

**RECORD OF PROCEEDINGS
MINUTES OF REGULAR MEETING
MAY 7TH, 2015
7:00 PM**

The Medina Township Board of Trustees met in regular session at the Medina Township Hall on May 7th, 2015, to conduct the business of the Township. Chairman DeMichael called the meeting to order at 7:02 pm with the following Trustees in attendance: Ken DeMichael, Ray Jarrett and Bill Ostmann. Also in attendance were the Fiscal Officer, Fire Chief, Road Foreman, Zoning Inspector and the general public.

Roll Call

Mr. DeMichael asked for a roll call of all members present. Trustees present were Mr. DeMichael, Mr. Jarrett and Mr. Ostmann.

Pledge

Mr. DeMichael led the Pledge of Allegiance to the flag.

Moment of Silence

Mr. DeMichael asked for a moment of silence for our military personnel both at home here and overseas.

SITE PLANS

Lake Medina Reserve Phase III – Re-Approval of Preliminary Plans

Mr. DeMichael motioned to accept the recommendation of the Zoning Commission and re-approve preliminary plans for Lake Medina Reserve Phase III, located at Granger Road and Hunting Run Road as presented, contingent on final re-approval from the County Planning Commission. Mr. Jarrett seconded the motion. Mrs. Strogin said the County Planning Commission re-approved the plan at their meeting of May 6. Mr. Jarrett asked the status of the \$12,000.00 recreation fees and if the money had been deposited. Mr. Bailey said he has records on it and the money has been deposited. Mr. Bailey said the County Planning Commission also has to see it. Voting aye thereon: Mr. DeMichael, Mr. Jarrett and Mr. Ostmann.

Boost Mobile – 3737 Stonegate Drive – Wall Sign

Mr. DeMichael motioned to accept the recommendation of the Zoning Commission and approve a wall sign for Boost Mobile located at 3737 Stonegate Drive, Unit 6, not to exceed 13.48 square feet as presented. Mr. Ostmann seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Ostmann and Mr. Jarrett.

Boost Mobile – 3737 Stonegate Drive – Ground Sign

Mr. DeMichael motioned to accept the recommendation of the Zoning Commission and approve a panel on an existing pylon sign for Boost Mobile located at 3737 Stonegate Drive, Unit 6, not to exceed 8.25 square feet as presented. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Jarrett and Mr. Ostmann.

Heartland Community Church – 3400 Weymouth Road - Addition

Mr. DeMichael motioned to accept the recommendation of the Zoning Commission and approve an 18,030 square foot addition to Heartland Community Church located at 3400 Weymouth Road, as presented, with the addition of a fire hydrant in front of the canopy as marked on the drawings, per request from Fire Chief Mark Crumley. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Jarrett and Mr. Ostmann.

Weymouth Crossing Subdivision – 4195 Huffman Road

Mr. DeMichael motioned to accept the recommendation of the Zoning Commission and approve preliminary plans for Weymouth Crossing Subdivision located at 4195 Huffman Road, as presented, contingent upon the approval of the County Planning Commission and approval of the Home Owners Association documents. Mr. Jarrett seconded the motion. Mr. DeMichael asked how many homes there would be and was told seventy (70). Mrs. Strogin said the Planning Commission did approve the plan last night. There were some recommendations and ODOT asked for a traffic study to be done. Voting aye thereon: Mr. DeMichael, Mr. Jarrett and Mr. Ostmann.

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Ryan Homes Cul-de-Sacs

Mr. Ostmann said Ryan Homes had asked for landscaped islands in the four (4) cul-de-sacs for Weymouth Crossing Subdivision. Keith (inaudible) representing Ryan Homes said he knows the landscaped islands are an issue with the safety forces but would like to install them anyway because they would soften the effect of the cul-de-sacs. They typically plant large trees in the center and there would be room for the snowplows to plow because they don't landscape all the way to the edges. The homeowners association would maintain the islands. They would be open space plats. Mr. Jarrett asked what the distance was from curb to curb and was told 25 feet. Mr. Miller said there would be no problem plowing. Mr. Miller asked what was going to be done with the ditch on Huffman Road and Keith said it would be impacted. Mr. Miller said the water lays there and that is going to create an issue he suggests putting a drain pipe in. Mr. Wilson said they will deepen the ditch.

