that OTARMA is requesting be signed by those who are using the townhall or the Remsen Building.

TM9/10/15

## **PURCHASE ORDER**

### **Gravestone Guardians of Ohio**

Mr. DeMichael motioned that we approve a purchase order requisition for Gravestone Guardians of Ohio for our cemetery department to repair and reset approximately sixty-seven (67) tombstones and monuments to the tune of \$9,400.00. Mr. Ostmann seconded the motion. Mr. Jarrett asked when he would start and Mrs. McKiernan said this fall. Mr. Miller asked for permission to have Mr. Morton look at the old tombstones that need repair and the Trustees gave their permission. Voting aye thereon: Mr. DeMichael, Mr. Ostmann and Mr. Jarrett.

## **OTHER BUSINESS**

### **Break-ins in Morning Song Farms**

Chief Arbogast said "See Something – Say Something". He said this came to the attention of the Police Department three (3) days after it happened. He has beefed up patrols in the area. One of the incidents, the car was left unlocked. Please be sure you lock your car because they go house to house and check to see if the car is unlocked. They did not get any reports on the windshields being shot with BB guns or any of the other break-ins.

### **LACADA**

Mr. DeMichael said he was asked by a group named LACADA who is interested in renting the rest of the Remsen Building. It is a drug and alcohol counseling program. Mr. Jarrett asked what they would pay for rent and we would need to repair the roof and look at the flooding issue in the parking lot. Mr. Jarrett asked if this would be a long or short term lease. Mr. DeMichael said they were talking about paying \$2,000.00 a month and he will find out if it is a long term or short term lease. Mr. Miller asked if they want the roof replaced or just repaired. Mr. DeMichael said it would be a repair because it all depends on how many years they are planning on leasing it is something to be considered.

## **PUBLIC COMMENT**

Mr. DeMichael motioned to open the floor for public comment. Mr. Ostmann seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Ostmann and Mr. Jarrett.

Dianna Huffman (4025 Remsen Road) asked if anyone has seen a final plan for the islands on SR 18. Mr. Ostmann said he doesn't know if there is a final plan. Mr. Jarrett said they were to start the project in 2019 or 2020. Mr. DeMichael said the proposal he saw was unacceptable because of the position of the islands. Mr. Jarrett said ODOT has not responded to his letters and also, there is talk about a new interchange in Montville.

Sally Gardner (3333 Foskett Road) thanked residents for using the recycling bins. The information regarding the recycling bins is on the front page of the newsletter. The County appliance drop off will be at Plum Creek Parkway at no charge this Saturday (9-12-15). Mrs. Gardner asked if the township could implement a program to identify people who may walk away from their home. Mrs. Gardner presented the Trustees with the Brownfield Report. She commented on the letter to the editor regarding the poor job of repaving Nichols Road. Trustees had informed the gentleman that Nichols Road is a county road and the Township has no control over it. Mr. DeMichael wrote a response letter to the Editor. She asked if the township and county road number signs were going to be put back up. The Trustees asked Mr. Miller to look into the number of signs and the cost. Mrs. Gardner said she Googled Medina Township on the Internet and Mr. DeMichael's name came up and she wants it removed. Mr. DeMichael said he had nothing to do with that. Mrs. Shoemaker said it is out of anyone's control because the search engines pick up information without authorization. The township webmaster will be notified and asked to have Mr. DeMichael's name removed if possible.

TM9/10/15

**PUBLIC COMMENT CON'T**

Robin Gray (4074 Remsen Road) asked if the resolution for the zoning moratorium Trustees passed included the entire township. Mr. Ostmann said it is only for SR 42. She questioned the drug and alcohol counselling center's use of the Remsen building because of the children that play soccer there. Chief Arbogast said he didn't know much about it and referred them to Trustee Chairman, Ken DeMichael. Mr. DeMichael is looking into it. Ms. Gray asked how the funding for the fire station was going to work. Chief Crumley said right now they are trying to find out what a new station would cost.

