

**RECORD OF PROCEEDINGS
MINUTES OF REGULAR MEETING
JUNE 18th, 2015
7:00 PM**

The Medina Township Board of Trustees met in regular session at the Medina Township Hall on June 18th, 2015, to conduct the business of the Township. Vice-Chairman Ostmann called the meeting to order at 7:06 pm with the following Trustees in attendance: Bill Ostmann and Ray Jarrett. Also in attendance were the Fiscal Officer, Fire Chief, Road Foreman, Zoning Inspector, Special Events Coordinator and the general public.

Roll Call

Mr. Ostmann asked for a roll call of all members present. Trustees present were Mr. Ostmann and Mr. Jarrett. Mr. DeMichael was absent.

Pledge

Mr. Ostmann led the Pledge of Allegiance to the flag.

Moment of Silence

Mr. Ostmann asked for a moment of silence for our military personnel both here and overseas.

Supplemental Appropriation Changes

Mr. Ostmann motioned to change the appropriations from account #2081. We are going to increase it by \$30,977.00 to cover the generator for the new building for the Police Department and account #2031 and you're increasing that to \$13,897.00 to purchase one third (1/3) of the crack sealing equipment for Road and Bridge. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Ostmann and Mr. Jarrett.

Then and Now Purchase Order – Stonewall Uniform Corporation- -Fire Department

Mr. Ostmann motioned to approve then and now purchase orders. The first one is Stonewall Uniform Corporation and is for uniforms for the Fire Department. And the total amount is \$1,427.37. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Ostmann and Mr. Jarrett.

Then and Now Purchase Order – Municipal Capital – Road and Bridge

Mr. Ostmann motioned for a then and now purchase order to Municipal Capital. It's for the final lease payment on the excavator for Road and Bridge, the total amount on that is \$18,670.24. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Ostmann and Mr. Jarrett.

Accounts Payable

Mr. Ostmann motioned to approve accounts payables. The total amount on that is \$65,638.09 starting with check #26337 and ending with check #26393. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Ostmann and Mr. Jarrett.

Approval of Payroll

Mr. Ostmann motioned that we approve the payroll, check #20280 to check #20337 and the total amount on that is \$43,030.23 with \$6,228.22 going for employee deductions, PERS, union dues, etc. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Ostmann and Mr. Jarrett.

May Bank Reconciliation

Mr. Ostmann motioned to approve the bank reconciliation. The reconciliation date is 5/31/2015 and I will put this into the record it is one of three (1 of 3) pages. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Ostmann and Mr. Jarrett.

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OLD BUSINESS

Remsen Roof Repair

Mr. Jarrett said this repair is for the Weymouth Preservation portion of the roof. He said they need to repair the roof to protect the Historical Society materials.

Mr. Jarrett motioned for a purchase order requisition in the amount of \$12,500.00. Vendor information is Franciscus, Incorporated out of Westlake, Ohio. This is to replace the roof on the historical building on Myers Road and this will cover the entire roof and I believe that is all we need on this motion. Mr. Ostmann seconded the motion. Mr. Miller said the quote was \$10,500.00 and he added an additional \$1,000.00 in case there was more damage. Mr. Jarrett withdrew his motion and Mr. Ostmann withdrew his second.

Mr. Jarrett motioned to make a purchase order requisition in the amount of \$11,500.00. Vendor information is Franciscus, Incorporated out of Westlake, Ohio. This is to replace the roof on the Weymouth Historical Building located on Myers Road. Mr. Ostmann seconded the motion. Voting aye thereon: Mr. Jarrett and Mr. Ostmann.

PURCHASE ORDERS AND TRAINING REQUESTS

Fire/Admin Blanket Purchase Order

Mr. Jarrett motioned for a purchase order requisition in the amount of \$2,500.00. This is for the Fire and Administration as a blanket for the vendor and this is for fire prevention material for the Fire Department. Mr. Ostmann seconded the motion. Voting aye thereon: Mr. Jarrett and Mr. Ostmann.

Ohio Fire Chief's Conference – Chief Crumley and Asst. Chief Kasson

Mr. Jarrett motioned for a requisition in the amount of \$2,100.00. This is for Mark Crumley and Shawn Kasson to attend the Ohio Fire Chief's Conference in Columbus for July 16th through the 20th of this year, and this is to update their State Update and Officer Training. Mr. Ostmann seconded the motion. Voting aye thereon: Mr. Jarrett and Mr. Ostmann.

DJL Material and Supply – Service Department

Mr. Ostmann motioned to approve a purchase order requisition for DJL Material and Supply. This is for crack sealing material and the total amount is \$4,710.00. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Ostmann and Mr. Jarrett.

