

**RECORD OF PROCEEDINGS  
MINUTES OF REGULAR MEETING  
MAY 21<sup>st</sup>, 2015  
7:00 PM**

The Medina Township Board of Trustees met in regular session at the Medina Township Hall on May 21<sup>st</sup>, 2015, to conduct the business of the Township. Chairman DeMichael called the meeting to order at 7:04 pm with the following Trustees in attendance: Ken DeMichael, Ray Jarrett and Bill Ostmann. Also in attendance were the Fiscal Officer, Asst. Fire Chief, Police Chief, Road Foreman, Zoning Inspector and the general public.

**Roll Call**

Mr. DeMichael asked for a roll call of all members present. Trustees present were Mr. DeMichael, Mr. Jarrett and Mr. Ostmann.

**Pledge**

Mr. DeMichael led the Pledge of Allegiance to the flag.

**Moment of Silence**

Mr. DeMichael asked for a moment of silence for our military personnel both here and overseas.

**OTHER BUSINESS**

**Huffman Road Paving Bid Opening**

Mrs. DeHoff opened each bid packet and handed them to Mr. DeMichael to read as follows:

Chagrin Valley Paving	\$241,038.00
Crossroads Asphalt	\$222,608.00
Perrin Asphalt	\$208,384.15
Barbicas Construction	\$249,219.40
Karvo Paving	\$221,240.00
Shelly Co.	\$251,771.40

Mr. DeMichael motioned to award the bid to Perrin Asphalt contingent on the review and approval by the County Engineer. Mr. Ostmann seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Ostmann and Mr. Jarrett.

**Erica Graffein – Representative from the County Auditor’s Office**

Erica Graffein from the County Auditor’s Office said they had their annual pet-adopt-a-thon and they had over forty (40) applications submitted that day. Most of them resulted in actual adoptions. The Auditor’s Office had their Memorial Day Essay contest and the winners are on their website.

**Then and Now Purchase Orders**

Mr. DeMichael motioned to approve then and now purchase order for Lamphears Lawn Service total amount \$23,805.04 and a then and now purchase order for Medina County Township Association for \$200.00. Then and now purchase order for Classical Construction of \$682.00 and a then and now purchase order for Penguin Management \$420.21. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Jarrett and Mr. Ostmann.

**Accounts Payable**

Mr. DeMichael motioned to approve warrant #26255 to warrant #26298, total amount is \$108,203.36. Mr. Ostmann seconded the motion. Mr. Jarrett asked if we were still holding check #26293 and Mr. DeMichael said it will be released when the standing water issue is resolved. Chief Arbogast said if we send the final payment then there is no incentive to repair the problem. Mr. Jarrett asked how you would know if it is done correctly. Chief Arbogast said you will be able to look at it and see that it is done correctly. Road Foreman Miller said it looked like they used cold asphalt. He was not there when it was done to oversee it. Voting aye thereon: Mr. DeMichael, Mr. Ostmann and Mr. Jarrett.

TMS/21/15

**OTHER BUSINESS CON'T**

**Approval of Payroll**

Mr. DeMichael motioned to approve payroll check #20162 to check #20218 total amount of \$42,362.67 with \$6,109.28 being deferred. Mr. Ostmann seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Ostmann and Mr. Jarrett.

**Approval of April Bank Reconciliation**

Mr. DeMichael motioned to approve the bank reconciliation dated, as presented here, dated April 30, 2015. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Jarrett and Mr. Ostmann.

**Approval of Minutes**

Mr. DeMichael motioned to approve the minutes as presented here for May 6, 2015, special meeting and then our regular meeting on May 7, 2015. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Jarrett and Mr. Ostmann.

**OLD BUSINESS**

**Remsen Roof and Other Issues/Remsen Building Discussion**

Mr. DeMichael asked if the other Trustees had anything regarding the Remsen Building roof and Mr. Jarrett said he has the three (3) quotes for the roof repair but has not reviewed them all so he asked that it be tabled until the next meeting. Mr. DeMichael tabled this item.

**Administration Copier**

The Township Secretary presented Trustees with four (4) quotes for a new copier. Mr. DeMichael said the contract with Ricoh is up in July and the offices have not been happy with the Ricoh machine. Mr. DeMichael motioned to go ahead and move forward with the contract for the copier. Company name is Digital Print Solutions and it is a Canon machine. \$129.50 is the monthly lease on that. Mr. Ostmann seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Ostmann and Mr. Jarrett.

