

**RECORD OF PROCEEDINGS  
MINUTES OF REGULAR MEETING  
FEBRUARY 12<sup>TH</sup>, 2015  
7:00 PM**

The Medina Township Board of Trustees met in regular session at the Medina Township Hall on February 12<sup>th</sup>, 2015, to conduct the business of the Township. Chairman DeMichael called the meeting to order at 7:04 pm with the following Trustees in attendance: Ken DeMichael, Bill Ostmann and Ray Jarrett. Also in attendance were the Fiscal Officer, Asst. Fire Chief, Road Foreman, Zoning Inspector and the general public.

**Roll Call**

Mr. DeMichael asked for a roll call of all members present. Trustees present were Mr. DeMichael, Mr. Ostmann and Mr. Jarrett.

**Pledge**

Mr. DeMichael led the Pledge of Allegiance.

**Moment of Silence**

Mr. DeMichael asked for a moment of silence for our military personnel here and overseas.

**SITE PLANS**

**Elite Training Performance – Site – 3701 Pearl Road**

(Representative Lou Chronister 163 Bar Harbor Boulevard Medina, Ohio) Mr. DeMichael motioned to accept the recommendation of the Zoning Commission and approve the change of use for Elite Training Performance as presented. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Jarrett and Mr. Ostmann.

**Lavish Beauty Lounge – Site – 5007 Grande Shops Avenue**

(Representative Chris Herzwer, Zaremba Grand LLC 14600 Detroit Avenue Cleveland, Ohio) Mr. DeMichael motioned to accept the recommendation of the Zoning Commission and approve the change of use for Lavish Beauty Lounge at 5007 Grande Shops Avenue as presented. Mr. Ostmann seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Ostmann and Mr. Jarrett.

**Wal-Mart – Maintenance and Signage – 4141 Medina Road**

(Representative Brian Lorenz WD Partners 7007 Discovery Boulevard Dublin, Ohio) Mr. DeMichael motioned to accept the recommendation of the Zoning Commission and approve the maintenance and new signage for Wal-Mart located at 4141 Pearl Road for a total of 397.53 square feet which is a reduction from 437.5 square feet as presented. Mr. Ostmann seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Ostmann and Mr. Jarrett.

**OTHER BUSINESS**

**Amy Lyon-Galvin – Medina County Sanitary Engineer**

Amy Lyon-Galvin, Medina County Sanitary Engineer, informed the Trustees that the Medina County Commissioners and the Medina County Solid Waste District have been working on a bid strategy and objectives for future recycling operations in the county. Drop off recycling still continues at the Medina County Solid Waste Facility on Lake Road. The Commissioners and Sanitary Engineer are expanding their drop off recycling to include thirty-seven (37) other/additional county-wide single stream drop-off locations. Single stream defines all recyclable materials to be placed in one bin. Ms. Lyon-Galvin said, because of the population of the township she would like to place two (2) bins in locations of the Trustees choice. The Solid Waste District would maintain the bins and cleanup any and all overflow and ask that the township notify them if there are any problems. Mr. DeMichael asked when the bins would be available and was told the bins would be out sometime in April. Mr. Miller, Road Foreman, suggested a bin be placed in the parking lot at Blakslee Park.

