

**RECORD OF PROCEEDINGS
MINUTES OF REGULAR MEETING
FEBRUARY 26th, 2015
7:00 PM**

The Medina Township Board of Trustees met in regular session at the Medina Township Hall on February 26th, 2015, to conduct the business of the Township. Chairman DeMichael called the meeting to order at 7:36 pm with the following Trustees in attendance: Ken DeMichael, Bill Ostmann and Ray Jarrett. Also in attendance were the Fiscal Officer, Fire Chief, Police Chief, Road Foreman and the general public.

Roll Call

Mr. DeMichael asked for a roll call of all members present. Trustees present were Mr. DeMichael, Mr. Ostmann and Mr. Jarrett.

Heidi Matthews – Constituent Service Director from Congressman Jim Renacci' s Office

Heidi Matthews, representative for Congressman Jim Renacci, said she was asked by the Congressman to visit townships within his district to highlight some of the services provided in his District Office such as veterans services, Medicare and social security issues, passport issues, immigration issues and tours of Washington D.C. She presented Trustees with a letter and brochure from Congressman Renacci's Office.

Executive Session to Discuss Employee Compensation

Mr. DeMichael motioned to go into Executive Session with the three (3) Trustees, Fiscal Officer, Police Chief, Mike Esposito and Robin Bell to discuss employee compensation. Mr. Ostmann seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Ostmann and Mr. Jarrett. The Board entered into Executive Session at 7:39 pm. Mr. DeMichael motioned to reconvene from Executive Session at 8:29 pm where we were discussing employee compensation with the three (3) Trustees, the Fiscal Officer and Mr. Esposito and Ms. Bell. No decisions were made during that meeting. Mr. Ostmann seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Ostmann and Mr. Jarrett.

Fund Balance Adjustments

Mr. DeMichael motioned to accept the post fund balance adjustments as presented dated 2/22/2015. Mr. Ostmann seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Ostmann and Mr. Jarrett.

2015 Budget Permanent Appropriations Resolution

Resolution No. 02262015-008

Mr. DeMichael motioned to accept the proposed 2015 permanent appropriations. I have in front of me a six (6) page document. Mr. Ostmann seconded the motion. Mr. DeMichael said the document will be incorporated by reference. Mr. Jarrett wanted to commend the Fiscal Officer for putting this together and creating another section to explain some of the line items. Mr. DeMichael seconded that comment. Voting aye thereon: Mr. DeMichael, Mr. Ostmann and Mr. Jarrett.

THEN AND NOW PURCHASE ORDERS

South of the Square Repair to Police Car #4

Mr. DeMichael motioned to approve a then and now purchase order for South of the Square Collision Center, total amount \$2,211.70. Mr. Ostmann seconded the motion. Mr. DeMichael said this is for an emergency repair to car # 4 for an accident. Voting aye thereon: Mr. DeMichael, Mr. Ostmann and Mr. Jarrett.

South of the Square Repair for Police Car #4

Mr. DeMichael motioned to approve a then and now purchase order for South of the Square Collision Center, total amount \$3,438.67. This is for emergency repairs to Police car #4. Mr. Ostmann seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Ostmann and Mr. Jarrett.

TM2/26/15

THEN AND NOW PURCHASE ORDERS CON'T

Across the Street Productions – Instructor Support for Fire Department

Mr. DeMichael motioned to approve a then and now purchase order for Across the Street Productions. This is for instructor support renewal training for the Fire Department, total amount \$2,304.00. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Jarrett and Mr. Ostmann.

OTHER BUSINESS

Accounts Payable

Mr. DeMichael motioned to approve accounts payable checks #26025 through #26069 total amount of \$113,526.97. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Jarrett and Mr. Ostmann. Mr. DeMichael said the representative from Frontier is looking into plans to try to reduce our phone rates, but he does not have an answer as of this date.

Approval of Payroll

Mr. DeMichael motioned to approve payroll checks #19806 through #19857 total amount of \$50,911.90 with \$6,576.78 being deferred. Mr. Ostmann seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Ostmann and Mr. Jarrett.

Approval of Minutes

Mr. DeMichael motioned to approve the minutes for our regularly scheduled meeting on February 11, 2015, and the budget workshop/general business meeting on February 19, 2015. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Jarrett and Mr. Ostmann.

OLD BUSINESS

Speed Study-Foote Road

This was tabled until we hear from the County Engineer.

SPCA Contribution for 2015

Mr. Jarrett motioned that we donate \$1,500.00 to the custody of the SPCA. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Jarrett, Mr. DeMichael and Mr. Ostmann.