**PURCHASE ORDERS AND TRAINING REQUESTS**

**Hercules Tree Service**

Mr. DeMichael motioned for a purchase order requisition. The vendor is Hercules Tree Service out of Akron. Total amount is \$3,465.00 even. This is to remove trees along Huffman and three (3) others at townhall here and I'm sorry there also one (1) on Rock Maple cul-de-sac. Mr. Jarrett seconded the motion. Mr. Jarrett asked what trees at townhall and Mr. Miller said it was the dead black gum and the two (2) maples that were butchered. Trustees said it is more cost effective to do them all at the same time. Voting aye thereon: Mr. DeMichael, Mr. Jarrett and Mr. Ostmann.

**Henderson Truck Equipment – Road Department**

Mr. DeMichael motioned to approve a purchase order requisition for Henderson Truck Equipment of Ohio for \$63,310.00. This is for all equipment to outfit the new 2016 Kenworth cab and chassis purchased through NJPA. This includes bed, plow, spreader, hydraulics and emergency lights. Mr. Ostmann seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Ostmann and Mr. Jarrett.

**REPORTS**

**Department Reports**

Mr. DeMichael motioned to approve the April reports as submitted for our Fire, Police, Zoning and Road & Bridge Departments. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Jarrett and Mr. Ostmann.

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## REPORTS CON'T

### Weymouth Preservation Society Report

Mrs. Gardner said the plant sale did very well. They are working on getting thermal blinds and thermal curtains. She said two (2) of the neighbors mowed the lawn at the school.

### Office for Older Adults

Mrs. Gardner said she was glad the senior day is over. There were four hundred (400) plus seniors who attended and it takes a lot of preparation.

### Thank You Letter to People who Mowed Grass at the School

Mr. DeMichael asked who the two (2) people were who cut the grass at the school because he would like to send thank you letters. Mr. Ostmann said one was Brian Feron. Mrs. Gardner said one was Richard Clark. Mr. DeMichael said a letter was sent to Creative Housing about the debris on the outside of the building. He asked that Trustees be informed if the grass is not being cut in a timely manner because he wants to stay on top of this issue.

## DEPARTMENT COMMENTS

### Zoning Department

Mrs. Ridgley had two (2) special fees that had to be added to Appendix V Schedule of Fees in the Zoning Book as follows:

B. BUSINESS: Penalty for failure to obtain a zoning permit prior to construction, add the following words, "or *change of use*" zoning permit fee doubled.

B. BUSINESS: Add "Temporary Tent – Fee based on square footage and \$250.00 deposit fee.

Mr. DeMichael motioned to make those amendments to our schedule of fees. Mr. Ostmann seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Ostmann and Mr. Jarrett.

### Police Department

Chief Arbogast gave Trustees suggested changes to the current towing policy. One of our towing companies brought it to our attention that several of our towing companies were in violation (refusing tows) so we did an audit of the policy. At that time we found that seven (7) of the ten (10) authorized tows were in violation. We suspended all seven (7) of them. Certified mail notifications were sent to them and in the meantime the person that filed the complaint called back and rescinded his complaint. In order to be fair to everybody we rescinded all the suspensions. As we reviewed the policy we found that some things needed to be clarified. One of the big issues that needed to be clarified is "what was a refusal". Chief Arbogast and Mr. Ostmann spoke to the tow truck companies and asked their opinions. One company said if his equipment breaks down that shouldn't be classed as a refusal. So in the revised policy there is some clarification that is broken down and clarifies how many refusals in a time frame which would be quarters. He asked the Trustees if they could review it by July 1.

Chief Arbogast said Saturday the department participated in the Sea of Youth walk that began at the high school and ended at the courthouse. It was a fairly well attended and nice event. It was organized by Trevor Satterwaite an A. I. Root 8<sup>th</sup> grader who had attended the Sea of Blue Walk in Cleveland.

Chief Arbogast asked for authorization to pursue or not pursue applying for the Federal COPS grant. It is for hiring or rehiring Officers. The criteria issues we may have for qualifying is based on the financial situation of the Township, the unemployment rate, the poverty rate and the violent crime rate. This constitutes 50% of the scoring process. He said there were to be grants for body cameras for police officers but that has not happened and they also recommend 40 hours training every year for Police Officer's but that was not mandated because they could not fund it.