**OTHER BUSINESS CON'T**

**Amy Lyon-Galvin – Medina County Sanitary Engineer Con't**

Mr. Miller also suggested placing a bin at the Police Station on Fenn Road. Mr. Ostmann suggested putting a bin at Plaza 71 for the convenience of residents at that end of the township. Mr. DeMichael and Mr. Jarrett feel the Police Department would not be a good location and will speak to Chief Arbogast. Mr. Jarrett asked if this was a long or short term solution and, if Commissioners come to a consensus then they address this issue, will the bins be removed from all locations. Ms. Lyon-Galvin said no, they are going through a solid waste plan update process which is usually a five-year plan and are changing the designation of how, as a solid waste district for the county, we meet our access goal which means we make recycling available to the entire community. We have done that through the Central Processing Facility because all the rubbish went to that facility. We are changing the programming so that this community drop off recycling bin program is our cornerstone program because our projections are demonstrating that we will be able to collect more recyclables through the community at a lesser cost. Mr. Jarrett said it was his understanding that this was going to be short term. Ms. Lyon-Galvin also said there is no cost to the Townships. Mr. Jarrett asked her to identify and give him the steps on the procedures on the proposed maintenance of the bins; when they are going to pick-up, who's going to make sure the facility is clean, when are they going to be there, after the items are picked up or will it be a week later before someone makes the rounds. Ms. Lyon-Galvin said they are finalizing the document and going out for bids. We have district personnel who will be making rounds to check the locations to be sure they are not being misused. Mr. Jarrett asked about the surrounding properties, will they clean up materials that are blowing on other properties. She said they are working on signage, insect control and litter. He asked if there will be a number to call if there is an issue with the bins and was told the number will be put on the bins. He asked how excessive amounts of complaints about the unsightly areas where these dumpsters are located going to be handled. She said they are expecting to be on top of these locations and not have unsightly areas. The District wants to have a good partnership with the entities and not create problems. Mr. DeMichael asked how she was going to communicate this information to the public and was told the information will be on their website. She would also like to go to the schools with this message and have the children bring the information home to their parents. Mr. Jarrett asked who would clean up a Haz-mat spill and was told they would. Don Kuenzer asked if there would be odor control because people may not clean out the bottles and/or cans. Ms. Lyon-Galvin hopes to educate the public on how to recycle. She asked that a resolution be passed just to memorialize their commitment to working with the county on siting the recycling bins. Mr. DeMichael asked if there would be a contract to sign and was told yes. Dianna Huffman said Plaza 71 would be a good place for a bin. Sally Gardner said if residents are using recyclable bins will the bills from the trash haulers be less. Ms. Lyon-Galvin said they have reduced the tip fee so they are hoping the trash haulers will lower their price but they have no control over that. Mr. Jarrett asked where the signs would be placed and all decided putting signs on the bins is the best. Mr. Jarrett asked if they were going to look at the different facilities where bins are placed and tally the tonnage of what is picked up at those places. Ms. Lyon-Galvin said yes that is how they will know if the program is successful. Mr. Jarrett asked if Medina Township would have a report stating how much refuse they had. Ms. Lyon Galvin said they could make it a competition and award the golden garbage can, it could be fun. They are looking to encourage recycling. Mr. Jarrett asked her to summarize the things they will accept (that information is on their website and see attached). Mrs. Gardner said the bins state what can be put in them.

Mr. DeMichael motioned to enter into an agreement with Medina County Solid Waste District and allow one of their recycle bins to be placed at our Blakslee Fields. Mr. Jarrett seconded the motion. Mr. Jarrett asked if we needed to enter into this agreement with the County Commissioners. Ms. Lyon-Galvin said she has been the representative working with the townships for this district and reports to the County Commissioners. Voting aye thereon: Mr. DeMichael, Mr. Jarrett and Mr. Ostmann.

**Mark Herwick – Homestead Insurance**

Mr. Herwick had told Trustees he would transfer the life insurance to Consumers Life but found their requirements would not allow the amount of insurance we have on our employees so we had to remain with Companion Life. Also, the orthodontics coverage was changed and it adversely affected one employee. The Trustees will have to discuss the issue it presents and make a decision. Mr. DeMichael said if you begin coverage isn't it an upfront thing with the orthodontics. Mr. Herwick said yes but the employee applied for the treatment before the new carrier was approved.