Compass Minerals America, Inc. – Service Department – Road Salt

Mr. Ostmann motioned to approve a purchase order requisition and this is for Compass Minerals America, Inc. and this is for four- hundred (400) tons of road salt for the 2015-2016 seasons at \$82.52 per ton and the total amount is \$34,000.00. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Ostmann and Mr. Jarrett.

Use of Force and Documentation – Chief Arbogast – Police Department

Mr. Ostmann motioned to approve an appropriation of \$735.00. This is for Use of Force and Documentation and it is located in Columbus, Ohio. This is part of what's going to be happening as far as the new things that are happening when police use force. There is going to be a lot more oversight and a lot more reports have to be written and all that and this is for Dave Arbogast for three (3) days and it is for \$735.00. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Ostmann and Mr. Jarrett.

Office for Older Adults Report

Mrs. Gardner thanked Chief Crumley for taking the red life pouches with information about the senior center to the Wal-Mart function. Picnics on the patio continue and the cost is \$5.00 for adults, \$3.50 for seniors and children. They have movies once a month and the cost is twenty-five (25) cents and you get a root beer float but you have to sign up.

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DEPARTMENT COMMENTS

Fire Department

Chief Crumley said he gave Trustees copies of Statement of Qualifications for a new fire station and asked if the Trustees were going to move on it this evening.

Mr. Jarrett motioned to accept the request for Statement of Qualifications for the conceptual design for a fire station and incorporate by reference this five (5) page document. Mr. Ostmann seconded the motion. Mr. Jarrett said the document was reviewed and approved by the Prosecutor's Office. Chief Crumley said on page four (4) there are two (2) blanks to be filled in. The prosecutor suggests giving applicants forty-five (45) days for the deadline and they can call the fire station with any questions. The deadline will be July 30, 2015, for documents to be returned. Mr. Jarrett said this does not mean a fire station will be built. They have to check qualifications, the cost of a new station and how it will be paid for. Voting aye thereon: Mr. Jarrett and Mr. Ostmann.

Service Department

Mr. Miller said his seasonal employee may have to leave for medical reasons and he asked if he can hire another part time seasonal person. He will be paid minimum wage of \$8.10 per hour.

Mr. Ostmann motioned that they give Denny the authority to interview some more seasonal workers and their pay rate will start out at minimum wage which now is \$8.10. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Ostmann and Mr. Jarrett.

Fire Department

Mrs. Shoemaker said the Fire Department was awarded a \$3,000.00 grant from Home Depot which they will use for smoke alarms and batteries for residents in the Township and tools.

Mr. Ostmann motioned to accept the grant from Home Depot for \$3,000.00 for the Fire Department. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. and Mr. Jarrett.

Fourth of July Participation for Masonic Community – Police and Fire

Mr. Jarrett said there was a request from the Masonic Community for Police and Fire participation on July 2nd at 10:30am. Chief Crumley said he will have the duty crew there and Mrs. Shoemaker said Chief Arbogast will have a cruiser there.

Executive Session to Consider Sale of Property by Competitive Bid

Mr. Ostmann tabled the executive session until all three (3) Trustees are here.

Dog Barking Resolution

Mr. Ostmann tabled the dog barking resolution until all three (3) Trustees are here.

NEW BUSINESS

Sonic Clear Recording System

Mr. Jarrett said the Trustees received documents regarding a new recording system. Trustees will review it and then make a decision.

Respectful Internment Preservation - Cemetery

Mr. Jarrett said Trustees received a letter from Jay Russell of Respectful Internment Preservation and he asked to be released from his contract due to health reasons.

Mr. Jarrett motioned to release Jay Russell from Respectful Internment Preservation's contract with Medina Township. Mr. Ostmann seconded the motion. Voting aye thereon: Mr. Jarrett and Mr. Ostmann. Mr. Jarrett said they are in the process of speaking to another individual who does the same kind of work. We are waiting for prices.

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NEW BUSINESS CON'T

Don Kuenzer Letter of Resignation

Mr. Jarrett read Don Kuenzer' s letter of resignation from the Zoning Commission due to a change in circumstances.

Mr. Jarrett motioned to accept Don Kuenzer's letter of resignation. Mr. Ostmann seconded the motion. Voting aye thereon: Mr. Jarrett and Mr. Ostmann. A thank you for service letter will be sent.

Appointment of Chuck Johnson to Full Zoning Commission Board Member

Mr. Jarrett motioned to move Chuck Johnson to a full board member to serve the remaining term left by Don Kuenzer's absence. Mr. Ostmann seconded the motion. Voting aye thereon: Mr. Jarrett and Mr. Ostmann.

