

**RECORD OF PROCEEDINGS
MINUTES OF REGULAR MEETING
NOVEMBER 6TH, 2014**

The Medina Township Board of Trustees met in regular session at the Medina Township Hall on November 6th, 2014, to conduct the business of the Township. Chairman DeMichael called the meeting to order at 7:02 pm with the following Trustees in attendance: Ken DeMichael, Ray Jarrett and Bill Ostmann. Also in attendance were Fiscal Officer DeHoff, Fire Chief Crumley, Police Chief Arbogast, Road Foreman Miller, Zoning Inspector Ridgley and the general public.

Roll Call

Mr. DeMichael asked for a roll call of all members present. Trustees present were Mr. DeMichael, Mr. Jarrett and Mr. Ostmann.

Pledge

Mr. DeMichael led the Pledge of Allegiance.

Moment of Silence

Mr. DeMichael asked for a moment of silence for our military personnel both at home and overseas.

SITE PLANS

Mattress Firm – Wall Sign – 4055 Pearl Road

Mr. DeMichael motioned to accept the recommendation of the Zoning Commission and approve a wall sign for Mattress Firm located at 4055 Pearl Road, Medina, OH, not to exceed 45.6 square feet as presented. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Jarrett and Mr. Ostmann.

Mattress Firm – Ground Sign Panel – 4055 Pearl Road

Mr. DeMichael motioned to accept the recommendation of the Zoning Commission and approve the panel for the ground sign for Mattress Firm located at 4055 Pearl Road Medina, OH, not to exceed 16 square feet as presented. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Jarrett and Mr. Ostmann.

Sola Salon – Change of Use – 5050 Victor Drive

Mr. DeMichael motioned to accept the recommendation of the Zoning Commission and approve the change of use for Sola Salon located at 5050 Victor Drive Medina, OH, as presented. Mr. Ostmann seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Ostmann and Mr. Jarrett.

Living Word Lutheran Church – Ground Sign – 3631 Hamilton Road

Mr. DeMichael motioned to accept the recommendation of the Zoning Commission and approve the ground sign for Living Word Lutheran Church located at 3631 Hamilton Road, Medina, OH, not to exceed 32 square feet as submitted. This is replacing two (2) previous ground signs that will be removed. Mr. Jarrett seconded the motion. Mr. Jarrett said the two (2) previous ground signs have been removed. Roll call vote: Mr. DeMichael aye, Mr. Jarrett aye and Mr. Ostmann abstain. (Mr. Ostmann represented the Church prior to his being appointed Trustee).

State Farm – Site – 3985 Medina Road, Suite 100

Mr. DeMichael motioned to accept the recommendation of the Zoning Commission and approve the change of use for State Farm located at 3985 Medina Road, Suite 100, as presented. Mr. Ostmann seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Ostmann and Mr. Jarrett.

Hope & Wellness, LLC - Site – 3443 Medina Road, Suite 101B

Mr. DeMichael motioned to accept the recommendation of the Zoning Commission and approve the change of use for Hope & Wellness, LLC located at 3443 Medina Road, Suite 101B, as submitted. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Jarrett and Mr. Ostmann.

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SITE PLANS CON'T

Hope & Wellness, LLC – Directional Sign – 3443 Medina Road, Suite 101B

Mr. DeMichael motioned to accept the recommendation of the Zoning Commission and approve a directional sign for Hope & Wellness, LLC located at 3443 Medina Road, Suite 101B, not to exceed .93 square feet as presented. Mr. Ostmann seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Ostmann and Mr. Jarrett.

International Watchman – Site – 2728 Pearl Road – Site

Mr. DeMichael motioned to accept the recommendation of the Zoning Commission and deny the request for International Watchman at 2728 Pearl Road for new construction due to failure to comply with Section 403.3 C, minimum front yard depth, one-hundred (100) feet exclusive of road right-of-way. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Jarrett and Mr. Ostmann.