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**NEW BUSINESS**

**Waterline Discussion for Pearl Road and Grande Boulevard**

Mr. Miller spoke with Josh from the Sanitary Engineer's Office and Josh asked about open cutting at Grande Boulevard to relocate a waterline for the Route 42 project. Mr. Miller was concerned about the one swath cut creating a big dip in the road eventually. He suggested boring under Grande Boulevard but the Engineers are afraid the bore pit size, so close to 42, may create a hazard to the traveling public. They have decided to open cut it and then replace the entire pavement. Ms. Lyon-Galvin, Sanitary Engineer, said Josh is working with ODOT. She stated they are replacing the entire waterline on Fenn and replacing and relocating the entire waterline on Pearl to be relocated on the west side of Pearl under the new bike trail. Mr. Ostmann asked where it would begin on Pearl. She said they are covering both phases of ODOT's widening project. It will be the complete southern boundary of Phase two (2). Mr. Ostmann asked if it will be replacing the waterline on the corner of Fenn and Pearl and was told yes. Mr. Miller said a resolution is needed giving permission to open cut Grande Boulevard. Ms. Lyon-Galvin said to be sure the resolution states "it includes the full placement of the backside of that trench". Mr. DeMichael said we can have a resolution ready for our next meeting. Mr. Jarrett asked if the open cut pavement is concrete and was told yes. Mr. Jarrett asked if they were going to fill it with LSM and Ms. Lyon-Galvin said it was up to the Trustees. He also asked when they were going to start and she did not know.

**OTHER BUSINESS**

**Approval of Accounts Payable**

Mr. DeMichael motioned to approve accounts payable checks #25955 through #25983 total amount of \$35,939.44. Mr. Ostmann seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Ostmann and Mr. Jarrett.

**Approval of Accounts Payable**

Mr. DeMichael motioned to approve accounts payable checks #25984 through #26024 total amount of \$97,111.43. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Jarrett and Mr. Ostmann.

**Approval of Payroll**

Mr. DeMichael motioned to approve payroll checks #19695 through #19747 total amount of \$46,435.01 with \$5,228.97 being deferred. Mr. Ostmann seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Ostmann and Mr. Jarrett.

**Approval of Payroll**

Mr. DeMichael motioned to approve payroll checks #19748 through #19805 total amount of \$53,852.97 with \$7,357.54 being deferred. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Jarrett and Mr. Ostmann.

**Approval of January 2015 Bank Reconciliation**

Mr. DeMichael motioned to approve the bank reconciliation dated January 31, 2015 as presented.. Mr. Ostmann seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Ostmann and Mr. Jarrett.

**Approval of Minutes**

Mr. DeMichael motioned to approve the minutes from our Organizational and Regular Meeting on January 2, 2015, and our January 2, 2015, Public Hearing and our regularly scheduled meeting on January 15, 2015. Mr. Ostmann seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Ostmann and Mr. Jarrett.

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## **OLD BUSINESS**

### **Set Public Hearing Date for Comprehensive Plan Final Review**

Mr. DeMichael was out of town and was unable to attend the joint Zoning Commission/Steering Committee Meeting to review changes made by the Zoning Commission to the Comprehensive Plan. Mr. Jarrett said everything went well and he is ready to move forward with a public hearing at the Next Trustees Meeting on February 26 around 6:30 pm. Mr. DeMichael and Mr. Ostmann said that would be fine.

Mr. Jarrett motioned to set the public hearing date for the Comp Plan Final Review for February 26 at 6:15 pm. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Jarrett, Mr. DeMichael and Mr. Ostmann.

Mr. DeMichael asked if Brandi was going to come back for the public hearing and Mr. Ostmann said he doubted it. She will be typing the final plan. The minutes from the Zoning Commission Comprehensive Plan workshops have not been approved yet. Mrs. Shoemaker, Zoning Secretary, said the minutes would not be approved until March. Mr. DeMichael would like ample time for those minutes to be available before the meeting on February 26. Mr. Jarrett said they cannot release the minutes until they are approved. Mrs. Goe, Township Secretary, said she had a records request for all the meeting minutes that had to do with the Comprehensive Plan. Mr. Jarrett reiterated that the draft minutes could not be released until approved. Mrs. DeHoff said if the public is unable to view those to see what is going on isn't that not fair to the public. Mr. DeMichael said that is his concern and we have gone through all this and he would hate for one little glitch. Mr. Ostmann asked if we are prohibited from releasing drafts. Mr. Ostmann thinks a draft can be released as long as they are marked draft. The Prosecutor will be asked for his opinion. Mr. Ostmann said the public hearing can be reset at the February 19 meeting if necessary. The regular meeting will be re-advertised to include the public hearing.

