

**RECORD OF PROCEEDINGS
MINUTES OF REGULAR MEETING
APRIL 23rd, 2015
7:00 PM**

The Medina Township Board of Trustees met in regular session at the Medina Township Hall on April 23rd, 2015, to conduct the business of the Township. Chairman DeMichael called the meeting to order at 7:01 pm with the following Trustees in attendance: Ken DeMichael, Ray Jarrett and Bill Ostmann. Also in attendance were the Fiscal Officer, Fire Chief, Police Chief, Zoning Inspector and the general public.

Roll Call

Mr. DeMichael asked for a roll call of all members present. Trustees present were Mr. DeMichael, Mr. Jarrett and Mr. Ostmann.

Pledge

Mr. DeMichael led the Pledge of Allegiance to the flag.

Moment of Silence

Mr. DeMichael asked for a moment of silence for our military personnel both at home here and overseas.

Then and Now – Mechanical Systems, Incorporated

Mr. DeMichael motioned to approve the then and now purchase order for vendor Mechanical Systems, Inc., out of Twinsburg. The total amount is \$750.00. Mr. Jarrett seconded the motion. Mr. Jarrett asked what this was for and was told it was an emergency repair to the HVAC heating unit at the Police Department. Voting aye thereon: Mr. DeMichael, Mr. Jarrett and Mr. Ostmann.

Then and Now – Stuver Auto Spring Company

Mr. DeMichael motioned to approve a then and now purchase order for vendor Stuver Auto Spring, Co. out of Akron. The total amount is \$1,374.00 even and this is for rear springs in truck number one (1). This is an emergency repair also. Mr. Jarrett seconded the motion. Mr. Jarrett asked if this was just one spring. He was told it was for 2 springs. Voting aye thereon: Mr. DeMichael, Mr. Jarrett and Mr. Ostmann.

Accounts Payable

Mr. DeMichael motioned to approve warrant number 26188 through warrant number 26216 total amount is \$61,921.20. Mr. Ostmann seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Jarrett and Mr. Ostmann.

Approval of Payroll

Mr. DeMichael motioned to approve payroll check #20044 through check #20100 total amount of \$44,556.68 with \$6,124.86 being deferred. Mr. Ostmann seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Ostmann and Mr. Jarrett.

Approval of March Bank Reconciliation

Mr. DeMichael motioned to approve bank reconciliation for, dated rather, March 31, 2015 as presented. Mr. Ostmann seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Ostmann and Mr. Jarrett.

Approval for Fiscal Officer to Make Line Item Adjustments

Resolution #04232015-013

Mr. DeMichael motioned to put forth the following resolution #04232015-013 authorizing the Fiscal Officer to make the line item adjustments to departmental funds as needed for the remainder of 2015. Mr. Ostmann seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Ostmann and Mr. Jarrett.

Approval of Minutes

Mr. DeMichael motioned to approve the public hearing minutes for the Comprehensive Plan on February 26, 2015. The regularly scheduled meeting minutes on March 12, 2015. Mr. Ostmann seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Ostmann and Mr. Jarrett.

Mr. Ostmann motioned to approve the minutes for the March 26 regular meeting. Mr. Jarrett seconded the motion. Roll call vote: Mr. Ostmann aye, Mr. Jarrett aye and Mr. DeMichael abstain.

Mr. DeMichael motioned to approve the April 9, 2015, regularly scheduled meeting minutes. Mr. Ostmann seconded the motion. Roll call vote: Mr. DeMichael aye, Mr. Ostmann aye and Mr. Jarrett abstain.

Mr. DeMichael motioned to approve the minutes of the records commission meeting on April 9, 2015. Mr. Ostmann seconded the motion. Roll call vote: Mr. DeMichael aye, Mr. Ostmann aye and Mr. Jarrett abstain.

OLD BUSINESS

Speed Study – Foote Road

Mr. DeMichael said Trustees received a letter from the County Engineer and were told the speed limit would not be changed. A speed study was done in 1982 and the study warranted the speed to be at 45 MPH. The speed limit on Foote Road currently is 40 MPH.

Remsen Building Roof and Other Issues

Mr. DeMichael tabled the Remsen building issues. Road Foreman Miller is out of town so we will wait for the other quotes he is getting.