Mr. Ostmann motioned to give the Chief the authority to pursue the JAG grant And the JAG grant and also to refuse to continue if he sees that that's necessary. Mr. DeMichael seconded the motion. Mr. Jarrett thanked the Chief for spending the time to do this. Voting aye thereon: Mr. Ostmann, Mr. DeMichael and Mr. Jarrett.

TM5/21/15

## DEPARTMENT COMMENTS CON'T

### Road Department

Mr. Miller spoke to Trustees about the e-mail received from Carol Stilla of Boxelder Drive about residents parking on both sides of the streets in Forestview Estate and also about installing "slow, children at play and speed limit signs. Chief Arbogast said the speeding issue will be addressed. The parking tickets have been ordered and he hopes the Municipal Court will approve them. He said he would like to see that one side of the street is "no parking" throughout the township and usually the fire hydrant side of the street is "no parking" by default. Mr. Jarrett asked if Mr. Miller could install a no parking sign on the fire hydrant side of the street. Mr. Miller said yes he will order the signs.

Chief Arbogast said the no parking from 2am to 6am will be put in the document for the court as well as the specific streets that have to be listed by address and a resolution has to be passed saying this is prohibited parking. Chief Arbogast will get with Mr. Miller to get the correct addresses. It will be put on the website that Trustees ask residents not to park on the fire hydrant side of any street in the Township. The information regarding the Parking Violations Bureau will be put on the website when it is enforceable.

Mr. Miller said the gentlemen that were here last meeting were asking for slow, children at play sign and there was no mention of "no parking on this side of the street". Mr. Miller said the township is not allowed to put up "slow, children at play signs. Asst. Fire Chief Kasson said in Hudson they had to take down all the "slow, children at play" signs because they were illegal.

Mr. Miller told Mrs. DeHoff that the contractor repairing the catch basins will buy the concrete and bill us for it because we do not have a charge account with that supplier.

Mr. DeMichael said Denny, the County and he had a meeting with the gentleman that poured the driveway without a permit on Champions Way. They came to an agreement. He will put in some drains and the County is going to sign off on it.

### Zoning Office

Alliss Strogin discussed the raised islands on Route 18. She found that there was a revised site plan that was never seen by Medina Township. She gave Trustees colored copies of the revised plan that Montville Township has for raised islands. Medina Township Trustees has said they did not want raised islands. Mr. Jarrett said there is going to be a meeting with ODOT on June 3, 2015, at 6:30 pm at the Department of Planning Office at 124 W. Washington Street, Ste. B4. Mr. Jarrett said he has drafted a letter and asked if the other Trustees would approve his sending it with the information on the meeting date, time and location to all businesses and property owners in Medina Township that will be affected. Mr. Ostmann said no one has a clue that this is going on and once ODOT gets this logged it is virtually impossible to get it changed. That is how ODOT operates and he knows because he has worked with them before. Mr. Jarrett said that back when they had the discussion, last September, they had to make a decision on whether they wanted raised islands or not and Mr. Jarrett responded that how can we make a decision on something we have not seen. Mr. Jarrett said he is prepared to sign his letter tonight. Mr. DeMichael read the letter (see attached).

## NEW BUSINESS

### Resolution to Adopt the Solid Waste Management Plan

The Trustees tabled this and will have Amy Lyon-Galvin attend the June 4, 2015, Trustees Meeting. Mrs. Strogin said Lafayette Township voted it down. She feels they want people at home sort them out at home then drive to a location and drop off the recyclables and that would leave her with the dirty garbage and then you are paying \$80.00 for your trash hauler to get that one bag of garbage.

Sally Gardner (3333 Foskett Road) said all they are asking you to do is put all recyclables in a container.

Matt Galla (3503 Hamilton Road) asked what happened to all the sorters they had.

Mr. Ostmann asked if we know what happened and Mrs. Gardner said she could give a short synopsis but doesn't want it on tape.

Mr. Jarrett said it makes more sense to employ people to do that job just so they are employed. These questions will be addressed when Ms. Lyon-Galvin attends our meeting.

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**Safety Council Award**

Mr. DeMichael said every month he attends Safety Council Meetings co-sponsored by the Greater Medina Chamber of Commerce and the Bureau of Workers Compensation. This is to help prevent accidents and injuries in the workplace. The Safety Council presented the Township with a certificate for our efforts in preventing accidents and injuries in the workplace 100%.