Weymouth Preservation Society Roof

The Weymouth Preservation Society Roof was tabled.

Issues at Remsen Building

Mr. DeMichael and Trustees received an e-mail from Ian Jones of Medina Soccer Association with questions about the Remsen Building. They will ask Dianne DiPasquale-Hagerty, Ian Jones and Susan McKiernan to attend the Trustees meeting on March 12, 2015. The snow plowing issue will be discussed at that time.

PURCHASE ORDERS AND TRAINING REQUESTS

Cuyahoga Community College – Kayleigh Brown – Fire Department

Mr. Jarrett motioned to appropriate for our purchase order in the amount of \$3,000.00. Vendor information is, Cuyahoga County College. This is for Kayleigh Brown to attend the Firefighter II course. This is the one we tabled last Trustees meeting; we have all the documentation for the records so this is before us again. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Jarrett, Mr. DeMichael and Mr. Ostmann.

TM2/26/15

PURCHASE ORDERS AND TRAINING REQUESTS CON'T

2015 Administrative Assistants Conference – Julie Riffle – Fire Department

Mr. Jarrett motioned to appropriate \$475.00 for Julie Riffle to attend the 2015 Administrative Assistants Conference down in Columbus on April 23 and 24 and this will help her become more productive and efficient through her daily job duties. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Jarrett, Mr. DeMichael and Mr. Ostmann.

Medina Co Emergency Services Conference – Jonathan DeVault and Taylor Likowski – Fire Department

Mr. Jarrett motioned to appropriate \$170.00 for Jonathan DeVault and Taylor Likowski to attend the March 28 Medina County Emergency Services Conference in Medina Ohio at the High School. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Jarrett, Mr. DeMichael and Mr. Ostmann.

Chiefs In-Service – David Arbogast – Police Department

Mr. Ostmann motioned to appropriate \$499.00 for Chief's In-Service Seminar in Columbus, Ohio on April 26 through 28. This is for professional development for Chief Arbogast. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. Ostmann, Mr. Jarrett and Mr. DeMichael.

Department Reports

Mr. DeMichael said all the reports from the departments for December 2014 and January 2015 are here. Mr. DeMichael motioned to approve and accept those reports. Mr. Ostmann seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Ostmann and Mr. Jarrett.

Weymouth Preservation Society Report

Susan McKiernan said the parking is much better on Myers Road and she thanked the Trustees and Mr. Jones for their help. The damaged walls were repaired and they look great. They have been closed January and February cleaning and setting up new exhibits and will reopen in March.

Office for Older Adults

Sally Gardner reported that the AARP is still taking appointments for tax preparation. The new newsletter is available. You can call for a copy or read it on their website. There will be a human services levy on the May ballot for the Adam Board, Job and Family Services, Children Services and the Office for Older Adults.

DEPARTMENT HEAD COMMENTS

Police and Fire Departments

Chief Arbogast said Yours Truly Restaurant is having problems with employees from the other businesses parking in the back of the plaza. Chief Arbogast and Chief Crumley have inspected the area and said this is creating a safety hazard. Chief Crumley said there is no room for a fire truck to get back there in an emergency. Chief Crumley and Chief Arbogast have been working together to set up a fire lane. We do not have a traffic bureau so it will be difficult to enforce the issue. The owner of Yours Truly has spoken to the other tenants but they don't want to cooperate. They will have Mrs. Ridgley contact the person who manages that plaza and inform them of the problem.

Fire Department – Grant Loeding and Mason Barnes

Chief Crumley removed Grant Loeding as a part-time employee from the Fire Department due to his being hired with Hinckley Fire Department and presented Mason Barnes as a new Firefighter. Mrs. DeHoff said we did an abstract on Grant Loeding that cost \$8.50.

TM2/26/15

DEPARTMENT HEAD COMMENTS CON'T

Acting Officer Pay

Chief Crumley had requested Trustee approval to pay his regular Firefighters who act in a leadership position Acting Officer Pay while staffing the station. He added a line stating "the pay would be done once a year at the end of the year" and presented a sample document showing the hours two of the firefighters put in acting as crew leader.

Mr. DeMichael asked if the Firefighters had time to dig out a fire hydrant that was buried in the snow for a senior citizen who can't shovel it out herself and Chief Crumley said it is not their responsibility but he will have the crew on duty do it tomorrow.

Mrs. DeHoff asked if the Firefighters who will be receiving acting officer pay be someone who puts in more than one hour per month and the Chief said yes. She would also like the last pay of the year to be the first pay in December.