Matthew Galla (3503 Hamilton Road) said there were people from the wetland society and a tree service checking out the Calderon property. He said there is a lawsuit being filed by Ms. Calderon but he doesn't know who it is against. It could be against the logging company that logged that area. The Trustees don't know who the lawsuit is against either. He asked if SR 42 is finished and about the islands. Mr. Ostmann said it wasn't finished and the Trustees do not want islands on the Township portion of SR 42. Mr. Galla said Hamilton Road was patched and down in the ditch it is terrible. Mr. Ostmann spoke to an inspector and was told they may chip and seal Hamilton Road.

Mr. DeMichael motioned to close the floor for public comment. Mr. Ostmann seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Ostmann and Mr. Jarrett.

**Executive Session to Consider Sale of Property by Competitive Bid**

Mr. Ostmann motioned to go into Executive Session to consider the sale of property by competitive bid with all three (3) Trustees and the Fiscal Officer. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. Jarrett and Mr. DeMichael. The Board entered into Executive Session at 9:04 pm.

Mr. DeMichael motioned to come back from Executive session. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Jarrett and Mr. Ostmann. Mr. DeMichael reconvened the meeting at 9:18 pm where Trustees and the Fiscal Officer considered the sale of property by competitive bid. No decisions were made during that meeting.

**OTHER BUSINESS**

**Crabapple Trees at the Weymouth Preservation Society**

Mr. Jarrett was contacted by a resident about the two (2) bad looking crabapple trees by the front door of WPS and MSA at the Remsen Building and he asked if he could cut down the trees and take all the wood for firewood. Mr. Ostmann asked what will happen with the stumps. Mr. Jarrett asked Mr. Miller if he could remove them. Mr. Miller said he will look at them. Mr. Jarrett asked the Board if Denny could drop the trees and the resident would take the tree away. Mrs. McKiernan said the residents can wait until spring if necessary. Mrs. McKiernan said they would be willing to replace them. Mr. DeMichael said he is fine with it but, we have to wait until we get an answer from the Prosecutor about the hold harmless agreement. Mrs. McKiernan said they are of no danger to anyone. Mr. Jarrett said it is a liability no matter what and it could take six (6) months before we hear from the Prosecutor. Mr. Ostmann agreed. The trees will be removed.

Mr. DeMichael motioned to adjourn the meeting at 9:23 pm. Mr. Ostmann seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Ostmann and Mr. Jarrett.

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Linda DeHoff, Fiscal Officer

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Ken DeMichael, Chairman

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Bill Ostmann, Vice-Chairman

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Ray Jarrett, Trustee

**RECORD OF PROCEEDINGS  
MINUTES OF REGULAR MEETING  
AUGUST 13<sup>th</sup>, 2015  
7:00 PM**

The Medina Township Board of Trustees met in regular session at the Medina Township Hall on August 13<sup>th</sup>, 2015, to conduct the business of the Township. Vice-Chairman Ostmann called the meeting to order at 7: 07 pm with the following Trustees in attendance: Bill Ostmann and Ray Jarrett. Also in attendance were the Fiscal Officer, Fire Chief, Road Foreman, Zoning Inspector and the general public.

**Roll Call**

Mr. Ostmann asked for a roll call of all members present. Trustees present were Mr. Ostmann and Mr. Jarrett. Mr. DeMichael was absent due to driving his daughter to College in Florida

**Pledge**

Mr. Ostmann led the Pledge of Allegiance to the flag.

**Moment of Silence**

Mr. Ostmann asked for a moment of silence for our military personnel both here and overseas.

**Executive Session to Discuss Certain Personnel Matters Regarding Complaints against a Public Employee**

Mr. Ostmann motioned to enter into executive session to discuss personnel discipline with our attorney Bill Thorne, Ray Jarrett, Trustee, myself and Linda DeHoff, Fiscal Officer. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Ostmann and Mr. Jarrett. The Board entered into Executive Session at 7:09 pm. Mr. Ostmann said the Board reconvened at 8:08 pm and no decisions were made in the Executive Session.