### **Speed Study-Foote Road**

This was tabled until we hear from the County Engineer.

### **SPCA Contribution for 2015**

Mr. DeMichael had some questions regarding the SPCA invoice. Trustees will table this until the next regular Trustees meeting.

### **Weymouth Preservation Society Roof**

Mr. DeMichael said there is a leak in the roof at the Preservation Society and Ray had asked Denny to get quotes on replacing the roof. Mr. Miller was able to get one (1) quote but has been very busy with plowing and salting the roads. This will be tabled until Denny can get two (2) more quotes.

## **NEW BUSINESS**

### **Snow Removal at Remsen Building**

Mr. DeMichael spoke with Ian Jones, Medina Soccer Association, who said there is a problem with the snow removal that Medina Creative Housing is supposed to be providing. Mr. Miller, Road Foreman, spoke to Dianne DiPasquale-Haggarty, Director, who told him they only have to plow when there is an inch of snow. Mr. Miller said there has been snow more than an inch and it hasn't been plowed or salted. Mr. Jones of the MSA told Mr. Miller the plow will come in off Myers Road, make a couple of passes but won't salt or do the sidewalks. Mrs. DeHoff said Medina Creative Housing's rent is based on maintenance of the Remsen property. Mr. Ostmann said they have not been happy with anything Creative Housing is doing. When Ed Kerr, Asst. Road Foreman, sees that it has not been plowed, he calls Mr. Miller who has him plow and salt. Susan McKiernan, Weymouth Preservation Society, goes there every day and they have only done the sidewalks twice this winter. Mr. DeMichael said there are also parking issues due to the Medina Soccer Association so Trustees should reach out to Ian and Dianne regarding these issues. There is also a parking lot drain discharge issue that has to be resolved. This will be discussed at the February 26 meeting.

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## **THEN AND NOW'S, PURCHASE ORDERS AND TRAINING REQUEST**

### **Target Solutions – Fire Department**

Mr. DeMichael motioned to approve a then and now purchase order for Target Solutions Learning in Tampa, Florida. This is for training membership for the Fire Department, total amount is \$5,809.50. Mr. Jarrett seconded the motion. Asst. Chief Kasson said this is an online training program. Mr. DeMichael asked why it was a then and now and Mrs. DeHoff said when it was brought to the Trustees previously, paperwork was never provided so she could not make a purchase order. In the meantime they started training and received the bill so she then had to make a then and now. Voting aye thereon: Mr. DeMichael, Mr. Jarrett and Mr. Ostmann.

### **Medina Hospital**

Mr. DeMichael motioned to approve a then and now purchase order in the amount of \$10,000.00. This is for Medina Hospital LST for the balance of LST billing for December 2014. Mr. Jarrett seconded the motion. Mr. DeMichael asked if we were getting the reports. Mr. Jarrett said he has a meeting February 26 and will request the reports. Voting aye thereon: Mr. DeMichael, Mr. Jarrett and Mr. Ostmann.

### **Northern Ohio Arson Seminar – Gary Bromley**

Mr. Jarrett motioned to appropriate \$100.00 for Gary Bromley to attend the 2015 Northern Ohio Arson Seminar February 21 and 22 at Ashland University. This is for continuing education. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Jarrett, Mr. DeMichael and Mr. Ostmann.