OTHER BUSINESS

Erica Graffain – Medina County Auditor Representative

The Medina County Auditor Top Dog Contest has started, the contest for Medina County High School students to design the Medina County Seal that is put on gas pumps and scales, etc. has also started and dog license renewal applications will be sent out shortly. The fee for dog licenses has been dropped to \$10.00.

Approval of Accounts Payable

Mr. DeMichael motioned to approve warrant #25725 through #25758, total amount of \$470,135.45. Mr. Jarrett seconded the motion. Mr. Ostmann said the bulk of that is for the Remsen Road paving. Voting aye thereon: Mr. DeMichael, Mr. Jarrett and Mr. Ostmann.

Approval of Payroll

Mr. DeMichael motioned to accept payroll check #19330 to #19387 total amount of \$46,077.32 with \$6,449.03 being deferred. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Jarrett and Mr. Ostmann.

Approval of Minutes

Mr. DeMichael motioned to approve minutes for our special meeting on October 16. Mr. Jarrett seconded the motion. Roll call vote: Mr. DeMichael aye, Mr. Jarrett aye and Mr. Ostmann abstain.

Mr. DeMichael motioned to approve the regularly scheduled meeting minutes for October 23. Mr. Ostmann seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Ostmann and Mr. Jarrett.

PURCHASE ORDER

Home Depot – Police Department Shelf Units

Mr. Jarrett motioned for a purchase order requisition in the amount of \$1,117.93. Vendor information is Home Depot. This will be a then and now for the Police Department. Mr. DeMichael seconded the motion. This is for miscellaneous items for the new Police Station, shelving units, vacuum cleaner, etc. Voting aye thereon: Mr. DeMichael, Mr. Jarrett and Mr. Ostmann.

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OLD BUSINESS

Set Public Hearing Date for Comprehensive Plan Final Review

Mr. DeMichael asked Mrs. Strogan if the Zoning Commission was finished reviewing the Comprehensive Plan. Mrs. Strogan said no, but another workshop is scheduled for November 19 at 7:00 pm and it depends on how that goes. The Zoning Commission might be able to follow up on it depending on the agenda for the Zoning Commission meeting, November 18. The worst case scenario would be another two (2) weeks. This was tabled again.

2014 AFG Grant/Gatchell Contract

Chief Crumley said the AFG Grant start date is November 3, 2014, with the submission deadline of December 5, 2014. He stated they have used Gatchell previously and currently they are going to be rewriting a grant for us for free. We are allowed to have more than one grant in the process. The kitchen remodel at Fire Station #2 might fall under this grant. We would also like to get a Smokyvac System. That sends the carbon monoxide outside when the engines are started inside the building. Chief Crumley asked for the authority to hire Gatchell to apply for the grants. He will ask them to bill the Township in January. Mr. Jarrett asked if there was any cost to the Township. Chief Crumley said the Gatchell cost is \$800.00 and the grant is a 10% match. This will depend on how much the Fire Department is going after. Mrs. Shoemaker said it is the same grant and they will be able to submit in separate categories. Mr. Jarrett asked if it might give us a better chance to get the grant. Chief Crumley said they are both graded on their own and they could be awarded both grants. Chief Arbogast said if the grant is due December 5 you should do a purchase order requisition now because it will be an expenditure for this year even if the grant is paid next year. This was tabled for right now until Mrs. Shoemaker gets the exact cost.

Rivendale/Fenn Road Streetlight at Intersection

Mr. DeMichael asked if we got the data about what we pay for streetlights at intersections. Mr. Miller said we have the map showing what streetlights the Township pays for. He spoke with Ohio Edison and was told we could put the light at the intersection but we would have to pay for it, however, they will waive the \$1,500.00 cost to move the light. The cost of the light to the Township would be approximately \$8.00 per month. Mr. Jarrett said we should move forward because it is a dangerous intersection. Mr. DeMichael and Mr. Ostmann agreed.

Historical Building Roof

Mr. Miller said he checked the roof when it was raining and it wasn't leaking. He pulled the ceiling tiles off and checked and the ceiling was wet but not dripping. He feels whatever the roofers did to repair the roof may have worked. Mr. DeMichael said to take it off the agenda unless we hear otherwise.