**Accounts Payable**

Mr. Ostmann motioned to approve the accounts payable and check #26499 through #26545 in the amount of \$93,815.20. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Ostmann and Mr. Jarrett.

**Approval of Payroll**

Mr. Ostmann motioned to approve payroll in the amount of \$46,606.81 with \$6,713.25 being deducted for taxes, OPERS, union dues, etc. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Ostmann and Mr. Jarrett.

**Approval of July, 2015, Bank Reconciliation**

Mr. Ostmann motioned to approve the bank reconciliation and we will incorporate this into the record. It's for the July 31 bank reconciliation, one (1) of (5) five pages. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Ostmann and Mr. Jarrett.

**Approval of Minutes**

Mr. Ostmann tabled the approval of minutes until Mr. DeMichael returns.

**OLD BUSINESS**

**Dog Barking Resolution**

Mr. Ostmann tabled the dog barking resolution until Chief Arbogast is available.

**Field Naming Rights for Blakslee Park Ballfields**

Mr. Ostmann tabled the field naming rights for Blakslee Park Ballfields until there is more information.

**Please Clean up after your Pet Signs**

Mr. Ostmann asked Mr. Jarrett how he felt about the "please clean up after your pet" signs. Mr. Jarrett had no problem with the installation of the two (2) signs. Mr. Ostmann motioned that we erect two (2) "please clean up after your pet" signs in the Forestview open space where the easement goes into the large retention pond. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Ostmann and Mr. Jarrett.

TM8/13/15

**OTHER BUSINESS**

**Department Reports**

Mr. Ostmann tabled the department reports.

**PURCHASE ORDERS AND TRAINING REQUESTS**

**Cummins Bridgeway, LLC – Fire Department**

Mr. Jarrett motioned for a purchase order requisition in the amount of \$800.00 for the Fire Department. Vendor information is Cummins Bridgeway out of Cleveland, Ohio. This is for the B service for 208-1 for the 2015 yearly eservice. Mr. Ostmann seconded the motion. Chief Crumley explained what this was for. Voting aye thereon: Mr. Jarrett and Mr. Ostmann.

**Stonewall Uniform Corporation – Badges – Fire Department**

Mr. Jarrett motioned for a purchase order requisition. Vendor information is Stonewall Uniform Corporation out of Broadview Heights, Ohio, for the Fire Department. The amount is \$595.00 and this is for ten (10) firefighter badges to wear on uniform shirts. Mr. Ostmann seconded the motion. Voting aye thereon: Mr. Jarrett and Mr. Ostmann.

**April Business Systems, LLC – Fire Department Tables and Chairs**

Mr. Jarrett motioned for a purchase order requisition. Vendor information is April Business Systems, LLC out of Hudson, Ohio, for the Fire Department. The amount is \$4,344.00 and this is for thirty-two (32) training room United Stackable chairs and eighteen (18) 18” x 60” folding tables for training room, plus shipping. Mr. Ostmann seconded the motion. Voting aye thereon: Mr. Jarrett and Mr. Ostmann.

**Montville Township – Background Checks for Potential Firefighters**

Mr. Jarrett motioned for a purchase order requisition in the amount of \$306.00 for the Fire Department. Vendor information is Montville Township out of Medina, Ohio. This is for six (6) background checks for potential Firefighters. Mr. Ostmann seconded the motion. Chief Crumley said he is going to hire more personnel due to losing some Firefighters and the State requires background checks be done. Voting aye thereon: Mr. Jarrett and Mr. Ostmann.

**EMT Training for Kayleigh Brown – Fire Department**

Mr. Jarrett motioned for a requisition in the amount of \$950.00 for Kayleigh Brown to attend the EMT at Parma General Hospital. This is for her to obtain the EMT certification. Mr. Ostmann seconded the motion. Chief Crumley said Kayleigh is ready for EMT training and the training agreement is attached. Voting aye thereon: Mr. Jarrett and Mr. Ostmann.