**PUBLIC COMMENT**

Mr. DeMichael motioned to open the floor for public comment. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Jarrett and Mr. Ostmann.

Jim Day (3675 Windsong Drive) would like to introduce an ordinance for dog barking. They have called the Police but were told Townships do not have ordinances. The neighbor's dog barks for at least forty-five (45) minutes at a time. The owners are at home but do nothing about it. Other Neighbors have left notes. Mr. Ostmann said a letter could be sent to the owners. Mr. DeMichael said since this is an issue in other parts of the Township we could ask the Prosecutor what we could do. Police Chief Arbogast said Townships cannot pass ordinances that are for Cities. Chief Arbogast said they will talk to them and also he will talk to the dog warden. Mr. DeMichael said he spoke to another gentleman has the same issue and he told him Hinckley had something. Chief said they can have it on the books but can they enforce it. He will look into it and see what can be done.

Robin Gray (4074 Remsen Road) noticed there is large pipe that has been installed on Route 42 by Vel's Party Center. She asked what it was. Mr. Miller said it is a temporary sewer line while they are relining the sewer.

Marcy Kessler (5126 Baker Road) asked when they were going to widen the road. Mr. DeMichael said they are moving lines already so technically it has started. ODOT has the schedule. Mr. Jarrett will try to have an answer at the next meeting.

Sally Gardner (3333 Foskett Road) thanked Linda for getting the documents showing the expenses of the Blakslee Park ballfields and the Remsen Building. She said she took the total expenses and income for the Remsen Building and the ballfields to see what the cost difference is. She feels that if they are going to sell the Weymouth building the ballfields should be looked at in a comparable manner. Mrs. DeHoff said she would meet with Mrs. Gardner to go over the numbers because she doesn't feel Mrs. Gardner read the numbers correctly.

Matt Galla (3503 Hamilton Road) feels it was a big mistake buying the Remsen Building and if they keep sticking money into it, it will bankrupt the Township.

Robin Gray (4074 Remsen Road) asked if the speed limit (40MPH) will be lowered on Foote MPH.

Don Kessler (5126 Baker Road) asked Mrs. Gardner how many people use the ballfields in the summer compared to how many people visit the Preservation Society and use the building. Mrs. Gardner said MSA uses it summer and winter. Mr. DeMichael said they are not comparing apples to apples. Mr. Jarrett said both properties add different value to the community. Mr. Ostmann said the City was subsidizing Township children to play on their fields and were going to charge a pay-to-play fee of \$35.00 per child unless the Township built ballfields.

Mr. DeMichael motioned to close the floor for public comment. Mr. Ostmann seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Ostmann and Mr. Jarrett.

**Executive Session to Consider Sale of Property by Competitive Bid**

Mr. DeMichael motioned to enter into Executive Session to consider the sale of property by competitive bid with the three (3) Trustees and Fiscal Officer, Linda DeHoff. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Jarrett and Mr. Ostmann. The Board entered into Executive Session at 8:48 pm.

TM5/21/15

**Executive Session to Consider Sale of Property by Competitive Bid Con't**

Mr. DeMichael said the Trustees and Fiscal Officer, Linda DeHoff were back from Executive Session at 9:19 pm and no decisions were made during that meeting. Mr. DeMichael motioned to bring us back into regular session. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Jarrett and Mr. Ostmann.

**Executive Session to Discuss Employee Compensation**

Mr. DeMichael motioned to enter into Executive Session with Fiscal Officer, Linda DeHoff, the three (3) Trustees and Laurie Shoemaker to discuss employee compensation. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Jarrett and Mr. Ostmann. The Board entered into Executive Session at 9:20 pm. Mr. DeMichael reconvened from Executive Session at 10:15 pm. No decisions were made during that meeting. Mr. DeMichael motioned to get back into regular session. Mr. Ostmann seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Ostmann and Mr. Jarrett.

**Grant Coordinator**

Mr. DeMichael said the Trustees were looking at a grant coordinator because there are grants out there to apply for from the Townships standpoint. They spoke to Laurie (Shoemaker) about adding that responsibility to her duties and she is willing to do that for us. Mr. DeMichael motioned to have Laurie become our grant coordinator and then to also change her pay from the current pay which is \$26,000.00 to \$30,000.00 annually. Mr. Jarrett seconded the motion. Mr. Jarrett said this is not retroactive to the first of the year. Mr. DeMichael said nothing else has changed. She will continue to do the zoning and events. Voting aye thereon: Mr. DeMichael, Mr. Jarrett and Mr. Ostmann.