Mr. DeMichael motioned for our fire department Acting Officer Pay during scheduled staffing hours if an officer has not signed up to work and the position of crew leader must be filled by a firefighter that that firefighter will receive the base pay of a first year (1st) Lieutenant for the hours he or she works as the crew leader. The pay will be done once a year at the end of the year. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Jarrett and Mr. Ostmann.

Fire Hydrant Snow Removal

Trustees asked that a request be put on the website asking residents to please remove the snow around their fire hydrants for safety reasons.

Lamphears Mowing Contract

Mr. Miller, Road Foreman, asked if the Trustees will consider extending the lawn care contract with Lamphears one more year because of the difficulty in showing what needs to be mowed due to all of the snow. Lamphears price will be the same and he will also mow the new Police station. Mrs. DeHoff asked if Mr. Miller could get a price from them for mowing the Remsen Building. Mrs. McKiernan said Lamphears does a good job of the cemetery. Mr. Jarrett said they will need a contract.

Debbie Drive

Mr. DeMichael received a complaint from a resident about vehicles parking on Debbie Drive. Mr. Miller said it also makes it difficult to plow the road. Chief Arbogast said Police cannot ticket or tow the vehicles because the municipal court will not take parking tickets and that the Trustees would have to revisit starting a parking violations bureau. Mr. Jarrett asked if we could get an agreement with Montville to join their division. Chief Arbogast said we could not use the facility of Montville or Montville tickets because the jurisdiction is Medina Township.

Salt Supply

Mr. Miller said he has 200 tons salt on hand and 200 tons ordered.

Resolution for Solid Waste Management

Mr. DeMichael said we are waiting for a resolution from Amy Lyons-Givens. This item was tabled.

PUBLIC COMMENT

Mr. DeMichael motioned to open the floor for public comment. Mr. Ostmann seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Ostmann and Mr. Jarrett.

Susan McKiernan (3306 Old Weymouth Road) said Rick Davidson and Brian Davis have purchased the old store and are restoring it. They have donated the trough property to the Preservation Society. Mr. Jarrett asked what March 7 was and Mrs. McKiernan said it is really a thank you for the donors and dues paying members but you are welcome to come to the pot luck dinner at 6:30. Please RSVP if you are coming and bring a desert.

TM2/26/15

PUBLIC COMMENT CON'T

Sally Gardner (3333 Foskett Road) questioned the purchase order for South of the Square Collision and was told it was for two (2) accidents with the same police car, fortunately no one was hurt. She also said she was disappointed in the amount of money the Trustees donated to the SPCA.

Jim Traynor (4004 Remsen Road) thanked the Trustees and Alliss Strogin for passing the Comprehensive Plan.

Mr. DeMichael motioned to close the floor for public comment. Mr. Ostmann seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Ostmann and Mr. Jarrett.

OTHER BUSINESS

Executive Session to Discuss Employee Compensation

Mr. DeMichael motioned to go into Executive Session, and I'm not sure with who, with the three Trustees, the Fiscal Officer and Alliss Strogin for employee compensation. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Jarrett and Mr. Ostmann. The Board entered into Executive Session at 9:33 pm.

Mr. DeMichael motioned to come back from Executive Session where the three Trustees, the Fiscal Officer and Alliss Strogin were meeting regarding employee compensation. No decisions were made in that meeting. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Jarrett and Mr. Ostmann. The Board reconvened at 9:56 pm.

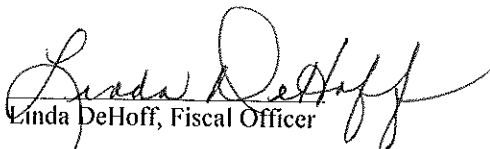
Additional Pay for Alliss Strogin

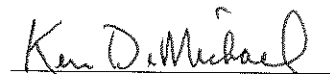
Mr. DeMichael motioned that for 2015, Zoning Commission Zoning Chairperson Alliss Strogin will be paid \$40.00 per meeting for zoning liaison approved concept meetings with developers or builders who are planning business with Medina Township. Mr. Ostmann seconded the motion. Mr. Jarrett asked if Mr. Ostmann was going to notify Mr. DeMichael and Mr. Jarrett of meetings he approves. Mrs. Strogin asked if this was from January 1, 2015, because she had four (4) meetings and the Trustees said yes.

Administration Copy Machine

Mrs. DeHoff said the Administration copy machine lease is up in July and the copier we have right now is terrible. The machine has been repaired twenty-eight (28) times in the five years (5) we have had it. Mrs. Goe has gotten three (3) quotes and after she checks references she will present them to the Trustees.