Administration Copier

Mr. DeMichael tabled the administration copier until the Prosecutor's comments have been reviewed regarding the COM DOC lease.

OTHER BUSINESS

Stops and Approaches Training Request for Sgt. Zieja

Mr. Ostmann motioned to approve an appropriation to attend a meeting or a seminar and it is put on by OPATA. It is Stops and Approaches. It is for update training for Sgt. Zieja. Total amount is \$65.00. Mr. DeMichael seconded the motion. Mr. Jarrett asked where it was held and was told Richfield and the training will be passed on to the other officers. Voting aye thereon: Mr. Ostmann, Mr. DeMichael and Mr. Jarrett.

Respectful Internment Preservations – Weymouth Cemetery

Mr. Ostmann motioned to approve a purchase order requisition for Respectful Internment Preservations. It's for \$11,650.00 and the services to be completed at the Weymouth Cemetery. Mr. Jarrett seconded the motion. Mr. DeMichael asked for his memory to be refreshed regarding this. Mrs. DeHoff said it was started last year and the Mr. Russell had surgery so he couldn't finish. His purchase order was closed out. He can now continue the work so a new purchase order is needed. Voting aye thereon: Mr. Ostmann, Mr. DeMichael and Mr. Jarrett.

Mechanical Systems – Police Department

Resolution #04232015-014

Mr. Ostmann motioned to pass a resolution for a purchase order requisition for Mechanical Systems out of Ravenna and this is repair roof top units in the Police Department in the amount of \$3,294.00. Mr. Jarrett seconded the motion. Mr. Ostmann asked if that would be the end of it and was told it was. Mrs. DeHoff said the then and now was to get it running and this PO was to fix it. Voting aye thereon: Mr. Ostmann, Mr. Jarrett and Mr. DeMichael.

City of Medina Dispatch for 2015

Mr. DeMichael motioned to approve a purchase order requisition for the City of Medina as the vendor, total amount \$74,696.00. This is for 2015 Police and Fire Dispatch services provided by the City of Medina Police Department per agreement passed by Medina City Council on the 10th of December 2012. Mr. Jarrett seconded the motion. Mr. Jarrett asked when the contract would be up for renewal. Chief Arbogast said the contract will be up this year and negotiations will be started shortly. Mr. Jarrett asked if the departments were happy with the dispatch service and Chief Arbogast said yes as long as they don't gouge us. Mr. Jarrett asked why they switched from the Sheriff's Office twelve years ago and Chief Arbogast said because of the cost and with the additional money they saved they were able to hire a full time police officer. Mr. Jarrett asked if the City of Medina had today's technology and was told yes the same as the Sheriff's Department and it is compatible. Chief Crumley said the contract should be looked at closely to be sure it specifies how many dispatchers would be on the console. Voting aye thereon: Mr. DeMichael, Mr. Jarrett and Mr. Ostmann.

REPORTS

Department Reports

Mr. DeMichael motioned to approve the departmental reports for March 2015. Mr. Ostmann seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Ostmann and Mr. Jarrett.

Weymouth Preservation Society

The plant sale will be May 9, 2015, from 9am to 1 pm. Mrs. Gardner said people have reported big holes in the big circle by Creative Housing. Mr. DeMichael said Denny is aware of it and it is on his to do list.

REPORTS CON'T

Office for Older Adults

Mrs. Gardner said Senior Day is May 19 from 9am to 1pm at the Medina County Fairgrounds. The cost is \$3.00 and the theme is Alice in Wonderland. If you want to attend please call 330- 723-9518.

Western Reserve Land Conservancy

Mrs. Gardner said the Medina/Summit Western Reserve Land Conservancy will be having a free membership drawing and also an anonymous member will pay half of a new membership at their open house May 2, 2015, from 10 am to 2 pm. A gentleman was pleased with pick it up day and how well organized it was. Mr. Ostmann said if only we could get people to stop throwing their trash out. Mr. Jarrett said Laurie, Denny and the Road crew and the Fire Department have done a good job on pick it up day. Mrs. Shoemaker said it does make a difference and they have seen improvements over the years on the roads.