**Commendation for Carl Lee Hicks II**

Mrs. Shoemaker said the Secretary of State John Husted received a request for a commendation for Carl Hicks who spearheaded the war memorial at Blakslee Park. The request came from Anne Marie Billock. The Trustees feel this is a well worth item to present. Mr. DeMichael agreed. Mr. DeMichael motioned to give Laurie permission to send this to the Secretary of State. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Jarrett and Mr. Ostmann.

**Sonic-Clear Recording System**

Mr. Jarrett asked Mr. DeMichael and Mr. Ostmann to look over the quotes for the new recording system so a decision can be made at the next meeting.

**Mr. Miller's Vacation Time**

Mr. Miller said he has fifty-eight vacation hours he has to use by May 24 so he would like permission to carry it over until the end of June when he has to attend a baseball tournament for a week instead of cashing it in. Mr. DeMichael said this is something that we can't make a habit of but can decide on a case by case basis. Mr. DeMichael motioned that we allow Denny to carry this over as far as, as late as the end of June for this one time, 2015. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Jarrett and Mr. Ostmann.

Mr. DeMichael motioned to adjourn the meeting at 10:22 pm. Mr. Ostmann seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Ostmann and Mr. Jarrett.

  
Linda DeHoff, Fiscal Officer

  
Ken DeMichael, Chairman

  
Bill Ostmann, Vice-Chairman

  
Ray Jarrett, Trustee

## APPENDIX V

### SCHEDULE OF FEES

The fee structure outlined below was adopted January 2, 1984 and may be changed by formal resolution of the Medina Township Board of Trustees. (Current dollar amounts were changed or remained the same by resolutions on January 5, 2009, January 8, 2009, January 4, 2010, January 7, 2010 and January 2, 2014.)

**A. RESIDENTIAL**

**Residential Construction**

- |    |   |                          |
|----|---|--------------------------|
| 1. | House only or house and attached garage or condominiums                 | \$75.00 + \$0.06 sq. ft. |
| 2. | All other residential construction or alteration                        | \$50.00 + \$0.06 sq ft   |
| 3. | Ponds, Decks, Pools & Hot Tubs  | \$50.00                  |
| 4. | Accessory Buildings of 143 sq. ft. or less                              | \$25.00                  |
| 5. | Shed 144 sq. ft.-576 sq. ft.<br>(12x12=144 sq. ft.) (24x24=576 sq. ft.) | \$50.00                  |
| 6. | Garage/Accessory Buildings over 576 sq. ft.                             | \$50.00 + \$0.06 sq.     |
| 7. | Lot Split or Lot Combination  | ft. \$50.00 each         |

**B. BUSINESS**

**Commercial or apartment construction or alteration**

- |   |   |  |
|---|---|--|
| ▪ | 0-5,000 sq. ft.<br>(Not to be greater than 5,000 sq. ft.) | \$ 75.00 for first 1,000 sq. ft. + \$0.06 per additional sq. ft. |
| ▪ | 5,001 sq. ft.-15,000 sq. ft.                              | \$ 500.00  |
| ▪ | 15,001-50,000 sq. ft.                                     | \$1,000.00   |
| ▪ | 50,001-100,000 sq. ft.                                    | \$1,500.00   |
| ▪ | 100,001 sq ft. and over                                   | \$2,000.00   |

*Add.*

*Add  
↓  
or change of use*

- |   |   |                                |
|---|---|--------------------------------|
| ▪ | Penalty for failure to obtain a zoning permit prior to construction | zoning permit fee doubled      |
|   | Temporary Construction Trailer                                      | \$50.00 fee & \$500.00 Deposit |

*(Deposit is returned when trailer is removed within 6 months. Permit renewal is required.)  
Temporary Tent- Fee based on square footage @ \$250.00 Deposit*

**C. FINANCIAL GUARANTEE**

A Completion Bond in the amount of 10% of the building cost with a minimum of \$1,000.00 and a maximum of \$10,000.00. Valid 6 months past the project completion date