Mr. DeMichael motioned to adjourn the meeting at 10:01 pm. Mr. Ostmann seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Ostmann and Mr. Jarrett.


Linda DeHoff, Fiscal Officer


Ken DeMichael, Chairman


Bill Ostmann, Vice-Chairman


Ray Jarrett, Trustee

JAMES B. RENACCI
16TH DISTRICT, OHIO

COMMITTEE ON WAYS AND MEANS
SUBCOMMITTEE ON SOCIAL SECURITY
SUBCOMMITTEE ON
SELECT REVENUE MEASURES

Congress of the United States
House of Representatives
Washington, DC 20515-3516

328 CANNON HOUSE OFFICE BUILDING
WASHINGTON, DC 20515
(202) 225-3876

1 PARK CENTER DRIVE, SUITE 302
WADSWORTH, OH 44281
(330) 334-0040

7335 RIDGE ROAD, SUITE 2
PARMA, OH 44129
(440) 882-6779

February 26, 2015

An Open Letter to the Constituents of the 16th District of Ohio

Hello:

As your voice in Congress, my first priority is to be available to you. Feel free to call either my Ohio offices located in Wadsworth or Parma any time you have any questions or concerns. Your thoughts and opinions matter. As a former Mayor and Council President, I know firsthand the challenges cities and townships face today. If I can help, please let me know.

My district offices specialize in assisting constituents in wide variety of ways. For instance my staff is able to help with:

- Active Military and Veterans issues;
- Social Security and Medicare questions;
- Tax concerns with the Internal Revenue Service;
- Passport applications;
- Problems with federal agencies;
- Ordering a US Flag flown over the Capitol Building; and
- Tours of Washington, DC

In a word, please consider my office as a one-stop resource for you. If you would like to stay up to date with what I am doing in Washington, follow me on Facebook and Twitter to receive frequent updates.

It truly is an honor to serve as your representative.

Sincerely,



Jim Renacci
Member of Congress

MEDINA TOWNSHIP POLICE DEPT. INDEXED CRIMES 2014 VS. 2013

DESCRIPTION	2014	2013
BURGLARY	20	11
BREAKING AND ENTERING	01	01
BAD CHECKS	16	08
DISTURBANCE/FIGHT	87	80
THEFT	184	227
IDENTITY THEFT	1	00
SEX OFFENSE	6	6
SEX OFFENSE COMPUTER	2	6
ROBBERY	1	00
VANDALISM	12	16
HARASSMENT/PHONE-TEXT	24	18
CRIMINAL DAMAGE	24	27
SHOPLIFTING	8	21
DOMESTIC	27	22
STOLEN VEHICLE	4	3

TOTAL INDEXED CRIMES FOR 2014: 417

TOTAL INDEXED CRIMES FOR 2013: 446

Medina Township Service Dept. December 2014 Report

- Plow and salt roads
- Ditching on various roads
- Repair inlet catch basin at intersection on Monterey and Pinehurst Dr.
- Cold patch roads
- Received salt delivery of 95.81 tons
- Had bump temporarily repaired at new culvert on Remsen Rd.
- 1 burial at Medina Center Cemetery
- Clean-up downed trees and limbs from high wind storms
- Organized getting new streetlight installed at Rivendale and Fenn Rd.
- Start cleaning park equipment getting ready for service
- Attempted to have parking lot drain cleaned at Weymouth Building (failed due to pipe must be broken under parking lot)
- Move drug collection box to new Police station from Townhall Complex
- Install new mailbox for police station
- Oversaw some work done at new Police garage
- Install new 6 inch drain from new police garage to drainage area
- Move and assemble all exercise equipment from old Police station to new one
- Remove tree from front yard of new Police station that had gotten half blown down in storm

Report Submitted By : Denny Miller Road Foreman



Medina Township

From the Office of Zoning Inspector

Medina Township Hall
3799 Huffman Road
Medina, OH 44256

Date: Thursday January 15, 2015

ZONING REPORT for - Dec. 2014

MONTHLY TOTALS FOR Dec. 2014

1	Single Family
1	Change of Use
1	Res Addition
1	Deck&Pool
15	Signs

19	TOTAL PERMITS	TOTAL VALUE:	\$749,000.00
Fees collected on permits total excluding signs:			
Fees collected on sign permits:			\$1,058.60
TOTAL PERMIT FEES COLLECTED:			\$1,075.00
			\$2,133.60
Fees collected Dec. 2014 for Zoning Commission Agenda			
Fees collected Dec. 2014 for BZA Agenda			\$75.00
			\$275.00
			\$350.00
GRAND TOTAL FEES COLLECTED:			\$2,483.60