DEPARTMENT COMMENTS

Zoning Department

Mrs. Ridgley asked for permission to waive the fees for directional signs for the businesses that will be affected by the road widening due to ODOT not putting the business names on the signs they are providing. Mr. Jarrett motioned that he is 100% in favor of waiving those fees. Mr. DeMichael seconded that motion. Voting aye thereon: Mr. Jarrett, Mr. DeMichael and Mr. Ostmann. Mr. Ostmann asked if they will take the signs down when the widening is finished and that there will no inflatables or winky blinky's. Mrs. Ridgley said they will still need a permit so they can keep track of who has the signs.

Police Department

Chief Arbogast met with ODOT and the five (5) major contractors and they found that the problem is lack of coordination among them. The biggest problem is that the intersection sensors in the street for the traffic light were not working properly because the turn lane was made into a through lane. The contractors were told not to block the sensors so the lights can function. We are working with them on this issue.

Chief Arbogast said they are in the process of preparing the documents to file with Municipal Court on the Parking Violations Bureau. The Court requires a copy of the ticket. A proof is being made and it will be submitted to Municipal Court.

A Root Middle School student and member of P.A.L., Trevor Satterwaite, has organized a walk called "Sea of Blue" to be held on May 16, 2015. The walk will start from Medina High School to the square where there will be a rally for students and Police Officers. Our Police Department will participate. There will be games and drawings.

Chief Arbogast pointed out that there are people in this community who do not think we have a drug problem but we have a serious heroin epidemic. In a twenty-one (21) hour period Medina City had three (3) heroin overdoses between Saturday and Sunday. There was a heroin overdose and they used Nar-can which saved the individual while his friend was screaming "save my friend". Later that day the friend doing the screaming overdosed on heroin. They charge the individuals to get them into re-hab. That particular individual had just come out of rehab.

Mr. Ostmann said the sensors in the road for the traffic light do not pick up motorcycles and he asked if he would get a ticket if he turned left on red. Chief Arbogast said they still don't pick up motorcycles but that technology is being worked on.

Special Events Coordinator

Mrs. Shoemaker said Linda DeHoff and Don Kuenzer were a huge help in setting up for the Pick-it-up-Day event, registering people and handing out t-shirts. She said Toss-ur-Trash Day was a huge success. It was bumper to bumper from 7:45 am until 3:15 pm with people bring in their trash. She said 95% of the people were grateful and patient. She said next year they will set it up differently so it moves faster. Mrs. Gardner said she would have picketed the fact that everything was going to a landfill. There is a place called Junk-Away who will charge but they will come and take the recyclables away.

Zoning

Mrs. Strogan, Zoning Chairperson, said we have four (4) active subdivisions in the Township and all the developers have been cooperative in meeting Township requirements. Mr. Ostmann asked that Ryan Homes cul-de-sac be put on the agenda for the next meeting.

3111 Champions Way Driveway in Trophy Club Subdivision

Mr. DeMichael said there is a driveway at 3111 Champions Way in Trophy Club Subdivision. He asked Mr. Jarrett and Mr. Ostmann if they wanted to look at it or just go with the County Engineers suggestion. The problem is the new driveway was poured, without a permit, and the driveway slopes pretty hard down the road and there isn't a drain or a trench and the water is just going to go all to the road. The county told the owners they want them to have a drain. The Trustees would need to accept the driveway as it is and accept liability for it or let the county send a letter stating they have to put in a drain.

3111 Champions Way Driveway in Trophy Club Subdivision Con't

Mr. Ostmann said it is running into the street now and freezing he assumes. Mr. DeMichael said yes. Mr. Jarret asked if the issue is with the runoff from the drive to the street and don't we have that issue throughout the entire Township the same situation that's on paved surface? Mr. DeMichael said they didn't get a permit and generally when you get a permit for a driveway that is sloped as hard as this one there will have to be a drain or a trench built into it. It will be fixed at the homeowner's expense. The gentleman from the County said he stopped the concrete man and told him it would have to be fixed and he went ahead and poured the driveway anyway. The Trustees agreed to let the County do what it needs to do.