### **April Business Solutions – Tables, Chairs and Racks for Fire Department**

Mr. Jarrett motioned for a purchase order requisition in the amount of \$6,115.00 for the Fire Department. Vendor information is April Business Systems and this is for fifty (50) stackable chairs, one (1) chair dolly, twelve (12) folding tables, two (2) folding table carts, and one (1) Safeco lectern. Also this includes shipping in that total. Mr. Ostmann seconded the motion. Mr. DeMichael asked what these were for. Asst. Fire Chief Kasson said they have taken over the Police Department and are using the large office for a training room. The smaller tables and chairs will enable them to seat more firefighters during training. Voting aye thereon: Mr. Jarrett, Mr. Ostmann and Mr. DeMichael.

Mr. DeMichael had questions regarding the purchase of these items when they are going to renovate the building and have to move everything again. Asst. Chief Kasson said they are items that can be taken to a new building or the current building.

### **Gear Grid Corporation – Turnout Gear Racks for Fire Department**

Mr. Jarrett motioned for a purchase order requisition in the amount of \$6,965.00. Vendor information is Gear Grip Corporation out of Forest Lake Minneapolis, Minnesota. This is for the gear racks for the firefighter's turnout gear. Mr. Ostmann seconded the motion. Voting aye thereon: Mr. Jarrett, Mr. Ostmann and Mr. DeMichael.

### **Wal-Mart – Three (3) T.V.'s for Fire Department**

Mr. Jarrett motioned in the amount of \$1,549.09 for the Fire Department. Vendor information is Wal-Mart in Medina Township. This is for two (2) Samsung 32" LED-LCD TV's, one (1) Samsung 55" LED Smart T.V. one (1) full motion wall mount kit and two (2) full motion wall mount kits. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Jarrett, Mr. DeMichael and Mr. Ostmann.

### **Cuyahoga Community College – Kayleigh Brown**

The motion for Cuyahoga Community College was withdrawn due to not having Ms. Brown's new hire documents

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## **THEN AND NOW'S, PURCHASE ORDERS AND TRAINING REQUESTS CON'T**

### **New Hires for Fire Department**

Mr. Jarrett announced the following new hires for the Fire Department: Mark Bazemore, full-time firefighter with Parma and has his FF2 and medic certification, Earl Grimm, full-time with Medina LST and has his FF1 and medic certification, Grant Loeding, has his FF2 certification and is taking basic EMT training, Kayleigh Brown currently enrolled in FF2 class at Tri-c. Mr. DeMichael asked how many are Township residents and how close do you have to live to join our department. Asst. Chief Kasson said there is no rule on where you live, you just have to be able to respond in a timely manner and he proceeded to say 1 lives in Montville, 1 in Sharon, 1 in Hinckley and 1 in Medina City.

### **Henderson Truck Equipment – Storm Guard for Road Department**

Mr. DeMichael motioned to approve a purchase order requisition for our Road Department. The vendor information is Henderson Truck Equipment. This is for one new storm guard. The total amount is \$800.00. Mr. Ostmann seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Ostmann and Mr. Jarrett.

### **Cargill Deicing Technologies – Road Salt**

Mr. DeMichael motioned for a purchase order requisition for our Road Department. Vendor is Cargill Deicing Technology for 240 tons of road salt. Total amount \$13,250.00 Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Jarrett and Mr. Ostmann.

### **Local Government Officials Conference – Fiscal Officer**

Mr. DeMichael motioned to approve \$850.00 to send our Fiscal Officer, Linda DeHoff, to the Local Government Officials Conference in Columbus, Ohio, April 1 and 2, 2015. Mr. Ostmann seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Ostmann and Mr. Jarrett.

### **OTOA Conference – Officer Nicholson**

Mr. Ostmann motioned to appropriate \$975.00 to send Officer Cliff Nicholson to continuing SWAT training. This is at the Kalahari Convention Center and it will be from 5/31/15 to 6/4/15. Mr. DeMichael seconded the motion. Mr. Jarrett asked if Officer Nicholson was currently on the SWAT team and was told yes. Voting aye thereon: Mr. Ostmann, Mr. DeMichael and Mr. Jarrett.