**D. SIGNS**

**Sign construction**

- |    |  |                                |
|----|--|--------------------------------|
| 1. | Less than twenty five (25) square feet total surface   | \$ 75.00                       |
| 2. | Twenty five (25) square feet or larger total surface   | \$150.00                       |
| 3. | High Rise Signs & Billboards   | \$300.00                       |
| 4. | Temporary Sign   | \$50.00 fee & \$250.00 Deposit |
|    | <i>(Deposit is returned when temporary sign is removed within 14 days)</i>                     |                                |
| 5. | Penalty Fee for failure to obtain sign permit prior to construction, total fee will be doubled |                                |

**E. ZONING CHANGES**

- |    |  |                |
|----|--|----------------|
| 1. | Zoning Commission text or map amendment change request | \$275.00 each  |
| 2. | Zoning Board of Appeals variance request               | \$275.00       |
| 3. | Site plan review by Zoning Commission                  | \$ 50.00       |
| 4. | Sign Review By Zoning Commission                       | \$ 25.00       |
| 5. | Zoning Book with Maps (hard copy)                      | \$ 25.00+post. |
| 6. | Map only (hard copy)                                   | \$ 5.00+post.  |

All checks to be made payable to Medina Township

Medina Township

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**From:** Carol Stilla <cstilla@mcrc.medinaoh.org>  
**Sent:** Wednesday, May 13, 2015 9:29 AM  
**To:** medinatownship@medinatownship.com  
**Subject:** From Website

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Medina Township Trustees:

I also reside on Boxelder Drive and in reading the article this morning in The Medina Post about the speeding on Boxelder Drive I would also like to add that there needs to be "No Parking This Side of Street" signs in Forestview Estates!!! People park on both sides of the street and not always up against the curb, which makes it difficult to drive between cars. Also, it's a serious safety hazard. How can you be watching on both sides of the street for kids running out into the street between cars? If Medina Township can't pay for signs (which I don't understand why they can't) then maybe the residents in Forestview Estates can take up a collection to purchase these signs. These signs are not a "luxury" they are a "necessity" if the township wants to keep its residents safe, especially children!

*Carol Stilla*

Medina City Parks  
330-721-6950  
[www.medinaoh.org/parks](http://www.medinaoh.org/parks)





# Medina Township

Board of Trustees



Bill Ostmann  
Trustee

Ray Jarrett  
Trustee

Ken DeMichael  
Chairman

Linda DeHoff  
Fiscal Officer

## Attention Business and Property Owners

Meeting Date: June 3, 2015

Time: 6:30 pm

Location: The Medina County Department of Planning Services  
124 W. Washington Street, Suite B-4  
Medina, Ohio

Subject: Construction of Boulevard Islands in the SR 18 Corridor

Dear Business and Property Owners,

By now, you are aware of the ODOT road widening project slated for State Route 18 in Medina County. The area of construction is located between Nettleton Road and Medina Hospital.


ODOT is getting ready to enter the design phase of the project. They will be present to answer questions regarding the road widening project and the consideration of boulevard islands as a design alternate.

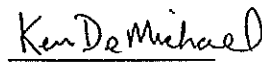
The road widening project is very important to the surrounding communities. We are seeking your input regarding the boulevard island design. The boulevard islands may or may not affect your business operation's ingress or egress in certain areas of SR 18. The incorporation of a median may also result in the need for additional right-of-way, if it is needed by ODOT. We are asking for your thoughts or any concerns you may have at this meeting.

We value our business district and request your attendance in seeking your input for the consideration of the boulevard islands, or the elimination of this design concept in its entirety.

**This is a very important meeting for you to attend!**

Sincerely,  
Medina Township Board of Trustees

  
Ray Jarrett  
Trustee

  
Ken DeMichael  
Chairman

  
Bill Ostmann  
Vice-Chairman

Copiers - 60 month lease				
3500 B&W COPIES INCLUDED AND SERVICE INCLUDES PARTS, LABOR, TONER				
				Cost All
Company Name	Brand	Monthly Lease	B&W Overage	Color Prints
Digital Print Solutions	Canon	\$ 129.50	0.0079	0.06
Ricoh	Ricoh	\$ 86.16	0.004	0.04
ComDoc	Xerox	\$145.00	0.0104	0.06
Toshiba Business Solutions	Toshiba	128.89	0.006	0.06
Current Lease IKON (Ricoh)	Ricoh	\$ 202.50	0.11	0.0995
called for service 28 times in 5 years				