Paving of Huffman Road

Mr. DeMichael said we received the Engineer's estimate for the paving of Huffman Road. They broke it down into two (2) sections: Huffman Road between Rensen and Fenn and Huffman Road between Fenn and Route 3. Mrs. DeHoff said we have \$205,000.00 and that would wipe out what we have in MVL, gas tax and permissive tax. She said we have already moved \$200 plus from the general fund for Road and Bridge. Mr. Ostmann said the engineer's estimate is always high. Mrs. Stogin said Ryan Homes will be putting their infrastructure in for the development on Huffman Road and Route 3 so it would be wise for the Trustees to wait before repairing that section of Huffman Road.

Mr. DeMichael motioned to move forward with proposal number one (1) which is the Rensen to Fenn section of Huffman Road and by moving forward having it in the paper and on their website by May 7th in order to meet the deadline of May 21st and then bids can be opened on the 21st, 4pm deadline on the 21st. So the bids can be opened on the 21st. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Jarrett and Mr. Ostmann.

Paving of Foskett Road with Brunswick Hills

Mr. Jarrett spoke with Brunswick Hills Township and they are excited about doing Foskett Road in 2016. We are looking for any type of grant. Mrs. DeHoff said with using monies like this she suggests Trustees consider putting a road levy on the ballot. She is creating a spread sheet showing exactly what has been taken out of the general fund for the Road and Bridge fund and what our local government funding has been the past few years so they can see we cannot continue to take three (3) and (4) hundred thousand dollars from the general fund.

Cook Road Shoulder and Guard Rail

Mr. DeMichael spoke with Denny Miller about Cook Road and just beyond the bridge it is very narrow when you go up the S curve. It is pretty dangerous. The county was looking at it and made the suggestion that we not doing anything to it unless we are going to correct it according to ODOT standard. We talked about applying for an OWPC grant but in order to do that we would have to secure the right of way from the homeowner to remove trees and install a guard rail. Mr. DeMichael spoke with Dan Becker from the County and he would like to meet them on May 7 at 4:30 pm. Mr. DeMichael will verify it with Mr. Becker and then we could advertise it. Mrs. Gardner said the Preservation Society wants to make it a covered bridge. Chief Arbogast will have a traffic count done for that road. Chief Crumley said a covered bridge would hamper rescue and fire vehicles.

NEW BUSINESS

Zoning Book Re-Typing Outsourcing

Mrs. Shoemaker asked trustees for permission to outsource the re-typing of the Zoning Book.

PUBLIC COMMENT

Mr. DeMichael motioned to open the floor for public comment. Mr. Ostmann seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Ostmann and Mr. Jarrett.

Sally Gardner (3333 Foskett Road) said the drawings in the Zoning Book need to be fixed and Mrs. Shoemaker said they already said that. Mrs. Gardner said the newsletter opt out is still on the website and Mrs. Shoemaker said it has already been taken care of. Mrs. Gardner reminded people to vote May 5.

Mr. DeMichael motioned to close the floor for public comment. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Jarrett and Mr. Ostmann.

OTHER BUSINESS

SPCA Humane Rescue Team Calendar Fundraiser

Mr. Jarrett said the Medina County SPCA Humane Rescue Team has invited our Police Department to be pictured on one of the months for the SPCA fundraiser calendar honoring area first responders. The calendars will go on sale September 11 and the cost is \$20.00. Mr. Jarrett motioned to give the approval for the Police Department to participate with the calendar event with the Humane Rescue Team. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Jarrett, Mr. DeMichael and Mr. Ostmann.

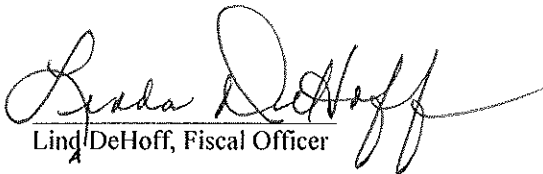
Blakslee Park ADA Restrooms and Concession Stand

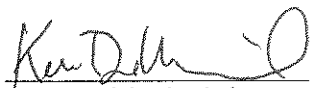

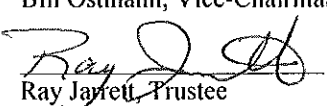
Mr. Jarrett said we have final drawings for the Blakslee Park ADA restrooms and concession stand. Since we have the drawings we need to move forward on this. Mr. Jarrett motioned to authorize our Fiscal Officer to start applying for the 2015 Community Development Block Grant application. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Jarrett, Mr. DeMichael and Mr. Ostmann. Mr. Jarrett said this is just for Mrs. DeHoff to apply for the grant. We don't know if or what amount we will receive. He thanked Mrs. DeHoff for pursuing this shovel ready project.