### **Emergitech Users Conference 2015 – Sgt. Zieja and Officer Bynum**

Mr. Ostmann motioned to appropriate \$1,700.00 for Sgt. Zieja and Officer Bynum to attend the Emergitech Users Conference 2015. This is in Double Tree Inn in Columbus, Ohio, and the dates are 4/27/2015 to 4/30/2015. We need to send two (2) people for our reporting and dispatch systems. We need two (2) people trained because we need a backup. Mr. Jarrett seconded the motion. Mr. Jarrett asked what the date was and was told April 27 to April 30, 2015. Voting aye thereon: Mr. Ostmann, Mr. Jarrett and Mr. DeMichael.

### **Amazon – Live Scribe Pen – Admin**

Mr. Ostmann motioned for a purchase order requisition for administration for one (1) 8GB Live Scribe Sky Wi-Fi Pro-pack Smartpen, one (1) year subscription to Evernote premium, two (2) ink cartridges, two (2) smart pen caps and micro USB cable for \$249.99. Mr. DeMichael seconded the motion. Mr. Jarrett asked what it does and was told it is a recoding pen. Voting aye thereon: Mr. Ostmann, Mr. DeMichael and Mr. Jarrett.

## **REPORTS**

### **Department Reports**

Department reports were tabled until the next regular meeting.

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## REPORTS CON'T

### Weymouth Preservation Society Report

Susan McKiernan said the soccer people are parking on Myers Road and residents cannot get out of their driveways. Mailboxes are also being blocked. Can a snow ban sign be installed? Mr. DeMichael asked if it was an issue because of the plowing or because there are more cars. Mrs. McKiernan said it is because of more cars. She said there is a south lot and she has asked them to unlock the back door so people could use that lot but has not received a reply. They also park on Remsen, leaving their lights on while waiting for their children which shine in the houses. Mr. Jarrett asked the Chief to contact Ian to be sure Emergency vehicles can get down the road. Mrs. McKiernan asked if any thought had been given to the Township Bicentennial. Weymouth has some plans for their Bicentennial in 2017. They will be opening in March 7 and it will be a potluck for all their dues paying members and supporters so she asked that they wait until after March 7 to do the walls. Laurie Shoemaker will help with the Bicentennial. Mrs. McKiernan said they were thinking about putting markers on the old trees and making a lending library.

### Office for Older Adults Report

Sally Gardner said the Office for Older Adults is scheduling appointments for the AARP tax help. The phone number is 330-723-9514 for scheduling Brunswick and Medina. This year's senior day event is at the fairgrounds on May 19, 2015 and the theme is Alice in Wonderland. The Office for Older Adults has a traveling office to go to a senior citizens home when they need help. Laura Toth, Director, went to Brunswick and taped a segment on the Bat T.V. informing residents about the senior center and what it has to offer. The segment will also be shown on the Medina local channel. Western Reserve Land Conservancy is holding an open house at the Fenn Road Office April 11, 2015, at the Medina Marsh location from 10 am to 2 pm.

## DEPARTMENT COMMENTS

### Naming Rights for the Blakslee Park Ballfields and Signs on the Fences/Blueprints for Restrooms

Mrs. Shoemaker said people are interested in purchasing naming rights for the Blakslee Park fields and signs on the fences. One person said they would pay a couple thousand dollars for a sign. That would help toward building restrooms. Mrs. DeHoff asked the Trustees if they looked at the plan for restrooms at Blakslee Park and they did. Mr. Miller said they need blueprints and cost. Mrs. DeHoff said she will be getting the paperwork for a grant and the blueprints will be needed to apply for the grant.

### Third Alternate for Zoning Board of Appeals

Mrs. Shoemaker asked if it would be possible to have a third alternate for the Zoning Board of Appeals because last meeting there was a need for two alternates to sit on the Board and one of the alternates was ill so the regular Board Member had to change his work schedule so they would have a full Board. The Trustees did not think it was legal to have a third alternate.