**Ohio State Firefighter’s Conference – Capt. Mark Roberts**

Mr. Jarrett motioned for Captain Roberts to attend the August 14 and 15, Ohio State Firefighter’s Conference in Boston Heights, Ohio. This is for his firefighter inspection continuing education credit and he is asking for training hours only. Mr. Ostmann seconded the motion. Chief Crumley said this is outside training that Trustees are to be notified of and there is no registration fee.

**Goodyear Commercial Tires – Service Department – Roadside Mower**

Mr. Ostmann motioned to approve a purchase order requisition for Goodyear Commercial Tires and the amount is \$567.63. It is for two (2) Goodyear Tires for the roadside mowing tractor. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Ostmann and Mr. Jarrett.



TM8/13/15

**NEW BUSINESS**

**Hiring of Travis McCourt – Part-time Police Officer**

Mr. Ostmann spoke to Chief Arbogast about hiring Travis McCourt as a part-time Officer. Mr. Ostmann said his pay rate would be \$14.86 per hour with a bonus of \$1.00 per hour for an Associate's degree which would make it \$15.86 per hour. Compensation for uniform allowance would be approved by the Board of Trustees on a case by case basis. He would not be part of the bargaining unit as a part-time officer. Mr. Ostmann motioned to approve the hiring of Travis McCourt at a pay rate of \$15.86 per hour. Mr. Jarrett seconded the motion. Mr. Jarrett asked if there was a start date and he was told not yet. Voting aye thereon: Mr. Ostmann and Mr. Jarrett.

Mr. Ostmann gave a little background of Officer Travis McCourt as follows: Officer McCourt is joining the Medina Township Police Department in August 2015, bringing with him over seventeen ('17) years of law enforcement experience. He began his career in 1998 as a Medina County Park Ranger and transitioned into full-time police work in 2003 for the Montville Township Police Department. During his time at Montville, he was on the Medina County S.W.A.T. Team and was a K-9 officer. In 2014 Officer McCourt left Montville Police Department and started at the Ohio Attorney General's Office as a Law Enforcement Training Officer. Officer McCourt enjoys spending time with his family, attending church and hunting.

**NEW BUSINESS**

**Liquor Control Board Hearing for Lavish Beauty Lounge D5 License**

Mr. Ostmann said Lavish Beauty Lounge has applied for a D5 liquor license for their beauty salon on Grande Boulevard. That type of license would allow them to sell alcohol until 2:30 am. Mr. Ostmann tabled this until the Zoning Inspector gives the number of the Liquor Control Board to Zarembo the plaza owner.

**Driveway at 3111 Champions Way**

Mr. Ostmann has checked the driveway at 3111 Champions Way and said it was a problem. Mr. Miller, Road Foreman, said he didn't get his permit when he was supposed to and that is when the County Inspector red flagged it. The person continued to do work on the driveway and it wasn't done right. Mr. Ostmann asked if the Trustees needed to do anything and Mr. Miller said no, the County Inspector said it is already being handled with the County Engineer and is being sent to the County Prosecutor. Mr. Miller said he, Mr. DeMichael and the Inspector all met the gentleman and discussed the issue and they were under the assumption that he was going to put the drain in but, as of this date, he has not done it. Mr. Ostmann said a letter from the Prosecutor may get their attention. Mr. Miller said they will keep an eye on it.

**PUBLIC COMMENT**

Mr. Ostmann motioned to open the floor for public comment. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Ostmann and Mr. Jarrett.

Dianna Huffman (4025 Remsen Road) said the Township flags do not have lights on them at night. She presented Trustees with the federal law relating to displaying the flag. Mr. Miller, Road Foreman, said he has researched the protocol on the internet and found they are changing the rules on lighting the flag at night.

Sally Gardner (3333 Foskett Road) said the Rotary Clubs don't light any of the flags they fly at night.

The Office for Older Adults is having a "picnic on the patio" August 21 from 11:00 am to 1:00 pm. The cost is \$5.00 for adults and \$3.50 for seniors and children. Island Doc will be providing the music. Also, the Office for Older Adults has an aging and disability resource center. It has information and assistance, option counseling and benefits assistance. Call 330- 723-9514 for an appointment. Medina County Clerk of Courts is having a senior walk titled "For the Health of It" Friday, September 4 from 10 am to 3 pm. There will be free refreshments and give aways to the first 300 walkers. Proceeds will benefit the OFOA home delivered meals programs.