New Police Department Building

Mr. DeMichael said the Police Department building is moving along nicely. We hope to have a final walkthrough of the building on Monday, November 10 or Wednesday, November 12, at the latest. The garage is a different story. That is where we had the problems with TC Architects in the fact that they didn't have a drain in the garage, they didn't have heating we were happy with and the elevation wasn't figured in and that was the biggest issue. We have discussed a plan and Mr. Miller has asphalt grindings that can be provided to offset some of the other costs so we may be able to stay in the same price range. Mr. Miller said we can give the grindings to the contractor and have them install them. Mr. Ostmann asked what they wanted us to do.

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New Police Department Building Con't

Mr. Miller said they were going to have the Road Department take the old asphalt out, put the asphalt grindings in an have it graded to within a couple of inches but that is too much for the Road Department to do this time of year.. Mr. DeMichael, Mr. Miller and Chief Arbogast will talk to them about it on Monday at the walkthrough. Mr. Jarrett asked Mr. Miller if he has enough grindings and if he is short to let him know. Mr. DeMichael said there is still some electrical work and cleaning to be done. The meeting Monday is mainly to discuss the grindings. Mr. Miller wants the contractor to check out the grindings before we commit to giving them the grindings.

REPORTS

Approval of October Reports

Mr. DeMichael said the three (3) Trustees have received and reviewed the reports.

Mr. DeMichael motioned to approve those reports for the zoning, fire, police and road departments. Mr. Ostmann seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Ostmann and Mr. Jarrett. Mr. DeMichael said copies of the reports can be made available upon request.

Weymouth Preservation Society Report

Sally Gardner said the Historical Marker unveiling was a success and thanked all who attended particularly Trustee Ken DeMichael for his great words of encouragement, appreciation for all the work we have done over there and all the historical value that that location imparts to the Township. Also, we sold forty-two (42) t-shirts because of the historical marker. The Christmas Open House will be Sunday December 14, 2014 at 6:00 pm.

Office for Older Adults

Mrs. Gardner is the representative for the Office for Older Adults and would like to start reporting their upcoming events. They have a newsletter published every two (2) moths and you can get on their mailing list. On Friday, November 14 there will be a Veterans Tribute Concert from 11:00 am to Noon. There is a Wheeling Casino trip on November 19 if anyone is interested. Community Legal Aid will be there on November 13. The Thanksgiving meal will be November 21. Also, there is a six (6) week class about Diabetes Management. (You can call 330-723-9514 to register for any of these functions and there is a link on the Township website. Go to the bottom of the Township's homepage and go to "Important Links" and click on "Medina County Links"

Mr. Jarrett said Mrs. Gardner was nominated by the Medina County Township Trustees Association and approved by the Medina County Commissioners to be appointed as the Representative for the Office for Older Adults. Mrs. Gardner said at the Office for Older Adults she is on the advisory council for education and also volunteers one (1) day a week and she is on the events committee.

Antique Frame with Old Pictures of the Renovation of the Original Townhall, Cemetery and Township Maps

Mr. Jarrett said there is an antique frame with a part of the Township history in it. It has pictures of the cemetery, maps and pictures of the renovation of the original townhall. It would behoove the Township to ask if the Preservation Society will accept this. Mrs. McKiernan has already said she would take it. Mr. DeMichael would like to purchase a Weymouth Preservation Society shirt.

Mr. Jarrett motioned to donate our historical frame with the photos showing the cemetery and our historical location within the county to the Weymouth Preservation Society. Mr. Ostmann seconded the motion. Voting aye thereon: Mr. Jarrett, Mr. Ostmann, and Mr. DeMichael.

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DEPARTMENT HEAD COMMENTS

Police Department

Chief Arbogast said they have had at least eleven (11) calls come into the Township stating they are the IRS and you must send a certain amount of money by green dot (it is a money grant) or be arrested. The IRS will not call you on the phone and they will not arrest you. They have also had someone call saying they are from Ohio Edison and to send money through green dot or they will shut your electricity off. They are also doing the grandmother scam again saying they are the grandchild and need the Grandparent to send money to get them out of jail or some other problem. These are all scams so please don't fall prey to them.