Appointment of Jim Traynor to First (1st) Alternate on Zoning Commission

Mr. Jarrett motioned to move Jimmy Traynor to the first (1st) alternate position on the Zoning Board. Mr. Ostmann seconded the motion. Voting aye thereon: Mr. Jarrett and Mr. Ostmann.

PUBLIC COMMENT

Mr. Ostmann motioned to open the floor for public comment. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Ostmann and Mr. Jarrett.

Matt Galla (3503 Hamilton Road) asked if Jay Russell took care of all the cemeteries and he asked how many cemeteries we had. Mr. Ostmann said we have four (4) cemeteries and Mr. Russell was hired to repair the stones at Weymouth Cemetery. Mrs. Gardner explained what Mr. Russell had done to the cemetery. Mr. Galla said the City of Cleveland is now under the full supervision of the Department of Justice and the New York City Police Department is now working in conjunction with the ATF and he feels the federal government will be taking over the Police Departments which is not good.

Dan Tizzano (5021 Grande Blvd) said Medina Creative Pet Play has dogs barking until after 10:00 pm and over the weekends. He thinks they are boarding dogs now. They started barking at 6:45am Monday morning. He has left messages for Dianne DiPasquale but she has not returned his calls. He asked when the new Pet Play would be built and Chief Crumley said there is an issue with Home Depot and the waterline which is holding up the construction. Mr. Jarrett asked Mrs. Ridgley to check their zoning application to see what they are allowed to do.

Gary Vene (3783 Hamilton Road) commented on the Fire Station plan and felt that Police and Fire should be in the same building. Mr. Jarrett said that was looked at previously and there was an issue with someone wanting to gouge the township for the cost of the land.

Robin Gray (4074 Remsen Road) read an article about two salt suppliers who were overcharging. Mr. Miller said we may get some money back. She also said she is collecting signatures for a Medina County Charter. It is a Bill of Rights that will be put on the ballot if they get the needed 6,000 signatures. It will be a community rights initiative for residents of Medina County only and under the charter the county elected officials would have the authority to protect residents from corporations and other harms. It would be rights for their water, soil and air.

Sally Gardner (3333 Foskett Road) asked residents to go to the SPCA website for their capital campaign to purchase land in Guilford Township for a new animal shelter.

Laurie Shoemaker, Special Events Coordinator, said they will have a Back to School Shop with a Cop with MC Sports. For every \$125.00 they collect for each child, MC Sports will give each child over \$200.00 in merchandise, a Columbia winter coat, one (1) pair of NIKE shoe, an Adidas back pack filled with school supplies and miscellaneous items. It will be done after hours and MC Sports employees are volunteering. It will be August 16, 2015, at 6:00 pm. She is asking for donations and she is going to use Fund Me.

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PUBLIC COMMENT CON'T

Laurie Shoemaker, Special Events Coordinator, said Boost Mobile is having a grand opening on Friday the 27th at 6:00 pm. There will be raffles and prizes. The Trustees will be there to cut the ribbon. Also, Medina County Police and Fire Departments will hold a Guns and Hoses function at Quaker Steak and Lube August 23 from Noon to 4pm with a baseball game around 4:30 at Blakslee Park.

Sally Gardner (3333 Foskett Road) said that Fund Me holds a large percentage of what is collected and doesn't feel it is worth it to use them. Mrs. Shoemaker asked her if she had any other ideas for fundraising. And she said she did not.

Chief Crumley said with the road widening of Route 42 the county is leaving fire hydrants flowing to keep the water clean and he has been getting calls from residents. He asked that the information be put on the website that the Fire Department knows of this.

Me. Ostmann motioned to close the floor for public comment. Mr. Jarrett seconded the motion.. Voting aye thereon: Mr. Ostmann and Mr. Jarrett.

OTHER COMMENTS

Credit Cards

Mrs. DeHoff, Fiscal Officer, said the credit cards are in the works. She is waiting for Paychex to finish reviewing the credit card policy for the updated employee handbook.

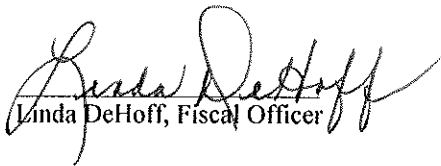
Cell Phones



Denny Miller asked about the cell phone policy. Mrs. DeHoff said that is also in the works by Paychex.

Field Naming Rights at Blakslee Park

Mrs. Shoemaker has spoken to Mr. Jarrett about having field naming rights for Blakslee Park with signage to help raise money for ADA accessible restrooms. The signs would be 8x2 feet and engraved with the donor's name and company logo. That will be looked into.

Mr. Ostmann motioned to adjourn the meeting at 8:09 pm. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Ostmann and Mr. Jarrett.


Linda DeHoff, Fiscal Officer


Bill Ostmann, Vice-Chairman

Ray Jarrett, Trustee