Accounts Payable

Mr. DeMichael motioned to approve warrant #26217 to warrant #26254, total amount is \$107,784.54. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Jarrett and Mr. Ostmann.

Approval of Payroll

Mr. DeMichael motioned to approve payroll check #20101 to check #20161 total amount of \$50,755.76 with \$6,980.12 being deferred. Mr. Ostmann seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Ostmann and Mr. Jarrett.

Approval of Minutes

Mr. DeMichael motioned to approve our regularly scheduled meeting minutes for April 23rd, 2015. Mr. Ostmann seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Ostmann and Mr. Jarrett.

OLD BUSINESS

Remsen Roof and Other Issues/Remsen Building Discussion

Mr. Jarrett asked Mr. Miller if he received any other quotes for the roof over the Preservation Society. Mr. Miller said he has three (3) quotes. He will give Trustees copies of the quotes. This was tabled until the quotes were reviewed by the Trustees.

Administration Copier

Mr. DeMichael tabled the admin copier for further review.

PURCHASE ORDERS AND TRAINING REQUESTS

W.W. Williams – Fire Department

Mr. Jarrett motioned for a purchase order requisition in the amount of \$7,500.00. Vendor information is W.W. Williams out of Columbus, Ohio. This is for repairs and maintenance of the service pump test and ladder tests for 201-1, 201-2, 201-3- and 208-1. Mr. DeMichael seconded the motion. Chief Crumley said this is for the annual service testing that is required. Voting aye thereon: Mr. Jarrett, Mr. DeMichael and Mr. Ostmann.

IACP Conference – Police Chief Arbogast

Mr. Ostmann motioned to appropriate \$2,305.00 for Chief Arbogast to attend the International Association of Chiefs of Police Conference in Chicago. It is from October 24 to October 27 of this year. Five (5) hotels are already sold out. One of the reasons he definitely wants to go this year is that there are going to be a lot of new regulations because of the shootings and the State is going to start clamping down on trainings and stuff and I think it will be worthwhile for him to go. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. DeMichael and Mr. Jarrett.

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PURCHASE ORDRS AND TRAINING REQUESTS CON'T

CareWorksComp – BWC - Admin

Mr. DeMichael motioned to approve a purchase order requisition for our admin department. It is for CareWorks Worker's Compensation Group Retrospective Rating Program with OTA. \$4,255.00 is the total. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Jarrett and Mr. Ostmann. Mr. DeMichael asked if the safety council meetings he attends help with this. The Secretary said yes and we just received a refund check from Worker's Compensation for about \$13,000.00. CareWorksComp bought out Frank Gates but we will still have the same representatives and they will handle our claims.

REPORTS

Department Reports

Mr. DeMichael tabled reports until next meeting.

DEPARTMENT COMMENTS

Fire Department – County-Wide Fire and EMS Mutual Aid Assistance Agreement

Chief Crumley said he e-mailed the County-Wide Fire and EMS Mutual Aid Assistance Agreement to the Trustees. There was some language clean up in the original County-Wide Fire and EMS Mutual Aid Assistance Agreement that needed to be put in the mutual aid agreement.

Mr. Jarrett motioned to accept the new language regarding the agreement for the County-Wide Fire and EMS Mutual Aid Assistance in Medina County. Mr. Ostmann seconded the motion. Voting aye thereon: Mr. Jarrett, Mr. Ostmann and Mr. DeMichael.

Montville, Medina City and Medina Township Possible Combined Engine Company

Chief Crumley and Mr. Jarrett met with Montville Township and Medina City regarding the formation of a combined engine company to run from 4:00pm until midnight. Chief Crumley said it is not in his budget. They also wanted to talk about a possible Fire District. Mr. Jarrett said there are pros and cons to this and we have not allocated it in our budget. Mr. Jarrett said they don't want to rush into anything but he wanted Mr. DeMichael and Mr. Ostmann to be aware of the discussions they are having.

Road Department – Cab and Chassis

Mr. Miller, Road Foreman, said he spoke to the Prosecutor's Office and was told he is not comparing apples to apples regarding the cab and chassis he wants to purchase. Mr. Jarrett wants to hear what the Prosecutor says because they need to get three (3) quotes. Mr. Miller got three (3) quotes and found a manufacturer that is cheaper than State bid. Mr. DeMichael asked Mr. Miller to get a purchase order.