He also would like to honor three (3) Township Officers and one (1) Montville Officer for saving the life of a Rodeway Inn resident. Montville Officer Klingenburg arrived first and started CPR. Officer Ventura and Officer Oyler arrived and used the newly purchased AED to bring her around. He would also like to commend Officer Harvey and Officer Beardsworth for helping an unconscious man who had a diabetic reaction. The resident made a donation to the Police and Fire Departments. Chief Arbogast would like to present those officers with Life Saving Awards. This will be done at a Trustees meeting in December.

Fire Department

Chief Crumley read three (3) resignation letters from the Fire Department from Anthony Riggs, Cory Lynn and Parker Browne (see attached). Thank you letters will be sent. Chief Crumley gave the Trustees packets of information regarding Gov.Deals for the auctioning of the two (2) fire cars. He asked the Trustees to review the information and see if they wanted to use this program. Mrs. DeHoff will check into the percentage that would be paid to Gov.Deals. Chief Crumley said Mr. Miller would handle the auctioning of items. Mr. Jarret said they can decide at the next Trustees meeting.

Shop with a Cop

Mrs. Shoemaker said Shop with a Cop will be December 13, 2014. The children will be taken to the Medina Township Wal-Mart. Tickets are available. (Information is on the homepage of the Township website)

PUBLIC COMMENT

Mr. DeMichael motioned to open the floor for public comment. Mr. Ostmann seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Ostmann and Mr. Jarrett.

Gary Vene (3783 Hamilton Road) said there are numerous unmarked tankers driving on Hamilton Road. Because it is a county road he asked Trustees if they can push the county to do something about them. Chief Arbogast will contact the Sheriff's Department and Chief Crumley will have PUCO contacted.

Robin Gray (4074 Remsen Road) thanked the Road Department for putting up the flashing light warning of the bump on Remsen Road. Mr. Miller said that will be repaired this year. Ms. Gray attended the joint meeting at Medina City with Wadsworth, Brunswick and Medina City where the casino revenues, 911 tax and the wireless tax was discussed. She asked if we get any of those revenues because the County is keeping all the revenues. Chief Crumley said we are not eligible for the 911 or wireless tax because we do not have the dispatch center. Mr. Jarrett will bring it up at the Medina County Township Association.

Sally Gardner (3333 Foskett Road) said the three cities discussed taking over the Central Processing Facility and if they do that, it will block the Townships out because our trash haulers would still have to go there and pay the tipping fee. She asked Mr. Jarrett to talk to the Township Association regarding this.

Robin Gray (4074 Remsen Road) said the cities have received a lot of feedback regarding the glass recycling igloos that have been removed and residents are no longer able to recycle glass, etc. The Councilmen were disappointed because they did not get any notice; the igloos were just gone. They asked if the igloos would be put back.

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PUBLIC COMMENT CON'T

Sally Gardner (3333 Foskett Road) said her understanding regarding the glass igloos was that the county could not sell to the company they wanted to sell it to because the company wanted the glass crushed and the county did not have the ability to do that. The county felt it was not cost effective to have the igloos when they weren't getting any revenues. The paper containers were removed because the Central Processing Plant was losing revenue.

Mr. DeMichael motioned to end the public comment portion of our meeting. Mr. Ostmann seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Ostmann and Mr. Jarrett.

PURCHASE ORDER

Gatchell Grant Writing

Mr. Jarrett motioned for a purchase order requisition on the amount of \$650.00 for the AFG Grant writing fee. Vendor Information is Gatchell Grant Resources out of Canton, Ohio. Mr. DeMichael seconded the motion. Voting aye thereon: Mr. Jarrett, Mr. DeMichael and Mr. Ostmann.

Executive Session

Mr. DeMichael motioned to go into Executive Session with Fire Chief Crumley, the three (3) Trustees and Fiscal Officer, Linda DeHoff for employee compensation. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Jarrett and Mr. Ostmann. The Board entered into Executive Session and 8:16 pm.