### Rules about Temporary Signs

Mrs. Gardner said someone contacted her asking the rules for temporary signs and Mrs. Ridgley gave her the new text amendments regarding temporary signs.

### Thank you from Asst. Chief Kasson

Asst. Chief Kasson thanked the Trustees for their support in disposing of property on Gov Deals. They sold a 2003 Ford Explorer for \$4,525.00. He asked permission to dispose of the second 2003 Ford Explorer. Julie Riffle and Denny Miller are the points of contact. Mr. Jarrett motioned to have the Fire Department proceed with the second vehicle with Gov.Deals. It is 209-1 2003 Ford Explorer. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Jarrett, Mr. DeMichael and Mr. Ostmann.

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**DEPARTMENT COMMENTS CON'T**

**Food Vendors at Blakslee Park**

Mr. Miller asked how Trustees want to proceed with food vendors at Blakslee Park. Triple Crown was going to have a pop machine and said he would pay for the electric and give a percentage of his profits to the Township. There are two (2) hot dog vendors, Sassy Dog and Holy Hotdog. Mr. Miller said his seasonal employee is involved with Sassy Dog and would go off the clock to sell hot dogs and then set up the ballfields. The Trustees tabled this until the February 26 meeting.

**Sick Time Accrual on Overtime for the Road Department**

Mr. Miller, Road Foreman, said there should be consistency in the departments. Mrs. DeHoff said the Paychex HR person, who is updating the employee handbook, said each department should stand on their own and consistency is one thing in the way you word things. It doesn't mean that everyone gets everything that everyone else has. Mr. Ostmann said the Police Department has the bargaining unit. Mr. Jarrett agreed that each department should stand on their own. The Trustees tabled this until the update of the employee handbook is finished.

**Salting of Developments**

Mr. Miller said it is getting close to the end of the season when the salt supply may be low and they will only be able to salt intersections, hills and main roads but not the developments. He wanted the Trustees to be aware of this.

**PUBLIC COMMENT**

Mr. DeMichael motioned to open the floor for public comment. Mr. Ostmann seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Ostmann and Mr. Jarrett.

Mike Stopa (5198 Silver Maple Drive) said Medina Soccer Association has registration on line and they have the capability to send out an e-mail blast to all members. He questioned the Frontier bill. Mrs. DeHoff said the high bill this month is for the maintenance renewal for the Township and the moving of lines at the departments. Mr. DeMichael said the Frontier Representative is looking into the long distance charges.

Mr. DeMichael motioned to close the floor for public comment. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Jarrett and Mr. Ostmann.

**EXECUTIVE SESSION**

**Executive Session Regarding Employee Compensation**

Mr. DeMichael motioned to enter into Executive Session regarding employee compensation with myself, Bill Ostmann, Ray Jarrett and Fiscal Officer, Linda DeHoff. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Jarrett and Mr. Ostmann. The Board entered into Executive Session at 9:36 pm.

Mr. DeMichael motioned to reconvene after being in Executive Session with the three Trustees and the Fiscal Officer discussing employee compensation where no decisions were made. The Board reconvened at 10:25 pm. Mr. Ostmann seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Ostmann and Mr. Jarrett.



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DEPARTMENT COMMENT

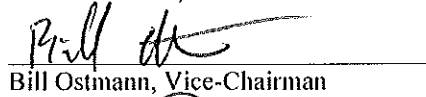
Township Credit Card

Mr. Miller asked if we could get a credit card for all department heads. There was discussion regarding this issue and Mrs. DeHoff said she is looking into it. Asst Chief Kasson thanked the Trustees for setting up the Amazon account.

Mr. DeMichael motioned to adjourn the meeting at 10:34 pm. Mr. Ostmann seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Ostmann and Mr. Jarrett.

  
Linda DeHoff, Fiscal Officer

  
Ken DeMichael, Chairman

  
Bill Ostmann, Vice-Chairman

  
Ray Jarrett, Trustee