Executive Session for Potential Sale of Real Property

Mr. DeMichael motioned to go into Executive Session with the three (3) Trustees and the Fiscal Officer for potential sale of real property. Mr. Ostmann seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Ostmann and Mr. Jarrett. The Board entered into Executive Session at 8:27 pm. Mr. DeMichael motioned to reconvene from our Executive Session at 8:58 pm where we were in talking about potential sale of real property with the three (3) Trustees and Fiscal Officer. No decisions were made. Mr. Ostmann seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Ostmann and Mr. Jarrett.

Mr. DeMichael motioned to adjourn the meeting at 8:59 pm. Mr. Ostmann seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Ostmann and Mr. Jarrett.


Linda DeHoff, Fiscal Officer


Ken DeMichael, Chairman

Bill Ostmann, Vice-Chairman

Ray Jarrett, Trustee



Medina Township

From the Office of Zoning Inspector
Medina Township Hall
3799 Huffman Road
Medina, OH 44256

ZONING REPORT for - March-2015

Date: Thursday, April 09, 2015

Calia

MONTHLY TOTALS FOR March 2015

4	Single Family/ Detached Cluster
4	Change of Use
0	Pool
0	Shed
2	Deck
3	Res Addition
0	Turndown
2	Seasonal
11	Signs

26	TOTAL PERMITS	TOTAL VALUE:	\$3,144,000.00
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Fees collected on permits total excluding signs:

Fees collected on sign permits:	\$4,366.60
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TOTAL PERMIT FEES COLLECTED:	\$4,916.60
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Fees collected if March 2015 for Zoning Commission Agenda	\$200.00
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Fees collected if March 2015 for BZA Agenda	\$200.00
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GRAND TOTAL FEES COLLECTED:	\$5,116.60
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<u>ID#</u>	<u>Event Type</u>	<u>Description</u>	<u>Event Count</u>	<u>Unfnd Count</u>	<u>Open Count</u>	<u>Closed Count</u>	<u>No Dispo Count</u>
1	12B	Alarm	46	0	0	2	44
2	15	Warrant Service	4	0	1	1	2
3	2	MVA No Injuries	16	0	3	8	5
4	20	Domestic	3	0	0	2	1
5	24A	Drugs	1	0	0	1	0
6	26	Disturbance/Fight	5	0	0	3	2
7	2812BR	Fire Alarm-Residential	1	0	0	0	1
8	28CF	Fire-Chlmney	1	0	0	0	1
9	28G	Fire-Grass/Brush	1	0	0	0	1
10	28SR	Fire-Structure, Residential	1	0	0	0	1
11	28V	Fire-Vehicle	4	0	0	1	3
12	2A	MVA - Assist No Crash Report	2	0	0	2	0
13	36	Theft	7	0	1	5	1
14	38	Missing Person	2	0	0	1	1
15	4	MVA With Injuries	7	0	2	1	4
16	48A	Sex Offense	2	0	2	0	0
17	55	COP	114	0	0	2	112
18	55B	Business Check	36	0	0	0	36
19	55T	COP-Traffic Enforcement	11	0	0	0	11
20	55V	House Check	54	0	0	5	49
21	56	Stolen Vehicle	1	0	0	0	1
22	60	Suspicious Person	4	0	0	1	3
23	6060A	Suspicious Person & Vehicle	15	0	0	3	12
24	60A	Suspicious Vehicle	13	0	1	2	10
25	60B	Suspicious Activity	3	0	0	3	0
26	72	Lockout	13	0	0	0	13
27	8	Assault	1	0	0	1	0
28	911HANG	911 Hang Up	5	0	0	0	5
29	911MIS	911 Misdial	9	0	0	2	7
30	911OPEN	911 Open Line	2	0	0	0	2
31	ABDOM	Abdominal Pain	1	0	0	0	1
32	ABV	Abandoned Vehicle	1	0	0	0	1
33	ACCDAMGE	Accidental Damage	2	0	0	1	1
34	AGENCY	Agency Assist	21	0	0	2	19
35	ANIMAL	Animal Complaint	6	0	0	2	4