Mr. DeMichael motioned to come back from Executive Session where we were talking about employee compensation with the three (3) Trustees, Fiscal Officer Linda DeHoff and Fire Chief Crumley. No decisions were made during that meeting. Mr. Jarrett seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Jarrett and Mr. Ostmann. The Board reconvened at 8:30.

Gatchell Contract

Mr. Jarrett said he has two (2) Gatchell contracts. Mrs. DeHoff said she and Mr. DeMichael have already signed the contracts. Copies were given to the three Trustees (3).

OTARMA More Grant

Mr. Jarrett said there is a 2014 OTARMA More Grant the township could apply for. Mrs. DeHoff said we have already applied for it and received our \$500.00 check. This was for reimbursement of the OTA Conference registration fees and for signs for the Road Department.

Mr. DeMichael motioned to adjourn the meeting at 8:32 pm. Mr. Ostmann seconded the motion. Voting aye thereon: Mr. DeMichael, Mr. Ostmann and Mr. Jarrett.


Linda DeHoff, Fiscal Officer


Ken DeMichael, Chairman


Ray Jarrett, Vice-chairman


Bill Ostmann, Trustee



Medina Township

From the Office of Zoning Inspector
Medina Township Hall
3799 Huffman Road
Medina, OH 44256

ZONING REPORT for - October 2014

Date: Thursday November 6, 2014

MONTHLY TOTALS FOR October 2014

4	Single Family/ Detached Cluster
4	Change of Use
1	Pool
1	Shed
1	Hot Tub/Deck
2	Res Addition
2	Turndown
1	Temp Space
26	Signs

42	TOTAL PERMITS	TOTAL VALUE:	\$1,585,800.00
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Fees collected on permits total excluding signs:	\$3,345.80
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Fees collected on sign permits:	\$1,300.00
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TOTAL PERMIT FEES COLLECTED:	\$4,645.80
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Fees collected October 2014 for Zoning Commission Agenda	\$250.00
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Fees collected October 2014 for BZA Agenda	\$275.00
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	\$525.00
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GRAND TOTAL FEES COLLECTED:	\$5,170.80
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Medina Township

From the Office of Zoning Inspector

Medina Township Hall

3799 Huffman Road

Medina, OH 44256

ZONING REPORT FOR - October 2014

Date: Thursday November 6, 2014

Violations/Returned Deposits

Business	Date	Ref.#	Reason
None			

Deposits Returned:

Month	Amount
Oct	\$2,500.00

Total: \$2,500.00

NEW BUSINESS

- Sola Salon-Victor Drive
- State Farm- Medina Rd.
- Hope& Wellness Medina Rd.
- International Watchman - Medina Rd.

Respectfull Submitted,
 Elaine Ridgley
 Zoning Inspector

MEDINA TOWNSHIP POLICE
 MONTHLY REPORT
 OCTOBER, 2014

	OCT	YTD 2014	YTD 2013
ASSAULT	0	2	5
BAD CHECK	1	15	5
BREAKING AND ENTERING	0	1	1
BURGLARY	2	17	10
CHILD ABUSE	0	2	0
CRIMINAL DAMAGE	4	18	27
DISTURBANCE	10	74	74
DOMESTIC	3	13	10
DOMESTIC VERBAL	2	10	5
FRAUD	6	41	24
HARASSMENT	3	12	18
JUVENILE COMPLAINT	1	6	1
PHONE/TEXT HARRASSMENT	0	20	14
PUBLIC INDECENCY	0	0	0
ROBBERY	0	0	0
SEX OFFENSE	0	5	4
SEX OFFENSE COMPUTER	0	2	2
SHOPLIFTER	0	4	13
STOLEN VEHICLE	2	4	2
THEFT	14	159	197
TPO	0	3	5
TREPASS	4	12	8
VANDALISM	2	11	14
TOTAL CRIMINAL ACTIVITES	54	431	439

CHIEF DAVID L. ARBOGAST