She read that another township bought an old school building and people want to know what will happen to the items that are stored in the Remsen building if it is sold. Mr. Ostmann said the final decision on that is quite a ways off.

TM8/13/15

## **PUBLIC COMMENT CON'T**

Laurie Shoemaker, Special Events Coordinator, asked if Trustees wanted to discuss the parking issue at the Remsen building. Mr. Jarrett said there is a parking issue at the Weymouth Community Center. The Trustees are sending a letter to Medina Creative Housing stating the Trustees are designating three (3) reserved parking spaces for visitors that are conducting business with Bud Preston, resident. Mr. Jarrett asked Mr. Miller to have three signs made and installed.

Mike Hascher (2934 Pine Hill Drive) said the response time of our Police Department was outstanding, they responded in four (4) minutes and he commended Officer Justin Harvey on the great job he did. He also commented on the quality of work done on Nichols Road and Mr. Miller, Road Foreman, said we are not responsible for any county roads.

Mr. Ostmann motioned to close the floor for public comment. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Ostmann and Mr. Jarrett.

## **DEPARTMENT COMMENTS**

### **Fire Department**

Chief Crumley said he and his station committee have been reviewing the twelve (12) RFQ's received from Architects and have narrowed it down to seven (7). He said Mr. Jarrett wants the committee to interview the seven (7) and bring the number down to three (3) and then present them to the Board for interviews. Chief Crumley said once Trustees interview the three (3) they then need to rank those three (3) and then bring them in one at a time and start negotiations for the price. If you don't like the price of number one you bring in number 2, etc. The Asst. Chief is on vacation next week but they are hoping to have the names of the three (3) the last meeting in September.

### **Service Department (Con't under Solid Waste Mgmt.)**

Mr. Miller received an e-mail from Amy Lyon-Galvin, Sanitary Engineer, with the Host Agreement for the placement of the bins and also Kimble Companies will pay the host locations \$1,500.00 when they get the Host Agreement back. Mr. Miller said the agreement was approved by the Prosecutor's Office. Mr. Miller wanted to know what fund the \$1,500.00 would go to because the agreement states that our obligation is going to be to clean up around the bins and that would be the responsibility of the Service Department. Mr. Jarrett and Mrs. DeHoff said that is not what was said at the meeting. Mr. Jarrett said in their discussions with us they were very explicit that they (Sanitary Engineer) would clean everything up.

### **Special Events Coordinator**

Mrs. Shoemaker said Sunday, August 16, will be Shop with a Cop - Back to School sponsored by MC Sports. They will be taking thirty-six (36) children. MC Sports will be giving them a jacket, Nike shoes and a backpack filled with school supplies. Sunday, August 23, there will be the Battle of the Badges at Quaker Steak and Lube. A portion of the food proceeds will go to the Friends of Medina Township. There will be a ball game around 4:30 pm.

### **Solid Waste Management District Host Agreement**

Mr. Jarrett questioned Asst. County Prosecutor, Bill Thorne, about the line in the Host Agreement "Owner Responsibilities". The agreement, (1. c.) states that the owner shall assist in maintaining the site and assuring it is safe, clean and accessible. And in item number (2. c) it states, the district shall coordinate with the owner to maintain the site and assure it is safe, clean and accessible. Mr. Jarrett asked, where do the responsibilities fall, between the owner or the district as far as making sure it is clean and presentable. Mr. Jarrett said the way he reads it, they are stating both the owner and the District are to keep it clean. Mr. Thorne said the Township is the owner and they will coordinate with the District to keep it done. It does not give any details. The two of you are supposed to work together to insure it is maintained. Mr. Jarrett said, with us assisting, are they going to assume we are going to maintain and keep it clean?