Asplundh Cutting Trees on Township Property

Mr. Miller said Asplundh cut the trees on the Huffman Road side of the townhall and butchered them. They will need to be taken down.

Catch Basin Work in Stonegate Development

Mr. Miller spoke to Mrs. DeHoff about money he needs to do catch basin work in Stonegate because they are really bad. He said that will be the next big project.

15 inch Culvert Change on Huffman Road

Mr. Miller is going to change a 15 inch culvert on Huffman Road before the paving begins. He is also getting prices to cut down some trees before paving to get sun to the road.

Zoning – New Developments

Mrs. Strogin said it is good that we are starting to see growth with the two (2) new developments.

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OTHER BUSINESS

Walking Paths in Stonegate Development

Mr. DeMichael was notified about an issue with walking paths in the Stonegate Development and he asked Mrs. Ridgley what the issue was. Mrs. Ridgley said the previous Homeowners Association Board started a path in the open space and never finished it and now the new Board Members want to finish it but there are a few homeowners that are close to the open space who don't want the paths. Mrs. Stogin said it is the responsibility of the Homeowners Association. She said in 2011 the Homeowners Association Board made some substantial changes to the regulations and never notified the Township or the Prosecutor's Office. Mrs. Ridgley said it was a gravel path and now they want to make it like a boardwalk and some people want to be sure it is done right and ADA approved. Mr. DeMichael asked Mrs. Ridgley what they expect her to do. Mrs. Stogin said whoever made the changes to the regulations made some questionable changes. Mrs. Stogin said it is a civil matter with the HOA Board. Mrs. Ridgley said the Homeowners Association is having a meeting next Wednesday. Mr. DeMichael will be attending.

PURCHASE ORDER

Kenworth Cab & Chassis – Road Department

Mr. DeMichael motioned to approve a purchase order requisition for our service department. Vendor information is Kenworth of Richfield. This is for one (1) 2016 Kenworth T-300 series conventional cab & chassis. Mr. Ostmann seconded the motion. Mr. Jarrett asked if the axle is forward or back on the front. Voting aye thereon: Mr. DeMichael, Mr. Ostmann and Mr. Jarrett.

REPORT

Weymouth Preservation Society and Office for Older Adults Reports

Mrs. Gardner said the Weymouth Plant Sale is May 9 from 10am to 1pm and an open house from 2pm to 4pm. She also said Creative Living did a terrible job of mowing the grass at the Remsen Building. Mr. DeMichael said he had a complaint from the MSA about the mowing also and he called Mrs. DiPasquale- Hagerty and told her about the issue. The first time they cut the grass this year was May 5. They only paid the pro-rated amount that they are to pay if they cut the grass or plow the snow. Since they did not cut the grass in April the Trustees asked that they be invoiced for the remaining amount of rent. Mr. DeMichael motioned to bill Medina Creative Housing the difference for April 2015. Mr. Ostmann seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Ostmann and Mr. Jarrett.

Mrs. Gardner said the Office for Older Adults is having their Senior Day Event on May 19 from 9am to 1pm at the Medina County Fairgrounds. If you are interested, call the office and get on the list for the box lunch. She said the Western Reserve Land Conservancy Open House was a success. She thanked Police Chief Arbogast for helping with traffic control and Denny Miller, Road Foreman, for the road cones.

NEW BUSINESS

Fiesta Jalapenos Liquor Permit Renewal

Mr. DeMichael spoke to Chief Arbogast and asked if there were any problems with renewing Fiesta Jalapenos liquor permit and was told no. Mr. DeMichael motioned to waive our right for a hearing and go ahead with the liquor permit renewal for Fiesta Jalapenos. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Jarrett and Mr. Ostmann.

ODOT Winter Salt Contract

Resolution No. 05072015-015

Mr. DeMichael motioned to put forth the following resolution No.05072015-015 authorizing participation in ODOT Cooperative Purchasing Program as presented. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Jarrett and Mr. Ostmann. Trustees and Mr. Miller will order 1400 tons of salt.