Run: 4/01/2015
11:03AM

Medina Township Police Department
EVENT CLASS STATS 3/01/2015 To 3/31/2015

Page: 2

<u>ID#</u>	<u>Event Type</u>	<u>Description</u>	<u>Event Count</u>	<u>Unfnd Count</u>	<u>Open Count</u>	<u>Closed Count</u>	<u>No Dispo Count</u>
36	BC	Building Check	38	0	0	0	38
37	BREATHE	Breathing	4	0	0	0	4
38	CHEST	Chest Pain	6	0	0	0	6
39	CIT ASST	Citizen Assist	22	0	1	8	13
40	CONVULS	Convulsions/Seizures	2	0	1	0	1
41	DAMAGE	Criminal Damage	1	0	0	0	1
42	DAV	DAV-Disabled Vehicle	23	0	0	0	23
43	DEBRIS	Street Obstruction	5	0	0	0	5
44	DIABETIC	Diabetic Problem	1	0	0	0	1
45	ESCORT	Escort-General	3	0	0	0	3
46	ESCPRI	Escort-Prisoner	2	0	0	0	2
47	FALL	Fall	8	0	0	1	7
48	FAW	Fire Alarm-Fire/Water Nursing, Hosp	1	0	0	0	1
49	FRAUD	Fraud	20	0	8	8	4
50	HARASS	Harassment	1	0	1	0	0
51	INVALID	Invalid Assist	1	0	0	0	1
52	LITTER	Littering	1	0	0	0	1
53	MISCHIEF	Criminal Mischief	1	0	1	0	0
54	MVAPP	MVA-PP No Injury	3	0	1	0	2
55	NEGLECT	Child Neglect	1	0	0	1	0
56	ODORO	Fire-Odor Invstgtn, Outside Structu	1	0	0	0	1
57	PARK	Parking Complaint	6	0	0	1	5
58	PARK-V	Parking Violation	1	0	0	1	0
59	PREG	Pregnancy / Childbirth	1	0	0	0	1
60	PROPERTY	Property-Found/Lost	4	0	2	1	1
61	SICK	Sick Person	5	0	0	0	5
62	STROKE	Stroke	2	0	0	0	2
63	SUSP GEN	Suspicious	1	0	0	1	0
64	TPOCPO	Violation TPO/CPO	1	0	1	0	0
65	TRAFFIC	Traffic Complaint	20	0	1	1	18
66	TRAUMA	Traumatic Injuries	1	0	0	0	1
67	TRES	Trespass	2	0	0	0	2
68	TS	Traffic Offense	218	0	1	25	192
69	UNCON	Unconscious / Fainting	5	0	0	0	5
70	WELFARE	Welfare Check	5	0	1	1	3

Run: 4/01/2015
11:03AM

Medina Township Police Department
EVENT CLASS STATS 3/01/2015 To 3/31/2015

Page: 3

<u>ID#</u>	<u>Event Type</u>	<u>Description</u>	<u>Event Count</u>	<u>Unfnd Count</u>	<u>Open Count</u>	<u>Closed Count</u>	<u>No Dispo Count</u>
71	WIRES	Lines Down	2	0	0	0	2
<hr/>							
Grand Totals:			834	0	29	100	705

Medina Township Fire Department March 2015 Activity Report

[illegible]

Medina Township Service Dept . March 2015 Report

- Plow and salt roads
- Cold patch roads
- Repair plow damage along roads
- Check water usage issue @ Weymouth building
- Change garage door opener at Fire station 1
- Repair plow trucks as needed
- Pick-up plow markers along roads
- Work on baseball and soccer schedule
- Clean off catch basins for rain storms
- Inventory new signs

Report submitted By : Denny Miller Road Foreman