DEPARTMENT COMMENTS CON'T

**Solid Waste Management District Host Agreement Con't**

Mr. Thorne said no, you are to be assisting and the primary responsibility would be with the District and you are going to be assisting. That is the way Mr. Thorne was reading it. The owner is going to be assisting with the District to maintain the site. Mr. Jarrett said that back in the earlier discussions Ms. Lyon-Galvin said the District would maintain and clean. Mr. Thorne said, that sentence would put some responsibility on the Township and if that was not your understanding then don't sign the agreement. Give it back to them to take it out because this would put a responsibility on you. That issue wasn't raised but another Township raised an issue on page 2 that would also put an obligation on the Township to educate the community on the rules of the residential drop-off recycling program. I don't know if you anticipated putting something on the website or putting out an information bulletin. The other community did not want any responsibility for a training program or anything else; they thought it was going to be handled by the District. Mr. Jarrett said it was one thing if, as a Board, the Trustees said yes, we will assist and we will help clean up but, their whole promotional status with this program was that we did not have to do anything but provide the space. If there was an issue they were to be called and they would clean it up. Mr. Thorne said the way the agreement is written, it is a mutual responsibility for informational training. Mr. Jarrett said it should be the District because they are the experts we are not. Mr. Ostmann said we would probably put it on our website. Mr. Miller said it states in the letter that they were going to do the advertising. Mr. Thorne said, the way it is written under "mutual responsibility" it does say that the Township would have an obligation to educate the community on the rules of the resident drop-off and if this is not what you understood then you need to have both sections taken out before signing the agreement. Mr. Jarrett asked Mr. Miller to contact Ms. Lyon-Galvin and explain their concerns and ask for the agreement to be redrafted and returned. Mr. Miller will do that.

OTHER BUSINESS

**Medina County Soil and Water Conservation District**

Mr. Jarrett received a letter from Jeff Van Loon, Manager of the Medina County Soil and Water Conservation District. On July 3, Mr. Van Loon met with an engineer and a representative from Weymouth Country Club Golf Course regarding an issue they were having with the drainage coming from our ballfields. With all the rain the golf course thought all the drainage was being shed to their golf course from the ballfields which is not the case. The engineer recommended that the golf course maintain a drainage swale along their western boundary next to one of the property owners. Mr. Jarrett asked that a letter be drafted thanking Mr. Van Loon and the engineer for their time and effort in coming out and looking at the drainage issues on that property.

**4<sup>th</sup> Annual Medina Township Food Drive**

Mr. Jarrett said the 4<sup>th</sup> Annual Medina Township Food Drive in conjunction with Feeding Medina County will run from July 30, through November 7, 2015. He contacted "Feeding Medina County" and they gave him a flyer (see attached) listing the most important items that are needed. They reiterated, **NO GLASS OR EXPIRED ITEMS, PLEASE.** Mr. Jarrett said the food goes to Medina County residents and he found out that twenty-five percent (25%) of our school children had no sustainable food source. He has been challenging other Townships to get involved. Mr. Ostmann said churches also donate food. Chief Crumley said "Feeding Medina County" is located at 901 Lafayette Road (330-421-4816) and they are always looking for volunteers to help put packages together on Thursday mornings. On Friday the packages go to the different schools in the County so the children have food for the weekends. They have started a community garden and they don't have very many garden tools so if you have any extra garden tools to donate to them that would help.

**Newsletter**

Mr. Jarrett asked for the status of the newsletter and Mrs. Shoemaker said she got all the articles from the department heads. She asked if anyone had ideas for the front page and to get back to her. It was suggested to put the recycle bins on the front page. Mrs. Shoemaker also discussed doing a follow-up story on the Wasik children who were chosen to go to Korea for the summer pre-Olympic games for the front page

**TM8/13/15**

Mr. Ostmann motioned to adjourn the meeting. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Ostmann and Mr. Jarrett. The meeting was adjourned at 9:00 pm.

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Linda DeHoff, Fiscal Officer

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Bill Ostmann, Vice-Chairman

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Ray Jarrett, Trustee