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NEW BUSINESS CON'T

Jag LE Grant for Police Department

Mr. Ostmann said Chief Arbogast has applied for JAG grants before and he would like permission to apply again for a JAG Law Enforcement Grant. The deadline is May 30, 2015. The grant is a maximum of \$20,000.00 per year for up to four (4) years. It starts out with a 75/25 match for two (2) years, 50/50 for third year and 25/75 for the fourth year. Mr. Ostmann motioned to give Chief Arbogast permission to apply for a JAG Grant for this year. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. DeMichael and Mr. Jarrett.

CDBG Block Grant

Mrs. DeHoff said she took the Block Grant for ADA accessible restrooms at Blakslee Park to Rob Henwood on Wednesday.

PUBLIC COMMENT

Mr. DeMichael motioned to open the floor for public comment. Mr. Ostmann seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Ostmann and Mr. Jarrett.

Tom Armor (3876 Boxelder) said there is a lot of speeding in the neighborhood (Forestview Estates). In the winter, which could have been caused by ice, a speeder ended up on his tree lawn and this past Sunday a driver drove up on his tree lawn and almost hit his children when he came around the turn from Silver Maple to Boxelder. Greg Varner (3884 Boxelder) said there are no speed limit signs and no slow children at play signs. The Police came early in the week and stopped someone doing forty (40) MPH. Mr. DeMichael said Mr. Ostmann, Police Commissioner, will tell Chief Arbogast about the situation. Mr. Armor said they had to change where their child waits for the bus because they come around the corner so fast they don't see the bus. They have followed a few and found they are residents of the development. Mr. Miller said in the past they were not allowed to put up children at play signs and the speed limit in developments is 25mph.

Mr. DeMichael motioned to go ahead and put up a 25 MPH speed limit sign in front of Tom Armor's house at 3876 Boxelder. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Jarrett and Mr. Ostmann.

Sally Gardner (3333 Foskett Road) asked the Trustees if they are rethinking putting a road levy on the ballot. She asked Mrs. DeHoff for an itemized list of all expenses and income for the Weymouth Property (it is the Remsen Road property) and the ballfields. Original purchase price, cost of gas, employees, cost of porta-potties, cost of chemicals and also of the Weymouth Building (it is the Remsen building). She also asked if there are any other thoughts about Cook Road. Mr. Ostmann said his thoughts were there were no accidents so how can they say it is a safety issue. He will ask Chief Arbogast do look into it.

Ellen Borowski (3875 Cook Road) said she would like to keep Cook Road as it is.

Mr. DeMichael motioned to close the floor for public comment. Mr. Ostmann seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Ostmann and Mr. Jarrett.

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Executive Session

Mr. DeMichael motioned to enter into Executive Session to consider sale of property by competitive bid with Bill Thorne, from the Prosecutor's Office and myself and the other two (2) Trustees as well as Linda DeHoff, Fiscal Officer. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Jarrett and Mr. Ostmann. The Board entered into Executive Session at 8:20pm.

Mr. DeMichael said they are back from Executive Session at 9:26 pm where no decisions were made.

Trees at Weymouth Preservation Society

Mr. Jarrett said a resident is asking to install five (5) to seven (7) trees at least ten (10) feet apart, Norway Spruces or Sugar Maples, at the Weymouth Preservation Society. Mr. Jarrett motioned to grant Brian and Carol Feron the ability to plant 5 to 7 tree seedlings across from their house on the township property between the two driveways in front of Creative Housing. Mr. DeMichael seconded the motion. They will be responsible for anything that has to do with the trees. Voting aye thereon: Mr. Jarrett, Mr. DeMichael and Mr. Ostmann.

Island with Trees at New Police Department

Mr. Miller said with the widening of Fenn Road the two (2) islands with the trees will be taken down and there will just be two (2) trees sticking up. He talked to the lady at ODOT and she said it wasn't put in the bid but she is going to see if it can be changed. Mr. Miller will keep Trustees informed.

Mr. DeMichael motioned to adjourn the meeting at 9:33 pm. Mr. Ostmann seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Ostmann and Mr. Jarrett.


Linda DeHoff, Fiscal Officer


Ken DeMichael, Chairman


Bill Ostmann, Vice-Chairman


Ray Jarrett, Trustee