Respectfully Submitted,
Elaine Ridgley
Zoning Inspector

MEDINA TOWNSHIP BUSINESSES FOR 2014

23 - New Businesses/Change of Use
 2- Relocated Businesses in Medina Twp.
 1 - New Construction

PERMIT DATE	BUSINESS NAME	ADDRESS	
January	Mattress Firm	4055 Pearl Road	NB/C
	Dr. Polito	4071 N Jefferson	NB/C
February	Awesome Paws Pet Salon	3983 Pearl Road	NB/C
March	Prudential	3637 Medina Road	R
	Allce Training Institute	3613 Reserve Commons	NB/C
	New York Bagel Deli	3725 Medina Road	NB/C
	Cookie&Gilly Frozen Yogurt& Treat:	3725 Medina Road	NB/C
April	Gems Ect.	3739 Stonegate Drive	NB/C
	Medina Exteriors	4029 N Jefferson St.	NC
	Medina Co. Park District	Rivendale Dr.	NB/C
May	Diamond Insurance	3848 Medina Road	NB/C
	Discount Tire Outlet	4184 Pearl Road	NB/C
June	Arlen's Tack & Western	2759 Medina Road	NB/C
	High Sierra & Gift Co.	2993 Pearl Road	NB/C
	Carter Lumber Kitchen&Bath	3725 Medina Road	NB/C
July	Catholic Charities	4210 N Jefferson St.	NB/C
	Car Parts Warehouse	3663 Pearl Road	NB/C
August	Illes Architects	5000 Gateway Drive	R
	GHI Internet Services	3599 Reserve Commons	NB/C
	APPC Plumbing	3247 Pearl Road	NB/C
September	Percheron Field Services	5050 Victor Drive	NB/C
	JD Byrider	2825 Medina Road	NB/C
October	Sola Salon	5050 Victor Drive	NB/C
	State Farm	3985 Medina Rd.	NB/C
	Hope & Wellness	3443 Medina Road	NB/C
November	Endz Salon Sutures	3725 Medina Road	NB/C
December	None		

NB/C=New Business/Change of Use R=Relocation NC=New Construction
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MEDINA TOWNSHIP POLICE DEPT. INDEXED CRIMES 2014 VS. 2015

DESCRIPTION	ALL OF 2014	JANUARY, 2015
BURGLARY	20	02
BREAKING AND ENTERING	01	06
BAD CHECKS	16	01
DISTURBANCE/FIGHT	87	07
THEFT	184	013
IDENTITY THEFT	1	00
SEX OFFENSE	6	2
SEX OFFENSE COMPUTER	2	0
ROBBERY	1	01
VANDALISM	12	0
HARASSMENT/PHONE-TEXT	24	4
CRIMINAL DAMAGE	24	0
SHOPLIFTING	8	1
DOMESTIC	27	3
STOLEN VEHICLE	4	1

TOTAL INDEXED CRIMES FOR 2014: 417

TOTAL INDEXED CRIMES FOR 2013: 446

TOTAL YEAR TO DATE 2015: 41

Medina Township Service Dept. January 2015 Report

- Plow and salt roads
- Cold patch roads
- Repair trucks and equipment
- Schedule ballfields for 2015 season
- Repair mailboxes
- Received 669.64 tons of road salt
- Work on 2015 budget
- Clean up tree that was struck by a car on Yellowstone Drive

Report Submitted By : Denny Miller Road Foreman

Celia

Date: Thursday, February 12, 2015

Medina Township

From the Office of Zoning Inspector

Medina Township Hall

3799 Huffman Road

Medina, OH 44256

ZONING REPORT for - January 2015

MONTHLY TOTALS FOR January 2015

	Single Family/ Detached Cluster
	Change of Use
	Pool
	Shed
	Hot Tub/Deck
1	Res Addition
	Turndown
	Deck
4	Signs

5	TOTAL PERMITS	TOTAL VALUE:	\$20,000.00
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Fees collected on permits total excluding signs:

Fees collected on sign permits:

TOTAL PERMIT FEES COLLECTED:

Fees collected in January 2015 for Zoning Commission Agenda

Fees collected in January 2015 for BZA Agenda

	\$61.25
	\$325.00
	\$386.25
	\$125.00
	\$550.00
	\$675.00
	\$1,061.25

GRAND TOTAL FEES COLLECTED:

Respectfully Submitted,
Elaine Ridgley
Zoning Inspector