# Medina Township Fire Department

## April 2015 Activity Report

Type of Alarms		Count	Percentage
<b>A</b>	<b>Alarm Drop</b>	<b>7</b>	<b>17.50%</b>
	6 - Commercial		
	1 - Residential		
	4 - Western Reserve Masonic Community - All caused by burnt food		
	1 - Smith Brothers - cancelled was caused by dust from cleaning		
	1 - Weymouth Country Club - caused by smoke from popcorn machine		
<b>E</b>	<b>Assist EMS (LST)</b>	<b>26</b>	<b>65.00%</b>
	6 - Sudden Illness		
	4 - Possible Stroke		
	3 - Unresponsive/unconscious person		
	3 - Falls		
	2 - Chest Pain		
	2 - not breathing		
	1 - Back Pain		
	1 - Low Blood Pressure		
	1 - High Blood Pressure		
	1 - Choking		
	1 - 2 yof fell out of shopping cart		
	1 - Change in mental status		
<b>F</b>	<b>Fire Call</b>	<b>4</b>	<b>10.00%</b>
	2 - Natural Gas leaks		
	1 - Car Fire		
	1 - Assist PD with tree down on lines		
<b>MVA</b>	<b>Motor Vehicle Accident</b>	<b>2</b>	<b>5.00%</b>
<b>CO</b>	<b>Carbon Monoxide</b>	<b>1</b>	<b>2.50%</b>
<b>HZ</b>	<b>Haz Mat</b>	<b>0</b>	<b>0.00%</b>
<b>Total Incident Count</b>		<b>40</b>	*Mutual aid given = 0
			*Mutual aid received = 0
<b>Total Calls During Staffing Hours</b>		<b>33</b>	
Daily 8am-4pm			
<b>Inspections conducted</b>			
	Annual Fire Safety Inspections	0	
	Re-Inspections	9	
	Annual Fire Alarm Tests	2	
	Annual Sprinkler Tests	2	
	Semi Annual Paint Booth	0	
	Semi Annual Hood tests	4	
<b>Total Inspections</b>		<b>17</b>	
<b>Public Relation Activities</b>			
4 different pre-school classes at station 1 for tours and safety education			
Family Affair Safety Day at the Medina County Fairgrounds			
Helped with the Township Pick-it-up Day			
			*NOTE: Numbers subject to change upon receiving run times from dispatch

<u>ID#</u>	<u>Event Type</u>	<u>Description</u>	<u>Event Count</u>	<u>Unfnd Count</u>	<u>Open Count</u>	<u>Closed Count</u>	<u>No Dispo Count</u>
1	12	Burglary	1	0	1	0	0
2	12B	Alarm	47	0	0	2	45
3	14	Bad Check	1	0	1	0	0
4	15	Warrant Service	9	0	0	5	4
5	2	MVA No Injuries	24	0	1	8	15
6	20	Domestic	1	0	0	1	0
7	24A	Drugs	4	0	0	3	1
8	26	Disturbance/Fight	8	0	1	5	2
9	2A	MVA - Assist No Crash Report	1	0	0	1	0
10	34	Juvenile Complaint	1	0	0	1	0
11	36	Theft	7	0	1	5	1
12	36ID	Identity Theft	5	0	1	3	1
13	38	Missing Person	2	0	0	1	1
14	4	MVA With Injuries	2	0	0	2	0
15	48A	Sex Offense	1	0	0	0	1
16	50	Robbery	1	0	1	0	0
17	55	COP	110	0	0	0	110
18	55B	Business Check	20	0	0	0	20
19	55T	COP-Traffic Enforcement	16	0	0	0	16
20	55V	House Check	40	0	0	0	40
21	58THREAT	Suicide-Threats	1	0	0	1	0
22	60	Suspicious Person	10	0	1	1	8
23	6060A	Suspicious Person & Vehicle	12	0	0	3	9
24	60A	Suspicious Vehicle	5	0	0	2	3
25	60B	Suspicious Activity	9	0	0	3	6
26	64	Vandalism	1	0	0	1	0
27	70	Harassment-Phone/Text	2	0	1	0	1
28	72	Lockout	15	0	0	0	15
29	8	Assault	1	0	1	0	0
30	911HANG	911 Hang Up	6	0	0	0	6
31	911OPEN	911 Open Line	1	0	0	0	1
32	ABV	Abandoned Vehicle	1	0	0	0	1
33	ACCDAMGE	Accidental Damage	2	0	0	1	1
34	AGENCY	Agency Asslst	18	0	0	2	16
35	ANIMAL	Animal Complaint	4	0	1	1	2

<u>ID#</u>	<u>Event Type</u>	<u>Description</u>	<u>Event Count</u>	<u>Unfnd Count</u>	<u>Open Count</u>	<u>Closed Count</u>	<u>No Dispo Count</u>
36	BC	Building Check	29	0	0	0	29
37	CIT ASST	Citizen Asslst	18	0	0	10	8
38	DAMAGE	Criminal Damage	1	0	0	1	0
39	DAV	DAV-Disabled Vehicle	20	0	0	1	19
40	DEBRIS	Street Obstruction	3	0	0	0	3
41	ESCORT	Escort-General	2	0	0	0	2
42	ESCPRI	Escort-Prisoner	6	0	0	0	6
43	FRAUD	Fraud	5	0	0	5	0
44	HARASS	Harassment	1	0	1	0	0
45	LITTER	Littering	1	0	0	0	1
46	MISCHIEF	Criminal Mischief	2	0	0	2	0
47	MVAPP	MVA-PP No Injury	4	0	1	0	3
48	PARK	Parking Complaint	3	0	0	0	3
49	PROPERTY	Property-Found/Lost	10	0	1	5	4
50	THEFTVEH	Theft From Motor Vehicle	1	0	1	0	0
51	THRT	Threats	1	0	0	1	0
52	TRAFFIC	Traffic Complaint	16	0	0	3	13
53	TS	Traffic Offense	219	0	1	23	195
54	WELFARE	Welfare Check	3	0	0	1	2
<b>Grand Totals:</b>			<b>734</b>	<b>0</b>	<b>16</b>	<b>104</b>	<b>614</b>

## Medina Township Service Dept. April 2015 Report

- Cold patch roads
- Host Toss your trash day
- Helped with Pick it up day
- Had Dynamerican drain flush and camera storm system on Substation Rd
- Move safe to police station from Tractor Supply
- Move all ammunition from old police station to new
- 1 burial at Medina Center Cemetery
- Build retaining wall along west end of new garage at police dept,
- Start to install signs along roads that we received from a grant that we were awarded from the State of Ohio to get the Township up to standard
- Repair plow damage along roads
- Remove salt spreaders from trucks
- Maintain baseball and soccer fields at Blakeslee Park
- Meet with Engineers office on Cook Road to explore options between Old Weymouth Rd and Tomkins Road
- Inspected road crossing at Grande and Pearl Rd where Fechko Excavating crossed to insure correct backfill was put in place

Report Submitted By: Denny Miller Road Foreman



# Medina Township

From the Office of Zoning Inspector  
Medina Township Hall  
3799 Huffman Road  
Medina, OH 44256

Date: Thursday, May 07, 2015

## ZONING REPORT for - April-2015

### MONTHLY TOTALS FOR April 2015

5	Single Family/ Detached Cluster
1	Temp Tent
2	Pool
1	Special Event
2	Deck
4	Res Addition
1	Pond
1	Chicken Coop/AGR
6	Signs

<b>23</b>	<b>TOTAL PERMITS</b>	<b>TOTAL VALUE:</b>	<b>\$1,673,287.00</b>
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Fees collected on permits total excluding signs:

Fees collected on sign permits:

**TOTAL PERMIT FEES COLLECTED:**

Fees collected in	April 2015	for Zoning Commission Agenda	\$175.00
Fees collected in	April 2015	for BZA Agenda	\$0.00
			<b>\$175.00</b>
<b>GRAND TOTAL FEES COLLECTED:</b>			<b>\$3,259.14</b>

\$2,984.14
\$100.00
<b>\$3,084.14</b>

Date: Thursday, May 07, 2015

# Medina Township

From the Office of Zoning Inspector  
Medina Township Hall  
3799 Huffman Road  
Medina, OH 44256

## ZONING REPORT for - April-2015

### Violations/Returned Deposits

Violation/s Issued:	Business	Date	Ref.#	Reason
None				

Month	Amount
April	\$500.00

Deposits Returned:

Total: **\$500.00**

### NEW BUSINESS

Lake Medina Reserve  
Phase 3  
Weymouth Crossing  
NEW Subdivision  
70 Homes

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